

# MACKENZIE DISTRICT COUNCIL

## MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 30 JANUARY 2007 AT 9.00 AM

### **PRESENT:**

|                    |              |
|--------------------|--------------|
| Cr Simon McDermott | Deputy Mayor |
| Crs Dave Pullen    | Pukaki Ward  |
| Barry Stringer     | Pukaki Ward  |
| Evan Williams      | Opuha Ward   |
| John Gallagher     | Opuha Ward   |
| Graeme Page        | Opuha Ward   |

### **IN ATTENDANCE:**

Glen Innes (Chief Executive Officer)  
 Jason Beck (Manager – Finance and Administration) for parts of the meeting  
 Garth Nixon (Community Facilities Manager) for parts of the meeting  
 Craig Lyon (Manager – Planning and Regulations) (for parts of the meeting)  
 Rosemary Moran (Committee Clerk)

### **I OPENING:**

The Deputy Mayor opened the meeting and welcomed Councillors and staff.

### **II APOLOGY:**

Resolved that an apology be received from the Mayor.

**J Gallagher/D Pullen**

The absence of the Asset Manager on leave was also noted.

### **III BEREAVEMENTS:**

The Mayor referred to the recent death of Dale Andrews, Girlie Anderson, Allan Beattie, Elizabeth McKirdy, Jack Cole and Gregory Sugrue. A motion of sympathy was passed and the Chief Executive Officer was directed to pass this on to those concerned.

### **IV MAYORAL AND MANAGEMENT REPORTS:**

#### **1. MAYORAL REPORT:**

This report from the Mayor referred to Council, Committee and Community Board Meetings Attended and Activities. It was noted that the reference to the meeting on 26 January 2007 was incorrect in that it had been with Touchwood Homes (not Lockwood Homes).

Resolved that the report be received.

**G Page/E Williams**

2. CHIEF EXECUTIVE OFFICER:

This report from the Chief Executive Officer referred to Council, Committee and Community Board meetings attended, Other Meetings and Activities, SOLGM Retreat, Tekapo Agreement with Meridian Energy, Aoraki Development Trust, Mackenzie District Council Operative Plan – Progress with Plan Change Seven, Rural Water Supplies - Allandale/Ashwick Agreement, Opuha Dam Certificate of Compliance and Elected Members' Remuneration.

Resolved that the report be received and the information noted.

**B J D Stringer/E Williams**

The Chief Executive Officer noted a correction to be made to his report of the Rural Water Supplies Allandale/Ashwick Opuha Agreement – the figure of \$60,000 quoted should have been \$40,000.

3. MANAGER – FINANCE AND ADMINISTRATION:

This report from the Manager – Finance and Administration referred to the Preparation of the Annual Plan, International Financial Reporting Standards and Election.

Resolved that the report be received.

**B J D Stringer/E Williams**

4. COMMUNITY FACILITIES:

This report from the Community Facilities Manager referred to Market Place, Twizel, Pensioner Housing, Peace Avenue Trees and Pukaki Lookout Toilets.

Resolved that the report be received.

**G Page/B J D Stringer**

**Market Place, Twizel**

Cr Pullen referred to recently publicised issues regarding the development. He expressed regret that in spite of attempts to have reports of progress published, it seemed that only negative comments attracted attention.

Cr Pullen referred to the so-called 'community audit' by Haikai Tane and said it appeared that two main concerns had been raised by some Market Place business operators. The first was that the project would begin at the height of the summer season. He explained that it was more likely that the major construction work would be done during the winter. It had been agreed that because the existing kiosk was not in keeping with the style of the new development it would be moved to the children's playground. The Isthmus Group had been asked to address concerns regarding the potential of lack of shade in Market Place.

Cr Pullen considered that the majority of people wanted the project to proceed.

Cr McDermott said everyone he had spoken to was enthusiastic about the project. The latest drawings and plans were on display at the Twizel Events Centre and the Service Centre. He noted that they could be subject to minor changes as the work progressed.

