

APPENDICES

Contents

Significant Variations	25 1
Council Controlled Organisations	252
Council Structure	253
Staff Structure	254
Contact Us	255

Significant variations between the water and sanitary services assessment and this long term plan

WATER SERVICES AND OTHER SANITARY SERVICES ASSESSMENT

Each local authority is required, by section 125 of the Local Government Act 2002 (LGA), to assess water and other sanitary services throughout their district. Section 126 states that the purpose of this assessment is to assess, from a public health perspective, the adequacy of water and other sanitary services available to communities within a district. This includes the actual or potential consequences of stormwater and sewage discharges within the district.

The initial water and sanitary services assessment was completed for all water services (water, sewage and stormwater) within the Mackenzie District in 2005.

An amendment to the LGA in 2010 required Councils to identify and explain any significant variation between the proposals outlined in the Long Term Plan and the assessment of water and sanitary services.

The primary objective of undertaking an assessment of water and sanitary services is to safeguard public health and manage risk to communities.

Significant Variation in 2018-2028 Long Term Plan

The only improvement proposed by the assessment which has not been carried through into the 2018-28 Long Term Plan is the abandonment of a flood protection system for Fairlie.

Council had planned to construct a flood protection system around Fairlie to protect the town from a break out of Fairlie Creek. Significant design work was completed in 2009 on the project along with upgrade estimates for the project. The plan called for a bund to be constructed above Fairlie from School Road to Nixons Road to redirect the flood water into Fairlie Creek at that location. The estimated cost for this work in 2009 was \$700,000. The Council and Community Board discussed the project and the cost of construction and determined that the risk associated with a break out of Fairlie Creek did not warrant the cost of the work. They also felt that the risk could be reduced significantly by regular maintenance on the waterway of Fairlie Creek to remove and build-up of debris. Consultation with the affected community in 2015 re-affirmed this position and Council decided not to proceed further. The Canterbury Regional Council now regularly maintains the water way, reducing the risk posed by Fairlie Creek.

Council Controlled Organisations

The Mackenzie District Council has two Council Controlled Organisations, Mackenzie Holding Limited and Mackenzie Tourism and Development Trust.

MACKENZIE HOLDING LIMITED

The Mackenzie District Council holds 100% ownership of Mackenzie Holdings Limited. This company was established in October 2004, primarily to operate the Pukaki Airport.

The assets and liabilities of Mackenzie Holdings Limited were assumed by Council as of 1 July 2007. At this point, the company ceased trading. Council's operation of the Pukaki Airport has been transferred to the Pukaki Airport Board Committee.

Mackenzie Holdings Limited is now a dormant company from the perspectives of the Inland Revenue Department and Companies Office. Council resolved, on 20 July 2017, to exempt the Company under section 7 of the Local Government Act 2002 from the requirements of that Act in relation to Mackenzie Holdings Limited status as a Council Controlled Organisation. Mackenzie Holdings Limited will be wound up at some time in the future.

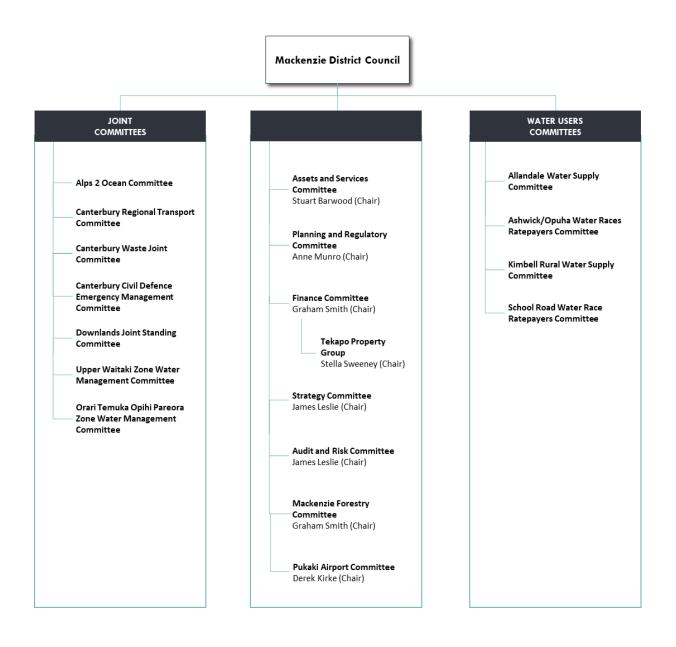
Mackenzie Tourism and Development Trust

The Mackenzie District Council holds 100% ownership of Mackenzie Tourism and Development Trust. This trust was established 30 November 2007 to administer the tourism activities of Council.

