



***427<sup>th</sup> MEETING OF THE  
MACKENZIE DISTRICT COUNCIL***

**TO THE MAYOR AND COUNCILLORS OF THE  
MACKENZIE DISTRICT COUNCIL**

**MEMBERSHIP OF THE COUNCIL**

**Claire Barlow (Mayor)**

John Bishop  
Annette Money  
Graham Smith

Peter Maxwell  
Graeme Page  
Evan Williams

***Notice is given of the meeting of the Mackenzie District Council  
to be held on Tuesday 8 October 2013***

**VENUE:** Council Chambers, Fairlie

**BUSINESS:** As per Agenda attached.

**WAYNE BARNETT  
CHIEF EXECUTIVE OFFICER**



## **MACKENZIE DISTRICT COUNCIL**

**Agenda for Tuesday 8 October 2013**

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### **I. OPENING**

### **II. APOLOGIES**

### **III. DECLARATIONS OF INTEREST**

### **IV. BEREAVEMENTS**

### **V. MAYORAL REPORT**

### **VI. REPORTS REQUIRING COUNCIL DECISIONS**

1. Solid Waste Bylaw
2. Twizel Water – Opus Report (to be distributed under separate cover)
3. Annual Report (to be distributed under separate cover)
4. Twizel Toilets (verbal update – Community Facilities Manager)
5. Mackenzie Agreement
6. Continuity of Certain Committees Following Election
7. Delegations to Cover Emergency Situations

### **VII. INFORMATION REPORTS**

1. Chief Executive Officer's Activities
2. Old Library Café (verbal report – CEO)
3. Worker Accommodation in Tekapo (verbal report – CEO)
4. Common Seal

### **VIII. COMMUNITY BOARDS**

### **IX. COMMITTEES**

Receive the Minutes of the Extraordinary Meetings of the, Finance and Planning Committee held on 26 September 2013.

### **X. CONFIRMATION OF MINUTES**

Confirm and adopt the Minutes of the Mackenzie District Council Meeting held 17 September 2013, including such parts as were taken with the Public Excluded.

### **ACTION POINTS**

**XI PUBLIC EXCLUDED**

That the public be excluded from the following part of the proceedings of this meeting namely:

1. Public Excluded Minutes of the Mackenzie District Council meeting held on 17 September 2013.

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
Public Excluded Minutes of the Council meeting held on 17 September 2013	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Public Excluded Minutes for the previous Council meeting 17 September 2013* section 7(2)(b)(ii)

**XII VISITORS:**

10:30am Anthony, Helen, Daisy, Oliver and Maggie Holtham, Candidate's for Citizenship  
TBC Murray Petrie, Opus International Consultants

**XIII ADJOURNMENTS**

10:30am Morning Tea  
1:00pm Lunch

## MACKENZIE DISTRICT COUNCIL

**REPORT TO:** MACKENZIE DISTRICT COUNCIL

**SUBJECT:** GENERAL ACTIVITIES REPORT

**MEETING DATE:** 8 OCTOBER 2013

**REF:** PAD 2/3

**FROM:** MAYOR

### ACTIVITY REPORT

#### COUNCIL, COMMITTEE AND BOARD MEETINGS

17 September 2013	Council Meeting
26 September	Extraordinary Planning and Finance Committee Meeting
8 October 2013	Council Meeting

#### OTHER MEETINGS AND ACTIVITIES

19 September 2013	Travelled to Timaru with CEO to attend the Mackenzie Agreement Presentation. Following the meeting I along with the CEO also participated in a discussion regarding the Waitaki Plan Change 2.
21 September 2013	In Twizel I attended the Twizel Volunteer Fire Brigade Gold Medal presentations.
27 September 2013	Travelled to Christchurch with the CEO, Cr Maxwell, Murray Cox and Leon O'Sullivan to meet with Charlie Nott (Nott Architecture) to discuss the Tekapo development plans. Then to meet with Anthony Harper.
1 October 2013	Met with Rachel Gardner and Angela Littlejohn in Tekapo regarding a feature film being filmed in Twizel and Tekapo over the next two months. In the afternoon I attended the Tekapo Power Scheme Annual Public Community meeting held by Genesis Energy in Tekapo.
2 October 2013	Flew to Wellington to attend an LGNZ Event – “Towards a New Localism” held at Wellington City Art Gallery with Cr Smith.
4 October 2013	Participated in a Tourism Workshop held by CCT at Peppers Bluewater Resort in Tekapo and attended the PSNA/Apix Southern Regional Photographic Convention at Tekapo Community Hall in the evening.

#### RECOMMENDATION:

1. That the report be received.

CLAIRE BARLOW  
MAYOR

## **MACKENZIE DISTRICT COUNCIL**

**REPORT TO:** MACKENZIE DISTRICT COUNCIL

**SUBJECT:** SOLID WASTE BYLAW

**MEETING DATE:** 8 OCTOBER 2013

**REF:** WAS 18/1

**FROM:** SOLID WASTE MANAGER

**ENDORSED BY:** CHIEF EXECUTIVE OFFICER

### **PURPOSE OF REPORT:**

To consider submissions on the Mackenzie District Solid Waste Bylaw 2013 and seek the Councils adoption of the bylaw.

### **RECOMMENDATION:**

1. That the report be received.
2. That the Mackenzie District Solid Waste Bylaw 2013 be adopted.

### **BACKGROUND**

The Council adopted the draft Mackenzie District Solid Waste Bylaw on 3 September 2013. The draft bylaw was advertised in the Timaru Herald on 5 September, with the submission period open until 5 October. The bylaw process has been consistent with the special consultative procedure set out under the Local Government Act.

The next step is for submissions to be considered and for the Council to adopt the bylaw. As the submission period closes several days prior to this meeting, a final report and copy of the bylaw will be presented at the meeting for the Council to consider.

### **SIGNIFICANCE OF THE DECISION REQUIRED**

No significant decision is required.

### **CONSIDERATIONS**

A copy of the final proposed Solid Waste Bylaw, including any recommended changes following submissions will be provided at the meeting.

Angie Taylor  
SOLID WASTE MANAGER

Wayne Barnett  
CHIEF EXECUTIVE OFFICER

## **MACKENZIE DISTRICT COUNCIL**

**REPORT TO:** MACKENZIE DISTRICT COUNCIL

**SUBJECT:** THE MACKENZIE AGREEMENT

**MEETING DATE:** 8 OCTOBER 2013

**REF:**

**FROM:** CHIEF EXECUTIVE OFFICER

### **PURPOSE OF REPORT:**

To update Council in the progress of the Upper Waitaki Shared Vision Forum

To seek Council's support for staff to work with stakeholders and central government to establish the Mackenzie Country Trust and associated legislation.

### **STAFF RECOMMENDATIONS:**

1. That the report be received.
2. To receive the Upper Waitaki Shared Vision Forum report of the Waitaki Shared Vision Forum and notes that it represents a vision and strategy agreed between local community and national organisations with a strong stake in the Mackenzie Country.
3. To make provision for staff to work with stakeholders and with central government to establish the Mackenzie Country Trust and associated legislation as recommended in the Upper Waitaki Shared Vision Forum report.

**WAYNE BARNETT**  
**CHIEF EXECUTIVE OFFICER**

## **ATTACHMENTS:**

- Upper Waitaki Shared Vision Forum Report.

## **BACKGROUND:**

The background to the formation of the Upper Waitaki Shared Vision Forum is detailed in the attached report.

The forum represents a collaborative effort by stakeholders within the Mackenzie and Waitaki Districts to address contentious issues within the area.

## **POLICY STATUS:**

There is no Council policy relating to this matter.

## **SIGNIFICANCE OF DECISION:**

The matter is not significant in terms of Council's Policy on Significance.

## **ISSUES & OPTIONS:**

It is recognised that the Mackenzie Agreement faces significant hurdles before it can be implemented. The purpose of this request is to enable staff from Waitaki District Council, Environment Canterbury and Mackenzie District Councils to work toward the objective of addressing these hurdles. The options available to Council at this stage are to authorise staff to pursue this objective or not.

## **CONSIDERATIONS:**

### **Legal**

There are no significant legal considerations associated with this decision.

### **Financial**

The financial implications to this decision are limited to incidental costs associated with meeting attendance.

### **Other Considerations and Assessments of Options**

The Mackenzie Agreement represents an ambitious and worthy objective. If it is able to be enacted it has the potential to provide very real gains for many stakeholders within our region.

## **ASSESSMENT OF OPTIONS:**

If Council commits staff time to advancing the Mackenzie Agreement there is a chance that it will be successful. If Council does not support the initiative it is likely to fail.

**CONCLUSION:**

It is recommended that Council support the Mackenzie Agreement by authorising staff to work with stakeholders and central government to advance the agreements objectives.



# THE MACKENZIE AGREEMENT:

A Shared Vision and Strategy,  
and a Proposal for a Mackenzie Country Trust

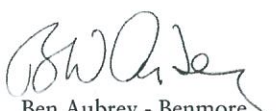
Upper Waitaki Shared Vision Forum


Cover photo: Bev Bell

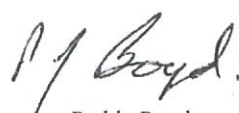
THE MACKENZIE AGREEMENT

# THE MACKENZIE AGREEMENT

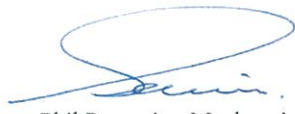
The signatory parties agree that we wish to form a long-term, co-operative relationship, working together to implement our shared Vision and Strategy for the Mackenzie Country. We affirm that support for the development aspects of our Strategy are inseparable from the establishment and funding of the Mackenzie Country Trust, and vice versa. We acknowledge that in the current fiscal circumstances it may be difficult for the Government to fund the Trust in financial year 2012-13. However, we urge the Government to commit to funding the Trust for the following years, and in the meantime, to legislate for its establishment. For our part, regardless of any Government decisions taken in the meantime, we commit to maintain our relationships, and to work together to achieve our agreed Vision and Strategy for the Mackenzie Country over the years ahead.