He drew attention to the Mayor's comment that the consultation process had been correct.

### **Peace Avenue**

Resolved that the following draft principles of the Peace Avenue Trees Contract with Transit New Zealand be endorsed and that the Community Facilities Manager be tasked to complete negotiations with Transit New Zealand following the Friends of Peace Avenue Trees meeting to be held on 19 February 2007:

- Transit will meet the cost to have John Baxter have a look at trees say once per year to determine what work might be needed in that year or generally in the next few years (to give warning of any likely major works/expenditure, especially if >\$8k/year). There may be benefit in joint inspections MDC/Opus/Baxter - but this will not always be essential.
- MDC to liaise (ongoing) with Opus as to any tree health issues and when MDC think inspection timing is appropriate. Essentially Mackenzie District Council is responsible for bringing things to attention and for the overall management of the trees. The trees are 'owned' by MDC, not Transit.
- Transit's interest is largely in maintaining the over-dimension corridor and in dealing with any road safety implications arising from the trees.
- Opus will commission John Baxter to do this inspection and request John to liaise with MDC (Garth Nixon) as part of his inspection/future work programming
- Any works proposed/recommended by John are to be discussed MDC/Opus - Transit as part of the 'approvals' process
- John Baxter will invoice Transit directly for his inspection costs, c/- Opus (to verify for payment)
- For all storm damage cleanup/unplanned maintenance (a few hours rather than a few days work) Transit's highway maintenance contractor will action as a matter of routine. Costs will be charged against highway general maintenance.
- The Transit/MDC Agreement will be utilised generally for 'planned' maintenance to the trees.

**G Page/E Williams**

Cr Stringer requested that the final contract be submitted to the Council for approval.

### **Pukaki Lookout Toilets**

The Chief Executive Officer advised that since the report had been written, Meridian had advised of their view that the institution of a user pays system for the toilets would be in breach of the Council's Licence to Occupy. He said he and the Mayor were to meet with Mark France of Meridian on 31 January 2007 to develop an arrangement that would be acceptable to both parties.

Cr Stringer requested that the lights in the Pukaki Lookout Toilets be cleaned.

5. PLANNING AND REGULATIONS:

This report from the Manager – Planning and Regulations referred to Plan Change 7, Twizel Zoning Review, Pipe Appeal, Draft Mackenzie Basin Landscape Study, Fisher Subdivision, Zermatt Holdings Resource Consent Application, Updates of Resource Consent Applications and Decisions in Mackenzie Matters, Plan Change Adoption, Upcoming Matters for Council Consideration, Building Act, Civil Defence and Dog Control.

The report was accompanied by information from the Civil Defence Officer, Whitestone Ltd and Diesel Injection Services regarding the failure of the emergency generator during the June 2006 snowfall.

Resolved that the report be received.

**J Gallagher/B J D Stringer**

**Approval of Plan Changes:**

Resolved:

1. That, pursuant to section 73 of the Resource Management Act 1991 and clause 17 of the First Schedule of the Resource Management Act 1991, the Mackenzie District Council hereby approves the following Plan Changes:
  - Plan Change 3 - Village Centre Zones, Lake Tekapo
  - Plan Change 4 – Lakeside Areas, Lake Tekapo
  - Plan Change 5 – Residential 1 and 2 Zones
  - Plan Change 8 – Residential Building Standards and Lot Sizes in Residential 1 Zone
  - Plan Change 9 – Landscaping Requirements in Industrial, Service and Tourist Zones
  - Plan Change 10 – Signage
  - Plan Change 11 – Residential Accommodation in Airport Zone.
2. That this approval is to be effected by the affixing of the seal of the Mackenzie District Council to Plan Changes 3, 4, 5, 8, 9, 10 and 11.
3. That Plan Changes 3, 4, 5, 8, 9, 10 and 11 shall become operative on 16 February 2007.

**J Gallagher/B J D Stringer**

**Emergency Generator:**

Resolved that tenders be called for a new emergency generator and that the tenders received be submitted to the Council for final approval.

