



448<sup>TH</sup> MEETING OF THE  
MACKENZIE DISTRICT COUNCIL

## TO THE MAYOR AND COUNCILLORS OF THE MACKENZIE DISTRICT COUNCIL

### Membership of the Council:

Mayor Claire Barlow  
Cr Russell Armstrong  
Cr Murray Cox  
Cr Noel Jackson  
Cr James Leslie  
Cr Graham Smith  
Cr Evan Williams

*Notice is given of a meeting of the Mackenzie District Council to  
be held on Tuesday June 23, 2015, at 9.30am.*

**VENUE:** Mackenzie Council Chambers, Fairlie.

**BUSINESS:** As per the attached agenda.

WAYNE BARNETT  
CHIEF EXECUTIVE OFFICER



## MACKENZIE DISTRICT COUNCIL

Agenda for Tuesday June 23, 2015, at 9.30am

### VISITORS

At 11.30 am Steve Thompson and Michael Boorer from Alpine Energy and Dan Batchelor from NetCon Ltd.

At 1.00 pm Annabelle Bray, Caroline Blanchfield and Rowan Worner from Christchurch and Canterbury Tourism.

### OPENING AND APOLOGIES

### DECLARATIONS OF INTEREST

### BEREAVEMENTS

### MAYORS REPORT 5

### REPORTS:

|   |    |
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| A) CHIEF EXECUTIVE'S ACTIVITIES   | 7  |
| B) COMMON SEAL (ATTACHED)   | 9  |
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| I) REMISSION OF EXCESS WATER CHARGES POLICY   | 58 |
| J) ZONE IMPLEMENTATION PROGRAMME (ZIP) ADDENDUM FROM THE UPPER WAITAKI ZONE COMMITTEE | 61 |

### COMMUNITY BOARD RECOMMENDATIONS AND MINUTES:

The Twizel Community Board meeting held on June 2 and the Fairlie Community Board meeting held on June 8:

|                                    |    |
|------------------------------------|----|
| A) COMMUNITY BOARD RECOMMENDATIONS | 89 |
| B) TWIZEL COMMUNITY BOARD MINUTES  | 91 |
| C) FAIRLIE COMMUNITY BOARD MINUTES | 96 |

**RECEIVE COMMITTEE MINUTES:**

Receive minutes of the Extraordinary Finance Meeting held in Twizel, on May 12, 2015. 114

**CONFIRM COUNCIL MINUTES: 117**

Confirm and adopt the minutes of the Mackenzie District Council meeting held on May 12, 2015, as the correct record of the meeting, including those parts taken in public excluded.

**CONFIRM EXTRAORDINARY COUNCIL MINUTES: 136**

Confirm and adopt the minutes of the Extraordinary Mackenzie District Council meeting held on May 20, 2015, as the correct record of the meeting.

**PUBLIC EXCLUDED:**

Resolve that the public be excluded from the following part of the proceedings of this meeting namely:

- A) PREVIOUS MINUTES COUNCIL MAY 12
- B) CONTRACT 1223 PUBLIC TOILET CONTRACT
- C) TWIZEL SEWAGE TREATMENT PLANT
- D) TEKAPO WATER USAGE METER WRITE OFF
- E) FIRE RISK LAND IN TWIZEL
- F) CANTERBURY WATER MANAGEMENT STRATEGY

| <b>General subject of each matter to be considered</b> | <b>Reason for passing this resolution in relation to each matter</b> | <b>Ground(s) under section 48(1) for the passing of this resolution</b> |
|--|--|---|
| Previous minutes Council May 12                        | Enable commercial negotiations                                       | 48(1)(a)(i)   |
| Contract 1223 Public Toilet                            | Enable commercial negotiations                                       | 48(1)(a)(i)   |
| Twizel Sewage Treatment Plant                          | Enable commercial negotiations                                       | 48(1)(a)(i)   |
| Tekapo Water Meter Usage Write Off                     | Protect the privacy Of natural persons                               | 48(1)(a)(i)   |
| Fire Risk Land in Twizel                               | Commercial Sensitivity   | 48(1)(a)(i)   |
| Canterbury Water Management Strategy                   | Protect the privacy Of natural persons                               | 48(1)(a)(i)   |

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Previous minutes Council May 12 Contract 1223, Twizel Sewage Treatment Plant under Section 7(2)(i). Tekapo Water Meter Usage Write Off, Canterbury Water Management Strategy under Section 7(2)(a). Fire Risk Land in Twizel under Section 7(2)(b)(ii)*

**ADJOURNMENTS:**

10.30AM MORNING TEA  
12.00PM LUNCH  
3:00PM AFTERNOON TEA

## MACKENZIE DISTRICT COUNCIL

**REPORT TO:** MACKENZIE DISTRICT COUNCIL  
**SUBJECT:** GENERAL ACTIVITIES REPORT  
**MEETING DATE:** 23 June 2015  
**REF:** PAD 2/3  
**FROM:** MAYOR

### ACTIVITY REPORT

#### **COUNCIL, COMMITTEE AND BOARD MEETINGS**

|         |   |
|---------|---|
| 20 May  | Extraordinary Council meeting to adopt the LTP Consultation Document. |
| 8 June  | Attended Fairlie Community Board meeting.                             |
| 23 June | Council meeting.  |

#### **OTHER MEETINGS AND ACTIVITIES**

|           |  |
|-----------|--|
| 14 May    | Attended the South Canterbury Mayoral meeting in Oamaru.   |
| 15 May    | Met with Cr Armstrong in Twizel.<br>Met with the CEO, John Wiley from NZ Rowing & Ivan Sutherland from South Island Rowing regarding Ecan resource consent at Ruataniwha.<br>Attended the Rotary Conference opening at Mt Cook giving the opening address. |
| 16 May    | Speaker at Pink Ribbon breakfast at the Fairlie Golf Club.   |
| 18 May    | Attended the Regional Connectivity & Joint Response to RBI2 meeting in Timaru.   |
| 19 May    | Discussion on Audit & Risk Committee agenda with David Rae & the CEO.<br>Civil Defence individual interviews for the Canterbury CDEM Group.  |
| 23 May    | Attended Mackenzie Rugby Football Club Club Day.   |
| 26 May    | Attended Tekapo Property group meeting.  |
| 27 May    | Attended the LTP Consultation Public Drop at Twizel & Tekapo.  |
| 28-29 May | Attended the Mayoral Forum in Christchurch with the CEO.<br>Attended the Civil Defence CDEM Joint Committee meeting also.  |
| 1 June    | Attended the Fairlie 150 years meeting.  |
| 3 June    | PortFM Radio Show<br>Community Brief with Chris Clarke (150 years)   |
| 4-5 June  | Attended the Rural & Provincial Meeting with the CEO & the Mayoral only Forum in Wellington.   |
| 8 June    | Attended the LTP Public Drop in Session in Fairlie.  |
| 9 June    | UPWZC Selection Workshop in Omarama.   |
| 10 June   | Meeting to discuss RBI and Black Spot issues with Stephen Barlow & David Rae.<br>Attended the LTP Consultation Public Drop at Twizel & Tekapo.   |
| 13 June   | Met with Margaret Austin & John Hearnshaw regarding Starlight  |

|         |  |
|---------|--|
|         | Conference.  |
| 17 June | Met with Brian Lochore from Motorcaravan Association regarding motorhome friendly status.<br>Attended Verna Parker's farewell from Sports South Canterbury in Timaru.                                      |
| 19 June | Met with Nicky Wagner MP & DOC & Ecan with the CEO & Crs Williams & Jackson regarding the Mackenzie Agreement.<br>Met with Arlene Goss, Toni Morrison & the CEO regarding the Upper Waitaki ZIP Addendums. |

1. That the report be received.

CLAIRE BARLOW  
MAYOR

## MACKENZIE DISTRICT COUNCIL

**REPORT TO:** MACKENZIE DISTRICT COUNCIL

**SUBJECT:** CHIEF EXECUTIVE OFFICER'S GENERAL ACTIVITIES REPORT

**MEETING DATE:** 23 June 2015

**REF:** PAD 2/3

**FROM:** CHIEF EXECUTIVE OFFICER

### ACTIVITY REPORT

#### **COUNCIL, COMMITTEE AND BOARD MEETINGS**

|         |   |
|---------|---|
| 20 May  | Extraordinary Council meeting to adopt the LTP Consultation Document. |
| 2 June  | Attended Tekapo & Twizel Community Board meetings.                    |
| 8 June  | Attended Fairlie Community Board meeting.                             |
| 23 June | Council meeting.  |

#### **OTHER MEETINGS AND ACTIVITIES**

|           |   |
|-----------|---|
| 13 May    | Fortnightly meeting with Bernie Haar  |
| 14 May    | Met with Arlene Goss, Pauline Jackson, Toni Morrison & Paul Morris regarding the LTP  |
| 15 May    | Attended the Roding Collaboration – Leadership Group meeting at Timaru District Council.<br>Visited the Twizel Water Treatment Plant.<br>Met with the Mayor, John Wiley from NZ Rowing & Ivan Sutherland from South Island Rowing regarding Ecan resource consent at Ruataniwha |
| 18 May    | Management meeting  |
| 19 May    | Discussion on Audit & Risk Committee agenda with David Rae & the Mayor.<br>Civil Defence individual interviews for the Canterbury CDEM Group.   |
| 21 May    | Planning catch up with Toni Morrison & Nathan Hole.<br>Met with Tony Tosswill.  |
| 22 May    | Met with Andrew Griffiths & Paul Morris.<br>Met with David Rae to discuss the new IT Policy.<br>Attended the South Canterbury Sports Awards Dinner with Cr Smith, in Timaru.  |
| 25 May    | Management Meeting.<br>Met with Paul Morris & Bernie Haar regarding the actions required to support LTP and Annual Report processes   |
| 26 May    | Met with Cr Smith and Paul Morris regarding forestry<br>Attended the Tekapo Property group meeting in Tekapo.   |
| 27 May    | Attended the LTP Consultation Public Drop at Twizel & Tekapo.   |
| 28-29 May | Attended the Mayoral Forum in Christchurch with the Mayor.<br>Attended the Civil Defence CDEM Joint Committee meeting also.   |
| 2 June    | Met to discuss LTP Options with Paul Morris.  |

|          |   |
|----------|---|
| 3 June   | Management Meeting.<br>Met with Federated Farmers regarding the LTP Consultation Document and Process.  |
| 4-5 June | Attended the Rural & Provincial Meeting with the Mayor & the CE Forum in Wellington.  |
| 8 June   | Management Meeting.<br>Attended the LTP Public Drop in Session in Fairlie.  |
| 9 June   | Attended an onsite meeting with Meridian & Nathan Hole in Twizel.   |
| 10 June  | Attended the LTP Consultation Public Drop at Twizel & Tekapo.   |
| 12 June  | Met with Raewyn Gibson from McPhail Gibson & Zwart in Christchurch.   |
| 15 June  | Management Meeting.<br>Met with Luke Paardekooper, Crs Leslie & Armstrong regarding Twizel Town Manager role.<br>Attended Public meeting in Twizel – set by the Twizel Community Board. |
| 17 June  | Met with Murray Weakley (Anthony Harper Lawyers & RHD Ltd in Christchurch.  |
| 18 June  | Planning Catch up with Toni Morrison & Nathan Hole.<br>Met with Fiona Towers, Elinor Watson & Michael Campbell from Genesis Energy and the Mayor.                                       |
| 19 June  | Met with Nicky Wagner MP & DOC & Ecan with the Mayor & Crs Williams & Jackson regarding the Mackenzie Agreement.  |
| 22 June  | Management Meeting.   |

1. That the report be received.

WAYNE BARNETT  
CHIEF EXECUTIVE OFFICER



## MACKENZIE DISTRICT COUNCIL

**REPORT TO:** MACKENZIE DISTRICT COUNCIL

**SUBJECT:** COMMON SEAL AND AUTHORISED SIGNATURES

**MEETING DATE:** JUNE 23, 2015

**REF:** PAD 15/7

**FROM:** COMMITTEE CLERK

**ENDORSED BY:** CHIEF EXECUTIVE OFFICER

**PURPOSE OF REPORT:**

To advise of the documents signed under the Common Seal from March 24 to June 15, 2015.

**STAFF RECOMMENDATIONS:**

1. That the report be received.
2. That the affixing of the Common Seal to documents 802 to 803 be endorsed.

| Number | Detail of Document   | Date Signed & Sealed |
|--------|--|----------------------|
| 802    | Proposed Subdivision Market Place/Mt Cook Street, Twizel. LT Plan 470818. Anthony Harper Lawyers and Mackenzie District Council. | 29 April 2015        |
| 803    | Agreement for Sale and Purchase of Real Estate, Lot 2, Market Place, Twizel, Title Reference 637015.                             | 25 May 2015          |

**JULIE JONGEN**  
**COMMITTEE CLERK**

**WAYNE BARNETT**  
**CHIEF EXECUTIVE OFFICER**

## **MACKENZIE DISTRICT COUNCIL**

**REPORT TO:** MACKENZIE DISTRICT COUNCIL

**SUBJECT:** AORAKI DEVELOPMENT BUSINESS AND TOURISM  
FINANCIAL REPORT JANUARY - MARCH 2015

**MEETING DATE:** 23 JUNE 2015

**REF:**

**FROM:** CHIEF EXECUTIVE OFFICER

### **PURPOSE OF REPORT:**

Attached is the quarterly financial report received from Aoraki Development Business and Tourism for the period ended 31 March 2015.

### **STAFF RECOMMENDATIONS:**

1. That the report be received.

**WAYNE BARNETT**  
**CHIEF EXECUTIVE OFFICER**

**Aoraki Development Business and Tourism (ADBT)  
Economic Development Services to the Mackenzie District  
Quarterly Report - Confidential  
1<sup>st</sup> January – 31<sup>st</sup> March 2015**

**Introduction**

The quarterly report presented to Mackenzie District Council is based on the Activity Output Schedule for Economic Development as per the Memorandum of Understanding between ADBT and the Mackenzie District Council.

**Monthly Visits - Business Services**

Meeting face to face with businesses is the best way to connect with and support them. The following table shows the industries and type of business support provided to individual businesses in this period. All business support meetings were at no charge due to the Mackenzie District Council funding.

| Mackenzie Business Support by Industry/sectors: July - Sept 2014        |           |           |          |   |
|---|-----------|-----------|----------|---|
| Industry<br>(in order of contribution to GDP in the Mackenzie District) | Informed  | Supported | Managed  |   |
| Agriculture, Forestry, Fishing  | 7         | 2         | 2        | <b>Informed:</b><br>Supported by providing business information & referrals as requested  |
| Electricity, Gas, Water   | 0         | 0         | 0        |   |
| Accommodation & Food  | 9         | 5         | 3        |   |
| Tourism   | 5         | 1         | 1        | <b>Supported:</b><br>Met with business and provided ongoing support as requested          |
| Retail Trade  | 7         | 0         | 0        |   |
| Construction  | 1         | 0         | 1        | <b>Managed:</b><br>Proactively provided ongoing support and business growth opportunities |
| Rental, Hiring, Real Estate   | 2         | 0         | 0        |   |
| All others  | 6         | 2         | 0        |   |
| <b>Total Businesses Supported</b>                                       | <b>37</b> | <b>10</b> | <b>7</b> |   |

Note: 17 of the above managed and supported were one-on-one meetings at the businesses own premises, areas as follows: Fairlie x 7, Tekapo x 2, Twizel x 2, Aoraki/Mt Cook x 2, Pukaki x2 and Burkes Pass x1

During this period ADBT distributed \$3,565 training voucher to seven Mackenzie businesses for training and development as part of the NZTE funded Regional Business Partner (RBP).

**Business Support Examples:**

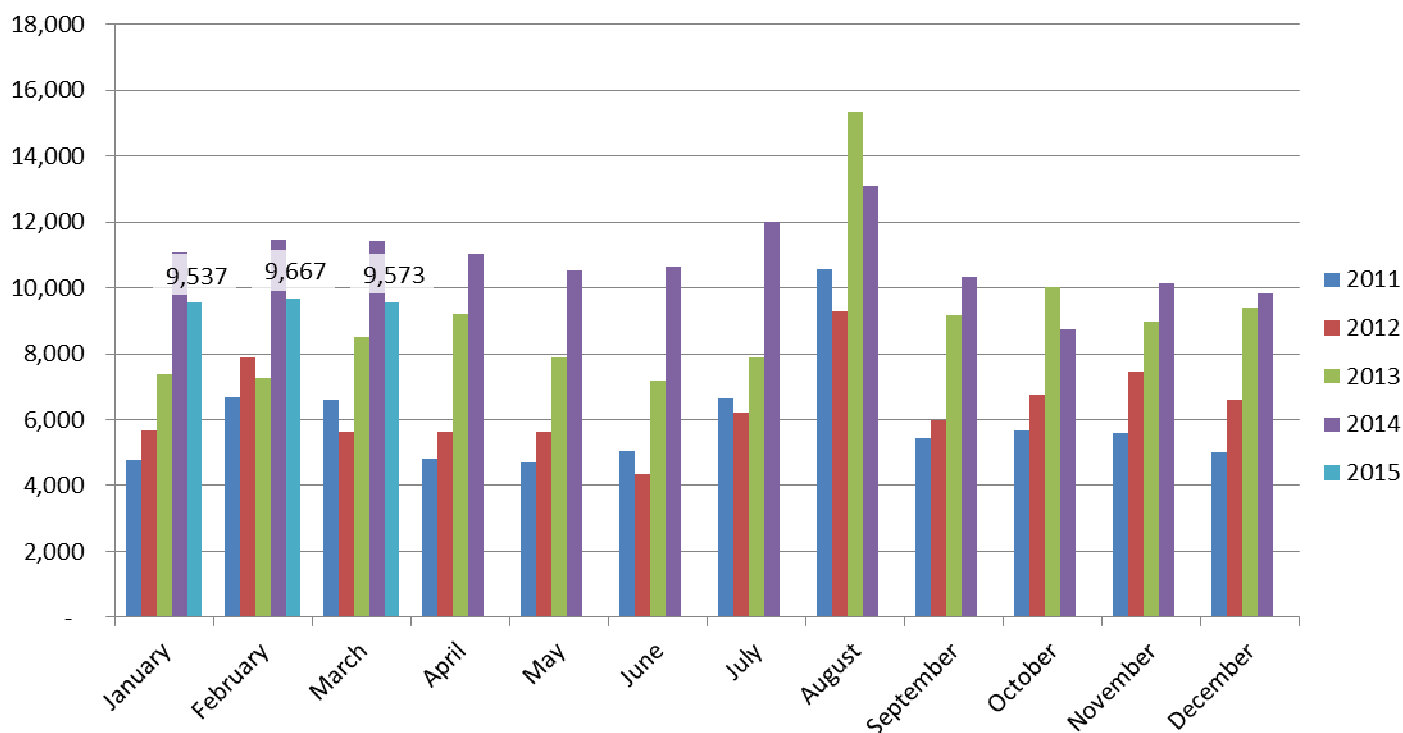
- A luxury lodge and event venue under development on a high profile site. Owners were looking to ensure they maximise marketing and public relations opportunity leading up to opening. ADBT met with the owners to assess their needs and sourced them a suitably experienced marketing firm who worked with them to specify markets and know who to best position their brand to maximise this. Developing a timeline for press releases and advertising up to and beyond opening. RBP voucher of \$1,500 supported this work. Owners are very happy with support given and progress
- Tekapo area innovative crop diversity farming client; ADBT continued support and assistance developing new strains of crop palatable to wide range of stock including application support for the Sustainable Farming Fund.

## Website Marketing Partner of South Canterbury

Upgraded [www.southcanterbury.org.nz](http://www.southcanterbury.org.nz) website features increased Mackenzie District content including specific pages about Mackenzie District, and main townships of Aoraki/Mount Cook, Twizel, Tekapo and Fairlie.

29 Mackenzie Business Partners (2 new in this period) are showcased on the site and receive excellent value for their annual investment; so much so that in this period two businesses chose to upgrade their investment a presence from Silver partners to Gold. Also, Mackenzie based events can be listed for free on the [EVENTS](#) section of site.

### Visits to [www.southcanterbury.org.nz](http://www.southcanterbury.org.nz) per Month



## Cluster Support and Inclusion

### Export and Import cluster

- Hosted exporters at BNZ Business Hub for a currency strategy session, where they learned from BNZ Currency Strategist Raiko Shareef. Raiko is BNZ's currency strategist, producing analysis that informs the NZD view. He is also a part of National Australia Bank's (NAB) Global FX Strategy team, which covers currency markets more broadly, with a focus on the G10 currencies.

### Primary Produce Innovation Cluster

- To help address the identified skill shortages faced by cluster member businesses ADBT is running two "Business Connection Seminars" as part of the Aoraki Polytechnic Careers Day. Attendees will hear directly from business owners about "real jobs and rewarding careers right here in South Canterbury" with a goal to encourage students to stay in the region.

## Official Visitor Guide

- the **2015/16 South Canterbury Official Visitor Guide is due for print in June.** Published approx. every 18 months, distributed to over 80 i-SITES and Visitor Centres around NZ, Christchurch Airport, vehicle rental, accommodation and activities providers, restaurants, schools and key retail outlets. Included in major regional event and trade conference packs.
- A dedicated Mackenzie section is included with information on the district and its towns. The section is supported by businesses advertising. This support from businesses to ensure the publication is packed with meaningful visitor information to experience the very best of our region.

## Sponsor of the Annual Business Excellence Awards

MDC investment as sponsor of the Business Excellence Awards will ensure that Mackenzie Businesses have every opportunity to enter the awards. Mackenzie businesses have already shown an interest in the 2015 awards. We encourage you to nominate businesses you admire at [www.southcanterbury.org.nz](http://www.southcanterbury.org.nz)

### Key Dates:

|           |   |
|-----------|---|
| 13 May    | Entries and Nominations Open                |
| 25 May    | Nominations Close                           |
| 28 May    | Entry Workshop - Fairlie                    |
| 19 June   | Entries Close at 5pm                        |
| 24 July   | Finalists Announced                         |
| 28 August | BEA Gala Evening, Caroline Bay Hall, Timaru |

## Training and Events

Mackenzie District has once again been included in 2015 Training Directory to host workshops, making it easier for Mackenzie businesses to attend. Feedback from businesses reflected in the topics to be scheduled. Health and Safety (Stage 2), Smart Marketing and understanding/best use of Social Media are the most frequently requested to date.

Two training workshops were held in the Mackenzie District in this period. Tekapo was chosen as a venue as it is a central point for Fairlie and Twizel businesses

11 March (am) - Smart Marketing for Small Business – TEKAPO

11 March (pm) - Web Optimisation -TEKAPO

- Strong attendance and interest in both topics, feedback was very positive
- Attendees from Fairlie, Burkes Pass, Twizel and Mt Cook
- Industries in attendance included: construction, tourism, recreating and hospitality

Coming up in next quarter:

15 & 16 April - Advanced Training for Health & Safety – TEKAPO

15 October - Customer Service Skills - TEKAPO

As well as the Mackenzie located events it was very pleasing that 17 people travelled to Timaru to attend various training courses, largely as a result of earlier interaction and ongoing relationships.

## Feedback / Matters of Interest

- The ADBT business support funded by the Mackenzie District Council continues to be very well received by the businesses we are working with. New requests for support come in weekly; often through word of mouth from businesses we have already helped. The value from MDC's investment in economic development and continues to grow as the services become understood and trusted throughout the district.

## **MACKENZIE DISTRICT COUNCIL**

**REPORT TO:** MACKENZIE DISTRICT COUNCIL  
**SUBJECT:** ST JOSEPHS NEPAL FUND RAISER GRANT REQUEST  
**MEETING DATE:** 23 June 2015  
**REF:**  
**FROM:** GARTH NIXON COMMUNITY FACILITIES MANAGER

### **PURPOSE OF REPORT:**

For Council to consider this grant request

### **STAFF RECOMMENDATIONS:**

1. That the report be received.
2. That Council Grant \$ 123.66 the cost of Hall Hire for this Event

**GARTH NIXON**  
**COMMUNITY FACILITIES MANAGER**

**ATTACHMENTS:**

Email request and response

**BACKGROUND:**

ST Joseph's School applied for this grant in May, prior to their event on the 5<sup>th</sup> June  
There was no Council meeting in between so I have suggested that Council consider this retrospectively.

**POLICY STATUS:**

Grants Policy

**GUIDELINES:**

1. All requests for financial assistance are to be submitted on an "Application for Donation" form to the Council.
2. All requests for financial support are to be dealt with as requests for grants.
3. Requests for grants from clubs, groups or organisations are to be accompanied by full financial information.
4. Applications for grants are to be evaluated in terms of
  - the direct benefit of the grant to ratepayers/residents of the District
  - the availability of funds from other sources for the project
  - the level of contribution to the project made by the applicant
5. Recipients are to be required to account accurately for grants

**SIGNIFICANCE OF DECISION:**

Not considered to be significant

**ISSUES & OPTIONS:**

Options are to either grant, part grant or decline the request

**CONSIDERATIONS:*****Financial***

The District General has a Grants Budget of \$ 48,000 of which is generally fully allocated. To date approximately 16,000 has been spent with a further 20,000 to be allocated with Creative Communities and Rural Travel Funds

***Other***

In relation to the guidelines above. Steps 1- 3 have not been provided so if Council wish to decline they could. Point 4. Provides the evaluation terms. Point 5 St Josephs have already been invoiced \$142.20 for the Event The amount differs from the original estimate as the way they used the hall evolved through the project.

I am aware that the event was well attended by the community and that St Josephs raised over \$ 13,000 through the sale of donated art works.

**ASSESSMENT OF OPTIONS:**

Whilst the grants process was not followed the grant is for a small amount. Considering contributions from other parts of the community I feel it would be difficult for Council not to contribute  
Council could contribute the original estimate amount \$108.90 or the entire amount \$ 123.66

**CONCLUSION:**

It is a small grant for a good cause and council has funds available to make this Grant.



**Garth Nixon**

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**From:** Garth Nixon  
**Sent:** Friday, May 22, 2015 4:04 PM  
**To:** 'Angela Marshall'  
**Cc:** Mackenzie District Mayor  
**Subject:** RE: Nepal Fundraiser

Hi Angela

Thanks for your email.

The estimate hall hire cost will be \$108.90.

Council does make grants from time to time to worthy causes and events. In order for a grant to be approved it must go through a council meeting. Unfortunately there is no meeting between now and your event, so any grant made would need to be made retrospectively.

I will put forward your request to the next available council meeting on the understanding you will meet any costs for the hall hire and that they may be able to be claimed back given that your request is successful.

I regret that I am unable to give you're a more definitive answer at this time.

cheers

Garth Nixon  
Community Facilities Manager  
Mackenzie District Council  
03 6856390  
027 5344 834

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**From:** Angela Marshall [mailto:angela@stjofairlie.school.nz]  
**Sent:** Tuesday, May 19, 2015 10:29 AM  
**To:** Garth Nixon  
**Cc:** Mackenzie District Mayor  
**Subject:** Nepal Fundraiser

Good morning Garth,

Following the Nepal earthquake our senior class at St Joseph's School Fairlie felt moved by what they were watching and reading through the media. As you will be aware we are a very small school which means that raising money through fundraisers such as mufti days only generate a limited amount of money. Our students wanted to raise more than what our school community could contribute. Part of our Catholic Special character is social justice in action, where we encourage our students to think beyond their own needs and advocate for those who have less of a voice. Because of our students' interest and enthusiasm we decided to turn this into a fundraiser as well as a powerful learning experience.