  
Ben Aubrey - Benmore  
Range Residents Association

  
Annabel Berry  
Tourism Waitaki


  
Paddy Boyd  
Existing irrigators

  
John Brakenridge  
Merino New Zealand

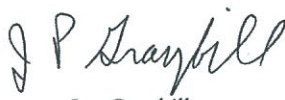
  
Phil Brownie - Mackenzie  
Tourism & Development Trust

  
Bill Chisholm  
Ohau Protection Society

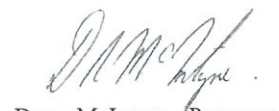
  
Elaine Curin - Lake  
Pukaki Wildling Trust

  
Robin McNeill  
Federated Mountain Clubs

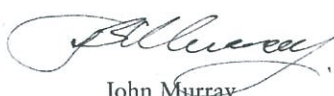
  
Cathy Ferguson  
Ahuriri Community Board


  
Jay Graybill  
Fish and Game


  
Tim Mackle  
Dairy New Zealand

  
Doug McIntyre - Benmore  
Irrigation Company

  
Mike Britton  
Forest and Bird

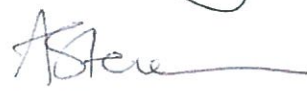
  
John Murray  
Mackenzie Federated Farmers


  
John O'Neill - Independent person  
appointed by Mackenzie District Council


  
Rick Ramsay - Salmon  
Farmers of the Mackenzie


  
Barry Shepherd - Upper Waitaki  
Water Applicants Group

  
Rosalie Snoyink  
Mackenzie Guardians

  
Anne Steven - High Country  
Landscape Group

  
Nicola de Wit  
Environmental Defence Society

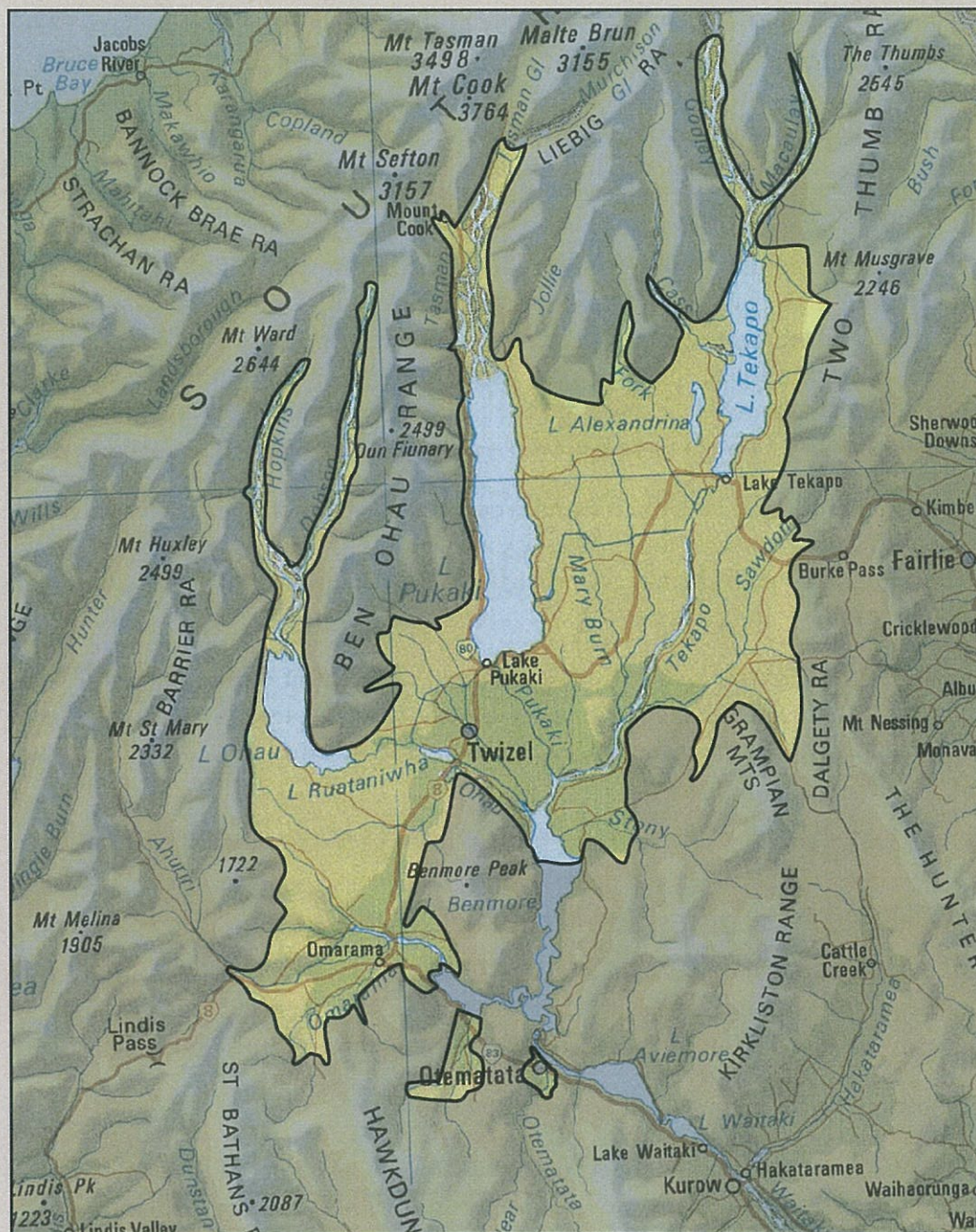
  
Mark Urquhart  
Mackenzie Irrigation Company

  
Simon Williamson - Otago High  
Country Federated Farmers

# Contents

Why the Mackenzie Country matters .....	3
Our Vision for the Mackenzie Country .....	4
Agriculture in the Mackenzie Country .....	5
Tourism in the Mackenzie Country .....	7
Indigenous biodiversity, landscape, recreation and other land protection values in the Mackenzie Country.....	9
General land management issues in the Mackenzie Country .....	12
Proposed Mackenzie Country Trust .....	14
Relationship of the Mackenzie Country Trust, District Councils and the Crown .....	17
Proposed legislation .....	19
Land warranting protection .....	20
Recommendations.....	23
Annexes:	
A. Scope of Work of the Shared Vision Forum .....	24
B. List of individual participants in the Shared Vision Forum, and the organizations they represent.....	25
C. Acknowledgements of those who made presentations or particular contributions of information to the Shared Vision Forum.....	26
D. Acknowledgements of those who made a financial contribution to the Shared Vision Forum .....	27
E. Acknowledgement of the Mackenzie Sustainable Futures Trust .....	28

# Why the Mackenzie Country matters



*The map highlights the lower-lying ground on the basin floor of the Mackenzie Country. While the surrounding mountains are to a large degree protected, there are conflicting land uses and values on the lower ground. This is the area which this report focuses on.*

The Mackenzie Country is one of New Zealand's most distinctive and well-known areas. There are probably four reasons for this.

- **Heritage of pastoralism:** The dry grasslands of the Mackenzie Country have been extensively farmed in large “sheep stations” since the earliest days of European settlement in the South Island interior. This represents an unbroken continuity of pastoral settlement, practices and lifestyles stretching back over 150 years. Today, the Mackenzie Country provides a living sense of connection to the roots of New Zealand as a farming nation.
- **Iconic landscape and environment:** The Mackenzie Country comprises an extensive intermontane basin, ringed with mountains, studded with beautiful lakes, and characterized by seasonal climatic extremes. The basin is unique in New Zealand in its size and naturalness, in its detailed expression of glacial landforms, and in its endowment of biodiversity. It presents the last major remaining opportunity for conservation of dry tussock grassland ecosystems and landscapes.
- **Electricity generation:** The Upper Waitaki power scheme including the canals and Lake Benmore was an early triumph of New Zealand hydro-engineering. It remains of central importance to the nation's electricity system, especially in providing most of the storage capacity in the system.
- **Tourism:** The Mackenzie is one of New Zealand's most visited tourism and recreation destinations, due partly to the presence of Mount Cook/Aoraki, and partly to the lakes and the many other scenic and recreational attractions.

## Our Vision for the Mackenzie Country

We see the future of the Mackenzie Country in these terms:

- A land use pattern which includes a mix of irrigated and dryland agriculture, tourism-related development, and land actively managed for biodiversity and landscape purposes, with integration of these wherever practical;
- A balanced and prosperous local community;
- New Zealand's recognition of the Mackenzie Country as an iconic area, accompanied by an enhanced and tangible sense of shared responsibility for restoring and maintaining its natural assets.

In the next sections, we consider how agriculture, tourism and conservation could each contribute to this vision.

# Agriculture in the Mackenzie Country

## The current situation

The traditional meat and wool businesses have experienced volatile returns but overall low profitability. This situation limits both the capacity for farm development, and the ability to manage land effectively to protect and restore biodiversity, landscape, soil and water values.

## Opportunities

There is a wide recognition of the need for change to achieve these objectives. Agricultural landholders and investors are currently promoting two important strategies which involve greater use of irrigation. The first strategy is to use relatively small areas of irrigation to enhance the viability of large pastoral properties. This extends an existing practice. The second strategy, being advanced on five sites, is to develop large-scale proposals for intensive irrigated livestock farming, mainly in dairying.

In relation to conservation and recreation assets such as biodiversity, landscape and freshwater values, there are both possible adverse effects, and possible enhancements through restoration activities.

Small-scale irrigation on existing sheep and beef properties, for example, can enhance conservation of dryland vegetation through a range of pathways:

- Well designed and managed irrigation can increase revenue and decrease risk in farm businesses;
- This could enable rabbit and wilding pine control to be restored to desired levels, and the fencing of sensitive habitats to be provided;
- Stock could also be removed from sensitive vegetation during droughts;
- Stock on irrigated properties don't graze dryland pastures as hard, as they are well-fed.

The overall scale of the proposed developments is relevant. Of the total area of 269,000 ha of flat and easy country, there is:

- 7,500 ha already developed for irrigation;
- 7,500 ha proposed for relatively small scale irrigation on 29 large sheep and beef properties;
- 9,600 ha proposed for large scale, intensive livestock farming on 5 properties.

While these proportions are relevant, the Forum is also interested in the dimensions of impact of the proposed developments on other values, such as:

- The extent to which freshwater values would be adversely affected, or alternatively, protected and restored. We note this issue will be addressed through existing statutory processes, which may themselves limit or reduce the proposed areas for irrigation.
- The extent to which views from the main tourist roads would be changed – both adversely, through any loss of existing distinctive character, and positively, through the possibility of enhancements such as tussock restoration, including plantings. This issue is being addressed through the current Mackenzie district plan process, although not at this stage in the Waitaki district plan. We see scope for further addressing this issue through the proposed Trust discussed in a later section of this report.
- The extent to which sites of high biodiversity value would be adversely affected, or alternatively, protected and restored. This is a major outstanding issue which we also propose to address using the proposed Trust mechanism.

In principle, the Forum can see potential in irrigation strategies, but their acceptability would depend on establishment and funding of the Trust.

## Challenges

There are two principal challenges of land management in the Mackenzie Country. The first is to protect water quality from the adverse effects of land use intensification. This will be dealt with through the existing statutory processes which establish limits to protect water quality and require resource consents to take and use water.

The second challenge is to maintain a healthy vegetation cover on the land, through managing the ever present threats of animal pest and weed invasion and windblown soil loss. The costs of managing weeds and pests on some land can exceed the income from that land. This is why, as discussed later in this report, a new approach to resourcing conservation land management is a key element of our strategy for the future of the Mackenzie.

# Tourism in the Mackenzie Country

## The current situation

Visitors to the Mackenzie Country comprise domestic visitors, mainly from Canterbury, and some international tourists, about half of whom are from Australia<sup>1</sup>. The area has traditionally provided a relatively low cost holiday environment for New Zealanders, and has harvested revenue from tourists passing through the Mackenzie Country en route to destinations like Mt Cook and Queenstown. Modest growth is forecast in these markets, which will remain valuable.

There has been a recent dip in visitors attributable to the Canterbury earthquakes, but this is expected to be temporary in nature.

## Opportunities

In addition to the growth described above, some have identified that the Mackenzie Country is a potentially world-class destination in its own right which, if developed on the basis of a good understanding of its target market, could tap higher overall revenues from a similar number of visitors.

Two strategies are needed to capture this higher value opportunity. One strategy is to encourage visitors to stay longer, by broadening the range of attractions (which has already been occurring) and, in particular, by ensuring these attractions come to the attention of international visitors at the planning stage of their visits.

The second strategy is to build and market world-class facilities and services targeted at a higher-paying segment of the market. The Forum is aware of investor interest in the latter concept.

Two linkages are important here. One is the growing integration of agriculture and tourism, reflected in the growing number of farmstays and farm-related tourism activities, and the inherent attraction which is provided by the pastoral heritage of the Mackenzie. The second is the dependence of tourism on the natural environment, its biodiversity, distinctive landscape and fresh, clear waters.

## Challenges

The dependence of the Mackenzie recreation/tourism sector on valued aspects of the natural environment raises the question of whether there is an ability to generate funding for environmental conservation from the sector. In recognition of this, representatives of the recreation/tourism sector on the Forum are proposing to develop a mechanism that provides for contributions from the tourism estate to those landowners who enhance these values, via the Mackenzie Country Trust, to be discussed shortly.

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1. This information is from the Mackenzie District, as Waitaki does not break down its visitor statistics separately for its portion of the Mackenzie Country.

Part of the tourism and recreational value of the Mackenzie Country lies in its character as a place for peace and solitude in a busy world. While solitude is a subjective concept, there is a need to manage destinations in a manner that protects the perception of solitude.

Increasing length of stay and/or frequency of visits means that more diverse recreational opportunities should be facilitated as part of a network or recreation strategy across diverse landscapes. Recreational opportunities are not limited to public conservation land. Besides the natural environment attractions, there are a number of other components of the Mackenzie experience which could be further developed, including the pastoral farming heritage, Maori heritage, the heritage of early tourism dating back to 1879, and the heritage of hydroelectric engineering endeavour.

To accommodate visitor trends, there is a growing need for more facilities and recreation opportunities to be provided close to existing roads. Tourism development will need to be carefully managed to maintain the character of the area.

# Indigenous biodiversity, landscape, recreation and other land protection values in the Mackenzie Country

## The current situation

- The Mackenzie Country comprises an intermontane basin that is unique in New Zealand in its size and naturalness, its detailed expression of glacial landforms and associated soil types, and in its endowment of biodiversity.
- It is a stronghold for many of New Zealand's rare and threatened species, including 8 threatened bird species, more than 60 plant species and a range of invertebrates and freshwater species, including 3 pencil galaxiads.
- Pollen data, buried charcoal and other information enable us to understand what the vegetation of the Mackenzie Country was like during various phases of the post-glacial period, including the recent changes brought about by Maori and European settlement. This information also provides a valuable basis for guiding ecosystem restoration activities.
- The views across the basin to the fringing mountains are outstanding for their sense of expansiveness and because of the open, brown, semi-arid appearance of the landscape. The distinctive character of the glacial lakes and the clarity of water in the rivers and streams are also memorable features that contribute to an overall outstanding landscape.
- The qualities of healthy soil, and its retention, are highly valued.
- There is a large accumulation of biodiversity survey information and reports which can be used by the Trust and landowners for identifying conservation priority areas.
- There are important recreation values inherent in this landscape, which are grounded in the natural and scenic character of the landscape, its biodiversity, its healthy freshwater ecosystems and its fish and game resources.
- The area is particularly prized by trout and salmon fishers – no other fishery in New Zealand offers the variety of two trout species and two salmon species. The area has heavy angler usage and Lake Benmore is second only to Lake Taupo as the most fished lake in New Zealand.

## Opportunities

We seek to achieve two different conservation-related objectives in different parts of the basin:

- (A) Ecosystem recovery – the objective on these areas is to achieve restoration of representative examples of the full range of whole ecosystems that were characteristic of past times. This objective is focused on biodiversity including small inter-tussock plant species and non-tussock ecosystems such as grey scrub, wetlands and forest.

- (B) Tussock protection – the objective on appropriate areas is to protect, enhance and where possible restore a healthy tussock cover, in order to maintain a distinctive aspect of the Mackenzie's landscape and pastoral heritage; to retain healthy soil and pristine waters; and to preserve options for future generations.

The first objective imposes more stringent requirements on land managers than the second. Considerations applying to each are discussed below. A significant obstacle to both objectives is the invasion of the Mackenzie basin's grasslands by the aggressive, introduced weed *Hieracium pilosella*, and by wilding trees.

While in recent years there is some evidence of stabilization and even decline of *Hieracium*, the weed is well-established, and on present knowledge would be difficult to eradicate. Therefore, both objectives (A) and (B) above must realistically focus on sustaining indigenous species in co-existence with *Hieracium*.

## Challenges

### For achieving objective A: ecosystem recovery

- This objective appears to be achievable, with the qualifications noted below, but it will require a series of actively managed conservation areas, such as the Lake Tekapo Scientific Reserve. A measurable recovery of the ecosystem in this reserve has occurred in only 20 years, which is a short period in the evolutionary history of the Mackenzie Country.
- Active management on such areas will be needed, and defined on a site-specific basis, with a need for adaptive management. It will normally involve removal of livestock and exclusion of cultivation and topdressing; rabbit fencing and ongoing fence maintenance; fire suppression; and ongoing removal of invasive wildling pines and rabbits. Establishment of such conservation areas commits the landholder to the opportunity cost of excluding grazing and cultivation; the initial capital cost of fencing the area and eliminating pests and weeds; and an ongoing maintenance expenditure of about \$10-20/ha/year at current costs.
- Different land forms and soil types have shown different rates of recovery under conservation management. This is evident within the Lake Tekapo Reserve and it has implications across the basin, where variation in the pre-existing states of depletion and climatic factors are also important influencing factors. The Lake Tekapo Reserve is at a mid-range of rainfall.
- The selection of priority conservation areas should consider the following criteria:
  - (a) Representation of a full range of biodiversity with particular attention to irreplaceability;
  - (b) Vulnerability (areas where opportunities to achieve protection are retreating most rapidly);
  - (c) Adequacy of the size of an area to sustain its ecosystems.

