



TWIZEL COMMUNITY BOARD

Membership:

Peter Bell (Chairman)

John Bishop

Elaine Curin

Phil Rive

Kieran Walsh

**Notice is given of the Meeting of the Twizel Community Board
to be held in the Service Centre, Twizel,
on Monday 22 July 2013 at 3:00pm**

BUSINESS: **As per Agenda attached**

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

12 July 2013



TWIZEL COMMUNITY BOARD AGENDA
Monday 22 July 2013

I APOLOGIES:

II DECLARATIONS OF INTEREST

III MINUTES:

Confirm and adopt as the correct record the Minutes of the meeting held on 10 June 2013, including such parts as were taken with Public Excluded.

MATTERS UNDER ACTION

IV REPORTS:

1. Financial Report May 2013 (to be tabled)
2. Ward Member's Report
3. Reports from Members who Represent the Board on Other Committees

I GENERAL BUSINESS:

1. Boundary Set Backs in Residential Zones 3&4 in Twizel (discussion)
2. Road Condition Information (verbal discussion)
3. Town Projects (action list included in agenda)
4. Golf Club Tree Planting (letter included in agenda)
5. Golf Club Parking on Grass (verbal discussion)

IV PUBLIC EXCLUDED:

That the public be excluded from the following part of the proceedings of this meeting namely:

1. Previous Twizel Community Board Minutes of 10 June 2013
2. Twizel Office Service Review

Reason for passing General subject of each matter to be considered	Ground(s) under this resolution in relation to each matter	Section 48(1) for the passing of this resolution
Previous Twizel Community Board Minutes 10 June 2013	Commercial Sensitivity	48(1)(a)(i)
Twizel Office Service Review	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Previous Twizel Community Board Minutes 10 June 2013 and Twizel Office Service Review* section 7(2)(b)(ii)

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE SERVICE CENTRE, TWIZEL ON MONDAY 10 JUNE 2013 AT 3:30PM

PRESENT:

Peter Bell (Chairman)
Kieran Walsh
John Bishop
Phil Rive

IN ATTENDANCE:

Claire Barlow (Mayor)
Wayne Barnett (Chief Executive Officer)
Garth Nixon (Community Facilities Manager)
Keri-Ann Little (Committee Clerk)
Pat Schuker (member of the public) left 4:15pm

I APOLOGIES:

Apologies were received from Paul Morris, Manager Finance and Administration and Elaine Curin.

II DECLARATIONS OF INTEREST:

There were no declarations of interest.

III MINUTES:

Resolved that the minutes of the meeting of the Twizel Community Board held on 11 March 2013 be confirmed and adopted as the correct record of the meeting.

John Bishop/ Kieran Walsh

MATTERS ARISING FROM THE MINUTES:

1. **Untidy Section at 212 Mackenzie Drive:**

The Manager – Planning and Regulations has spoken to the Owners of the section and was confident that many of the issues which had been raised with the Community Board would be dealt with by the Owner himself. It was the Owners intention in the first instance to remove the cars and also to remove the shed built without a Building Consent. *Nathan dealing with this and it is an on-going process. Noted the section is the exactly the same. CEO to follow up and email the Chairman.*

Slash Musters Hut:

Garth has spoken to them they have made a start and making an impact but it is on their list to get sorted. Working on it and it is a whole lot better than what it was.

Water supply:

The CEO, Utilities Engineer and Asset Manager are meeting with an Opus Consultant in two weeks to map a way forward.

MATTERS UNDER ACTION:

1. **Area Behind Tekapo Drive**

The Community Facilities Manager advised that the work was expected to be completed by 31 January 2013. He noted there was a large quantity of mulch available for use and also an opportunity to screen top soil. Other projects under action:

- *Dave O'Neill contracting has disked up the area where the wilding pines were and it looks great, they will come back in the spring to dress and mow it down.*
- *Also walk way through Mackenzie Drive following the pedestrian route currently out to Glen Lyon Road and link up with the existing walk way across Tekapo Greenway.*

2. **Twizel Events Centre – Carpet:**

Resolved: that the Twizel Events Centre carpet be replaced right through using carpet squares.

Peter Bell/ John Bishop

3. **Signage Strategy:**

The Asset Manager advised that a further price for the signs had been obtained which was \$1,500 above budget. He said that if the owner of the Camping Ground agreed to contribute a third share, the cost to the Board could remain within budget.

4. **Market Place Upgrade – Design Review**

The Asset Manager advised that Whitestone were the successful Tenders and that work had already started on sealing of the footpaths. Whitestone state they will have this work completed 30 November 2013.

5. **Market Place Signage**

The Roading Manager informed the Board that the no dogs, no skateboards, no bikes signs around Market Place will be erected within the next two weeks. This works has been delayed due to Fulton Hogan.

6. **Bike Lock Ups**

Elaine Curin rose with The Board about an area being designed where namely Tourists using the Alps 2 Ocean Cycleway can lock their bikes and belongings in a lock up area or on bike racks whilst shopping and/or eating in the Market Place, this could help prevent bikes being ridden through and around Market Place. A possible lock up using a gold coin system was also discussed.

