

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL HELD AT THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY JUNE 21, 2016, AT 9:37AM

PRESENT:

Claire Barlow (Mayor)
Cr Graham Smith
Cr Murray Cox
Cr Russell Armstrong
Cr Evan Williams
Cr James Leslie
Cr Noel Jackson from 12:52pm

IN ATTENDANCE:

Wayne Barnett, Chief Executive Officer
Paul Morris, Finance Manager from 10:40am – 1:57pm
Garth Nixon, Community Facilities Manager 9:30am-12:40pm
Bernie Haar, Asset Manager from 12:40pm-1:28pm
Nathan Hole, Manager Planning and Regulations from 11:30am to 12:10pm
Toni Morrison, Policy and Administration Manager from 11:30am-12:10pm
Angie Taylor, Solid Waste Manager from 12:40pm-1:28pm
Keri-Ann Little, Committee Secretary
Daisy Hudson, Timaru Herald Reporter left the meeting at 12:40pm

1. OPENING:

The Mayor welcomed Councillors, Council staff, Anne Munro, Nicholas Head and James Holborow to the meeting.

1. APOLOGIES:

Resolved: that an apology be received from Cr Noel Jackson for lateness.

Cr Williams/ Cr Armstrong

2. VISITORS:

9:45am Nicholas Head, DoC Plant Ecologist for the Eastern South Island, to make a presentation on Mackenzie Basin Ecology.

11:30am Derek Kirke and Rick Ramsay, Pukaki Airport Board, to present the Chair's report and Statement of Intent.

1:00pm Kevin Edgar, South Island Regional Collection Manager, Envirowaste.

3. DECLARATIONS OF INTEREST:

There were no declarations of interest.

4. BEREAVEMENTS:

The Mayor noted the following bereavements:

- Thomas (Tom) Gerald GALLAGHER
- Bruce Stanley KERR

A moment of silence was observed.

5. MAYOR'S ACTIVITIES REPORT:

This was the report of the Mayor's activity from May 17, 2016 to June 17, 2016.

Cr Smith asked if freedom camping, tourism rates and the influx of tourists were discussed at the Rural Provincial meeting on June 16 and 17.

The Mayor replied that the Motor Caravan Association are now working with Councils to address consistent standards regarding self-contained vehicles and infringement notice follow up. She added that the Region will be better prepared this summer.

The Mayor confirmed there was discussion regarding the \$12 million fund allocated by central government to tourism infrastructure. Cr Smith felt that Mackenzie District Council needs to be actively involved in all discussions regarding tourism in the region.

Resolved that the report be received.

Cr Smith/ Cr Cox

6. REPORTS:

1. CHIEF EXECUTIVE'S ACTIVITIES REPORT:

This was the report of the Chief Executive's activities from May 12, 2016 to June 20, 2016.

Cr Smith asked about the purpose of the meeting held with Mt Cook Alpine Salmon. He expressed his disappointment that the public toilets at Lake Pukaki are not functioning well nor has the shop evolved.

Mr Barnett replied that this meeting was a general catch up. He noted that the public toilets are the responsibility of the Council. Mr Barnett said that the key point to the meeting was to discuss making the secondary building at the Pukaki site more usable.

Cr Armstrong asked if there were restrictions enforced on the use of the building from Meridian Energy. The Mayor confirmed there were restrictions regarding the landscape. She added that Mt Cook Alpine Salmon have complied with the conditions of the lease.

In response to a query from Cr Williams, the CEO advised that his meeting with Kevin O'Neill was to discuss issues with wilding pine spread from Council forestry blocks.

Cr Williams noted Mr Barnett's May 13 meeting with South Island Rowing Representatives regarding Lake Ruataniwha facilities. Mr Barnett said this meeting was a catch up regarding discharge to Council's facilities.

Cr Williams requested an update on the Allandale Water Supply. Mr Barnett reported there are no particular changes in relation to supply. He said an incident had occurred that highlighted the need for Council to have access to better information on the Scheme and related facilities.

Cr Smith asked if common ground between Waitaki District Council, Waimate District Council and Mackenzie District Council had been reached regarding power companies and rating challenges. Mr Barnett replied the process is ongoing.