In June 2012, the Council decided not to continue with the Mackenzie Tourism and Development Trust as its vehicle for tourism functions. Effective 17 September 2012, Council contracted the provision of these services to Christchurch and Canterbury Marketing, trading as Christchurch and Canterbury Tourism. Council's current contract is managed by ChristchurchNZ (formerly Christchurch and Canterbury Tourism).

Mackenzie Tourism and Development Trust is now a dormant company from the perspective of the Inland Revenue Department. Council is in the process of dissolving the Trust. Council resolved, on 13 June 2013, to exempt the Company under section 7 of the Local Government Act 2002 from the requirements of that Act in relation to Mackenzie Tourism and Development Trust status as a Council Controlled Organisation. Mackenzie Tourism and Development Trust will be wound up at some time in the future.

Council structure



Suzette van Aswegen

Chief Executive Officer

Strathconan Swimming Pool Twizel Swimming Pool – Supervisor & 3 Attendants SEASONAL/CONTRACT STAFF COMMUNITY & TOWNSHIP FACILITIES/SERVICES Community Facilities Twizel - Info Centre Barbara McGartland Twizel – Info Centre Group Manager Twizel – Info Centre Twizel – Info Centre Caretaker – Twizel Events Centre Dog Control, Noise Control, Freedom Camping - Twizel/Tekapo Garth Nixon Dog Control, Noise Control, Freedom Camping –Fairlie/Tekapo Tania Campbell - Supervisor & Kevin McDonald 5 Attendants Phillip Jannink Jane Nicholls Resource Management Planner – Consents **Building Control Officer** Building Control Officer Building Control Officer (Processing) Resource Management Planner – Consents Resource Management **Building Admin Officer** Planner - Consents Felipe Silva-Valdes **Building Control Manager** Peter Robertson PLANNING & REGULATORY SERVICES Suzanne Blyth Rachael Willox Senior Planner Karina Morrow **Group Manager** Kate McNab Leaine Rush Jan Spriggs Planning Manager Regulations [Vacant] CONTRACTORS **Grant Hyde** [Vacant] · [Vacant] [Vacant] Pauline Jackson Senior Revenue Officer: Rates HR/Payroll/Payments Officer Management Accountant Tania Hoefsloot Financial Accountant Group Manager Paul Morris FINANCE & IT Finance Jana Kaeppler GIS Officer · Aiden Hickey CONTRACTORS Julie Hadfield IT Officer Jo Hurst Records & Information Manager Nic Guerin Receptionist / Administrator Administrator/Receptionist Arlene Goss (maternity cover) PROJECTS, ADMINISTRATION & CIVIL DEFENCE Projects & Administration Committee Administrator Phill Mackay Emergency Management Administrator (Planning) Senior Corporate Planner Suzzy Freebairn Administrator (Assets) [Vacant] Health & Safety Officer Toni Morrison **Group Manager** Catherine Johnson Executive Assistant Marielle Venrooy Katie Rowland Katherine Hill Solid Waste Manager Group Manager Bernie Haar Engineering Officer ESSENTIAL SERVICES Roading Manager **Utilities Manager** Scott McKenzie Erin McDiarmid Assets **Geoff Horler** Angie Taylor

Contact us

MACKENZIE DISTRICT COUNCILLORS



Graham Smith Mayor

027 228 5588 03 615 7804 mayor@mackenzie.govt.nz



James Leslie Deputy Mayor, Councillor for Pukaki Ward

021 886 806 03 435 3112 jamesleslie@mackenzie.govt.nz



Anne MunroCouncillor for Opuha Ward

027 228 9627 03 685 5772 annemunro@mackenzie.govt.nz



Paul Hannagan Councillor for Pukaki Ward

021 142 3163 paulhannagan@mackenzie.govt.nz



Chris ClarkeCouncillor for Opuha Ward

022 026 8708 03 685 8535 chrisclarke@mackenzie.govt.nz



Russell Armstrong Councillor for Pukaki Ward

027 431 775 03 435 0421 russellarmstrong@mackenzie.govt.nz



Stuart BarwoodCouncillor for Opuha Ward

027 687 8920 03 685 8920 stuartbarwood@mackenzie.govt.nz

COMMUNITY BOARDS

Fairlie Community Board

Les Blacklock (Chair)

027 252 2227 / 03 685 6115 theteds1955@gmail.com

Carolyn Coakley

027 478 3107 / 03 685 5998 carocoakley@gmail.com

Pauline Jackson

027 212 5727 / 03 685 8627 highctrymc@xtra.co.nz

Damon Smith

021 065 4062 / 03 685 8627 damonsmithy@gmail.com

Councillor Chris Clarke

022 026 8708 / 03 685 8535 chrisclarke@mackenzie.govt.nz

Tekapo Community Board

Steve Howes (Chair)

