

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TEKAPO COMMUNITY BOARD HELD IN THE LAKE TEKAPO COMMUNITY HALL, TEKAPO, ON MONDAY, JANUARY 26, 2015, AT 7.30PM

PRESENT:

Peter Munro (Chair)
Stella Sweney
Alan Hayman
Lyn Martin
Cr Murray Cox

IN ATTENDANCE:

Ray Gardner (Civil Defence Officer)
Wayne Barnett (Chief Executive)
Garth Nixon (Community Facilities Manager)
Nathan Hole (Planning and Regulatory Manager)
Bernie Haar (Asset Manager)
Geoff Horler (Utilities Manager)
Arlene Goss (Committee Clerk)
Six members of the public

OPENING:

The chairman welcomed everyone to the meeting.

APOLOGIES:

There were no apologies

DECLARATIONS OF INTEREST:

There were no declarations of interest.

VISITOR:

Civil Defence officer Ray Gardner addressed the community board on the Lake Tekapo Civil Defence Community Response Plan. He tabled copies of the plan for the community board to study. Comments on the plan can be emailed to him.

Stella Sweney asked how the needs of people would be met in an emergency if they don't speak English. Ray Gardner said he has been speaking to emergency services who have multi-lingual contacts in Tekapo and he is hoping to use these contacts.

Ray Gardner offered to keep the community board updated on training to occur in March, and other future developments.

MINUTES:

A correction was noted on page 8 where "Alpine Springs" needs to be corrected to "Tekapo Springs".

Resolved that the minutes of the meeting of the Tekapo Community Board held on November 17, 2014, including those parts taken in public excluded, be confirmed and adopted as the correct record of the meeting with the change noted above.

Alan Hayman/Murray Cox

TEKAPO COMMUNITY BOARD MATTERS UNDER ACTION:

1. **Civil Defence:**
Remove from list.
2. **Review of Freedom Camping Bylaw and its Alignment with the Freedom Camping Act:**
Garth Nixon said the new bylaw has been working well. Stella Sweney asked if there were any complaints. Mr Nixon said there had been more enquiries from the media than complaints about freedom camping. Cr Cox has received an email regarding Lake McGregor. This is not council land but was something for council to follow up on. Garth Nixon said a sign that says self-contained camping only in this area would help. Comments were made on the number of camper vans seen in various areas. The signs have been effective. The community board would like to continue to monitor this issue.
3. **Lighting Ordinances:**
Cr Cox passed on concerns to Boffa Miskell to take into consideration with future planning. Remove from list.
4. **Council Owned Units for Worker Accommodation:**
Wayne Barnett said this was considered by council and council has decided they don't want to actively pursue providing worker accommodation so only informal action will be taken going forward. There are some private individuals looking at worker accommodation and a group established by community worker Amy Lamb is looking at worker accommodation. This group will meet again this year and will be worthwhile.
5. **Walkways and Cycle ways:**
At a previous meeting the Tekapo Community Board instructed the community facilities manager to prepare specifications for the walkway/cycleway as shown on the plan and bring back the costs of the project to the community board. Garth Nixon said at the meeting he estimated it would cost \$8,000 to complete this work. \$20,000 has been put aside for this work. Discussion was held on the route. Work to start very soon. The chairman has talked to Genesis Energy who are looking favourably at allowing the route to go through Gate 16 at Lake George Scott. Signage and fencing needs to go up. Cr Cox asked if the community board could have a look at the river walkway at some stage. Discussion was held on this.
6. **Tekapo Plantation: Murray Place/Section A:**
Planting was done before Christmas and irrigation has taken place.
7. **Future of Moturiki Island:**
DOC to keep the community board updated via the chairman.
8. **Request to YHA:**
This has been resolved. Remove from list.
9. **Litter at the Church of the Good Shepherd:**

Garth Nixon said the church has agreed for council to come up with a plan to share costs and cover both council land and church land. Whitestone put a rubbish bin out and it was removed due to attracting excess rubbish. Garth Nixon said the Solid Waste Manager will be working with property owners in Tekapo to encourage people staying in town to use the council recycling system instead of township bins. The chairman asked Bernie Haar how the extra refuse collection went over the holiday period. This was well supported.

10. Tekapo Squash Club:

Cr Cox and Garth Nixon have been working on costings for moving the squash club. When they are received there will be a discussion held with council with regard to funding.