**G Page/B J D Stringer**

6. ASSET MANAGEMENT:

This report from the Asset Manager referred to LIMS processed 2005/2007, Roding, Essential Services and Solid Waste.

Cr Pullen requested that the second test strip of proposed footpath surfacing materials be laid to enable the strips to be assessed and the work to be completed before winter.

Resolved that the report be received.

**B J D Stringer/D Pullen**

### **Fairlie Water Supply**

Cr Stringer requested an advisory report on resource consent issues associated with the temporary water intake for the Fairlie Water Supply.

### **Lake Tekapo Foul Sewer Pump Station**

Cr Stringer referred to the failure of the electronics on one of the foul sewer pump stations and asked why surge protector units had not been fitted when the stations had been installed.

### **Twizel Water Supply**

The question was asked why Council insurance should be claimed for the damage to the wiring on the water supply switch board which was caused by a contractor.

### **Solid Waste**

Cr Pullen noted that the loader at the Twizel Resource Recovery Park was currently costing about \$1,000 a month to keep running. He suggested Councillors give some thought to the wisdom of purchasing a new loader and noted that a report was to be provided to the next meeting of the Operations Committee.

## **XII ADJOURNMENT:**

The meeting was adjourned for morning tea at 10.15 am and was reconvened at 10.35 am.

## **V OTHER REPORTS:**

### 1. FINANCIAL REPORT – NOVEMBER 2006:

This report from the Manager – Finance and Administration was accompanied by the financial report for the five months ended 30 November 2006.

Resolved that the report be received.

**D Pullen/J Gallagher**

The Manager – Finance and Administration spoke to the reformatted report which reflected outcomes from the workshop held on 7 November 2006.

The Manager – Finance and Administration undertook to reinstate the *Actual Budget* column alongside the Forecast column.

Cr McDermott suggested that the Income from Rates could be reduced to one line.

Cr Gallagher suggested that the overspent cost centres be highlighted in red print.

There was discussion regarding the payment of some accounts in advance. The Manager – Finance and Administration explained that some accounts were subject to contractual arrangement, eg insurances. He noted that additional costs could be involved in making monthly payments on some accounts. He acknowledged that the budgets could be calendarised better.

Cr Pullen asked if allotments in The Drive and Glen Lyon Road subdivisions were subject to Twizel Works and Services rates.

2. AMENDMENTS TO THE LONG TERM COUNCIL COMMUNITY PLAN:

This report from the Manager – Finance and Administration provided an opportunity for the Council to consider amendments to the Long Term Council Community Plan in respect to the rating system and the change in direction for the Pukaki Airfield project.

The report also referred to the option of reviewing the Significance Policy.

Resolved that the report be received.

**D Pullen/E Williams**

Resolved:

1. That the Council does not undertake a full review of the rating system.
2. That a report be developed on the implications of the revaluation of the District, including the following issues Councillors asked to be discussed.
  - Tekapo Community litterbin collection – differential rate
  - Expansion of Fairlie community rating area
  - Management plan for Lake Ruataniwha

**B J D Stringer/D Pullen**

It was agreed that the recommendation of the Tourism Board for two targeted rates that would provide an additional \$100,000 be referred to the next meeting of the Finance Committee.

Resolved that the proposed change in structure of the Pukaki Airfield project be promoted as an amendment to the Long Term Council Community Plan.

**G Page/E Williams**

The Manager – Finance and Administration undertook to raise the issue of the proposed review of the Significance Policy, with particular respect to the schedule of Strategic Assets, at a future meeting.

3. REMUNERATION RECOMMENDATIONS FOR ELECTED MEMBERS FOR 2007/08:

This report from the Chief Executive Officer sought decisions upon how the remuneration pool should be spread for the 2007/08 year.

Resolved that the report be received.