021 801 216 / 03 680 6674 steveh@instants.co.nz

Stella Sweeny

021 0460 886 / 03 680 6222 stellasweeny12@gmail.com

Caroll Simcox

027 212 5727 / 03 685 8627 highctrymc@xtra.co.nz

Damon Smith

027 235 6722 / 03 680 6607 carollsimcox@xtra.com

Councillor Russell Armstrong

027 431 775 / 03 435 0421 russellarmstrong@mackenzie.govt.nz

Twizel Community Board

Jacqui de Buyzer (Chair)

027 383 5695 jacqui.debuyzer@xtra.co.nz

Norman Geary

027 848 752 norman.geary@gmail.com

Nicola (Nancy) Collins

021 069 4167

nancy.herself@gmail.com

Pat Shuker

022 010 7320

Councillor Paul Hannagan

021 142 3163 paulhannagan@mackenzie.govt.nz

CONTACT US

Mackenzie District Council

Main Street, Fairlie PO Box 52, Fairlie Ph: 03 685 9010 Fax: 03 685 8533 info@mackenzie.govt.nz www.mackenzie.govt.nz





AUDIT REPORT

Contents

Audit Report

258

To the reader:

Independent auditor's report on Mackenzie District Council's 2018-28 Long-Term Plan

I am the Auditor-General's appointed auditor for Mackenzie District Council (the Council). Section 94 of the Local Government Act 2002 (the Act) requires an audit report on the Council's long-term plan (the plan). Section 259C of the Act requires a report on disclosures made under certain regulations. We have carried out this work using the staff and resources of Audit New Zealand. We completed our report on 19 June 2018.

Opinion

In my opinion:

- the plan provides a reasonable basis for:
 - long-term, integrated decision-making and co-ordination of the Council's resources; and
 - accountability of the Council to the community; and
- the information and assumptions underlying the forecast information in the plan are reasonable; and
- the disclosures on pages 233-236 represent a complete list of the disclosures required by Part 2 of the Local Government (Financial Reporting and Prudence) Regulations 2014 (the Regulations) and accurately reflect the information drawn from the plan.

This opinion does not provide assurance that the forecasts in the plan will be achieved, because events do not always occur as expected and variations may be material. Nor does it guarantee the accuracy of the information in the plan.

Basis of opinion

We carried out our work in accordance with the International Standard on Assurance Engagements (New Zealand) 3000 (Revised): Assurance Engagements Other Than Audits or Reviews of Historical Financial Information. In meeting the requirements of this standard, we took into account particular elements of the Auditor-General's Auditing Standards and the International Standard on Assurance Engagements 3400: The Examination of Prospective Financial Information that were consistent with those requirements.

We assessed the evidence the Council has to support the information and disclosures in the plan and the application of its policies and strategies to the forecast information in the plan. To select

appropriate procedures, we assessed the risk of material misstatement and the Council's systems and processes applying to the preparation of the plan.

Our procedures included assessing whether:

- the Council's financial strategy, and the associated financial policies, support prudent financial management by the Council;
- the Council's infrastructure strategy identifies the significant infrastructure issues that the Council is likely to face during the next 30 years;
- the information in the plan is based on materially complete and reliable information;
- the Council's key plans and policies are reflected consistently and appropriately in the development of the forecast information;
- the assumptions set out in the plan are based on the best information currently available to the Council and provide a reasonable and supportable basis for the preparation of the forecast information:
- the forecast financial information has been properly prepared on the basis of the underlying information and the assumptions adopted, and complies with generally accepted accounting practice in New Zealand;
- the rationale for the Council's activities is clearly presented and agreed levels of service are reflected throughout the plan;
- the levels of service and performance measures are reasonable estimates and reflect the main aspects of the Council's intended service delivery and performance; and
- the relationship between the levels of service, performance measures, and forecast financial information has been adequately explained in the plan.

We did not evaluate the security and controls over the electronic publication of the plan.

Responsibilities of the Council and auditor

The Council is responsible for:

- meeting all legal requirements affecting its procedures, decisions, consultation, disclosures, and other actions relating to the preparation of the plan;
- presenting forecast financial information in accordance with generally accepted accounting practice in New Zealand; and
- having systems and processes in place to enable the preparation of a plan that is free from material misstatement.

I am responsible for expressing an independent opinion on the plan and the disclosures required by the Regulations, as required by sections 94 and 259C of the Act. I do not express an opinion on the merits of the plan's policy content.

Independence

In carrying out our work, we complied with the Auditor-General's:

- independence and other ethical requirements, which incorporate the independence and ethical requirements of Professional and Ethical Standard 1 (Revised); and
- quality control requirements, which incorporate the quality control requirements of Professional and Ethical Standard 3 (Amended).

Other than our work in carrying out all legally required external audits, we have no relationship with or interests in the Council.

John Mackey Audit New Zealand On behalf of the Auditor-General, Christchurch, New Zealand