11. Street Names Commercial Lane:

The community board resolved to recommend to council that the name Rapuwai is suitable as a name for the commercial lane at Tekapo. Remove from list.

12. Tekapo Promotions Association:

Lyn Martin has agreed to attend meetings on behalf of the community board. Remove from list.

13. Town Projects:

a. Landscaping the Community Centre Car park.

Documents have gone out to contractors to price this.

b. Alps2Ocean Link between Tekapo and Canal Road.

Start point will be at Alpine Springs Information Centre.

c. Rock wall extension along Main Road to Aorangi Crescent.

Garth Nixon has a price for this within the budget of \$30,000 and work is proceeding.

d. Upgrade of Hamilton Drive lookout.

Included in Aurecon brief. Working on prices.

e. Walkway on Lakeside Drive – pruning, landscaping.

Garth Nixon to talk to contractors regarding the pruning and removal of old pine trees, including the most cost effective way to do it. Garth Nixon has marked trees to be left behind with blue string and asked the community board to check these. Lyn Martin suggested some thought be given to the need for shade. Garth Nixon to get prices on this work.

f. Regional Park – community board to fund tanks at \$6000.

Paid. Remove from list.

14. Playground Committee:

Some of the equipment has arrived. Cr Cox, Garth and contractors met on site to discuss earthworks on the playground site.

15. Solar System Project:

The chairman has been asked for a letter of support for a funding application which he has sent.

16. New Stormwater Line Near Mantra Development:

The community board approved funding to lay a new storm water line near the Mantra Development. No start date and will do this work in autumn so plants have a chance to take hold.

FINANCIAL REPORT TO DECEMBER, 2014:

This report is the financial report for the community board for the period to December, 2014, the purpose of which to update board members on the financial performance of the Tekapo Community as a whole for that period.

Tekapo Hall is a bit behind budget in terms of income but this is due to invoicing being a month behind. The hall looks busy in the coming months.

Resolved that the report be received.

Murray Cox/Stella Sweney

30 YEAR INFRASTRUCTURE PLAN:

The purpose of this report is to advise and consider the long term projections for delivery of the 3 waters service to Tekapo as proposed in the draft 30 Year Infrastructure Plan and the 2015-25 Long Term Plan.

Resolved:

1. That the report be received.

Alan Hayman/Lyn Martin

2. That the infrastructure renewal and upgrade programme as presented in the 30 Year Infrastructure Plan be approved for inclusion in the 2015-25 Long Term Plan and its subsequent consultation.

Alan Hayman/Stella Sweney

APPLICATION FOR LAND USE CONSENT – HOWES:

Steve Howes was present at the meeting to assist. Planning and Regulation Manager Nathan Hole said the reason this matter was put on the agenda was because it was an application to use a site that was council owned and approval was needed from the community board as land owner.

This was a non-complying activity in the district plan. The area is zoned residential but is a good site for the use that is proposed. It's up to the board to decide whether the activity is appropriate.

The chairman asked about an application a few years ago that was similar but was declined. In that case the community board declined the application because it was close to other similar businesses.

The community board asked if there would be a fee charged to register a mobile trader under the bylaw. Not in this financial year but possibly in the next financial year. This is likely to be about \$60. There was no charge for renting the land unless the community board as landowner wished to.

Steve Howes explained his intentions to the community board and said his operation would be in line with the Mobile Traders Bylaw.

Cr Cox said it adds activity to the town and is outside the commercial area. He cannot see any reason why approval should not be granted. Other community board members agreed.

The approval for resource consent is open ended. However approval for the use of the site can be revoked if there are problems.

Resolved that the Tekapo Community Board provides affected person approval on behalf of the council for the activity outlined in the proposal for a mobile coffee van on the corner of Hamilton Drive and State Highway 8.

Alan Hayman/Lyn Martin

WARD MEMBER'S REPORT:

Cr Cox provided a report from the meeting on worker accommodation held at Lake Tekapo before Christmas. He has also met with the water zone committee and updated the community board on activity.

The Tekapo Property Group have met. Subdivision work has started on the domain. Contractors are aware of the need to keep the dust down. The work will be completed by winter which will allow title for stage one and the supermarket to move forward.

The property group are continuing to update the landscaping plans with costings underway, then will be priority setting once the costings are known. Car parks will be an issue because there is not enough land in the centre of the township.

Stella Sweney asked if the plan allows for buses and cars towing boats. Discussion was held on parking for these vehicles. Cr Cox said the car parking and landscape plans will come back to the community board and be adopted for future planning.