Our students are now in the final stages of organising an Art Auction to raise money for Nepal. We have booked the Fairlie Community Centre for Friday 5th June from 12pm - 10pm.

The purpose and intention of my email to you is to ask if the Mackenzie District Council would be prepared to generously donate the hiring of the stadium to this worthy event. Depending on ticket sales we may decide to hire the auditorium as well, which we are prepared to fund. You can be assured that **all** money raised will go to the Caritas Nepal Earthquake Appeal. If the Mackenzie District Council decides to donate the hiring of the Community Centre we will ensure that the donation is mentioned in advertising and related material both on and following the Art Auction evening.

As a school we have encouraged the students to show initiative and excellence. We will ensure that this is a quality event that showcases both the art from our district, but most importantly the enthusiasm that the youth of our community shows, particularly to those in need.

I have Cc Claire into this email so that she is also aware of me approaching you about this matter.

I am aware that you are currently away, but I look forward to your reply when you return.

*Kind regards,*

*Angela Marshall  
Principal  
St Joseph's School, Fairlie*

P O Box 52  
Fairlie  
New Zealand

Phone (03) 685-9010 - Fax (03) 685-8533  
Email - pauline@mackenzie.govt.nz

Bank Account details for Direct Credit Payments  
03-0887-0226851-02, Customer No. as Reference

ST JOSEPHS PRIMARY SCHOOL  
GALL ST  
FAIRLIE

GST Number: 53-030-920  
Invoice Date: 31/05/15  
Customer No: 14381

### Tax Invoice 72153

| Quantity             | Description                                       | Rate  | Amount   |   |
|----------------------|---|-------|----------|---|
| 7                    | HRS THEATRE SET-UP (S)                            | 7.00  | 49.00    | * |
| 3                    | HRS SPORTING OR CULTURAL HIRE OF THEATRE          | 16.00 | 48.00    | * |
|                      | Theatre hire - St Josephs Art Auction 5 June 2015 |       |          |   |
| 1                    | HRS HIRE OF KITCHEN                               | 15.50 | 15.50    | * |
| 1.65                 | UNITS THEATRE HEATING                             | 18.00 | 29.70    | * |
| (* Incl GST \$18.54) |   |       |          |   |
| Total incl. GST      |   |       | \$142.20 |   |

(Please detach and return this portion with your payment)

#### MACKENZIE DISTRICT COUNCIL REMITTANCE ADVICE

ST JOSEPHS PRIMARY SCHOOL  
GALL ST  
FAIRLIE

Customer No.: 14381  
Invoice No.: 72153  
Total Due: \$142.20

## MACKENZIE DISTRICT COUNCIL

**REPORT TO:** MACKENZIE DISTRICT COUNCIL  
**SUBJECT:** REPRESENTATION REVIEW 2015  
**MEETING DATE:** 23 JUNE 2015  
**REF:** PAD 1/1/2015  
**FROM:** MANAGER OF FINANCE & ADMINISTRATION

**PURPOSE OF REPORT:**

For Council to make decisions on its representation proposal for the next six years for the Mackenzie District.

**STAFF RECOMMENDATIONS:**

1. That the report be received.
2. That the Council instruct staff to draw up a Proposal based on the decisions made at the meeting, to be approved and adopted for public consultation at the next meeting.

**PAUL MORRIS**  
**MANAGER FINANCE & ADMINISTRATION**

**ATTACHMENTS:**

- Appendix A: Aerial View of Twizel Community Board Boundary
- Appendix B: Aerial View of Tekapo Community Board Boundary
- Appendix C: Aerial View of Fairlie Community Board Boundary
- Appendix D: Aerial View – Ward Map

**BACKGROUND:**

Council is required to undertake a representation review prior to the 2016 election where that Council has not undertaken a representation review leading up to the 2013 election. This effectively gives a six year cycle.

This paper is the first step in that review. The purpose of this paper is for the Council to consider and make decisions on proposed representation arrangements for the District, including membership of Council and Community Boards, and requirements for fair representation and other determinations for wards, constituencies and/or subdivisions.

Background information and a series of questions are set out below. Following discussion and decisions on each matter, a formal 'initial proposal' will be drawn up reflecting those decisions for Council adoption at the next meeting. This will then be publicly notified for submissions and hearings. The Council will then finalise its proposal, and if any appeals are received then the Local Government Commission will make a final determination.

In undertaking the review, the provisions of the Local Electoral Act 2001 (The Act) outline the matters to be considered by Council.

In reviewing Council's representation arrangements, there is a requirement for Council to provide for '**effective representation of communities of interest**' and provide '**fair representation of election**'.

When undertaking a representation review, Council must consider the following:

1. Review of representation arrangements for election of territorial authorities (Sec 19H).
2. Review of Community Boards (Sec 19J).
3. Requirement for effective representation and other factors in determination of membership and basis of election of territorial authorities (Sec 19T).
4. Requirements for fair representation and other determination of membership for wards, constituencies and subdivisions (Sec 19V).
5. Factors in determination of matters in relation to Community Boards (Sec 19W).

Sec 3(c) of the Act provides that the purpose of the Act is to allow diversity through local decision-making, in relation to 'the regular review of representation arrangement for local authorities'.

Sec 4(2) requires "...in making decisions under the Act ... take into account those principles specified in subsection (1) that are applicable ..."

In summary the principles in subsection 1 are:

- Fair and effective representation for individuals and communities.
- Reasonable and equal opportunities to:
  - Vote
  - Nominate, or be nominated as, candidates.

- Public confidence in, and public understanding of local electoral processes.

The statutory matters that need to be considered by Council are:

- a) Size of the Council.
- b) Communities and Community Boards within the district and if so what size should they be.
- c) What the Community Board boundaries should be.
- d) How the Councillors of the Mackenzie District should be elected:
  - a. At large.
  - b. Combination of wards and at large.
  - c. By wards.

### **THE CURRENT SITUATION DESCRIBED:**

Currently, Council consists of 7 members: the Mayor who is elected at large (a representation review cannot change this) and 6 Councillors, with 3 being elected from the Pukaki Ward and 3 from the Opuha Ward.

The current ward boundary runs across the top of the Two Thumb and Haldon Ranges and intersects at the top of Burkes Pass and Mackenzie Pass. The area to the east of the boundary is the Opuha ward while the area to the west is the Pukaki ward. These ward boundaries are detailed in Appendix D.

Council also has 3 Community Boards located at each of the three main towns being Fairlie, Tekapo and Twizel.

Each Community Board has 5 members – 4 are elected by the Community Board area while the remaining member is appointed by Council from its elected members.

### **SIGNIFICANCE OF DECISION:**

The decision is considered to be significant and public engagement is required. Once the Council confirms its proposal, a statutory consultation process will be undertaken.

### **COMMUNITIES OF INTEREST:**

The term 'Community of Interest' is not defined in the Act and may mean different things to different people.

One definition of 'community of interest' could describe it three dimensionally:

- Perceptual – a sense of belonging to a clearly defined area or locality
- Functional – the ability to meet with reasonable economy the community's requirements for physical and human services
- Political – the ability of the elected body to represent the interests and reconcile the conflicts of all its members.

Council has two wards to reflect the identified communities.

| <b>Ward</b> | <b>Current Community of Interest</b>   |
|-------------|--|
| Opuha       | The area of more intense pastoral farming encompassing the Fairlie Basin below the top of Burkes Pass, including the rural areas of Albury, Cave, Allandale, Ashwick Flat, the village of Burkes Pass and the township of Fairlie. |
| Pukaki      | The area of High Country land farming the Mackenzie Basin and including the township of Twizel and Tekapo, associated rural areas and  |

|                         |
|-------------------------|
| the Mount Cook Village. |
|-------------------------|

When identifying a Community of Interest, Council should take into account the following:

- Distinctive physical and topographical features.
- Similarities in economic or social activities carried out in the area.
- Similarities in demographics, social-economic and/or ethnic characteristics of the residents of a community.
- Distinct local history of the area.
- The role of Takiwa of local Iwi.

The current wards satisfy the above criteria. There do not seem to be any additional communities of interest that could be considered. Therefore there does not appear to be sufficient reason to change the communities of interest.

Sec 19V(2) of the Act requires Council to apply a representation test to the communities of interest. The Act requires that the population that each member represents must be within the range of +/- 10% of the total population per member.

| Ward   | Population (2013 Census) | Members | Population per member |
|--------|--------------------------|---------|-----------------------|
| Opuha  | 2,127                    | 3       | 709                   |
| Pukaki | 2,031                    | 3       | 677                   |
| TOTAL  | 4,158                    | 6       | 693                   |

In this case the range is between 624 and 762 being +/- 10% of 693. Both wards comply with the statutory test.

*Question:*

*Does Council consider the current ward system satisfies the above criteria and that there are no further communities of interest that it could identify that are not well served by the above ward structure?*

## **SIZE OF COUNCIL**

Council is required to review its size. Currently it consists of the Mayor and six Councillors. Council should consider whether this is an appropriate size.

In terms of legal parameters, the Council is currently at the minimum number with 6 Councillors. The upper limit set in statute is 30, and there are no other conditions or restrictions.

During the LTCCP 2009/19, submissions indicated that Council should increase its size. Council should consider whether it gets best representation from the current arrangement or whether increasing its size to 9 or 11 (including the Mayor) would allow more diverse opinions to come to the fore.

*Question:*

*Does the Council consider that its current size of 7 representatives gives best representation or whether increasing its size to 9 or 11 would allow for more diverse opinions to be presented?*

## **SIZE OF COMMUNITY BOARDS**

Council must make specific decisions in relation to reviews of community boards under Sec 19J of the Act.

The following table outlines the relevant decisions to be made:

| <b>Section</b>     | <b>Decision</b>  |
|--------------------|--|
| 19J(1) (i)<br>(ii) | Whether there should be communities and community boards<br>The nature of any community and the structure of any community board.  |
| 19J(2)(a)          | Whether 1 or more communities should be established  |
| 19J(2)(b)          | Whether any community should be abolished or united with another community   |
| 19J(2)(c)          | Whether the boundaries of a community board should be altered  |
| 19J(2)(f)          | The number of members of a community board   |
| 19J(2)(g)          | The number of members of a community board who should be elected and the number who should be appointed  |
| 19J(2)(L)          | Whether the members to be elected should be elected<br>i) From the community as a whole<br>ii) From subdivisions<br>iii) Where the community comprises two or more whole wards, from those wards                         |
| 19J(2)(i)          | Where members are elected from subdivisions<br>i) The name and boundaries of subdivisions and the number of members to be elected from each subdivision (in accordance with the +/- 10% rule set out in Section 19V(21). |

### **SHOULD THERE BE COMMUNITY BOARDS?:**

In 2009, Council reviewed whether or not to retain Community Boards. It is clear from past reviews that local communities are passionate about their community boards. Over the past six years, community boards have been effective at representing their communities and have been an effective tool in the governance of the District.

*Question:*

*Should Council retain Community Boards?*

### **WHAT SHOULD THE NATURE AND STRUCTURE OF COMMUNITY BOARDS BE?:**

Currently Community Boards are centered around the three major towns within the Mackenzie District. Each community boards' 4 members are elected from a boundary that encompasses the 'Community of Interest'. The appended maps show each current community board boundary:

- Appendix A – highlights the Twizel Boundary
- Appendix B – highlights the Tekapo Boundary
- Appendix C – highlights the Fairlie Boundary.

*Question:*

*Should Council establish, abolish or unite any communities?*

### **ESTABLISH COMMUNITIES:**

Council has currently identified 3 Communities that form the three Community Boards. Council should consider whether it wishes to establish one or more additional Communities of Interest and Community Boards. The options are:

1. Establish a rural community board
2. Establish a Mt Cook Village community board
3. Establish a Burkes Pass community board



#### 4. Establish an Albury Village community board.

These are discussed further below.

#### **ESTABLISH A RURAL COMMUNITY BOARD:**

Council could create a new community board specifically to cover the rural sector in the district. Issues here may be:

1. There is no one generic rural community of interest. There may be a range of interests namely High Country vs low land farming, or those with a water scheme and those without.

Council may consider that currently there is sufficient rural representation through the ward make up to meet the needs of the rural population. If Council choose to increase the number of members on Council this may potentially enhance rural representation.

*Question:*

*Does Council see a gap in rural representation such that new Rural Community Board(s) should be created?*

#### **ESTABLISH A MT COOK VILLAGE COMMUNITY BOARD:**

Council should consider whether it believes Mt Cook Village should be classified as a Community of Interest and therefore warrant the creation of a community board. Much of the land is non-rateable and some of its services are provided by the Department of Conservation (DOC) which tends to indicate that the residents of Mt Cook Village look more to DOC than to the Council.

*Question:*

*Does Council believe the people of the Mt Cook area are sufficiently a 'community of interest' that would necessitate a separate Community Board being established?*

#### **ESTABLISH A BURKES PASS/ALBURY VILLAGE COMMUNITY BOARD:**

Both of the villages are small rural communities with a population of less than 50. Council should consider whether the needs of those two communities are already served through the existing ward system.

*Question:*

*Does Council believe the people of the Burkes Pass Village and the Albury Village are sufficiently a 'community of interest' that would necessitate the establishment of separate community boards?*

#### **ABOLISH ANY OR ALL OF THE COMMUNITY BOARDS.**

The comments mentioned earlier in this report are equally valid in this discussion. The district's local communities are passionate about local representation through their community board. Over the past 6 years, community boards have been an effective tool in the District's governance.

*Question:*

*Does Council consider it appropriate to abolish one or more community boards?*

#### **SHOULD THE BOUNDARIES OF THE COMMUNITY BOARD BE ALTERED?:**

The current boundaries for each community board are highlighted in Appendix A-C. These are **electoral boundaries** and should not be confused with rating boundaries.

When deciding whether a group should form part of a Community of Interest, Council should take the following into account:

- a) Location and distance: How far from the Community of Interest is the group of people located and what physical barriers exist?
- b) Commonality of Services: Does the group have access to the same services, water, sewer etc?
- c) Representation and Taxation: Is there a close correlation between being represented on the Community Board and paying the rates of the community board.

**Twizel Boundary** – The map marked Appendix A highlights the current boundary, which includes both the areas marked blue and pink.

Council should consider whether there is a sufficient community of interest with Twizel, for Ohau and Manuka Terrace and the land to the east of the town below the Twizel river. These areas are marked in the pink hatched area.

The Twizel boundary was extended 6 years ago to take into account the Pukaki Airport, Manuka Terrace and the Meridian Energy offices.

*Question:*

*Does the Council consider the Twizel community board boundaries to be appropriate or should they increase/decrease in size?*

**Tekapo Boundary** – The map at Appendix B highlights the current boundary, which includes both the areas marked blue and pink.

Council has an opportunity to tidy up the Tekapo Boundary by removing the regional park from the boundary as well as the forestry areas and sewage ponds to the south of the town. These areas do not and are not likely to have residential activity or electoral implications. The potential new boundary is shown in blue, with the areas that could be considered for removal marked in pink hatching.

*Question:*

*Does the Council consider the Tekapo community board boundaries to be appropriate or should they increase/decrease in size?*

**Fairlie Boundary** – The map at Appendix C highlights the current boundary, which includes both the areas marked blue and the pink hatched area.

There is an opportunity to tidy up the Fairlie Community Board Boundary. The solid pink area should be added, to include all of the subject property owner's land. This avoids the situation where the landowner is in both the rural and township community board area. The pink hatched area should be removed to properly align the eastern boundary with the river, and rationalise the farmed area to the west of the town.

*Question:*

*Does the Council consider the Fairlie community board boundaries to be appropriate or should they increase/decrease in size?*

## **NUMBER OF MEMBERS OF A COMMUNITY BOARD**

Currently all community boards have 5 members. Four members are elected whilst the fifth is appointed from Councils ranks. Council should consider whether the size of the board is appropriate at 5 or whether it should be a different number. The statutory requirement for members is a minimum of 4 and a maximum of 12.

There must be a minimum of 4 elected members and the appointed members must total less than half of those elected.

*Question:*

*Does Council consider the current size of the community boards, being 4 elected and 1 appointed, appropriate?*

## **HOW SHOULD THE COMMUNITY BOARDS BE ELECTED?**

The current situation is that the community board members who are elected are elected from the whole community within the respective community board boundary. Councils should consider whether the members need to be elected:

- From the whole community
- From subdivisions
- Where the community comprises two or more wards, from each of those wards.

The latter point mainly only applies to community boards that represent a large urban community represented by more than 1 ward, and need not be discussed further.

It is difficult to put forward an example where a community board area in the Mackenzie is sufficiently large that it subdivisions may be considered.

Therefore Council should satisfy itself that the elected members should be elected from the community as a whole.

*Question:*

*Does Council see a requirement to change the way it elects the members of its community board?*

## **LEGAL CONSIDERATIONS**

The legislative basis for these decisions is the Local Electoral Act 2001 and the relevant decision making principles are contained in the Local Government Act 2002. The Local Government Commission has issued guidelines to assist Local Authorities in undertaking representation reviews. These guidelines have been followed.

Council's decisions will be publicly notified, submissions invited and then heard by Council. The Council may amend its proposals as a result of these submissions. Council's final proposals may be appealed to the Local Government Commission which will make a binding determination.

## **FINANCIAL CONSIDERATIONS**

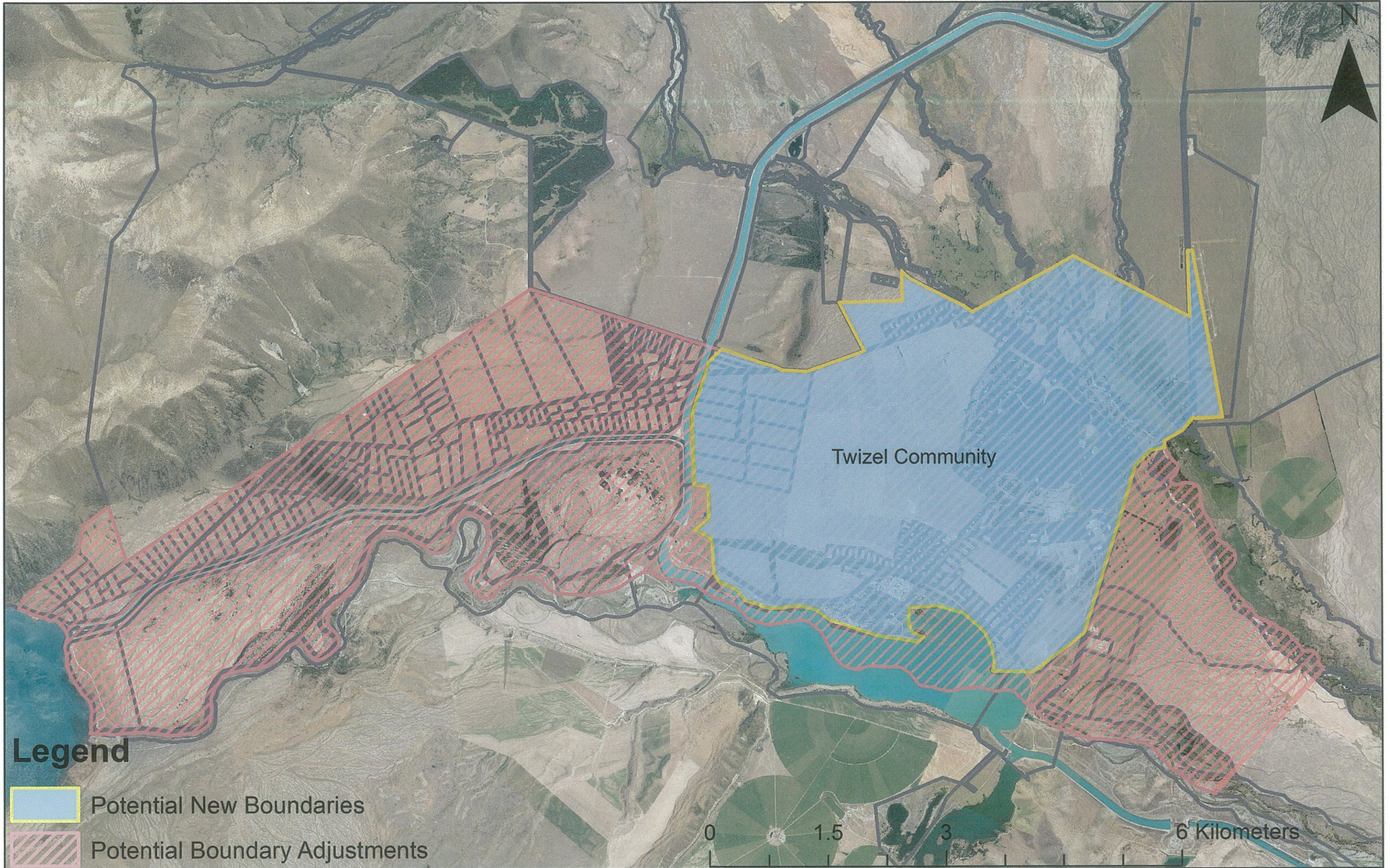
Representation reviews are undertaken to ensure fair and effective representation for individuals and communities. Financial considerations should not be considered.

## **MAORI ISSUES**



It is suggested that Council does not pursue the option the electoral legislation creates of establishing any Maori Wards within the District. Its thinking is influenced

by the small size of the district and the comparatively low proportion of Maori population.

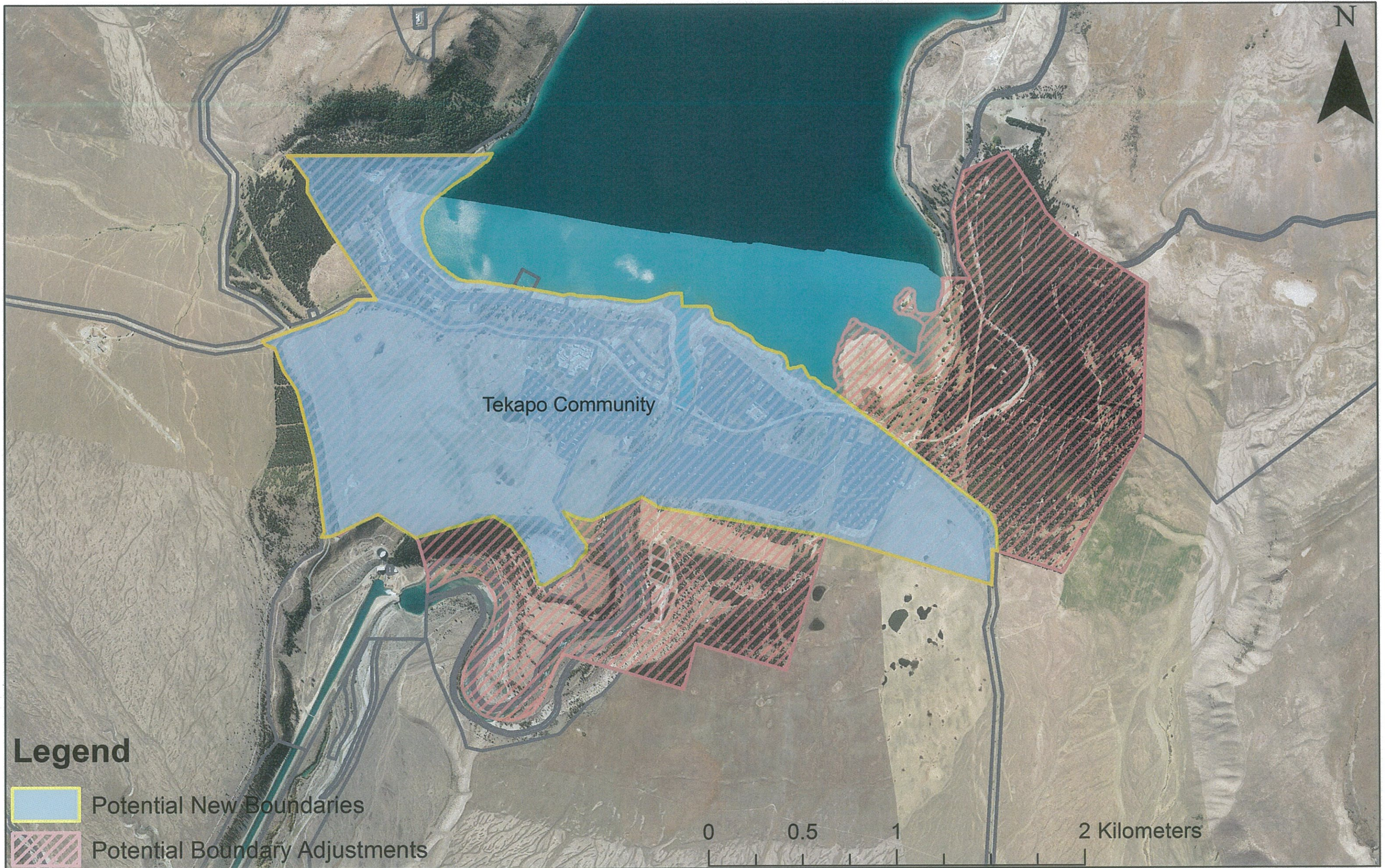
# Community Board Boundaries Twizel Appendix A



## Legend

-  Potential New Boundaries
-  Potential Boundary Adjustments

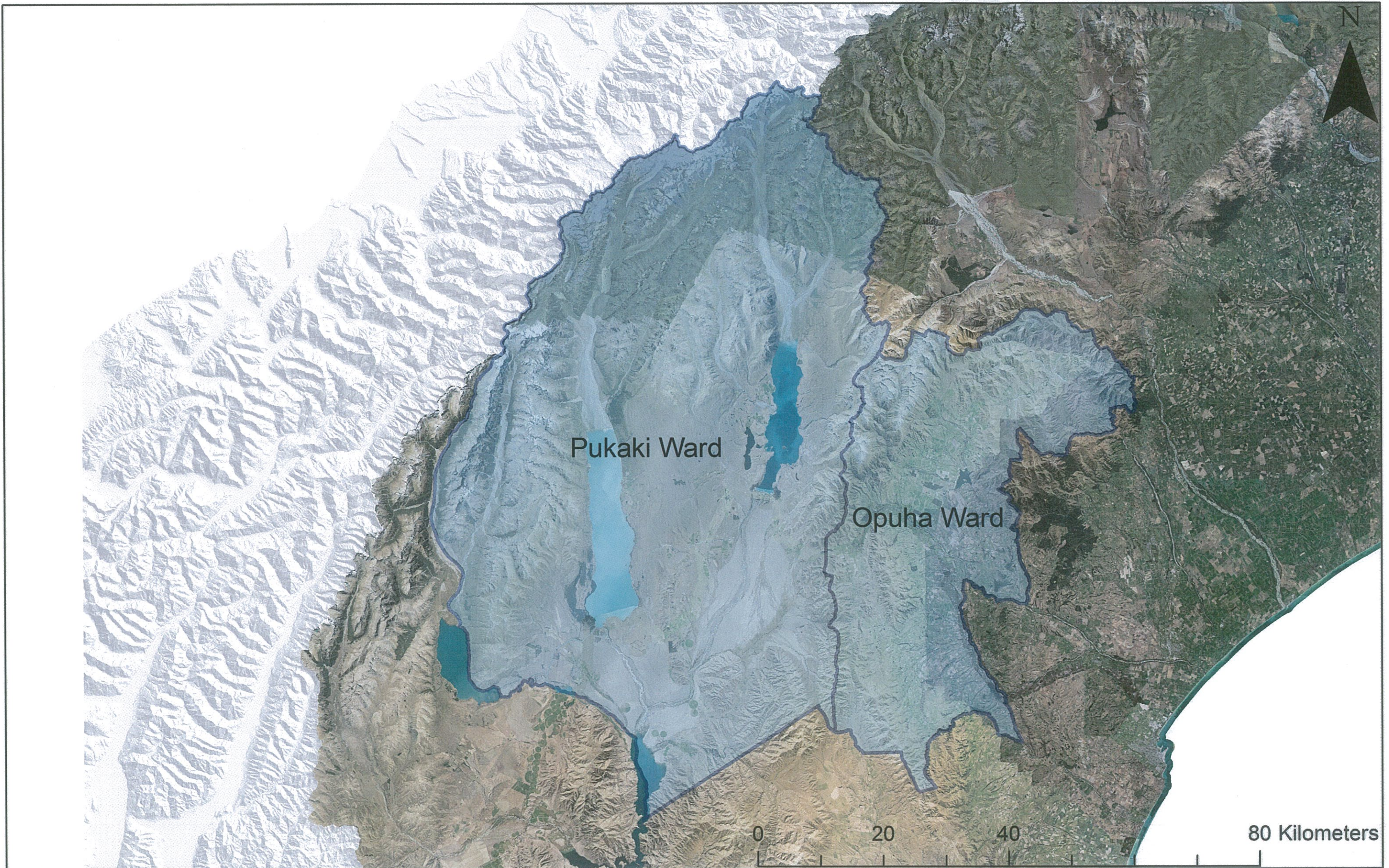
# Community Board Boundaries Tekapo Appendix B



# Community Board Boundaries Fairlie Appendix C



# Mackenzie District Council Wards





## MACKENZIE DISTRICT COUNCIL

**REPORT TO:** MACKENZIE DISTRICT COUNCIL

**SUBJECT:** ASSET MANAGEMENT & CORPORATE SERVICES FEES & CHARGES

**MEETING DATE:** 23 JUNE 2015

**REF:**

**FROM:** MANAGER FINANCE & ADMINISTRATION

**PURPOSE OF REPORT:**

The purpose of this report is to set fees and charges for Asset Management and Corporate Services for the period 1 July 2015 to 30 June 2016.

