



TEKAPO COMMUNITY BOARD

Membership:

Murray Cox (Chairman)
Alan Hayman
Peter Munro
Peter Maxwell
Ian Radford

Notice is given of the Meeting of the Tekapo Community Board to be held in the Lake Tekapo Community Hall, on Monday 9 May 2011 at 7.00 pm

please note start time

Business: *As per Agenda attached*

GLEN INNES
CHIEF EXECUTIVE OFFICER

4 May 2011



TEKAPO COMMUNITY BOARD AGENDA
Monday 9 May 2011

I. APOLOGIES:

II DECLARATION S OF INTEREST

III. MINUTES:

Confirm and adopt as the correct record the Minutes of the meeting of the Tekapo Community Board held on 29 March 2011.

MATTERS UNDER ACTION:

IV REPORTS:

1. Financial Report
2. Correspondence – Colin McLaren
3. Correspondence – Biddy Satterthwaite
4. Correspondence – Jennifer and Alexander Wallace
5. Ward Member's Report
6. Reports from Members who Represent the Board on Other Committees

V GENERAL

1. Walking and Cycling Strategy (**Peter Munro**)
2. Sustainable Futures Trust (**Chief Executive Officer**)

MACKENZIE DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE TEKAPO COMMUNITY BOARD HELD IN THE LAKE TEKAPO COMMUNITY HALL ON TUESDAY 29 MARCH 2011 AT 5.00 PM

PRESENT:

Murray Cox (Chairman)
Peter Maxwell
Ian Radford
Peter Munro

IN ATTENDANCE:

Claire Barlow (Mayor)
Glen Innes (Chief Executive Officer)
Paul Morris (Manager – Finance and Administration)
Garth Nixon (Community Facilities Manager)
Bernie Haar (Asset Manager)
John O'Connor (Utilities Engineer) (for part of the meeting)
Frank Ledingham (Manager - Roading) (for part of the meeting)
Rosemary Moran (Committee Clerk)

I APOLOGY:

Resolved that an apology be received from Alan Hayman.

Peter Maxwell/Peter Munro

II DECLARATIONS OF INTEREST:

There were no Declarations of Interest.

III MINUTES:

Resolved that the Minutes of the meeting of the Tekapo Community Board held on 14 February 2011 be confirmed and adopted as the correct record of the meeting.

Peter Maxwell/Ian Radford

MATTERS UNDER ACTION:

1. **Community Board Page on Council Website**

The Chairman advised that he would be meeting with the IT Manager regarding information to put on the Community Board Page.

2. **Dishwasher and Fridge/Chiller:**

The Community Facilities Manager advised that prices for the appliances would be presented to the next meeting.

3. **Sign for Observation Area Lochinver:**

It was advised that the matter was in hand but had yet to be completed.

4. Bus Park Signs – Church of the Good Shepherd:

The Asset Manager undertook to raise the issue at his meeting with the contractors the following day.

5. Rabbits:

The Community Facilities Manager advised that provision for rabbit control had been made in the budgets for 2011/12.

The issue to be retained on the Action Points list pending more information from the Regional Council.

6. Rock Sculpture:

It was advised that Prue Blake was with coordinating the Lake Tekapo Art Group, Ed Sullivan and the artist regarding the relocation of the sculpture from the Community Hall grounds.

7. Lakeside Drive Walkway:

It was advised that part of the track had been gravelled and the lights were to be installed. The Community Facilities Manager undertook to liaise with Pete Speedy and Carl Burtscher regarding the extension of the walkway to the Winter Park. He advised that signs were to be put up at each end of the walkway and he also would arrange to remove the rock which was in the middle of the track.

The Chairman suggested that when the playground and stormwater projects had been completed a decision could be made on extending the walkway further.

8. Alexandra Terrace Seal Extension:

The Asset Manager advised that he had written to all property owners regarding the opportunity to have their driveways sealed as part of the project. Whitestone Contracting was to advise their firm price for sealing the road and two driveways. He said that NZTA had declined to widen the entrance throat off the State Highway; the road would be formed up to the existing intersection. He noted that he would be asking the owner of a frontload skip in Alexandra Terrace to relocate it to preclude damage to the new seal from the six-wheel truck which serviced it.

The Asset Manager also undertook to remove the upstand from the water pipe at the old effluent dump station in the area.

IV REPORTS:

1. BUDGETS FOR 2011/2012:

This Chief Executive Officer introduced the draft budgets for the Tekapo Community Board for 2011/12. He said Council has begun consideration of its budgets and so far had increased the general rate by 3.29%. This provided some certainty for the Board in setting its rates.

The Community Board considered the draft budgets and made the following amendments:

Governance:

Resolved that the budget for Members' Expenses be increased by \$2,000 for training/conferences.

Peter Maxwell/Peter Munro

The meeting was adjourned at 5.55 pm for tea and reconvened at 6.26 pm

Tekapo Community Centre:

Resolved that an additional \$5,000 be included in the budgets for planned maintenance for the Tekapo Community Hall kitchen.

Peter Munro/Ian Radford

Township Projects

It was agreed that local community groups be invited to submit proposals for community projects which could be included in the Council's Long Term Plan.

Tekapo Domain:

Resolved that the budget for the Domain expenditure be increased by \$20,000 for capital improvements, such improvements to be funded from the Land Subdivision Reserve.

Peter Maxwell /Peter Munro

The Manager – Finance and Administration advised that with the amendments made by the Community Board, the rate increase stood at 5.7%.

Resolved that the Draft Budgets for 2011/2012 with the above amendments be recommended to the Council for adoption.

Ian Radford/Peter Munro

LATE ITEM**REMUNERATION AUTHORITY DETERMINATION:**

Resolved that pursuant to the Local Government Official Information and Meetings Act 1987 the verbal report from the Chief Executive Officer "Remuneration Authority Determination" be considered.

Murray Cox/Peter Maxwell

The report was not included on the Agenda because it was not available in time. Consideration of the issue at this meeting is required to enable the Chief Executive Officer to meet the Remuneration Authority's deadline of 1 May 2012 which would be before the Community Board's next meeting.

