



**TO THE MAYOR AND COUNCILLORS OF THE
MACKENZIE DISTRICT COUNCIL**

MEMBERSHIP OF THE FINANCE COMMITTEE

Graham Smith (Chairman)

Claire Barlow (Mayor)

John Bishop

Peter Maxwell

Annette Money

Graeme Page

Evan Williams

*Notice is given of a meeting of the Finance Committee
to be held on Tuesday 19 March 2013 at 10:00am.*

VENUE: Council Chambers, Fairlie

BUSINESS: As per agenda attached

**WAYNE BARNETT
CHIEF EXECUTIVE OFFICER**

13 March 2013



AGENDA FOR TUESDAY 19 MARCH 2013

I APOLOGIES

II DECLARATIONS OF INTEREST

III MINUTES

Confirm and adopt as the correct record the Minutes of the meeting of the Finance Committee held on 5 February 2013 including such parts as were taken with the Public Excluded.

IV REPORTS

1. Finance Report – to be circulated under separate cover.

V PUBLIC EXCLUDED

Resolved that the public, be excluded from the following part of the proceedings of this meeting namely:

1. Sale and Purchase Agreement

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
Sale and Purchase Agreement	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Sale and Purchase Agreement* section 7(2)(b)(ii).

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 5 FEBRUARY 2013 AT 9.30 AM

PRESENT:

Graham Smith (Chairman)
 Claire Barlow (Mayor)
 Crs John Bishop
 Annette Money
 Graeme Page
 Evan Williams (from 10.35 am)

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
 Paul Morris (Manager – Finance and Administration)
 Rosemary Moran (Committee Clerk)

I APOLOGY:

Resolved that an apology be received for his absence from Cr Maxwell and for lateness from Cr Williams.

Graham Page/Annette Money

III MINUTES:

Resolved that the Minutes of the meeting of the Finance Committee held on 4 December 2012, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct record of the meeting.

Claire Barlow/John Bishop

IV REPORTS:

2. BANCORP QUARTERLY REPORT:

This report from the Manager – Finance and Administration was accompanied by the report from Bancorp Treasury Services Limited for the quarter ended 31 December 2012.

Resolved that the report be received

Annette Money/Graeme Page

3. VEHICLE REPLACEMENT:

This report from the Asset Manager sought approval to replace the Asset Manager's vehicle.

Resolved that the report be received.

Graeme Page/Annette Money

Resolved that the Asset Manager's vehicle be replaced to the value of \$35,000 including GST.

Annette Money/Claire Barlow

4. NZ ROWING CHAMPIONSHIP SPONSORSHIP REQUEST:

This report from the Manager – Finance and Administration was accompanied by a request from the South Island Rowing Association for the Council to be a sponsor at the 2013 NZ Rowing Championship to be held at Lake Ruataniwha, Twizel.

Resolved that the report be received

John Bishop/Claire Barlow

Resolved that the Council provide sponsorship for a race at the 2013 NZ Rowing Championship to be held at Lake Ruataniwha Twizel, from 19 to 24 February 2013.

Graeme Page/Annette Money

Cr Bishop undertook to arrange that the race to be sponsored by the Council be one in which Russell and/or Cameron Crampton of Fairlie participated.

5. SOUTH ISLAND REGIONAL PHOTOGRAPHIC CONVENTION – REQUEST FOR SPONSORSHIP:

This report from the Mayor was accompanied by a request from the Convention Committee for sponsorship of the South Island Regional Photographic Convention to be held in the lake Tekapo Community Hall from 3 to 5 October 2013.

Resolved that the report be received

Graeme Page/Claire Barlow

Resolved that the Council recommends that the Tekapo Community Board budgets for a grant to the South Island Regional Photographic Convention Committee to cover the cost of the hire of the Lake Tekapo Community Hall for the Convention to be at Lake Tekapo from 3 to 5 October 2013.

Annette Money/Claire Barlow

1. FINANCIAL REPORT – DECEMBER 2012:

This report from the Manager – Finance and Administration was accompanied by the financial report for the period to 30 October 2012.

Resolved that the report be received.

Annette Money/John Bishop

The Manager – Finance and Administration noted errors which had been corrected, viz:

- the costs of the CINTA survey should have be shown in the Chief Executive Officer department’s cost centre, and
- \$18,000 of solid waste revenue not shown would bring the income to date in the solid waste cost centre to \$51,000.

Cr Williams joined the meeting at 10.38 am.

The meeting was adjourned at 10.40 for morning tea and reconvened at 10.53 am.

IV REPORTS:

1. FINANCIAL REPORT – DECEMBER 2012 (Continued):

The Manager – Finance and Administration circulated a supplement to his report which included updated information.

V PUBLIC EXCLUDED

Resolved that the public, be excluded from the following part of the proceedings of this meeting namely:

1. The Old Library Café – Insurance Update

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
The Old Library Cafe Insurance Update	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *The Old Library Café – Insurance Update* section 7(2)(b)(ii).

Claire Barlow/Annette Money

THE CHAIRMAN DECLARED THE MEETING CLOSED AT 11.30 AM

CHAIRMAN: _____

DATE: _____