**D Pullen/G Page**

Resolved:

1. That the Council note the draft determination of the Remuneration Authority establishing a remuneration pool of \$143,964 and a Mayoral salary of \$46,617 with effect from 1 July 2007.
2. That the Council recommend to the Remuneration Authority that the net pool of \$97,374 be distributed amongst elected members in accordance with existing relativities and in line with the recommendations from the three Community Boards. This would result in the following salaries being payable:

|  |                       |               |
|--|-----------------------|---------------|
| Mayor                                    | Separately determined | \$46,617      |
|  | <b>Relativity</b>     | <b>Salary</b> |
| Deputy Mayor                             | 1.25                  | \$17,199      |
| Councillors                              | 1.00                  | \$13,759      |
| Fairlie & Tekapo Community Board Chairs  | 0.25                  | \$3,440       |
| Fairlie & Tekapo Community Board Members | 0.10                  | \$1,376       |
| Twizel Community Board Chair & Members   | 0.1375                | \$1,892       |

**D Pullen/G Page**

Resolved that advice be sought from the Kaikoura District Council on the levels of their remuneration pool and population with the view to considering the making of a special case for the Mackenzie District.

**G Page/J Gallagher**4. MAYORAL TELEPHONE ALLOWANCE.

This report from the Manager – Finance and Administration proposed payment of a telephone allowance for the Mayor.

Resolved:

1. That the report be received.
2. That a taxable allowance for toll calls of \$30 per fortnight be paid to the Mayor.

**J Gallagher/G Page**5. REQUEST FOR SPONSORSHIP:

This report from the Committee Clerk was accompanied by a request from the Ben Ohau Golf Club for sponsorship for the Ben Ohau Classic Golf Tournament to be held on 17 and 18 February 2007.

Resolved that the report be received.

**D Pullen/G Page**

Resolved that the request from the Ben Ohau Golf Club for sponsorship for the Ben Ohau Classic Golf Tournament be declined.

**G Page/J Gallagher**

6. REVISED MEETING SCHEDULE FOR 2007:

This report from the Chief Executive Officer was accompanied by a revised schedule of meetings for 2007.

Resolved:

1. That the report be received.
2. That the following revised schedule of meetings for the Council, Committees and Community Boards for 2007 be adopted:

**2007 MEETINGS SCHEDULE**

*Note: Changes from the original schedule are shown in bold italics*

**1. Mackenzie District Council Meetings beginning at 9.00 am:**

Tuesday 30 January 2007

***Tuesday 13 March 2007 (Council Meeting***

Tuesday 20 March 2007 (***Budget Meeting***)

***Wednesday 21 March 2007 (Budget Meeting)***

***Tuesday 3 April (Council approval of budget figures) (same day as Planning Committee meeting)***

Tuesday 8 May 2007 (including the adoption of the Draft Annual Plan)

Tuesday 19 June 2007 (including the hearing of submissions to the Draft Annual Plan)

Tuesday 26 June 2007 (to adopt the Annual Plan)

Tuesday 24 July 2007

Tuesday 11 September 2007

Tuesday 9 October 2007

**2. Planning Committee Meetings and Hearings beginning at 9.00 am**

Tuesday 13 February 2007

Tuesday 3 April 2007

Tuesday 15 May 2007

Tuesday 26 June 2007

Tuesday 14 August 2007

Tuesday 2 October 2007

**3. Finance and Operations Committee Meetings – Finance beginning at 9.00 am and Operations at 1.00 pm.**

Tuesday 27 February 2007

Tuesday 17 April 2007

Tuesday 29 May 2007  
 Tuesday 10 July 2007  
 Tuesday 28 August 2007  
 Tuesday 25 September 2007

4. **Twizel Community Board Meetings beginning at 3.00 pm**  
 Monday 12 February 2007  
**Monday 12 March 2007 (Budget Meeting)**  
 Monday 2 April 2007  
 Monday 14 May 2007  
 Monday 25 June 2007  
 Monday 13 August 2007  
 Monday 17 September 2007
  