Cr Smith sought a progress report in the future on this matter.

Resolved that the report be received.

Cr Armstrong/ Cr Leslie

2. VISITORS:

The Mayor welcomed Nicholas Head, DoC Plant Ecologist for the Eastern South Island. Mr Head presented the Mackenzie Basin Ecology Presentation to Council.

The Mayor thanked Mr Head for attending.

The meeting adjourned for morning tea at 10:20am and reconvened at 10:44am.

6. REPORTS:

2. ELECTED MEMBERS PROTOCLS FOR ELECTION:

The purpose of this report from the Finance Manager was to make elected members aware of protocols during the election period from 8 July to 8 October 2016, so that they can ensure their pre-election campaign activities comply with the principles.

Mr Morris spoke to his report.

Mr Morris informed Councillors that Council laptops and emails cannot be used for campaign activities. He noted that Council emails maybe discoverable under the Local Government Official Information and Meetings Act. He advised that information evenings for new prospective candidates will be held.

Resolved:

1. That the report be received.

Cr Cox/ Cr Smith

2. That Councillors adhere to and abide by the protocol during the Pre-Election period from 8 July 2016 to 8 October 2016.

Cr Smith/ Cr Cox

3. REMUNERATION AUTHORITY DETERMINATION FOR ELECTED MEMBERS:

The purpose of this report from the Finance Manager is for Council to adopt a policy for reimbursement of expenses by Elected Members.

Resolved:

1. That the report be received.

Cr Smith/ Cr Armstrong

2. That the Council approves the Remuneration Authority's remuneration determination commencing on 1 July 2016.

Role	1 July 2016 Remuneration
Mayor	\$58,401
Councillor (Chairs & Deputy)	\$21,244
Councillor Fairlie Community Board	\$16,995
Chair	\$3,708
Member	\$1,854
Tekapo Community Board	
Chair	\$3,708
Member	\$1,854
Twizel Community Board	
Chair	\$4,738
Member	\$2,369

Cr Cox/ Cr Williams

4. FAIRLIE 150 YEARS CELEBRATIONS GRANT REQUEST:

This report from the Community Facilities Manager was for Council to consider a grant request from the Fairlie 150 Years Committee. He said the Fairlie Community Board resolved at the 7 June meeting to support the Fairlie 150 Committee's grant application to the Council and recommended a 50% share cost arrangement with Council this being \$2,500.00.

Mr Nixon said the request for \$5,000.00 was submitted to the Fairlie Community Board in the public forum of meeting on 7 June 2016. He noted the Community Board were unable to consider the request due to it not being on the agenda but indicated they were supportive of the proposal. Mr Nixon said that Anne Thomson spoke in support of the proposal suggesting that she felt that celebrating the 150 years of Fairlie should not only fall to the Fairlie ratepayer but be considered by the District as a whole.

Mr Nixon noted the Fairlie Community Board had budgeted \$5,000.00 for a grant for the Fairlie 150 Years Celebration. He stated that the application would cover many of the celebration's activities.

Cr Smith said Fairlie 150 Years Celebration is a worthy recipient but highlighted that the grants budget has been spent for the year. He felt the Council should be more aware of this when allocating from the Grants budget in future.

Mr Nixon said Council had \$10,000.00 in the grants budget, and has allocated grants to the Skylight Festival, the Hops and Hooves Festival and the Tekapo Footbridge.

Cr Armstrong noted his support for the grant, stating the celebrations are significant for the whole District.

Resolved:

1. That the report be received.

Cr Armstrong/ Cr Leslie

2. That the Council grant \$2,500.00 towards the Fairlie 150 Years Celebration.

Cr Smith/ Cr Williams

6. TEKAPO PUBLIC TOILETS:

The purpose of this report from the Community Facilities Manager was to follow up from a previous meeting and seek approval to proceed with the new Tekapo Public toilets.

Mr Nixon gave a PowerPoint presentation outlining:

- Vendor overview
- Site location
- Artist impression
- Investment/ costs
- Remote monitoring
- ExeWeb control
- Timetable

Mr Nixon noted that the base cost will change depending on what Council decide regarding internal fittings and external materials.