REPORTS FROM MEMBERS WHO REPRESENT THE COMMUNITY BOARD ON OTHER COMMITTEES:

Lyn Martin attended a meeting of Tekapo Promotions. The town information board will be re-organised by this committee.

Cr Cox said the Motor Caravan Association park opened in November and has had many vans visit over the Christmas period. The regional park has been well used over summer. The chemical toilet at the picnic area is being emptied once a week when usually it is emptied every six weeks. They have been conscious of fire this year and will update the fire management plan. The water tanks are ready to put in.

The chairman reported from the Footbridge Society. The bridge is progressing. Still aiming for completion by May.

GENERAL BUSINESS – MOVING THE 60KM SPEED RESTRICTION SIGN ON SHW8:

Stella Sweney raised this. Bernie Haar said they have had meetings with the contractors that represent NZTA. If the community board formally ask for a review they will do a review but moving the speed zone wasn't supported at the meeting attended by Bernie Haar.

Stella Sweney said NZTA need to visit and see all the traffic, cyclists and pedestrians in that area.

Resolved that the Tekapo Community Board recommends that Council approach NZTA to move the 60km/h limit to be extended beyond Hamilton Drive.

Stella Sweney/Lyn Martin

GENERAL BUSINESS – REQUEST FROM LOCAL GROUP TO HANG POPPY BLANKET IN TEKAPO HALL:

Lyn Martin raised this matter. This is a project some women in Tekapo have done. They are making a poppy to put on a blanket to mark 100 years since WW1. There is no war memorial in the village so the community board considered it appropriate to display this in the hall. Discussion was held on the need to put it up in a permanent way so it cannot be taken down and removed by people who decorate the hall for weddings.

Lyn Martin was asked to look into the costs involved in displaying it permanently. She will bring this back to the next meeting with an application for a grant.

PUBLIC EXCLUDED:

Resolved that the public, be excluded from the following part of the proceedings of this meeting namely:

1. Previous minutes Tekapo Community Board meeting November 17, 2014.
2. Tekapo Hall Car Park Tenders (attached).

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Previous minutes Tekapo Community Board, March 10, 2014	Commercial sensitivity	48(1)(a)(i)
Tekapo Hall Carpark Tenders	Commercial sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Previous minutes Tekapo Community Board and Tekapo Hall Carpark Tenders under section 7(2)(b)(ii).*

Murray Cox/Alan Hayman

The Tekapo Community Board continued in open meeting.

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.54PM**

CHAIRMAN: _____

DATE: _____

MINUTES OF THAT PART OF A MEETING OF THE TEKAPO COMMUNITY BOARD HELD IN THE LAKE TEKAPO COMMUNITY HALL, TEKAPO, ON MONDAY JANUARY 26, 2015, TAKEN PUBLIC EXCLUDED UNDER THE PROVISIONS OF THE LOCAL GOVERNMENT OFFICAL INFORMATION AND MEETINGS ACT 1987.

PRESENT:

Peter Munro (Chair)
Stella Sweney
Alan Hayman
Lyn Martin
Cr Murray Cox

IN ATTENDANCE:

Ray Gardner (Civil Defence Officer)
Wayne Barnett (Chief Executive)
Garth Nixon (Community Facilities Manager)
Nathan Hole (Planning and Regulatory Manager)
Bernie Haar (Asset Manager)
Geoff Horler (Uilities Manager)
Arlene Goss (Committee Clerk)

IN ATTENDANCE:

Arlene Goss (Committee Clerk)

APOLOGIES:

There were no apologies.

DECLARATIONS OF INTEREST:

There were no declarations of interest.

DISCUSSION OF PREVIOUS MINUTES:

A correction was noted in the public excluded minutes on page 6 - Transit New Zealand needs to be changed to NZTA.

TEKAPO HALL CARPARK TENDERS:

The purpose of this report was to consider the tender prices for the car park work and discuss available options. Garth Nixon summarised the report. The community board agreed that the sooner this work started the better.

Resolved:

1. That the report be received.

Murray Cox/Lyn Martin

2. That the Whitestone tender of \$115,000.00 be accepted and that the work proceed.

Alan Hayman/Murray Cox

Resolved that the committee continue in open meeting.

Murray Cox/Lyn Martin

CERTIFIED AS CORRECT

CHAIRMAN