The Community facilities Manger will investigate further into this idea or a lock up or building area.

7. **Tekapo Drive Trees**

Cr John Bishop and Chair Peter Bell have inspected the newly planted trees along Tekapo Drive and have expressed their concern with the amount of trees dying or already dead. Cr Bishop asked The Community Facilities Manager if these trees were being watered at all and expressed his distress with the situation especially taking into consideration that the trees in question were donated to the Community Board for use and that they now seem to have been forgotten about. The Community Facilities Manger stated that he had received invoices from Whitestone stating that watering of the Trees had been taken out by Whitestone on several occasions. The Community Facilities Manger will re-assess watering needs and options for next year's watering.

8. **Litter Bins:**

The Community Facilities Manager spoke to Mr Hocken and he has said he is not interested in contributing to the either the bins or the emptying of the bins, therefore The Community Facilities Manager has not taken this matter further.

9. Alleyways:

Fencing will be completed before spring.

IV REPORTS:

1. FINANCIAL REPORT:

The Chief Executive Office and Community Facilities Manager spoke to The Manager Finance and Administration's report for the Board for the period to April 2013, the purpose of which is to update Board members on the financial performance of the Twizel Community as a whole for that period.

This report was taken as read.

Resolved:

1. That the report be received.

Peter Bell/Kieran Walsh

2. COMMUNITY FACILITIES TWIZEL FEES:

This report from the Community Facilities Manager is for the Board to review fees and charges for the Twizel Community Facilities.

Resolved: to increase the Gym's rental to the CPI figure for the year as agreed at the meeting with the Gym Committee.

Peter Bell/ Phil Rive

<u>Twizel Events Centre Fees</u>	Current 2012/13	Proposed 2013/14
Casual Hire		
Sports Hall		
Local	\$21.00	\$21.50
Commercial	\$29.00	\$ 30.00
Theatre		
Local	\$21.00	\$21.50
Commercial	\$37.00	\$40.00
Community Room & Kitchen		
Local	\$ 16.00	\$16.50
Commercial	\$48.00	\$50.00
10 % Discount for 4 hours or more in one block		
10 % Regular user (20 times or more) per season		

<u>Twizel Swimming Pool</u>	Current 2012/13	Proposed 2013/14
Adult Session	\$3.50	\$3.60
Child Session	\$2.50	\$2.50
Preschool Session	\$1.00	\$1.00
Adult Concession Ticket	\$36.00	\$36.00
Child Concession Ticket	\$25.00	\$25.00
Adult Season Pass	\$135.00	\$140.00
Child Season Pass	\$90.00	\$92.00
Family Pass	\$180.00	\$185.00
School Usage	\$14.00	\$ 14.50
Private use per hour, structured session including one lifeguard		\$57.00
Private use per hour, play session including two lifeguards		\$84.00

Resolved:

1. That the report be received
2. That the Twizel Community Board adopt the revised Fees and Charges as proposed.

John Bishop/Phil Rive

3. WARD MEMBER'S REPORT.

Cr Bishop referred to:

Decisions at the Council Budget Meeting:

- Tourism UAGC rate is now \$35 and to obtain the remaining balance from the Targeted Tourism Rate.
- New Wheelie Bin Service was increased to \$250 for every rate payer.
- A uniform annual charge across the whole District for Roding is \$20.00
- To take sufficient money out of the Real Estate Reserve to cover the local share of the emergency reinstatement cost of Roding.
- Highest rate increase in Twizel due to new Water Scheme.
- Twizel Community Board to spend roading reserve rate within one year otherwise it will be amalgamated in the District wide roading reserve.
- Community Board and Councillors are receiving a pay increase; Twizel received the greatest increase in recognition to a larger town.
- Ostler road speed changed as requested.

V GENERAL BUSINESS:

1. Progress on Section Sales:

Community Facilities Manger updated the Board:

- a. The section sales corner of Jollie and Huxley Streets, Mr Morris, Manager Finance and Administration has taken action and rung around Real Estate Agents for a price per square metre and has said this is the cost and are now awaiting a response to them. If they aren't interested we should put it out for other interested people.
- b. Glen Lyon Road draft back to Milward Finlay for alterations. Progressing.

2. Twisted Steel Sculpture Location:

One option out by the existing machines at Twizel entrance, bring it into town by the new toilets. Rick Ramsey knows the history and will right information for the plague or an information stand/panel. We will need to see who owns it first. The Chairman will follow up with Rick Ramsey for more information and put on hold for now and decide where we would like it to go.

3. **Public Toilet Progress Update:**

Community Facilities Manager said that the Designer and Quantity Surveyors reports have been done. Report to Council going to Projects and Strategies go back to design and build option opposed going out to tender. Can save \$30,000 and also with design and build we can get the design we want without compromising the project with design changes and structural changes. Council will decide.

Resolved: The Community Board are happy the design build option with Calder Stewart.

