

## **MACKENZIE DISTRICT COUNCIL**

### **MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL HELD AT THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY FEBRUARY 16, 2016, AT 9.30AM**

#### **PRESENT:**

Claire Barlow (Mayor)  
Cr Graham Smith  
Cr Murray Cox  
Cr Russell Armstrong  
Cr Evan Williams  
Cr James Leslie  
Cr Noel Jackson

#### **IN ATTENDANCE:**

Wayne Barnett, Chief Executive  
Paul Morris, Finance Manager  
Garth Nixon, Community Facilities Manager  
Arlene Goss, Committee Secretary  
Chris Hyde, Reporter Timaru Herald  
Jason Gaskill, Alps2Ocean  
Jason Menard, Tourism Waitaki  
Roselyn Jua, new citizen, and 25 friends and family.  
Joanne Bradley, Tekapo resident  
Two other members of the public from Tekapo

#### **OPENING:**

The Mayor welcomed everyone to the meeting.

#### **APOLOGIES:**

There were no apologies.

#### **DECLARATIONS OF INTEREST:**

Cr Smith declared an interest in the public excluded item "Sale and Purchase Agreement Section 2, Glen Lyon Rd". He will not participate in the debate or vote on this matter.

#### **BEREAVEMENTS:**

The Mayor noted the following bereavements:

- Edward Benjamin Glass, husband of Margaret Glass, late of Albury.
- Edgar Thiers Bray, father in law of Donald and Barbara Bray, late of Lilydale, Fairlie.
- Ailsa Margaret Gardner, mother in law of Brian and Debbie Kaye, late of Tekapo.
- David Michael Norbert Sibley, solicitor at Tripp Rolleston and Co, late of Timaru.
- Neville Jackson, father of Cr Noel Jackson and rates officer Pauline Jackson, late of Timaru.
- George William Murray, father of Jessica Scully, late of Fairlie.
- Rex Allan Browning, late of Jollie Rd, Twizel.
- Stan Hayes, late of Maryburn Rd, Twizel.

A moment of silence was observed.

#### MAYOR'S ACTIVITIES REPORT:

This was the report of the Mayor's activity from December 10, 2015, to February 15, 2016. The Mayor said the meeting with Spark was related to the rollout of the 4G network across Canterbury. The public meeting about the Manuka Tce water supply was really good and staff have taken away the feedback from residents. A meeting was held about the issue of multiple guests in holiday houses and options for parking at Tekapo. A meeting with the Aoraki Foundation discussed holding public meetings in the three towns to make people aware of what the foundation does.

Cr Cox asked for more details about the roll out of 4G. The Mayor offered to send this to him.

Resolved that the report be received.

**Cr Cox/Cr Armstrong**

#### CHIEF EXECUTIVE'S ACTIVITIES REPORT:

This was the report of the Chief Executive's activity from December 10, 2015, to February 15, 2016. Cr Cox asked if anything came from the meeting with LINZ regarding freedom camping. The chief executive said this was around the common issues that are faced by LINZ, DOC and Council. Staff will investigate a common approach to freedom camping. Cr Smith spoke regarding the meeting on sports club rates. One of the clubs has asked why they are rated. This is because they have a bar licence. A discussion was held on this issue. A letter has been received from the sports club and this will be sent to the community board.

Resolved that the report be received.

**Cr Armstrong/Cr Jackson**

*The meeting adjourned at 9.44am to hold a citizenship ceremony with morning tea, and reconvened at 10.30am.*

#### CITIZENSHIP CEREMONY:

One new citizen was presented with her citizenship certificate by the Mayor and was welcomed. She was Roselyn Jua from Malaysia and now residing in Fairlie. This was followed by morning tea.

#### REPORTS:

##### ALPS 2 OCEAN QUARTERLY REPORT:

Jason Menard from Tourism Waitaki and Jason Gaskill from Alps2Ocean were present to present this report, which is attached to the agenda at page 9. Jason Menard went over the features of the report. They continue to work on the booking engine to make it more user friendly. Cr Williams asked what the average distance per day was. Between 30-40km if people plan on riding all day. The trail when it's finished will be geared up for 35km per day.