**STAFF RECOMMENDATIONS:**

1. That the report be received.
2. That the Mackenzie District Council resolves to accept the attached Fees & Charges Report for Asset Management and Corporate Services for the period 1 July 2015 to 30 June 2016. Attached is the Report from 2014-2015 for comparison.

**WAYNE BARNETT**  
**CHIEF EXECUTIVE OFFICER**



**Asset Management and  
Corporate Services  
Fees and Charges  
1 July 2015 – 30 June 2016**

## GENERAL INFORMATION ON FEES AND CHARGES

1. All fees and charges are inclusive of Goods and Services Tax (GST), except for pensioner housing rentals, government building levies, bonds for hall hire and financial contributions which have no GST component.
2. Where hourly rates are applicable an invoice will be generated and will be due for payment either on the 20th day of the month following the date of invoice or in the instance of building consents, before the building consent is issued.
3. Set fees and deposits are to be paid at the time the application is made otherwise the application will not be accepted.
4. Application fees are non- refundable unless stated otherwise.
5. Where a deposit is paid the total cost of the services provided will be calculated and invoiced. Amounts in excess of the deposit paid must be paid to the Council in accordance with the terms of the invoice. Overpayments will be refunded to the applicant.
6. If services external to the Council are engaged as part of processing an application, in particular expert professional services, the actual cost of these services will be on- charged to the applicant.
7. Any other services provided by the Council not detailed in Council's schedule of fees and charges will be charged at a rate consistent with the hourly rate normally charged for the Council officer providing the service plus travel and disbursements. If no hourly rate is provided for it will be at the discretion of the Council's Manager of Finance and Administration.
8. Consultation or advice provided by a council officer that is less than 15 minutes in duration will be free of charge. (excluding Regulatory Charges which are specified separately). Consultation or advice exceeding 15 minutes in duration will be charged at a rate consistent with the hourly rate normally charged for the council officer. If no hourly rate is provided for it will be at the discretion of the Council's Manager of Finance and Administration.
9. Where 'actual cost' is shown in the fee column, the GST inclusive amount that the goods and/or services cost the Council will be on- charged to the applicant
10. Mileage will be charged at the rate of 77 cents per kilometre.

### **Payment Options**

The Council will accept payment made by eftpos, cash, cheque or direct credit. The bank account number for direct credit payments is 0308870226851-02. Credit card payments are only accepted for online rates payments.

**ASSET MANAGEMENT**

|   | <b>2015-2016<br/>\$ incl GST</b>                             |
|---|--|
| Oncost for all chargeable private works carried out by Council's contractors.   | 15%  |
| <b>WATER SUPPLY</b>   |  |
| Tanker Load Water   | \$1.20/m <sup>3</sup>  |
| Water supply by the meter Minimum Annual Fees:  |  |
| Fairlie   | 70c/m <sup>3</sup> (1 <sup>st</sup> 700m <sup>3</sup> free)  |
| Tekapo  | 70c/m <sup>3</sup> (1 <sup>st</sup> 700m <sup>3</sup> free)  |
| Twizel  | 70c/m <sup>3</sup> (1 <sup>st</sup> 1400m <sup>3</sup> free) |
| Burkes Pass   | 70c/m <sup>3</sup> (1 <sup>st</sup> 700m <sup>3</sup> free)  |
| Meter special read outside of the normal cycle (including final reading)  | \$40.00  |
| Water meter testing fee (on-site) if requested by the consumer and found not faulty   | \$60.00  |
| Water Connection  | Actual cost + 15%  |
| Back flow installation  | Actual cost + 15%  |
| Back flow testing   | Actual cost + 15%  |
| Right to withdraw from fire hydrant   | \$50.00 pa   |
| Charges in lieu of Urban Water Supply Rates for part of the year  |  |
| Connections to one of the four urban community water schemes listed in the current annual plan where a targeted rate for both infrastructure and treatment would apply and a rate cannot be levied for that supply, a charge will be made equal to the current infrastructure and treatment rate on a pro rata basis for the number of months remaining in the financial year.. The appropriate water rates will be charged as a targeted rate in the properties rates invoice from the following year onwards. |  |
| <b>URBAN SEWERAGE SCHEMES</b>   |  |
| Foul Sewer<br>Septic tank/holding tank to oxidation pond  | \$4.50/m <sup>3</sup>  |
| Charges in lieu of Urban Sewer Rates for part of the year   |  |
| Connections to one of the four urban sewerage schemes listed in the current annual plan where a targeted rate for both infrastructure and treatment would apply and a rate cannot be levied for that supply a charge will be made equal to the current infrastructure and treatment rate on a pro rata basis for the number of months remaining in the financial year.. The appropriate sewerage rates will be charged as a targeted rate in the properties rates invoice from the following year onwards       |  |
| <b>ROADS AND FOOTPATHS</b>  |  |
| Subdivision Inspection & Approval Charges for assets to vest or be constructed on legal road  |  |
| Total construction cost less than \$10,000  | \$300.00   |
| Total construction cost greater than \$10,000   | 2% of the value of the complete works                        |
| Road Inspections – hourly rate  | \$89.00  |
| Road Inspections – mileage  | \$0.72/km  |
| Vehicle Crossing Application  | \$53.00  |
| Temporary road closure costs  | \$89.00 + advert costs                                       |
| Road Occupation Fee   | \$158.00   |
| Over Weight Permit – Application & Processing   | \$50.00  |
| Over Weight Permit – Structures review (if required)  | Actual Cost  |
| Footpath occupation (incl Market Place)   | \$16/m <sup>2</sup> /year                                    |
| Hoarding  | \$11/lin m/month   |
| Copy of RAPID Rural Numbering Register, following approved official information request.  |  |

|   | <b>2015-2016<br/>\$ incl GST</b> |
|---|----------------------------------|
| <b>SOLID WASTE</b>  |                                  |
| <b>Charges for off-loading of refuse by the public at a Resource Recovery Park</b>  |                                  |
| <b>Recyclable Materials</b>   |                                  |
| Computer  | \$12 per computer                |
| TV  | \$10 per TV                      |
| Whiteware   | \$20 per item                    |
| Metal - minimum charge \$5  | \$15 m <sup>3</sup>              |
| Recycling per cubic metre   | \$9m <sup>3</sup>                |
| Recycling minimum charge  | \$3                              |
| <b>Green Waste</b>  |                                  |
| Greenwaste per cubic metre  | \$18 m <sup>3</sup>              |
| Greenwaste minimum charge   | \$3                              |
| <b>Refuse</b>   |                                  |
| Mattress – single   | \$15                             |
| Mattress – double   | \$28                             |
| Refuse per cubic metre  | \$80 m <sup>3</sup>              |
| Refuse minimum charge   | \$3                              |
| <b>Car body</b>   | \$50 per car body                |
| <b>Tyres</b>  |                                  |
| Car tyres   | \$5 each tyre                    |
| 4WD tyres   | \$8 each tyre                    |
| Truck tyres   | \$20 each tyre                   |
| Tractor tyres   | \$30 each tyre                   |
| <b>Charges in lieu of Solid Waste Rates for part of the year</b>  |                                  |
| New dwellings completed during the year will be charged by invoice for the equivalent rates that would have been charged for the solid waste rate on a pro- rata basis for the number of months remaining in the financial year. Solid waste rates will be charged as a targeted rate in the properties rates invoice from the following year onwards |                                  |

## GOVERNANCE AND CORPORATE

| Information Requests, Photocopying and IT/GIS Services  | 2015-2016<br>\$ incl GST  |
|---|---|
| <p><b>GIS Staff – hourly rate</b></p> <p><b>GIS Map Production</b><br/>(Customised by GIS staff, the charges listed below are for printing only. Additional charges may apply where the time to customise exceeds 5 mins, then the hourly rate above applies after the first 5 mins plus the cost of printing as below).</p> <p>With Aerial Photography<br/>A0 paper<br/>A1 paper<br/>A2 paper<br/>A3 paper<br/>A4 paper</p> <p>No aerial photography<br/>A0 paper<br/>A1 paper<br/>A2 paper<br/>A3 paper<br/>A4 paper<br/>Note: all printing is in colour</p> <p><b>GIS Aerial Photography</b><br/>Fully Referenced<br/>Non referenced (CD ROM or emailed JPEG file), restricted to 5 hectares for urban areas and 1/2km<sup>2</sup> for rural areas</p> | <p>\$90.00</p> <p>\$16.00<br/>\$12.00<br/>\$8.50<br/>\$6.00<br/>\$4.00</p> <p>\$12.00<br/>\$10.00<br/>- \$6.50<br/>\$4.50<br/>\$2.50</p> <p>\$75.00 per title<br/>\$12.00</p>   |
| <p><b>Photocopying</b></p> <p><b>Black and White Copies</b><br/>A4 – single sided<br/>A4 – single sided, greater than 100 finished pages<br/>A4 – double sided<br/>A4 – double sided, greater than 100 finished pages<br/>A3 – single sided<br/>A3 – double sided<br/>A2 – single sided Plan Copying<br/>A1 – single sided Plan Copying<br/>A0 – single sided Plan Copying<br/>Card – add extra</p> <p><b>Colour Copies</b><br/>A4 – single sided<br/>A4 – double sided<br/>A3 – single sided<br/>A3 – double sided</p> <p>Faxes<br/>Sending a fax - within New Zealand<br/>Sending a fax - overseas<br/>Receiving a fax</p>  | <p>\$1.00<br/>\$0.50<br/>\$1.20<br/>\$0.70<br/>\$1.50<br/>\$1.70<br/>\$6.00<br/>\$8.00<br/>\$10.00<br/>\$0.50</p> <p>\$2.50<br/>\$3.50<br/>\$4.50<br/>\$6.00</p> <p>\$1.00 per page<br/>\$2.00 per page<br/>\$0.50 per page</p> |
| <p><b>Valuation Roll Enquiries</b><br/>Abstracts from Rating Rolls – Paper Copy</p> <p><b>Information Requests</b><br/>Specific requests for copies of records or information held under the Official Information and Meetings Act 1987.</p>  | <p>\$92.00 per town</p> <p>Charges will be fixed on individual requests taking into account the cost of labour and materials involved in making the information available and</p>   |

|  |  |
|--|--|
|  | any costs included as a result of the applicant seeking the information be available urgently. The first 15 minutes of any request will be at no charge. |
|--|--|

While Council has made every effort to provide an accurate and exhaustive Schedule of Fees and Charges, if any errors and/or omissions are identified, Council reserves the right to vary and/or introduce fees and charges at its discretion.

## FINANCIAL CONTRIBUTIONS

Council, under its Revenue & Financing Policy, levies Financial Contributions. These contributions are levied for water, sewer and stormwater and are paid when new sections are created.

The formula used to calculate the contributions is 
$$\frac{V+L}{R}$$

Where:

V = Latest independent valuation of the water supply/sewerage system/stormwater system plus the value of any capital additions made since that time and less the value of depreciation charged since the date of the valuation.

L = Capital reserve balance with water supply/sewerage system/stormwater system as at 1 July each year. (The reserve may be in funds or overdrawn resulting in a positive or negative balance.)

R = Number of connectable properties (or properties for stormwater) contributing to the asset as at 1 July each year.

| Schedule of Financial Contributions as at 1 July 2015 (GST excl) |             |
|--|-------------|
| Utility  | Sum Payable |
| <b>Water</b>   |             |
| Fairlie  | \$6,982.90  |
| Tekapo   | \$7,632.86  |
| Twizel   | \$5,649.05  |
| <b>Sewer</b>   |             |
| Fairlie  | \$1,604.30  |
| Tekapo   | \$6,435.73  |
| Twizel   | \$4,767.80  |
| <b>Stormwater</b>  |             |
| Fairlie  | \$1,302.97  |
| Tekapo   | \$2,085.92  |
| Twizel   | \$1,061.98  |



**Asset Management and  
Corporate Services  
Fees and Charges**

**1 July 2014 – 30 June 2015**



#### GENERAL INFORMATION ON FEES AND CHARGES

1. All fees and charges are inclusive of Goods and Services Tax (GST), except for pensioner housing rentals, government building levies, bonds for hall hire and financial contributions which have no GST component.
2. Where hourly rates are applicable an invoice will be generated and will be due for payment either on the 20th day of the month following the date of invoice or in the instance of building consents, before the building consent is issued.
3. Set fees and deposits are to be paid at the time the application is made otherwise the application will not be accepted.
4. Application fees are non-refundable unless stated otherwise.
5. Where a deposit is paid the total cost of the services provided will be calculated and invoiced. Amounts in excess of the deposit paid must be paid to the Council in accordance with the terms of the invoice. Overpayments will be refunded to the applicant.
6. If services external to the Council are engaged as part of processing an application, in particular expert professional services, the actual cost of these services will be on-charged to the applicant.
7. Any other services provided by the Council not detailed in Council's schedule of fees and charges will be charged at a rate consistent with the hourly rate normally charged for the Council officer providing the service plus travel and disbursements. If no hourly rate is provided for it will be at the discretion of the Council's Manager of Finance and Administration.
8. Consultation or advice provided by a council officer that is less than 15 minutes in duration will be free of charge. (excluding Regulatory Charges which are specified separately). Consultation or advice exceeding 15 minutes in duration will be charged at a rate consistent with the hourly rate normally charged for the council officer. If no hourly rate is provided for it will be at the discretion of the Council's Manager of Finance and Administration.
9. Where 'actual cost' is shown in the fee column, the GST inclusive amount that the goods and/or services cost the Council will be on-charged to the applicant
10. Mileage will be charged at the rate of 77 cents per kilometre.

#### Payment Options

The Council will accept payment made by eftpos, cash, cheque or direct credit. The bank account number for direct credit payments is 03-0887-0226851-02. Credit card payments are only accepted for online rates payments.

## ASSET MANAGEMENT

|  | 2014-2015<br>\$ incl GST                                     |
|--|--|
| Oncost for all chargeable private works carried out by Council's contractors.  | 15%  |
| <b>WATER SUPPLY</b>  |  |
| Tanker Load Water  | \$1.20/m <sup>3</sup>  |
| Water supply by the meter Minimum Annual Fees:   |  |
| Fairlie  | 66c/m <sup>3</sup> (1 <sup>st</sup> 700m <sup>3</sup> free)  |
| Tekapo   | 66c/m <sup>3</sup> (1 <sup>st</sup> 700m <sup>3</sup> free)  |
| Twizel   | 66c/m <sup>3</sup> (1 <sup>st</sup> 1400m <sup>3</sup> free) |
| Burkes Pass  | 66c/m <sup>3</sup> (1 <sup>st</sup> 700m <sup>3</sup> free)  |
| Meter special read outside of the normal cycle (including final reading)   | \$40.00  |
| Water meter testing fee (on-site) if requested by the consumer and found not faulty  | \$55.00  |
| Water Connection   | Actual cost + 15%  |
| Back flow installation   | Actual cost + 15%  |
| Back flow testing  | Actual cost + 15%  |
| Right to withdraw from fire hydrant  | \$50.00 pa   |
| <b>Charges in lieu of Urban Water Supply Rates for part of the year</b>  |  |
| Connections to one of the four urban community water schemes listed in the current annual plan where a targeted rate for both infrastructure and treatment would apply and a rate cannot be levied for that supply, a charge will be made equal to the current infrastructure and treatment rate on a pro rata basis for the number of months remaining in the financial year.. The appropriate water rates will be charged as a targeted rate in the properties rates invoice from the following year onwards.  |  |
| <b>URBAN SEWERAGE SCHEMES</b>  |  |
| Foul Sewer<br>Septic tank/holding tank to oxidation pond   | \$4.30/m <sup>3</sup>  |
| <b>Charges in lieu of Urban Sewer Rates for part of the year</b>   |  |
| Connections to one of the four urban sewerage schemes listed in the current annual plan where a targeted rate for both infrastructure and treatment would apply and a rate cannot be levied for that supply a charge will be made equal to the current infrastructure and treatment rate on a pro rata basis for the number of months remaining in the financial year.. The appropriate sewerage rates will be charged as a targeted rate in the properties rates invoice from the following year onwards  |  |
| <b>ROADS AND FOOTPATHS</b>   |  |
| Subdivision Inspection & Approval Charges for assets to vest or be constructed on legal road   |  |
| Total construction cost less than \$10,000   | \$250.00   |
| Total construction cost greater than \$10,000  | 2% of the value of the complete works                        |
| Road Inspections – hourly rate   |  |
| Road Inspections – mileage   | \$87.00  |
| Vehicle Crossing Application   | \$0.72/km  |
| Temporary road closure costs   | \$53.00  |
| Road Occupation Fee  | \$89.00 + advert costs                                       |
| Over Weight Permit   |  |
| Footpath occupation (incl Market Place)  | \$158.00   |
| Hoarding   | \$105.00   |
| Street Asset Protection Deposit:   | \$16/m <sup>2</sup> /year                                    |
| Pursuant to section 12 and 150(6) of the Local Government Act 2002 Council sets the following fee to inspect and ensure the protection of Council infrastructure including roads, street signage, street lighting, kerb and channel, culvert ends, footpaths, water and sewerage connections. Inspections will check before and after relocation (paid with building consent). Part of this fee will be refunded on demonstration that there has not been any damage or interference with any works or property owned, constructed, acquired or used by Mackenzie District Council, pursuant to section 175. | \$11/lin m/month<br>\$1,575.00<br>\$1,425.00 refundable      |
| Copy of RAPID Rural Numbering Register, following approved official information request.   | \$155.00   |

|  | 2014-2015<br>\$ incl GST    |
|--|-----------------------------|
| <b>SOLID WASTE</b>   |                             |
| <b>Solid Waste Charges</b>   |                             |
| <b>Purchase of Council Approved Refuse Bags</b>  |                             |
| Clear bag for clean recyclables  | \$0.80 each                 |
| Black bag for rubbish  | \$2.00 (\$10.00 for 5 bags) |
| <i>Please note where official and compliant Council bags are brought to a Resource Recovery Park, no further charges will be incurred. The exception will be if recycle or bags are found to be contaminated, these will be charged for at the gate as residual waste.</i>   |                             |
| <b>Charges for off-loading of refuse by the public at a Resource Recovery Park</b>   |                             |
| <b>Recyclable Materials</b>  |                             |
| Computer   | \$12 per computer           |
| TV   | \$10 per TV                 |
| Whiteware  | \$10 per item               |
| Recycling per cubic metre  | \$8 50m <sup>3</sup>        |
| Recycling minimum charge   | \$3                         |
| <b>Green Waste</b>   |                             |
| Greenwaste per cubic metre   | \$15 m <sup>3</sup>         |
| Greenwaste minimum charge  | \$3                         |
| <b>Refuse</b>  |                             |
| Mattress – single  | \$12                        |
| Mattress – double  | \$25                        |
| Refuse per cubic metre   | \$75 m <sup>3</sup>         |
| Refuse minimum charge  | \$3                         |
| <b>Car body</b>  |                             |
|  | \$50 per car body           |
| <b>Tyres</b>   |                             |
| Car tyres  | \$5 each tyre               |
| 4WD tyres  | \$8 each tyre               |
| Truck tyres  | \$20 each tyre              |
| Tractor tyres  | \$30 each tyre              |
| <b>Charges in lieu of Solid Waste Rates for part of the year</b>   |                             |
| New dwellings completed during the year will be charged by invoice for the equivalent rates that would have been charged for the solid waste rate on a pro-rata basis for the number of months remaining in the financial year. Solid waste rates will be charged as a targeted rate in the properties rates invoice from the following year onwards |                             |

## GOVERNANCE AND CORPORATE

| Information Requests, Photocopying and IT/GIS Services   | 2014-2015<br>\$ incl GST |
|--|--------------------------|
| <p><b>GIS Staff – hourly rate</b></p> <p><b>GIS Map Production</b><br/>(Customised by GIS staff, the charges listed below are for printing only. Additional charges may apply where the time to customise exceeds 5 mins, then the hourly rate above applies after the first 5 mins plus the cost of printing as below).</p> <p>With Aerial Photography</p> <p>A0 paper \$16.00<br/>A1 paper \$8.00<br/>A2 paper \$6.00<br/>A3 paper \$4.00<br/>A4 paper \$2.00</p> <p>No aerial photography</p> <p>A0 paper \$8.00<br/>A1 paper \$6.00<br/>A2 paper \$4.00<br/>A3 paper \$2.00<br/>A4 paper \$1.00</p> <p>Note: all printing is in colour</p> <p><b>GIS Aerial Photography</b></p> <p>Fully Referenced \$75.00 per title<br/>Non referenced (CD ROM or emailed JPEG file), restricted to 5 hectares for urban areas and 1/2km<sup>2</sup> for rural areas \$12.00</p> |                          |
| <p><b>Photocopying</b></p> <p><b>Black and White Copies</b></p> <p>A4 – single sided \$1.00<br/>A4 – single sided, greater than 100 finished pages \$0.50<br/>A4 – double sided \$1.20<br/>A4 – double sided, greater than 100 finished pages \$0.70<br/>A3 – single sided \$1.50<br/>A3 – double sided \$1.70<br/>A2 – single sided Plan Copying \$6.00<br/>A1 – single sided Plan Copying \$8.00<br/>A0 – single sided Plan Copying \$10.00<br/>Card – add extra \$0.50</p> <p><b>Colour Copies</b></p> <p>A4 – single sided \$2.00<br/>A4 – double sided \$3.00<br/>A3 – single sided \$3.00<br/>A3 – double sided \$5.10</p> <p><b>Faxes</b></p> <p>Sending a fax - within New Zealand \$1.00 per page<br/>Sending a fax - overseas \$2.00 per page<br/>Receiving a fax \$0.50 per page</p>  |                          |
| <p><b>Valuation Roll Enquiries</b><br/>Abstracts from Rating Rolls – Paper Copy</p>  | \$80.00 per town         |

|  |  |
|--|--|
| <p><b>Information Requests</b><br/>Specific requests for copies of records or information held under the Official Information and Meetings Act 1987.</p> | <p>Charges will be fixed on individual requests taking into account the cost of labour and materials involved in making the information available and any costs included as a result of the applicant seeking the information be available urgently. The first 15 minutes of any request will be at no charge.</p> |
|--|--|

While Council has made every effort to provide an accurate and exhaustive Schedule of Fees and Charges, if any errors and/or omissions are identified, Council reserves the right to vary and/or introduce fees and charges at its discretion.

#### FINANCIAL CONTRIBUTIONS

Council, under its Revenue & Financing Policy, levies Financial Contributions. These contributions are levied for water, sewer and stormwater and are paid when new sections are created.

The formula used to calculate the contributions is 
$$\frac{V+L}{R}$$

Where:

- V = Latest independent valuation of the water supply/sewerage system/stormwater system plus the value of any capital additions made since that time and less the value of depreciation charged since the date of the valuation.
- L = Capital reserve balance with water supply/sewerage system/stormwater system as at 1 July each year. (The reserve may be in funds or overdrawn resulting in a positive or negative balance.)
- R = Number of connectable properties (or properties for stormwater) contributing to the asset as at 1 July each year.

| Schedule of Financial Contributions as at 1 July 2014 (GST excl) |             |
|--|-------------|
| Utility  | Sum Payable |
| <b>Water</b>   |             |
| Fairlie  | \$6,982.90  |
| Tekapo   | \$7,632.86  |
| Twizel   | \$5,649.05  |
| <b>Sewer</b>   |             |
| Fairlie  | \$1,604.30  |
| Tekapo   | \$6,435.73  |
| Twizel   | \$4,767.80  |
| <b>Stormwater</b>  |             |
| Fairlie  | \$1,302.97  |
| Tekapo   | \$2,085.92  |
| Twizel   | \$1,061.98  |

**MACKENZIE DISTRICT COUNCIL**

**REPORT TO:** MACKENZIE DISTRICT COUNCIL  
**SUBJECT:** FEES AND CHARGES CEMETERIES AND PENSIONER HOUSING  
**MEETING DATE:** 23 June 2015

**REF:** WAS 5 and WAS 8  
**FROM:** MANAGER – COMMUNITY FACILITIES

**ENDORSED BY:** CHIEF EXECUTIVE OFFICER

**PURPOSE OF REPORT:**

To update fees and charges for Pensioner Housing and Cemeteries

**STAFF RECOMMENDATIONS:**

1. That the report be received.
2. That the Council adopt the revised Fees and Charges as proposed for Pensioner Housing and Cemeteries

**GARTH NIXON**  
**MANAGER – COMMUNITY FACILITIES**

**BACKGROUND:**

Each year the Council revises its fees and charges ideally to stay up to date with inflation. This year proposed increases are based on a 2 % increase and the number rounded to avoid small change.

The Cemetery Policy Provides for fees to be adjusted annually by ordinary Council Resolution.

