

## **MACKENZIE DISTRICT COUNCIL**

### **MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 30 JULY 2013 AT 12:13PM**

#### **PRESENT:**

Graham Smith (Chairman)  
Annette Money  
Graeme Page  
Evan Williams  
John Bishop

#### **IN ATTENDANCE:**

Wayne Barnett (Chief Executive Officer)  
Paul Morris (Manager – Finance and Administration)  
Keri-Ann Little (Committee Clerk)  
Andrew Tombs (Alpine Energy) left 2pm  
Michael Boorer (Alpine Energy) left 2pm

#### **I APOLOGY:**

Resolved that an apology be received from The Mayor

**Graeme Page/ Annette Money**

#### **II MINUTES:**

Resolved that the Minutes of the meeting of the Finance Committee held on 13 June 2013, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct record of the meeting.

**Graeme Smith/Annette Money**

#### **Matters arising from the Minutes:**

##### *Update Section Sale:*

The CEO has spoken to Mr Armstrong regarding delay in power installation. Since then progress has been made, however yesterday it was heard that power was very slow. The CEO has asked the Surveyor to follow up on this.

##### *Old Library Café:*

This is an agenda item.

##### *Heat Pump Twizel Office:*

The heat pump has now been installed into the Twizel Office.

#### IV **PUBLIC EXCLUDED**

Resolved that the public, be excluded from the following part of the proceedings of this meeting namely:

1. Alpine Energy
2. Sale and Purchase Agreement

| <b>General subject of each matter to be considered</b> | <b>Reason for passing this resolution in relation to each matter</b> | <b>Ground(s) under Section 48(1) for the passing of this resolution</b> |
|--|--|---|
| Alpine Energy  | Commercial Sensitivity   | 48(1)(a)(i)   |
| Sale and Purchase Agreement                            | Commercial Sensitivity   | 48(1)(a)(i)   |

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Alpine Energy and Sale and Purchase Agreement* Section 7(2)(b)(ii).

**Annette Money/ Evan Williams**

#### III **REPORTS:**

##### 1. FINANCIAL REPORT MAY 2013:

This report from the Manager – Finance and Administration, Mr Morris, was accompanied by the financial report for the period to 30 July 2013.

Mr Morris spoke to any significant variances.

Resolved that the report be received.

**Annette Money/ Evan Williams**

Cr Page asked if the Finance Committee could be provided with a quarterly report on trends in regards to Council car mileage.

##### 2. BANCORP REPORT:

The purpose of this report was to inform Councillors of the performance of the Council's investment portfolio, which is managed by Bancorp Treasury Services Limited. Attached to the report was the quarterly report from Bancorp Treasury Services to 30 June 2013.

Resolved:

1. That the report be received.

**Peter Maxwell/ Evan Williams**

Mr Morris spoke to his report.

3. GRANT FOR LANDSAR AND COASTGUARD FACILITY AT TWIZEL:

This report from the Chief Executive Officer was to provide information regarding a request from Dene Madden for Council to grant the amount of \$1,105.60 which was the cost of the building consent to construct a Landsar & Coastguard facility at Twizel.

Resolved: that the report be received.

**Graeme Page/ Evan Williams**

Resolved: that Council provide \$1,105.60 as a grant towards the project.

**Graeme Page/ Evan Williams**

Cr Bishop voted against this motion.

4. HONORARIUM TO CANTERBURY WATER MANAGEMENT COMMITTEE'S:

This report from the Manager Finance and Administration was for Council to consider whether to increase the water zone committee honorarium.

Resolved: that the report be received.

**Annette Money/ Evan Williams**

Mr Morris spoke to this report. Mr Morris said the report is based on the submission to the Annual Plan from Environment Canterbury which Council rejected. Mr Morris said Environment Canterbury have now provided more information regarding the increase would be 2 x \$8,000 or for both committees at a maximum of \$8,000.

The CEO provided more information regarding the main impact stating it is a dollar issue or whether Council feels by reducing their input are they also reducing their input at the table.

Cr Williams clarified payment to members stating it is a reimbursement for travel and accommodation and is only the cost of running the committee.

Resolved: that Council increase the honorarium paid to zone committee members from \$12,000 to \$20,000.

**Graeme Page/ Peter Maxwell**

5. OLD LIBRARY CAFE:

This report from the Chief Executive Officer was to update Council on direction from the Fairlie Community Board regarding options for repairing or replacing the Old Library Café building and to request funding for architectural services to implement the Community Boards objectives.

Resolved: that the report be received.

**Evan Williams/ Annette Money**

The CEO spoke to his report.

The CEO said we have received from public consultation what the community would like via a public meeting and we now have an obligation to take feedback to the public.

The CEO said he has received a price from a structural engineering which is \$290,000.

Cr Page said Council should wait until the Council meeting next week when we will have a pretty good indication of pricings.

Resolved: that this document is tabled to be represented to Council Meeting next week on the 6<sup>th</sup> of August.

**Graeme Page/ John Bishop**

6. ELECTIONS:

The Manager Administration and Finance Mr Morris gave a verbal report to the Council.

Mr Morris informed elected members nominations are now open and close on 16 of August at 12pm.

Mr Morris said any Council staff not acting appropriately in relation to candidates or any other issues regarding staff please direct to The CEO.

Mr Morris distributed two documents from the Auditor General the first local authority elections Part 12: issues to watch out for and a paper regarding good practice for managing public communications by local authorities for elected members' information.

**THE CHAIRMAN DECLARED THE MEETING CLOSED AT 3:22PM**

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_