



# **MINUTES**

**Fairlie Community Board Meeting**

**3 October 2016**

**MINUTES OF MACKENZIE DISTRICT COUNCIL  
FAIRLIE COMMUNITY BOARD MEETING  
HELD AT THE COUNCIL CHAMBERS, FAIRLIE  
ON MONDAY, 3 OCTOBER 2016 AT 5PM**

**PRESENT:** Owen Hunter (Chair), Warren Barker, Les Blacklock, Trish Willis and Cr Noel Jackson.

**IN ATTENDANCE:** Wayne Barnett (Chief Executive Officer), Garth Nixon (Community Facilities Manager), Keri-Ann Little (Committee Administrator), Anne Munro and Pauline Jackson.

**1 OPENING**

The Chair welcomed everyone to the meeting.

**2 APOLOGIES**

Resolved: An apology was received from Paul Morris.

**Les Blacklock/ Warren Barker**

**3 PUBLIC FORUM**

Nil

**4 VISITORS**

Nil

**5 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**6 CONFIRM MINUTES**

Resolved: that the minutes of the meeting of the Fairlie Community board held on Monday 29 August 2016, be confirmed and adopted as the correct record, including such parts as were taken with the public excluded.

**MATTERS ARISING FROM THE PREVIOUS MINUTES:**

Mr Barnett informed the Community Board the Fairlie Township Water Consent application had been completed and will be reviewed by Environment Canterbury before lodgement.

**FAIRLIE COMMUNITY BOARD MATTERS UNDER ACTION AND PROJECTS REPORT:**

1. **Allandale Bridge Walkway:** Mr Nixon suggested resending the letter to NZTA regarding construction of a pedestrian walkway along Allandale Bridge.
2. **Green Sign and Power Pole in front of Old Library Building:** Mr Nixon reported this works is underway.
3. **Raised ground on the north side of the bridge heading to Tekapo:** Now planted.
4. **Town Clock:** Mr Nixon reported the Town Clock will now be painted due to the warmer weather.
5. **Fairlie Township Water Consent:** Mr Barnett updated the Board above.
6. **Paintball Ground:** Mr Nixon reported Council had approved works. Geoff Haugh had been issued a short term lease for grazing. Mr Nixon added Mr Heslop had been advised to remove the fence or Council would do so.
7. **Princess Street Edging:**  
Mr Nixon reported he is currently reviewing with Whitestone's Contracting.

**REPORTS:**

1. FAIRLIE COMMUNITY BOARD FINANCIAL ACTIVITY REPORT TO MAY 2016:  
The Community Facilities Manager provided a financial report for the Community board for the period to July 2016, to update Board members on the financial performance of the Fairlie Community as a whole for that period.

Resolved that the report be received.

**Trish Willis/ Cr Jackson**

Mr Nixon spoke from the first financial report for the new financial year. He noted members expenses are over budget. Strathconan Pool maintenance had begun and would continue.

Mr Barnett said the member's expenses were set within the Long Term Plan. The Mayor asked for clarification regarding previous year's budget less than this current years.

The Chairman asked for the balance of the Community Board projects.

2. WARD MEMBERS REPORT:  
Cr Jackson reported both the Annual Report and Responsible Camping Bylaw will be adopted at an Extraordinary Council meeting tomorrow.

**GENERAL BUSINESS:**

1. RIDDLE STREET ONE WAY TRIAL:

This report from the Asset Manager was to advise the Fairlie Community Board on the outcome of the current trial of a one way system on Riddle Street and determine a way forward for this system.

The Chair said he had only received positive feedback from users and business owners.

Mr Barker referred to diagram 3 attached to the agenda on page 30, he said this option would leave the road too narrow and encroached on the shrubbed area. He added it was too dangerous to narrow the road any further.

Cr Jackson had assessed the area and suggested a narrower footpath area with paving or stones.

Mr Blacklock said the road code applies, users have to look before opening doors and exiting vehicles. He suggested staggering the carparks.

Mr Nixon said excavating the area would kill the feeder roots of the trees, he noted some trees are 100 years old, he said a narrow paving strip would be a better option than a 1.2 meter footpath. He added further work encroaching into the garden would be detrimental to the trees currently in that area.

Cr Jackson suggested concrete paving would be a good compromise.

Resolved:

1. That the report be received.
2. The Fairlie Community Board ask Mr Nixon and Mr Haar to meet on site with Cr Jackson to discuss a narrower footpath or pavers.

**Cr Jackson/ Trish Willis**

2. FAIRLIE CAMPING GROUND:

The Chair referred to the information report on page 31 of the agenda. He said he supports the proposed building at the Fairlie Camping Ground. He noted the building would require Council consents.

Mr Nixon said Mr Wieldraayer and a Council Planner are currently working through the steps of a Resource Consent and other possible consents required.

Resolved:

1. That the report be received.

**Cr Jackson/ Warren Barker**

2. That the Fairlie Community Board support the proposed building at the Fairlie Camping Ground in principle.

**Les Blacklock/ Cr Jackson**

3. TOWN PROJECTS TEMPLATE:

The Chair said a recommendation for the incoming Community Board was required regarding the Town Projects Template. He said the template is a good tool for tracking progress and tasks not completed.

Resolved: that the current Fairlie Community Board recommend to the incoming community board use the Town Projects Template.

**Cr Jackson/ Les Blacklock**

4. FAIRLIE TOWNSHIP GARDENING:

The Chair reported he had been approached by Fairlie Heartlands Resource Centre with an offer of help regarding maintenance and up-keep of the Town gardens. He noted the lack of care with the current plants and visible rubbish in the gardens is very disappointing.

Mr Nixon said this will require investigation working towards a different management of the existing arrangement. He said a volunteer based organisation may not be the best way forward. He said Health and Safety would have to be considered and the new Board would have to consider all the implications.

Ms Willis referred to the Town Garden Template, she said the database was originally an operation tool which was not provided by staff. She noted the level of service had been added to the template including garden areas itemised with outstanding matters that had not been completed. She said the template work needs to be completed and said employ someone to have this completed.

Mr Nixon disagreed he said at the beginning of the current Boards term he provided Board members, both electronic and hard copies of garden information as requested. He noted the template had only been produced at the last two Community Board meetings. He added he is currently speaking with the Whitestone regarding service levels.

Mr Blacklock suggested he and Mr Nixon meet with Whitestone’s Contracting to discuss the level of service required.

**The Meeting closed at 6:02pm.**

**The minutes of this meeting were confirmed at the Fairlie Community Board Meeting held on 21 November 2016.**

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**CHAIRPERSON**