- It is notable that some rare and endangered species can only be protected on highly degraded areas. Thus, while for the tussock recovery objective the quality and resilience of tussock cover are important considerations, for the ecosystem recovery objective they are not as relevant as the three criteria above. Single species management (rather than whole ecosystem management) may need to be considered in some situations.
- At present, mountainlands are well represented in protected areas but the basin floor's ecosystems are poorly represented, with protection mainly focused on the higher, wetter areas. 9.7% of the wetter areas are protected, but only 2.1% of the drier area is protected. Lack of active management on the latter areas, their limited extent and the recentness of their establishment means there is insufficient information to answer questions about the prospects for ecosystem recovery on these areas, although conservation trials similar to that in the Lake Tekapo reserve need to begin.
- It is agreed that the area managed for ecosystem recovery should be substantially increased, targeting areas of high biodiversity value on a negotiated basis. This could involve acquisition of land for the purpose by purchase, exchange or tenure review, or by management agreements and covenants on the land title.

#### For achieving Objective B: tussock protection

- On better soils, over-sowing and/or topdressing can enhance a healthy tussock cover and displace Hieracium, at least in the short term, as well as reduce soil loss; but with over-sowing the inter-tussock species diversity is reduced. This means these areas may be of less value for biodiversity than areas in the previous category. However, the areas may remain valuable for the purposes of Objective (B) above.
- There is some evidence that Objective (B) can be achieved on better soils which are lightly grazed, so this objective may be consistent with providing a financial return to the landholder. However, evidence on the persistence of tussock cover under various treatments suggests there are likely to be limits on the applicable rate and timing of grazing if the tussock vegetation is not to decline over a longer time period. As well, tussock cover appears to decline in the long term (over 20 years) with fertilizer application. Further trials are needed to guide management. Active monitoring of the grazing intensity, tussock cover and environmental conditions, and an ability to adapt management to protect tussock cover, will be important.
- Tussock cover is entirely lost with ploughing or other intensive development. Thus, where soils are suitable for this type of development, the landholder faces the opportunity cost of not being able to undertake more intensive development, especially where irrigation water is available.
- Notwithstanding this opportunity cost, some landowners are voluntarily managing land to achieve a tussock recovery objective. However, once the land is sold, there is currently no mechanism to assure the continued achievement of that objective on these areas. It is agreed that in areas of landscape importance, long term management agreements and covenants should be negotiated with landholders for this purpose.

# General land management issues in the Mackenzie Country

## (a) Wilding pines:

- Because of widespread seed sources and their exponential rates of spread, wilding pines are a major threat to both production and conservation values across the Mackenzie country.
- Grazing can be helpful for significantly combating wilding spread.
- As a result of recent research advances by DOC and Scion, the costs of wilding pine control are rapidly being lowered. Costs of control are highly variable depending on the size and tree density of the infested area, and other factors.
- Some 201,700 ha of public conservation land (including mountain lands) has been treated for wilding pine control and is now in the maintenance control phase, with over half of this now at the zero population target level. Extensive areas of land outside the conservation estate are being treated through collaborative, co-funded efforts by DOC, ECan and landholders.
- Purposive stands of trees (for timber or carbon farming under the ETS) can and should be effectively managed so that wildling spread does not result. Past experience suggests this responsibility needs active enforcement.
- Overall, wildling pine control in the Mackenzie Country can now be seen as a winnable battle, but it will require continuing vigilance and ongoing active management on a maintenance basis on both conservation land and pastoral land.

## (b) Rabbits:

- Rabbit control is a major expense of land management in the Mackenzie Country, and is a responsibility of landholders on all lands. History suggests there are periodic peaks in rabbit infestation which degrade vegetation and soils, and which are difficult to control. It is particularly the cost of rabbit control, compared to low-to-nil returns from grazing, that creates land management liabilities on some categories of land.
- Yet in some cases there are national benefits to New Zealand from rabbit control beyond that justified by land-based production. Where a higher level of rabbit control is needed to achieve objective (A) above, eg through rabbit fencing, this is a specific cost related to achieving effective biodiversity management and the proposed Trust would contribute to it.

## (c) Hieracium:

- Hieracium can be controlled by converting the land to more intensive use, for example through activities such as cultivation, over-sowing, topdressing and/or

irrigation. Where this is not an economic option, or where conservation objectives (A) or (B) above are the preferred land use, other strategies will be needed. In such cases, as noted above, it is accepted that *Hieracium* is likely to remain part of the conserved landscape to some degree.

- Biological controls have been introduced and are expected, over time, to reduce the competitiveness of *Hieracium*. In addition, there is evidence that the taller species of *Hieracium* can be controlled by light grazing. Grazing may therefore be appropriate to achieve conservation objectives in specific locations, but it does not assist the control of the main species of *Hieracium* present in the Mackenzie, *Hieracium pilosella*.

(d) Other factors:

- The impact of UV radiation on soil organic matter in areas of bare ground, which develop especially during dry periods, may delay recovery.
- There is evidence that some ungrazed areas (by livestock) do not recover; and that total tussock cover may still be gradually declining over time, despite the recently improved health and vigour of tussocks since the introduction of RCD to control rabbits. Insects such as porina may be a factor. Ongoing monitoring and research is required to fully understand the vegetation trends in the Mackenzie country, and to provide the basis for adaptive management.
- Evidence needs to be considered on the best options for achieving objectives in the particular circumstances of a property and what is sought to be achieved there – including carefully managed grazing; passive management (removal of grazing only); or full exclusion of both farm livestock and rabbits.
- While voluntary agreements are very positive, they need to be forged in a context which provides for secure long term protection of high priority areas/systems throughout the area.

# The Proposed Mackenzie Country Trust

The Forum proposes this Trust as the major new implementation mechanism for the integrated conservation and development strategies which we have described for the Mackenzie Country in this report.

## Why do we need such a Trust?

We have agreed there are two reasons:

1. There is a range of existing mechanisms and perceptions about land management that have caused conflict within the community of people whose heart is in the Mackenzie Country. This has been damaging to the reputations of those who manage land. There is a need to consider mechanisms that are more collaborative.
2. Beyond the farm business, existing mechanisms fail to provide an ongoing source of revenue for active land management and restoration. In the dryland ecosystems of the Mackenzie Country, new sources of revenue are necessary to achieve greater protection of its outstanding landscape and biodiversity values because the unusually high costs of controlling pests, weeds and windblown soil loss in this environment commonly puts the task beyond the resources of landholders.

Sustaining the viability of existing land management units (farms and DOC) is essential for the ongoing well-being of the Mackenzie Country and provides a foundation for our implementation strategy.

The implementation mechanism we are looking for would seek to generate revenue and in-kind support from private and public sources to foster long-term, active management of landscapes for biodiversity and landscape protection purposes, and to do so in a way that is supportive of viable public and private land management and community prosperity. It should also seek to simplify processes and to reduce conflict.

This would support our desired vision in the wider context, as presented above.

## We propose that the Trust would be locally based and broadly focused

- Rather than a narrowly focused, single purpose conservation mechanism, we wish to design a mechanism that integrates tourism promotion and development and embraces wider values as well, in the style of the Waitakeres Heritage Area.
- The aim is to develop an identity for the concept that combines the unique landscape setting, biodiversity assets, and the history and heritage of pastoralism and of Maori occupation, to create a compelling and memorable proposition about this area.
- Rather than constituting a local example of a national mechanism, we would prefer to create a specific, purpose-designed local mechanism.
- The concept should embrace all the basins and lakes from Lindis Pass to Burkes Pass, which we have broadly spoken of as 'the Mackenzie Country'.

### What are the intended functions the Trust would perform?

- The Trust would negotiate with landholders to achieve conservation objectives (A) and (B) above on particular, mutually agreed areas. In selecting preferred areas the Trust would make use of existing and any new information and proposals on biodiversity and landscape. Dealing with each property individually is important.
- The Trust would register agreements by way of covenants or Joint Management Agreements on land titles and would make contributory payments for the ecosystem services provided on those areas.
- Additionally, the Trust would foster some kind of trade-offs between property rights and regulation, such that farms which set aside conservation areas could receive greater development rights. The agreed conservation areas could thus be set in the context of wider land management plans which would also provide for intensified development on areas of properties as a means of helping to support conservation objectives within the context of viable, long term farm businesses. Some combination of both development rights and ongoing payments may be appropriate in some cases.
- Enforcement of covenants and joint management agreements is an issue considered under our draft agreement on the Trust.
- The Trust would also foster ongoing research, monitoring, reporting, field days, education and information sharing about how to achieve conservation, tourism, and sustainable land management objectives in an integrated way. It would aim to motivate landholders to take initiatives. An example of this is the intent of the Balmoral Benchmarking Trust to obtain information and explore land management alternatives to enhance biodiversity.
- The Trust would give the Mackenzie Country a high profile both nationally and internationally in order to encourage visitors and donors, and would actively raise funds, community commitment and in-kind contributions to further its mission. In particular, this could include mechanisms through which tourists visiting the Mackenzie Country could be encouraged to contribute.
- The Trust could develop and provide a “tick” or certification for produce coming from sustainably managed areas within the Mackenzie Country, as part of schemes to achieve a premium for produce marketed on the basis of values protected here.
- The Trust may also have a biosecurity function and promote biological control of weeds and pests.

### What are the key success factors for the Trust?

- New sources of revenue to apply to land management for conservation.
- Understanding that the viability and supportiveness of existing farms and landowners is critical to the success of any mechanism, including a better understanding of the value of water for improving overall land management.

- Ability to position Mackenzie/upper Waitaki as a world-class iconic place, with beneficial spin-off both for tourism sector and for the mechanism's capacity to elicit funding.
- Strong relationships with landowners, community and funders.
- Collaborative partnership between community, landowners, tourism sector, and external stakeholders with keen interest in the area.
- Ability to reduce or eliminate conflicts and litigation over land use changes.
- Ability to monitor, measure, and achieve a long-term improvement in ecosystem health and integrity.

### How do we propose the Trust would be funded?

- Promoting contributions by tourists to conservation land management;
- Seeking donations from funding sources including community trusts, local and national businesses, and high net worth individuals who have a strong commitment to the Mackenzie Country;
- Commercial sponsorships;
- Biodiversity offsetting and environmental compensation may have a contribution to make if national frameworks for these practices are developed;
- Public funding will play an essential role, in recognition of the national importance of the Mackenzie Country to New Zealanders.

### How would the Trust be established and the Trustees appointed?

The Trust would be established in special legislation.

We propose that seven Trustees, including a chairman, should be appointed jointly by the Ministers of Agriculture, Environment and Maori Affairs. These appointments should be made:

- On the basis of governance skills and experience, while
- Having balanced regard for the full range of stakeholder perspectives.

The Forum, in conjunction with the district and regional councils, would like the opportunity to meet and to nominate Trustees.

# Relationship of the Mackenzie Country Trust, District Councils and the Crown

In proposing a Mackenzie Country Trust, we are thinking of a new governance framework, as an option for aspects of land use and conservation on rural land in the Mackenzie Country. There are two existing frameworks, neither of which quite fits the bill by itself.

On the one hand, there is the existing RMA framework, expressed through regional and district plan rules and consent requirements. While this has a place in controlling land use development, it is not well suited to achieving biodiversity, recreation and landscape goals in the Mackenzie Country, where the costs of achieving these goals can exceed the revenues from the land.

On the other hand, there are the systems of covenants managed by the Department of Conservation and the Queen Elizabeth II National Trust. Covenants play a valuable role in straightforward conservation situations, for example where the need is to fence off some forest on a permanent basis, and keep it clear of stock and possums. But in the Mackenzie Country, as we have noted, there are uncertainties about the best way to successfully manage the restoration of the tussock grasslands on different sites. We therefore need a framework which allows a learning-by-doing approach to be taken.

Also, the New Zealand tradition of covenants does not involve ongoing payments to landowners. It is desirable that this tradition should remain unchanged insofar as most covenants are concerned. However, in the particular circumstances of the Mackenzie Country, we consider some ongoing funding arrangements will be needed in many cases, as we have already outlined.

After considering the above, we propose to provide, as a third option for landowners, a concept that is neither an RMA rule, nor a covenant. It will involve setting out the framework for an ongoing relationship between the Trust and individual landholders, and we propose to call it a Joint Management Agreement (JMA).

## Voluntary Joint Management Agreements

A JMA would cover a whole property, or a part of a property. It would set out landscape and biodiversity conservation objectives and (in some cases) recreation objectives, and would describe how the needed land management for these purposes would be achieved while assuring the ongoing viability of the property as a viable basis of livelihood for the land manager. Ongoing viability might be achieved either by agreed land use intensification or tourism development, or by agreed payments from the Trust, or by or by a combination of these.

We envisage two kinds of JMA. The first would provide for land protection only. This would require approval of the Trust but would not usually require Council consideration as it would involve a permitted activity.

The second type of JMA would embrace both land development and land protection. This may trigger RMA consent and/or notification requirements, but the objectives and

policies under which any consent application was considered would, in accordance with special legislation discussed below, require decision-makers to have particular regard to any agreement reached between the Trust and the landowner. The intention of this provision is to facilitate smoother progress through the land use consenting procedures of the RMA, and lend weight in any appeal. It would thereby provide an additional incentive to landowners to work with the Trust in designing their development proposals.

Both types of JMA would be negotiated between the Trust and individual landowners. At the discretion of the Trustees, a draft JMA may be referred to relevant stakeholders for comment before being finalised. The Trust would maintain an up to date and publicly available work plan.