Mr Nixon informed Councillors that if they proceeded with the additional set of toilets by the footbridge, this would offer the advantage of a multi-unit discount allowing all the work being completed at the same time. He noted the risks are around the funding being approved and access and ownership of the land where they are proposed to be located.

Cr Smith asked if access to the Tekapo Bridge Toilets would be an issue. There was some discussion regarding the location of the footbridge toilets, including ensuring the isolation of the Church of the Good Shepherd from disruption, and options for sewer line connections and disabled access.

Mr Nixon advised that a pay toilet or card system is also an option for these toilets. Cr Leslie asked whether, if Council received Government funding, a toll could be charged.

The Mayor replied the Government funding would be for capital works only, and the Council would have to fund ongoing cleaning and maintenance. She noted that the level of service provided by public toilets communicates how Council value visitors to the district.

Mr Nixon referred to the Tekapo Total investment table below:

Total Tekapo Public Toilet Project Estimate	Tekapo Car Park	Tekapo Bridge
Base Investment – Twin Unit	400,000	185,000
External Options	43,000	40,600
Internal Options	42,900	15,300
Remote Monitoring	11,200	5,600
Multi-unit discount	-49,710	-24,650
Delivery and Commissioning	15,250	8,750
Total both Toilets		693,240

Mr Barnett referred to the collaborative Government funding application submitted for \$800,000., which includes landscape costs, consultant costs and design costs. He said Council have strongly indicated that Council will be able to complete the project before summer. He did however, express his concern regarding the slow application process by Government.

Cr Cox felt that Council must show its commitment to the Tekapo Development. He said Council will be in serious difficulty if it cannot provide tourism infrastructure for visitors. He considered that

businesses in Tekapo should pay a rate for tourism infrastructure and visitor facilities as they benefit from tourism, which allows their businesses to grow.

Cr Smith expressed his support for the Tekapo Car Park facility stating the town needs the toilets. He said Council need to be persistent with the allocation of Government funding. He added it is great the region is prepared to work together regarding the Canterbury Region collaborative funding application.

Cr Williams stated his support, noting that tourism is increasing and must be provided for.

Mr Nixon concluded by suggesting that in the event of funding not being approved, options remain available to reallocate the Lakeside Drive Toilet funding.

Resolved:

1. That the report be received.

Cr Armstrong/ Cr Williams

2. That the Council proceed to replace the Tekapo main public toilet with the Exeloo toilets as proposed.
3. That the balance of funding required (estimated at \$60,000.00) be funded from the toilet capital reserve.
4. That Council approve construction of a new toilet adjacent to the Tekapo Footbridge subject to *central Government funding and* land access arrangements being confirmed.

Cr Leslie/ Cr Williams

Motion 4 was corrected to read:

5. That Council approve construction of a new toilet adjacent to the Tekapo Footbridge subject to land access arrangements being confirmed.

Cr Leslie/ Cr Armstrong

5. PUKAKI AIRPORT BOARD: STATEMENT OF INTENT AND CHAIR'S REPORT:

The purpose of this report from the Pukaki Airport Board was for the Council to consider the Chair's Report and final draft Statement of Intent of the Pukaki Airport Board.

The Mayor welcomed Mr Kirke and Mr Ramsay to the meeting and invited Mr Kirke to speak to the Chair's report.

Mr Kirke said the Pukaki Airport Board have had a busy period with a number of real estate sales. He said he has not received the Meridian Energy flood risk report and noted all other matters are covered in the statement of intent.

The Mayor thanked Mr Kirke for the Chair report and congratulated the Airport Board on the improving sales.

Cr Smith congratulated the Airport Board on a great sales result. He noted the low interest return for the balance of funds stated in the revised financial forecast projections and asked if the investment is with Council. Mr Kirke apologised for the slow transfer of funds to Council and stated he has spoken with Sue Allen the Board's Accountant today and asked for the funds to be transferred.

Mr Morris reported that the Pukaki Airport Board do not invest with Council, and clarified that the fund Mr Kirke is referring to is to clear the capital account.

Mr Barnett referred to the statement of intent outlining that a quorum of three members must be present at board meetings, he asked how absences and conflicts of interest are addressed if there are currently only three board members.

Mr Kirke acknowledged the issue and said the appointment of a fourth board member will be discussed at the next board meeting.

