

# MACKENZIE DISTRICT COUNCIL

## MINUTES OF THE MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE SERVICE CENTRE TWIZEL ON MONDAY 20 JULY 2009 AT 3.00 PM

### **PRESENT:**

John Bishop (Chairman)  
Phil Rive  
Dave Pullen  
Khandro

### **IN ATTENDANCE:**

Cr Simon McDermott (for part of the meeting)  
Glen Innes (Chief Executive Officer)  
Garth Nixon (Community Facilities Manager)  
Bernie Haar (Asset Manager)  
Carl McKay (Solid Waste Manager) for part of the meeting  
Rosemary Moran (Committee Clerk)

### **I APOLOGY:**

Resolved that an apology be received from Peter Bell.

**Khandro/Dave Pullen**

The Chairman also noted that an apology had been received from the Mayor.

### **II MINUTES:**

Resolved that the Minutes of the meeting of the Twizel Community Board held on 15 June 2009, including such parts as were taken with the Public Excluded be confirmed and adopted as the correct record of the meeting.

### **MATTERS ARISING:**

1. **Playground:**  
The Chairman referred to his frustration at the lack of action in completion of the playground.
2. **Water Agreement:**  
The Community Facilities Manager advised that the Principal of the Twizel Area School had told him the Board of Trustees wanted some minor amendments to the wording of the agreement.
2. **Twizel Events Centre Floor:**  
It was agreed that stadium floor surface was significantly improved under the new three to four times a week washing regime. It was agreed that any further action be deferred until the basketball season had closed.

4. **Twizel Township Signs:**  
The Chief Executive Officer noted that he had yet to respond to the TPDA's letter.

The Chairman undertook to provide the Asset Manager with a list of the signs which the Board wanted removed.

5. **Car Park – Trench:**  
The Community Facilities Manager said the trench was about to be filled with shingle and that the plants had been obtained.

#### **IV REPORTS:**

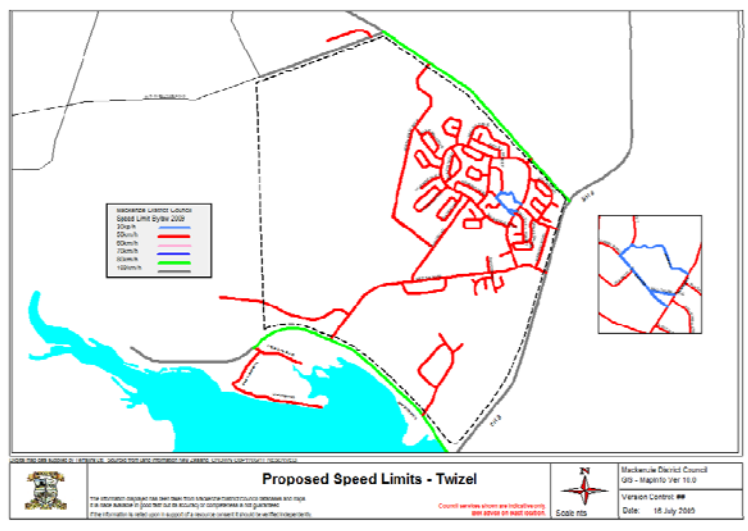
1. **PROPOSED SPEED LIMIT BYLAW:**

This report from the Asset Manager referred to speed limits for various streets within Twizel.

**Resolved:**

1. That the report be received.
2. That the Twizel Community Board supports the proposed speed limits as detailed on the map below, with the amendment that the speed limit in Freda De Faur Drive be 20 kph, and recommends to the Council that the speed limit bylaw be amended accordingly.

**Dave Pullen /Khandro**



2. **LONG TERM COUNCIL COMMUNITY PLAN SUBMISSIONS OF LOCAL SIGNIFICANCE:**

This report from the Chief Executive Officer was accompanied by the submissions made to the Long Term Council Community Plan which were relevant to the Twizel Community Board. A copy of the Chief Executive Officer's responses to the submitters was also attached to the report.

Resolved that the report be received.

**Dave Pullen /Phil Rive**

3. CHIPPER RULES AND FEES:

This report from the Community Facilities Manager proposed a set of safety guidelines for the use of the Brushwood Chipper.

Resolved:

1. The report be received
2. That the Community Board adopts the following guidelines and safety procedures for the use of the chipper:

***General***

- *The chipper will be stored at the Twizel Resource Recovery Park*
- *The chipper is only to be used for community based projects*
- *The chipper is only to go out with a trained operator of the machine*
- *The machine will be supplied with a fuel card and should be refuelled after each use. The fuel card will be held at the Twizel Administration Building*
- *There is an operator manual with the machine which should stay with it. All trained operators should be familiar with the machines operation and capabilities.*

***Servicing***

- *Regular servicing of the machine is essential. While it may take some time to clock through recommended hours for servicing, it is important to ensure that the machine is serviced as per the operating manual.*

