

# MACKENZIE DISTRICT COUNCIL

## MINUTES OF A MEETING OF THE TEKAPO COMMUNITY BOARD HELD IN THE LAKE TEKAPO COMMUNITY HALL, TEKAPO, ON WEDNESDAY 8 JUNE 2016 AT 7.00PM

### PRESENT:

Peter Munro (Chair)  
Cr Murray Cox  
Stella Sweney  
Lyn Martin

### IN ATTENDANCE:

Wayne Barnett, Chief Executive Officer  
Garth Nixon, Community Facilities Manager  
Keri-Ann Little, Committee Secretary  
Daisy Hudson, Timaru Herald Reporter

### OPENING:

The Chair welcomed everyone to the meeting.

### APOLOGIES:

There were no apologies.

### PUBLIC FORUM:

The Chair informed the Board he and Ms Sweney had met with the Committee Clerk, Community Facilities Manager and the Projects and Administration Manager to discuss meeting structure. He said members of the public will now be invited to speak at 7pm during the public forum at the beginning of the Community Board meeting.

The Chair outlined the guidelines of the public forum these are noted below:

- There will be a time at the start of the meeting where the public will be invited to speak to a topic of their choice this will happen at 7pm.
- The guidelines are outlined in the Model Standing Orders
- This will be formalised in the next Community Board meeting agenda
- Each speaker has a limit of 10 minutes to speak at the invitation of the Chair:
  - There is no discussion, the Board are to listen only
  - No decisions or discussion can occur after the speaker has spoken regarding their topic by the Board or members of the public
  - Members of the public **cannot** address the elected members or interject at any time during the meeting
- To note if a person is speaking to an agenda item for an example a grant request they will do this at the time of the agenda item being discussed but still only for a limit of 10 minutes

## **DECLARATIONS OF INTEREST:**

There were no declarations of interest.

## **MINUTES:**

Resolved that the minutes of the meeting of the Tekapo Community Board held on 4 April 2016 be reconfirmed and adopted as the correct record of the meeting and the minutes of the meeting of the Tekapo Community Board held on 2 May 2016 be confirmed and adopted as the correct record of the meeting.

**Lyn Martin/ Cr Cox**

*Matters arising from the previous minutes:*

1. The Chairman noted the lights have been connected at the Footbridge.
2. Ms Sweney enquired if Mr Barnett had confirmed the lease agreement of the “elephant area” with the Camping Ground. Mr Barnett said he will follow this up.

## **VISITOR:**

The Chair noted that Mr MacDonald from the Church of the Good Shepherd, Lake Tekapo was not available to attend this evening’s meeting.

The Chair suggested he be invited to the next meeting. Ms Sweney will liaise with Phil Brownie and the Chair with Mr MacDonald.

## **CORRESPONDENCE:**

The Chair noted an email was received on the 26<sup>th</sup> of May 2016 from Tekapo Weddings and Events regarding the Nepali Cultural Celebration. The Board approved a grant to cover the cost of the hall hire for the event at the April 4<sup>th</sup> meeting.

It appeared from the email that they had already paid for the evening and asked the community board to reimburse them. The Chair and Mr Nixon will investigate if payment has been received and proceed from there.

## **TEKAPO COMMUNITY BOARD MATTERS UNDER ACTION:**

### **1. Tekapo Plantation: Murray Place/Section A:**

Mr Nixon advised Whitestone are progressing the clean-up. He said they are weeding and mulching to assist in confirming what is currently there.

### **2. Freedom Camping:**

Mr Nixon noted that Council will discuss the Freedom Camping Bylaw and policy at a workshop on the 9<sup>th</sup> of June. Mr Barnett confirmed that Council are in regular contact with the NZMCA.

### **3. Future of Motuariki Island:**

Mr Nixon was asked to seek clarification from DoC in Twizel regarding visitors to the Island and the protocols in place.

