

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TEKAPO COMMUNITY BOARD HELD AT TEKAPO COMMUNITY HALL, LAKE TEKAPO, ON MONDAY 22 JULY 2013 AT 7:02PM

PRESENT:

Murray Cox (Chairman)
Alan Hayman
Peter Munro
Peter Maxwell
Ian Radford

IN ATTENDANCE:

Bernie Haar (Asset Manager)
Garth Nixon (Community Facilities Manager)
Councillor Graeme Page left 8:04pm
Keri-Ann Little (Committee Clerk)
Colin Maclaren left 8:04pm

I APOLOGIES:

Resolved: that apologies be received from The Mayor, Manager Finance and Administration and The Chief Executive Officer.

Ian Radford/Peter Maxwell

II DECLARATIONS OF INTEREST:

There were no Declarations of Interest.

III MINUTES:

Resolved that the minutes of the meeting of the Tekapo Community Board held on 4 June 2013 be confirmed and adopted as the correct record of the meeting.

Alan Hayman/Peter Munro

MATTERS UNDER ACTION:

1. **Civil Defence:**

The Asset Manager will speak with the Civil Defence Officer regarding a civil defence plan for Tekapo; the Civil Defence Officer will liaise with The Chairman. *The Civil Defence Officer (CDO) is required to organise a meeting with controllers. Mr Hole to gather information onto a BSD stick. Mr Haar will follow up on Mr Gardner's (CDO) return.*

2. **Review of Freedom Camping Bylaw and its Alignment with the Freedom Camping Act:**

The CEO will discuss with Mr Nixon, Community Facilities Manager and put a timeline in place with definite public consultation included. *On-going.*

3. **Community Hall:**

All completed but builders are finishing off the guttering and a few minor finishing touches, door locks in the kitchen, blinds and extra power points, coat hooks.

Mirrors in the ladies toilets need adjusting. Heating in the toilets dual circuited. Discussion moving the heaters. Adjustment to the dishwasher in the kitchen to line up. Caretaker role – discussion further with negotiations with applicants. The Community Board to meet before the next meeting if necessary to confirm appointment of successful applicants.

4. Car parking for Lake Tekapo Community Hall:

It was noted that this issue was on-going and will be included in the Hall upgrade.

7. Landscaping and Walkway – Church of the Good Shepherd:

The Asset Manager advised that the Manager –Roading had received a price of \$8,000 for the sealing of footpaths, and further prices were expected from Fulton Hogan. Mr Nixon, the Community Facilities Manager informed the Board at this stage other pricings had not been provided yet; therefore this was on-going.

8 The Mound by the Tennis Courts – to be grassed:

Tennis Court upgrade as part of the Community Hall upgrade and landscaping of the grounds.

9. Lighting Ordinances:

This matter under action was also an agenda item – see below:

- Several lights for Asset Manager to assess and asked to report back.
- There are some signs that don't apply now –Planning and Regulations Manager has written to business owners regarding signs. Mayor Barlow will follow up.
- The Chairman - a review of current lighting re outside lighting and signs.
- The Asset Manager will speak with Mr Alan Gilmour.
- The Asset Manager has sent a letter to John Earnshaw regarding lighting ordinances and the current review of the district plan.
- Mr Munro said he had received a draft brochure from The Mayor and said it was a good start and will keep this progressing.

10. Car Parking for Community Hall:

It was noted that this issue was on-going and will be included in the hall upgrade.

11. Lochinvar Subdivision:

Town maintenance – maintenance of Lochinvar subdivision, work has been carried out to bring the subdivision back up to standard. Mr Nixon is proposing a programme sign off when work has been completed. Mr Nixon will compile a programme for the Board to sight.

12. Elections:

A reminder was circulated with the last rate demand circulation, in the form of the Mackenzie Messenger. A reminder needed/sole campaign/website. On-going. *The Chairman has spoken to Mr Morris regarding viewing Timaru District Council data and being distributed for Mr Morris to view and gain ideas. The Chairman has asked Mr Morris to ensure information required is displayed on the Council website.*

13. Council Owned Units:

The community board have asked Mr Morris to investigate the terms of the current lease. The community board resolved that the old post office buildings should be investigated for the possibility to be used as workers accommodation.

IV GENERAL BUSINESS:

1. WATERING LAKESIDE DRIVE:

The Chairman has spoken to the new Manager's at the Motels and Backpackers Lodge. The Chairman said that along with the new Manager's they will present something back to the community board for consideration. There is some opportunity there to tidy up the area and specifically mark out where parking is available and where parking is not available by bollarding it, a possible expense the community board could undertake.

Mr Nixon said that along lakeside drive there are some trees that could be removed and suggested that this be included in the review.

Also part of the discussion as mentioned in Mr Speedy's original letter was the water points said the Chairman; it could be an expense when water is available to run from the other side of the road.

2. TEKAPO PLANTATION:

Cr Page spoke to the Committee regarding the Tekapo Plantation. Cr Page said the market was 40% over what was estimated. Nigel Blair will be up in 2 weeks' time as there are a lot of areas that don't need to be put into wind rows. Something that needs to be looked at in the future as the next Community Board/Council whether it remains as a recreational forest.