**We propose that JMAs would have the following features:**

- Broad consistency with the purposes of the RMA, and especially the matters set out in sections 6(a), (b) and (c) relating to the protection of the natural character of water bodies and their margins; of outstanding natural landscapes; and of significant habitats of indigenous flora and fauna;
- A long term, binding commitment by the JMA parties (landholder and the Trust) to work together toward shared objectives, registered on the land title and binding on successive landholders; together with provision for more detailed, shorter-term land management plans which could be agreed as required between the parties from time to time;
- A relationship-based, learning-by-doing framework in which the Trust and the landowners will work together in a flexible but accountable way to achieve shared objectives, with an emphasis on monitoring, reporting and regular reviewing of what is being achieved, and the ability to negotiate changes in land management to take account of what has been learned;
- Provision for formal public reviews of JMAs conducted once in a generation (25 years), for the purpose of determining whether they are achieving their objectives; whether any adjustments need to be made for this purpose; and whether the payments being made remain appropriate for the next 25 years;
- Provision for anyone to apply to the Environment Court for an enforcement order in the event of a failure of either of the JMA parties to meet their obligations;
- Provisions to the effect that if, despite best endeavours and provision of agreed funding, it was agreed at any point that the purposes of the JMA (for example, tussock retention) could not reasonably be achieved, the JMA land would revert to ordinary private land.

JMAs might be established following reverse auctions, in which landowners who wish to participate make bids to the Trust, and/or by direct approaches and negotiation. In either case the negotiated JMA approach is likely to be more flexible and less costly to the economy as a whole than either land acquisition or RMA zoning procedures to achieve the same objectives.

To achieve the Vision and Strategy, the Trust and all statutory agencies should use their best endeavours under all existing statutory frameworks and across all land tenures. In the case of pastoral leases the Forum asks that the Crown support and facilitate any JMA made between lessees and the Trust.

## Proposed legislation

As outlined above, neither the RMA nor the existing legislation providing for covenants address the particular and exceptional needs we have identified in the Mackenzie Country. For this reason, we have agreed to recommend to the Government that it introduce special legislation and special funding to implement these proposals.

We propose a Bill to be called the Mackenzie Country Trust Empowering Bill, which would establish the Mackenzie Country Trust as described in this Agreement. In addition, the Bill would contain three provisions which we believe are integral to its success:

- The Bill would require the Trust to prepare, using a collaborative process of its stakeholders, a biodiversity and landscape strategic plan. This strategic plan would take full account of information about values in the area; it would set out the Trust's biodiversity and landscape objectives and priorities; and it would describe how it would apply its funds to achieving those objectives and priorities. The plan would not contain maps of land identified as being of value for conservation purposes.
- The Bill would empower the Trust to enter into JMAs and covenants; to make payments to landholders in respect of these; to monitor these; and any party would be able to seek enforcement of these. In addition, the Trust would be empowered to lease or own land where it considered this was reasonably necessary or expedient to achieve its objectives.
- The Bill would set out a framework of objectives and policies to which both the Trust, and all persons exercising functions and powers under the RMA, would be required to have particular regard. These objectives and policies would be grounded in secs 6(a), (b), (c) and (f) of the RMA. Their effect would be to ensure alignment between the objectives of the Trust and the relevant councils; to ensure due weight was given to JMAs; and to ensure, as far as practicable, that landholders who had achieved agreement on a JMA would have their applications favourably and expeditiously considered in RMA processes.

RMA requirements relating subdivision and water consents would remain unaffected, and applicants would at all times have the choice of applying for an RMA consent with or without a JMA.

The development of the proposed biodiversity and landscape strategic plan should not proceed until there is adequate funding committed to implement it.

# Land warranting protection

There is a substantial amount of available survey data on biodiversity and landscape values, but this information is contested. This reflects the fact that such data embodies value judgments about significance, and because it is always possible to spend more money gathering better data. However a judgment call has to be made and we as a Forum have decided to make the best judgment we can for the purpose of advising the Government of the area on which we consider protection for these values should be funded. Our judgment has been made against the background of the following table of information. We record first the information sources and assumptions made in constructing this table.

## Notes and assumptions:

1. All figures refer to the flat and easy country which forms the basin and valley floors in the Mackenzie Country (this corresponds to land types H1, H2, H3 and H4 in the Land Types Classification).
2. The figures are approximate and taken from information available at the time of Forum discussions.
3. Land identified for the tussock protection objective is net of any land already identified for the biodiversity objective.
4. It is assumed that any land released in tenure review for conservation purposes should be subtracted from the total land identified for the biodiversity objective.
5. It is assumed that any land added to the developed total from irrigation applications should be subtracted from the total land identified for the tussock protection objective.
6. While assumptions 3 and 4 are somewhat arbitrary and likely to be not quite accurate, varying them makes only modest differences to the proportional results in the table .
7. Information sources collated in the land identification exercise are as follows:

### (a) from DOC:

- SIVs (Significant Inherent Values) from tenure review surveys for individual pastoral leases under Crown Pastoral Land Act
- RAPs (Recommended Areas for Protection) from the Protected Natural Areas Programme ecological surveys
- SSWIs – Sites of Special Wildlife Interest identified by the former Wildlife Service (1980s)
- Conservation land and covenants map (DOC GIS)
- Viewshed from State Highway 8.

### (b) from Councils:

- Areas of High Vulnerability to Development – Graeme Densem, Landscape Assessment of Mackenzie District prepared for Mackenzie District Council

- Lakeside Protection Areas – Mackenzie District Plan
- Significant Viewing Areas – Mackenzie District Plan
- Outstanding Natural Landscape and Rural Scenic Zones – Waitaki District Plan

(c) from Landcare Research:

- Existing development map as at 2009

Mackenzie Country land types	H1 fluvial valley fill	H1 + H2 valley moraine & outwash	H3 basin moraine	H4 basin outwash	Total (ha) of basin land	%
Total Area (approx ha)	33,089	9,031	95,708	131,024	268,852	100%
<b>Tenure:</b>						
• Pastoral Lease	5,068	1,348	50,327	46,341	106,124	39%
• Freehold/other	23,107	5,014	42,205	82,143	149,429	56%
• DOC managed	4,914	2,669	3,176	2,540	13,299	5%
					<b>268,852</b>	<b>100%</b>
Proposed Pastoral Lease to DOC	579	-	6,860	5,294	12,733	5%
Total DOC, existing + proposed	5,493	2,669	10,036	7,834	26,032	10%

<b>Development :</b>						
A. Already developed	917	952	11,649	25,009	38,527	14%
B. Proposed irrigation	231	525	5,365	19,694	25,815	10%
Total development area (A + B):	1,148	1,477	17,014	44,703	<b>64,342</b>	<b>24%</b>
<b>Protection values identified:</b>						
Already managed by DOC	4,914	2,669	3,176	2,540	13,299	5%
C. other biodiversity values	21,950	3,235	26,837	27,126	79,148	
D. additional landscape value	1,808	-	37,371	43,673	82,852	
<b>Total identified as also needing protection management (C+D)</b>	<b>23,758</b>	<b>3,235</b>	<b>64,208</b>	<b>70,799</b>	<b>162,000</b>	<b>60%</b>
Land not managed by DOC, nor identified of value for (C) Biodiversity or (D)Landscape (Tussock Protection)	4,417	3,127	28,324	57,685	<b>93,553</b>	<b>35%</b>
					<b>268,852</b>	<b>100%</b>
<b>Future management:</b>						
<b>Forum protection proposal:</b>					<b>100,000</b>	<b>37%</b>

Note 1. Figures are only estimates based on available mapping.

Note 2. Proposed development, values and protection areas overlap.

The table shows that 162,000 ha of additional land has been identified as being of value for either biodiversity or tussock protection purposes. This figure is approximate only, for two reasons:

- There are gaps in the survey data of values on freehold land, which means total conservation values are likely to have been under-estimated;
- There are opportunities for prioritizing on the land identified for conservation, which means that a smaller total area could still achieve conservation objectives.

In arriving at a figure for the area of land which should be the target for conservation efforts, the Forum has taken into account these points and all the above information, and seeks to apply a collective value judgment in a spirit of collaboration. Given that the conservation objectives have to be achieved using mainly public funds, it has also examined the capacity of its land use intensification strategy to yield the returns needed for delivering conservation objectives, in order to guide the selection of the desired conservation target area.

The 64,000 ha shown in Table 3 as the total development area includes about 26,000 ha of land which under our Vision and Strategy will be intensified either by irrigation or by intensified dryland farming practices. Under mid-range assumptions, this development strategy is capable of generating \$100 million/year of additional export production, and an increase in land values of \$400 million. The resulting increase in rates payable from this land must exceed \$1 million a year, and the tax payable by landholders and employees must exceed \$5 million a year – a total of at least \$6 million of public revenues. The cost of protecting land under JMAs will vary widely but it seems reasonable to assume an average cost of \$50/ha/year. If the target area for conservation is set at 100,000 ha (of which 26,000 is already conservation land, or is in the process of becoming conservation land), then additional land for biodiversity and tussock protection managed under JMAs would cost \$3.7 million a year.

After taking into account these points and all the above information, and applying a collective value judgment in a spirit of collaboration, the Forum has agreed that the target area for conservation of biodiversity, landscape, recreation and related values should be 100,000 ha. This target comprises a combination of DOC land and Joint Management Agreements to be negotiated by the Trust.

# Recommendations

## To the Minister for the Environment:

1. That the Minister receives the report of the Upper Waitaki Shared Vision Forum and notes that it represents a vision and strategy agreed between local community and national organizations with a strong stake in the Mackenzie Country.
2. That the Minister:
  - a. Note the consensus achieved over the development and more intensive use of land within the Mackenzie Country;
  - b. Note that the land development proposals are part of a balanced and integrated strategy which includes the funding of a Mackenzie Country Trust to protect, by negotiation with landowners, priority areas for biodiversity and tussock restoration purposes;
  - c. Introduce legislation to establish and empower the Mackenzie Country Trust along the lines outlined in this report, and funds the Trust at a level sufficient to assure, over the long term, the management of a target of 100,000 ha of land for biodiversity and tussock protection purposes.

## To the Mackenzie District Council, Waitaki District Council, and Canterbury Regional Council:

3. That the Council receives the report of the Upper Waitaki Shared Vision Forum and notes that it represents a vision and strategy agreed between local community and national organizations with a strong stake in the Mackenzie Country.
4. That the Council makes provision for its staff to work with stakeholders and with central government to establish the Mackenzie Country Trust and associated legislation as recommended in the report.

## Annex A: Scope of Work of the Shared Vision Forum

At its first meeting in February 2011, the Forum agreed that its objective would be:

- to identify issues; and
- to develop a shared vision and strategy for the future management of this area, taking account of economic, social, cultural and environmental values, including those inherent in the land and water resources, and any downstream impacts; and
- to express this vision and strategy in part through an indicative, high-level spatial plan and report; and
- to identify preferred mechanisms (including novel mechanisms) for implementing the vision and strategy.

This work should be aware of the work of the Upper Waitaki Zone Water Management Committee.

The parties enter the collaborative process in good faith. There is a shared agreement that landholders' property rights under existing law will not be affected under this process without their individual consent. Any individual property owner can veto any proposal on or affecting their property rights, but not the Forum's findings.

It was agreed that the geographic focus for the Forum is the Mackenzie, Omarama and Ohau basins. This area collectively forms a large intermontane basin commonly referred to by New Zealanders as "the Mackenzie Country." This term is adopted in this report.

Besides avoiding overlap with the water-related issues being addressed by the Zone Committee, the Forum in its work also sought to avoid cutting across existing statutory processes, which are continuing separately.

Applications for water for irrigation were being considered by a panel of commissioners appointed by Environment Canterbury. Some of these have recently been decided; some have been appealed to the Environment Court; others are awaiting decisions. In addition, there is a separate and ongoing statutory process in the Environment Court involving the Mackenzie District Council's Proposed Plan Change 13.

After considering all these factors, the Forum saw a gap in two main areas, and has focused its work on these. The first is an overall vision and strategy for the Mackenzie Country. The second is a specific and novel implementation mechanism for protecting landscape, biodiversity and related values on private and leasehold land.

## Annex B: Individual participants in the Shared Vision Forum, and the organisations they represent

Ben Aubrey – Benmore Range Residents Association

Paddy Boyd – Existing irrigators

Phil Brownie – Mackenzie Tourism & Development Trust

Jessie Chan – Dairy NZ

Bill Chisholm – Ohau Protection Society

Elaine Curin – Lake Pukaki Wildling Trust

Andrew Feierabend – Meridian Energy

Cathy Ferguson – Ahuriri Community Board

Peter Glasson – Dryland farmers

Jay Graybill – Fish and Game

Rebecca Larking – Genesis Energy

Di Lucas – Mackenzie Guardians

Doug MacIntyre – Benmore Irrigation Company

Dave Maslen – NZ Merino Company

Jen Miller – Forest and Bird

John Murray – Mackenzie Federated Farmers

Mike Neilson – Waitaki Development Board

John O'Neill – Independent person appointed by Mackenzie District Council

Richard Peacocke, and later, Murray Valentine – Large irrigation applicants

Rick Ramsay – Salmon farming industry

Kelsey Serjeant – Environmental Defence Society

Barry Shepherd – Upper Waitaki Water Applicants Group

Anne Steven – High Country Landscape Group

Mark Urquhart – Mackenzie Irrigation Company

Simon Williamson – Otago High Country Federated Farmers

Peter Wilson – Federated Mountain Clubs

Richard Thompson, chairman

Guy Salmon, project manager

## Annex C: Acknowledgment of those who prepared particular contributions of information or presentations to the Shared Vision Forum

Rob Young, Joy Comrie, Nick Head and Peter Willemse, Department of Conservation

Chris Arbuckle, Ministry of Primary Industries

Dr Jan Wright, Parliamentary Commissioner for the Environment

Dr Melissa Robson, AgResearch

Dr Susan Walker, Landcare Research

Dr Adrian Ward, University of Queensland

Dr Peter Espie, independent scientist

Di Lucas, landscape architect

Graeme Densem, landscape architect

David Campbell, planner for Waitaki District Council

Toni Morrison, planner for Mackenzie District Council

Jen Bestwick, Environment Canterbury

Phil Brownie, Mackenzie Tourism and Development Trust

Barry Shepherd and colleagues, Upper Waitaki Canterbury Water Management Strategy Zone Committee

Elaine Curin, Lake Pukaki Wildling Trust

Murray Valentine, irrigation investor

Jessie Chan, Dairy NZ

David Montgomery, rural valuer and farm consultant

Alan Tibby, tourism development entrepreneur

Margaret Austin, Starlight Reserve Trust

Sue Maturin, Forest and Bird

Jay Graybill, Fish and Game

John Murray, The Wolds Station

Jan Omnet, Dean and Associates

Andrew and Karen Simpson, Balmoral Station

Marion Seymour, Ferintosh Station

Peter Wilson, Federated Mountain Clubs

Kees Zeestraten, Ohau Downs Station

Copies of presentations, papers, minutes, and drafts of interim agreements reached by the Forum can be accessed at the following website:

<http://www.ecologic.org.nz/?id=9&ncid=1&nid=14>

[Note: this is an interim site – a dedicated Mackenzie Country site is being organized]

## Annex D: Acknowledgements of those who made financial contributions to the Upper Waitaki Shared Vision Forum:

The main funder of the collaborative process was the Ministry for the Environment. Other contributions were gratefully received from the following organizations:

Environment Canterbury



Mackenzie District Council



Waitaki District Council



Meridian Energy



Genesis Energy



meridian

Fish and Game



Forest and Bird



Mt Cook Alpine Salmon Ltd

In addition, an initial scoping study for this collaborative process was funded by Southdown Holdings Ltd.