The Pensioner Housing Policy provide for annual adjustment based on 20 % of Market rental and no more than 1/3 of National superannuation

Effective from 1 April 2015 National Superannuation for a single person living alone \$374.51 therefore rentals should not exceed \$124.83.

| <b>Pensioner Housing</b>     | <b>Current 2014-2015</b> | <b>Proposed 2015-2016</b> |
|------------------------------|--------------------------|---------------------------|
| <b>Fairlie</b>               |                          |                           |
| Single Unit                  | \$ 121.00                | 124.00                    |
| Double Unit                  | \$ 154.00                | 160.00                    |
| Single Person in Double Unit | \$ 137.00                | 142.00                    |
| <b>Twizel</b>                |                          |                           |
| Single Unit                  | \$ 121.00                | 124.00                    |
| Double Unit                  | \$ 154.00                | 160.00                    |
| Single Person in Double Unit | \$ 137.00                | 142.00                    |
| <b>General</b>               |                          |                           |

| <b>Cemetery Fees</b>                           | <b>2014/15</b>       | <b>2014/15</b>  | <b>2015/16</b>       | <b>2015/16</b>  |
|--|----------------------|-----------------|----------------------|-----------------|
|  | <b>Interment Fee</b> | <b>Plot Fee</b> | <b>Interment Fee</b> | <b>Plot Fee</b> |
| Adult  | \$1,177.00           | \$502.00        | \$1,200.00           | \$ 512.00       |
| Child  | \$594.00             | \$502.00        | \$ 605.00            | \$ 512.00       |
| Ashes  | \$206.00             | \$502.00        | \$ 210.00            | \$ 512.00       |
| Stillborn                                      | \$206.00             | \$502.00        | \$ 210.00            | \$ 512.00       |
| RSA Ashes                                      | \$1,177.00           |                 | \$1,200.00           |                 |
| RSA Burial                                     | \$1,177.00           |                 | \$1,200.00           |                 |
| Designated ash area<br>(Fairlie & Twizel only) | \$206.00             | \$337.00        | \$ 210.00            | \$ 344.00       |
| Memorial Plaque ( no<br>interment)             |                      | \$420.00        |                      | \$ 428.00       |
| Ash Beam & Plinth Fee                          |                      | \$206.00        |                      | \$ 210.00       |
| Lawn Beam Fee                                  |                      | \$85.00         |                      | \$ 87.00        |
| Weekend & Public<br>Holidays additional fee    | \$286.00             | \$0.00          | \$ 291.00            |                 |
| Tekapo – Burial Plot                           | \$1,177.00           | \$1,202.00      | \$1,200.00           | \$ 1226.00      |
| Tekapo – Ash Plot                              | \$206.00             | \$602.00        |                      | \$ 614.00       |



**CONCLUSION:**

The 2% adjustment is only small however it is important to stay on top of these rates as when large changes occur it always proves difficult with the Community. The Council should adopt these rates as proposed

## MACKENZIE DISTRICT COUNCIL

**REPORT TO:** MACKENZIE DISTRICT COUNCIL

**SUBJECT:** LETTER TO DEPARTMENT OF INTERNAL AFFAIRS.  
ANALYSIS OF FINANCIAL PRUDENCE BENCHMARKS.

**MEETING DATE:** 23 JUNE 2015

**REF:** PAD 10/10

**FROM:** MANAGER FINANCE & ADMINISTRATION

**PURPOSE OF REPORT:**

To inform Council of Department of Internal Affairs analysis relating to the financial prudence benchmarks.

**STAFF RECOMMENDATIONS:**

1. That the report be received and the information received.

**WAYNE BARNETT**  
**CHIEF EXECUTIVE OFFICER**

**ATTACHMENTS:**

Appendix 1 – Undated letter Department of Internal Affairs.

Appendix 2 – Council response.

Appendix 3 – Council Benchmarks June 2014

Appendix 4 – Council benchmarks LTP 2015-2025

**BACKGROUND:**

The latest round of Government reform for the Local Government factor introduced a range of benchmarks to be reported from the 2014 financial year.

The Department of internal Affairs (DIA) are charged with analysis of these measures across the country.

The measures the DIA refer to in their letter are:

1. Balanced Budget Benchmark; this is a measure of revenue (excluding development contributions, financial contributions, vested assets, gains on derivatives and revaluation of property plant and equipment) as a proportion of operating expenses (excluding derivatives and revaluations of property plant or equipment).
2. Essential services benchmark; this is a measure of Councils capital expenditure on network services as a proportion of depreciation on network services.

Results for both measures for 2014 and the preceding 4 years are shown in Appendix C.

Attached as Appendix D is the projected benchmark for the 10 years of the Long-term Plan assuming the preferred options are adopted.

**SIGNIFICANCE OF DECISION:**

There is no decision required.

**RECOMMENDATION:**

It is recommended that Council note the information provided.

Appendix 1

## INTERNAL AFFAIRS

Te Tari Taiwhenua

46 Waring Taylor St, PO Box 805  
Wellington 6140, New Zealand  
Telephone +64 4 495 7200  
Facsimile +64 4 495 7222  
Website [www.dia.govt.nz](http://www.dia.govt.nz)

09 JUN 2015

Wayne Barnett  
Chief Executive  
Mackenzie District Council  
P O Box 52  
FAIRLIE 7949

Dear Mr Barnett

The Department of Internal Affairs has been analysing the results from the 2014 annual report disclosures on financial prudence benchmarks. Our analysis shows that your council has not always met some of the benchmarks.

Attached is an extract from our draft report, which notes your council's performance against the benchmarks. Please note that extract has been redacted so that only the comment on your council is visible to you. We wish our report to be as balanced as possible. Therefore, before we finalise the report, we would welcome any comment you care to make about your council's result and the manner in which it is presented in the draft report. We do not guarantee to quote verbatim any comment you provide, but the more succinct any comment is, the more likely it is that we can do that.

We have prepared this draft after consultation with Local Government New Zealand (LGNZ). If you wish background on the consultation, please contact Mike Reid, Principal Advisor at LGNZ. His contact details are [mike.reid@lgnz.co.nz](mailto:mike.reid@lgnz.co.nz), phone 04 924 1204.

If you wish to discuss the report with us, please contact Keith Miller, Principal Policy Analyst. His contact details are [keith.miller@dia.govt.nz](mailto:keith.miller@dia.govt.nz), phone 04 494 0538.

Please note this material is provided in strict confidence as part of our collaboration with LGNZ. We are discussing arrangements with LGNZ for final publication in a manner that ensures there are no surprises for councils when that occurs. Please provide us with any comment you wish to make by 5pm on Wednesday 17 June 2015. If we have not received any comment by that date we will assume you do not wish to comment.

Thank you for your assistance.

Yours sincerely



Anthony Richards  
Director, Local Government Policy

## Sustainability benchmarks

### *What the Department expected*

1. The Department expected to find several local authorities that did not meet the balanced budget and essential services benchmark and a few not meeting the debt servicing benchmark. The Department was more interested in local authorities that failed to meet more than one of the sustainability benchmarks and in the trends that were evident (was the local authority's performance against these benchmarks improving or worsening).
2. A local authority meeting neither the balanced budget, nor the essential services benchmark would appear to have a more serious problem than one not meeting just one of the benchmarks. The trend was important as there are local authorities which have run into difficulty in the past and that are working through planned financial strategies to deal with those difficulties. The Department expected those local authorities would show improving trends, even if they did not, at this point, comply with one or more of the benchmarks.
3. Trends are also important for the essential services benchmark, as investment in infrastructure can be quite "lumpy". In particular, sewage and water treatment plants may run for many years with relatively low capital expenditure and then have a high investment in one or two years as they undergo major equipment replacement. Typically, capacity upgrades or improvements in the quality of treatment will be undertaken at the same time if they occur.
4. The Department also expected that some local authorities would not meet the balanced budget benchmark because their reticulation networks (water, sewerage and stormwater) were relatively young and the level of investment required to maintain those services would be less than the cost of depreciation for those services. For those local authorities the Department expects that their 30-year infrastructure strategies (to be included in their 2015 long-term plans) will outline when they have to increase their investment in reticulation replacement and how they are planning to meet that cost when it arises.

### *What the Department found*

5. There were a number of local authorities that the Department excluded from this part of the analysis. ...
6. Xxxx District Council.
7. Chatham Islands Council.
8. After these territorial authorities were excluded, there were 60 territorial and unitary authorities left. Nine territorial authorities, and one unitary did not include the actual benchmark results in their presentations as required. For those local authorities the Department has inferred the actual numbers from the graphs they presented.
9. Five local authorities met the balanced budget and essential services benchmarks every year of the last five – these were #####. Another 19 local authorities met both

benchmarks on average over the five years, even though in some individual years they did not meet one of the two benchmarks.

10. At the other end of the scale, two local authorities – \_\_\_\_\_ and \_\_\_\_\_, met neither of the benchmarks in any of the five years reported. Both local authorities have relatively young infrastructure which require relatively low levels of replacement expenditure at present. This affects the essential services benchmark.
11. \_\_\_\_\_
12. There were another nine local authorities that, on average, did not achieve either benchmark over the five years. They were \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, Mackenzie, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_. Among these nine, the tendency was to miss the essential services benchmark by the greatest degree, which suggests that at some point they may have to lift their expenditure on infrastructure appreciably.

## APPENDIX 2

15 June 2015

Anthony Richards  
Director, Local Government Policy  
Department of Internal Affairs  
P O Box 805  
WELLINGTON 6140

Dear Mr Richards

Thank you for your undated letter regarding the Department's analysis of our Council's performance against two specific benchmarks namely the balanced budget benchmark and the essential services benchmark.

### **Essential Services Benchmark**

Council achieve this benchmark once in the five years measured, that being 2011/12. This benchmark measures Capital Expenditure on Network Services as a proportion of depreciation. The benchmark expects that Capital Expenditure on Network Services equals or is greater than depreciation on Network Services.

In your letter under point 3 you discuss trends being important due to the 'lumpy' nature of capital. We agree that expenditure will be lumpy over the period measured and a far better measure would be to use the 30 year infrastructure plans to measure trends. In Mackenzie's case we have relatively young infrastructure in Tekapo and Twizel with significant capex in some areas expected beyond the current 30 year infrastructure plan. In reviewing our 10 year plan it can be noted that we only achieve the Essential Services benchmark four times but average 112.98% over the 10 year period.

### **Balanced Budget Benchmark**

Council achieved the balanced budget benchmark twice. Once in 2009/10 and again in 2012/13.

### **Budget Benchmark**

Council has, in the past, used reserves to enable it to comply with its Financial Strategy targets as well as transitioning to district wide funding for road and solid waste. This has created orphaned reserves which Council has used to fund additional expenditure in an effort to extinguish them. This negatively impacts the balanced budget benchmark.

Council has also commenced funding its regulatory function (District Plan reviews and Plan Changes) evenly over the period of its LTP 2015-2025. However this has left Council with the issue of past costs, creating deficit reserves. Going forward these costs are budgeted to be covered over 25 years.

The balanced budget benchmark also implies 100% funded depreciation. Council has certain assets that it funds less than 100% down to nil funding. These assets relate to rural stock water schemes, rural halls and the like. It also undertakes certain activities that are not rate funded, and have a long cost input period such as forestry. This also impacts on the Balanced Budget Benchmark.

In the next 10 years Council expects to achieve the benchmark three times.

Yours faithfully

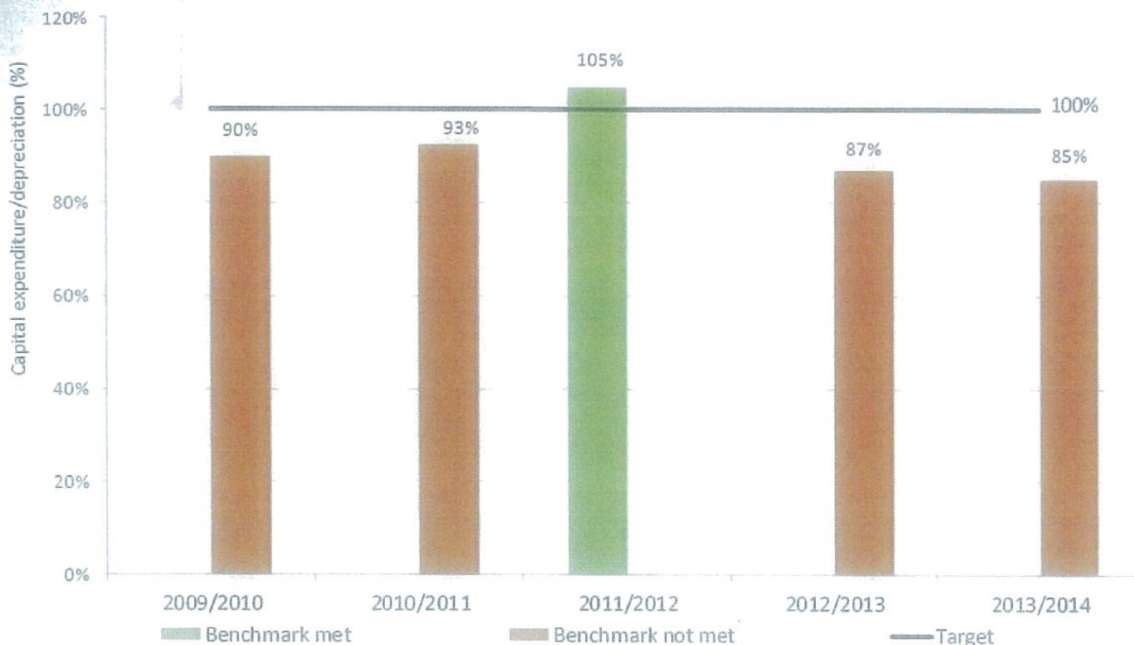
Wayne Barnett  
**Chief Executive Officer**

## Appendix 3

**Essential services benchmark**

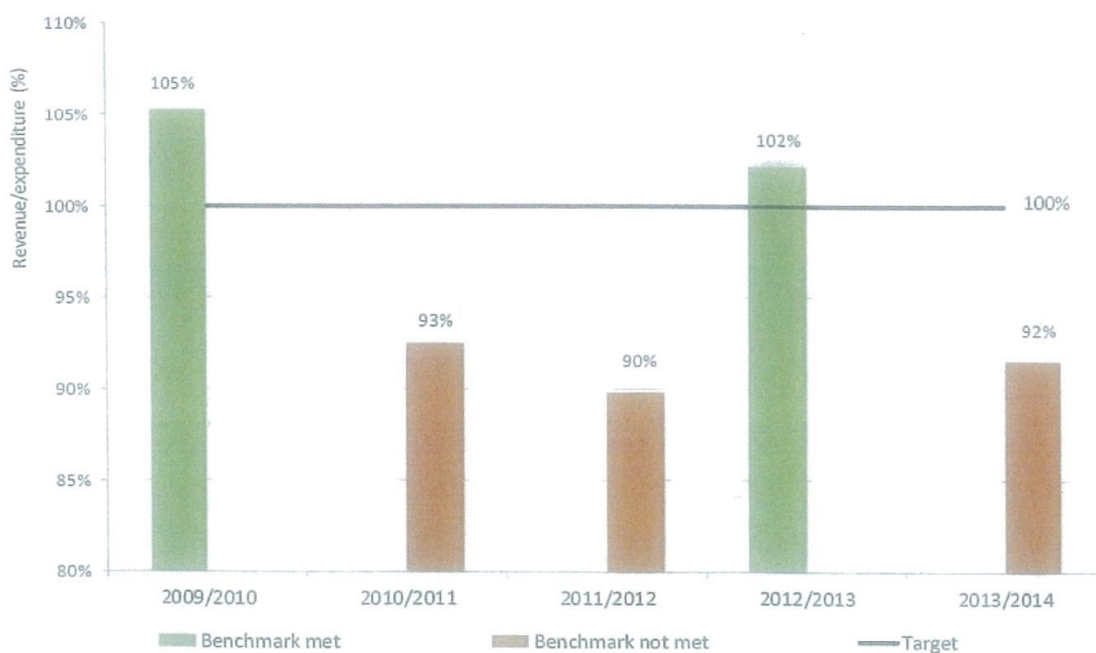
The following graph displays the council's capital expenditure on network services as a proportion of depreciation on network services.

The council meets this benchmark if its capital expenditure on network services equals or is greater than depreciation on network services.

**Balanced budget benchmark**

The following graph displays the council's revenue (excluding development contributions, financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property, plant, or equipment) as a proportion of operating expenses (excluding losses on derivative financial instruments and revaluations of property, plant, or equipment).

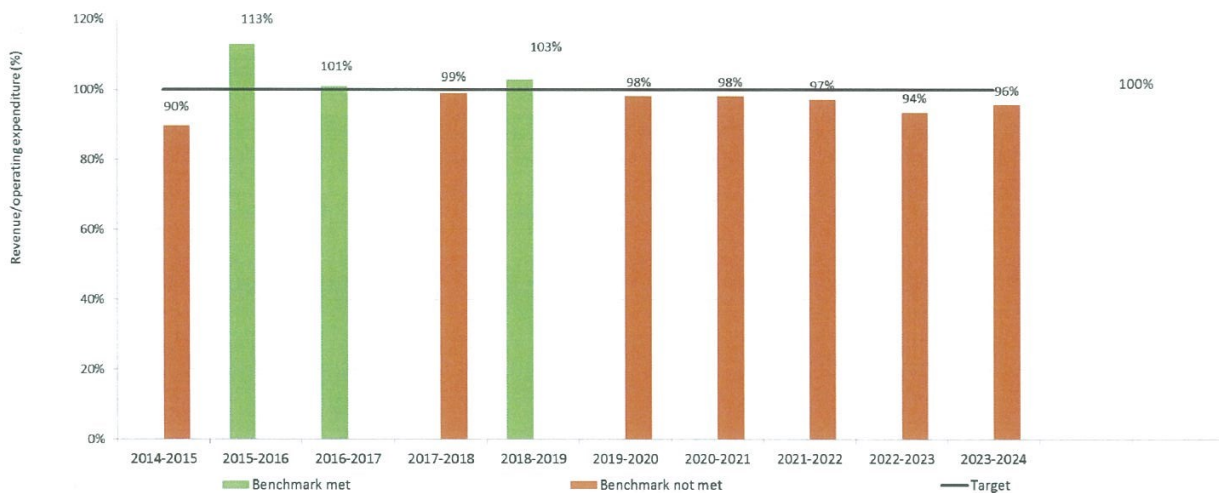
The council meets this benchmark if its revenue equals or is greater than its operating expenses.



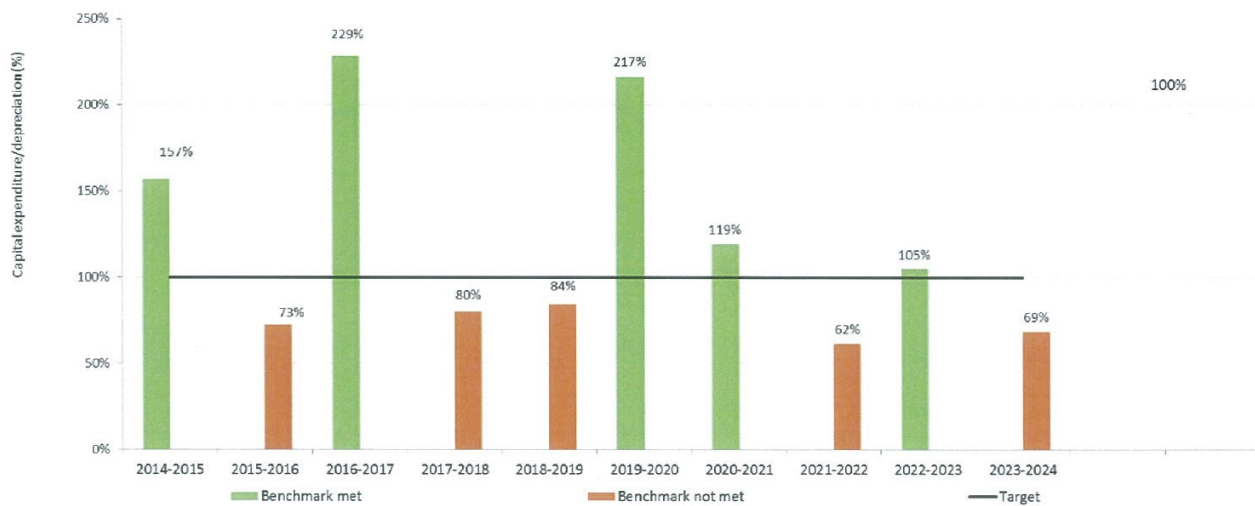


APPENDIX 4

Balanced Budget Benchmark



Essential Services Benchmark



## **MACKENZIE DISTRICT COUNCIL**

**REPORT TO:** MACKENZIE DISTRICT COUNCIL  
**SUBJECT:** REMISSION OF EXCESS WATER CHARGES POLICY  
**MEETING DATE:** 23 JUNE 2015  
**REF:** FIN 7/4  
**FROM:** SENIOR REVENUE OFFICER

### **PURPOSE OF REPORT:**

To provide to Council a new policy for Remission of Excess Water Charges for adoption.

### **STAFF RECOMMENDATIONS:**

1. That the report be received.
2. That Council adopt the Policy for Remission of Excess Water Charges

**PAULINE JACKSON**  
**SENIOR REVENUE OFFICER**

**ATTACHMENTS:** Policy for Remission of Excess Water Charges**BACKGROUND:**

This policy is a new policy, as previously metered water leak charge remissions were covered in the old Mackenzie District Council's water bylaw which had lapsed. The new water bylaw does not include provision for writing off of excess water charges where there has been a leak detected by the consumer and repaired.

**SIGNIFICANCE OF DECISION:**

This matter is not deemed to be significant under the Council's Significance and Engagement Policy.

**ISSUES & OPTIONS:**

The majority of Councils have a policy that covers Water leakage and remission of charges so it is appropriate for council to have such a policy for staff to administer. If Council decides not to have a policy in place then each application for remission of excess water charges will have to have a report done to Council.

**RECOMMENDATIONS:**

That the Policy for Remission of Excess Water charges be adopted.

**CONSIDERATIONS:**

*Legal*

*Financial*

*Other*

**ASSESSMENT OF OPTIONS:**

Without a policy in place for staff to administer, every application for excess water charge remission from a consumer would have to have a report done by staff to council and it would be considered more efficient for staff to have a policy in place for such applications.

**CONCLUSION:**

Council currently does not have a policy for remission of excess water charges and it is appropriate to have such a policy in place.

## **POLICY 6 – REMISSION OF EXCESS WATER CHARGES**

### **Background**

From time to time water consumers who have a water meter installed experience a loss as a result of leaks or damage to their water supply system. It is the normal practice for the consumer to be responsible for the maintenance of the reticulation from the water meter to the property and to account for any consumption of water supplied through the meter.

Council has taken the view that some consumers may experience an occasional water leak without them being aware of the problem. Therefore Council has decided that it would be reasonable to allow for a reduction in charges to these consumers in certain circumstances including any leaking pipework attached to a council water meter being repaired in a timely manner.

### **Policy Objectives**

To standardise procedures to assist ratepayers who have excessive water charges due to a fault (Leak) in the internal reticulation serving their rating unit whilst at the same time ensuring that the consumers retain their responsibility for the maintenance of their private reticulation.

All applications for remission of charges must be made in writing and signed by the owner of the rating unit.

The ratepayer may supply a report from a registered plumber that the property has experienced a water loss as a result of a leak, or supply 2 subsequent meter readings to show that the leak has been repaired.

The ratepayer must not previously have had an application for a relief under this policy granted for the previous 3 years.

The maximum remission that will be provided will be 50% of the difference between the normal consumption and the actual water consumption for that period.

NOTE the normal consumption will be calculated from the average consumption for the previous 3 annual meter readings for the rating unit concerned.

## MACKENZIE DISTRICT COUNCIL

**REPORT TO:** MACKENZIE DISTRICT COUNCIL

**SUBJECT:** ZONE IMPLEMENTATION PROGRAMME (ZIP) FROM THE UPPER WAITAKI ZONE COMMITTEE

**MEETING DATE:** 23 JUNE 2015

**REF:** PAD 7/1/19

**FROM:** TONI MORRISON, SENIOR PLANNER

### **PURPOSE OF REPORT:**

This report responds to the presentation of the Zone Implementation Programme (ZIP) Addendum from the Upper Waitaki Zone Committee. The report was presented to representatives from Environment Canterbury, Waitaki District Council, Waimate District Council and Mackenzie District Council on 5 May, 2015.

### **STAFF RECOMMENDATIONS:**

1. That the report be received.
2. That the Council receives the Zone Implementation Programme Addendum – Upper Waitaki from the Upper Waitaki Zone Committee.
3. That the Council notes that:
  - a. some of the recommendations in the ZIP Addendum that involve or require a response from the Council are being addressed through existing work programmes and will not require additional budgets;
  - b. Other recommendations in the ZIP Addendum requiring a response from the Council should form part of ongoing discussions with the Zone Committee, particularly where they may require additional investigation and/or resourcing;
  - c. the Upper Waitaki Zone Committee resolved to use the Mackenzie Agreement to inform Zone Committee work and give effect to the agreement where appropriate.

## **ATTACHMENTS:**

ZIP Addendum: Upper Waitaki

## **BACKGROUND:**

The Upper Waitaki Zone Committee was appointed in February 2011 and is a joint Committee of Environment Canterbury (Ecan), Waitaki and Mackenzie District Councils. The Committee completed a ZIP in April 2012 and has now completed a ZIP addendum for the Waitaki catchment. All of the Zone is in the Waitaki catchment.

The Addendum is based on community engagement and zone committee discussions held for the purpose of developing Ecan's Waitaki sub-regional section of the Land and Water Regional Plan (LWRP). Many of the recommendations in the document are primarily aimed at the development of the Regional Plan. However there are some recommendations which involve a response or actions from the District Councils.

### **Contents of the Upper Waitaki ZIP addendum**

The Upper Waitaki ZIP addendum covers both water quality limits and non-statutory actions to implement the Canterbury Water Management Strategy. The actions will help to achieve the following outcomes :

- Water quality and quantity provide for aquatic biodiversity, recreational opportunities, and customary use
- There is no further reduction in water quality in the Zone
- All lakes and rivers are safe for contact recreation
- The water quality for Lake Benmore is at all times of the year consistent with its very high recreational value
- The biodiversity of the Zone's water bodies and high quality drylands is protected and enhanced
- There is improved mahinga kai gathering in the Zone
- Maintain the current water quality delivered to the Waitaki River
- Maintenance of communities and sustainable growth
- The Zone has safe and secure drinking water for community and domestic supplies
- Highly reliable irrigation water, to a target of 95% reliability, is available in the Zone
- The Zone's existing contribution to New Zealand's security of electricity supply is maintained or increased
- The contribution to the Zone's economy from Agriculture and Aquaculture is maintained or increased, in particular sustainable farming systems
- The economic contribution from Tourism based on the Zone's lakes and rivers and biodiversity is maintained or increased
- The Zone has a vibrant community, including: improved social infrastructure and a diverse economy

The Upper Waitaki ZIP Addendum makes recommendations for the whole zone and then provides specific recommendations for the Haldon Arm of Lake Benmore, the Ahuriri Arm of Lake Benmore, and Lakes Aviemore and Waitaki.

The major pathways to achieve the outcomes are designed as an integrated package. They include:

- Good management practice for resource use and Farm Environmental Management Plans
- More toilets and education for recreational users
- Rehabilitation of the Willowburn and support for catchment groups addressing risk areas
- Catchment load limits for agriculture, aquaculture, and urban discharges of Nitrogen
- An enabling consent pathway for small block development
- Rehabilitation of Nohoanga and actions to improve mahinga kai

### **The Mackenzie Agreement and the Upper Waitaki ZIP Addendum**

In December 2014 the Upper Waitaki Zone Committee resolved to use the Mackenzie Agreement to inform Zone Committee work and give effect to the agreement where appropriate. Page 5 of the Upper Waitaki ZIP Addendum sets out those parts of the Mackenzie Agreement that are progressed in the ZIP addendum and those aspects which are outside the Zone Committee scope.

### **Implications for Council**

The Upper Waitaki ZIP contains 64 recommendations.

#### RMA Water Framework

45% of the recommendations relate directly to Ecan's Waitaki sub-regional section of the Land and Water Regional Plan. Planning recommendations for the Regional Plan include:

- Requiring all farms to have a Farm Environment Plan (FEP) to demonstrate good management practice and these are audited as part of a consent regime.
- Treating aquaculture, urban and industrial discharges in a similar manner to agricultural discharges and requiring good management practice for all land and resource-use
- Setting Nitrogen catchment load limits for farming and aquaculture, urban, and industrial discharges in the Haldon and Ahuriri Arms of Lake Benmore
- Implementing an allocation framework that provides flexibility for low-emitting land uses – specifics differ across sub-catchments.
- Allowance for land users to collectively manage and report on their nitrogen losses in sub-catchment – e.g. nutrient user groups.
- Exploring options with District Councils so that one FEP could cover both regional and district requirements.