### **4. Tekapo Squash Club:**

Cr Cox confirmed that the Squash Club is on the Town Projects List.

### **5. Town Projects:**

1. Alps2Ocean Link between Tekapo and Canal Road: Mr Nixon reported that the road marking is complete.

2. Upgrade of Hamilton Drive lookout: Mr Nixon noted the grass has been sown.
3. Walkway lights: Mr Nixon advised he has followed this up and asked for the lights to be repaired. The Chair noted that piles of mulch have been removed.
4. Lakeside Drive: Mr Nixon noted a scheduled meeting on the 13<sup>th</sup> of June with Genesis Energy to discuss current projects surrounding the Tekapo Power Scheme.
5. Tekapo Development Projects List: Mr Barnett outlined a scope of projects list recently confirmed at the Finance Committee meeting:

*Funding Effectively Confirmed For:*

- a. Funding for domain finishing
- b. Public Green
- c. Landscaping within viewing shafts
- d. Surfacing of old mini golf site
- e. Boat Ramp access from Lakeside Drive

*Recommended:*

- f. Playground be funded by the Land Subdivision Reserve

*Remaining Projects:*

- g. East and Western Carparks
- h. Long Vehicle Overflow Carpark

Mr Barnett confirmed the Tekapo Development Project Manager position has been approved by the Finance Committee and will be advertised. He said he has been working on a collaborative approach with all Canterbury Councils regarding the Government funding for tourism infrastructure, and will seek funding for toilets in Tekapo. He confirmed there is budgeted money for one set of toilets and subsequent money for additional toilets.

**6. Tekapo Domain Playground:**

Mr Nixon advised that the marking out has been completed by Whitestone. He said equipment has arrived and it is time to start moving forward.

**7. 60Km Speed Limit Extension:** Mr Barnett informed the Board this will be included in the transportation strategy.

**8. Civil Defence:**

Ms Morrison, the newly appointed Projects and Administration Manager, will be investigating this further when she has settled into her new role over the coming weeks.

**9. Tekapo Footbridge:**

Mr Munro noted that there is dangerous icing on the bridge and that the approaches need to be completed.

**10. Tekapo canal boat ramp:**

Cr Cox reported to the board following his meeting with Genesis Energy. He reported that Genesis Energy stated they would support an upgrade of the boat ramp. Cr Cox added that this will also include front access and parking.

**11. Solar System Project:**

Mrs Martin said she has heard nothing back.

**12. Public Toilets: 4 April 2016**

Mr Nixon will distribute plans to the community board when they are available. See above.

**13. Hall Signage: 8 June 2016**

Mr Nixon to investigate signage and lights for the Community Centre to be established as soon as possible.

#### PROJECTS BUDGET:

Mr Nixon informed the board that the projects budget has been spent for the year. Included in this budget was works for the bridge and approaches.

The Community Board expressed their approval of the projects budget funds being available to advance present projects. Ms Sweney applauded previous Community Boards for budgeting in advance.

#### **REPORTS:**

##### FINANCIAL REPORT:

This report was the financial report for the Community Board for the period to April 2016, to update board members on the financial performance of the Tekapo Community Board for that period.

Resolved that the report be received.

**Stella Sweney/ Cr Cox**

Mr Nixon spoke to the financial report.

Cr Cox noted that the litter bin increase is a direct result of the increase in visitor numbers and suggested a commercial rate be rated to businesses or an investigation undertaken to establish how the extra expense will be funded.

##### TEKAPO FEES AND CHARGES:

The purpose of this report from Mr Nixon was for the Community Board to consider the revised fees and charges for the Tekapo Community Hall for 2016/2017.

Mr Nixon said the fees and charges need to be reviewed annually to maintain appropriate rates and avoid large increases that would impact on users. He said the Hall has been operating for 3 years now and providing a satisfactory return to the local Community.