Remuneration Authority Determination

The Chief Executive Officer advised that the Remuneration Authority's revised determination had increased the pool for the remuneration of the District's elected members by 1.31%. He said he would be recommending to the Council that the pool be allocated in the same way as had previously been agreed. This would have the effect of increasing the community board chairmen's stipend from \$3,908 per annum to \$3,959 and the community board members' from \$1,526 to \$1,546.

Resolved that the Tekapo Community Board:

1. notes the revised determination of the Remuneration Authority to increase Council's remuneration pool by 1.13% for 2011/12.
2. agrees with the continuation of the 2010/11 method of dividing remuneration among Board members and Councillors.
3. endorses the payment of the following annual salaries:
 - Community Board Chairman \$3,959 pa
 - Community Board Members \$1,546 pa

and that these recommendations be referred to the Council for its consideration.

Ian Radford/Peter Munro

**THERE BEING NO FURTHER BUSINESS THE
CHAIRMAN DECLARED THE MEETING CLOSED AT 8.12 PM**

CHAIRMAN: _____

DATE: _____

TEKAPO COMMUNITY BOARD MATTERS UNDER ACTION

CHAIRMAN

Tekapo Community Board Page on Council Website

The Chairman is invited to liaise with Council's IT Officer regarding the development and maintenance of a Tekapo Community Board page on Council's website.

CHIEF EXECUTIVE OFFICER

Snow Clearing

The Chairman asked that there be a note in the next Council Briefs encouraging people to be more proactive in clearing footpaths and generally assisting in snow events. *Missed the latest issue – sorry! Will put in for next season.*

COMMUNITY FACILITIES MANAGER

29 March 2011

Lake Tekapo Community Hall

Obtain prices for commercial dishwasher and fridge/chiller for the Community Hall for the meeting on 9 May 2011. *Prices will be advised at the meeting on 9 May 2011*

Seats on Walkway

Concrete pads to be installed under the seats on the walkway along the Lake frontage. *Contractor has been engaged to do the work.*

Rabbits

Consider making provision in the 2011/2012 Community Board's budgets for rabbit control in the Township. Issue to be retain on list pending more information from Regional Council.

RSM Statue

Prue Blake coordinating relocation of statue with Art Group

ASSET MANAGER

Bus Stop Signs – Church of the Good Shepherd:

Cr Maxwell asked the Asset Manager for *Bus Stop 9.30 am to 3.30 pm* signs for the Church of the Good Shepherd. *Tasked to contractor*

29 February 2011

Lakeside Drive Walkway

Liaise with Pete Speedy and Carl Burtscher re the extension of the walkway to the Winter Park. Put up signs at each end of the walkway and remove rock in the middle of the track. *Update at meeting on 9 May 2011*

Alexandra Terrace Seal Extension

Remove up-stand from water pipe at the old effluent dump station in the area. *Update at meeting on 9 May 2011.*

MACKENZIE DISTRICT COUNCIL

REPORT TO: TEKAPO COMMUNITY BOARD
SUBJECT: FINANCIAL REPORT – MARCH 2011
MEETING DATE: 9 MAY 2011
REF: FIN 1/2/3
FROM: MANAGER – FINANCE AND ADMINISTRATION
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Attached is the financial report for the Board for the period to December 2010, the purpose of which is to update Board members on the financial performance of the Tekapo Community as a whole for that period.

Explanations of any significant variances will be provided at the meeting.

STAFF RECOMMENDATIONS:

1. That the report be received.

PAUL MORRIS
MANAGER – FINANCE & ADMINISTRATION

GLEN INNES
CHIEF EXECUTIVE OFFICER

TEKAPO COMMUNITY BOARD
GOVERNANCE & INVESTMENT
FINANCIAL REPORT FOR MARCH 2011

√

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	March 2011		Forecast	Full Year to 30 June 2011	
				Variance	Note		Budget	Variance
OPENING BALANCE	0	0	0			0	0	
Operating Expenditure								
Members Costs	6,164	18,196	7,320	10,876	X	8,764	8,764	0 √
Council Staff Support Costs	12,276	12,357	12,357	0	√	16,471	16,471	0 √
Total Operating Expenditure	18,440	30,903	21,927	8,976		28,235	28,235	0
Operating Revenue								
Tekapo Works & Services Rates	(55,819)	30,903	21,177	9,726	X	28,235	28,235	0 √
Other Income	74,259	0	0	0	X	0	0	0 X
Total Operating Revenue	18,440	30,903	21,177	9,726		28,235	28,235	0
CLOSING BALANCE	0	0	(750)			0	0	

Variance Analysis

No significant variances.

TEKAPO COMMUNITY BOARD - GOVERNANCE
FINANCIAL REPORT FOR MARCH 2011

√

OPERATING RESERVE STATEMENT	Last Year YTD Actual	March 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Members Costs	6,164	18,196	7,320	10,876 X	8,764	8,764	0 √
Council Staff Support Costs	12,276	12,357	12,357	0 √	16,471	16,471	0 √
Total Operating Expenditure	18,440	30,903	21,927	8,976	28,235	28,235	0
Operating Revenue							
Tekapo Works & Services Rates	18,440	30,903	21,177	9,726 X	28,235	28,235	0 √
Total Operating Revenue	18,440	30,903	21,177	9,726	28,235	28,235	0
CLOSING BALANCE	0	0	(750)		0	0	

Variance Analysis

No significant variances.

TEKAPO INVESTMENT INCOME
FINANCIAL REPORT FOR MARCH 2011

√

OPERATING RESERVE STATEMENT	Last Year YTD Actual	March 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Revenue							
Tekapo Works & Services Rates	(74,259)			0 √			0 √
Other Income	74,259			0 X			0 X
Total Operating Revenue	0	0	0	0	0	0	0
CLOSING BALANCE	0	0	0		0	0	

Capital Expenditure							
	0	0	0	0 √	0	0	0 √
	0	0	0	0 √	0	0	0 √
Total Capital Expenditure	0						
Capital Revenue							
Tekapo Works & Services Rates	0	0	0	0 √	0	0	0 √
Other Income	0	0	0	0 X	0	0	0 X
Total Capital Revenue	0						
CLOSING BALANCE	0	0	0		0	0	

Variance Analysis

No significant variances.