- In the Upper Waitaki, an enabling approach to small block development that is within catchment limits and moreover has an area of conservation provided.
- Enabling biodiversity improvement, including actions to enhance habitat and fish passage.

The Zone Committee has referred to the National Policy Statement on Freshwater Management 2014 (NPS) and has considered all national values set out in the NPS.

#### Action-on-the-ground

Nearly 25% of the recommendations are focused on specific projects and actions on the ground. These include:

- Identifying opportunities to develop native fish reserves and identify/protect spring heads
- Support for catchment groups
- Identifying and realising opportunities for improved management and access for mahika kai sites and improving fish passage
- Riparian planting actions

#### Scientific Investigations and Monitoring

About 15% of the recommendations require scientific input. The addendum is very strong on the need for a monitoring programme to track the effectiveness of the limits, and to inform review of the RMA Regional Plans. There are a number of recommendations for monitoring, investigation and/or review.

#### CWMS committee facilitation

A small number of recommendations require facilitation in the community and work with other agencies. These include:

- Hosting a stakeholder biodiversity workshop in the Waitaki to identify opportunities for coordinated and aligned actions to deliver on biodiversity outcomes.
- Supporting the ban on commercial eeling in the Ahuriri Arm of Lake Benmore being extended to include the Haldon Arm.
- Land Managers of Public and Conservation land to identify and manage activities that pose a risk to water quality.

### **Working with the District Councils**

The Zone Committee has made recommendations relevant to the District Councils. These include:

- Key sites for the provision of new toilets at recreation spots are identified along with options to fund these facilities, by Councils working with the Zone Committee and public land managers.
- Urban wastewater treatment and disposal in all areas follows good management practice

### **POLICY STATUS:**



The CWMS is a significant policy document and the ZIP addendum is an important implementation step.

### **SIGNIFICANCE OF DECISION:**

The decision to receive the ZIP addendum itself is not considered significant. Any resulting actions to implement the recommendations will need to be separately planned and budgeted for as part of relevant Council activities.

### **ISSUES & OPTIONS:**

Option 1 Receive the ZIP Addendum, noting that further work with the Zone Committee on relevant aspects of the recommendations will be required.

Option 2 Do not receive the ZIP addendum.

Option 1 is recommended.

### **CONSIDERATIONS:**

#### ***Financial***

Where the recommendations relate to land use planning involving the Council, any liaison or co-development of provisions will be provided for in existing planning budgets.

The Council submitted on the draft ZIP addendum in relation to proposed nitrogen load limits for Twizel and Tekapo, and was successful in getting these proposed limits adjusted to accurately provide for activities and growth in the towns. There are no additional costs for meeting those standards, as these are already planned for in the assets budgets for Council. The Council also clarified that current practices regarding management of water quality from its own activities (for example, roading or forestry activity) will meet the recommended standards in the ZIP addendum.

Where there are recommendations relating to non-statutory actions, these have still to be sized and assessed. For example, the recommendation seeking that the Council identify '*key sites for the provision of new toilets at recreation spots*' and options to fund these facilities (working with the Zone Committee and public land managers), will need further discussion and clarification, and appropriate resourcing.

#### ***Other***

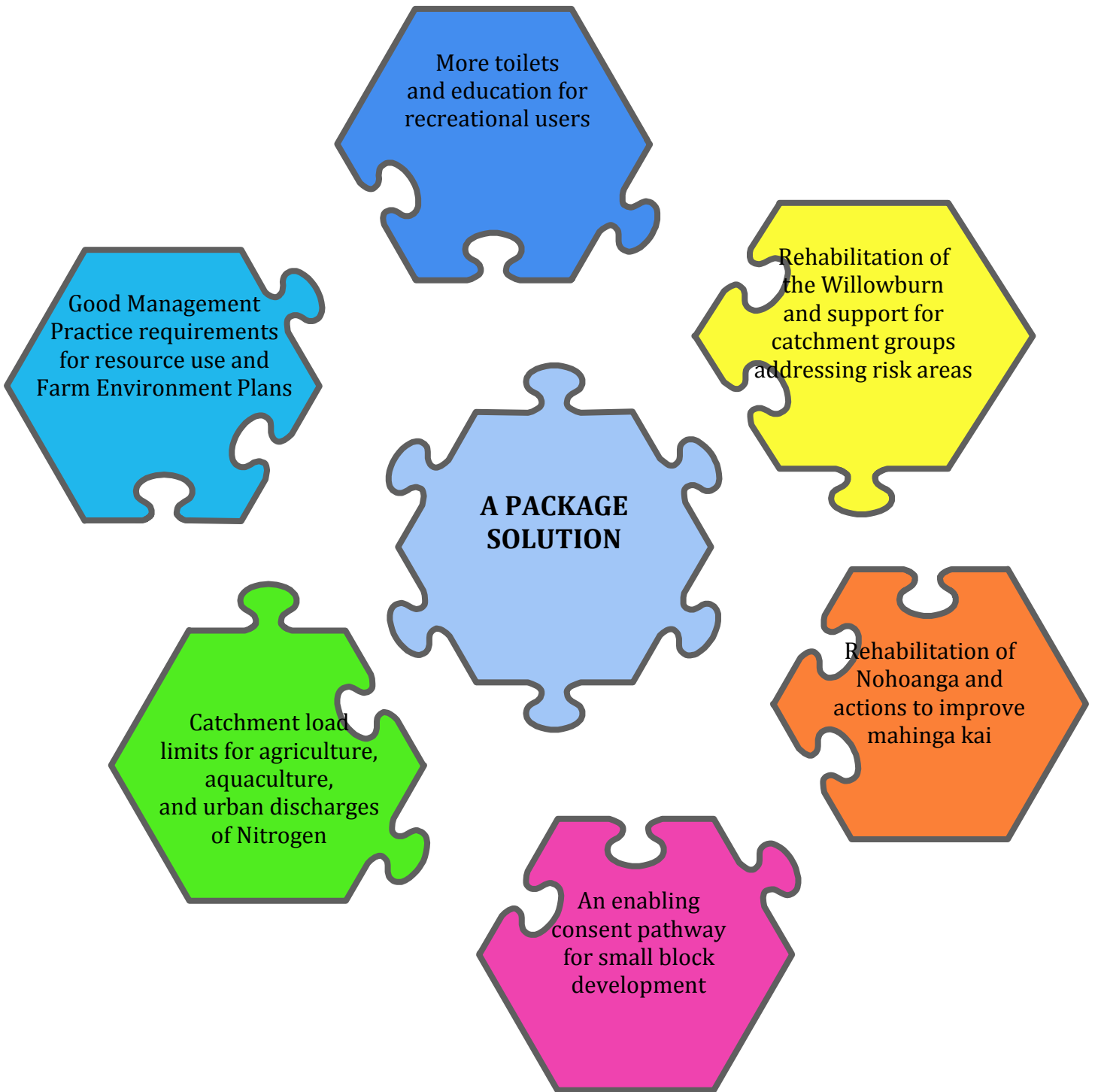
There are no other implications of receiving the ZIP.

### **CONCLUSION:**

The Zone Committee should be commended for its work in progressing the ZIP addendum, much of which will underpin the sub-regional plan. Where there are recommendations involving this Council, some of these are already underway but some will require further clarification and work with the Zone Committee.



# ZIP Addendum: Upper Waitaki

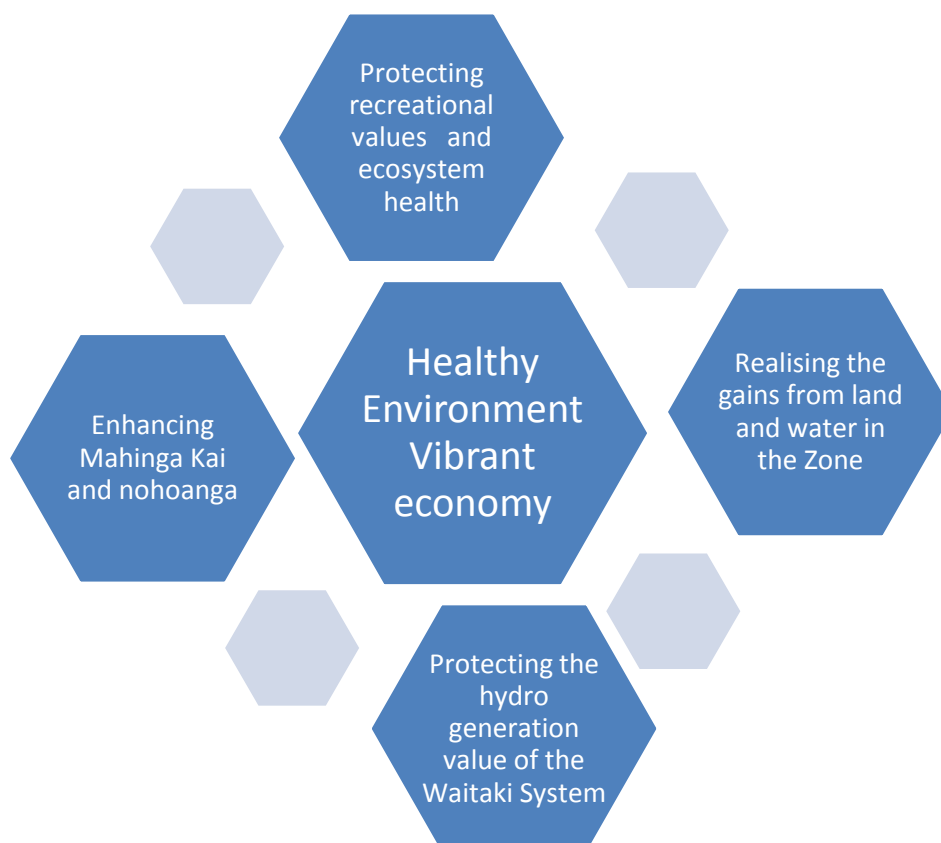


## ***Introduction***

This package covers both water quality limits and non-statutory actions to implement the Canterbury Water Management Strategy (CWMS) in the Zone. A major vehicle for implementing the recommendations will be the Waitaki Sub Regional section of the Land and Water Regional Plan (LWRP). This document will become an addendum to the Upper Waitaki Zone Implementation programme

The following is a package and is designed to be read and implemented as a whole. The package aims to:

- maintain the oligotrophic state of Lake Benmore,
- maintain the ecosystem health of the streams in the zone, and improve the ecosystem health of the 'impacted' stream in the zone,
- address 'hotspots' of elevated contaminants<sup>1</sup>,
- improve mahinga kai gathering and nohoanga,
- provide for the development of small blocks on extensive properties to maintain the viability and resilience of farming systems in the zone and any large scale development is done incrementally
- provide for consented aquaculture and urban expansion




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<sup>1</sup> Contaminants of concern in this context include nutrients (nitrogen and phosphorus), sediment, and faecal contaminants

## Outcomes

The Zone Committee developed the following **outcomes** under the CWMS for the area:

Water quality and quantity provide for aquatic biodiversity, recreational opportunities, and customary use

- There is no further reduction in water quality in the Zone
- All lakes and rivers are safe for contact recreation
- The water quality for Lake Benmore is at all times of the year consistent with its very high recreational value
- The biodiversity of the Zone's water bodies and high quality drylands is protected and enhanced
- There is improved mahinga kai gathering in the Zone
- Maintain the current water quality delivered to the Waitaki River

Maintenance of communities and sustainable growth

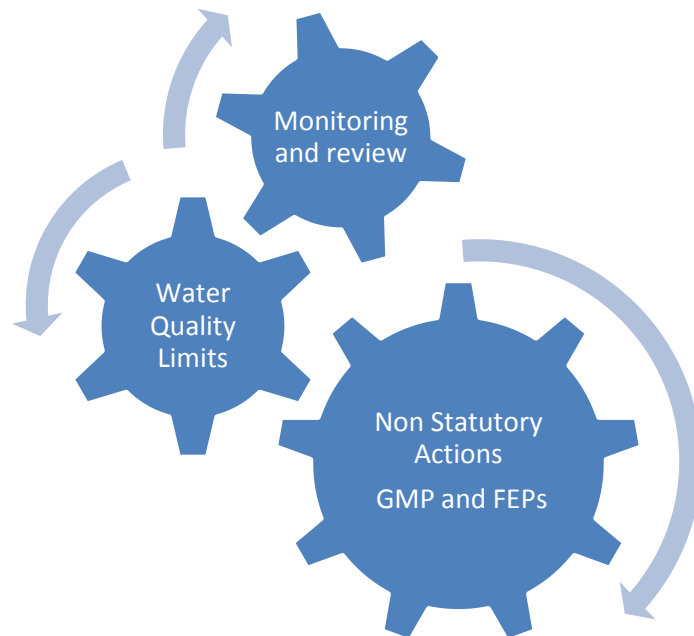
- The Zone has safe and secure drinking water for community and domestic supplies
- Highly reliable irrigation water, to a target of 95% reliability, is available in the Zone
- The Zone's existing contribution to New Zealand's security of electricity supply is maintained or increased
- The contribution to the Zone's economy from Agriculture and Aquaculture is maintained or increased, in particular sustainable farming systems
- The economic contribution from Tourism based on the Zone's lakes and rivers and biodiversity is maintained or increased
- The Zone has a vibrant community, including: improved social infrastructure and a diverse economy



## Major Pathways

The major pathways to achieve the outcomes are listed below and form the basis of the recommendations. They are designed as an integrated package and include:

1. Good Management Practice (GMP) for 'land and resource use'<sup>2</sup> and the use of Farm Environment Plans (FEPs) or similar to activate and demonstrate good practice
2. Support for catchment groups taking collective action to reduce losses contaminants, prioritised where they are addressing identified at-risk areas
3. Improved management of visitor impacts on water bodies
4. A whole of waterway rehabilitation programme for the currently impacted stream in the Zone
5. Enhancement of nohoanga, improved health of key waterways for customary use, and enhancement of mahinga kai opportunities
6. Catchment load limits for nitrogen for agriculture, aquaculture, and urban development
7. An enabling consenting pathway for small block development on extensive properties



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<sup>2</sup> Includes Agriculture, Aquaculture and Urban development

## The Mackenzie Agreement

In December 2014 the Upper Waitaki Zone Committee resolved to use the Mackenzie Agreement to inform Zone Committee work and give effect to the agreement where appropriate. There is a strong synergy between what the Mackenzie Agreement and the Upper Waitaki Zone Committee aims to achieve in the Mackenzie country. The key elements are the same: collaborative approach to decision making, a balanced and prosperous community, a mix of landuse including irrigation, and management of the cumulative effects of landuse on water quality. Both aim to achieve:

- A balanced and prosperous community
- A mix of landuses, irrigated and dryland development, and tourism development
- Small blocks of irrigation on extensive properties for enhanced viability\*
- Management of the cumulative effects of landuse on water quality through catchment load limits
- Increased area of irrigation
- The protection and enhancement of dryland and wetland biodiversity
- Control of invasive weeds and pests
- A collaborative approach to problem solving and governance
- Managing for shared values
- The use of science and monitoring to inform decision making

In this document and through the Zone Committee process, relevant parts of the agreement are progressed by:

1. Establishing limits to manage the cumulative effects of landuse on water quality
2. Enabling the balance of the 25,000ha of irrigation, within the limits\*\*
3. Providing incentives for development that is accompanied by set aside conservation areas
4. Recommending a nitrogen allocation framework that enables the development of small blocks on extensive properties. The use of modified equal allocation for the headroom that is available in the Haldon Arm, will allow properties to develop small blocks, using the allocation tied to their land
5. The collation and integration of science and monitoring (economic, biophysical, social, cultural)
6. The provision of a platform for collaborative decision making and management
7. The committee allocating Immediate Steps Biodiversity funding to the protection of dryland ecosystems – specifically fencing and weed control to allow ecosystem recovery
8. The committee encouraging District Councils and Environment Canterbury to work together to provide connections between the sub-regional plan and district plans
9. In the future the committee could work to provide other agencies with an opportunity to use the Zone Committee as a platform to work through issues in a collaborative forum

The aspects of the agreement which are outside the committee scope include:

1. The establishment of a Mackenzie Country Trust
2. Provision of national and international tourism profile and promotion
3. Funding for external payments to set aside development rights

\*The Mackenzie Agreement also mentions a small number of large blocks of irrigation development. Those that have been granted consent in the recent process are provided for within the limits.

\*\* Subject to other constraints such as biodiversity targets and District Plan rules

## ***Layout***

Lake Benmore is the receiving environment for all water in the Zone above the Benmore Dam. The Haldon Arm and the Ahuriri Arm of the lake have distinct characteristics and values and require their own limits.

Lakes Aviemore and Waitaki have their own catchments, but with very short residence times they are influenced predominantly by Lake Benmore.

Water quality delivery to the Waitaki River (and Lower Waitaki Zone) at Kurow is also influenced predominantly by the status of Lake Benmore.

Water Quality limits are being set for the Waitaki River and its tributaries at the same time. The key node of interaction between Upper Waitaki (the lakes) and Lower Waitaki (the river), is the water quality delivered to the Waitaki River over the Waitaki dam.

This document contains aspects of the solution which apply across the Zone first, followed by further detailed specifics in each sub-catchment.

The package is split into the following parts:

- 1. Cross-Zone**
- 2. The Haldon Arm of Lake Benmore**
- 3. The Ahuriri Arm of Lake Benmore**
- 4. Lakes Aviemore and Waitaki**
- 5. Implementation, Monitoring and Review**



## 1. Cross Zone

The following apply across each of the Zone's sub catchments.

### **Recommendations: Managing the impact of recreational users on lakes and rivers**

1. *All lakeside campgrounds and huts have contained wastewater systems, or other technical solutions, that mitigate any effects on water quality*
2. *Key sites for the provision of new toilets at recreation spots, are identified along with options to fund these facilities, by Councils working with the Zone Committee and public landmangers*
3. *Environment Canterbury submit on the Long Term Plans of the two District Councils to ensure funds are set aside to help implement recommendation 1.2*
4. *Land managers of camping areas produce and implement plans to manage the environmental effect of the activity*
5. *A 'Love your Lakes' campaign is run by the joint councils, to encourage recreational users to look after the lakes in the Upper Waitaki*
6. *The Zone Committee encourages a consistent approach to the management of freedom camping in the Zone, including on land that is managed by LINZ and NZTA*

The lakes and other water bodies of the Upper Waitaki draw thousands of visitors a year and contribute an estimated \$90M to the regional economy; however they are not without impact on the recreational value of the lakes themselves. There is an urgent need for more toilet facilities alongside the lakes, as well as an educational campaign to encourage users to take away their rubbish and use the toilet facilities. There is also a need to manage any risk posed to lake water quality lakeside campgrounds.

### **Recommendations: Farm Environment Plans (FEPs), Good Management Practice (GMP), and Catchment Groups**

7. *Farm Environment Plans (FEPs) are necessary for all farm types (including agriculture and aquaculture) to facilitate and demonstrate good management practice and these are audited as part of a consent regime*
8. *FEPs in the Upper Waitaki are able to link to Territorial Authority requirements for biodiversity management, if feasible*
9. *Good Management Practice(GMP) is required for all land and resource-use*
10. *Good management practice is required for the treatment and disposal of urban and household wastewater, in accordance with the Land and Water Regional Plan*
11. *District Councils consider innovative approaches to the productive use of treated wastewater*
12. *Land Managers of Public and Conservation land identify and manage activities that pose a risk to water quality*
13. *Environment Canterbury and Industry support Catchment Groups, where these are working on collective actions to reduce losses of contaminants and working on wetland and riparian management;, prioritised in at-risk catchments*

Farm Environment Plans are a key method for dealing with contaminant management and driving/demonstrating good management practice, including management of indigenous biodiversity. Both FEP and GMP equivalents will be needed for aquaculture and urban wastewater, so that all contributors play an equal part in managing water quality. Public and conservation land makes up a large proportion of the zone, and while it is home to low impact activities, risk to water quality still needs to be identified and managed.

### **Recommendations: Alignment with district planning**

14. *Environment Canterbury and District Councils explore options so that one FEP could cover regional and district requirements for land/resource management*
15. *Environment Canterbury and District Councils work together so to ensure alignment and synergy (and avoidance of duplication and conflict) between sub regional and district plans*

Both Mackenzie and Waitaki District Councils are undertaking or will shortly be undertaking District Plan reviews. Any use of farm plans as part of district plan requirements need to be able to align with the same farm plan required for regional plans. Councils need to continue to work together to reduce the demand on the community and ensure alignment of community outcomes.

### **Recommendations: Water Quality Limits**

16. *The Sub Regional section sets catchment load limits for urban, agricultural, and aquaculture discharges of nitrogen (Appendix One)*
17. *The Sub Regional section is enabling of small block development<sup>3</sup>, that is within the catchment load and allocation limits, and moreover has an area of conservation provided for*
18. *The Sub Regional section applies lower regulatory pressure where resource -users are operating within limits and at good practice, and strong regulatory pressure where resource–users do not operate at good practice*
19. *The Sub Regional section enables land-users to collectively manage and report on their nitrogen losses in sub-catchments e.g. operating as nutrient users groups*

Catchment load limits need to be set for all industries to be effective. The Zone Committee want to be able to enable the development of small blocks on extensive properties and for there to be less regulatory pressure where land-users are farming within limits and taking actions to protect biodiversity. By allowing nutrient user groups (along the same lines as a water user group) farmers would be able to work collectively to manage to limits, without breaching the load limits. Sub-catchments would have to be at an appropriate scale e.g. Omarama Stream.

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<sup>3</sup> possibly % of a property and/or ha limit proportional to load available

## Recommendations: Allocation of the Nitrogen Load Limit

20. *The Sub regional section uses the nitrogen allocation framework outlined in Appendix 2*
21. *The following is to be achieved through the allocation framework*
  - *Protection of the integrity of the catchment load limits and water quality outcomes*
  - *Enabling small block development on extensive properties and flexibility for low emitters*
  - *Avoidance of load aggregation*
  - *Avoidance of localised effects on water quality*
22. *A parallel workstream is implemented in the Ahuriri Arm to develop catchment scale mitigations to reduce the nutrient load to the lake; involving Environment Canterbury, Waitaki District Council, farmers, Meridian, and DOC working together*

The allocation framework in Appendix Two has been developed by a working group over the past seven months. The group has been made up of an expanded agriculture information group and aquaculture information group and has been open to the public to contribute, including Ngāi Tahu and Industry. The group explored a range of allocation options and how these would work or not work in the Upper Waitaki. The final framework was agreed by consensus on the 1<sup>st</sup> of April 2015. Additionally a whole of catchment effort is needed in the Ahuriri Arm to try and create some headroom at a catchment scale. This would operate as a parallel workstream to plan and implement catchment scale mitigations e.g. stream rehabilitation, wetland creation, augmentation, land purchase etc. The parties involved in this group would need to include ECan (facilitate), Waitaki District Council, farmers, Meridian, and DOC. The gains (in the form of nutrient load reduction) from this work would need to be quantified, including tools to quantify gains.

## Recommendations: Enabling biodiversity enhancements

23. *The Sub Regional section is enabling of the actions in the Immediate Steps Biodiversity Programme, in-stream actions to enhance habitat, and interventions to manage fish passage*
24. *Environment Canterbury, Tangata Whenua, and the wider community work together to identify and realize opportunities for improved management of fish passage and mahinga kai gathering<sup>4</sup>*
25. *DOC and Tangata Whenua work together regarding the re-introduction of weka into the Waitaki*
26. *The Zone Committee support the ban on commercial eeling in the Ahuriri Arm of Lake Benmore being extended to include the Haldon Arm*
27. *District and/or Regional Plans incentivise biodiversity protection through enabling development that is accompanied by suitable conservation*

There is a need to facilitate the ongoing protection of biodiversity through the immediate Steps Programme and to identify opportunities to enhance mahinga kai gathering in the zone – including improving management of fish passage, actions to protect and enhance water quality, re-

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<sup>4</sup> See sub-catchment sections for specifics

introduction of species and improved access. Section 3 details specifics. Currently longfin eel/tuna are transported into the Upper Waitaki by Tangata Whenua via the 'trap and transfer programme'. These tuna are then protected from commercial harvest in the Ahuriri Arm, but not the Haldon Arm.

### **Recommendations: Consent Conditions**

28. *Where there is sufficient evidence that trigger levels set in existing consent conditions are below natural nutrient levels, investigate options to resolve the issue*
29. *Ensure monitoring conditions are equivalent for aquaculture and agriculture (i.e. use of Overseer or some other accounting / modelling or monitoring system to calculate N loss)*

It has been brought to the committee's attention that some newly granted consents have trigger levels for nutrients which are lower than the nutrient levels in the streams, where the particular stream leaves undeveloped high country land. This is clearly not appropriate or equitable therefore more suitable planning provisions, waterway classifications or arrangements with consent holders need to be investigated.

### **Recommendations: Alignment with the National Policy Statement on Freshwater Management (NPS)**

30. *The Zone Committee supports the setting of one Fresh Water Management Unit for the Upper Waitaki Zone, providing this allows for differential sub-catchment management within the Zone*
31. *The Zone Committee considers all the national values identified in the NPS as appropriate for the Upper Waitaki*
32. *The Zone Committee acknowledges that Appendix Three of the NPS has not been populated, when considering the above recommendations*

Freshwater management units are the spatial scale for setting limits. The Upper Waitaki zone makes hydrological sense and represents a community of interest. The committee intends that sub-catchment limits are set within the Upper Waitaki.

The national values in the NPS align with the community outcomes that the committee has identified for the Upper Waitaki under the CWMS. These national values are: ecosystem health, human health for recreation, natural form and character, mahinga kai, fishing, irrigation and food production, animal drinking water, wai tapu (the places where ceremonies can be performed), water supply for drinking, hydroelectric power generation, and transport.

### **Recommendation: Understanding of Ngāi Tahu cultural values**

33. *Te Rūnanga o Ngāi Tahu provide a map (or text) for this document that shows the significant Ngāi Tahu cultural history in the Waitaki*

Maps used during the scenario process with the local community, have helped with a shared understanding of Ngāi Tahu history in the Waitaki. The use of a map or similar in the document would help record and bed-in this understanding.

## 2. Haldon Arm Lake Benmore

The solution package aims to maintain the Haldon Arm in an oligotrophic state while providing for the development of small blocks on extensive properties, protecting groundwater, and maintaining the ecosystem health in the rivers and streams. The Haldon Arm contains the following sensitive lakes: Alexandrina/MacGregor, Middleton, and Wairepo Arm/Kellands Pond. These lakes require different management to the wider Haldon Arm as they are sensitive to nutrient enrichment.

### Recommendations: Catchment Load Limits

1. *The Sub Regional section requires Good Management Practice for nitrogen loss (N) (kg/ha/yr) on all farms from 2017*
2. *The Sub Regional section bases the catchment load limit on a trophic level index of 2.7 at the Haldon arm site, and 2.7 at the Benmore dam site.*
3. *The Sub Regional implementation contains a trigger mechanism so that TLI measurements that are outliers from the normal range trigger an investigation and subsequent action based on whether these outliers are due to point source discharges, natural events, or the cumulative effects of land-use (also see 5.4)*
4. *The Sub Regional section sets an N catchment load limit (tonnes/yr) based on the table in Appendix One and the allocation framework in Appendix Two for agriculture, urban, and aquaculture discharges*

The Haldon Arm of Lake Benmore is the more resilient of the two arms of the lake, due to its size and inflows of high quality water from the Ohau C canal. The Zone Committee acknowledges that there is significant variation in TLI measurements due to: seasonal variation, location in the lake sampled, natural events, and the way the lake is managed. Therefore the focus is on controlling the manageable load of nutrients to the lake and accepting that there will be a range of TLI measurements.