5. **Tekapo Community Board Meetings beginning at 7.00 pm**  
 Monday 12 February 2007  
**Wednesday 14 March 2007 – (Budget Meeting)**  
 Monday 2 April 2007  
 Monday 14 May 2007  
 Monday 25 June 2007  
 Monday 13 August 2007  
 Monday 17 September 2007
  
6. **Fairlie Community Board Meetings beginning at 7.00 pm**  
 Tuesday 20 February 2007  
**Tuesday 13 March 2007 (Budget Meeting)**  
 Tuesday 3 April 2007  
 Tuesday 15 May 2007  
 Tuesday 26 June 2007  
 Tuesday 7 August 2007  
 Tuesday 18 September 2007
  
7. **Local Government NZ Conference**  
 15 to 18 July 2007 in Dunedin
  
8. **Mayoral Forum Meetings**  
 Monday 19 February 2007  
 Monday 30 April 2007  
 Monday 6 August 2007  
 Monday 1 October 2007
  
9. **Zone Meetings**  
 Thursday 8 March 2007  
 Tuesday/Wednesday 1 and 2 May 2007  
 Friday 14 September 2007  
 Friday 2 November 2007

**10. Rural Sector Meetings**

Thursday/Friday 22 and 23 February 2007

Thursday/Friday 22 and 23 November 2007

**11 Election Day**

Saturday 13 October 2007

**12. Mackenzie Tourism and Development Board and Mackenzie Forestry Board**

*Tuesday 6 March 2007 – budget meetings*

**13. Rural Water Supply Annual General Meetings:**

*Thursday 15 March and Friday 16 March 2007*

**D Pullen/E Williams**

Cr Pullen requested that his apologies be submitted to the meetings of the Planning Committee on 13 February 2007 and Twizel Community Board on 12 February 2007. Cr McDermott undertook to represent Cr Pullen at the Twizel Community Board meeting.

Cr Gallagher was granted Leave of Absence from 8 to 20 March 2006.

**7. MACKENZIE TOURISM AND DEVELOPMENT BOARD:**

This report from the Chief Executive Officer proposed a reassessment of Council's involvement in operational issues affecting the Mackenzie Tourism and Development Board, specifically with respect to its marketing strategy.

Resolved that the report be received.

**G Page/B J D Stringer**

Cr Gallagher advised that the Acting Chairman of the Board had suggested that because some discomfort remained regarding the prominence of the word **Mackenzie** on the Board's proposed new logo, the Mayor, the General Manager, the Acting Chairman and Cr Gallagher meet to resolve the matter and resubmit the proposed new logo to the Council for approval.

The Chief Executive Officer reminded the Council that concerns had been raised in his report, not so much regarding the proposed logo, but about issues of process relating the Council's delegations to the Board. He suggested that it would be inconsistent for the Council to require the final say on decisions for which it had delegated responsibility to the Board.

Resolved:

1. That the Council notes that the Tourism and Development Board has extensive delegated powers to undertake its functions and that the Council is happy for that delegation to continue.

2. The request to approve a change in the marketing name for the Board was wrongly placed in front of Council due to officer error.
3. The resolution of 12 December 2006, namely "That the Mackenzie Tourism and Development Board recommends to the Council a total package which includes the proposed name change, logo and website information" is hereby revoked.

**B J D Stringer /S McDermott**

Cr Williams left the meeting at 12.55 pm

## **XII ADJOURNMENT:**

The meeting was adjourned for lunch at 12.55 pm lunch and reconvened at 1.35 p.m.

## **V OTHER REPORTS (Continued):**

### 8. COMMON SEAL:

This report from the Committee Clerk was accompanied by a list of documents signed under the Common Seal from 30 November 2006 to 24 January 2007.

#### Resolved:

1. That the report be received.
2. That the affixing of the Common Seal to document numbers 546 to 549 be endorsed.

**G Page /J Gallagher**

### 9. CREATIVE COMMUNITIES NEW SCHEME.

This report from the Committee Clerk referred to the 2007 Creative Communities New Zealand scheme funding round.