They want to make people more aware of distances and will place distance markers so people know how far they have to go. Work on shelters continues. Cr Smith asked if partners are growing. He said one station was disappointed that they have had nothing from the Alps2Ocean despite being partners. Jason Menard said they are continuing to work with people in that position to see if they can help. The number of partners is growing. They are

adding different types of partnerships to meet the needs of people wanting to be involved in many different ways. Cr Leslie asked whether it would be beneficial to charge \$25 per person to put towards maintenance of the track. Jason Menard said they are working on this with some commercial operators. In principle that is where they are headed. Cr Cox asked if people are asking about commercial opportunities along the trail. Yes they have ongoing conversations with people who are looking to invest.

Council's should be proud that the trail is seen as a drive of economic development in the area. People from other cycle trails are contacting them and trying to copy how they are doing things. The major difference between this trail and others is the relationship with the councils. The Mayor asked about long-term income. This will be driven by the booking engine.

Resolved that the report be received.

**Cr Armstrong/Cr Leslie**

*Jason Menard and Jason Gaskill left the meeting at 10.56pm.*

*Joanne Bradley and two other Tekapo residents joined the meeting at 11am.*

#### CHANGE OF RESOLUTION, FREEDOM CAMPING:

The purpose of this report is to revoke a resolution made at a previous council meeting and pass a new resolution in its place. The Mayor explained the background to this and identified the strategy as coming up for review in March. A review of the bylaw may happen as a result of the review of the strategy.

Resolved:

1. That the report be received.

**Cr Smith/Cr Leslie**

2. That Council revokes the following resolution made on October 27: "That Council continues with the status quo and continues to monitor and enforce the freedom camping bylaw at Hamilton Drive, Tekapo, with a review of the **bylaw** taking place in March, 2016."

**Cr Smith/Cr Leslie**

3. That Council replaces the resolution made on October 27 with the following new resolution: That Council continues with the status quo and continues to monitor freedom camping activity at Hamilton Drive, Tekapo, with a review of the Freedom Camping **Strategy** taking place in March, 2016.

**Cr Smith/Cr Leslie**

#### FREEDOM CAMPING CORRESPONDENCE AND REVIEW:

The purpose of this report is to consider two pieces of correspondence in relation to freedom camping in Tekapo, and to agree to a process of review of the Council's strategy and approach to freedom camping in the district.

The Mayor welcomed Joanne Bradley to the meeting. She offered Joanne Bradley an opportunity to speak. Joanne Bradley said Hamilton Drive was not an appropriate place for freedom camping. She has circulated photos of rubbish. Even the campervans that are self contained are not using the toilets.

Cr Smith said they are aware it's not working and Council tried to control it. Joanne Bradley was disappointed regarding the strategy review. Toni Morrison clarified the process required to review the bylaw. The Mayor said obviously there is a problem and they need to go through the process. They can change where the campers are directed to in the review of the strategy. Joanne Bradley asked if you just review the strategy and take Hamilton Drive out it could make the problem worse. Toni Morrison said Hamilton Drive would have the same status as the rest of the district in that self contained campers are allowed.

The mayor said there is a health issue, a safety issue being so close to the highway and a blocking of views. How quickly can we move to implement a prohibition on the site. Toni Morrison said it would be a matter of months to change the bylaw.

Can we put locked gates on? Garth Nixon said there is an ability to temporarily close an area for some time. We are doing some work on that site shortly to make improvements and this could be an immediate step to close temporarily.

Cr Smith said he was perturbed that they have to stuff around for months to address a problem. As it's council land, they could discourage or block public access. Could remove the signage and take it away from being a designated area.

Joanne Bradley said she does not believe stopping people using Hamilton Drive will create issues in other parts of Tekapo that they don't already have.

The Mayor asked if there were other spots where people could be directed. There is a site on forestry land that could be developed but are we competing with the camping grounds. They are full to overflowing into March. This is something that could be explored.

Cr Cox said if the number of vans was staying the way it is we need to do something to provide for it. Council needs to look at how they will resolve it. This is a conversation with LINZ, DOC.

The Mayor asked if it was possible to close Hamilton Drive while the work is undertaken. Garth Nixon said yes. Could we provide an alternative site? The would require work to develop and would require toilets.

The Mayor thinks there is an immediate health issue. Cr Jackson asked if they could look at the cost of putting toilets there.

The Mayor would like staff to look at a temporary closure. Cr Leslie does not believe there is a great risk in proceeding with a temporary closure while things are sorted out. Cr Williams would like the site closed immediately due to health issues.

Resolved:

1. That the report be received.

**Cr Smith/Cr Williams**

2. That the Council notes the correspondence received from Joanne Bradley and the petition with 41 signatories, regarding Hamilton Drive.