### Recommendations: Lake Middleton

5. *The Sub-regional section seeks to prohibit an increase in nitrogen leaching within the Lake Middleton sensitive lake zone (consistent with pLWRP approach for sensitive lake zones, but requiring GMP for current land-use)*
6. *Review the efficacy of wastewater holding tanks in the catchment of Lake Middleton*
7. *Investigate the re-connection of Lake Middleton with Lake Ohau*

Lake Middleton is currently considered to not be meeting water quality outcomes. The lake was once part of Lake Ohau and over time natural processes and then development of a road have separated it from the main lake. Now the lake is a perfect nutrient sink with no outlet. The proposed solution is to cap the low intensity agricultural load in the catchment,

ensure that domestic waste-water is not entering the lake, and investigate the reconnection of the lake with Lake Ohau, possibly through a culvert/s, to improve its health.

### **Recommendations: Lake Alexandrina/McGregor**

8. *The Sub-regional section seeks to prohibit an increase in nitrogen leaching within the Lake Alexandrina/McGregor sensitive lake zone (consistent with pLWRP approach for sensitive lake zones, but requiring GMP for current land-use)*
9. *Review the efficacy of wastewater holding tanks at the Lake Alexandrina Huts*

Lake Alexandrina is a highly valued recreational lake, with a large number of huts in three settlements in the basin of the lake, and extensive farmland in the wider catchment. Work in the 1980s was undertaken to reduce phosphorus inputs into the lake, including the removal of stock from the lake basin. The remaining risk to be managed is to ensure that wastewater from the adjacent hut settlements is not entering the lake.

### **Recommendations: Wairepo Arm of Lake Ruataniwha and Kellands Pond**

10. *The Sub-regional section seeks to prohibit an increase in nitrogen leaching within the Wairepo/Kellands Pond sensitive lake zone (consistent with pLWRP approach for sensitive lake zones, but requiring GMP for current land-use)*
11. *Environment Canterbury investigate the movement of nutrients and water both into and within the arm via groundwater and surface water*
12. *Based on the results of the above investigation and as the planning cycle allows, Environment Canterbury work with the Zone Committee and resource users of the catchment to develop a specific regime for the catchment which maintains or improves water quality and provides flexibility for resource users*

Wairepo Arm is a complex water body connecting Lake Ruataniwha, the Ohau B canal, Wairepo Creek, and Kellands Ponds. A number of studies have investigated various aspects of water and nutrient movement, but none are definitive. There is a need to compile these reports and possibly complete new work to fully understand this catchment and how it is best managed. There is the desire for a more locally suited regime for management of the catchment, however this needs to be informed by more complete science, therefore the proposal is to stay with the regional rules which can be implemented in the meantime.

### 3. Ahuriri Arm Lake Benmore

The solution aims to maintain the Ahuriri Arm in an oligotrophic state by setting a catchment load limit based on the current consented load – this means the arm of the lake is at its limit and any new development will be required to come from within this load. This load is based on all current activities in the catchment, including currently implemented consents and unimplemented consents granted in the 2009-2011 UW resource consent process. It also aims to improve the ecological health of the Willowburn, rehabilitate the nohoanga<sup>5</sup>, and enhance mahinga kai gathering in the customary fishing area of the spring-fed streams.

#### Recommendations: Catchment Load Limits

1. *The Sub Regional section requires Good Management Practice for nitrogen loss (N) (kg/ha/yr) on all farms from 2017*
2. *The Sub Regional section bases the catchment load limit on a trophic level index of 2.9 at the Ahuriri arm site and 2.7 at the Benmore dam site.*
3. *The Sub Regional section implementation contains a trigger mechanism so that TLI measurements that are outliers from the normal range, trigger an investigation and subsequent action based on whether these outliers are due to point source discharges, natural events, or the cumulative effects of land-use (also see 5.4)*
4. *The Sub Regional section sets an N catchment load limit (tonnes/yr) based on the tables in Appendix One and the allocation framework in Appendix Two*

The Ahuriri Arm is the more sensitive of the two arms due to its lower catchment inflows and hydraulic characteristics. The development scenarios that were explored as part of the limit setting process all predicted the Ahuriri Arm to move into the next trophic band. Therefore, the load limit has been set at the current consented load and any new development in the arm will have to come from **within** this load. The Zone Committee acknowledges that there is significant variation in TLI measurements due to: seasonal variation, location in the lake sampled, natural events, and the way the lake is managed. Therefore the focus is on controlling the manageable load of nutrients to the lake and accepting that there will be a range of TLI measurements. The modeling of lake trophic state has assumed a 'steady-state' load into the lake (equal to the consented load), therefore should allow for lag effects; however a trigger system with the opportunity for action/review of the load limits is a vital component of this recommendation, given that the Arm is currently close to the oligotrophic/mesotrophic boundary.

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<sup>5</sup> Temporary campsite



### **Recommendations: Urban waste-water management**

5. *The Omarama township wastewater discharge leaves Omarama stream and goes to ground by December 2019*
6. *Urban wastewater treatment and disposal in all areas follows good management practice*

Omarama Township's treated wastewater is currently discharged to Omarama Stream. This urban discharge is due to go to ground by December 2019. Urban discharge will also be capped in Appendix One.

### **Recommendations: River Management**

7. *Environment Canterbury continues to monitor the impact of erosion at Clay Cliffs and sediment movement in the Ahuriri River and accumulation in the delta (also see 5.2)*

The Ahuriri River is currently eroding land near Clay Cliffs and there is evidence of increased sediment in the Ahuriri Delta. The Zone Committee has received engineering and lake science advice regarding this. It appears the loss of material near Clay Cliffs is not contributing to the Ahuriri Arm trophic state through phosphorus inputs, and an engineering intervention at Clay Cliffs would cost hundreds of thousands of dollars and need ongoing maintenance. Moreover, an intervention would pose a risk to other downstream/across river sites by artificially moving the river channels.

### **Recommendations: Spring-fed streams of the Ahuriri Customary Fishing Area, Nohoanga, and Mahinga Kai**

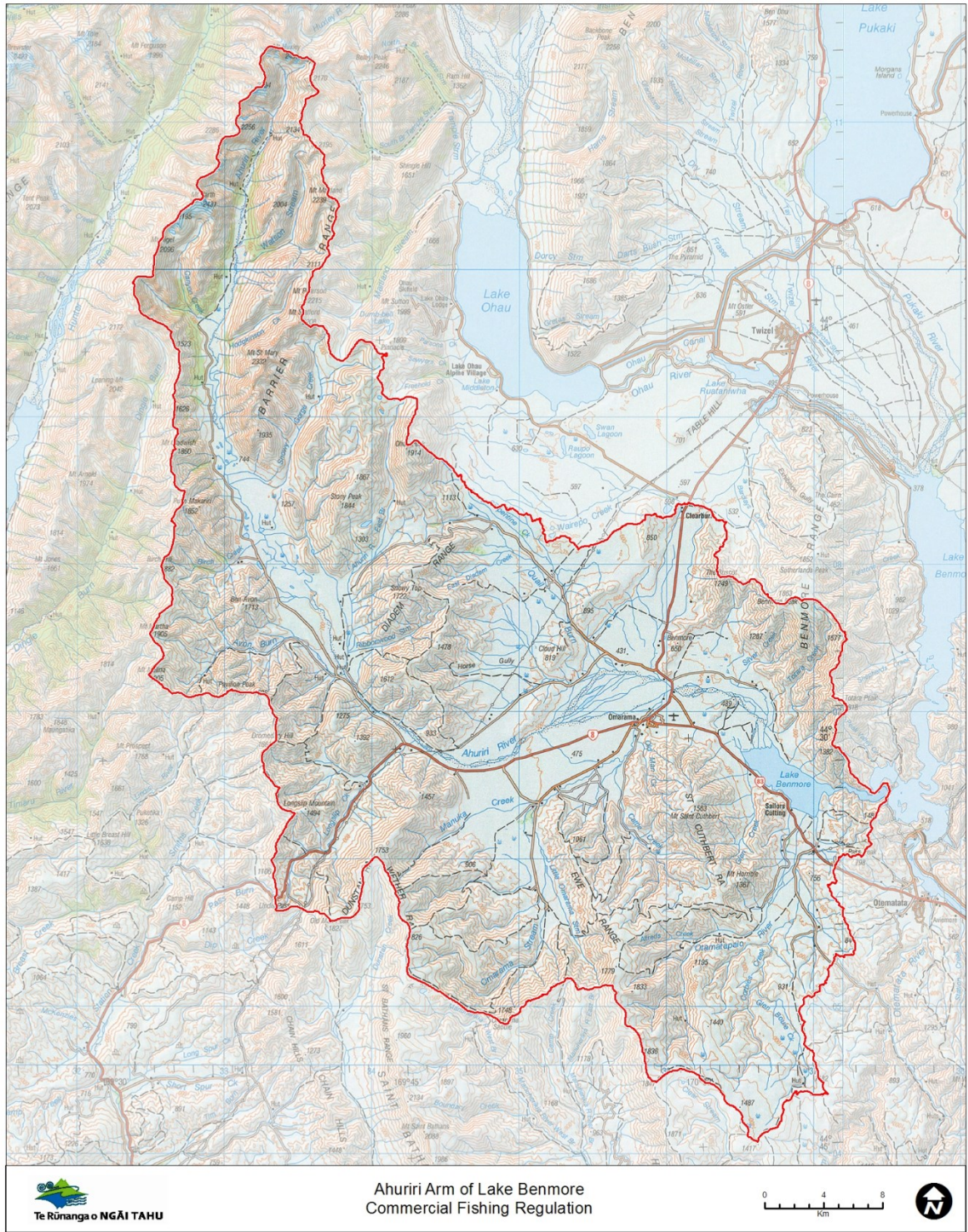
8. *Environment Canterbury, in conjunction with Benmore Irrigation Company, Tangata Whenua, and local landowners, plan and implement a whole of catchment rehabilitation programme on the Willowburn with the following features:*
  - a. *Identification and management of critical source areas, for sediment and phosphorus loss on every farm in the catchment*
  - b. *Good management Practice for nitrate losses on-farm*
  - c. *Implementation/remediation of appropriate riparian management*
  - d. *Removal of legacy sediment in the stream bed*
  - e. *Removal of in-stream blockages*
  - f. *Rehabilitation of the ecological and cultural health of the nohoanga at the confluence of the Willowburn and the Ahuriri Rivers, including invasive plant control and stream bed and wetland restoration*

The Willowburn is the only stream in the Upper Waitaki that is classified as 'impacted'. It has sediment smothering the stream bed, stream blockages from willows, and low macro

invertebrate scores. It is also a key waterway culturally as a customary fishery and the site of a temporary campsite (nohoanga) at the confluence with the Ahuriri.

9. *Environment Canterbury and landowners integrate opportunities for enhancing mahinga kai into catchment work in the Omarama Stream and Henburn/Quailburn catchments*
10. *Explore and implement opportunities to enhance fish passage in the customary area, including potential use of infrastructure to link lakes and streams where these have been disconnected, but only if these actions would not place native species under threat*

The spring-fed streams of the Ahuriri Arm of Lake Benmore are highly valued as a customary fishing resource and therefore these catchments are a priority for catchment actions. The actions needed to improve the value of these waterways include: enhancing management of fish passage, protecting and enhancing wetlands, managing E.coli, sediment and phosphorus, and improving access. A map showing the customary fishing area is shown following.



#### **4. Lakes Aviemore and Waitaki**

The solution aims to maintain an oligotrophic state in Lakes Aviemore and Waitaki, and protect the water quality delivered to the Waitaki River.

##### **Recommendations: Catchment Load Limits**

1. *The Sub Regional section requires Good Management Practice for nitrogen loss (N) (kg/ha/yr) on all farms from 2017*
2. *The Sub Regional section bases the catchment load limit on a trophic level index of 2.0*
3. *The Sub Regional section sets an N catchment load limit (tonnes/yr) based on the tables in Appendix One and the allocation framework in Appendix Two*
4. *The Sub Regional Section manages the risk to the Waitaki River by restricting in-lake developments*

Lakes Aviemore and Waitaki have very short residence times (that water spends in the lakes) of 14 days and 1.1. day respectively. The catchments of the two lakes are naturally limited for development by slope, elevation, temperature and rainfall. However, given the short residence times, any in-lake development (especially those that discharge ammonia), must be very carefully managed to avoid risking impacts on the Waitaki River.

##### **Recommendations: River Management**

5. *Environment Canterbury, Waitaki District Council, Meridian, Ahuriri Community board, and NZTA work together to come up with a funding solution to address the legacy gravel in the Otematata River and Parsons Creek*

Gravel aggregation and vegetation in the Otematata River and Parsons Creek is causing elevated flood risk to the township and campground. Periodic gravel removal around the bridge is undertaken by NZTA; however a large wall of legacy gravel needs to be removed so that any ongoing removal is effective.

## 5. Implementation, Monitoring, and Review

A key part of the package is monitoring and review. A Plan review will need to assess the effectiveness of the water quality limits and non-statutory actions in delivering on the water quality outcomes after ten years.

### Recommendations:

1. *Environment Canterbury review the Sub Regional section in 2026 and on the basis of review of progress towards achieving environmental outcomes, initiate a plan change to revise any or all of:*
  - *GMP numbers (e.g. N in kg/ha/yr),*
  - *the catchment load limits,*
  - *the allocation of the load,*
2. *Environment Canterbury carry out technical investigations to support the review in 2026 such as:*
  - *Investigate the movement of nutrients and water both into and within the Wairepo Arm of Lake Ruataniwha*
  - *Evaluation of catchment interventions in Sensitive Lake Zones*
  - *Evaluate the continued sediment inputs to the Ahuriri Arm from natural processes and the influence of extreme climatic events on lake TLI*
3. *Environment Canterbury design an integrated monitoring framework for the Upper Waitaki which includes:*
  - *ECan and consent holder data*
  - *Protocols for monitoring*
  - *Making data available and accessible*
4. *Environment Canterbury work with the Zone Committee and key stakeholders to develop an adaptive management regime for the Upper Waitaki that works as a meaningful feedback loop*
5. *Environment Canterbury work with Overseer owners and partners to:*
  - *Continuously improve Overseer and other nutrient management tools*

**Appendix One: Table A - Draft N-load limits for farming and aquaculture**

| Catchment                                      |  | Load limit (t/yr) |  |
|--|--|-------------------|--|
| <b>Haldon<br/>Arm of<br/>Lake<br/>Benmore</b>  |  | 1972 <sup>6</sup> | The load limit is based on Scenario 2a which provides for some further development beyond consented, based on small blocks.                              |
| <b>Ahuriri<br/>Arm of<br/>Lake<br/>Benmore</b> |  | 516               | The load limit is based on the current consented load; therefore any new development needs to come from within this load and the allocation of the load. |
| <b>Lake<br/>Aviemore</b>                       |  | 403               | The load limit is based on Scenario 2a which provides for some further development beyond consented, based on small blocks.                              |
| <b>Lake<br/>Waitaki</b>                        |  |                   |  |

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<sup>6</sup> Catchment load figures are draft as at 19 January 2015, and are subject to change as modelling data is reviewed

**Appendix One: Table B - Draft N-load limits for urban wastewater**

| Catchment            |   | *Load limit (t/yr)   |  |
|----------------------|---|--|--|
| <b>Haldon Arm</b>    | Tekapo Township<br>Twizel Township<br>Mt Cook Village | Tekapo = 22 tN/yr<br>Twizel = 18 tN/yr<br>Mt Cook = 3.5 t N/yr | <ul style="list-style-type: none"> <li>Consented and future township expansion can occur within the limit</li> </ul> |
| <b>Ahuriri Arm</b>   | Omarama Township                                      | Omarama = 10 tN/yr   | <ul style="list-style-type: none"> <li>Consented township expansion can occur within the limit</li> </ul>            |
| <b>Lake Aviemore</b> | Otematata Township                                    | Otematata = 3.5 tN/yr  | <ul style="list-style-type: none"> <li>Consented township expansion can occur within the limit</li> </ul>            |

## Appendix Two: Nitrogen Allocation Framework for farming and aquaculture

1. Management from 2016:
  - Across the Upper Waitaki Good Management Practice (GMP) for current and consented farming is required, thus allocating the current and consented load.
  - GMP loss rates are used instead of a baseline, GMP loss rates may be expressed through the Matrix of Good Management Practice or individual farm GMP.
  - Where there is headroom, (in the Haldon Arm and Lakes Aviemore/Waitaki catchments), headroom is managed by modified equal allocation for agriculture
    - All land that meets the criteria of: less than 900masl, less than 25 degree slope, is not currently irrigated or consented to irrigate; this land receives an equal allocation of the headroom
  - Headroom may be allocated to land in a sensitive lake zone, but not utilised in that area
  - In the Haldon Arm of Lake Benmore: 9% of the headroom is allocated to future aquaculture development, 9% to future township expansion, and 82% to agricultural development (based on headroom of 300t)
  - In the Ahuriri Arm gains made beyond GMP on- farm and within sub catchment, provide extra flexibility on-farm or within sub catchment
2. Implementation from 2016:
  - All resource use brought into line with the framework and moving to GMP
  - Nutrient user groups provide flexibility for sub-catchments
  - Ahuriri Land and Water group work on catchment scale mitigations
3. Catchment Stocktake 2024:
  - Check water quality outcomes are being met ahead of consents coming up for renewal
  - Quantify catchment gains in Ahuriri (and other catchments)
4. Plan review 2026:
  - Check water quality outcomes are being met
  - If water quality outcomes are met then:
    - Any catchment headroom created in the Ahuriri Arm is prioritised to less developed resource users
    - Any catchment headroom created in the Haldon Arm is allocated via modified equal allocation
  - If water quality outcomes are not being met then:
    - Investigate if the cause is local or cumulative
    - If cumulative then require reductions in losses in a way that does not punish less developed resource users



## MACKENZIE DISTRICT COUNCIL

**REPORT TO:** MACKENZIE DISTRICT COUNCIL  
**FROM:** CHIEF EXECUTIVE OFFICER  
**SUBJECT:** COMMUNITY BOARD RECOMMENDATIONS  
**MEETING DATE:** JUNE 23, 2015  
**REF:** PAD 5

### PURPOSE OF REPORT:

To consider the recommendations made by community boards.

### RECOMMENDATIONS:

1. That the report be received.

**Name/Name**

### FAIRLIE COMMUNITY BOARD:

That council **notes** the following resolution regarding an easement for landscaping purposes over sections at Fox View Road.

#### Resolved

1. That the Report be received.

**Owen Hunter/Trish Willis**

2. That the Community Board indicate its view on this matter:

#### Resolved

That the sections be marketed without provision being made for boundary adjustment or landscaping easement.

**Owen Hunter/Warren Barker**

That council **notes** the following resolution regarding the proposed flood protection scheme and the decision Council has taken with this project.

#### Resolved

1. That the report be received.

**Les Blacklock/Warren Barker**

2. That the parcel of land acquired to build this system be sold.

**Les Blacklock/Warren Barker**

**ATTACHMENTS:**

The minutes of the meetings of the Twizel and Fairle Community Boards.

**BACKGROUND:**

The community boards have made a number of decisions for council to note and/or consider.

**POLICY STATUS:**

N/A

**SIGNIFICANCE OF DECISIONS REQUESTED:**

No significant decisions are required.

**CONSIDERATIONS:**

The Council delegated a range of authorities to staff and other organisations on 14 June 2005 when it also confirmed that it did not need to make any specific delegations to Community Boards to have them better perform their role.

This policy was amended on 29 January 2008 when the Council resolved to delegate to the Fairlie, Tekapo and Twizel Community Boards, the following responsibilities:

- The ability to consider requests from local organizations for financial assistance in the form of grants, where budget exists for such matters and subject to no one grant exceeding \$1,000.
- The ability to appoint local representatives to organizations within the community board area and other organizations where local representation is requested.
- The ability to authorize, within approved budgets, board members' attendance at relevant conferences and/or training courses.
- The ability to provide or withhold affected persons approval for planning applications on land adjoining Council owned land within the community board area.
- The ability to approve routine changes in policy affecting locally funded facilities within the community board area.

In the absence of delegated authority to the Community Boards on other matters, the Council has the opportunity to note and consider the issues raised and matters promoted on behalf of the Townships by their Boards and to endorse them where appropriate.

**WAYNE BARNETT**  
**CHIEF EXECUTIVE OFFICER**

## MACKENZIE DISTRICT COUNCIL

### MINUTES OF A MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE EVENTS CENTRE LOUNGE, TWIZEL ON TUESDAY, JUNE 2, 2015 AT 3.08PM

#### PRESENT:

John Bishop (Chairman)  
Pat Schuker  
Cr Russell Armstrong

#### IN ATTENDANCE:

Wayne Barnett (Chief Executive)  
Julie Jongen (Committee Secretary)  
Kaye Paardekooper (TPDA)  
Amy Lamb (TPDA)  
7 members from the public (including TPDA staff)

#### OPENING:

The chairman welcomed everyone to the meeting.

#### APOLOGIES:

Apology received from Phil Rive, Claire Barlow, Bruce White

#### DECLARATIONS OF INTEREST:

No declarations of interest.

#### VISITORS:

Kaye Paardekooper from TPDA spoke on their report.

#### MINUTES:

Resolved that the minutes of the meeting of the Twizel Community Board held on May 04, 2015, be confirmed and adopted as the correct record of the meeting.

**Russell Armstrong/Pat Schuker**

#### TWIZEL COMMUNITY BOARD MATTERS UNDER ACTION:

##### 1. Town Projects:

Greenways Edging paths on Hunter and Falstone greenways.  
Work is underway and the surface will remain the same which is compacted gravel.

##### 2. Twizel Public Toilets:

A contractor has been hired for the demolition. Pat Schuker asked about what is happening with the materials that are removed. She was advised to contact the contractor. Russell Armstrong asked if there was a timeframe, to which the reply was, as soon as possible and the costs are \$9000 plus GST.

### 3. **Bike Lockup:**

Garth Nixon suggested to the Board to have a fresh look at this land once the area is cleared. Kaye Paardekooper suggested it could be discussed at the TPDA workshop.

### 4. **Twizel Water Supply Upgrade:**

Russell Armstrong asked how things were progressing. Wayne Barnett replied that the pumps have been cut over and the town is now running on the new supply. The Chairman stated that he has spoken to the water man and everything is on track and should be finished as planned in October.

### 5. **Future Direction for Twizel:**

### 6. **Early Learning Centre Location:**

Pat Schuker asked if any further development. Garth Nixon replied that they are having no luck with the education board. This needs to be built on RecA land. Russell Armstrong mentioned that he went to the last meeting and suggested they look at land that has been nominated. They decided they will look into this and report back to himself or Mr Nixon.

## **REPORTS:**

### **TWIZEL OUR TOWN YOUR FUTURE:**

Kaye Paardekooper spoke on the report. She thanked everyone for attending the meeting and it appears there is excitement with what is happening around Twizel.

The chairman noted that there are a lot of good ideas but some of them are quite costly and some of them will have nothing to do with the community board.

The Chairman noted about the idea of having pensioner housing built in the district and has had a call from a person who is keen to build pensioner housing in Twizel.

Amy Lamb mentioned TPDA would like an ongoing relationship with the community board and perhaps a person on the board could be a contact for them.

The Chairman suggested that the board and TPDA have a workshop to prioritise what/who will do on the projects. He spoke about how most of the money for the next year has been allocated but there are things in there that can be achieved with little or no money.

Amy spoke that all the big dollar projects are long term. She spoke how the two groups are amazing and if the two combine their ideas and resources so much can be achieved.

Both parties agreed to have the workshop, and at the same time a discussion can take place in regards to compiling a submission.

Monday 8<sup>th</sup> June at 4.00pm was the agreed date and time for the workshop at TPDA office.

Kaye thanked the board and the TPDA.

The Chairman also thanked everyone involved and what a great report.

## **FINANCIAL REPORT TO APRIL, 2015:**

The purpose of this report was to update board members on the financial performance of the Twizel Community as a whole for the period to April, 2015.

Resolved that the report be received.

**Russell Armstrong/ John Bishop**

The CE spoke to the report.

It was noted that all headings need to be carried over to each page. Committee clerk apologised as she had done them this time.

Administration and maintenance figures that were over budget are a timing issue.

Lawn mowing budget is over due to contract expenses higher than expected.

Irrigation budget is over due to repairs required.

Pat Schuker questioned about the \$15,000 to come from Meridian and what has happened to it. Garth Nixon replied that it has been paid but doesn't show in the financials due to timing of the report.

Russell Armstrong thanked Wayne Barnett for the amount gained for the Twizel Community.

#### **WARD MEMBER'S REPORT:**

Nothing to report

#### **REPORTS FROM MEMBERS WHO REPRESENT THE COMMUNITY BOARD ON OTHER COMMITTEES:**

Pat Schuker stated that she attended the meeting and reported that Mr Potter and a few of his boys stacked fire wood for an elderly person who couldn't do it.

#### **GENERAL BUSINESS:**

##### **Two Thumb Road Parking Petition:**

A report was tabled at the meeting (attached). The Chairman stated that there has been no firm decision made on this and it looks like it is going to be too expensive and are waiting on costings. A petition was tabled in regards to this. It is a petition to acknowledge that there are members of the public who do not want this to go ahead.

The Chief Executive commented that Bernie Haar is in consultation with a company who is putting together a price for this. The Chairman stated that soon as costings and some drawings are received it will go out to the public and no decisions will be made without public notification.

A member of the public asked about the pathway by Alpine Reality will be reinstated by the builders and questioned about lighting. Mr Armstrong mentioned there appears to be no room for a pathway. The Chairman requested Wayne Barnett to make enquiries with council staff.

A member asked about the climbing wall. Garth Nixon replied it is on matters of action and is proceeding.

Russell Armstrong asked about tree clearing for fire protection. Garth Nixon replied he is looking at a proposal to clear the trees and it is a matter of funding. The contractor has been asked to do similar to the North West Arch but it is all about pricing. Mr Armstrong asked where the funding would come from and Mr Nixon replied the real estate fund.

Pat Schuker asked about a working party doing the work. She was given the okay for the North West Arch but too leave any other areas. Mr Nixon suggested the community board consider this work as it is a large project. James Leslie stated need to look at all other options as well.

Mr Armstrong asked if Mr Nixon could report back to the next meeting. Ms Schuker has spoken with residents in the North West Arch and some think it is a good idea to limb some of the trees and others want them felled.

Mr Armstrong mentioned the area on the Corner of Ohau Rd and North West Arch could be cleared and sections sold.

Luke Paardekooper spoke about the ability for public to speak at community board meetings. He had sent an email to a group of people with these concerns. He now sees a change and the public are engaged with the board. He congratulated the board for this and suggested that when advertising the meetings it could also be advertised that the public can speak at the meetings.

The chairman replied the public have always been able to speak at meetings but only on the items they have put on the agenda. Now they can speak on whatever they wish on the agenda.

Wayne Barnett commented to Mr Paardekooper that any items requested for an agenda must be given to the chairman for his confirmation.

Mr Paardekooper and The Chairman thanked the TPDA members for their attendance.