1. That the report be received.
2. That, subject to their approval, Anne Thomson, Julie Hadfield, Marion Sheridan, Gaby Welsh, Catherine Young and Pat Pudney be appointed as the assessment committee for the Creative Communities New Zealand Fund for 2007.
3. That the Creative Communities New Zealand Assessment Group for 2006 be delegated authority to allocate the Creative Communities New Zealand Scheme fund.

**G Page/J Gallagher**

### 10. SPARC RURAL TRAVEL FUND:

This report from the Committee Clerk referred to the 2007 SPARC Rural Travel Fund.

#### Resolved:

1. That the report be received.

2. That, subject to their approval, Rit Fisher (Albury), Lynne Frost (Lake Tekapo), Wayne Dixon (Fairlie), Helen Giles (Twizel) and Andrea Adams (Maori Community) be invited to be members of the Council's Assessment Committee for the SPARC Rural Travel Fund for 2007.
3. That the SPARC Rural Travel Fund Assessment Committee be delegated the authority to allocate the Rural Travel Fund for 2007.

**D Pullen/J Gallagher**

11. RENAMING OF ERICA PEAK

This report from the Chief Executive Officer advised Council of a response to its endorsement of a local proposal for naming a previously unnamed peak.

Resolved that the report be received.

**B J D Stringer/D Pullen**

12. TRAINING BUDGET PROGRESS REPORT:

This report from the Chief Executive Officer provided an update on progress in implementing the staff training programme for the year and advised Council of the Chief Executive Officer's responsibilities with regard to this and other employment matters.

Resolved that the report be received and the information noted.

**B J D Stringer/G Page**

The Chief Executive Officer advised he would be happy to provide more feedback on staff training if required. He noted that the management team was working towards the establishment of a planned training programme as suggested by Cr McDermott.

In response to a comment regarding absence from the office of members of the management team, it was noted that the Chief Executive Officer and Manager – Finance and Administration included details of professional development and training in their management reports.

The Chief Executive Officer said it would be reasonable for Councillors to ask him if he was satisfied that the Council was getting good value from staff training. He acknowledged that while Councillors would not want to substitute their judgement for his on the issue of staff training, they would need to be satisfied with his response.

13. TOWNSHIP AND RESERVES MAINTENANCE CONTRACT:

This report from the Community Facilities Manager reported on progress the tendering of Contract 1148 for Townships and Reserves Maintenance.

Resolved that the report be received.

**D Pullen J Gallagher**

The Chief Executive Officer noted that the Asset Manager had some difficulty with the proposal to allow the splitting of the components of the Infrastructural Services Contract geographically as had been done with the Townships and Reserves Maintenance

Contract. He highlighted the references to this in the Community Facilities Manager's report.

After some discussion it was agreed that the Townships and Reserves Maintenance Contracts not be progressed in isolation.

Resolved that the Infrastructural Services and Townships and Reserves Maintenance contracts be prepared and made ready for putting out to tender by the beginning of April 2007.

**D Pullen/G Page**

Resolved:

1. That the Council endorses the proposed form of the tender documents for Contract 1148 Townships and Reserves Maintenance.
2. That the Council notes that, as requested, the contract documents have been structured in such a way that tenders can be submitted for the three townships individually or in any combination.

**D Pullen /G Page**

## **VII CONFIRMATION OF MINUTES:**

Resolved that the Minutes of the meetings of the Mackenzie District Council held on 5 and 12 December 2006 be confirmed and adopted as the correct records of the meetings with a correction to the minutes of 5 December 2006, Elected Members' Time, 2, to reflect that Cr Page said he had enjoyed the opportunity of being a member of the scholarship assessment panel.

**B J D Stringer/G Page**

### **Strathconan Swimming Pool Paint Failure – Referral to Department of Internal Affairs for Consideration under the Consumer Guarantees Act:**

The Chief Executive Officer suggested that it would be prudent to complete investigations into the reasons for the paint failure before referring the issue to the Department of Internal Affairs. The Community Facilities Manager said he was pursuing an independent report on the issue.