TEKAPO WATER
FINANCIAL REPORT FOR MARCH 2011

✓

OPERATING RESERVE STATEMENT	Last Year	Actual	Budget	March 2011	Forecast	Full Year to 30 June 2011	
	YTD Actual			Variance		Budget	Variance
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Consultancy	0	1,994	5,180	3,186 ✓	6,216	6,216	0 ✓
Administration	1,520	1,175	1,388	213 ✓	1,804	1,804	0 ✓
Capital Reserve Interest Paid	31	0	0	0 ✓	0	0	0 ✓
General Maintenance	28,308	35,382	32,028	3,354 X	42,484	42,484	0 ✓
Council Staff Support Costs	19,557	19,251	19,251	0 ✓	25,673	25,673	0 ✓
Total Operating Expenditure	49,416	57,802	57,847	45	76,177	76,177	0
Operating Revenue							
Tekapo Water Rates	39,628	49,993	57,280	7,287 ✓	51,880	51,880	0 ✓
Other Income	608	0	0	0 X	23,538	23,538	0 X
Capital Reserve Interest Received	9,179	7,809	567	7,242 ✓	759	759	0 X
Total Operating Revenue	49,416	57,802	57,847	45	76,177	76,177	0
CLOSING BALANCE	0	0	0		0	0	

CAPITAL RESERVE STATEMENT	Last Year	Actual	Budget	March 2011	Forecast	Full Year to 30 June 2011	
	YTD Actual			Variance		Budget	Variance
OPENING BALANCE	(7,172)	233,620	233,620		233,620	233,619	
Capital Expenditure							
Headworks - Renewal	0	0	0	0 ✓	0	0	0 ✓
Meters	0	3,183	1,000	2,183 X	2,068	2,068	0 ✓
Vested Assets	0	0	13,878	13,878 ✓	18,499	18,499	0 ✓
Total Capital Expenditure	0	3,183	14,878	11,695	20,567	20,567	0
Capital Revenue							
Tekapo Water Rates	41,265	39,879	39,879	0 ✓	53,168	53,168	0 ✓
Capital Reserve Interest Received	0	0	0	0 X	0	0	0 X
Financial Contributions	11,092	4,612	17,883	13,271 X	23,845	23,845	0 X
Upgrade Contributions	0	0	0	0 X	0	0	0 X
Assets Vested from Developers	0	0	13,878	13,878 X	18,499	18,499	0 X
Other Income	0	0	0	0 X	0	0	0 X
Total Capital Revenue	52,357	44,491	71,640	27,149	95,512	95,512	0
CLOSING BALANCE	45,185	274,928	290,382		308,565	308,564	

Variance Analysis

No significant variances from budget

TEKAPO SEWERAGE
FINANCIAL REPORT FOR MARCH 2011

√

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	March 2011 Variance Note	Forecast	Full Year to 30 June 2011 Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Administration	2,158	1,628	2,529	901 √	3,372	3,372	0 √
Capital Reserve Interest Paid	28,385	17,473	0	17,473 X	0	0	0 √
General Maintenance	45,716	40,815	41,156	341 √	55,001	55,001	0 √
Roading	0	0	0	0 √	0	0	0 √
Council Staff Support Costs	23,283	22,896	22,896	0 √	30,528	30,528	0 √
Total Operating Expenditure	99,542	84,407	70,725	13,682	93,045	93,045	0
Operating Revenue							
Tekapo Sewer Rates	99,542	84,190	70,725	13,465 X	93,045	93,045	0 √
Other Income	0	217	0	217 √	0	0	0 X
Council Staff Support Income	0	0	0	0 X	0	0	0 X
Total Operating Revenue	99,542	84,407	70,725	13,682	93,045	93,045	0
CLOSING BALANCE	0	0	0		0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	March 2011 Variance Note	Forecast	Full Year to 30 June 2011 Budget	Variance Note
OPENING BALANCE	(1,344,817)	(616,531)	(616,531)		(616,531)	(616,531)	
Capital Expenditure							
Sewer Reticulation - Renewal	0	0	0	0 √	0	0	0 √
Manholes	0	0	0	0 √	0	0	0 √
Vested Assets	0	0	18,504	18,504 √	24,669	24,669	0 √
Resource Consent Costs	0	0	0	0 √	0	0	0 √
Other Capital	0	0	0	0 √	0	0	0 √
Tourism Subsidy Application	0	0	0	0 √	0	0	0 √
Total Capital Expenditure	0	0	18,504	18,504	24,669	24,669	0
Capital Revenue							
Tekapo Sewer Rates	56,568	53,640	53,640	0 √	71,518	71,518	0 √
Capital Reserve Interest Received	0	0	0	0 X	0	0	0 X
Financial Contributions	0	3,084	11,961	8,877 X	15,942	15,942	0 X
Upgrade Contributions	0	0	24,082	24,082 X	24,082	24,082	0 X
Assets Vested from Developers	0	0	24,669	24,669 X	24,669	24,669	0 X
Other Income	0	0	0	0 X	0	0	0 X
Total Capital Revenue	56,568	56,724	114,352	57,628	136,211	136,211	0
CLOSING BALANCE	(1,288,249)	(559,807)	(520,683)		(504,989)	(504,989)	