**THERE BEING NO FURTHER BUSINESS  
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 4.12pm**

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

Unconfirmed

Pat

There are only 138 names on the petition, but would you please stress that this petition was not advertised or pushed, or taken door-to-door.

It is a way for the 138 people named to indicate to the TCB their opposition to the proposal, as invited by

Mr. Rive.

If this petition had been actively promoted it would have hundreds of names on it, but I wanted people to choose to sign their name, not be invited, as often they then sign without having much knowledge or interest in the issue.

This should, at the very least, show the TCB there is sufficient feeling in the community they represent to warrant holding a public meeting & invite debate. Too much is being done to change our town without consulting those who live here.

Thank you for presenting this document to the board

Val McMillan

**MACKENZIE DISTRICT COUNCIL  
MINUTES OF A MEETING OF THE FAIRLIE COMMUNITY BOARD  
HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON MONDAY JUNE  
8, 2015, AT 5:01PM**

**PRESENT:**

Owen Hunter (Chairman)  
Les Blacklock  
Trish Willis (arrived 5.02pm)  
Warren Barker  
Noel Jackson

**IN ATTENDANCE:**

Garth Nixon (Community Facilities Manager)  
Julie Jongen (Committee Clerk)  
Wayne Barnett (Chief Executive)  
Claire Barlow (Mayor)  
Geoff Horler (Utilities Manager arrived 5.47pm)  
Anne Thomson (left at 5.17pm)

**VISITOR:**

Anne Thomson – Reported that she has prices for the new playground equipment which would be placed at the right rear of the mound and cut into the mound. The area would be a diameter of 11 metres. Ideally she would have liked a Flying Fox to have been part of this but it won't take place this time round. Funding has been sought through external sources. Anne tabled a brochure with pricing (attached).

Fairlie is 150 years old next year. A week has been set aside for celebrations in the 3<sup>rd</sup> week of October next year. So far a ball, dinner, old movies, and hopefully a horse drawn cart from Albury to Fairlie where it will join the grand parade.

There are entertainers booked for the village green. Mackenzie Developer worker Amy Lamb has been an absolute joy she has a lot of ideas, enthusiasm and is working on building the relations between the towns. Getting prices for information panels to be made.

Trish Willis asked about the newly placed notice board. Mrs Thomson replied she is waiting on the builder to put a secure lock on it, and looks forward to any ideas.

**APOLOGIES:**

No apologies were received.

**DECLARATIONS OF INTEREST:**

No declarations of interest were declared.



**MINUTES:**

Resolved that the minutes of the meeting of the Fairlie Community Board held on April 13, 2015, be confirmed and adopted as the correct record.

**Warren Barker/Les Blacklock**

**FAIRLIE COMMUNITY BOARD MATTERS UNDER ACTION**

1. **Fairlie Western Catchments Project:**
2. **Allandale Bridge – Walkway:**
3. **Green Sign and Power Pole in front of Old Library Building:**
4. **Raised ground on the north side of the bridge heading to Tekapo:**
5. **Community Centre Courtyard Upgrade:**
6. **Paintball Ground Lease:**
7. **Town Projects:**
  - River Track – Allandale to Talbot Development and Maintenance.
  - Allandale Rd State Highway Entranceway – Garth to give verbal report.
  - Mount Cook Rd State Highway Entranceway.
  - Timaru State Highway Entranceway.
  - Fairlie Village Hub – Improve Street Keeping and Maintenance
  - Improve watering system on Main Street Islands.
  - Painting of Town Furniture – timeframe for painting required.
  - Community Centre maintenance and improvements.
  - Survey of Residents on Community Centre Use – Trish to update Board
  - Public Toilets (advocacy role) - maintenance/improvement plan and timeframe

8. **Restaurant seating on footpath:**
9. **Improvements to Signage at the entrance to town:**
10. **Relocation of community noticeboard:**
11. **Land for Expansion of Township:**

## **REPORTS:**

### **FAIRLIE COMMUNITY BOARD FINANCIAL ACTIVITY REPORT TO APRIL 2015:**

The Chief Executive spoke on the report.

Administration expenses for Fairlie Domain were over budget and The Mayor questioned why? Garth Nixon will come back with a reply.

Fairlie Township – Lawn mowing costs up due to additional mowing and a new contractor.

Unplanned Maintenance – Is over budget with ongoing repairs on bits and pieces around the town.

Projects Money – more planting to do. The Chairman mentioned that at the last meeting he requested a breakdown of the project, to date this has not been received. Trish Willis asked about contractors expenses and if they are people employed by Whitestone. Mr Nixon replied they are administration costs from Whitestone.

Resolved that the report be received.

**Trish Willis/Les Blacklock**

### **SALE OF LAND AT FOX VIEW ROAD, FAIRLIE:**

#### Purpose of Report

To seek the Community Board's direction in relation to the establishment of an easement for landscaping purposes over sections at Fox View Road.

The Chief Executive spoke on this report. Council have two small sections that are to be sold as one. The choices are to sell them as they are or reset the planting boundary for landscaping.

The Chairman spoke that the agreement in the past was that the purchaser would landscape the area.

The Mayor asked if it is part of resource consents that the owners were to landscape their frontages. If this is the case then the consents may need to be monitored.

The Chairman stated that if they could get buy in from the business's they would be able to have controlled and uniform planting done.

Trish Willis commented that herself and Mr Chairman went and looked at the area and agreed that uniform planting would be best and to be kept under the control of the Community Board.

Ms Willis requested Garth Nixon to produce a plan for planting.

Mr Nixon spoke about shrub planting which lacks impact, but wondered what the board feels about cabbage trees with under planting. The Chairman requested a plan with costings so the board can make further decisions.

NZTA requirement is 20 metres back from the edge of seal. The Chief Executive added NZTA requirements do limit the value and the size of the site.

#### Resolved

1. That the Report be received.

**Owen Hunter/Trish Willis**

2. That the Community Board indicate its view on this matter:

#### Resolved

That the sections be marketed without provision being made for boundary adjustment or landscaping easement.

**Owen Hunter/Warren Barker**

### WESTERN CATCHMENT FLOOD PROTECTION CONSULTATION:

#### Purpose of Report

To present to the Community Board the results of the consultation with the Fairlie community regarding the proposed flood protection scheme and the decision Council has taken with this project.

Geoff Horler spoke on this report. Mr Horlers suggestion is Council don't do the work and that Ecan do this. Trish Willis asked what water races were involved to which Mr Horler replied it's not about the water races but the main stream that comes into Fairlie.

If Ecan do their regular checks there should be no problems arising.

#### Resolved

1. That the report be received.

**Les Blacklock/Warren Barker**

2. That the parcel of land acquired to build this system be sold.

**Les Blacklock/Warren Barker**

WARD MEMBERS REPORT: (verbal)  
Cr Noel Jackson –

REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER  
COMMITTEES: (verbal)

**GENERAL BUSINESS:**

1. Update to Board regarding painting of furniture, bollards and lanterns.
2. The “parcel of land” in front of Daz’s Coffee lounge.

Trish Willis had a chat with Nathan Hole, and the piece of land in front of Daz’s was is a parcel of land owned by the council, his view is that the community board could go ahead and make a decision about this piece of land so Daz’s can extend their outdoor dining area. He would need to sign a lease for the use of this land. The Chairman commented that the community seem to complain about the lack of car parks and whether removing the existing car parks would be an issue. The Chief Executive asked if anyone has spoken to Daz, to which Ms Willis replied she has spoken to him and he is very keen to develop this area. The Mayor agreed the idea is good to catch incoming traffic.

3. Community Centre survey update.
4. Community Board to advocate the prevention of ineffective drainage of current water races to E-Can. Advice required for this.  
This item was discussed with the Western catchment report.
5. Community Board response to resident’s complaints about issues on Regent Street. Trish Willis to speak on this.

Items 1, 3, and 5 were not discussed due to discussion on the Consultation Document.

6.10 pm. The Chairman invited Mr Morris to speak on the Consultation Document.

The chairman closed the meeting without topics 1, 3, and 5 not being discussed these will be on the agenda for the next meeting.

**THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON  
DECLARED THE MEETING CLOSED AT 6.27pm**

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

# A serious commitment to fun for life

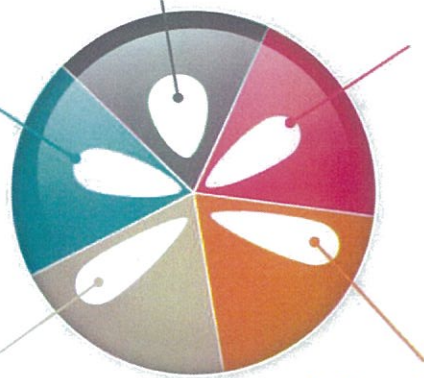
We're serious about our commitment to creating fun for life, so why complicate it? We decided to make it as clear as child's play. For us, it's about bringing together the pieces to deliver the perfect combination for you.

## For everyone

Pure fun + targeted personal benefits for every age.  
Designed to embrace all abilities and meet universal needs for play, learning and well-being.  
Made for NZ climate so tough enough for 'play' around the world.

## Community & planet life

Genuine, proven commitment to customers, end-users and communities.  
Inclusive approach to ensure equality and accessibility.  
Environmental and sustainable practices and outlook.



## Fresh & best

Leading trends translated into innovative, unique and creative solutions.  
Global partnerships and international presence to source from and deliver the best and widest selection.

## Lasting products & partnerships

Real, enduring client relationships through exceptional service.  
Expertise, efficiency and track record you can rely on.  
Exceptional safety, quality, strength and durability.

## Life, skills & safety

Beyond fun for fun's sake: target specific physical benefits, development and social skills.  
Strong and age-appropriate products that meet or exceed all relevant safety standards.

playground  
centre 

fun is for life!

New Zealand  
FREECALL 0800 805 256  
Tel +646 348 9054  
PO Box 14 Wanganui 4540

Australia  
FREECALL 1800 092 897  
53 Taylor Street  
Bulimba QLD 4171

sales@playgroundcentre.com  
[www.playgroundcentre.com](http://www.playgroundcentre.com)



Nurturing **healthy minds** and **bodies** of all  
ages through **REAL fun** & the **latest** and  
**best** in **play** and **fitness**.

## Where Fun is for life

At Playground Centre, we use  
pure, real fun to inspire play,  
social interaction and a  
healthy lifestyle.

Quotation for:

Fairlie Village Green

7<sup>th</sup> May 2015

Heartlands Fairlie  
67 Main Street  
FAIRLIE 7925

Attention: Anne Thomson

Re: Fairlie Village Green

Dear Anne,

At the Playground Centre, we're excited to hear about your new playground at Fairlie Village Green, and thanks for the opportunity to showcase our recommended solution for your proposed project!

As always, we've considered the age, abilities and specific developmental needs of users, your site and safety, and we've translated this into an exciting space for pure fun & fitness. We've hand-picked from the latest and best in play to create an ideal solution for you.

Take the time to review the options and our approach which ensures a fun experience for all and a happy result!

We'll be in contact soon. In the meantime, please contact us with any questions.

Yours faithfully

Simon Currie  
Recreation Consultant

230 Guyton Street, PO Box 14  
Wanganui, New Zealand, 4540.

T +64 6 348 9054

F +64 6 348 9355

E [sales@playgroundcentre.co.nz](mailto:sales@playgroundcentre.co.nz)

**Sales Freephone 0800 805 256**

53 Taylor Street, Bulimba  
Queensland, Australia, 4171.

E [sales@playgroundcentre.com](mailto:sales@playgroundcentre.com)

**Sales Freephone 1800 092 897**

W [www.playgroundcentre.com](http://www.playgroundcentre.com)

## Quotation # 9214



Mackenzie District Council  
C/- Heartlands Fairlie  
67 Main Street  
FAIRLIE 7925

Attn : Anne Thomson

230 Guyton Street, PO Box 15  
Wanganui, New Zealand, 4540.  
T +64 6 343 9054  
F +64 6 348 9355  
E sales@playgroundcentre.co.nz  
Sales Freephone 0800 805 256

53 Taylor Street, Bulimba  
Queensland, Australia, 4171.  
E sales@playgroundcentre.com  
Sales Freephone 1800 092 897

W www.playgroundcentre.com

Date : 07/05/2015  
Account : 2091  
Sales Rep : Warren Walker  
Quote Expires 06/08/2015  
Page No. : 1

| Description   | Quantity | Rate      | Total     |
|---|----------|-----------|-----------|
| <b>For Fairlie Village Green</b>                          |          |           |           |
| 6M Condor Classic<br>Safety Surface size 12.4m x 12.4m    | 1.00     | 31,198.00 | 31,198.00 |
| 5.8M Taranaki<br>Safety Surface size 11.2m x 11.2m        | 1.00     | 34,964.00 | 34,964.00 |
| 6M Grand Vista 4595<br>Safety Surface size 11.6m Diameter | 1.00     | 36,744.00 | 36,744.00 |
| 5.8M Mt Ngaruahoe<br>Safety Surface size 12.5m Diameter   | 1.00     | 36,872.00 | 36,872.00 |

Priced individually, site unseen.

All prices INSTALLED and FREIGHT PAID, Excluding GST  
No allowance has been made for permit, site preparation, safety fencing,  
underground services check & safety surfacing.

Thank you for your custom.

We appreciate the opportunity to present this Quote.  
please phone our team for any further information you require.



# Included extras

## **FREIGHT**

All prices include freight.

## **EXTENDED QUOTATION TO HELP WITH DECISION MAKING**

This quotation is valid for 90 days (Contact us to discuss if an extension is needed).

## **COLOURS TO MATCH**

If required, the colour scheme can be changed to suit your needs.

## **FOR EXTRA QUALITY & DURABILITY**

- Our unique, Triple-coat protection with 5yr anti-fade guarantee.
- Our unique, low maintenance heavy-duty Force 10 Hanger System.
- Our world-class UV Stabilised Flexi-chain system with stainless steel anti-theft fasteners.

## **FUN & FITNESS PROGRAM**

### **COMPREHENSIVE WARRANTIES**

For details visit: [playgroundcentre.com/resources/warranty/](http://playgroundcentre.com/resources/warranty/)

### **INSTALLATION TO SUIT**

We have installation teams on-hand in your area.

### **INSTALLATION OPTIONS:**

- **Kitset** (supply only): A product delivered to your door, including installation instructions (available on selected products only)
- **Supervision:** You organise a working bee along with concrete, tools, equipment and one of our trained installers will supervise to ensure correct installation to safety regulations. Contact us for equipment and details required.
- **Full Installation:** Our experienced installation team arrive with your playground kit, concrete, tools and equipment and install to safety regulations.

# Other 'Things to know'

## SAFETY SURFACING

In line with regulations, you'll need safety surfacing. The information provided on the 'Tech Specs' sheet will be helpful whether you are considering bark, cushion-fall, sand or rubber surfacing. Although not included, unless stated, we are more than happy to help you with sourcing this.

## WE DO REQUIRE ACCESS

- To the playground site for heavy vehicles and excavators
- To water on-site

## UNDERGROUND SERVICES

Any underground surfaces are to be located prior to the installation of play equipment.

## WE'RE ALSO HAPPY TO HELP WITH

Although not included at this stage, unless stated, we can help every step of the way. Just ask:

- Permits / site preparation
- Removal of existing playground equipment
- Identification of on-site underground services
- Clearing and levelling of site
- Base preparation, subsoil composition
- Drainage
- Temporary fencing
- Removal of spoil
- Edging
- Scheduled safety inspections
- Routine maintenance to manufacturers' specification
- One-off maintenance and repairs
- Restoration and relocation services.

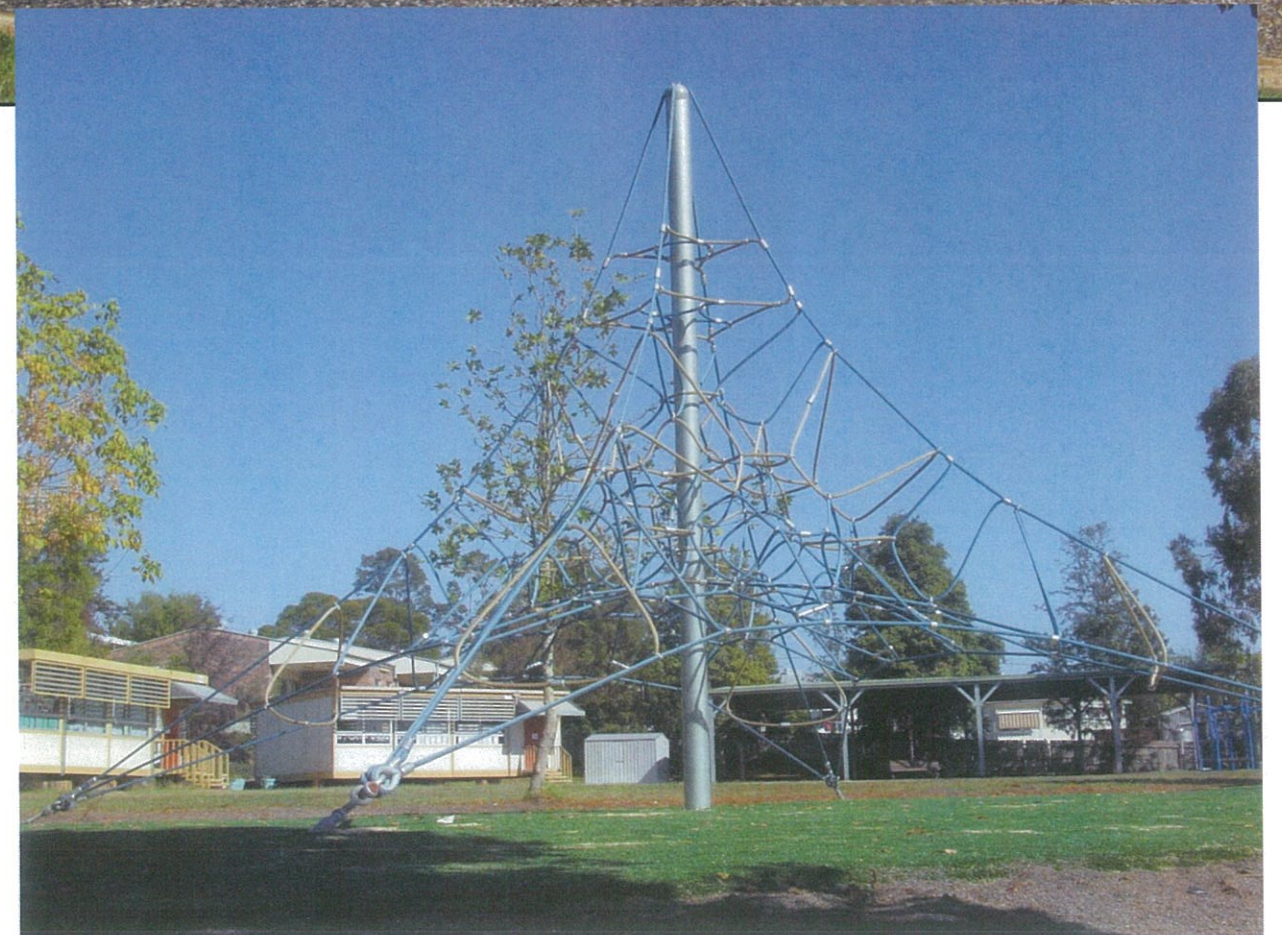
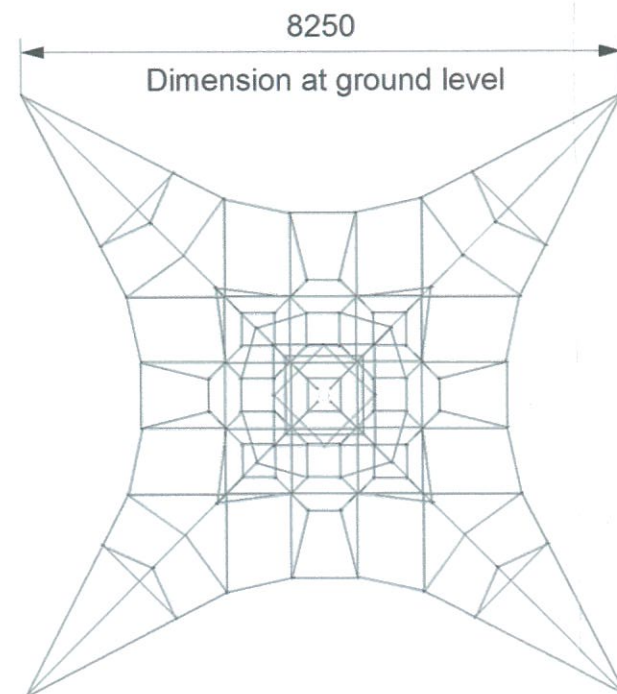
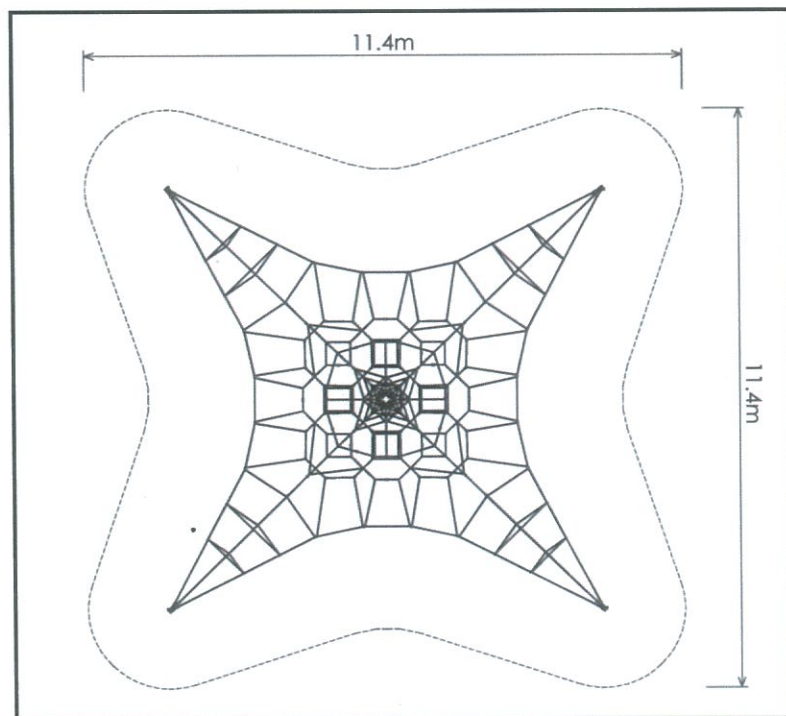
Easy

Ordering

To confirm your order, simply contact your sales representative to discuss further, or complete and return the 'We're In' page.

# 6M CONDOR

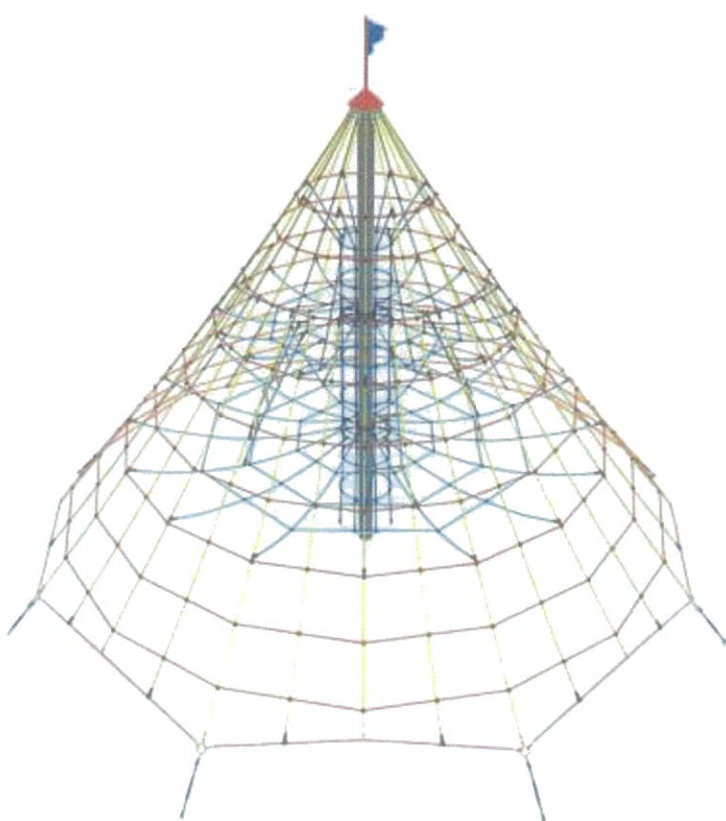
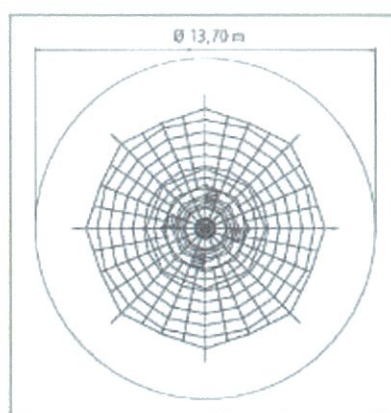
- 6 metres high
- The high quality German nylon cables have a galvanised steel core & stainless steel fittings.
- Massive 139mmOD Hot Dip Galvanised Centre Pole - NZ made
- Designed to cater for a wider range of ages
- 6 metres high to challenge children (3m & 4m also available)
- Flexed Centre Pole to accommodate movement
- MADE FROM GERMAN-MANUFACTURED 18mm CABLE ROPE
- Total safety surfacing area 11.4 x 11.4m



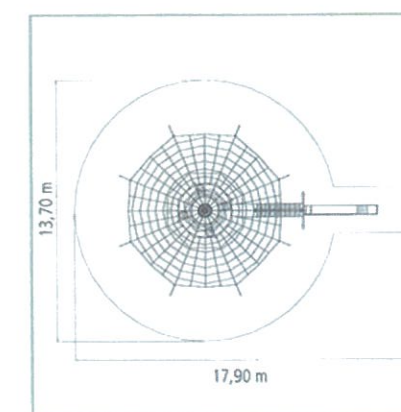
# 6M GRAND VISTA

- **6M HIGH**
- **Massive 193mmø Steel Mast-Hot Dip Galvanised**

- Made from high-quality German-manufactured Cable
- Designed to cater for all ages
- Safety Surface Area - 13.7 metres diameter (not including Slide & Bridge)