Cr Gallagher considered that Resene had been placed in charge of the pool painting project; Council had followed Resene's advice and the paint had failed. Therefore he considered there had been a breach of the Consumer Guarantees Act. He suggested the problem with lime leaching from the concrete should have been identified before the pool was painted.

Cr McDermott suggested that the process of investigation into the reasons for the paint failure should take its course. If agreement about compensation could not then be reached with Resene, a complaint could be lodged under the Consumer Guarantees Act.

Cr Pullen agreed that an independent report should be sought. He noted that paint at the Twizel swimming pool was also failing.

## **IX MATTERS UNDER ACTION:**

Resolved that the report be received.

**G Page/B J D Stringer**

**67 Research Issues Associated with Development of Stage IV NW Arch:**

It was noted that the Council should decide whether to sell or develop the land. The Manager – Finance and Administration noted that it was identified as a property available for disposal on the disposal schedule in the Significance Policy.

Cr McDermott suggested that the time was not right to dispose of the land.

**X ELECTED MEMBERS' TIME:**

Cr Stringer asked the Chief Executive Officer to follow up progress with the management plan for Motuariki Island.

He also noted that the foundations had yet to be removed from the ex-police holiday house section in Lake Tekapo. The Manager – Finance and Administration advised that he was pursuing that matter.

Cr Gallagher suggested that the proceedings of Council meetings be recorded to avoid misunderstandings. The Chief Executive Officer explained the implications of the suggestion in terms of equipment and expense and advised that in his opinion it would not be a cost effective exercise.

**VI PUBLIC EXCLUDED:**

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. Public Excluded parts of the Minutes of the Mackenzie District Council meetings held on 5 December 2006 and 12 December 2006
2. Professional Services Water Supply
3. Tenders for Hooker Crescent Seal Extension
4. Pensioner Housing Upgrade

| <b>General subject of each matter to be considered</b>                  | <b>Reason for passing this resolution in relation to each matter</b>              | <b>Ground(s) under Section 48(1) for the passing of this resolution</b>  |
|---|---|--|
| 1 Mackenzie District Council<br>PE Minutes of 5 and 12<br>December 2006 |   | 48(1)(a)(i)  |
| 2 Professional Services<br>Water Supply                                 | Commercial Sensitivity  | That good reason exists for not discussing the matter with the public present and is not outweighed by the public interest |
| 3. Tenders for Hooker<br>Crescent Seal Extension                        | The making available of the information would be likely unreasonably to prejudice |  |
| 4. Pensioner Housing Upgrade<br>Crescent Seal Extension                 | the commercial position of the person who supplied it                             |  |

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Professional Services Water Supply, Tenders for Hooker Crescent Seal Extension and Pensioner Housing Upgrade- Section 7(2)(b)(ii).*

**G Page/B J D Stringer**

**VII CONFIRMATION OF RESOLUTIONS TAKEN WITH THE PUBLIC EXCLUDED:**

Resolved that the following resolutions taken with the Public Excluded be confirmed:

1. **Professional Services Contract – Water Supply:**  
That the tender from Opus International Consultants Ltd for the delivery of Professional Services – Water supply at \$63,480.00 be accepted.
2. **Tenders For Hooker Crescent Seal Extension:**  
That the lowest conforming tender from Paul Smith Earthmoving Ltd for \$77,363.50 be accepted for Contract No 1143, Hooker Crescent Seal Extension.
- 3 **Pensioner Housing Upgrade, Fairlie:**
  1. That Touchwood Homes be the preferred contractor for the Fairlie Pensioner Housing Project, subject to Touchwood Homes compliance with Council’s requirements and the availability of funding.
  2. That funding arrangements for the project be further considered at the meeting of the Finance Committee to be held on 27 February 2007.