Resolved:

1. That the report be received.

Cr Smith/ Cr Leslie

2. That the attached Chair's report for the Pukaki Airport Board dated 14 June 2016 be received and noted.
3. That the Pukaki Airport Board Statement of Intent for the Three Years ended 30 June 2019 be adopted.

Cr Armstrong/ Cr Williams

6. EMERGENCY GENERATOR FOR TEKAPO COMMUNITY HALL:

The purpose of this report from the Manager of Projects and Administration was for Council to confirm whether or not it will purchase a generator for Lake Tekapo.

This matter follows on from the previous Finance Committee meeting. Ms Morrison advised that she and Mr Nixon had spoken to Alpine Energy to clarify back-up procedures in the event of power outages. She said Alpine Energy have two stand by generators which they deploy if a bad weather event is predicted.

Cr Cox said in a major event local hotels would be available for residents and visitors to stay and provide food and accommodation. Cr Smith added weather forecasting is now very accurate and communication with Alpine Energy is important in a bad weather event.

Resolved:

1. That the report be received.

Cr Armstrong/ Cr Cox

2. That the Council confirm that a generator is not purchased for the Tekapo Community Centre.

Cr Cox/ Cr Smith

11. COMMON SEAL:

The purpose of this report is for Council to endorse Common Seal documents 820 to 829.

Resolved:

1. That the report be received.
2. That the affixing of the Common Seal to documents 820 to 829 be endorsed.

Cr Smith/ Cr Leslie

8. PROPOSED FEES AND CHARGES:

The purpose of this report from the Manager, Projects and Administration on behalf of the Managers was to set fees and charges for Council activities and services for the period 1 July 2016 to 30 June 2017.

The Planning & Regulations Manager updated the Council on the joint committee process to set Food Act fees. Cr Smith reported as the Council representative that the submission hearing was a good process and worked well.

The Councillors asked for the TV recycling, tyre dumping charges, water metering charges and car body disposal charges to be explained in more detail.

The meeting adjourned for lunch at 12:08pm and reconvened at 12:47pm.

Mr Haar reported the recycling TV's charge has increased due to the cost of disposal. He said if the customer wants "to do the right thing" they pay \$50 to have the TV recycled or alternatively pay \$10 to have the TV dumped as residual waste. He said the tyre dumping fees have been simplified into one charge. Mr Haar referred to water metering charges increasing to recover costs of call outs to assess faults.

Councillors agreed that the charge for off-loading a car body at the Resource Recovery Park needs to be increased. Mr Haar stated that the charge has remained minimal due to low demand.

Cr Smith suggested \$150.00 charge be adopted to discourage car dumping.

Cr Leslie suggested Council investigate with other Councils regarding charges.

Resolved:

1. That the report be received.

Cr Armstrong/ Cr Smith

2. That the attached minutes and recommendations of the Joint Committee on the proposed Food and Act Fees be received and noted.

Cr Smith/ Cr Williams

3. That the Fees and Charges for the 2016/2017 year attached be adopted.
4. That the Chair of Asset and Services Committee be granted authority to amend the charge for disposal of car bodies.

Cr Jackson/ Cr Armstrong

9. ALPS 2 OCEAN QUARTERLY REPORT:

The quarterly report for the Alps 2 Ocean Cycle Trail was attached to the agenda on page 83. The Mayor took the report as read and asked the report be noted.

The Mayor noted there was no available time for Mr Maynard to present the report to Council. Mr Barnett added he was happy to answer any questions.

Cr Leslie referred to the Lake Ohau Lodge section having almost three times the amount of users than Ohau Weir. He asked does Council know where users are finishing and starting.

Mr Barnett said the numbers may be an indication of day trippers which is a consistent trend. He said he will follow up with Mr Maynard and report back.

Resolved:

1. That the report be received.

Cr Cox/ Cr Williams

The Mayor welcomed Mrs Ratahi to the meeting, and expressed her gratitude for Mrs Ratahi's work ethic, all that has been achieved for Council, and her willingness to supply information requested by Council. She added that she is disappointed Mrs Ratahi is leaving but wishes her well for the future while furthering her career.

Each of the Councillors then thanked Mrs Ratahi for her contribution to the district and the Council, and wished her well in her new position.