Variance Analysis

No significant variances from budget

**TEKAPO STORMWATER
FINANCIAL REPORT FOR MARCH 2011**

✓

OPERATING RESERVE STATEMENT	Last Year	Actual	Budget	March 2011	Forecast	Full Year to 30 June 2011	
	YTD Actual			Variance Note		Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Labour	0	0	0	0 ✓	0	0	0 ✓
Members Costs	0	0	0	0 ✓	0	0	0 ✓
Consultancy	0	319	8,288	7,969 ✓	8,290	8,290	0 ✓
Administration	41	114	72	42 X	100	100	0 ✓
Capital Reserve Interest Paid	0	0	0	0 ✓	0	0	0 ✓
General Maintenance	721	2,142	2,682	540 ✓	3,574	3,574	0 ✓
Roading	0	0	0	0 ✓	0	0	0 ✓
Council Staff Support Costs	3,690	3,636	3,636	0 ✓	4,843	4,843	0 ✓
Total Operating Expenditure	4,452	6,211	14,678	8,467	16,807	16,807	0
Operating Revenue							
Tekapo Works & Services Rates	2,505	4,743	13,445	8,702 ✓	15,168	15,168	0 ✓
Capital Reserve Interest Received	1,947	1,468	1,233	235 ✓	1,639	1,639	0 X
Other Income	0	0	0	0 X	0	0	0 X
Council Staff Support Income	0	0	0	0 X	0	0	0 X
Total Operating Revenue	4,452	6,211	14,678	8,467	16,807	16,807	0
CLOSING BALANCE	0	0	0		0	0	

CAPITAL RESERVE STATEMENT	Last Year	Actual	Budget	March 2011	Forecast	Full Year to 30 June 2011	
	YTD Actual			Variance Note		Budget	Variance Note
OPENING BALANCE	47,266	73,399	73,399		73,399	73,399	
Capital Expenditure							
Resource Consent Costs	0	0	10,000	10,000 ✓	10,000	10,000	0 ✓
Vested Assets	0	0	11,106	11,106 ✓	14,813	14,813	0 ✓
Total Capital Expenditure	0	0	21,106	21,106	24,813	24,813	0
Capital Revenue							
Tekapo Works & Services Rates	9,288	8,838	8,838	0 ✓	11,785	11,785	0 ✓
Financial Contributions	0	1,445	0	1,445 ✓	0	0	0 X
Upgrade Contributions	0	0	0	0 X	0	0	0 X
Assets Vested from Developers	0	0	14,813	14,813 X	14,813	14,813	0 X
Other Income	0	0	0	0 X	0	0	0 X
Total Capital Revenue	9,288	10,283	23,651	13,368	26,598	26,598	0
CLOSING BALANCE	56,554	83,682	75,944		75,184	75,184	

Variance Analysis

No significant variances from budget.

TEKAPO ROADING
FINANCIAL REPORT FOR MARCH 2011

√

OPERATING RESERVE STATEMENT	Last Year	Actual	Budget	March 2011		Forecast	Full Year to 30 June 2011	
	YTD Actual			Variance	Note		Budget	Variance
OPENING BALANCE	0	0	0			0	0	
Operating Expenditure								
Capital Reserve Interest Paid	502	0	0	0	√	0	0	0
Roading								
<i>Subsidised</i>								
Drain Mtce - St Clean	11,295	4,973	11,781	6,808	√	15,705	15,705	0
Drain Mtce - St Clean - Transi	6,099	5,312	7,371	2,059	√	9,825	9,825	0
Traffic Svcs Mtce - Pav Mkings	0	0	0	0	√	4,644	4,644	0
Street Lighting - Electricity	5,124	5,237	6,003	766	√	8,000	8,000	0
St Lighting - Elec - Transit	633	647	1,026	379	√	1,372	1,372	0
Street Lighting - Maintenance	18,232	6,437	18,000	11,563	√	24,000	24,000	0
St Lighting - Mtce - Transit	2,253	792	3,060	2,268	√	4,079	4,079	0
Sealed Pavement Mtce	4,005	2,303	3,582	1,279	√	4,771	4,771	0
Unsealed Pavement Maintenance	1,734	981	0	981	X	0	0	0
Drainage Mtce - Other	1,879	880	1,188	308	√	1,590	1,590	0
Environmental Maintenance	0	0	0	0	√	0	0	0
Enviro Mtce - Snow & Ice Contr	495	7,881	2,745	5,136	X	3,657	3,657	0
Enviro Mtce - Vegetation Contr	658	618	4,878	4,260	√	6,500	6,500	0
Enviro Mtce - Other	0	392	4,815	4,423	√	6,416	6,416	0
Traffic Svcs Mtce - Signs EMPs	0	163	387	224	√	516	516	0
Network & Asset Management	0	0	2,709	2,709	√	3,612	3,612	0
<i>Total Subsidised</i>	52,408	36,617	67,545	30,928	√	94,687	94,687	0
<i>Unsubsidised</i>								
Tekapo Footpaths	5,558	4,696	4,878	182	√	6,502	6,502	0
New Year Road Sweep	0	0	405	405	√	542	542	0
<i>Total Unsubsidised</i>	5,558	4,696	5,283	587	√	7,044	7,044	0
Roading	57,966	41,312	72,828	31,516	√	101,731	101,731	0
Council Staff Support Costs								
Charges - Rooding Prof Svcs	5,157	6,129	6,129	0	√	8,166	8,166	0
Charges - Admin District	1,692	1,719	1,719	0	√	2,289	2,289	0
Charges - Asset Management	2,934	2,871	2,871	0	√	3,834	3,834	0
Total Council Staff Support Costs	9,783	10,719	10,719	0	√	14,289	14,289	0
Total Operating Expenditure	68,251	52,031	83,547	31,516		116,020	116,020	0
Operating Revenue								
Tekapo Works & Services Rates	51,273	11,781	51,482	39,702	√	65,874	65,874	0
Other Income								
Transit-Street Lights & Clean	0	2,709	4,086	1,377	√	5,451	5,451	0
Transfund New Zealand	11,547	32,084	23,353	8,732	X	38,537	38,537	0
Petroleum Tax	4,821	4,976	3,483	1,493	X	4,639	4,639	0
Interest Earned on Capital Rsv	610	482	1,143	661	√	1,519	1,519	0
Total Other Income	16,978	40,251	32,065	8,186	√	50,146	50,146	0
Council Staff Support Income	0	0	0	0	X	0	0	0
Total Operating Revenue	68,251	52,031	83,547	31,516		116,020	116,020	0
CLOSING BALANCE	0	0	0			0	0	