**Cr Williams/Cr Smith**

3. That the Council notes the process for review of the Council's approach to managing freedom camping in the District, including the upcoming review of the Freedom Camping Strategy and options for temporary closure immediately.

**Cr Williams/Cr Cox**

*Members of the public and Toni Morrison left the room at 11.30am.*

The Mayor asked for a councillor to be delegated responsibility for this issue. Cr Cox and Cr Leslie agreed to do this.

## SUNDRY GRANT REQUESTS:

Council was asked to consider a number of grant requests.

Garth Nixon said Council has a \$10,000 grants budget and has allocated \$3000, so has \$7000 left to allocate.

Regarding Sport South Canterbury, they have requested a top-up of funding to provide services to the district. There is \$10,000 allowed for in the budget next year. The grant is a one-off to cover this year. Cr Smith said a 100% increase in one year is too much. He asked if they are doubling the services they are providing to the district. The Mayor said they haven't itemised what the money is for. It would be irresponsible to grant the money without it being for a particular purpose. There is no indication of what they want to do with the money. Cr Leslie suggested the matter be delegated to a councillor so it doesn't need to wait until the next council meeting.

Regarding the Sports Awards, Council has sponsored this in the past, as a number of Mackenzie sports people receive awards. It was agreed to sponsor it again.

Regarding the Kimbell Music and Craft Day, this is not a registered charity and the accounts are not audited. Cr Smith asked if this was a community board responsibility, no. Councillors were not comfortable to fund it from district wide rates as it did not meet the funding criteria.

### Resolved:

1. That the report be received.

**Cr Armstrong/Cr Jackson**

2. That Council make a grant to cover the \$75.00 hall hire cost for the RSA Anzac Day Service and that this be funded from District General grants budget.

**Cr Armstrong/Cr Smith**

3. That Community Facilities Manager Garth Nixon and Cr Smith be delegated authority to allocate the requested grant subject to further detailed information from Sport South Canterbury.

**Cr Armstrong/Cr Leslie**

4. The Council approve \$600.00 sliver sponsorship for the South Canterbury Sports Awards and that this be funded from District General grants budget.

**Cr Leslie/Cr Armstrong**

5. That Council declines to grant \$2,000 toward the Kimbell Music and Craft Day because it does not meet Council's funding criteria.

**Cr Smith/Cr Williams**

## TEKAPO FOOTBRIDGE SOCIETY FUNDING:

The purpose of this report was to enable Council to decide where it wishes to fund the local share of the Tekapo Footbridge.

Finance manager Paul Morris said this fits the use of the land subdivision reserve money. Using roading money would require borrowing. The only impact of using the land subdivision reserve would be the reduction of this reserve by \$257,000. There is just over a million dollars in that fund.

Cr Leslie asked where the maintenance costs will sit – with roading. It's technically part of the roading footpath network.

Resolved:

1. That the report be received.

**Cr Williams/Cr Armstrong**

2. That a transfer of \$257,821.92 be made from the Land Subdivision Reserve to the District Roding Operating Reserve being the local share of Council's contribution to the Tekapo footbridge.

**Cr Armstrong/Cr Williams**

**GRANT APPLICATION TEKAPO FOOTBRIDGE SOCIETY:**

For Council to delegate the decision to allocate a grant to the Lake Tekapo Footbridge Society.

This is a request for additional funding. The society has a shortfall in overall funding. They think they can make up part of it, but there will be a balance they won't be able to meet. They have asked Council for assistance. They are looking at winding the organisation up and the application needs some work. This can be pushed to the finance committee for a decision so there is time to get the application right before a decision is made. The question about whether they have exhausted all the opportunities for alternative funding will be asked.

Resolved:

1. That the report be received.

**Cr Armstrong/Cr Williams**

2. That Council delegate the decision around the application for additional funding made by the Lake Tekapo Footbridge Society to the Finance Committee.

**Cr Armstrong/Cr Cox**

**DOWNLANDS WATER SUPPLY POLICY:**

This report from Timaru District Council is attached. Cr Smith said this is straightforward. There is nothing that sticks out. It's just a few tweaks over water storage. The Mayor would like an officer report to be attached next time a matter like this comes to Council.

Resolved:

1. That the report be received.

**Cr Jackson/Cr Smith**

2. That the Mackenzie District Council adopts the Downlands Joint Standing Committee policy as set out by the Timaru District Council on November 30, 2015.