Participants in the process, or their organizations, contributed their own time.

## Annex E: Acknowledgement of the Mackenzie Sustainable Futures Trust

The Trust had overall governance responsibility for the process, raising the needed funds and providing accountability for these.

### Trustees:

Jacqui Dean MP (chairman)

Peter Skelton, Commissioner, Environment Canterbury

Claire Barlow, Mayor of Mackenzie

Alec FAMILTON, Mayor of Waitaki

Ben Aubrey, nominee of agricultural interests

Jay Graybill, nominee of environmental and recreation interests

Cathy Ferguson, nominee of other community interests

## **MACKENZIE DISTRICT COUNCIL**

**REPORT TO:** MACKENZIE DISTRICT COUNCIL

**SUBJECT:** CONTINUITY OF CERTAIN COMMITTEES FOLLOWING ELECTION

**MEETING DATE:** 8 OCTOBER 2013

**REF:** PAD 7/1/19, PAD 7/1/20, LAN 7/9

**FROM:** TONI MORRISON, SENIOR POLICY PLANNER

**ENDORSED BY:** CHIEF EXECUTIVE OFFICER

### **PURPOSE OF REPORT:**

To seek that the Council approve recommendations that the Alps 2 Ocean Joint Committee, the Upper Waitaki Zone Committee, the Orari-Opihi-Pareora Zone Committee and their members continue to operate from the period between the 12 October 2013 local body elections and when the new Council resolves to establish its new governance structure and make any new appointments.

### **STAFF RECOMMENDATIONS:**

1. That the report be received.
2. That the Council resolve, as provided for by Clause 30(7) of Schedule 7 of the Local Government Act 2002, that the Upper Waitaki Zone Committee shall not be deemed to be discharged on the coming into office of the members of the local authority elected or appointed at, or following, the next triennial general election, and that the individuals currently appointed to the Committee continue until the date the new Council resolves to make any new appointments.
3. That the Council resolve, as provided for by Clause 30(7) of Schedule 7 of the Local Government Act 2002, that the Orari-Opihi-Pareora Zone Committee shall not be deemed to be discharged on the coming into office of the members of the local authority elected or appointed at, or following, the next triennial general election, and that the individuals currently appointed to the Committee continue until the date the new Council resolves to make any new appointments.
4. That the Council resolve, as provided for by Clause 30(7) of Schedule 7 of the Local Government Act 2002, that the Alps 2 Ocean Joint Committee shall not be deemed to be discharged on the coming into office of the members of the local authority elected or appointed at, or following, the next triennial general election, and that the

individuals currently appointed to the Committee continue until the date the new Council resolves to make any new appointments.

**TONI MORRISON**  
**SENIOR POLICY PLANNER**

**WAYNE BARNETT**  
**CHIEF EXECUTIVE OFFICER**

### **ATTACHMENTS:**

None.

### **BACKGROUND:**

Section 30(7) of Schedule 7 to the Local Government Act 2002 states that:

*A committee, subcommittee, or other subordinate decision-making body is, unless the local authority resolves otherwise, deemed to be discharged on the coming into office of the members of the local authority elected or appointed at, or following, the triennial general election of members next after the appointment of the committee, subcommittee, or other subordinate decision-making body.*

#### *Zone Committees*

The Zone Committees are joint committees of both Environment Canterbury and the relevant territorial authorities. Under this section the Council can resolve that a committee is not to be discharged following the election. If such a resolution is not passed, then the committees are automatically discharged and would have to be reappointed by the new Council.

For continuity purposes and to allow the Committees to keep working, officers recommend that the Council resolves that the committees are not discharged following the election, and further that the individuals appointed to the zone committees remain appointed until the date the new Council resolves to make any new appointments.

Staff have had initial discussions with Waitaki District Council in respect of the Upper Waitaki Zone Committee. Staff understand at this stage that Waitaki District Council will adopt the same approach under Section 30(7). This will allow the zone committee to continue its work and in particular to hold its scheduled meeting on 18 October, which is after the election date but before first meeting of the new Council.

Staff have also had some discussions with Timaru District Council in respect of the Orari-Opihi-Pareora zone committee, but further clarification being sought from Ecan and Timaru District Council to establish a common position at this stage. At the time of

writing, it is not certain whether the same approach will be adopted, but staff will be in a position to update the Council at the meeting.

#### *Alps 2 Ocean Joint Committee*

The Terms of Reference for this Joint Committee state:

*In accordance with LGA2002 Sch7 cl 30(7) the councils have resolved that the Joint Committee is a permanent Joint Committee and cannot be discharged unless the councils so agree.*

It would seem therefore that the Terms of Reference anticipate that both Councils will utilise Clause 30(7) to ensure this committee is not discharged. Further clarification is being sought from Waitaki District Council in respect of this Committee, to confirm a common position between Councils. At the time of writing, it is not certain whether the same approach will be adopted, but staff will be in a position to update the Council at the meeting.

### **SIGNIFICANCE OF DECISION REQUESTED:**

The decision is not significant in terms of Council's Significance Policy.

### **CONSIDERATIONS**

#### **FINANCIAL CONSIDERATIONS**

Committee activities are budgeted for in the Council's annual plan.

#### **LEGAL CONSIDERATIONS**

There are no known legal implications from the proposals.

### **OPTIONS:**

1. To allow the Committees to be discharged in accordance with Section 30 of the LGA.
2. To resolve that the Committees are not discharged and continue to operate with the current appointees until the new Council resolves to make new appointments.

### **ASSESSMENT OF PREFERRED OPTIONS**

In respect of the Upper Waitaki Zone Committee, Option 2 is the preferred option, for the reasons outlined above. It would also seem useful for the other two committees to be able to continue to exist on the same terms of reference etc as they currently have, with any new appointments being made by the new Councils at their initial meetings as deemed appropriate. However, the approach taken by this Council should be consistent with the

position of the other Councils, who may simply seek to discharge the committees and reconstitute them or set them up again following Council elections.

As noted, further clarification is presently being sought with the relevant Councils in respect of the OOP zone committee and the Alps 2 Ocean committee, and at the meeting staff will update the Council as to the preferred approach of the partner Councils. It would be recommended that this Council adopts a position consistent with the other Councils.

### **CONCLUSION:**

Section 30 of Schedule 7 of the Local Government Act 2002 provides that committees of Council are automatically discharged following the election on 12 October 2013, unless the Council resolves otherwise. The Upper Waitaki Zone Committees is holding a meeting in the period between the election and the first Council meetings, and will be continuing its work programmes in the period following the elections. It is recommended that this committee is enabled to continue until such time as the new Council wishes to make new appointments.

In respect of the OOP zone committee and the Alps 2 Ocean committee, staff are presently seeking clarification from partner Councils and will advise whether recommendations 3 and 4 above remain applicable.

## **MACKENZIE DISTRICT COUNCIL**

**REPORT TO:** MACKENZIE DISTRICT COUNCIL

**SUBJECT:** DELEGATIONS TO COVER EMERGENCY SITUATIONS

**MEETING DATE:** 8 OCTOBER 2013

**REF:** PAD 2/3

**ENDORSED BY:** CHIEF EXECUTIVE OFFICER

### **PURPOSE OF REPORT:**

To establish an appropriate delegation to enable any urgent political matters to be dealt with in the period from 9 October 2013 until Council goes out of office.

### **RECOMMENDATIONS:**

1. That the report be received.
2. That the Council delegate to the Mayor and Deputy Mayor, or in the absence of the Deputy Mayor, and another Councillor, the power to deal with any urgent non-contentious matter that may arise from 9 October 2013 until the Council goes out of office.

**WAYNE BARNETT**  
**CHIEF EXECUTIVE OFFICER**

## **BACKGROUND:**

There may be matters that arise in the period following the last meeting of Council that are both outside the delegated powers of the Chief Executive Officer and cannot reasonably be delayed until the new Council is sworn in. The period is a short one and I do not envisage anything of consequence arising in that time, but it would be helpful to have such a delegation in place. Any decisions taken under such delegated authority would be reported to the incoming Council. Similar arrangements have been used in the past to cover the Christmas break holiday.

## **SIGNIFICANCE OF THE DECISION REQUIRED:**

This is considered to be a routine decision that will enable the transition between one Council and another to be handled smoothly.

## **CONSIDERATIONS:**

I suggest that the delegation be given to two elected members; being the Mayor and the Deputy Mayor, or in the absence of the Deputy Mayor, any other Councillor. The ability to exercise a delegated power should be subject to the following guidelines:

- The issue must be one that is outside the authority of the Chief Executive Officer to deal with,
- The matter must be urgent, in that it could not reasonably await the decision of an incoming Council,
- The decision must not be one that could unreasonably fetter the discretion of an incoming Council and the delegated powers should not extend to matters of significance.

The decision has negligible financial implications and may avoid the expense of calling together Council or a committee to deal with a matter at short notice.

Any decisions taken should be reported to the first ordinary meeting of the incoming Council.

## **CONCLUSION:**

This is a routine delegation to ensure any urgent but non-controversial business of Council can proceed in the period from the last meeting of Council and the coming into office of its successor.

## MACKENZIE DISTRICT COUNCIL

**REPORT TO:** MACKENZIE DISTRICT COUNCIL  
**SUBJECT:** GENERAL ACTIVITIES REPORT  
**MEETING DATE:** 8 OCTOBER 2013  
**REF:** PAD 2/3  
**FROM:** CHIEF EXECUTIVE OFFICER

### ACTIVITY REPORT

#### COUNCIL, COMMITTEE AND BOARD MEETINGS

24 September	Twizel and Tekapo Community Board Meetings
26 September	Extraordinary Meetings of Planning and Finance Committee
8 October	Council Meeting

#### OTHER MEETINGS AND ACTIVITIES

18 September	Performance appraisal. Afternoon travelled to Timaru to attend the SC Rural Fire District Committee Stakeholders Meeting.
19 September	Performance appraisal. Afternoon travelled with the Mayor to Timaru to attend the Mackenzie Agreement Presentation.
20 September	Performance appraisal. Afternoon met with John Lyons re; Twizel Land accompanied by the Asset Manager.
24 September	Management Team Meeting. Sharepoint Meeting.
25 September	Performance appraisal. Afternoon met with Steve Sullivan re; Pukaki Lease Agreement.
26 September	Regular catch up with Nathan.
27 September	Travelled to Christchurch with the Mayor, Cr Maxwell, Murray Cox and Leon O'Sullivan to meet with Charlie Nott (Nott Architecture) to discuss Tekapo Plan then to meet with Anthony Harper.
30 September	Management Team Meeting. Late morning participated in workshop to discuss Plan Change 2. Afternoon Sharepoint Meeting.
1 October	Met with Colin Maclaren re; funding of the footbridge accompanied by the Manager Finance and Administration. In the evening I attended with the Mayor the Genesis Public Information presentation at Peppers Bluewater Resort in Tekapo.
2 October	Meet with Peter Glasson and Murray Valentine

	regarding Simons Hill Station.
7 October	Management Team Meeting. Sharepoint meeting. Afternoon travelled to Twizel with Community Facilities Manager to meet with representatives from Ben Ohau Golf Club in regards to their lease agreement.

**RECOMMENDATION:**

1. That the report be received.

WAYNE BARNETT  
CHIEF EXECUTIVE OFFICER

## **MACKENZIE DISTRICT COUNCIL**

**REPORT TO:** MACKENZIE DISTRICT COUNCIL

**SUBJECT:** COMMON SEAL AND AUTHORISED SIGNATURES

**MEETING DATE:** 8 OCTOBER 2013

**REF:** PAD 15/7

**FROM:** COMMITTEE CLERK

**ENDORSED BY:** CHIEF EXECUTIVE OFFICER

### **PURPOSE OF REPORT:**

To advise of the documents signed under the Common Seal from 21 June 2013 until 30 September 2013.

### **STAFF RECOMMENDATIONS:**

1. That the report be received.
2. That the affixing of the Common Seal to document numbers 773, 774, 775, 776, 777, 778 and 779 be endorsed.

