

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL, HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 13 NOVEMBER 2012 AT 9.30 AM

PRESENT:

Claire Barlow (Mayor)
Crs John Bishop
Peter Maxwell
Annette Money
Graeme Page
Graham Smith
Evan Williams

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
Paul Morris (Manager – Finance and Administration)
Garth Nixon (Community Facilities Manager)
Nathan Hole (Manager – Planning and Regulations)
Toni Morris (Senior Policy Planner)
Rosemary Moran (Committee Clerk)

I OPENING:

The Mayor opened the meeting and welcomed the Chief Executive Officer Wayne Barnett to his first meeting with the Council.

The Mayor noted that the out-going Chief Executive Officer had joined the meeting. On behalf of the Council she thanked Glen Innes for his ten years of effort and service, noting in particular his exceptional commitment to the organisation.

Mr Innes thanked the Mayor and Councillors for all the help and assistance given to him. He considered that the Mackenzie District was a great community with a great Council and he wished them all the best for the future.

III DECLARATIONS OF INTEREST:

There were no Declarations of Interest.

IV BEREAVEMENTS:

The Mayor referred to the recent deaths of Clarice Rapley, Joan Shand, Jack Cameron, Alice Keen, Laurie Nimmo and Mike Hogan.

A motion of sympathy was passed and the Chief Executive Officer was directed to pass this on to those concerned.

V MAYORAL REPORT:

This was the report of Mayoral activities to 11 November 2012.

Resolved that the report be received.

Graham Smith/Graeme Page

The Mayor reported on the Zone 5 and 6 meeting which she had attended with the Chief Executive Officer.

VI REPORTS REQUIRING COUNCIL DECISION:

2. CHIEF EXECUTIVE OFFICER'S GENERAL ACTIVITIES:

This report from the Chief Executive Officer referred to Council, Committee and Board Meetings and Other Meetings and Activities, Staffing Arrangements, Annual Report Summary, Strategic Pay – Job Evaluation, Collective Agreement Negotiations, Mackenzie Tourism and Development Trust, Mount Cook Alpine Salmon and Appreciations.

Resolved that the report be received.

Annette Money/Evan Williams

1. APPOINTMENT OF WAYNE BARNETT AS CHIEF EXECUTIVE OFFICER:

Resolved that the Council confirms its appointment of Wayne Barnett as Chief Executive Officer.

Annette Money/Evan Williams

3. DISTRICT PLAN REVIEW PROJECT:

This report from the Manager – Planning and Regulations provided an update on the proposal for resourcing and running the stages associated with the District Plan Review project including proposals for funding.

Resolved that the report be received.

Annette Money/ Graham Smith

Resolved that the Council notes the projected costs for the District Plan Review project and supports Option A, ie to manage the project in-house using Council planning staff.

Annette Money/Graham Smith

4. MEETING SCHEDULE FOR 2013:

This report from the Manager – Finance and Administration was accompanied by a draft schedule for meetings in 2013.

Resolved that the report be received.

Graham Smith/Evan Williams

It was agreed that the Council and Committee meetings begin at 9.30 am.

It was requested that one or two more Council meetings be held in Twizel.

Resolved that the draft schedule of Council and Committee meetings for 2013, with the amendment that one or two more Council meetings be held in Twizel, be adopted.

Annette Money/Graeme Page

It was noted that the draft schedule of community board meetings would be submitted to the next meetings of the Twizel, Tekapo and Fairlie community boards.

6. SHARE OFFER – CIVIC ASSURANCE LTD:

This report from the Manager – Finance and Administration referred to the opportunity to purchase 20,000 shares in Civic Assurance Ltd at \$0.90 a share. The report was accompanied by Notes on Civic's Second Share Offer, the Civic Assurance Update and an Acceptance Form.

Resolved that the report be received.

Annette Money Graham Smith

Resolved that the Council not become shareholders in Civic Assurance Ltd.