<b>Tekapo Community Hall</b>	Current Local Per hour	Current Commercial Per hour	2016 /17 Proposed Community usage	2016/2017 Proposed Commercial
Community Board room – morning or afternoon or evening	\$ 16.00	\$32.00	\$ 17.00	\$ 34.00
Main Hall – morning or afternoon or evening	\$ 16.00	\$ 32.00	\$ 17.00	\$ 34.00
Kitchen for cup of tea/coffee – per use, zip and mugs		Included in Board room hire		Included in Board room hire
Kitchen for catering use – includes ranges, crockery and cutlery	\$ 27.00	\$ 54.00	\$ 28.00	\$ 55.00

Use of whole complex (wedding/function , kitchen and board room included per day	\$ 357.00 Inclusive of set up and clean up fee	\$800.00 Inclusive of set up and clean up fee	No longer available	No longer available
Daily Rate Whole Complex	\$ 150.00 per day	\$ 300.00 per day		
Whole Complex per hour	\$ 43.00	\$ 87.00	\$ 40	\$85.00

Mr Nixon highlighted changing the current policy

from a local user to community usage will clarify issues around who is a local user and encourage greater usage.

The Chair noted the 10% discount for consecutive bookings. Mrs Martin asked how many bookings it would entail to receive the discount. Mr Nixon replied this would be assessed individually.

Resolved:

1. That the report be received.

**Cr Cox/ Stella Sweney**

2. That the Tekapo Community Board recommends to Council the revised fees and charges schedule be adopted.

3. That the local user charge be dropped and be replaced by community user charges.

**Lyn Martin/ Stella Sweney**

**WARD MEMBER'S REPORT:**

Cr Cox reported that Plan Change 13 has been updated and returned to the Court. He said Plan Change 5 submissions will be heard from 22 August. He updated the Board on the Upper Waitaki Zone discussions regarding Freedom Camping around lakes and swimming water conditions. He said the Zone is also working on a "love your lakes" campaign.

Ms Sweney asked Cr Cox if there has been discussion regarding a Freedom Camping name change. Cr Cox replied that a name change would be required at Government level. Cr Cox referred to the Council committee bylaw and policies workshop tomorrow (9 June).

Cr Cox noted the Council have initiated the Hazibag system at the Recovery Park in Twizel to help deal with asbestos removal and disposal.

**REPORTS FROM MEMBERS WHO REPRESENT THE COMMUNITY BOARD ON OTHER COMMITTEES:**

Cr Cox reported that the Regional Park is currently working with Ecan regarding budgets and a work plan for next year. He added that a successful year was recorded at the Caravan Park.

The Chair informed the Board that the Footbridge lighting has been connected and looks good. He highlighted the slippery conditions as being an ongoing issue. The Community Board agreed that there has been a lack of communication and common sense regarding recent bridge closures due to ice and slippery conditions.

It was decided that the Chair would liaise with the Roding Manager, Footbridge Society Committee members and Whitestone regarding bridge closures and signage. He offered to assess the bridge

conditions over the next few mornings to gain an understanding of hazards. Cr Cox suggested assessment and clearing of the bridge and possible subsequent closure be added to the works programme in a snowfall event.

The Chair updated the Community Board on the recent Whitewater Trust meeting. He said the Trust would like to re-erect directional signs to the course at Andrew Don Drive especially. The Chair expressed the Trust's frustration at Freedom Campers. He said the Trust has to be proactive with camping and asked that Council think about the area and the potential of an accident if the road is not improved.

Mrs Martin advised she received an excellence response from the school with the children enjoying planting the bulbs.

Mrs Martin reported The Brightstars Trust has been receiving good community interest. She said the Guildhall and Church are providing good fundraising plans. The present challenge is to satisfy conditions for consents so that quotes can be obtained.