CAPITAL RESERVE STATEMENT	Last Year	YTD Actual		March 2011	Forecast	Full Year to 30 June 2011	
	YTD Actual	YTD Actual	YTD Actual	Variance Note		Budget	Variance Note
OPENING BALANCE	6,876	18,815	18,815		18,815	18,815	
Capital Expenditure							
<i>Subsidised Roading</i>							
Traffic Svs Renewal - St Light	0	3,730	1,548	2,182 X	2,064	2,064	0 ✓
Signs	0	0	774	774 ✓	1,032	1,032	0 ✓
Reseals	52,713	0	41,099	41,099 ✓	41,099	41,099	0 ✓
<i>Total Subsidised Roading</i>	52,713	3,730	43,421	39,691 ✓	44,195	44,195	0 ✓
<i>Unsubsidised Roading</i>							
Pioneer Drive Upgrade	0	0	0	0 ✓	0	0	0 ✓
Footpaths - Surfacing	0	0	20,000	20,000 ✓	20,000	20,000	0 ✓
Vested Assets	0	0	46,566	46,566 ✓	62,091	62,091	0 ✓
<i>Total Unsubsidised</i>	0	0	66,566	66,566 ✓	82,091	82,091	0 ✓
Total Capital Expenditure	52,713	3,730	109,987	106,257	126,286	126,286	0
Capital Revenue							
Tekapo Works & Services Rates	22,667	1,716	39,974	38,258 ✓	40,330	40,330	0 ✓
Capital Reserve Interest Received	0	0	0	0 X	0	0	0 X
Financial Contributions	0	0	0	0 X	0	0	0 X
Upgrade Contributions	0	0	0	0 X	0	0	0 X
Assets Vested from Developers	0	0	46,566	46,566 X	62,091	62,091	0 X
Other Income	0	0	0	0 X	0	0	0 X
LTNZ Subsidies	30,047	2,014	23,447	21,433 X	23,865	23,865	0 X
Total Capital Revenue	52,713	3,730	109,987	106,257	126,286	126,286	0
CLOSING BALANCE	6,876	18,815	18,815		18,815	18,815	

Variance Analysis

TEKAPU REFUSE COLLECTION
FINANCIAL REPORT FOR MARCH 2011

√

OPERATING RESERVE STATEMENT	Last Year	Actual	Budget	March 2011	Forecast	Full Year to 30 June 2011	
	YTD Actual			Variance Note		Budget	Variance Note
OPENING BALANCE	12,645	20,311	20,311		20,311	20,311	
Operating Expenditure							
Labour	0	0	0	0 ✓	0	0	0 ✓
Members Costs	0	0	0	0 ✓	0	0	0 ✓
Consultancy	0	0	0	0 ✓	0	0	0 ✓
Administration	0	0	0	0 ✓	0	0	0 ✓
Capital Reserve Interest Paid	0	0	0	0 ✓	0	0	0 ✓
General Maintenance	5,187	5,187	6,750	1,563 ✓	9,000	9,000	0 ✓
Roading	0	0	0	0 ✓	0	0	0 ✓
Council Staff Support Costs	5,580	4,851	4,851	0 ✓	6,469	6,469	0 ✓
Total Operating Expenditure	10,767	10,038	11,601	1,563	15,469	15,469	0
Operating Revenue							
Tekapo Refuse Rates	14,130	11,593	11,601	8 ✓	15,469	15,469	0 ✓
Other Income	0	0	0	0 X	0	0	0 X
Council Staff Support Income	0	0	0	0 X	0	0	0 X
Total Operating Revenue	14,130	11,593	11,601	8	15,469	15,469	0
CLOSING BALANCE	16,008	21,866	20,311		20,311	20,311	

CAPITAL RESERVE STATEMENT	Last Year	Actual	Budget	March 2011	Actual	Full Year to 30 June 2011	
	YTD Actual			Variance Note		Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Capital Expenditure							
Headworks - Renewal	0	0	0	0 ✓	0	0	0 ✓
Meters	0	0	0	0 ✓	0	0	0 ✓
Vested Assets	0	0	0	0 ✓	0	0	0 ✓
Total Capital Expenditure	0	0	0	0	0	0	0
Capital Revenue							
Tekapo Refuse Rates	0	0	0	0 ✓	0	0	0 ✓
Capital Reserve Interest Received	0	0	0	0 X	0	0	0 X
Financial Contributions	0	0	0	0 X	0	0	0 X
Upgrade Contributions	0	0	0	0 X	0	0	0 X
Assets Vested from Developers	0	0	0	0 X	0	0	0 X
Other Income	0	0	0	0 X	0	0	0 X
Total Capital Revenue	0	0	0	0	0	0	0
CLOSING BALANCE	0	0	0		0	0	

Variance Analysis

No significant variances from budget

TEKAPO COMMUNITY BOARD
COMMUNITY SERVICES AND RECREATIONAL FACILITIES
FINANCIAL REPORT FOR MARCH 2011

√
√

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	March 2011 Variance	Note	Forecast	Full Year to 30 June 2011	
							Budget	Variance
OPENING BALANCE	0	0	0			0	0	
Operating Expenditure								
Administration	19,102	5,819	20,081	14,262	√	21,686	21,686	0 √
General Maintenance	146,738	147,165	158,349	11,184	√	209,463	209,463	0 √
Council Staff Support Costs	17,109	17,244	17,244	0	√	22,995	22,995	0 √
Total Operating Expenditure	182,948	170,228	195,674	25,446		254,144	254,144	0
Operating Revenue								
Tekapo Works & Services Rates	137,603	145,576	150,367	4,791	√	197,075	197,075	0 √
Other Income	42,558	24,652	22,338	2,314	√	29,774	29,774	0 X
Building Maintenance Reserve	0	0	10,000	10,000	X	10,000	10,000	0 X
Capital Reserve Interest Received	2,787	0	12,969	12,969	X	17,295	17,295	0 X
Total Operating Revenue	182,948	170,228	195,674	25,446		254,144	254,144	0
CLOSING BALANCE	0	0	0			0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	March 2011 Variance	Note	Forecast	Full Year to 30 June 2011	
							Budget	Variance
OPENING BALANCE	71,499	154,181	154,181			154,181	154,181	
Capital Expenditure								
Tekapo Community Hall	43,194	5,259	0	5,259	X	0	0	0 √
Total Capital Expenditure	43,194	5,259	0	5,259		0	0	0
Capital Revenue								
Funding from Land Subdivision Res	0	0	100,000	100,000	X	100,000	100,000	0 X
Total Capital Revenue	0	0	100,000	100,000		100,000	100,000	0
CLOSING BALANCE	28,305	148,922	254,181			254,181	254,181	