**Cr Smith/Cr Williams**

*The meeting adjourned for lunch at 12.02pm and reconvened at 12.32pm.*

**TEMPORARY ROAD CLOSURE PIONEER DRIVE:**

This report is to request Council's approval for a Temporary Road Closure of Pioneer Drive for the Murray Family to provide for their wedding at the Church of the Good Shepherd on Friday 4<sup>th</sup> March 2016.

This is the first time it has been closed for a wedding, but the road has been closed for funerals in the past. Cr Cox said there is a bit of concern from the public due to this setting a precedent. During the closure tourists will need to drive into the town centre and walk across the bridge. It might be worth mentioning to Earth and Sky that they park their vans elsewhere on that day.

Resolved:

1. That the report be received.

**Cr Smith/Mayor**

2. That the request to close Pioneer Drive from 3.30pm to 5.00pm on the 4<sup>th</sup> March 2016 be approved.

**Cr Williams/Cr Smith**

**SALE PROCESS 37 TASMAN ROAD , TWIZEL:**

The purpose of this report was to recommend to Council an appropriate sale process for 37 Tasman Road, Twizel. This is the former Twizel Medical Centre building. The Mayor asked what happens to the surplus money once the costs of the new medical centre have been met? It will go into the real estate reserve. Cr Armstrong said the medical centre has taken out an extra loan and because the building was worth more than we thought he suggested giving it to the medical centre. This has not been budgeted for in the LTP so they would need to apply to Council for this money.

Paul Morris suggested the building be sold by public tender. Cr Leslie said it is a strategic piece of land and he wonders if the tender process should include the tenderer's intentions on what they want to do with the land and Council not necessarily accepting the highest price. Paul Morris said he would prefer not to get involved in what to do with the land but let the District Plan be the guide to that. People with an interest in the land have indicated they would like to put a backpackers there. Cr Smith said the land is zoned Res1 so a consent would be needed to put a backpackers there.

The chief executive asked if the property would be on the market for open sale or if Council would like to retain control over what goes there. It was agreed that the rules in the District Plan are adequate.

Resolved:

1. That the report be received.

**Cr Armstrong/Cr Williams**

2. That Council sell the property by tender for purchase price over \$578,000.

**Cr Armstrong/Cr Williams**

**SOUTH ISLAND ROWING GRANT TO FUND SEWERAGE SHORTFALL:**

The purpose of this report was to consider a request from South Island Rowing for a grant of up to \$150,000 to assist with funding for an upgrade to the sewerage disposal system of South Island Rowing. The chief executive said an approach has been made by South Island Rowing and it was suggested they canvass the issue with the Twizel Community Board. They

have an infrastructure problem with their site and have found a technical solution in the form of a new sewerage scheme. The scope of works has a cost estimate of \$950,000 including contingency. They have applied for, and received, funding from the community trust for \$300,000 and have spent this. Also received approval for a further \$500,000 from the Lottories Commission contingent on having the project fully funded, hence the request to Council to underwrite the remaining \$150,000. Due to this being unbudgeted and the precedence it would set, this may require a special consultative process.

The Mayor asked if it was possible to loan the money so it can be paid back over the longer term. Cr Leslie said the work needs to be done before the next rowing season. He asked if the precedent has been set by the Tekapo Footbridge. Discussion was held on the similarities and differences between the two projects. Cr Armstrong asked if South Island Rowing would be rated for connecting to the town sewerage system. Yes. The Mayor said this is similar to the Eversley Reserve sewerage scheme where residents were offered a loan to help pay for the new system. Paul Morris said they need to supply their projections and financials with an application for a grant so councillors can make an informed decision. Cr Cox would like to get a commitment from South Island Rowing to continue with regattas in Twizel in the long term. The Mayor said in the discussion she had with them they were very committed. Cr Williams said the regattas are a huge benefit to the whole district. Discussion was held on what would happen to the campground sewerage and whether this would be connected to the rowing scheme. The Mayor said this matter was not on the agenda for discussion.

Paul Morris asked councillors for an indication of how an application for funds could be split between the council and the community board. It was agreed that 50/50 was appropriate.

South Island Rowing will be invited to speak to their grant application. The next Council meeting will be held in Twizel and this would be a good opportunity to make a decision on this issue.