## **GENERAL BUSINESS:**

### **APPLICATION FOR DONATION – IAN SIMPSON FUNDRAISER:**

The Community Board was unanimous in supporting this application for funding received from Jane Staley regarding the Ian Simpson fundraiser. Mrs Staley was requesting a grant from the Community Board to cover costs of hiring tables and chairs from the Fairlie Community Centre.

Resolved: that the Tekapo Community Board grant Mrs Staley \$405.00 to cover costs of tables and chairs hire from the Fairlie Community Centre for the Ian Simpson Fundraiser. The Tekapo Community Board suggest if tables and chairs are available from the Tekapo Community Hall these be used in the first instance.

**Lyn Martin/ Stella Sweney**

### **PROPOSED BIKING AND WALKING TRACK LAKE ALEXANDRINA:**

Mr Nixon informed the Board an email was received on the 23<sup>rd</sup> of May from Ross Brown expressing his concern regarding the Board's support of a Mountain Bike Track around Lake Alexandrina. Mr Nixon said that Mr Brown is asking on what grounds the Board supports the proposal.

The Chair confirmed that there is a public meeting next Tuesday 14 June to discuss the Mountain Bike Track. He said he would like a general consensus from the Tekapo Community Board regarding their views and he would provide this advice to the public meeting. The Chair added that he believes this track fits with the Board's walking and cycling strategy, providing locals and visitors the opportunity to visit the area with low impact while creating conservation awareness.

Cr Cox confirmed the track is currently on public land. He added that it does currently fit with the works the Community Board are initiating.

The Board sought clarification from DoC regarding their involvement and the maintenance of the track.

Mr Nixon said the Council has a regular income source that is required to be spent on reserves. He added that Council has the ability to maintain the track. He also noted that Council has historically

contributed and continue to contribute to rubbish removal at sites and toilets at both ends at Lake Alexandrina.

Resolved: that the Tekapo Community Board support the idea of the proposed bike and walk track at Lake Alexandrina.

**Stella Sweney/ Chair**

**WORKER ACCOMMODATION:**

The Chair asked Mr Barnett to update the Board on worker accommodation in Lake Tekapo.

Ms Sweney said she has received from Tony Tosswill plans for proposed worker accommodation. She said the same plans have been distributed around the community which is in favour of the proposal. Ms Sweney asked Mr Barnett for the Tekapo Property Group's position.

Cr Cox said essentially the land is Council owned. He said Council have not made any decisions on the land. He added that Council have not received any plans or proposals from Tony Tosswill regarding worker accommodation

Mr Barnett reiterated Cr Cox's comments stating that neither the Tekapo Property Group nor Council had received a proposal at this stage.

**UNFORMED LEGAL ROADS OPPORTUNITY FOR WALKING/CYCLING TRACKS:**

Stella Sweney asked the Community Board to note the Walking Access New Zealand website contains maps with relevance to Tekapo for future walking/cycling options.

**GENESIS ENERGY CURRENT PROJECTS:**

The Chair referred to an email included on the agenda on page 36 from Lisa Orchard from Genesis Energy regarding a meeting she would like to set up with the Board to discuss the current projects surrounding the Tekapo Power Scheme, including the Tekapo Intake Gate project.

The Chair added that Ms Orchard has requested to meet on Monday 13 June at 6pm at the Tekapo A Power Station. The Chair asked for the Board's thoughts regarding the meeting and requested date.

The Chair confirmed He, Ms Sweney, Cr Cox and Mr Nixon will attend the meeting.

**MOUNT JOHN WALK WAY:**

Ms Sweney advised that the Mount John Walking Track is in poor condition due to frost heave.

**NEXT MEETING:**

The next meeting for the Tekapo Community Board will be held on Monday 11 July 2016 at 7pm in the Tekapo Community Hall Lounge.

**THERE BEING NO FURTHER BUSINESS  
THE CHAIR DECLARED THE MEETING CLOSED AT 9.04PM**

**CHAIR:** \_\_\_\_\_

**DATE:** \_\_\_\_\_