**KERI-ANN LITTLE**  
**COMMITTEE CLERK**

**WAYNE BARNETT**  
**CHIEF EXECUTIVE OFFICER**

Number	Detail of Document	Date Signed & Sealed
773	Alpine Energy Limited Proxy Form	25 July 2013
774	Utilities Services Contract 2013-2016 Contract Number 1213, Between Whitestone Contracting LTD and Mackenzie District Council.	9 August 2013
775	Electronic Transaction Authority between Anthony Harper Lawyers and Mackenzie District Council. 41 Jollie Road, Twizel.	15 August 2013
776	Licence to provide reticulated gas to the Lochinver Subdivision in Tekapo. Between Mackenzie District Council and On Gas Limited.	18 August 2013
777	Alps to Ocean Cycle Trail Lake Ohau - purpose of easement for right of way, pedestrian bicycle. Between Hope and Associates Legal and Mackenzie District Council.	19 August 2013
778	Licence to Occupy Pursuant to Section 74 of the Reserves Act 1977. Between Mackenzie District Council and Peter Roland Johnson.	5 September 2013
779	Deed of Renewal and Rent Review Tekapo Network Site No. 54008. Between Mackenzie District Council and Telecom Mobile Limited.	30 September 2013

## **MACKENZIE DISTRICT COUNCIL**

**REPORT TO:** MACKENZIE DISTRICT COUNCIL

**FROM:** CHIEF EXECUTIVE OFFICER

**SUBJECT:** COMMUNITY BOARD RECOMMENDATIONS

**MEETING DATE:** 8 OCTOBER 2013

**REF:** PAD 5

### **PURPOSE OF REPORT:**

To consider recommendations made by the Community Boards.

### **RECOMMENDATIONS:**

1. That the report be received.

### **TEKAPO COMMUNITY BOARD:**

2. **Tekapo Plantation:**  
That the Council notes the Community Board's resolution regarding Lake Tekapo Plantation.

#### **Resolved:**

1. That Stage 1 of Section A to establish the water line from the cemetery and to establish a new track and to notify the public of the work we are doing and the possible planting to gain feedback.

**Ian Radford/ Alan Hayman**

3. **Workers Accommodation in Tekapo:**  
That the Council notes and considers the Community Board's resolution regarding the Boards wishes for the CEO to undertake investigations with Council to their desire to provide worker accommodation for Tekapo.

#### **Resolved:**

1. That the community board feels that the old post office buildings should be investigated for the possibility to be used as workers accommodation.

**Ian Radford/ Alan Hayman**

4. **Discharge Permit Application – Tekapo Village Centre:**

That the Council notes the Community Board's resolution regarding a discharge permit application for a storm water discharge easement for commercial subdivision on the Tekapo Village foreshore.

Resolved:

1. That the Tekapo Community Board approve the discharge permit for the Tekapo Village Centre with the Chairman to write an accompanying letter regarding tidy up of the domain area.

**Alan Hayman/ Peter Munro**

TWIZEL COMMUNITY BOARD:

5. **Application for Road Signage from Twizel SADD Team:**

That the Council notes and/or considers the Community Boards resolution regarding a proposed sign being erected.

Resolved:

1. That the Twizel Community grants permission to the Twizel Area School SADD Students to erect a signboard as per design shown to the board. Twizel Area School SADD Students are now required to apply to the Council for resource consent to erect the signboard.

**John Bishop/ Peter Bell**

**WAYNE BARNETT**  
**CHIEF EXECUTIVE OFFICER**

**ATTACHMENTS:**

- The minutes of the meetings of the Twizel Community Board and Tekapo Community Board held on 24 September 2013.

**BACKGROUND:**

The Community Boards have made a number of decisions for the Council to note and/or consider.

**POLICY STATUS:**

N/A

**SIGNIFICANCE OF DECISIONS REQUESTED:**

No significant decisions are required.

**CONSIDERATIONS:**

The Council delegated a range of authorities to staff and other organisations on 14 June 2005 when it also confirmed that it did not need to make any specific delegations to Community Boards to have them better perform their role.

This policy was amended on 29 January 2008 when the Council resolved to delegate to the Fairlie, Tekapo and Twizel Community Boards, the following responsibilities:

- The ability to consider requests from local organizations for financial assistance in the form of grants, where budget exists for such matters and subject to no one grant exceeding \$1,000.
- The ability to appoint local representatives to organizations within the community board area and other organizations where local representation is requested.
- The ability to authorize, within approved budgets, board members' attendance at relevant conferences and/or training courses.
- The ability to provide or withhold affected persons approval for planning applications on land adjoining Council owned land within the community board area.
- The ability to approve routine changes in policy affecting locally funded facilities within the community board area.

In the absence of delegated authority to the Community Boards on other matters, the Council has the opportunity to note and consider the issues raised and matters promoted on behalf of the Townships by their Boards and to endorse them where appropriate.

# MACKENZIE DISTRICT COUNCIL

## MINUTES OF A MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE SERVICE CENTRE, TWIZEL ON TUESDAY 24 SEPTEMBER 2013 AT 4:05PM

### PRESENT:

Peter Bell (Chairman)  
John Bishop  
Kieran Walsh

### IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)  
Garth Nixon (Community Facilities Manager)  
Keri-Ann Little (Committee Clerk)  
Pat Shuker (member of the public)

### I APOLOGIES:

Resolved: that apologies be received from Phil Rive, Elaine Curin, Paul Morris and Claire Barlow

**Peter Bell/John Bishop**

### II DECLARATIONS OF INTEREST:

There were no declarations of interest.

### III MINUTES:

Resolved that the minutes of the meeting of the Twizel Community Board held on 26 August 2013 be confirmed and adopted as the correct record of the meeting with the following correction:

#### **Application for Road Signage from Twizel SADD Team:**

The Chairman suggested to the Board via the Planning and Regulations Manager that a time limit for life of the sign to be set at 3 years is indicated and that the group are made aware they will have to maintain the sign themselves.

**John Bishop/Kieran Walsh**

### MATTERS UNDER ACTION:

#### 1. **Alleyways:**

Fencing will be completed before spring. Sufficient timber left over to carry out two more alleyways perhaps opposite Rhoboro Road and Mt Cook Street.

Resolved: to finish Mackenzie Drive Alleyway fences including opposite Rhoboro Road and Mt Cook Street opposite the School.

**Peter Bell/ John Bishop**

*This has been initiated by Garth.*

## 2. Town Projects:

1. Walkways:  
Tekapo Drive from Mackenzie to Glen Lyon -  
Front of Town from Ruataniwha to Ostler Road – *frontage is looking good.*
  2. Tekapo Drive:  
Complete levelling and resowing - *Dave O'Neill will remove the big roots to get a better finish, seed organised and fertiliser which will be done in a week or two. Fertiliser still at the Chairman's, Mr Nixon will cancel the fertiliser ordered and use the fertiliser already available.*  
Improve irrigation  
Mulch trees  
Supplement planting – *tree planting underway.*
  3. Lake Ruataniwha:  
Bollard fencing – *quote received. See above notes also cable fencing around playground price does not include this. Included it would approximately another kilometre needed. Try and fit that in and the carpark at the rowing start.*  
Tree felling  
New road way
  4. Frontage Planting:  
New planting on Glen Lyon Road – *Planting list*  
Extent Doc plantings
  5. Tree Planting:  
Golf Course – *planting completed*
  6. Greenway fencing – *Garth to commission next two green ways.*
  7. Cemetery:  
Tree removal and improvements:  
Gates at entrance/fenced off from Pony Club/Pedestrian gate into cemetery
  8. Stump grinding – *A list has been made of 56 stumps. Garth awaiting an estimated cost from Dave.*
3. Untidy section at 212 Mackenzie Drive, Twizel:  
*Mr Hole and the Chairman have spoken to the residents in question and believe they have made progress the residents have said they will remove the old cars out the front and all old cars will be stored out the back and they have taken down a lean too. The residents are working away with the Council and there is some incentive to tidy their property up. Mr Rive suggested constant monitoring and the Chairman agreed. The Residents are having some assistance from Russell Armstrong.*
4. Market Place Signs:  
*Have been installed and look good. Awaiting an information sign to be added below the Mackenzie District Council sign.*  
*Carpark upgrade - for future reference to keep Chairman up to date with a start time.*
  5. Public Toilets:  
*The situation is will be spoken later in the meeting.*
  6. Bike Lockup:  
*Keep in mind opportunities for A2O bike parking.*

#### 7. Market Place Carpark Upgrade:

*Cr Bishop asked for progress from Whitestone in regards to the Town Square/Market Place Carpark Upgrade. Cr Bishop suggest The Asset Manager keep onto Whitestone to make sure the upgrade is programmed in as Whitestone have voiced that they are very busy at the moment and the tender did say would be finished before the end of November.*

### IV **REPORTS:**

Councillor Bishop expressed his disappointed “again” at there being no financials provided for the Board.

The CEO apologised for his oversight and will ensure there will be financial reports for the Board to review and assess in the future and enough time provided for members to ask any questions regarding the community board financial reporting.

### IV **REPORTS CONTINUED:**

#### 1. APPLICATION FOR ROAD SIGNAGE FROM TWIZEL SADD TEAM:

The Chairman informed the board a final design on the billboard to be erected by Twizel Area School (SADD) Students has been received. A copy of the proposed sign was included in the agenda and distributed to board members.

This proposal was discussed by the Council’s Planning Committee on 30 July 2013. The resolution was that the matter should first be referred to the Community Board for their comment.

The Twizel Community Board then resolved at the board meeting on 26 August 2013 that the board in principle approves the sign subject to sign measurements with approval of the piece of land to follow with a 3 year expiry date and that SADD maintain the sign once erected.

#### Resolved:

1. That the report be received.
2. That the Twizel Community grant permission to the Twizel Area School SADD Students to erect a sign board as per design shown to the board. Twizel Area School SADD Students are now required to apply to the Council for resource consent to erect the sign board.

**John Bishop/Peter Bell**

#### 3. WARD MEMBERS REPORT:

Cr Bishop reported:

- A \$60 donation has been made for use of the Mulcher and passed on to Garth Nixon.
- There will be sweeping changes in the Resource Management Act (RMA) – speeding up processes for Building Consents with an aim to limit court cases. Monitoring systems and new guidelines will also be implemented with the RMA review.
- Sale and Liquor Act will now be discussed by Timaru, Mackenzie and Waimate via a board with 2 members (Mayor and an elected member) representing Mackenzie District.
- Twizel Water accounts which rate residents for the new Twizel Water Supply has not been spent as yet, as hasn’t the interest gained.

- Council have called for educational ideas to minimise rubbish being placed in recyclable bins.
- Solid Waste Bylaw passed by Council.
- Geoff Horler, Utilities Engineer has replaced John O'Connor joining us from Hurunui District Council.
- Twizel Public Toilets are now going out to tender.
- The transport agency is in the process of working through their rating funds. New way of funding will be implemented differently.

#### 4. REPORTS FROM MEMBERS WHO REPRESENT BOARD ON OTHER COMMITTEES:

There was nothing reported.

#### 5. TWIZEL PUBLIC TOILETS:

Garth assisted with a distributed toilet design spoke to the board regarding options for the public toilets plans going out to tender.

#### 6. GREEN SPACE STRATEGY:

The Community Facilities Manager provided via email before the meeting an updated copy of the Twizel Green Space Strategy.

##### Resolved:

1. That the report be received.

**Peter Bell/John Bishop**

In summary Garth said we have achieved a great deal.

The Chairman relayed information received from Phil Rive adding additional areas to be addressed could be the Manmade Hill.

## V GENERAL BUSINESS:

#### 1. CHAIRMAN ACKNOWLEDGEMENTS:

The Chairman asked the CEO to pass on his, thanks to all staff as he has done in the update. There is good staff in the Mackenzie. Thanks also to Garth.

Thanks to the Board itself for sticking with the job at hand and together we have achieved a lot. Thank you Kieran for your help and good decision making. Thank you John for doing the Council stuff for us and also carrying on being a big part of the community board. Thank you Phil who has carried on for 6 years as a board member and finally thank you Elaine for your bit and being part of the team.

**THERE BEING NO FURTHER BUSINESS  
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 5:37PM**

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

# MACKENZIE DISTRICT COUNCIL

## MINUTES OF A MEETING OF THE TEKAPO COMMUNITY BOARD HELD AT TEKAPO COMMUNITY HALL, LAKE TEKAPO, ON TUESDAY 24 SEPTEMBER 2013 AT 7:29PM

### PRESENT:

Murray Cox (Chairman)  
Alan Hayman  
Peter Munro  
Ian Radford  
Cr Peter Maxwell

### IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)  
Garth Nixon (Community Facilities Manager)  
Keri-Ann Little (Committee Clerk)

1 member of the public

### I APOLOGIES:

Resolved: that apologies be received from Claire Barlow and Paul Morris.

**Peter Maxwell/Ian Radford**

### II DECLARATIONS OF INTEREST:

There were no Declarations of Interest.

### III MINUTES:

Resolved that the minutes of the meeting of the Tekapo Community Board held on 26 August 2013, be confirmed and adopted as the correct record of the meeting.

**Alan Hayman/Ian Radford**

### MATTERS UNDER ACTION:

#### 1. **Civil Defence:**

*The Chairman has spoken to Ray Gardner, Civil Defence Officer and will hold any plans over until the new community board; The Chairman will speak with Debbie Kay Gardner and Greg Willis and will make arrangements for them to meet with Ray also.*

#### 2. **Review of Freedom Camping Bylaw and its Alignment with the Freedom Camping Act:**

Once the NZMCA have updated their template, approved by LGNZ and DoC, that this is put before the Community Board for further discussion.

### 3. **Community Hall:**

Extra power points to be installed in the Community Hall when the Electrician is next up in Tekapo.

*Car parking for Lake Tekapo Community Hall:*

It was noted that this issue was on-going and will be included in the Hall upgrade. Discussion about concept plans for the grounds is later in the meeting.

*The Mound by the Tennis Courts – to be grassed:*

Tennis Court upgrade as part of the Community Hall upgrade and landscaping of the grounds. This will also be discussed later in the meeting.

### 5. **Lighting Ordinances:**

On-going progress made;

- Brochure was distributed with rates.
- Waiting for cartoon and graphics to return.
- Changes to Asset Manager re the lights.
- Lights downtown has now a cover on it that was a problem, Montheiths Bar and the light at the camp.

