

# MACKENZIE DISTRICT COUNCIL

## MINUTES OF A MEETING OF THE TEKAPO COMMUNITY BOARD HELD IN THE LAKE TEKAPO COMMUNITY HALL ON TUESDAY 18 FEBRUARY 2008 AT 7.45 PM

### PRESENT:

Peter Maxwell (Chairman)  
Murray Cox  
Peter Munro  
Leon O'Sullivan  
Catherine Young

### IN ATTENDANCE

Glen Innes (Chief Executive Officer)  
Jason Beck (Manager - Finance and Administration)  
Garth Nixon (Community Facilities Manager)  
Bernie Haar (Asset Manager)  
Rosemary Moran (Committee Clerk)

### V VISITOR:

1. PHIL BROWNIE, GENERAL MANAGER – MACKENZIE  
TOURISM AND DEVELOPMENT TRUST:

The Chairman welcomed Phil Brownie to the meeting.

Mr Brownie introduced himself as the newly appointed General Manager of the Mackenzie Tourism and Development Trust which replaced the former Mackenzie Tourism and Development Board. He said the Trust now had a presence in the District and he was currently setting up an office in Fairlie.

He advised that the Trust intended to develop a strategic plan over the following months which would reflect nine key objectives identified by the Council as central to its tourism and development activity.

He explained how local information centres fitted within the national tourism structure and noted the need for the Trust to take ownership of information delivery in the region. This was currently being done by way of the website and the local promotions groups. He emphasised the necessity of developing a strong information delivery profile in Lake Tekapo.

He said a major focus into 2009 would be to increase the number of nights that visitors stayed in the District.

Mr Brownie said the Trust had resolved to commission an economic snapshot of region from which a lifestyle/workstyle website could be developed. People contemplating a move to the region would then be able to readily access facts about house prices and other information. This would enable the region to be marketed as a desirable place to live and work.

Mr Brownie said he was in the process of employing part time staff to look after the website and manage the data base. He was also seeking a person to assist with administration work for the Trust and the Mount Cook Mackenzie Winter Marketing Group.

The Chairman considered that bringing its Tourism and Development activity back into the local area was a positive move by the Council and the employment of Phil Brownie had been well received in the District. He noted that Lake Tekapo had an enthusiastic and vibrant Promotions Association and he expressed the hope that the collective effort of all local operators would achieve good results.

He thanked Mr Brownie for attending the meeting and invited him to come back and brief the Board again in the future.

Mr Brownie thanked the Board Members for the warm welcome. He left the meeting at 8.00 pm.

## **I APOLOGIES:**

An apology was noted from the Mayor.

## **II MINUTES:**

Resolved that the minutes of the meeting of the Tekapo Community Board held on 22 November 2007 including such parts as were taken with the public excluded, be confirmed and adopted as the correct record of the meeting.

**Murray Cox/Peter Munro**

## **MATTERS UNDER ACTION:**

### **3. Plan Change 13:**

It was agreed that the Board members would meet informally to discuss the Plan Change with the view to making a submission if it was felt appropriate.

### **5 Information Panel for Peninsula Walkway:**

The Community Facilities Manager undertook to follow up the matter with Anne Braun-Elwert.

6. **Broom Control on the East Side of the Outlet of the Dam:**  
The Community Facilities Manager said his latest information was that the area where the broom was growing was in fact road reserve and he was awaiting receipt of a copy of the title.

Peter Munro said the White Water Trust had spent a large amount of money spraying broom on the canoe course and was also concerned about willows in the river bed which were both unsightly and a safety hazard. He said that complaints had been referred to both LINZ and Environment Canterbury.

The Community Facilities Manager said issues in the riverbed were the responsibility of LINZ. He undertook to clarify with the LINZ Property Administrator Colette Farr whether or not willows were included in the vegetation control that was undertaken in the riverbed.

7. **Amenity Plantings on Former Forestry Reserve on Hamilton Drive.**  
The Manager - Finance and Administration advised that the status of the area remained reserve; however if the status was to change, the community would need to decide what area should be reserved for the amenity plantings and what should be done with the balance of the land.

8. **Public Foot Access for Walkways and Additional Pathway for Pedestrians.**  
The Manager - Finance and Administration said that the proposal had implications for the land referred to in 7 above, and he was unsure if it could proceed under the current status of the land.

Cr O'Sullivan noted that a map of the proposed pathways had been lodged with the Council. He acknowledged that it could not be actioned until the status of the land had been finalised.

### **III REPORTS:**

1. **FINANCIAL REPORT TO 31 DECEMBER 2008:**

This report from the Manager - Finance and Administration provided an update for the Board on the financial performance of the cost centres under its jurisdiction for the six months to 31 December 2007.

Resolved that the report be received and the information noted.

**Leon O'Sullivan/Peter Maxwell**

2. LOCHINVER GARDEN AREAS:

This report from the Community Facilities Manager was accompanied by a letter from Jim Murray regarding the maintenance of the landscaping at the Lochinver development.