Graham Smith /Graeme Page

VII INFORMATION REPORTS:

1. COMMON SEAL AND AUTHORISED SIGNATURES REGISTER:

This report from the Committee Clerk advised of documents listed on the Common Seal and Authorised Signatures Register from 27 September 2012 until 6 November 2012.

Resolved:

1. That the report be received.
2. That the sealing of document numbers 755 to 759 be endorsed.

Annette Money/Evan Williams

XII ADJOURNMENT:

The meeting was adjourned at 10.25 am.

XI VISITORS:

The Mayor welcomed Nigel and Lynne Frost who attended for their Citizenship Ceremony. Mr and Mrs Frost read their oaths of allegiance and were congratulated by the Mayor as new New Zealand citizens. The Mayor presented them with their Certificates of Citizenship and gift and read a message from the Minister of Internal Affairs.

The visitors joined the Councillors for morning tea.

XII MEETING RECONVENED:

The meeting was reconvened at 11 .00 am.

VI REPORTS REQUIRING COUNCIL DECISION (CONTINUED):

5. COUNCIL'S PARTICIPATION IN THE ALPS TO OCEAN CYCLEWAY PROJECT:

This report from the Manager – Finance and Administration recommended the level of participation Council should have in the on-going operation of the Alps 2 Ocean Cycle Trail.

Resolved that the report be received.

Annette Money/Evan Williams

Resolved that Cr Money continue to represent the Council on the Joint Committee, and that Wayne Barnett succeed Glen Innes on the Joint Committee.

Annette Money/Evan Williams

Resolved that Garth Nixon join the Project Working Group.

Annette Money/Graham Smith

Resolved that Cr Maxwell and Paul Morris to join the Business Working Group.

John Bishop/Annette Money

Resolved that the Council agrees its support for the creation of an operating company to run the Alps 2 Ocean Cycle Trail is conditional upon the development of a more robust business case for the operation which will be independently reviewed before the end of February 2013.

Claire Barlow/ Graham Smith

Cr Page voted against the motion.

VII INFORMATION REPORTS (Continued):

2. ALPS2OCEAN JOINT COMMITTEE:

This was the September 2012 Summary Report to Councils from the Alps 2 Ocean Joint Committee

Resolved that the report be received.

Graham Smith/Evan Williams

VIII COMMUNITY BOARDS:

This report from the Chief Executive Officer was accompanied by the Minutes of the meetings of the Fairlie Community Board held on 10 October 2012 and the Twizel and Tekapo Community Boards held on 15 October 2012.

Resolved that the report be received.

Annette Money /Graeme Page

FAIRLIE COMMUNITY BOARD:

Resolved:

1. Letter from Fairlie under Fives Group:

That the Council notes that the Fairlie Community Board endorsed the concept of new premises for the Playgroup, Music and Movement, Toy Library, Plunket and Plunket Car Seat Rentals and supported Council endeavours to find a way forward.

2. Process upon Resignation of Community Board Members:

That the Council notes that the Fairlie Community Board resolved that should any vacancies occur within 12 months of the next local authority elections to be held in October 2013, such vacancies are to be filled by appointment, and that expressions of interest are to be sought from people interested in being appointed to the Fairlie Community Board.

Annette Money/Evan Williams

PUBLIC EXCLUDED

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

Old Library Café
Gateway Holiday Park

| <u>General subject of each matter to be considered</u> | <u>Reason for passing this resolution in relation to each matter</u> | <u>Ground(s) under Section 48(1) for the passing of this resolution</u> |
|---|---|--|
| Old Library Café | To maintain the privacy of persons | 48(1)(a)(i) |
| Gateway Holiday Park | To maintain legal professional privilege | 48(1)(a)(i) |

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows: *Old Library Café* section 7(2)(a) and *Gateway Holiday Park* section 7(2)(g).

Evan Williams/Annette Money

The Council continued in Open Meeting.