### 6. **Lochinvar Subdivision:**

Town maintenance – maintenance of Lochinvar subdivision, work has been carried out to bring the subdivision back up to standard. Mr Nixon is proposing a programme sign off when work has been completed. Mr Nixon will compile a programme for the Board to sight. *Mr Nixon sent the Chairman more information in terms of what maintenance should be carried out and requires more time to work with Mr Nixon coming back with a schedule. Rabbit control will need to be undertaken before numbers begin to rise again.*

### 8. **Council Owned Units:**

Would be a change of activity for Council and this would need to be discussed with Council to see if they (Council) want to be involved with worker accommodation. If the Community Board wishes the CEO to undertake this he will. A local businessman is looking at worker accommodation options as a development and also Stephen Gubb could be advised to complete a feasibility study as to whether it is worth Council being involved in providing worker accommodation at Lake Tekapo.

Resolved: that the Community Board request the Council to investigate Council adopting a proactive role in providing worker accommodation at Lake Tekapo.

**Ian Radford/ Alan Hayman**

### 9. **Walkways and Cycleway:**

No reply as yet Peter Munro only just contacted them in the last few days and will develop a map on the track and see how much maintenance and work is required. A meeting with Genesis at the beginning of October will be held walkways and cycleways will be discussed then.

## IV **REPORTS:**

### 1. **TEKAPO PLANTATION:**

A verbal report was provided to the board by the Chairman regarding the Tekapo Plantation.

Resolved that the report be received.

**Ian Radford/ Alan Hayman**

The Chairman said regarding Section A replanting, Garth and I met with Anne Braun Elwert and Colin Maclaren, the general discussion was around what needs to happen initially, establishing some sort of watering system along that area, while also establishing the track along the top.

The Chairman said decisions need to be made as to what we do initially and what the \$10,000 gifted by the Forestry Board will be used for.

Garth suggested running a line up from the Cemetery to the plantation for irrigation and then to dig the track on the way back down.

The Chairman will distribute information to the public regarding the first step in plantation a replant being a pipe line established for irrigation.

Resolved: that Stage 1 of Section A to establish the water line from the cemetery and to establish a new track and to notify the public of the work we are doing and the possible planting to gain feedback.

**Ian Radford/ Alan Hayman**

### 2. **COMMUNITY HALL LANDSCAPING PLANS:**

Resolved that the report be received.

**Ian Radford/ Alan Hayman**

A verbal report provided by the CEO regarding Community Hall landscaping plans.

Possibility of swapping reserve land that has been gifted to Council was investigated by the CEO, this land has been zoned as Recreation A (was gifted to Council as reserve land) so the land cannot be rezoned for a residential purpose. This precludes the land swap avenue.

The CEO said we need to firstly look at car parking and how much is required, if we do need land, how much car parking do we need and how can we best service the need required.

The Chairman discussed landscaping plans for the Community Hall and surrounds and said the plans could be shown at the opening of the Hall, inviting comment with the aim of attracting people and making it a useful area for the community.

The Chairman will provide plans outlining a change in the orchard area to a carpark.

Peter Munro added enclosing the outdoor area with plastic to extend over the balcony areas resulting in the area being capable of allowing larger usage numbers. Garth will request a quote and options for enclosing the area.

3. DISCHARGE PERMIT APPLICATION – TEKPAO VILLAGE CENTRE:

The Chairman apologised to the board stating he had simply not had enough time to distribute the application and ask for feedback from members as he had stated he would undertake at the previous community board meeting.

The discharge permit application is for storm water for the commercial subdivision on the Tekapo Village foreshore.

Resolved: that the Tekapo Community Board approve the discharge permit for the Tekapo Village Centre with the Chairman to write an accompanying letter regarding tidy up of the domain area.

**Alan Hayman/ Peter Munro**

4. WARD MEMBER'S REPORT:

The resource consent is in for the new subdivision and then a final sign off for food stuffs and earth and sky can progress.

Cr Maxwell noted he has spent 18 years on the community board and 3 years on Council and hoped the community board keeps the momentum going and thanked the board for their support.

The Chairman thanked Cr Maxwell for the time spent and effort put in both as community board member and councillor and said the reason it has been so positive over the last 3 years is because we have had you on there.

5. REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

Peter Munro said the Footbridge Society had recently called for tenders and are looking at acting on one of the tenders received, hoping to have the castings in before Christmas, while the river is low. Things are progressing and we are nearing our target.

The Chairman reported on the regional park. One of the developments is dependent on funding and a part time caretaker will be employed in the park as part of the long term sustainability of the park, ECan seem to be agreement.

Peter Munro said the Alpine Trust's new South Opuha Hut has received its code compliance certificate and official opening is on 16 of November 2013 and will now be held at the Tekapo Community Hall.

## V GENERAL BUSINESS:

### 1. DEFIBRILLATORS DONATION:

An offer of installation of a defibrillator in the Tekapo Community Hall has been extended to the community board from Kohan Restaurant in Tekapo. Kohan have said they will fund a complete defibrillator and lock box for community use.

### 2. PROPOSED PLAN CHANGE 2

The CEO informed the board he has only today received a letter from ECan outlining the intention of the Canterbury Water Management Committee proposing to enter a plan change (plan change 2) changing resource consents that the power companies have from discretionary to a controlled activity. This would mean when resource consents are renewed as a controlled activity they cannot be declined.

The CEO said ECan are required to consult with the Council for a period of two weeks before they launch the consent, from 8 October ECan will notify the plan change, not giving the Council much time. Once the plan change is notified there is a process to work through and there is possibly an opportunity to submit on this change.

The CEO said he has organised a workshop on Monday 30 September to discuss “plan change 2” with Councillors. The CEO concluded by stating he invites feedback from both elected members and the community who are likely to be affected.

### 5. CHAIRMAN ACKNOWLEDGMENTS:

The chairman thanked Ian Radford for being a community board member and for all the time and effort he has contributed, this has been much appreciated.

The Chairman thanked all Mackenzie District Council Staff.

**THERE BEING NO FURTHER BUSINESS  
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9:11PM**

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**MACKENZIE DISTRICT COUNCIL**  
**MINUTES OF A MEETING OF THE**  
**EXTRAORDINARY FINANCE COMMITTEE HELD IN THE COUNCIL**  
**CHAMBERS, FAIRLIE,**  
**ON THURSDAY 26 SEPTEMBER 2013 AT 9:30AM**

**PRESENT:**

Cr Graham Smith (Chairman)  
 Claire Barlow (Mayor)  
 Crs Annette Money  
 Graeme Page  
 Peter Maxwell

**IN ATTENDANCE:**

Wayne Barnett (Chief Executive Officer)  
 Paul Morris (Manager – Finance and Administration)  
 Keri-Ann Little (Committee Clerk)

**I     APOLOGY:**

Resolved: apologies be received from Councillor Evan Williams and John Bishop.

**Graeme Page/ Claire Barlow**

**II    REPORTS:**

1. **BUILDING MAINTENANCE RESERVE BALANCES:**

This report from the Manager – Finance and Administration for Council to determine whether to allocate Building Maintenance reserve balances to relevant works and services reserves or to separately rate to repay these balances in the future.

Resolved that the report be received.

**Annette Money/ Peter Maxwell**

**Resolved:**

1. That the deficit balances \$71,072.45 in the Fairlie Building Maintenance reserve be transferred to the Fairlie Works and Services Rates reserve.
2. That the surplus balance of \$1105.07 in the Tekapo Building Maintenance reserve be transferred to the Tekapo Works and Services Rates reserve.

3. That the deficit balance of \$54,570.35 in the Twizel Building Maintenance reserve be transferred to the Twizel Works and Services Rate reserve.
4. That the deficit balance of \$3,722.76 in the Rural Building Maintenance reserve be transferred to the Rural Works and Services Rate reserve.
5. That the surplus balance of \$39,048.41 in the General Building Maintenance reserve be transferred to the General Rates reserve.

**Graeme Page/ Claire Barlow**

2. BUILDING MAINTENANCE RESERVE BALANCES:

This report from Manager Finance and Administration to recommend to Council appropriate action for activities' operating surpluses/deficits for the year ended 30 June 2013.

Resolved: that the report be received.

**AnnetteMoney/Claire Barlow**

Resolved: that Lake Opuha reserve deficit is funded by Lake Alexandrina operating reserve.

**Graeme Page/ Claire Barlow**

Resolved:

1. To transfer the operating deficit from Resource Planning activity amounting to \$120,925 to the Resource Planning Operating Reserve account which has an opening balance overdrawn by \$842,036 increases the balance to \$962,962 overdrawn.

**Claire Barlow/ Annette Money**

Resolved:

2. To apply the balance of all surpluses/deficits detailed in Table 1 to the District General Operating Reserve reduce the outstanding surplus balance by \$49,303 to \$28,416 in funds.

**Table 1**

<b>Operating Surplus (Deficit) from:</b>	<b>\$</b>
Administration – District	(98,809)
Governance	33,733
Civil Defence	(3,090)
Animal Control	24,794
Inspectorate	34,075
Health and Liquor Licensing	7,312
Public Toilets	(2,677)
Council Building Fairlie	(5,580)
Council Building Twizel	10,495
CEO Department	(68,189)
IT Department	3,327
Asset Management	(13,945)
Facilities Management	(573)
Fairlie Medical Centre	2,984
Twizel Medical Centre	2,321
Cemeteries	21,341
Libraries	(3,227)
Fairlie Pensioner Housing	3,031
Twizel Pensioner Housing	3,374
<b>Current movement in reserve for year</b>	<b>(49,303)</b>
<b>Closing Balance General Operating Reserve</b>	<b>28,416</b> =====

**Claire Barlow/ Peter Maxwell**

Resolved:

3. To apply all solid waste balances detailed in Table 2 to the Solid Waste Operating Reserve.

**Table 2 – Solid Waste**

<b>Operating Surplus (Deficit) from:</b>	<b>\$</b>
Waste Management	(2,787)
Tekapo Resource Recovery Park	(222)
Twizel Resource Recovery Park	(1,065)
Organics	11,669
Movement in solid waste reserve	<hr/> 7,595
Closing Balance Solid Waste Operating Reserve	<hr/> (411,132) =====

**Claire Barlow/ Peter Maxwell**

Resolved:

4. To apply the surplus balance of \$7012 of the combined activity results surpluses to the Rural Works and Services Operating Reserve as detailed in Table 4 leaving the balance of the Reserve to \$75,218.00 in funds.

**Table 4**

<b>Rural Works and Services</b>	<b>\$</b>
Rural Works & Services Surplus	6,513
Burkes Pass Village	586
Albury Village	1,550
Rural Fires	(1,404)
Skipton Hall	(233)
<b>Current movement in reserve for year</b>	<b>7012</b>
<b>Closing Balance Rural Works &amp; Services Reserve</b>	<b>75,218</b>

**Claire Barlow/ Graeme Page**

Resolved:

5. To apply the balance of all surpluses/deficits as detailed in Table 5 to the Fairlie Works and Services Operating Reserve, thereby increasing the carried forward surplus to \$138,327.

**Table 5**

<b>Fairlie Works and Services</b>	<b>\$</b>
Fairlie Works & Services	60,642
Fairlie Community Board	677
Fairlie Domain	(3,839)
Fairlie Strathconan Park	1,130
Mackenzie Community Centre	25,777
Strathconan Swimming Pool	(6,702)
<b>Current movement in reserve for year</b>	<b>77,685</b>
<b>Closing Balance Fairlie Works &amp; Services Reserve</b>	<b>138,327</b>

**Claire Barlow/ Annette Money**

Resolved:

6. To apply the balance of surpluses totalling \$155,549 as detailed in Table 6 to the Tekapo Works and Services Operating Reserve increasing the Reserve balance to \$289,607.

**Table 6**

<b>Tekapo Works and Services</b>	<b>\$</b>
Tekapo Works & Services Surplus	153,306
Tekapo Community Board	2,243
<b>Current movement in reserve for year</b>	<b>155,549</b>
<b>Closing Balance Tekapo Works &amp; Services Reserve</b>	<b>289,607</b>

**Peter Maxwell/ Claire Barlow**

Resolved:

7. To apply the balances of surpluses/deficit totalling \$656 deficit as detailed in Table 7 below to the Twizel Works and Services Operating Reserve leaving a surplus balance to \$59,936.

**Table 7**

<b>Twizel Works and Services</b>	<b>\$</b>
Twizel Works & Services Surplus	(18,251)
Twizel Community Board	220
Twizel Stormwater	12,061
Twizel Reserves	3,256
Twizel Community Centre	(452)
Twizel Swimming Pool	2,510
<b>Current movement in reserve for year</b>	<b>(656)</b>
<b>Closing Balance Twizel Works &amp; Services Reserve</b>	<b>59,936</b>

**Annette Money/ Claire Barlow**

Resolved:

8. The Council agrees to transfer surpluses/deficits in water and sewer accounts to the appropriate capital reserves as detailed in Table 8 below.

**Table 8 – Water and Sewer**

<b>Scheme</b>	<b>Operating Surplus (Deficit)</b>	<b>Capital Reserve Balance Before Allocation</b>	<b>Capital Reserve Balance After Allocation</b>
Fairlie Water	33,167	(815,296)	(953,419)
Fairlie Sewer	9,681	(186,265)	(176,584)
Tekapo Water	55,218	561,839	685,334
Tekapo Sewer	24,105	10,435	34,540

Twizel Water	(10,223)	1,295,111	1,326,871
Twizel Sewer	6,979	1,115,783	1,122,762
Burkes Pass Water	6,572	(10,312)	(4,342)
Burkes Pass Sewer	(1,146)	(5,565)	(2,547)
Allandale Water	16,471	(481,079)	(431,985)
Ashwick/Opuha	9,672	38,316	47,565
Kimbell Water	2,180	10,861	13,041
School Road Water	4,008	878	4,886
Spur Road Water	21,196	(22,557)	(1,361)
Manuka Terrace Water	27,906	(17,931)	9,975

**Peter Maxwell/ Graeme Page**

Resolved:

9.

