

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 23 NOVEMBER 2010 AT 9.40 AM

PRESENT:

Graham Smith (Chairman)
Claire Barlow (Mayor)
John Bishop
Peter Maxwell
Annette Money
Graeme Page

IN ATTENDANCE:

Glen Innes (Chief Executive Officer)
Paul Morris (Manager – Finance and Administration)
Garth Nixon (Community Facilities Manager) for parts of the meeting
Bernie Haar (Asset Manager) for parts of the meeting
Rosemary Moran (Committee Clerk)

I APOLOGY:

Resolved that an apology be received from Evan Williams.

Graeme Page/John Bishop

PIKE RIVER MINE DISASTER:

Resolved that a letter be sent to the Grey District Council expressing hope and support for the community as it deals with the disaster at the Pike River Mine.

Graeme Page/Annette Money

II MINUTES

The Minutes of the previous meeting of the Finance Committee held on 10 September 2010 were confirmed as the correct record on the recommendation of the former Mayor and the Chief Executive Officer.

MATTERS UNDER ACTION:

Alps to Ocean Cycleway

The Chief Executive Officer advised that a verbal agreement had been reached with the Chief Executive Officer of the Waitaki District Council regarding the proportion of individual financial liability for each of the Mackenzie and Waitaki District Councils with regard to the \$2.75m construction funding. He said that agreement was to be formalised in writing.

III REPORTS:

3. MACKENZIE TOURISM AND DEVELOPMENT TRUST – QUARTERLY REPORT:

The Chairman welcomed Philip Brownie, General Manager – Destination Mount Cook Mackenzie, who attended to present the quarterly report of the Mackenzie Tourism and Development Trust.

Mr Brownie spoke to the report and answered questions. He referred in particular to the Winter Marketing Campaign, the targeted rating regime as it applied to ski fields, the intention to review the targeted rating system and the Twizel Information Centre.

In response to a question regarding the deficit from the previous year and strategies the Trust had developed to deal with it given that the anticipated surplus had been reduced, Mr Brownie said it was important to note that the Trustees were not looking to Council to fund the deficit; rather the Trust wanted to trade its way out of it. He advised that he was currently developing documentation to support changes to address anomalies in the targeted rating structure. He said he was confident both the Tekapo and Pukaki information centres would return a surplus, the marketing budget was manageable and he was comfortable that the Twizel Information Centre would break even.

He noted that the surplus had been revised a figure of \$20,000 and he would be reluctant to forecast a higher level given the costs involved in the operation of the Lake Tekapo i-SITE such as rent and power – costs which were not incurred in the operation of the Pukaki Visitor Information Centre.

The Chairman expressed his appreciation of the update from Mr Brownie and his hope that the Council would be made aware of any issues earlier rather than later.

Cr Page attempted to distribute to Councillors copies of an email and ask Mr Brownie for his comments.

The Chairman ruled that the matter was out of order.

He thanked Mr Brownie for his report and Mr Brownie left the meeting at 10.30 am

The meeting was adjourned at 10.30 am for morning tea and reconvened at 10.50 am.

1. FINANCIAL REPORT – JULY 2010:

This report from the Manager – Finance and Administration was accompanied by the financial reports for the period to July 2010.

The Manager – Finance and Administration provided an overview of the Council's financial structure and accounts and then spoke to his report.

Resolved that the reports be received.

Graeme Page/Peter Maxwell

2. BANCORP QUARTERLY REPORT:

This report was the Quarterly Portfolio Report for the three months ending 30 September 2010 for the Mackenzie District Council prepared by Bancorp Treasury Services Limited.

Resolved that the report be received.

Graeme Page/Annette Money

4 FOX PEAK ROAD

This report from the Asset Manager presented a request from the Fox Peak Ski Club for a review of the Council's decision to only pay part of the invoice for the work carried out on Fox Peak Road in May 2010.

The Chairman asked why the Council had been asked to reconsider the issue.

The Chief Executive Officer advised that the Fox Peak Ski Club had appealed the Council's previous decision and asked for it to be reviewed.

Resolved that the report be received.

Peter Maxwell/Claire Barlow

Resolved that Council does not pay the extra \$2,605 as claimed.

Graeme Page/John Bishop

The meeting was adjourned at 12.30 pm for lunch and reconvened at 1.00 pm.

5. MACKENZIE RETIREMENT VILLAS CARPORTS – UNBUDGETED EXPENDITURE:

This report from the Community Facilities Manager referred to an increase in the cost of constructing carports at the Mackenzie Retirement Villas because the total engineering fees and the cost of guttering had not been included in the original estimate. The report proposed a new funding regime which included the contribution of \$11,270 from the Mackenzie Aged Persons Welfare Association, a grant from the Council to cover the cost of GST and consent fees and a contribution from the Fairlie Lions Club of \$2,480.00.

Resolved that the report be received.

Graeme Page/Annette Money

Resolved:

1. That Council approves unbudgeted expenditure of approximately \$3,442.00 being the cost of GST and resource consent fees for the carports at the Mackenzie Retirement Villas.
2. That the Fairlie Lions be requested to fund the balance of the unbudgeted expenditure, viz \$2,480.00.

Peter Maxwell/Annette Money

IV PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1 Property Matters	Commercial Sensitivity	48(1)(a)(i)
2. Mackenzie Medical Trust	To protect the privacy of persons	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Property Matters* section 7(2)(b)(ii) and *Mackenzie Medical Trust* section 7(2)(a).

Annette Money/Peter Maxwell

The Committee continued in Open Meeting

**THERE BEING NO FURTHER BUSINESS THE
CHAIRMAN DECLARED THE MEETING CLOSED AT 2.10 PM**

CHAIRMAN: _____

DATE: _____