

# MACKENZIE DISTRICT COUNCIL

## MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL HELD IN THE COUNCIL SERVICE CENTRE, TWIZEL, ON TUESDAY 10 DECEMBER AT 9:33 AM

### **PRESENT:**

Claire Barlow (Mayor)  
Crs Graham Smith  
Murray Cox  
James Leslie  
Russell Armstrong

### **IN ATTENDANCE:**

Wayne Barnett (Chief Executive Officer)  
Nathan Hole (Manager – Planning and Regulations) short time  
Paul Morris (Manager – Finance and Administration) short time  
Keri-Ann Little (Committee Clerk)  
Arlene Goss (Committee Clerk)  
Barry Richards (New Zealand Transport Authority) short time  
Caroline Blanchfield (Christchurch Canterbury Tourism) short time  
Claire Hector-Taylor (Christchurch Canterbury Tourism) short time  
Jason Gaskill (Tourism Waitaki) short time  
Jason Menard (Alps2Ocean) short time

### **I OPENING:**

The Mayor welcomed everyone to the meeting and offered her apologies for lateness.

### **II APLOGIES:**

Resolved that an apology be received from Councillors Evan Williams and Noel Jackson.  
**Graham Smith/ Murray Cox**

### **III AGENDA ITEMS:**

The Mayor informed the meeting that agenda items will be reshuffled to accommodate Manager's availability.

### **IV DECLARATIONS OF INTEREST:**

There were no declarations of interest.

### **V BEREAVEMENTS:**

Cr Armstrong referred to the recent death of Sergeant Sam McLellan.

A moment of silence was observed and a motion of sympathy was passed. The Mayor directed The Chief Executive Officer to pass this on to those concerned.

## VI MAYORAL REPORT:

This was the report of Mayoral activities from 27 November to 7 December 2013.

Resolved that the report be received.

**Murray Cox/ Russell Armstrong**

## VII REPORTS REQUIRING COUNCIL DECISIONS:

### 1. BURKES PASS PUBLIC TOILETS:

The Mayor spoke to this report on behalf of Garth Nixon notifying Council of a request to provide public toilets at Burkes Pass. The Mayor referred to the letter received from Julie Greig and Jan Zyzalo that had been circulated with the agenda.

The Mayor said a provision of toilets in Burkes Pass is a nice to have. There is no budget available for this work or the ongoing running and maintenance required.

Resolved that the report be received.

**Murray Cox/ Russell Armstrong**

Resolved:

1. Council should decline this request and monitor the situation. If necessary, make provision in the Long Term Plan and consult on the matter.

**Graham Smith/ Russell Armstrong**

### 2. RECOMMENDATIONS OF JOINT SOUTH CANTERBURY LOCAL ALCOHOL POLICY COMMITTEE AFTER HEARING SUBMISSIONS:

The purpose of this report was for Council to receive recommendations from the Joint South Canterbury Local Alcohol Policy Committee after hearing submissions on the draft Local Alcohol Policy (LAP) and for Council to approve the Provisional LAP for public notification.

Cr Smith provided feedback to Council from the hearing which he attended as the Council representative. He said it was a very informative hearing and that Waimate, Timaru and Mackenzie working together is good for the issues involved.

Resolved:

1. That the report be received.

**Murray Cox/ James Leslie**

2. That Council accepts the recommendations of the joint South Canterbury Local Alcohol Policy Committee after hearing submissions on the draft LAP on 29 November 2013

3. That Council approves the Provisional LAP, and approves public notification of the Provisional LAP on 15 January 2014.

**James Leslie/ Murray Cox**

### 3. TRENNIAL AGREEMENT WITH CANTERBURY COUNCILS:

The CEO spoke to Council to seek endorsement for the proposed form for the Triennial Agreement between Councils within the Canterbury region.

The Mayoral Forum offers significant benefit for our Council and the initiatives within the Agreement will be positive. Council does however need to be cognisant of the resourcing requirement that is implied by the Agreement.

Cr Smith said we would be silly not to be a member but have to be mindful that we have a very sought after Senior Planner.

The Mayor said by committing to this we are simply saying we are open to collaborating.

The Mayor concluded by stating all Mayors from Councils within the Canterbury region have agreed.

#### Resolved:

1. That the report be received.

**James Leslie/ Graham Smith**

2. That the Council endorse the attached Triennial Agreement between Councils within the Canterbury region.

3. That Council note the obligations within the Agreement relating to collaboration which may have resourcing implications.

**James Leslie/ Russell Armstrong**

## **VIII INFORMATION REPORTS:**

### 1. CHIEF EXECUTIVE OFFICER'S REPORT:

This report from the Chief Executive Officer referred to the meetings he had attended and other activities from 27 November to 9 December 2013.

Cr Leslie referred to the meeting the CEO attended with Ross Vesey and Bruce Scarlett from ECan and Bernie Haar, Mackenzie District Council, Asset Manager regarding Western Catchment Flood Protection. Cr Leslie asked for clarification as to where the current responsibility lay regarding Western Catchment Flood Protection.

Cr Smith said it is something that hasn't sat well with him in regards to mitigating the flood risk.

The Mayor asked why has this dragged on and taken so long for a public meeting to be organised.

The CEO responded stating he doesn't have a reasonable reason why it has taken so long, adding he had been briefed by Mr Haar and Mr Page on the matter and his understanding was that Council was involved with something that perhaps they weren't supposed to be, hence the meeting with ECan to clarify Council's position.