Resolved that the report be received.

**Leon O'Sullivan /Catherine Young**

Resolved:

1. That the Tekapo Community Board alters the specification for the storm water detention area from a revegetation classification to a low standard to reflect the desired standard of works and that additional funding for extra maintenance work be provided as required.
2. That the Tekapo Community Board acknowledges the need make provision for the maintenance of the gravel walkways within Lochinver in the Township Maintenance Contract.

**Peter Maxwell/Murray Cox**

3. CORRESPONDENCE FROM STEPHEN AND AMINA HUNTER:

This report from the Asset Manager was accompanied by a letter from Stephen and Amina Hunter about noise pollution in the Tekapo Village area, and the response received from Colin Hey, Transit NZ's Area Engineer for South Canterbury.

Resolved:

1. That the report be received.
2. That signs requesting drivers to refrain from using exhaust brakes during night hours be erected on the State Highway at the northern and southern entrances to Lake Tekapo.

**Peter Maxwell/Leon O'Sullivan**

Resolved that Mr and Mrs Hunter be thanked for their letter and that a copy of the response from Colin Hey be forward to them and to the Lake Tekapo Promotions Committee, the Lake Tekapo Lions Club and MP Jo Goodhew.

**Peter Maxwell/Leon O'Sullivan**

4. CORRESPONDENCE FROM THE LAKE TEKAPO ENHANCEMENT ASSOCIATION:

This report from the Community Facilities Manager was accompanied by a letter from the Lake Tekapo Enhancement Association requesting

that cigarette butt disposal receptacles be placed around the Church of the Good Shepherd and in other appropriate areas of the township.

Resolved that the report be received.

**Leon O'Sullivan/Murray Cox**

The Community Facilities Manager said he was in the process of seeking a design and price from a local engineering firm for a custom-made receptacle.

The Chairman directed that the Board reconsider the request when those details became available.

5. REMUNERATION POOL FOR ELECTED MEMBERS:

This report from the Chief Executive Officer referred to the Council's suggestion for remuneration for Community Board members.

Resolved:

1. That the report be received.
2. *That the Community Board note that the Remuneration Authority has issued an indicative remuneration pool of \$150,108 for this Council for the 2008/09 financial year, including a Mayoral salary of \$48,507.*
3. *That the Community Board accept Council's recommendation that the previously agreed relativities be applied to the new remuneration pool resulting in the following salaries being payable from 1 July 2008:*

<i>Chairperson Tekapo Community Board</i>	<i>\$3,721</i>
<i>Members Tekapo Community Board</i>	<i>\$1,488</i>

**Catherine Young/Murray Cox**

6. FOOTPATH KERB AND CHANNEL PIONEER DRIVE:

The Asset Manager advised of the proposal to install kerb and channelling along Pioneer Drive to Sealy Street. He suggested an onsite meeting be held with the Board members to consider the proposal and also to have a discussion about bus parking. He undertook to liaise with the Chairman to convene the meeting during the first week in March 2008.

Resolved that the Board agrees that a decision regarding the proposal to install kerb and channelling along Pioneer Drive to Sealy Street should be made at the onsite meeting.

**P Maxwell/Leon O'Sullivan**

7. WARD MEMBER'S REPORT:

Cr O'Sullivan informed Board members that Cold Water Properties had made a presentation to Council regarding amendments to their application for resource consent for the village centre development. He said that to a large extent the amendments reflected the submissions made by the Community Board.

8. REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

Murray Cox reported that the proposal to establish a **Regional Park** in Lake Tekapo was to be presented for approval to the Canterbury Regional Council on 27 February 2008. He intended to attend the meeting and it was suggested that the Phil Brownie be invited to accompany him.

Catherine Young reported on the meeting at which the applications for **Mackenzie County Scholarships** had been considered. She said all applicants had been competent and it had been difficult to choose the winners.

Peter Munro reiterated that the **Tekapo White Water Trust** had spent a large amount on broom spraying.

He reported that the Lake Tekapo Promotions Association had commissioned a **promotional DVD** and good progress was being made on that project.

**IV** GENERAL:

1. FOOTPATH TO CONNECT BLUEWATER WITH VILLAGE CENTRE:

It was advised that the pedestrian access from the Village Centre to Bluewater had become an issue since the opening of the restaurant.

The Asset Manager said Bluewater's resource consent needed to be examined to find out if provision of a walkway was required.

It was agreed that the issue be included for consideration at the meeting to be held during the first week in March.

2. APPRECIATION TO GREG SUTHERLAND:

Resolved that a formal letter of appreciation of his service in Lake Tekapo be sent to Constable Greg Sutherland.

**Leon O'Sullivan/Peter Munro**

3. REMOVAL OF STUMPS ON THE EAST SIDE OF THE RAMP AT THE BOAT CLUB:

Murray Cox advised that the Lake Tekapo Boat Club had requested that tree stumps and other rubbish be removed from area around the Club house before the anniversary celebrations on 15 March 2008.