Mrs Ratahi thanked Councillors for their comments, and congratulated Council on being a forward thinking Council. She said she is ready to focus on more specialised work.

10. DISPOSAL OF SURPLUS FAIRLIE RURAL FIRE TANKER:

The purpose of this report from the Planning and Regulations Manager was for Council to consider the disposal of the surplus rural fire tanker.

Mr Hole spoke to the report.

Cr Cox felt this was a good solution, allowing the Fire Tanker to stay in the area and be used for firefighting.

Resolved:

1. That the report be received.

Cr Cox/ Cr Armstrong

2. That Council resolves to sell the surplus Fairlie Rural Fire Tanker to the Department of Conservation for \$10,000.00 plus GST.

Cr Cox/ Cr Smith

7. PUBLIC EXCLUDED RESOLUTION:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. Contract 1196 Variation Proposal
2. Old Library Café Rental
3. Public Excluded Finance Committee Minutes 7 June 2016
4. Public Excluded Planning and Regulation Committee Minutes 7 June 2016
5. Public Excluded Council Minutes 10 May 2016

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Old Library Café Rental	Maintain Legal Privilege	48(1)(a)(i)
Contract 1196 Variation Proposal	Commercial Sensitivity	48(1)(a)(i)
Public Excluded Finance Committee Minutes 7 June 2016	Commercial Sensitivity	48(1)(a)(i)
Public Excluded Planning and Regulation Committee Minutes 7 June 2016	Maintain Legal Privilege	48(1)(a)(i)
Public Excluded Council Minutes 10 May 2016	Maintain Legal Privilege	48(1)(a)(i)
Public Excluded Minutes Council Minutes 10 May 2016	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Public Excluded Council Minutes 10 May 2016 and Public Excluded Finance Committee Minutes 7 June 2016, Old Library Café Rental 7(2)(i); Public Excluded Council Minutes 10 May 2016 and Public Excluded Planning and Regulation Minutes 7 June 2016, Contract 1196 Variation Proposal 7(2)(g).*

The Council continued in open meeting.

8. COMMUNITY BOARD RECOMMENDATIONS:

To consider the recommendations made by Community Boards.

Resolved:

1. That the report be received.

Cr Cox/ Cr Leslie

TWIZEL COMMUNITY BOARD:

2. That Council **notes** the following resolution regarding a request for support from the Twizel Heritage Group Plane Tables in Market Place:

Resolved: that the Twizel Community Board support the project while also requesting to sight the plans and concept drawings when available before the projects starts.

Chair/ Bruce White

3. That Council **notes** the following resolution regarding the two Meridian Energy donated Defibrillators for the Twizel Community:

Resolved: that the Twizel Community Board support the installation of 2 defibrillators into the Community and that the Twizel Community Board provide the funding for installation.

Pat Shuker/ Phil Rive

4. That the Council **notes** the following resolution made in support of the Twizel Community hosting the Goldfields Cavalcade:

Resolved: that the Twizel Community Board approach the Twizel Promotions and Development Association (TPDA) to investigate the possibility of holding the Goldfields Cavalcade with the assistance of the Community Board.

Cr Armstrong/ Pat Shuker

5. That the Council **notes** the application for funding approved for Zak Baikie regarding his selection for a Pathway to Podium – Snow Sports NZ Programme:

Resolved: that the Twizel Community Board grant Zak Baikie \$500.00.

Cr Armstrong/ Pat Shuker

TEKAPO COMMUNITY BOARD:

1. That council **notes** the following resolution regarding the revised fees and charges for the Tekapo Community Hall for 2016/2017:

Resolved:

1. That the Tekapo Community Board recommends to Council the revised fees and charges schedule be adopted.
2. That the local user charge be dropped and be replaced by community user charges.

Lyn Martin/ Stella Sweeney

2. That council **notes** the following resolution regarding an application for funding for the Ian Simpson Fundraiser:

Resolved: that the Tekapo Community Board grant Mrs Staley \$405.00 to cover costs of tables and chairs hire from the Fairlie Community Centre for the Ian Simpson Fundraiser. The Tekapo Community Board suggest if tables and chairs are available from the Tekapo Community Hall these be used in the first instance.

