



**Notice is given of a Strategy Committee Meeting to be held on:**

**Date: Tuesday, 22 November 2016**

**Time: Following the Finance Committee meeting**

**Location: Council Chambers**

**Fairlie**

# **AGENDA**

## **Strategy Committee Meeting**

**22 November 2016**

**Wayne Barnett**  
**Chief Executive Officer**

## **Strategy Committee Membership:**

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### **The purpose of local government:**

(1) The purpose of local government is—

- (a) to enable democratic local decision-making and action by, and on behalf of, communities; and
- (b) to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.

(2) In this Act, good-quality, in relation to local infrastructure, local public services, and performance of regulatory functions, means infrastructure, services, and performance that are—

- (a) efficient; and
- (b) effective; and
- (c) appropriate to present and anticipated future circumstances.

(Local Government Act 2002)

**Order Of Business**

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- 1 OPENING**
- 2 APOLOGIES**
- 3 DECLARATIONS OF INTEREST**

## 5 REPORTS

### 5.1 LONG TERM PLAN PROGRAMME

**File Reference:** PAD 10/3/2 2018-28

**Authoriser:** Wayne Barnett, Chief Executive Officer

**Attachments:** Nil

#### STAFF RECOMMENDATIONS

That the information be noted.

#### BACKGROUND

The Strategy Committee is tasked with oversight of the Council's long term plan project, including monitoring the progress of the Council's Long Term Plan 2018-28 (LTP) preparation. This report provides the Committee with a broad outline of the proposed process and estimated timeline. Further updates and more detailed workshops will be undertaken with the Committee and Council during the process.

#### Proposed Timeline

Below is a broad outline of the proposed timeline for the LTP programme.

November 2016 – January 2017	Initial review of Infrastructure and Financial Strategy, and Activity Management Plans Background information gathering; assessment of trends Workshops with Council – Strategic issues and context Budget preparation by managers
February - March 2017	Workshops with Council – <ul style="list-style-type: none"> <li>• Assess budgets/rates impacts</li> <li>• Identify possible key issues</li> <li>• Community engagement/pre-engagement</li> </ul> Rework budgets, finalise draft AMPs and draft supporting documents
March- April 2017	Council meeting to confirm key issues and preferred options, and adopt supporting documents
April- August 2017	Draft, approve, audit Consultation Document Draft LTP
August- December 2017	Public consultation/engagement Council hearings, workshops, decisions
January – March 2018	Finalise LTP and supporting documents, audit, adopt LTP.

**Work to date**

A strategic workshop was held in September 2016 with the previous Council to consider challenges facing the Council at a high level, and identify its preferred actions to address those challenges. The results of that exercise will be part of a workshop with the new Council, to assist it in identifying its strategic aims and setting direction. This strategic work with the new Council will then provide a context within which the LTP is developed.

The present phase being worked through involves undertaking preparatory work to initiate the LTP programme. This includes:

- Deciding and allocating resourcing
- Engaging consultant support to review asset plans and the Infrastructure Strategy
- Engaging consultant support to advise on community engagement and undertake community engagement strategy over the whole process
- Engaging consultant support to review pensioner housing trends and needs
- Reviewing our approach to key documents
- Initiating background information gathering (demographics, visitor numbers, land use changes, etc.)
- Identifying key policies for review, e.g. the Investment and Liability Policies.

**Next Steps**

As noted above, a workshop with Council on identifying strategic direction to set the context for the LTP is planned for later in November or early December. Managers will also begin work on their proposed 10-year budgets, so that these can be used as a basis for discussion.

Further workshops with Council on the forecasting assumptions, key issues, budgets and rates impact will be undertaken in the new year.

**Challenges/Risks**

While the LTP is core business and is our key planning document, it is a significant and multi-faceted project which involves considerable management and staff time. The proposed timeline is ambitious and there is a risk that the timeframes will not be achieved if sufficient resources are not available to managers to get the required work done, or if other priorities arise.

**CONCLUSION**

The LTP is a significant programme of work. Current workloads generated by development and activity in the District are putting pressure on staff and management, and to accommodate additional LTP tasks is challenging. This will be managed by a mix of regular monitoring of progress, engaging additional people, seeking to make the process as efficient as possible and reviewing how much we put in to it. Additional resources will also be sought.

WAYNE BARNETT

**CHIEF EXECUTIVE OFFICER**

**6 ADJOURNMENTS**