Variance Analysis

**TEKAPO COMMUNITY HALL
FINANCIAL REPORT FOR MARCH 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	March 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Administration	1,981	1,882	1,791	91 X	2,391	2,391	0 ✓
General Maintenance	5,485	4,612	16,755	12,143 ✓	18,918	18,918	0 ✓
Council Staff Support Costs	1,755	1,773	1,773	0 ✓	2,364	2,364	0 ✓
Total Operating Expenditure	9,221	8,267	20,319	12,052 ✓	23,673	23,673	0 ✓
Operating Revenue							
Tekapo Works & Services Rates	7,641	6,226	8,762	2,536 ✓	11,601	11,601	0 ✓
Other Income	1,580	2,041	1,557	484 ✓	2,072	2,072	0 X
Total Operating Revenue	9,221	8,267	20,319	12,052	23,673	23,673	0
CLOSING BALANCE	0	0	0		0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	March 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	0	64,647	64,647		64,647	64,647	
Capital Expenditure							
Aorangi Crescent Upgrade	43,194	5,259	0	5,259 X	0	0	0 ✓
Total Capital Expenditure	43,194	5,259	0	5,259 X	0	0	0 ✓
Capital Revenue							
Tekapo Works & Services Rates	0	0	0	0 X	0	0	0 X
Land Subdivision Reserve	0	0	100,000	100,000 X	100,000	100,000	0 X
Total Capital Revenue	0	0	100,000	100,000	100,000	100,000	0
CLOSING BALANCE	(43,194)	59,388	164,647		164,647	164,647	

Variance Analysis

TEKAPO DOMAIN
FINANCIAL REPORT FOR MARCH 2011

OPERATING RESERVE STATEMENT	Last Year YTD Actual	March 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance <small>Note</small>	Forecast	Budget	Variance <small>Note</small>
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
General Maintenance	7,453	8,532	7,854	678 X	10,107	10,107	0 ✓
Council Staff Support Costs	846	855	855	0 ✓	1,141	1,141	0 ✓
Total Operating Expenditure	8,299	9,387	8,709	678 X	11,248	11,248	0 ✓
Operating Revenue							
Other Income	0	0	0	0 X	0	0	0 X
Total Operating Revenue	8,299	9,387	8,709	678	11,248	11,248	0
CLOSING BALANCE	0	0	0		0	0	

Variance Analysis

No significant variances from budget

**TEKAPO TOWNSHIP & COMMUNITY GRANTS
FINANCIAL REPORT FOR MARCH 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	March 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Administration	17,120	3,937	18,290	14,353 ✓	19,295	19,295	0 ✓
General Maintenance	133,799	134,021	133,740	281 X	180,438	180,438	0 ✓
Council Staff Support Costs	14,508	14,616	14,616	0 ✓	19,490	19,490	0 ✓
Total Operating Expenditure	165,428	152,574	166,646	14,072 ✓	219,223	219,223	0 ✓
Operating Revenue							
Tekapo Works & Services Rates	121,663	129,963	132,896	2,933 ✓	174,226	174,226	0 ✓
Other Income	40,977	22,611	20,781	1,830 ✓	27,702	27,702	0 X
Capital Reserve Interest Received	2,787	0	12,969	12,969 X	17,295	17,295	0 X
Total Operating Revenue	165,428	152,574	166,646	14,072	219,223	219,223	0
CLOSING BALANCE	0	0	0		0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	March 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	71,499	89,534	89,534		89,534	89,534	
Capital Expenditure							
Implementation of Plan	0	0	0	0 ✓	0	0	0 ✓
Total Capital Expenditure	0	0	0	0 ✓	0	0	0 ✓
Capital Revenue							
Total Capital Revenue	0	0	0	0	0	0	0
CLOSING BALANCE	71,499	89,534	89,534		89,534	89,534	

FURTHER BREAKDOWN OF TOWNSHIP EXPENDITURE

	Last Year YTD Actual	Actual	Budget	March 2011		Full Year to 30 June 2011			
				Variance	Note	Forecast	Budget	Variance	Note
Administration									
Advertising	0	0	0	0	✓	0	0	0	✓
Donations & Grants	12,200	0	2,072	2,072	✓	2,072	2,072	0	✓
Promotions Ass ex Meridian	0	0	7,702	7,702	✓	7,702	7,702	0	✓
Promotions Ass ex Comm Bd	0	0	5,501	5,501	✓	5,501	5,501	0	✓
Other Expenses	450	0	0	0	✓	0	0	0	✓
Rates	4,470	3,937	3,015	922	X	4,020	4,020	0	✓
Total Administration	17,120	3,937	18,290	14,353	✓	19,295	19,295	0	✓
General Maintenance									
Materials Purchased	0	0	0	0	✓	0	0	0	✓
Gardening	13,043	12,294	11,106	1,188	X	14,814	14,814	0	✓
Contractors	834	848	1,053	205	✓	1,399	1,399	0	✓
Mtce of Irrigation Equipment	3,533	788	1,656	868	✓	1,658	1,658	0	✓
Lawn Mowing	14,852	18,444	15,897	2,547	X	20,446	20,446	0	✓
Repairs & Maint Unplanned	2,831	831	1,557	726	✓	2,072	2,072	0	✓
Pest Control	0	0	0	0	✓	4,144	4,144	0	✓
Tree Maintenance & Pruning	1,179	1,767	1,000	767	X	1,897	1,897	0	✓
Leaf Removal	0	0	0	0	✓	0	0	0	✓
Playground Maintenance	2,319	1,674	2,367	693	✓	3,157	3,157	0	✓
Litterbin waste disposal fees	57	1,625	153	1,472	X	207	207	0	✓
Litter Bin Collection	24,239	36,565	18,947	17,618	X	25,547	25,547	0	✓
Spraying	0	2,319	1,629	690	X	1,629	1,629	0	✓
Playground Upgrade	0	0	0	0	✓	0	0	0	✓
Walkways	0	0	2,590	2,590	✓	2,590	2,590	0	✓
Footbridge Design Investigatio	0	0	0	0	✓	0	0	0	✓
Tekapo School Pool	0	0	518	518	✓	518	518	0	✓
Tekapo Township Projects	70,912	56,421	75,267	18,846	✓	100,360	100,360	0	✓
Internal Motor Vehicle charges	0	0	0	0	✓	0	0	0	✓
Tkp Twnshp Proj - C Fwd Bud	0	0	0	0	✓	0	0	0	✓
Total General Maintenance	133,799	134,021	133,740	281		180,438	180,438	0	