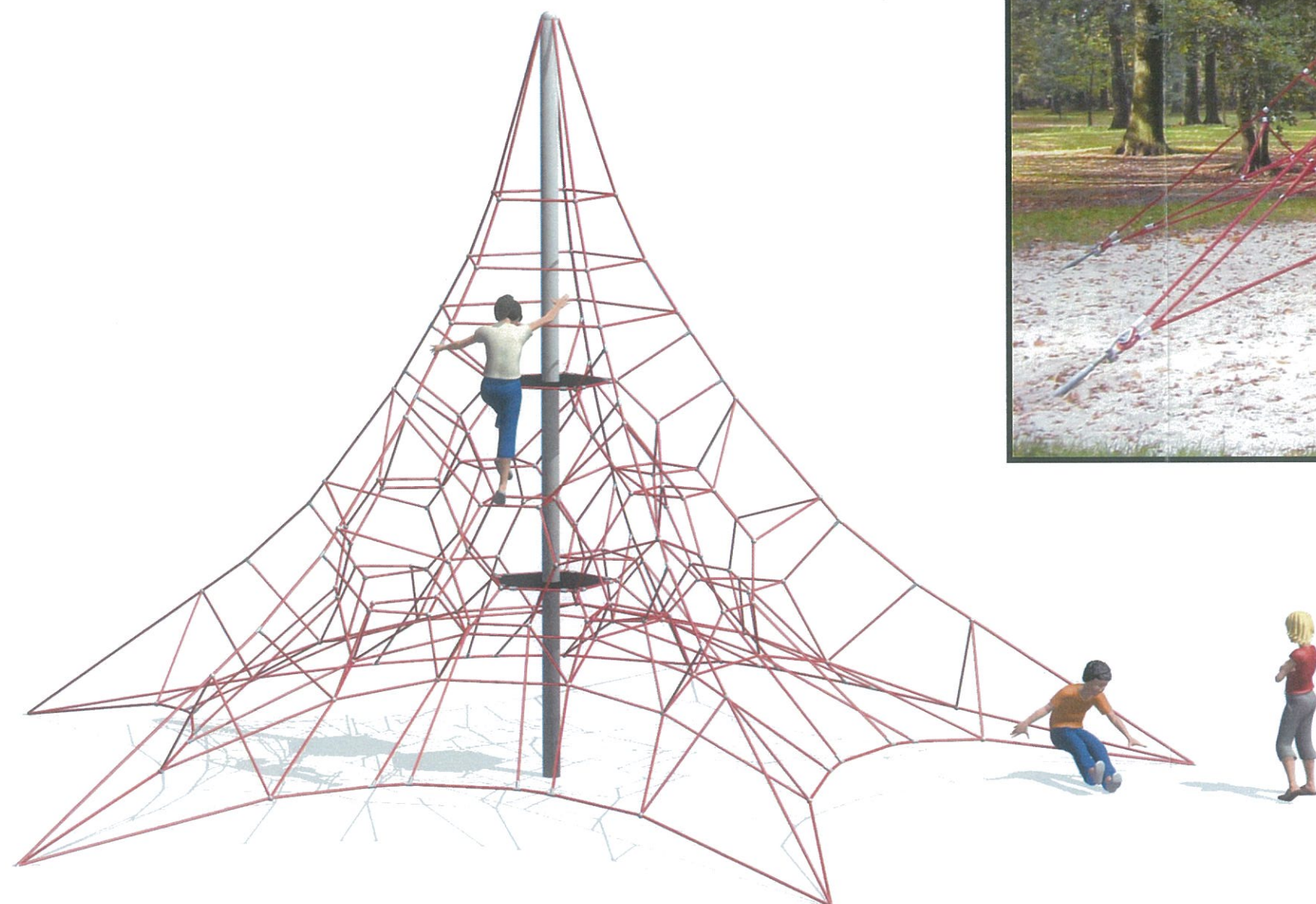
## OPTIONAL EXTRA - WITH NET BRIDGE & SLIDE



Slide at 1.8m high

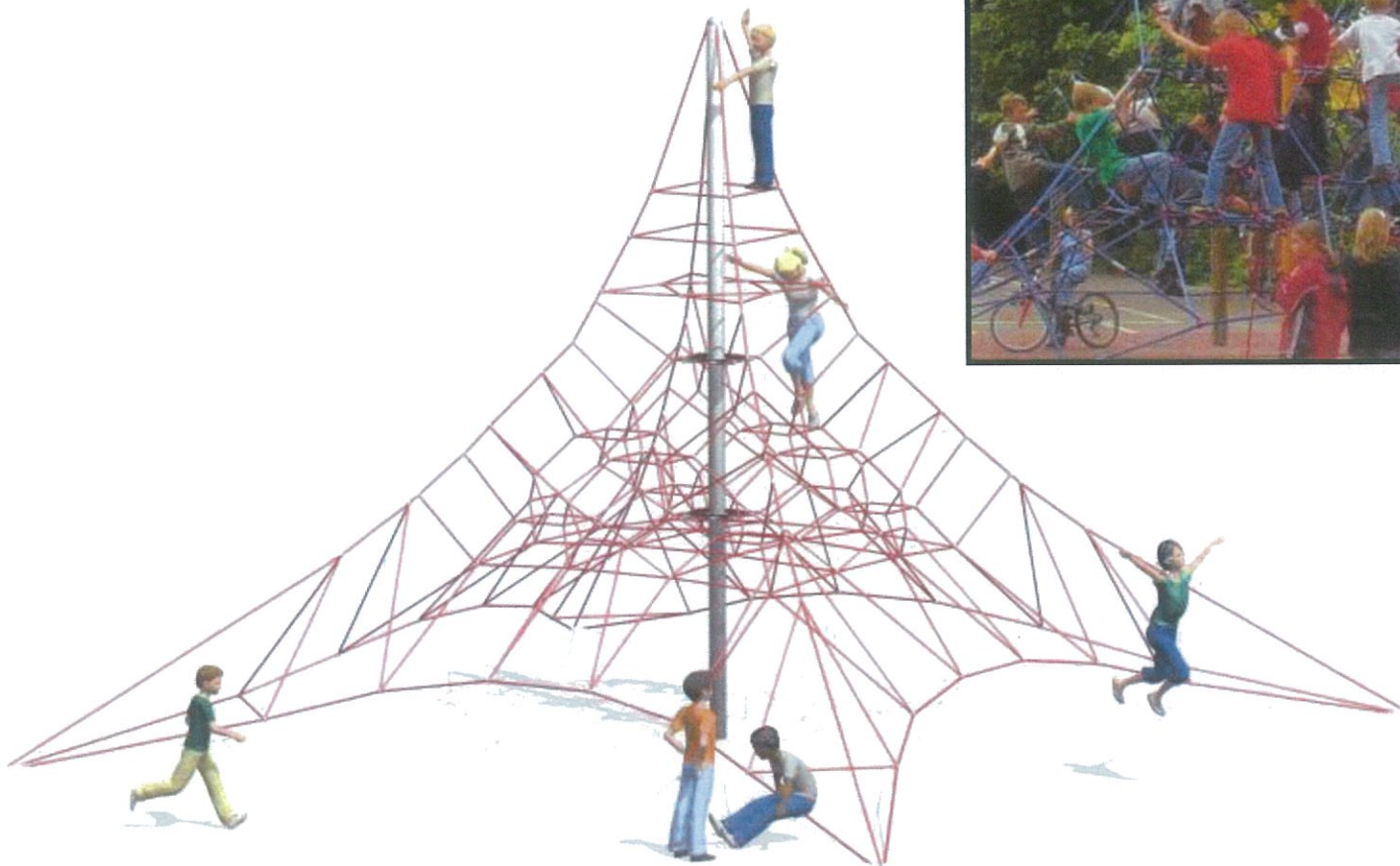
# MT NGARUAHOE

- Area required including safety fall zone 12.5m diameter
- Height of unit - 5.8 metres
- Maximum fall height - 2.2 metres

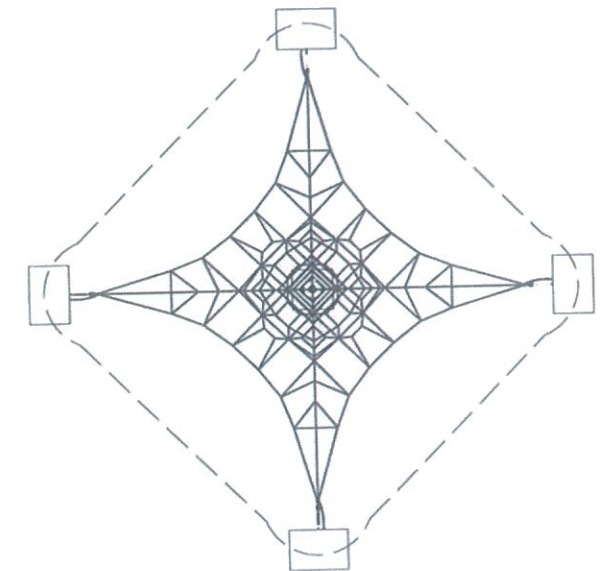


# TARANAKI

- Area required including safety fall zone 11.2m x 11.2m
- Height of unit - 5.8 metres
- Maximum fall height - 2.4 metres



Site Plan 1:200



# Why Us?

## Expert, relevant, targeted

Everything we do is based on the specific interests, health and developmental needs of different age groups. Our passion is to translate these insights into clever and engaging equipment that people will love to use – whether you're targeting a specific age group, ability level or creating a community space.

## Safety, quality, durability

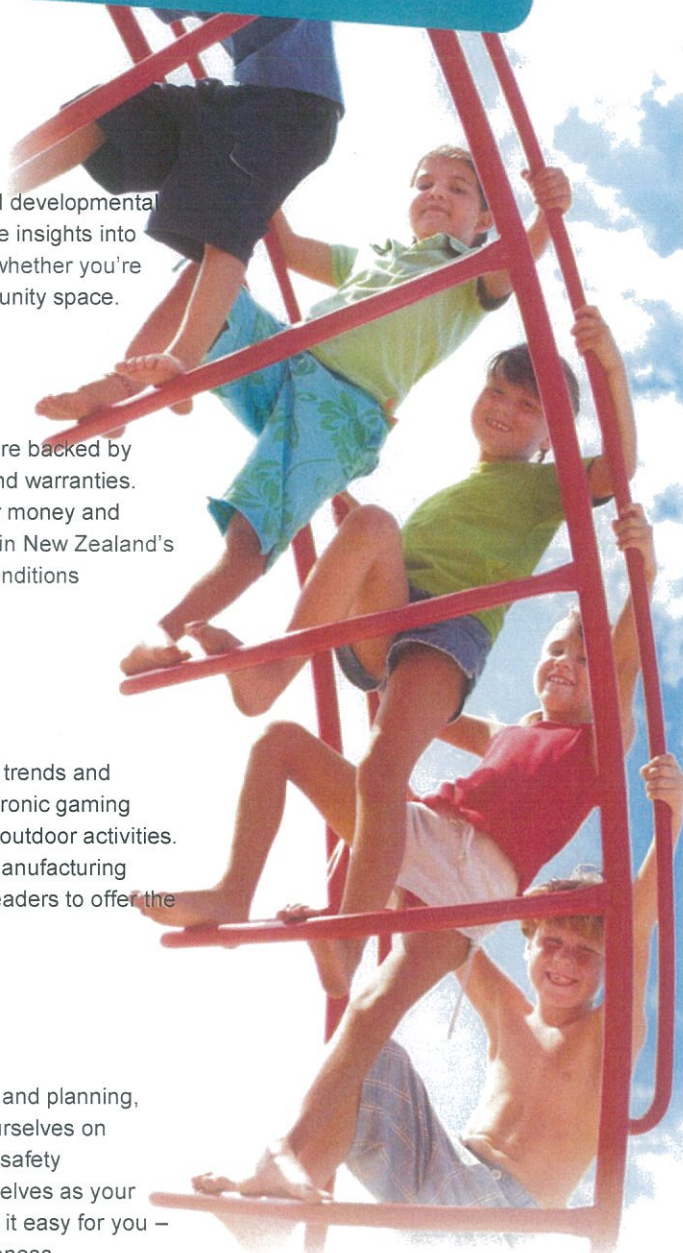
Our solutions are designed to help enjoy and protect life and are backed by quality assurance, safety certification, structural compliance and warranties. Built for durability and low maintenance, they provide value for money and hassle-free performance. And because they're made to thrive in New Zealand's challenging climate, they're tough enough for countries and conditions everywhere.

## Innovation, adventure, leadership

Our sense of adventure means we like to be pioneers. We set trends and provide a huge range of cutting-edge solutions, including electronic gaming options that ingeniously transform indoor pursuits into healthy outdoor activities. We're proudly New Zealand owned and operated, with local manufacturing facilities complemented by partnerships with selected global leaders to offer the latest, best (and most exciting) range.

## Expertise, service, simplicity

We can provide anything or everything you need: from design and planning, installation to after-sales support and spare parts. We pride ourselves on personal service to develop the perfect solutions for your site, safety requirements, user ages and needs, and budget. We see ourselves as your partner in creating fun for life, so we work relentlessly to make it easy for you – with fast turnaround, great communication and real responsiveness.



# Terms and Conditions

The following is required prior to the supply or manufacture of any play or fitness equipment:

- A written purchase order from a duly authorised representative of the purchasing company and/or a 40% deposit
- Written design acceptance
- Colour selection
- for details visit: \_\_\_\_\_

Lead times can vary depending on manufacture and freight time. Expect lead times will be identified at time of ordering.

All payments to Playground Centre are Net 7 days after installation.

This quotation is valid for 90 days from the date of issue unless otherwise advised.



Playground Centre and our authorised contractors are fully insured against Public Liability and hold a valid \$10 million public liability policy. Please ask us for a copy of the Certificate of Currency.



# We're in!

I / We accept the quotation, and terms and conditions.  
Please confirm our order and we look forward to our own 'world of fun' real soon.

**Project Name:**

**Project Address:**

**Date Required:**

**Contact Name:**

**Phone:**

**Email:**

**Required Amendments:**

**Authorised By:**

**Signed:**

**Date:**

**MACKENZIE DISTRICT COUNCIL  
MINUTES OF AN EXTRAORDINARY MEETING OF THE FINANCE  
COMMITTEE HELD IN THE TWIZEL EVENTS CENTRE, TWIZEL, ON  
TUESDAY, MAY 12, 2015, AT 10.33AM**

**PRESENT:**

Cr Graham Smith (Chairman)  
Cr James Leslie  
Cr Murray Cox  
Cr Russell Armstrong

**IN ATTENDANCE:**

Wayne Barnett (Chief Executive Officer)  
Paul Morris (Finance and Administration Manager)  
Julie Jongen (Committee Clerk)  
Bernie Haar (Asset Manager)  
Suzy Ratahi (Roading Manager)  
Toni Morrison (Senior policy Planner)  
Garth Nixon (arrived 10.38)  
Pat Shuker

**APOLOGIES:**

Apologies were received from Cr Noel Jackson, Cr Evan Williams, Mayor Claire Barlow

**DECLARATIONS OF INTEREST:**

There were no declarations of interest.

**MINUTES:**

Resolved that the minutes of the meeting of the Finance Committee held on March 17, 2015, including such parts as were taken with the public excluded, be confirmed and adopted as the correct record of the meeting.

Noted spelling correction to the minutes. Page 5 of the agenda should read: "instructions" and "investigate".

**Graham Smith/Russell Armstrong**

**SUB COMMITTEE MINUTES:**

Resolved that the minutes of the Tekapo Property Group meeting held on April 14, 2015 including such parts as were taken with the public excluded.

**Graham Smith/Russell Armstrong**

**REPORTS:****FINANCIAL ACTIVITY REPORT TO MARCH 2015:**

Finance Manager Paul Morris took councillors through the financial report.

Resolved that the report be received.

**Murray Cox/Russell Armstrong**

James Leslie asked about the roll over of leave. Graham Smith thought there was a policy about roll over of leave. Wayne Barnett will look into this.

Discussion on the District Plan took place, and it was stated that staff are involved with the LTP so there hasn't been a lot of work done with the District Plan.

Graham Smith stated that Tekapo development is hitting Council funds quite hard and needs to be continually flagged.

**BANCORP QUARTERLY REPORT – MARCH 2015:**

Finance Manager Paul Morris took councillors through the report.

The major issue is 6.6% is the interest rate average and this will probably drop to approximately 4.8% and have budgeted for this going forward.

Resolved that the report be received.

**Russell Armtsrong/James Leslie**

**ALPINE ENERGY LTD STATEMENT OF INTENT 2015/18:**

Finance Manager Paul Morris took councillors through the financial report.

Spoke of 4 points that need considering.

1. The vision target needs to reflect the financial performance target or the vision needs to be increased to provide a more meaningful goal.
2. It may be appropriate to add a profit metric to ensure that new business contributors positively to the profitability of the group.
3. Alpine Energy talk of growth, Paul questions where is this going to come from.
4. Alpine Energy should be preparing a share valuation each year.

Resolved:

1. That the report be received

**Graham Smith/Russell Armstrong**

A revised copy of the report was tabled at the meeting due to the report included in the agenda not complete. A copy of the new report is attached to these minutes.

2. That the points raised in the report be forwarded to Alpine Energy Ltd for consideration for inclusion in the final Statement of Intent.

**James Leslie/Russell Armstrong**

**THE CHAIRMAN DECLARED THE MEETING CLOSED AT 11.17AM**

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

Unconfirmed

**MACKENZIE DISTRICT COUNCIL****MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL HELD AT THE EVENTS CENTRE IN TWIZEL ON TUESDAY MAY 12, 2015, AT 9.30AM****PRESENT:**

Cr Graham Smith (Deputy Mayor)  
Cr Murray Cox  
Cr James Leslie  
Cr Russell Armstrong

**IN ATTENDANCE:**

Wayne Barnett (Chief Executive Officer)  
Paul Morris (Finance & Administration Manager)  
Julie Jongen (Committee Clerk)  
Bernie Haar (Asset Manager)  
Suzy Ratahi (Roading Manager)  
Toni Morrison (Senior Policy Planner)  
Pat Shuker (left meeting at 10.07 when council went into PE)  
Garth Nixon (Community Facilities Manager)

**OPENING:**

The Deputy Mayor welcomed everyone to the meeting.

**APOLOGIES:**

Resolved that apologies be received from Cr Noel Jackson, Cr Evan Williams, Mayor Claire Barlow.

**Murray Cox/Russell Armstrong**

**DECLARATIONS OF INTEREST:**

No declarations declared.

**BEREAVEMENTS:**

The Mayor noted the following bereavements:

- Donald Kevin Willetts, died 6 May 2015, father of Judy Willetts & Graham Willetts, late of Winscombe, Fairlie.
- Patricia Mary Ivey, died 8 May 2015, mother/mother in law of Ross & Helen Ivey, late of Glentanner Station, Mt Cook.
- Kevin Pain from Tekapo (name given by member of committee)
- Mrs McClelland (name given by member of committee)

A moment of silence was observed.

## EXTERNAL LIABILITY MANAGEMENT POLICY:

Resolved:

1. That the report be received.

**Russell Armstrong/Murray Cox**

2. That the draft Liability Management Policy be adopted by Council.

**Graham Smith/Murray Cox**

## FINANCIAL STRATEGY:

Resolved:

1. That the report be received.

**Graham Smith/Russell Armstrong**

2. That the Financial Strategy 2015-2025 be adopted by Council, subject to audit changes.

Toni Morrison tabled new papers which had changes made by Audit since the agenda was put together. (attached to these minutes).

The 2 changes were the addition of further information about funding impacts and levels of service in relation to roading and NZTA funding, and amendments to the quantified limits on rates and rates increases.

**Murray Cox/Russell Armstrong**

## SIGNIFICANT FORECASTING ASSUMPTIONS:

Resolved:

1. That the report be received.

**Russell Armstrong/James Leslie**

2. That the Significant Forecasting Assumptions be adopted by Council, subject to audit changes.

**Graham Smith/Russell Armstrong**

LONG TERM PLAN SUPPORTING INFORMATION - INFRASTRUCTURE,  
TRANSPORTATION, STORMWATER:Resolved:

1. That the report be received.

**Russell Armstrong/James Leslie**

2. That the updates to the Infrastructure Strategy be adopted by Council.

**Graham Smith/Murray Cox**

3. That the updates to the Transportation Activity Management Plan be adopted by Council, subject to audit changes.

**Graham Smith/Murray Cox**

4. That the updates to the Stormwater Activity Management Plan be adopted by Council.

**Graham Smith/Murray Cox**

**LONG TERM PLAN SUPPORTING INFORMATION – FOUL SEWER, WATER SUPPLY:**

Resolved:

1. That the report be received.

**Murray Cox/Graham Smith**

2. That the Foul Sewer Activity Management Plan be adopted by Council as supporting information for the Consultation Document and Long Term Plan, subject to audit changes.

**Russell Armstrong/Murray Cox**

3. That the Water Supply Activity Management Plan be adopted by Council as supporting information for the Consultation Document and Long Term Plan, subject to audit changes.

**Russell Armstrong/Murray Cox**

**LTP 2015-25 CONSULTATION DOCUMENT:**

Resolved:

1. That the report be received.

**Russell Armstrong/James Leslie**

2. That Council adopts the Draft 2015-25 Long Term Plan Consultation Document, subject to audit changes.

**Graham Smith/Russell Armstrong**

Graham Smith congratulated Toni Morrison and Paul Morris for their great effort and the work they have done.

**REPORTS:****MAYORS ACTIVITIES:**

This was the report of Mayoral activities from February 17, 2015, to May 12, 2015.

James Leslie noted on page 7, May 3 the CEO needs to be deleted as he never attended.

Resolved that the report be received.

**Graham Smith/Russell Armstrong**

**CHIEF EXECUTIVE'S ACTIVITIES:**

This was the report of the Chief Executive's activity from February 18, 2015 to May 12, 2015.

Resolved that the report be received.

**Russell Armstrong/Graham Smith**

The Chief Executive spoke about the gas services in Tekapo and all costs would be met by "On Gas". It was noted a correction to the wording was required, it was worded at "Twizel" and should read "Tekapo".

The Chief Executive met with E-Can re issues on the water restrictions in Fairlie during the summer that Council were not compliant with their resource consent. There will be costs associated with this.

James Leslie enquired about the monitoring of Lake Poaka, Bernie Haar stated Geoff Horler has the information about this and he will request Geoff to report back to James Leslie.

Charles Anderson land deal is getting close to a signed agreement and the Chief Executive has instructed Council's solicitor to draw up a deed.

Graham Smith questioned about the DOC Tenure Review as there appears to be different opinions given to Bernie Haar and the Chief Executive, they will have a discussion together.

**ROAD STOPPING PROPOSAL – BUCHANAN STREET, FAIRLIE:**

Resolved

1. That the report be received.

**Murray Cox/Russell Armstrong**

2. That Council agrees to commence the Local Government Act 1974 (LGA) Schedule 10 process to stop the unformed section of Buchanan Street in Fairlie.

**Graham Smith/Russell Armstrong**



## LILYBANK ROAD SPOT METALLING PROPOSAL:

Resolved

1. That the report be received.

**Russell Armstrong/James Leslie**

2. That council recommends option 1. Do nothing at this stage.  
Noting this is on the agenda for work next year.

**James Leslie/Russell Armstrong**

## REMIT TO LGNZ – PROHIBITION ON SMOKING OUTSIDE CAFES, RESTAURANTS AND BARS:

Resolved

1. That the report be received.

**James Leslie/Russell Armstrong**

Question asked who will police this.

James Leslie has spoken to business owners and they commented that they monitor this now and wouldn't be happy to have a blanket rule.

What has LGNZ have to do with this and it should be a government issue.

2. That Council do not support the remit to the Annual General Meeting of LGNZ requesting Government to create a prohibition on smoking outside cafes, restaurants and bars.

**James Leslie/Russell Armstrong**

## FUNDING REQUEST - AORAKI MACKENZIE INTERNATIONAL DARK SKY FESTIVAL:

Resolved:

1. That the report be received.

**James Leslie/Murray Cox**

2. That the Council consider whether or not to make this grant.  
Council agree to make a matching grant of \$1000.00

**James Leslie/Russell Armstrong**

## COMMUNITY BOARD RECOMMENDATIONS AND MINUTES:

This report from the Chief Executive was accompanied by the minutes of the meetings of the Twizel Community Board on May 4, 2015, and the Fairlie Community Board on April 13, 2015.

Resolved that the report be received.

**Russell Armstrong/James Leslie**

### TWIZEL COMMUNITY BOARD:

1. Council noted the following resolution regarding the removal of trees:

Resolved that the Twizel Community Board grants permission to have the seven trees bordering Grants Motel Ltd at Wairepo Road removed on the provision that all costs and cleaning up activities be met by Grants Motels Ltd.

James Leslie asked if they need public liability insurance?

Garth Nixon responded the trees will be felled by a suitable contractor, isolate the site and have Public Liability insurance.

**Murray Cox/James Leslie**

2. Council noted the following resolution regarding a request from the Twizel Tekapo Community Vehicle Trust requesting a piece of land to build a double garage to house the community vehicles:

Resolved that the Twizel Community Board instructs Garth Nixon to pursue the option of using Rec A land next to the Twizel Events Centre.

**Murray Cox/James Leslie**

### FAIRLIE COMMUNITY BOARD:

No resolutions were passed at the Fairlie Community Board meeting.

### TEKAPO COMMUNITY BOARD:

The meeting of the Tekapo Community Board was postponed due to the illness of the committee secretary.

**RECEIVE COMMITTEE MINUTES:**

Receive the minutes of the committee meetings held on April 28, 2015, including parts taken with the public excluded.

Resolved that the minutes of the meeting of the Asset and Services Committee held on April 28, 2015, including such parts as were taken with the public excluded, be received.

Murray Cox noted on page 100, 1<sup>st</sup> paragraph should read "Placement of the bins at the Lake Tekapo Waterfront Development".

**Russell Armstrong/Murray Cox**

**COUNCIL MINUTES:**

Resolved that the minutes of the meeting of the Mackenzie District Council held on March 31, 2015, including such parts as were taken with the public excluded, be confirmed and adopted as the correct record of the meeting.

James Leslie noted on Page 112 of PE should read "Glen Lyon" Road

**Russell Armstrong/James Leslie**

**EXTRAORDINARY COUNCIL MINUTES:**

Resolved that the minutes of the extraordinary meeting of the Mackenzie District Council held on April 16, 2015, including such parts as were taken with the public excluded, be confirmed and adopted as the correct record of the meeting.

**Russell Armstrong/Murray Cox**

**EXTRAORDINARY COUNCIL MINUTES:**

Resolved that the minutes of the extraordinary meeting of the Mackenzie District Council held on April 28, 2015, including such parts as were taken with the public excluded, be confirmed and adopted as the correct record of the meeting.

**Russell Armstrong/Murray Cox**

**PUBLIC EXCLUDED:**

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

|   |     |
|---|-----|
| A) SALE OF LAND - LAKEFRONT DEVELOPMENT, TEKAPO | 127 |
| B) SALE OF LAND - LOT 2, (MINI GOLF SITE)       | 156 |
| C) SALE OF LAND – LOT 4, MT NESSING RD          | 178 |
| D) PREVIOUS MINUTES COUNCIL MARCH 31            | 102 |
| E) PREVIOUS MINUTES COUNCIL APRIL 28            | 120 |

| <b>General subject of each matter to be considered</b> | <b>Reason for passing this resolution in relation to each matter</b> | <b>Ground(s) under section 48(1) for the passing of this resolution</b> |
|--|--|---|
| Sale of Land – Tekapo Lakefront Development            | Enable commercial negotiations                                       | 48(1)(a)(i)   |
| Sale of Land – Lot 2 (Mini Golf Site)                  | Enable commercial negotiations                                       | 48(1)(a)(i)   |
| Sale of Land Lot 4 Mount Nessing Rd                    | Enable commercial negotiations                                       | 48(1)(a)(i)   |
| Previous minutes Council March 31                      | Enable commercial negotiations                                       | 48(1)(a)(i)   |
| Previous minutes Council April 28                      | Enable commercial negotiations                                       | 48(1)(a)(i)   |
| Previous minutes Twizel Community Board May 4          | Commercial sensitivity   | 48(1)(a)(i)   |

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Sale of Land Tekapo, Sale of Land Lot 2, Sale of Land Lot 4, Previous minutes Council March 31 and Previous minutes Council April 28 under section 7(2)(i). Previous minutes Twizel Community Board under section 7(2)(b)(2).*

**PUBLIC EXCLUDED:**

Council moved into Public Excluded to discuss Meridian issue.

**Russell Armstrong/James Leslie**

Council moved into Public Excluded again.

**Russell Armstrong/James Leslie**

**THE DEPUTY MAYOR DECLARED THE MEETING CLOSED AT 12.57PM**

**MAYOR:** \_\_\_\_\_

**DATE:** \_\_\_\_\_