Resolved:

1. That the report be received.

**Cr Cox/Cr Armstrong**

2. That Council request that South Island Rowing complete a formal application for a grant of up to \$150,000.

**Cr Williams/Cr Jackson**

3. That Council considers 50% to be an appropriate District benefit percentage be applied to an application received from South Island Rowing and that the balance of 50% be recommended to be considered by the Twizel Community Board.

**Cr Williams/Cr Armstrong**

4. That the Council delegate the authority to the Finance Committee to consider the grant upon receipt of appropriate supporting documentation as appropriate.

**Cr Jackson/Cr Williams**

COMMON SEAL:

The purpose of this report was to advise of the documents signed under the Common Seal from December 2, 2015 to February 9, 2016.

Resolved:

1. That the report be received.

**Cr Smith/Cr Armstrong**

2. That the affixing of the Common Seal to documents 814 to 819 be endorsed.

**Cr Smith/Cr Armstrong**

COMMUNITY BOARD RECOMMENDATIONS:

To consider the recommendations made by community boards.

Resolved:

1. That the report be received.

**Mayor/Cr Jackson**

TWIZEL COMMUNITY BOARD:

Council noted the following resolution regarding a suitable site for mobile shops and traders:

Resolved that the area opposite the Aspen Court, just along from the medical centre, be allocated for itinerant traders, provided council staff can make it work.

Council noted the following resolution regarding a grant to the Mackenzie Warblers for theatre hire:

Resolved that the Twizel Community Board grants the Mackenzie Warblers \$220 towards the hire of the Twizel Community Theatre.

Council noted the following resolution regarding free pool hire for the Twizel Kids Triathlon:

Resolved that the Twizel Community Board allows the Twizel Kids Triathlon to use the Twizel Pool at no charge as the community board's contribution towards this event.

Council noted the following resolution requesting a widening of the area in Twizel in which people are required to keep sections mowed:

Resolved that the Twizel area requiring the compulsory mowing of sections be extended to include Max Smith Drive, Northwest Arch, and Glen Lyon Road.

TEKAPO COMMUNITY BOARD:

Council noted the following resolution regarding the upgrade of the Hamilton Drive lookout:

Resolved that the Tekapo community board approves the spending of \$33,000 to carry out the upgrade of the Hamilton Drive lookout.

Council noted the following resolution regarding the Tekapo footbridge:

Resolved that the Tekapo Community Board uses reserve funds to complete the footbridge approaches and pathways on both sides of the Tekapo footbridge.

FAIRLIE COMMUNITY BOARD:

Council noted the following resolution to approve a one-way trial on Riddle Street:

Resolved that the Fairlie Community board confirms its desire to run a trial on the east end of Riddle Street with the traffic flow controlled to way way, west to east.

#### RECEIVE COMMITTEE MINUTES:

Resolved that Council receive the minutes of the Finance Committee meeting held on February 2, 2016, including such parts as were taken in public excluded.

**Cr Smith/Cr Leslie**

Resolved that Council receive the minutes of the Asset and Services Committee meeting held on February 2, 2016.

**Cr Leslie/Cr Armstrong**

Resolved that Council receive the minutes of the Planning and Regulation Committee meeting held on February 2, 2016, including such parts as were taken in public excluded.

**Cr Cox/Cr Smith**

#### CONFIRM COUNCIL MINUTES:

Resolved that Council confirms and adopts the minutes of the Mackenzie District Council meeting held on December 8, 2015, as the correct record of the meeting, including those parts taken in public excluded.

**Mayor/Cr Smith**

Resolved that Council confirms and adopts the minutes of the Extraordinary Mackenzie District Council meeting held on December 18, 2015, as the correct record of the meeting, including those parts taken in public excluded.

**Cr Smith/Cr Cox**

#### PUBLIC EXCLUDED RESOLUTION:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

- Update from Cr Leslie on negotiations with Meridian regarding Twizel building.
- Sale and Purchase Agreement Section 2, Glen Lyon Rd
- Sale and Purchase Agreement Section 3, Glen Lyon Rd
- Public excluded minutes Tekapo Community Board January 25.
- Public excluded minutes Finance Committee February 2.
- Public excluded minutes Planning and Regulation Committee February 2.
- Public excluded minutes Council December 8.
- Public excluded minutes Extraordinary Council December 18.