**J Gallagher/G Page**

**THERE BEING NO FURTHER BUSINESS THE  
DEPUTY MAYOR DECLARED THE MEETING CLOSED  
AT 3.35 PM.**

**MAYOR:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## MACKENZIE DISTRICT COUNCIL

### MINUTES OF THAT PART OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 30 JANUARY 2007, TAKEN PUBLIC EXCLUDED PURSUANT TO THE PROVISIONS OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

#### **PRESENT**

Cr Simon McDermott (Deputy Mayor)  
Crs John Gallagher  
Graeme Page  
Dave Pullen  
Barry Stringer  
Evan Williams

#### **IN ATTENDANCE:**

Glen Innes (Chief Executive Officer)  
Jason Beck (Manager – Finance and Administration)  
Rosemary Moran (Committee Clerk)

#### **1. PUBLIC EXCLUDED MINUTES:**

Resolved that the minutes of those parts of the meetings of the Mackenzie District Council held on 5 December 2006 and 12 December 2006 with the Public Excluded be confirmed and adopted as the correct records of the meetings.

**G Page/J Gallagher**

#### **II PROFESSIONAL SERVICES CONTRACT – WATER SUPPLY:**

This report from the Asset Manager sought consideration of the tenders received for the delivery of professional services for various water supply projects in Fairlie and Twizel.

Cr Pullen declared his interest in the issue and took no part in the debate.

Resolved that the report be received.

**B J D Stringer/G Page**

Cr Page sought a breakdown of the prices submitted for each project.

The Chief Executive Officer provided the detail of the value of the investigation, design work and site management included in the tender from Opus International Consultants Ltd.

Resolved that the tender from Opus International Consultants Ltd for the delivery of Professional Services – Water supply at \$63,480.00 be accepted.

**B J D Stringer/S McDermott**

Cr Page abstained from voting on the motion.

### **III TENDERS FOR HOOKER CRESCENT SEAL EXTENSION:**

This report from the Manager – Roading referred to tenders received for Contract No 1143 Hooker Crescent Seal Extension.

Resolved:

1. That the report be received.
2. That the lowest conforming tender, ie from Paul Smith Earthmoving Ltd for \$77,363.50, be accepted for Contract No 1143, Hooker Crescent Seal Extension.

**D Pullen/B J D Stringer**

### **IV PENSIONER HOUSING UPGRADE, FAIRLIE:**

This report from the Community Facilities Manager provided an update of the proposed pensioner housing upgrade in Fairlie and sought the selection of a preferred contractor for the project.

Resolved that the report be received.

**B J D Stringer/G Page**

The Community Facilities Manager advised that he had received an assurance from Touchwood Homes that Touchwood was prepared to negotiate with the Council regarding the use of an hourly rate plus a margin and the possibility of using local subcontractors if appropriate.

Cr Page referred to the involvement of the Aged Welfare group. The Community Facilities Manager said the group had not been involved in the process to select a preferred contractor but he intended to consult Aged Welfare regarding the finer design detail of the pensioner houses.

The Community Facilities Manager explained that it was not likely that the Council would have confirmation of funding from Housing New Zealand until 31 March 2007.

The Chief Executive Officer suggested that, with an assessment from Housing New Zealand as to the likelihood of final approval of funding, a decision to adopt the project could be made at the meeting of the Finance Committee on 27 February 2007. He noted that a suggestion to reduce the number of units to six, which was made in an effort to reduce costs, would represent a reduction in the level of service with regard to pensioner housing which the Council had undertaken to provide.

Resolved:

1. That Touchwood Homes be the preferred contractor for the Fairlie Pensioner Housing Project, subject to Touchwood Homes compliance with Council's requirements and the availability of funding.

2. That funding arrangements for the project be further considered at the meeting of the Finance Committee to be held on 27 February 2007.

**J Gallagher/G Page**

**V OPEN MEETING:**

Resolved that the Council continue in Open Meeting.

**J Gallagher/G Page**

**CERTIFIED AS CORRECT**

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**MAYOR**