Concerns regarding Section A which will be handed back to the Tekapo community. We need some agreement between Council and Forestry Board as to who is going to maintain the area. At the last Forestry Board meeting discussion was 10% of profit back to the community board which would be roughly 10,000 dollars. Whether you will get it replanted this season is up to you said Cr Page.

The Chairman said we do want to replant it into amenity planting but will be reviewed once it has been cleaned up, rabbit fencing and what sort of trees planted, watering and looking after this area will also have to be addressed. The Chairman said great opportunities exist around Section a in regards to the view etc.

Cr Page said the rest of the area was discussed today with Colin Maclaren as to what the rest of the section could be planted in. Could we plant alternative species along the side of the road to the resource recovery park to break the real hard edge.

The Chairman said that that decision or the lead has to come from the Forestry Board onto what to plant in that section and if you put it back to the community to get their feedback is fine, as it isn't our land.

Colin Maclaren who was present was invited speak to the community as to his thoughts of replanting species. Mr Maclaren said he is prepared to put together a planting plan for Section B.

The Chairman asked if it was Mr Maclaren solely or a group.

Mr Maclaren said it would be Anne, Stella and himself.

Cr Page said as pointed out it is more of a Forestry Board issue. The decision with Section B needs to be made shortly so it can get replanted.

Mr Munro asked when the work will restart, clearing the tracks etc and suggested an article in the next accessible informing residents due to weather work has been delayed etc. Mr O'Neill said people can go into the plantation and collect firewood.

Cr Page said the weather has delayed works however, rabbit control has started. Track a week ago was still very wet and Rob Allen is on standby. Possibility of supervised times over a couple of weekends to collect firewood with the Lions involved.

Resolved: that the community board supports the forestry board's initiative to have a variety of tree species to enhance the amenity value of the commercial forest to be planted on section B and we encourage the Forestry Board to discuss with Colin Maclaren.

Peter Maxwell/ Alan Hayman

Councillor Page thanked the Community Board for their input and along with Mr Maclaren left the meeting at 8:04pm.

3. WALKWAY AND CYCLEWAY STRATEGY

Mr Munro referred to the cycleway to the airport and how overrun it has become. Mr Munro has spoken to Richard and Sam and a way forward could be a third from each party including the community board to spray and maintain the track. Mr Munro said it then brings up other walking tracks around the town that many visitors use and are on our town map and are not looked after and thinks it may be time for the community board to put in a bit of emphasis and money.

Mr Nixon said we need to highlight the track and address the maintenance needed spraying, shingle etc.

Mr Munro said Andrew and Sam are keen to join the tracks up through the Cairns including the George Scott track.

Mr Munro will continue working with Sam, Andrew and Richard and Genesis Energy regarding the walkway around the power station.

The Chairman said we need a map of all tracks and the maintenance/ upgrading needed. Mr Nixon will work with Mr Munro going forward and present back to the community board for consideration.

VI REPORTS:

1. FINANCIAL REPORT – MAY 2013:

This report from the Finance and Administration Manager was spoken to by the Community Facilities Manager with the purpose to update the Board for the period to May 2013 on the financial performance of the Tekapo Community as a whole for that period.

Resolved that the report be received.

Peter Munro/ Alan Hayman

Mr Nixon spoke to the Administration and Finance Manager's report in his absence and answered any questions board members had.

2. WARD MEMBER'S REPORT:

Councillor Maxwell informed the Board that Council agreed to match our contribution of \$1,000 to the Starlight Festival.

Property Committee meet last Monday Neil Slatter and Charlie Knot Architects. The Tekapo Development to progress ideas of size/retail space/ office space what people may need. Decisions can be made if Council would like to be landlords and secondly to let the market place know that there will be areas available.

Charlie Knot is coming on board as an Architect and will work on architectural style, we don't want a town centre with the old and the new , we need to tie it all in.

Oricon to come back to Council with the resource consent and the costing's of the subdivision work so this can be taken back to Council.

Still need to have a community get together along the track to keep the community informed, moving forward.

3. REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES

The Chairman informed the Board that there is nothing new to report regarding the Regional Park.

4. GENESIS APPLICATIONS:

The chairman said applications for second round of the Genesis Energy grant will be advertised on the 22nd of July, closing on the 2nd of August. Mr Munro, Mr Hayman and Mr Radford will sit on the assessment committee. Consideration of all applications will take place during the first week of October.

5. COUNCIL OWNED UNITS:

The Committee asked if there was any progress with the Council owned units leased in the motor camp. The Committee asked if the units could be used for workers accommodation due to the shortage of available accommodation in Tekapo.

Mr Nixon said he will enquire with Mr Morris, Manager Finance and Administration regarding the terms of the current lease. This item is to be recorded under matters under action.

Resolved: that the community board feels that the old post office buildings should be investigated for the possibility to be used as workers accommodation.

Ian Radford/ Alan Hayman

Mr Haar informed the Board that after 17 years of service to Council Mr John O' Connor, Utilities Engineer will be retiring on Friday.

The Chairman on behalf of the Board said he would like to acknowledge the work Mr O'Connor has done and wishes him well in the future.

THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9:16PM

CHAIRMAN: _____

DATE: _____