| <b>General subject of each matter to be considered</b>                         | <b>Reason for passing this resolution in relation to each matter</b> | <b>Ground(s) under section 48(1) for the passing of this resolution</b> |
|--|--|---|
| Update from Cr Leslie on negotiations with Meridian regarding Twizel building. | Maintain legal privilege.  | 48(1)(a)(i)   |
| Sale and Purchase Agreement Section 2, Glen Lyon Rd                            | Enable commercial negotiations                                       | 48(1)(a)(i)   |
| Sale and Purchase Agreement Section 3, Glen Lyon Rd                            | Enable commercial negotiations                                       | 48(1)(a)(i)   |
| Public excluded minutes Tekapo Community Board January 25.                     | Commercial sensitivity   | 48(1)(a)(i)   |
| Public excluded minutes Finance Committee February 2.                          | Commercial sensitivity   | 48(1)(a)(i)   |
| Public excluded minutes Planning and Regulation Committee February 2.          | Maintain legal privilege.  | 48(1)(a)(i)   |
| Public excluded minutes Council December 8.                                    | Enable commercial negotiations                                       | 48(1)(a)(i)   |
| Public excluded minutes Extraordinary Council December 18.                     | Enable commercial negotiations                                       | 48(1)(a)(i)   |

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Sale and Purchase Agreement Section 2 and Section 3, Glen Lyon Road, Public excluded minutes Council, Public excluded minutes Extraordinary Council under section 7(2)(i); Public excluded minutes Tekapo Community Board and Public Excluded minutes Finance Committee under section 7(2)(b)(i); Public excluded minutes Planning and Regulation Committee and Update from Cr Leslie on Meridian negotiations under section 7(2)(g).*

**Cr Jackson/Cr Cox**

*Council resolved to move the following discussion and resolutions, held in public excluded session, into the public part of the minutes:*

**VERBAL UPDATE FROM CR LESLIE ON NEGOTIATIONS WITH MERIDIAN REGARDING TWIZEL BUILDING:**

Cr Leslie gave some background on this issue. He and community board chairman John Bishop met with Mat Bayliss and the Meridian architect. They were shown new plans that feature some cedar cladding on the external walls. The cedar goes up to the top of the windows, with white panel up to the roof line. They are proposing some cedar cladding at the back. They have shown planting and landscaping of the area behind the building.

Cr Leslie said his impression is that Meridian have listened very carefully and have gone away to try to overcome our objections. There are reasons why they haven't extended the

cedar right to the top. If you have a light colour roof and a dark colour building it would look strange, so they have kept the white line as a break between the panelling and the roof. To attach the cedar to the building they will put batons and then cedar with a gap between the cedar and the panel. This will make the windows look a bit recessed.

The Mayor asked how he felt about the changes. Cr Leslie said Meridian have listened to us and had a good go at doing something about it. His concern would be if you are in the car park area there is still a reflective white wall with louvre panels that may be lifted. He is worried about the glare factor. Because the building is recessed into the ground half of that wall will not be visible.

The building will always be different to the original concept. The Mayor asked if Cr Leslie believes the Twizel people will be able to live with it. It does blend with the rest of the buildings in the area. He thinks Meridian have come far enough to present the plans to the council.

Cr Armstrong said his concern is the white panel behind the bus stop and he would like to see some cedar between the windows to soften it.

The chief executive suggested adjourning the meeting to hold a workshop with Meridian and then reconvene the meeting to make a resolution if they wish.

Cr Leslie said the community board have seen the new concept in a workshop. It was agreed that the design needed more softening along the back.

Council agreed that a resolution was needed today and this could happen after councillors had seen the pictures presented by Meridian at the workshop. It was expected that community board chairman John Bishop would attend the workshop at 3pm.

*The meeting adjourned at 1.55pm for a workshop with Meridian representatives, and reconvened at 3.43pm.*

The chief executive suggested moving the discussion into the public record to open up the information to the public.

Resolved that Council continue in open meeting.

**Cr Smith/Cr Jackson**

Council agreed that after discussion with Meridian and Community Board chairman John Bishop they would be happy to sign off the concept plans with the addition of a larger louvre window on the north end wall as discussed with the community board. Meridian have agreed to do this.

Resolved that Council approves the revised concept design for the Meridian Twizel office building, as illustrated in the plans labelled 1801 to 1810 provided to Council on February 16, with the addition of full louvres as suggested by the Community Board.

**Cr Leslie/Cr Armstrong**

Resolved to move all of the discussion related to this matter into the public part of the minutes.

**Mayor/Cr Smith**

**THE MAYOR DECLARED THE MEETING CLOSED AT 3.57PM**

**MAYOR:**

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**DATE:**

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