Variance Analysis

TEKAPO COMMUNITY BOARD
FINANCIAL REPORT FOR MARCH 2011

√

OPERATING RESERVE STATEMENT	Last Year	Actual	Budget	March 2011		Forecast	Full Year to 30 June 2011	
	YTD Actual			Variance	Note		Budget	Variance
OPENING BALANCE	12,645	20,311	20,311			20,311	20,311	
Operating Expenditure								
Members Costs	6,164	18,196	7,320	10,876	X	8,764	8,764	0 √
Consultancy	0	3,909	17,612	13,703	√	18,650	18,650	0 √
Administration	22,821	8,737	24,070	15,333	√	26,962	26,962	0 √
Capital Reserve Interest Paid	28,918	17,473	0	17,473	X	0	0	0 √
General Maintenance	226,670	230,690	240,965	10,275	√	319,522	319,522	0 √
Roading	57,966	41,312	72,828	31,516	√	101,731	101,731	0 √
Council Staff Support Costs	91,278	90,954	90,954	0	√	121,268	121,268	0 √
Total Operating Expenditure	433,817	411,621	455,999	44,378		599,897	599,897	0
Operating Revenue								
Tekapo Works & Services Rates	135,563	193,002	236,471	43,469	√	306,352	306,352	0 √
Sewer Rates	99,542	84,190	70,725	13,465	X	93,045	93,045	0 √
Water Rates	39,628	49,993	57,280	7,287	√	51,880	51,880	0 √
Refuse Rates	14,130	11,593	11,601	8	√	15,469	15,469	0 √
Building Maintenance Reserve	0	0	10,000	10,000	X	10,000	10,000	0 X
Capital Reserve Interest Received	13,913	9,278	14,769	5,491	X	19,693	19,693	0 X
Other Income	134,403	65,120	54,403	10,718	√	103,458	103,458	0 X
Council Staff Support Income	0	0	0	0	X	0	0	0 X
Total Operating Revenue	437,180	413,176	455,249	42,073		599,897	599,897	0
CLOSING BALANCE	16,008	21,866	19,561			20,311	20,311	

TEKAPO COMMUNITY BOARD
FINANCIAL REPORT FOR MARCH 2011

CAPITAL RESERVE STATEMENT	Last Year	Actual	Budget	March 2011		Forecast	Full Year to 30 June 2011	
	YTD Actual			Variance	Note		Budget	Variance
OPENING BALANCE	(1,226,349)	(136,516)	(136,516)			(136,516)	(136,517)	
Capital Expenditure								
Essential Services	52,713	6,913	164,475	157,562	√	196,335	196,335	0 √
Community and Recreational Facilities	43,194	5,259	0	5,259	X	0	0	0 √
Total Capital Expenditure	95,907	12,172	164,475	152,303		196,335	196,335	0
Capital Revenue								
Tekapo Works & Services Rates	31,955	10,554	48,812	38,258	√	52,115	52,115	0 √
Water Rates	41,265	39,879	39,879	0	√	53,168	53,168	0 √
Sewer Rates	56,568	53,640	53,640	0	√	71,518	71,518	0 √
Capital Reserve Interest Received	0	0	0	0	X	0	0	0 X
Land Subdivision Reserve	0	0	100,000	100,000	X	100,000	100,000	0 X
Essential Services	41,139	11,155	177,299	166,144	X	207,806	207,806	0 X
Total Capital Revenue	41,139	11,155	277,299	266,144		307,806	307,806	0
CLOSING BALANCE	(1,281,117)	(137,533)	(23,692)			(25,045)	(25,045)	

Variance Analysis

01 11 2011

colin j. maclaren architect**B. Arch A. N. Z. I. A.**

20 February 2011

Mr Murray Cox
Chairman Lake Tekapo
Community Board
C/o MacKenzie District Council

Dear Sir,

Re: Buses & Planning

I was attempting to park in the Lake Tekapo Commercial area on Monday and because there were 4 large buses pulled up adjacent to the Shell Station and one parked directly in front of the car parks so no one could access the parks. People were wandering everywhere across the road in a most haphazard manner and it will be only be a matter of time before some one is injured.

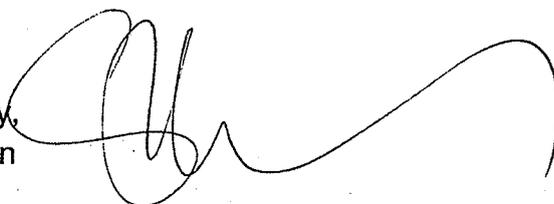
I spoke to one bus driver saying he was parked in front of designated public car park and why did he not park in a designated bus park. He said because there are no toilets there and why didn't our council people sort out a better solution?