The Community Facilities Manager undertook to identify who was responsible, liaise with the camping ground lessee and have the stumps removed and the area tidied up.

4. HAMILTON DRIVE LOOKOUT AND OTHER TRAFFIC ISSUES:

Murray Cox asked if *No Stopping* signs were to be erected coming down the hill.

The Community Facilities Manager said he was attempting to obtain signs to direct traffic into the Lookout and was working with Transit to ascertain what signage would be permitted on the State Highway.

Peter Munro suggested that yellow lines be painted on the road in the lay-by at the left turning bay

The Community Facilities Manager said an agreement had been reached with Rob Allen regarding the closure of the former lookout and retention of access to the observatory and his lower gate. He also intended to rationalise the *Tekapo Walkway* signs.

The Chairman suggested that the management of the intersection of Hamilton Drive to Lake View Heights should be changed to reflect current use of the roads.

The Asset Manager undertook to inspect the Village with the Chairman to ascertain the need to change any signs.

5. THE CAIRNS

In response to a question from Murray Cox regarding The Cairns development, the Asset Manager said that the developer and his team had met with staff on more than one occasion and he expected the application for resource consent would be lodged in the current year.

6. UPKEEP OF GARDENS IN MT JOHN SUBDIVISION:

Peter Munro referred to concerns from residents that standard of the gardens in the Mt John Subdivision was deteriorating.

The Community Facilities Manager said he was aware of the matter and had met with the contractor with the message that they had to be maintained to the agreed standard.

He said a number of hebes in the gardens needed to be replaced and he envisaged that would happen in the current year.

7. FIRE RISK TO DWELLINGS IN TEKAPO:

Peter Munro referred to the fire risk to dwellings in Lake Tekapo which were close to forests and paddocks with long dry grass. He suggested it was time to become proactive in an effort to mitigate the risk.

It was noted that overgrown fire risk sections in the townships were inspected annually.

It was requested that the matter be brought to the attention of the Mackenzie Forestry Board.

Resolved that Chief Rural Fire Officer Rob Hands and the Lake Tekapo Chief Fire Officer be invited to meet with Board members to discuss their concerns about fire risk to dwellings in Lake Tekapo.

**Peter Munro/Peter Maxwell**

8. FREEDOM CAMPERS:

Peter Munro suggested that consideration could be given to measures which might be taken to discourage freedom camping outside permitted areas. He asked that the Kaikoura District's Bylaw be researched.

He suggested that the Freedom Camping Guidelines brochure be placed in information centres and 'I' sites around the District.

He undertook to obtain a supply of the brochures and investigate the issue further.

9. NOTICE BOARD FOR TEKAPO TOWNSHIP:

Peter Munro suggested that a notice board similar to the one outside the Council office in Fairlie be erected in Lake Tekapo. He suggested it could be placed on the area between the public toilets and the domain facing north/south.



The Community Facilities Manager undertook to obtain plans and prices for off-the-shelf noticeboards.

10. PARKING BAYS FOR BUSES AT THE CHURCH OF THE GOOD SHEPHERD;

It was agreed that this issue be discussed at the meeting planned for the first week in March.

12. UPDATE ON PROGRESS ON ENGINEER PLANING FOR THE FORESHORE ALONG STATE HIGHWAY 8:

It was advised that Peter Hall of Opus had sent the plans of the area to Christchurch for approval.

13. DRINKING WATER ASSISTANCE PROGRAMME – OPPORTUNITY TO MEET WITH THE HEALTH PROTECTION OFFICER ON THE EVENING OF 4 MARCH 2008:

The Asset Manager advised that there would be an opportunity for community board members to become informed about the Drinking Water Assistance Programme at a meeting with the Health Protection Officer on 4 March 2008. He asked anyone interested in attending the meeting to let him know.

14. SERVICE CONNECTION REPLACEMENT

The Asset Manager advised that some years previously the water main in the Pioneer Drive/Sealy Street area had been replaced but the old galvanised pipe connections to the houses had not been replaced. These connections were now the source of problems. The total estimated cost of replacing those service connections was about \$100,000.

The Asset Manager said the issue would be included on the agenda for the Board' budget meeting to be held on 11 March 2008.

15. LOCAL GOVERNMENT NEW ZEALAND COMMUNITY BOARDS' WORKSHOP:

The Chairman reminded members of the opportunity to attend a workshop.

16. POST AND RAIL FENCE:

It was reported that 17 rails had been broken by vandals. Cr O'Sullivan advised that there had been a stockpile of rails in the saleyards. He noted that the fence had become costly to maintain.

17. BROKEN FENCE POST:

The Community Facilities Manager undertook to have repaired the broken post in the new fence on the Hamilton Drive corner.

**THERE BEING NO FURTHER BUSINESS  
THE CHAIRMAN DECLARED THE MEETING CLOSED  
AT 10.20 PM**

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_