VIII COMMUNITY BOARDS (continued):

TWIZEL COMMUNITY BOARD

Twizel Salmon and Wine Festival:

Resolved that the Council endorses the lifting of the liquor ban on Market Place, Twizel, on Saturday 26 January 2013 from 12.00 pm until 5 pm for the Twizel Salmon and Wine Festival.

John Bishop/Annette Money

Resolved:

1. Twizel Events Centre Carpet:

That the Council notes that the carpet in the Twizel Events Centre is to be replaced and that prices and samples are to be obtained for consideration by the Community Board.

2. Signs:

That the Council notes the following decisions on signs:

Sign A - photo 148:

1. That the international symbol for boat ramp be included on the sign.
2. That a contribution towards the cost be sought from the Ben Ohau Golf Club and the camping ground owner.
3. That the Ben Ohau Golf Club be advised that the existing sign was to be removed to avoid further signage congestions and traffic hazards.

Lake Ruataniwha – Signs at the Stone Gateway:

A sign with the words *Lake Ruataniwha Reserve* routed into macrocarpa and painted black be erected in place of the existing signs.

Township Signs:

1. That the Community Board supports Shaun Norman’s proposal for the renovation of the brown and yellow signs in the Township area subject, to his raising sufficient funding for the project.
2. That it be suggested to Mr Norman that the renovated signs include square macrocarpa posts.
3. That the final design of the township signs be submitted for approval by the Community Board.
4. That the signs on the corner of Mackenzie Drive and Market Place, and Mt Cook Street and Market Place be excluded from Mr Norman’s renovation project and replaced with signs in the style of the macrocarpa signs in Market Place.

Annette Money/John Bishop

TEKAPO COMMUNITY BOARD:

Resolved:

1. Lake Tekapo Community Centre

That the Council notes that Ian Radford and the Community Facilities Manager were authorised to negotiate with the tenderer to the point of letting the tender for the construction work.

2. Genesis - Canal Repairs:

- That the Council notes that Peter Maxwell, Alan Hayman and Ian Radford were appointed as the Tekapo Community Board’s representatives on the Genesis Lake Tekapo Community Contestable Fund panel.
- That the Council notes that Ian Radford was appointed to represent the Community Board on the Tekapo Canal Remediation Consultation Group.

Peter Maxwell/Evan Williams

XI COMMITTEES:

Resolved that Minutes of the meetings of the Finance, Planning and Projects and Strategies Committee held on 30 October 2012, including such parts as were taken with the Public Excluded, be received.

Graham Smith/Graeme Page

XII CONFIRMATION OF MINUTES:

Resolved that the minutes of the meetings of the Mackenzie District Council held on 2 October 2012 and 30 October 2012 be confirmed and adopted as the correct record of the meetings.

Graham Smith /Annette Money

MATTERS UNDER ACTION:

Policies and Bylaws:

The Manager – Finance and Administration advised that a reporting on the opportunity of making rates' rebates available on land set aside under QE II covenants would be provided for consideration at the next meeting of the Finance Committee.

Ombudsmen Enquiry - Gudex Road Access

Cr Williams reported that Chief Executive Officer had instructed Council's solicitor to proceed with the transfer of land under the Public Works Act. It was requested that a report be made available for the next Council meeting.

Purchase of Land for Twizel Sewerage Purposes:

The Asset Manager joined the meeting briefly and advised that negotiations were underway regarding the purchase of the land. He undertook to report to the next meeting of the Projects and Strategies Committee.

Revised Policy on Gambling and a Review of the Animal Control Bylaw

The Manager – Planning and Regulations noted that these issues would be addressed in reports for the meeting of the Planning Committee on 4 December 2012.

**THERE BEING NO FURTHER BUSINESS,
THE MAYOR DECLARED THE MEETING CLOSED AT 12.05 PM**

MAYOR: _____

DATE: _____