It is time that some well thought out planning was instigated to sort this problem out. What is the commercial group doing? They have been consistently saying for the last couple of years that they cannot tell us anything because it is commercially sensitive!!!

Are they actually doing anything?

The Council & Community Board need to show some imagination and see beyond the vested interests and plot a way forward for this community. I have been here for 5 years and any planning attempted in that time seems to go around in expensive circles.

Yours sincerely,
Colin MacLaren



35 Lochinver Avenue P.O. Box 109 Lake Tekapo
phone (03) 680 6669 fax (03) 680 6661 e mail colinjmac@xtra.co.

28 APR 2011

colin j. mac laren architect**B. Arch A. N. Z. I. A.**

26 April 2011

Mr Murray Cox
Chairman Lake Tekapo
Community Board
C/o MacKenzie District Council

Dear Sir,

Re: Trees and autumn colours

The news media have been reporting recently of various groups travelling to Central Otago to photograph the Autumn colours.

Lake Tekapo is in a region that produces stunning autumn colours to more than rival Central Otago. But to be appreciated we have to plant deciduous trees.

Glen Due Bay in Wanaka is often featured because of the wonderful line of poplars.

The shopping streets of Fairlie and Geraldine have been looking spectacular recently as well, because they have planted deciduous trees chosen for their autumn hues. I was in Hawkes Bay recently and was awe struck by an avenue of black poplars. The shopping area in Lake Tekapo has one silver birch near the Godley Hotel as our only effort to give the area an autumnal hue.

It would be a huge benefit to the village to turn some of the car parks adjacent to the shopping area into garden plots and plant selected deciduous trees with selected ground cover. A trickle irrigation system would solve any long dry periods.

This is not a hugely expensive undertaking and the benefits to the community would be huge. Future development is not going to greatly interfere with the existing shops and will be many years away. I'm not trying to suggest that we shouldn't plant natives. There is plenty of scope for that too, but it is the deciduous trees that introduce colour.

Yours sincerely,
Colin MacLaren



35 Lochinver Avenue P.O. Box 109 Lake Tekapo
phone (03) 680 6669 fax (03) 680 6661 e mail colinjmac@xtra.co.

Colin Maclaren
35 Lochinver Ave
Lake Tekapo

Dear Colin

Thank you for your letters of 20th February and 26th April regarding the Buses & Planning and the Trees and Autumn colours.

You will no doubt be aware that the Community Board has initiated a review of the towns community facilities, which does include the bus parking, public toilets and landscaping around the town.

This review commenced on the 24th February with a workshop to identify the issues around the community facilities and will collect information and comments over the next few months. One of the next steps is to collect the information on community projects already started in the town and there is a meeting, hosted by the Promotions Assn on the 19th May to collect this information. It is then intended to establish a webpage under the MacKenzie District Councils website that will allow absentee owners to submit on the information and issues going forward.

The information from this review will be feed into the planning group which is looking at the commercial development for the town, so that a co-ordinated and cohesive design can be established for the town which can then be budgeted for.

Your comments and feedback is welcomed on these issues and I will ensure you are included in any group discussions on these matters.

If you have any questions please come back to me

Yours sincerely

Murray Cox
Chairperson
Lake Tekapo Community Board

18 APR 2011

3. Roto. Place.
Lake. Tekapo.
17. April. 2011

The Chairman
Tekapo Community Board.

Dear Murray,
While walking the dog to the lake front at Tekapo today, it was with dismay that I came across the unfinished, jerry built, Kiwi no. 8 wire attempt at a "Flying Fox".

Two bemused eye lists also stopped and expressed their extreme displeasure at what they saw. Where is the natural walking track that we have walked over many times, and what an "Eyesore" at the lakeside!

I cannot believe that the Community Board can proceed with a project that results in such a blatant desecration of the lakeshore of Tekapo, which has one of the most picturesque and pristine environments in the South Island.

No longer I fear, unless this unsightly edifice is removed immediately. The rednecks have

2.

every right to pass judgement
on what happens in this community,
particularly in regard to the
protection of iconic features
such as the Fore shore of the
Domain Area.

I intend to petition for its
removal.

Yours sincerely,
Bridget Sathenthurite

c.c. Chairman Mackenzie District
Council.

17 FEB 2011

917 Clandeboye Road
RD 26
Temuka 7986

February 2011

The Chairman
Lake Tekapo Community Board
McKenzie District Council
FAIRLIE

Dear Sir/Madam

FUNCTION CENTRE LAKE TEKAPO

Our daughter who is to be married this year would like the wedding to be at Lake Tekapo. After making extensive enquiries via the internet and a visit to this area we are disappointed that there is not a central function centre, with a view, to accommodate more than 70 people.

We visited the Rakinui Restaurant at the Peppers Bluewater Resort and were impressed with the ambience however, the conference room out the back of the restaurant was offered to us. This has no view and is a rather claustrophobic room from our perspective. Overseas guests will be attending the wedding. To put them in a room with no view seems rather ludicrous.

This means we cannot make use of the wonderful views and setting Lake Tekapo offers. It would have been a wonderful opportunity to have accommodated and presented meals of a high standard to our guests within the community of Lake Tekapo.

Has the committee considered building a centre that would benefit the community in so many ways?

Yours faithfully



Jennifer and Alexander Wallace

WAS 7/9/1

Jennifer and Alexander Wallace
917 Clandeboye Road
RD 26
TEMUKA 7986

17 February 2011

Dear Mr and Mrs Wallace

FUNCTION CENTRE LAKE TEKAPO

Thank you for your letter dated 17 February 2011.

Over the last couple of years the Lake Tekapo community has been investigating options for a new community centre for the town. The application for resource consent for the most recent proposal was declined because its location conflicted with the permitted uses of the Lakeside Drive site.

The Tekapo Community Board is meeting with interested groups on 24 February 2011 to discuss options to progress the project. Your letter will be tabled at this meeting.

Thanks once again for your timely comments.

Kind regards

GARTH NIXON
COMMUNITY FACILITIES MANAGER