***Operations and Safety***

- *All operators of the brush wood chipper must be trained in its operation and maintenance and have a sound understanding of the machine.*
- *All operators must be signed off as competent to operate the machine by the designated person.*
- *When the machine is being used, one person should be designated as the operator.*
- *The designated operator is responsible for ensuring his/her own safety and the safety of other volunteers working on a work site by ensuring the following:*
  - *Undertaking a pre- operational check to ensure all safety equipment is in place and functioning properly*
  - *Wearing of appropriate safety clothing*
  - *Providing a safety briefing for all those involved*
  - *Ensuring that appropriate safety equipment is worn by participants*
  - *Establishing a safe working zone around the machine*
  - *Ensuring others are adhering to the safety guidelines*

3. The Community Board purchases two helmet/visor/earmuff combination sets, and a bulk supply of earplugs for volunteers

**Dave Pullen/John Bishop**

4. MARYBURN GREENWAY ESTIMATE UPDATE:

This report from the Community Facilities Manager provided the Community Board with an updated estimate for the Maryburn Greenway Project.

Resolved:

- 1 That the report be received.
2. That the revised estimate of \$24,953.00 for the construction of the Maryburn Greenway be approved and the work be authorised to proceed as soon as weather conditions permit.

**Dave Pullen/Phil Rive**

6. TWIZEL LITTER:

This report from the Community Facilities Manager referred to the issues and costs associated with the Twizel Township litter collection.

Resolved that the report be received.

**Dave Pullen/Phil Rive**

Resolved that the kerbside collection contract be let for a term of no longer than one year.

**John Bishop/Khandro**

Resolved that the following amendments be made to the Twizel Township litter collection arrangements:

- remove the recycling bins from the effluent dump station.
- remove Greenways Litter Pickup from the Township Maintenance contract and require all litter to be removed before greenways are mown.

**Dave Pullen/Khandro**

7. TWIZEL EVENTS CENTRE EXTENSIONS:

This report from the Community Facilities Manager referred to proposed additions to the Twizel Events Centre.

The Community Facilities Manager displayed plans for the proposed extension and a quotation for \$26,000 for the work, which excluded finishing carpeting and painting. He advised that the Council had approved the project. He noted that \$62,000 remained in the Township Projects budget for the 2009/2010.

Resolved:

1. That the report be received.
2. That the Community Facilities Manager gains building consent for the project.
3. That, given the receipt of acceptable quotations, work on the project proceed as soon as possible and be funded from the Township Projects budget.
4. That the Chief Executive Officer be authorised to achieve the project in the most appropriate and cost efficient manner.

**John Bishop/Khandro**

8. REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

The Chairman reported that the Twizel Events Centre Management Steering Committee had met twice. A position description for a manager for the Events Centre had been developed and the position had been advertised.

The Chairman said that the Twizel Area School appointee had not attended recent meetings and expressed concern that the School was therefore not represented in the process. It was agreed that the Chairman and Cr Pullen would approach the Principal of the Twizel Area School personally with their recommendation for an alternative representative to be appointed to the Steering Committee.

**IV GENERAL:**

1. REPRESENTATION REVIEW:

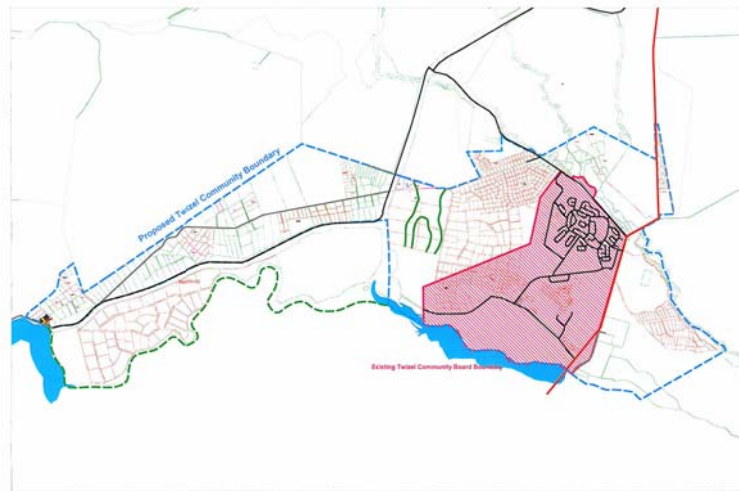
The Chief Executive Officer referred to the draft proposed by the Council following its review of representation.

He explained the changes which had been made to the current arrangements particularly with regard to the Twizel Community Boundary.

Resolved:

1. That the size of the Twizel Community Board remain at four elected members and one appointed Ward Councillor.

2. That the proposed boundary for the Twizel Community Board be as marked on the following map including the green line:



**Khandro/Phil Rive**

2. DONATION TO YOUTH GROUP:

Phil Rive referred to the Board's donation of \$1,000 towards the cost of Youth Group excursions, subject to the members of the Group contributing voluntary labour for community projects. He said the number of young people turning out for working bees had been far in excess of what had been expected. He recommended that it would be appropriate to make the grant available. He undertook to ask the Youth Group to provide an invoice to the Council.

**THERE BEING NO FURTHER BUSINESS THE  
CHAIRMAN DECLARED THE MEETING CLOSED AT 4.57 PM**

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_