Peter Bell/ Phil Rive

4. **Tree Removal:**

The Community Board have received a request from Jack Knox and Milford Crawford and Bill Clements for a tree removal from "Spooks Alley" near Maryburn Greenway.

5. **Resource Consent:**

Resource Consent received for approval for access to Frank Hocken's Shopping Complex for a McEwen Fuel Stop. Any concerns about this speak to the Asset Manager and he will interrupt any concerns in his response.

VI **PUBLIC EXCLUDED:**

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<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
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Peter Bell/Phil Rive

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 5:07PM**

CHAIRMAN: _____

DATE: _____

MATTERS UNDER ACTION – TWIZEL COMMUNITY BOARD

CHAIRMAN

Twizel Community Board Page on Council Website

The Chairman is invited to liaise with Council's IT Officer regarding the development and maintenance of a Twizel Community Board page on Council's website.

CEO

Untidy Section at 212 Mackenzie Drive

The Manager- Planning and Regulations has spoken to the Owners of the section and was confident that many of the issue which had been raised with the Community Board would be dealt with by the Owner himself. It was the Owners intention in the first instance to remove the cars and also to remove the shed built without a Building Consent. *Nathan dealing with this and it is an on-going process. Noted the section is exactly the same. CEO to follow up and email the Chairman.*

Water Supply

The CEO, Utilities Engineer and Asset Manager are meeting with an Opus Consultant in two weeks to may a way forward.

COMMUNITY FACILITIES MANAGER

Alleyways:

Complete fencing in the alleyways

L & L Construction Ltd is investigating the construction of kitset fencing.

Slash Musters Hut:

Garth has spoken to them they have made a start and making an impact but it is on their list to get sorted. Working on it and it is a whole lot better than what it was.

Litter Bins

The Community Facilities Manager to compile costing's for three 140 litre Wheelie Bins to be kept at the Southern Entrance of Twizel. The Community Board then asked The Community Facilities Manager to approach Mr Hocken and ask for payment of installation and maintenance in full for the use of the Wheelie Bins mentioned.

Bike Lock Ups

Elaine Curin rose with The Board about an area being designed where namely Tourists using the Alps 2 Ocean Cycleway can lock their bikes and belongings in a lock up area or on bike racks whilst shopping and/or eating in the Market Place, this could help prevent bikes being ridden through and around Market Place. A possible lock up using a gold coin system was also discussed. The Community facilities Manger will investigate further into this idea or a lock up or building area.

Area Behind Tekapo Drive

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- *Dave O'Neill contracting has disked up the area where the wilding pines were and it looks great, they will come back in the spring to dress and mow it down.*
- *Also walk way through Mackenzie Drive following the pedestrian route currently out to Glen Lyon Road and link up with the existing walk way across Tekapo Greenway.*

Market Place Signs

Develop signs for Market Place and the Town Centre including the use of international symbols.

Signs have been ordered from Louse Wynn of Fairlie. The Roding Manager informed the Board that no dogs, no skateboards, no bikes signs around Market Place will be erected within the next two weeks. This works has been delayed due to Fulton Hogan.

Market Place Upgrade – Design Review

The Asset Manager advised that Whitestone's were the successful tenders and that work had already started on sealing of the footpaths. Whitestone state they will have this work completed 30 November 2013.

ASSET MANAGER

Ruataniwha Lakeside Proposal for a Roadway to Create access to Picnic Areas and Create Parking Areas

Obtain a price for the project along with a metre rate for the fencing following which a decision could be made on funding and confirm arrangements with camping ground owner (Community Facilities Manager).

Yet to be completed.

Twizel Community Board 2013/14 Projects

Projects

1	Walkways	Tekapo Drive from Mackenzie to Glen Lyon Front of Town from Ruataniwha to Ostler Road
2	Tekapo Drive	Complete levelling and resowing Improve irrigation Mulch trees Supplement planting
3	Lake Ruataniwha	Bollard Fencing Tree Felling New road way
4	Frontage Planting	New planting on Glen Lyon Road Extent Doc plantings
5	Tree planting	Golf course
6	Greenway fencing	
7	Cemetery	Tree removal and improvements



Ben Ohau Golf Club
P O Box 58
TWIZEL 7901

8 July 2013

Twizel Community Board
TWIZEL 7901

Dear Community Board Members

Re: Meeting with Ben Ohau Golf Club Grounds Committee

The Golf Club request a meeting with Garth Nixon, of the Mackenzie District Council, and Peter Bell, Chair of the Twizel Community Board, to discuss tree planting and general management of the Golf Club boundary issues.

Please liaise with Dave Allan, Golf Club committee member and convenor of the Grounds Committee, to arrange a date and time for this meeting. I will attend the meeting as the Secretary/Treasurer of the Club, as may Brownie Hema the Chair.

Dave's contact details are jdjaw@xtra.co.nz or phone 03 435 0843 or 027 2764340:

We look forward to this meeting.

Kind regards

Connie Heath
Secretary/Treasurer
Ben Ohau Golf Club
03 4350 554
connie.heath@xtra.co.nz