Lyn Martin/ Stella Sweeney

3. That council **notes** the following resolution the proposed biking and walking track at Lake Alexandrina:

Resolved That the Tekapo Community Board support the idea of the proposed bike and walk track at Lake Alexandrina.

Stella Sweeney/ Chair

FAIRLIE COMMUNITY BOARD:

1. That council **notes** the following resolution regarding the Fairlie 150 Years Celebrations:

Resolved: That the Fairlie Community Board support the Fairlie 150 Years Committee's grant application to the Council and recommend a 50% share cost arrangement with Council. The Fairlie Community Board are happy to discuss the grant application and funding with Council.

Chair/ Les Blacklock

2. That council **notes** the following resolution regarding investigations of costing for a new oven in the Fairlie Community Centre kitchen:

Resolved: That the Community Board ask Mr Nixon to investigate costing for replacement of the existing oven in the Fairlie Community Centre Kitchen.

Chair/ Les Blacklock

3. That council **notes** the following resolution regarding adoption of the revised fees and charges for Fairlie Community Facilities for 2016/2017:

Resolved: That the Fairlie Community Board adopt the revised Fees and Charges for Fairlie Community Facilities for 2016/2017 as proposed.

Warren Barker/ Les Blacklock

4. That council **notes** the following resolution regarding reviewing the Grants Policy, criteria and application form:

Resolved:

1. That the Fairlie Community Board recommend to Council a review of the Grants Policy, application form and criteria.

Trish Willis/ Les Blacklock

5. That council **notes** the following resolution regarding the Eversley Reserve petition:

Resolved: that the Fairlie Community Board request that the matters raised by Eversley Reserve Residents be included in the next Long Term Plan amendment process;

1. To supply the Reserve with sufficient water pressure to provide adequate firefighting facilities in accordance with the council urban fire plan.
2. To tar seal the metal roadways in The Reserve to alleviate the chronic dust problems and for the safety of road users.

Warren Barker/ Trish Willis

6. That council **notes** the following resolution regarding the application for a traders license to sell wooden toys, greeting cards and other handmade crafts on the Fairlie Village Green:

Resolved: that the Fairlie Community Board support the sale of Wooden Toys, Greeting Cards and other Handmade Crafts and recommend a license period of 12 months with a review at the expiry of the 12 months. The Fairlie Community Board ultimately leave all decisions and approval to the Planning and Regulations Manager.

Les Blacklock/ Noel Jackson

7. That council **notes** the following resolution regarding Fairlie Bridge Cub request:

Resolved: that Fairlie Bridge Club are continued to be charged for the use of the Community Centre Lounge facilities at the regular user rate.

Cr Jackson/ Warren Barker

9. RECEIVE COMMITTEE MINUTES:

Resolved that Council receive the minutes of the Finance Committee meeting held on June 7, 2016, including such parts as were taken in public excluded.

Cr Smith/ Cr Cox

Resolved that Council receive the minutes of the Mackenzie Forestry Board meeting held June 7, 2016.

Cr Smith/ Cr Jackson

Resolved that Council receive the minutes of the Asset and Services Committee meeting held June 7, 2016.

Cr Leslie/ Cr Armstrong

Resolved that Council receive the minutes of the Extraordinary Planning and Regulation Committee meeting held on June 9, 2016.

Cr Cox/ Cr Leslie

Resolved that Council receive the minutes of the Public Excluded Planning and Regulation Committee meeting held on June 7, 2016, including such parts as were taken in public excluded.

Cr Cox/ Cr Armstrong

Resolved that Council receive the minutes of the Creative Communities Scheme Assessment Group meeting held May 19, 2016.

Cr Smith/ Mayor

Resolved that Council receive the minutes of the Rural Travel Fund Allocation Group meeting held June 2, 2016.

Cr Smith/ Mayor

10. CONFIRM COUNCIL MINUTES:

Resolved that Council confirms and adopts the minutes of the Mackenzie District Council meeting held on May 10, 2016 as the correct record of the meeting, including those parts taken in public excluded.

Cr Smith/ Cr Jackson

THE MAYOR DECLARED THE MEETING CLOSED AT 1:57PM

MAYOR: _____

DATE: _____