1. The Council agrees to surpluses/deficits in roading accounts to the appropriate capital reserves as detailed in Table 9 below.

<b>Area</b>	<b>Operating Surplus (Deficit)</b>	<b>Capital Reserve Balance Before Allocation</b>	<b>Capital Reserve Balance After Allocation</b>
Fairlie	-	-	105,897
Tekapo	-	-	31,224
Twizel	-	-	48,555
Rural	-	-	756,091
District	765,349	(813,693)	(48,344)

2. That the District Roding operating surplus be transferred to District Roding capital reserve balance.

**Graeme Page/ Annette Money**

**THE CHAIRMAN DECLARED THE MEETING CLOSED AT 10:26AM**

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## **MACKENZIE DISTRICT COUNCIL**

### **MINUTES OF A MEETING OF THE PLANNING COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON THURSDAY 26 SEPTEMBER 2013 AT 10:53AM**

#### **PRESENT:**

Crs Graham Smith (Deputy Chairman)  
Claire Barlow (Mayor)  
Annette Money  
Graeme Page  
Peter Maxwell

#### **IN ATTENDANCE:**

Wayne Barnett (Chief Executive Officer)  
Keri-Ann Little (Committee Clerk)  
Jonathan Cowie (Environmental Health Manager, Timaru District Council)  
Chris English (Regulatory Manager, Timaru District Council)

#### **I APOLOGY**

Resolved that an apology be received from Councillors John Bishop and Evan Williams and Manager Planning and Regulations.

**Annette Money/ Graham Smith**

#### **V REPORTS:**

##### **1. SALE AND SUPPLY OF ALCOHOL ACT 2012:**

The Deputy Chairman welcomed Jonathan Cowie and Chris English to the meeting and thanked them for their time.

The purpose of this report is for the Committee to approve the draft Local Alcohol Policy (LAP) for public consultation, and for the Committee to approve Mackenzie District Council's membership of the District Licensing Committee (DLC) under the Sale and Supply of Liquor Act 2012.

Resolved: that the report be received.

**Claire Barlow/ Annette Money**

Jonathan spoke to the report.

Resolved:

1. That the Committee approves the draft Local Alcohol Policy (LAP) for public consultation; and
2. That the Committee appoints two Mackenzie District Council representatives, the first being the Mayor and the second an elected member to be decided at a later date, be members of the District Licensing Committee (DLC), and that the Committee approves Pat Mulvey as Commissioner to decide non-opposed Mackenzie District Council applications.

**Claire Barlow/ Annette Money**

**THERE BEING NO FURTHER BUSINESS THE  
CHAIRMAN DECLARED THE MEETING CLOSED AT 11:22AM**

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## **MACKENZIE DISTRICT COUNCIL**

### **MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL, HELD IN THE TWIZEL SERVICE CENTRE ON TUESDAY 17 SEPTEMBER 2013 AT 9:35AM**

#### **PRESENT:**

Claire Barlow (Mayor)  
Crs Peter Maxwell  
Annette Money  
Graeme Page  
John Bishop

#### **IN ATTENDANCE:**

Wayne Barnett (Chief Executive Officer)  
Paul Morris (Manager – Finance and Administration)  
Keri-Ann Little (Committee Clerk)

#### **I      OPENING:**

The Mayor opened the meeting and welcomed all present.

#### **II      APOLOGY**

Resolved: that an apology be received from Cr Evan Williams.

**Graham Smith/ Annette Money**

#### **III      DECLARATIONS OF INTEREST:**

There were no declarations of interest.

#### **IV      BEREAVEMENTS:**

The Mayor referred to the recent deaths of Pauline Stevenson, Robert James Johnston, Hilary Adams, Edith Hanifin, June Lillian Heslip, Trevor Waite, John Mackay Trotter, Douglas Barwood, Judith Jean Dobson and Bill Smith.

A moment of silence was observed and a motion of sympathy was passed. The Chief Executive Officer was directed to pass this on to those concerned.

## V **CHRISTCHURCH CANTERBURY TOURISM:**

The Mayor welcomed Rowan Townsend and Caroline Blanchfield from Christchurch Canterbury Tourism.

Rowan and Caroline spoke to their report; included as an agenda paper with the aid of a PowerPoint presentation.

The Mayor thanked Rowan and Caroline for their hard work and personable approach. The Mayor said she continues to be impressed with feedback she has received, especially in areas that may have previously been overlooked.

## VI **ADJOURNMENT:**

The meeting was adjourned at 10:30am for a Citizenship Ceremony followed by morning tea. The meeting was reconvened at 11:10am.

## VII **PUBLIC EXCLUDED:**

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. CAI Shared Services Group For Aerial Fly

<b>Reason for passing General subject of each matter to be considered</b>	<b>Ground(s) under this resolution in relation to each matter</b>	<b>Section 48(1) for the passing of this resolution</b>
CAI Shared Services Group For Aerial Fly	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *CAI Shared Services Group for Aerial Fly* 7(2)(b)(ii)

**Graeme Page/ John Bishop**

The Council continued in open meeting.

## **VIII MAYORAL REPORT:**

This was the report of The Mayoral activities to 16 September 2013.

The Mayor made a correction to her report stating she did not in fact attend the Rural Water Meeting on 16 of August 2013.

Resolved that the report be received.

**Evan Williams/ Graham Smith**

## **IX REPORTS REQUIRING COUNCIL DECISION:**

### **1. NEW ZEALAND TRANSPORT AGENCY:**

This report from the CEO was to update Council on the New Zealand Transport Agency (NZTA) progress in reviewing the level of Funding Assistance Rate (FAR) provided to Councils.

Resolved:

1. That the report be received

Resolved:

2. That the Chief Executive and Asset Manager liaise with neighbouring Councils to determine a joint response to the NZTA FAR consultation process.

**Annette Money/ Graeme Page**

### **2. REGIONAL STRATEGY AND POLICY FORUM:**

This report from the CEO was to inform Council in relation to proposed regional collaboration in Strategy and Policy matters and to seek Council support for Mackenzie District Council involvement in the proposed forum.

Resolved:

1. That the report be received.

**Annette Money/ Graham Smith**

Resolved:

2. That Council endorse staff involvement in the Regional Strategy and Policy Forum subject review to three monthly reviews.

**Graeme Page/ Annette Money**

### 3. MACKENZIE SCHOOL'S SCIENCE FAIR SPONSORSHIP:

This report from the CEO for Council to consider sponsoring the Mackenzie School's Science Fair by way of a grant to cover costs of hiring the Fairlie Community Centre on 20 and 21 August.

#### Resolved:

1. That the report be received.

**Graeme Page/ Graham Smith**

2. That the Fairlie Community board grants the Mackenzie School's Science Fair Committee \$298.20 to cover the cost of hire of the Community hall, kitchen and heating for 20<sup>th</sup> and 21<sup>st</sup> of August 2013.

**Graham Smith/Graeme Page**

### 4. PHOTOGRAPHIC CONVENTION REQUEST FOR A GRANT:

This report from the CEO was spoken to by the Mayor. The purpose of the report was a request for an additional grant to cover rental of the Tekapo Community Centre for a Photographic Convention on 3 and 5 of October 2013.

The request was forwarded to the Community Board and they resolved "sponsorship grant of \$500 to help offset costs of the Community Centre be donated to the Photographic Convention"

The Tekapo Community Board have recently adopted a schedule for charges for the Centre under which the Society will need to pay \$300 per day for use of the Centre and \$50 per day for set up and pack up days. The total charge is expected to be \$1,000.

#### Resolved:

1. That the report be received
2. That the Council contributes \$300 to Community Centre hire and the Photographic Convention contributes \$200.

**John Bishop/ Graham Smith**

## **X      INFORMATION REPORTS:**

### **1. CHIEF EXECUTIVE OFFICERS GENERAL ACTIVITIES REPORT:**

This report from the Chief Executive Officer referred to Committee, Community Board Meetings, and Other Meetings and Activities until 16 September 2013.

Resolved that the report be received.

**Claire Barlow/ Peter Maxwell**

### **2. OLD LIBRARY CAFE:**

This information from the CEO was to update Council on progress on the Old Library Café.

Progress is being made with the old library café said the CEO.

- Graham McDermott the Architect completing work for free of charge has a design and layout for refurbishing the building.
- The last price quote was close to the threshold and since then he has refined the scope of work and has been liaising with Fulton Hogan, there has been some cost savings.
- The cost is coming in lower than the previous estimate of \$290,000.
- Currently finalising framing lay out and this will be completed before 20 of September
- A local Builder has been asked to price the works.

The CEO concluded by informing Council he is proposing a public meeting on 28 of October to discuss the next step moving forward.

## **XI      COMMUNITY BOARDS:**

This report from the Chief Executive Officer was accompanied by the Minutes of the meetings of the Fairlie Community Board held on 26 August 2013 and the Twizel and Tekapo Community Boards held on 28 August 2013.

Resolved: that the report be received.

**Annette Money /Peter Maxwell**

**FAIRLIE COMMUNITY BOARD:**

**1. Application for Grant from Mackenzie School's Science Fair:**

That Council considers the Community Board's resolution regarding sponsorship as a monetary donation for the Science Fair.

**Resolved:**

1. That the Community Board passes the request to the Council, supported by the Community Board.

**Owen Hunter/ Les Blacklock**

**3. Recommendation for Pedestrian Safety on Allandale Bridge:**

That the Council notes the Community Board's resolution regarding suggestive speed sign removal and reinstatement back from the bridge.

**Resolved:**

1. That a letter to G Patterson to suggest that the 50km/h sign be moved back from the bridge to enhance the safety of the bridge, maybe back to Foxview Road

**Trish Willis/Graeme Page**

**4. Princes Street Trees:**

That Council notes the Community Boards resolution gifting the Museum 8 planter boxes recently removed from Princes Street.

**Resolved:**

1. That 8 planter boxes are gifted to the museum as part of the Fairlie Community Board beautification programme.

**Les Blacklock/ Trish Willis**

**5. Village Green Trees:**

That Council notes the Community Boards resolution regarding removal of trees in the Village Green.

**Resolved:**

1. That the Fairlie Community Board declines the request to remove these trees; and
2. That the Fairlie Community Board agrees to remove selected trees to mitigate some of the nuisance and for the health of the trees; and
3. The Community Facilities Manager undertakes the work and responds to the writer; and
4. In this case the Community Board do not seek cost recovery for this work.

**Les Blacklock/ Owen Hunter**

#### **6. Moreh Home Water:**

That Council notes the Community Board resolution to rescind a grant previously resolved to Moreh Home in relation to excess water usage and charging.

#### Resolved:

1. That the resolution (from 12 June 2013) to grant \$2,000 to Moreh Home be rescinded.

**Graeme Page/Les Blacklock**

#### TEKAPO COMMUNITY BOARD:

#### **7. Lake Tekapo School:**

That the Council notes the Community Board's resolution.

#### Resolved:

1. that the Community Board grants the Tekapo School \$200 to contribute towards the cost of hiring the Community Hall for the Labour Weekend Jumble Sale. The normal Hall hire being \$400.

**Ian Radford/ Alan Hayman**

#### **8. Tekapo Hall Usage Policy:**

That the Council notes the Community Board's resolution.

#### Resolved:

1. That the Tekapo Community Board adopts the following definitions in relation to the usage of the Community Board.
  - **Local User** Rates apply to Tekapo Community Ward ratepayers, not for profit organisations and rural Tekapo ratepayers.
  - **Non Local** All other user except for commercial users.
  - **Commercial Users** User who seeks to use the facility for financial gain whether local or non-local.
  - **Setting Up** Provide for usage to set up the hall the day before an event. It does not include use of the kitchen other than for storage.

**Peter Munro/ Ian Radford**

#### TWIZEL COMMUNITY BOARD:

#### **9. Application for Road Signage from Twizel SADD Team:**

That the Council notes the Community Boards resolution.

#### Resolved:

1. That in principle we approve the sign subject to sign and measurements with approval of the piece of land to follow. With a 3 year expiry date and SADD maintain the sign once erected.

**John Bishop/ Phil Rive**

**10. Request from Twizel Area School Formal Committee:**

That the Council notes the Community Board resolution regarding Twizel Area School Formal:

Resolved:

1. That subject to the event going ahead the Community Board donates \$200 toward the DJ/Music for the event.

**Phil Rive/ John Bishop**

**11. Spooks Alley Tree:**

That Council notes the Community Boards resolution regarding removal of a tree in the greenway known as Spooks Alley.

Resolved: that the tree causing a nuisance in spooks alley be removed.

**Peter Bell/ Phil Rive**

**XII COMMITTEES:**

Resolved that Minutes of the meetings of the, Finance, Planning and Project and Strategies meetings held on the 3 September including such parts as were taken with the Public Excluded be confirmed and adopted as the correct record of the meeting with the following corrections:

**Graham Smith/ Peter Maxwell**

**Projects and Strategies Committee Meeting**

*3 September 2013*

*Correction:*

Resolved: Executive staff put the appropriate pressure on Opus staff to enquire a report so this current Council can make a decision on the Twizel Water Supply.

**Graham Smith/ John Bishop**

**XIII CONFIRMATION OF MINUTES:**

Resolved that the minutes of the meeting of the Mackenzie District Council held on Tuesday 6 August 2013, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct record of the meeting.

**Claire Barlow/ Annette Money**

**XIV PUBLIC EXCLUDED:**

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. Bad Debts Written Off

<b>Reason for passing General subject of each matter to be considered</b>	<b>Ground(s) under this resolution in relation to each matter</b>	<b>Section 48(1) for the passing of this resolution</b>
Bad Debts Written Off	Protect the Privacy of Natural Persons	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Bad Debts Written Off* section 7(1)(a)

**Annette Money/ Graeme Page**

The Council continued in open meeting.

**THERE BEING NO FURTHER BUSINESS  
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 1:10PM**

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_