Resolved that the report be received.

**Murray Cox/ Graham Smith**

Resolved: that the CEO be instructed to advance discussion with ECan in relation to the Western Catchment in Fairlie and report back to Council before 1 April 2014.

**James Leslie/ Russell Armstrong.**

**IX ADJOURNMENT:**

The meeting was adjourned at 10:20am and was reconvened at 10:30am.

**X VISITORS:**

1. TOURISM WAITAKI – ALPS2OCEAN:

The Mayor welcomed Jason Gaskill, General Manager, Tourism Waitaki and Jason Menard, Alps2Ocean to the meeting and invited Mr Gaskill to introduce himself to elected members and proceed with his PowerPoint Presentation which included highlights of the Alps2Ocean Cycleway, the focus and measurements.

On conclusion of their presentation The Mayor thanked Mr Gaskill and Mr Menard for their attendance and presentation. Mr Gaskill and Mr Menard left the meeting.

2. NEW ZEALAND TRANSPORT AUTHORITY:

The Mayor welcomed Bruce Richards from New Zealand Transport Authority (NZTA)

Mr Richards was accompanied by a PowerPoint presentation which he spoke to and answered questions throughout.

The Mayor thanked Mr Richards for his attendance and he left the meeting.

3. CHRISTCHURCH AND CANTERBURY TOURISM:

The Mayor welcomed Caroline Blanchfield from Christchurch and Canterbury Tourism and introduced Ms Blanchfield to new Elected Members. In response Ms Blanchfield introduced Claire Hector-Taylor the newly appointed Mackenzie District Marketing Co-ordinator to the Elected Members and Council Staff.

The Mayor updated Council that Tim Hunter would not be attending this meeting as specified in the agenda due to time restrictions. Mr Hunter would instead attend a Council meeting early in the New Year to allow for sufficient time for his report.

Ms Hector-Taylor spoke to the PowerPoint presentation and Marketing Activity that had been circulated with the agenda. She outlined the Key Messages which included the following:

- Regional Performance statistics – Regional Tourism Indicators “South Canterbury (Mackenzie, Ashburton, Timaru)
- Survey Results – Respondents by destination
- Industry Performance, Industry Communications

- Industry Training
- Joint Venture Campaign Activity
- Trade Activity
- Kiwi Experience coming to Lake Tekapo from 1 January 2014.
- Trade News and Media Activity
- Online Presence and Content Development

Cr Smith thanked and wished Ms Hector-Taylor all the best for her new role, adding you seem to be settling in well.

Ms Blanchfield and Ms Hector-Taylor left the meeting.

## **IX ADJOURNMENT:**

The meeting was adjourned at 12:00pm and was reconvened at 12:30pm.

## **X VISTIORS CONTINUED:**

The Mayor welcomed Elizabeth Scott, Toby Bell, Zoe Dobbs and Josh Nelson, family and friends to the meeting.

The council then proceeded outside to the courtyard where Elizabeth Scott presented Toby Bell and Josh Nelson with the Bruce Scott Memorial Price.

The Mayor followed presenting the Mackenzie County Scholarship to Zoe Dobbs.

## **VII REPORTS REQUIRING COUNCIL DECISIONS CONTINUED:**

### **4. OLD LIBRARY BUILDING FAIRLIE:**

Further to the progress with the Old Library building, the CEO asked Council for direction in relation to the preferred option for the Old Library building. The situation with the Old Library building is well known to Council and the matter has been considered at several meetings.

In essence, the Old Library building was damaged by fire in October 2011. The building was insured and the insurance company has given Council several options regarding settlement. The insured value is \$676,000 excluding GST. This can be used to either repair the existing building or to construct a replacement.

Council was also offered the chance to demolish the building and receive the indemnity value (\$272,000), but Council has not indicated support for this option.

Over the past few months staff have worked with Graham McDermid of Architects Plus to formulate a repair methodology and estimate of costs. The total expected cost for repairing the building is \$585,000.

The Mayor took the report as read.

The CEO said it is a significant decision and spoke through the report.

The Mayor referred to page nine of the report to the resolution from the Fairlie Community Board, adding Trish Willis, Deputy Chairperson, Fairlie Community Board asked The Mayor to express to Council to please consider the options and make an educated decision in regards to the long term, cost and risk.

Cr Smith expressed his concerned with rebuilding an old building, putting money in to the works which will in turn require upkeep which a new building would not require. Who is to say in 100 years' time the new building will not be a significant building and that building will not last for 100 years. Cr Smith added the rebuilt building would only be 60 percent earthquake standard where as a new building would be 100 percent. Cr Smith concluded by noting this is a historic building and the rebuild option is what the community is voting for.

Cr Cox asked if a new building with more space and the option of several tenants was considered, possibly an office block with a restaurant on top resulting in a more useable space and greater income from the building.

The CEO responded and said the insurance requirement is to instruct like with like, to build a bigger replacement building was not an option only a high quality replacement. The CEO agrees there was a lot of wasted space and there is not a huge avenue to increase the space however the roof space will be decreased. He said Council have looked at the possibility of a new building commanding a higher rental and there is no definitive answer to the level of rental, this will only be what the business can sustain. The rental will not match the \$600,000 investment.

The Mayor said if the fire had not occurred we would not be having this conversation. We believed with the new earthquake standards the option of the repair would have been declined with the cost being too high, however the CEO investigated further and with solid figures coming in below the insurance payment with a \$100,000 contingency. In the Fairlie community there are residents who would like the building demolished because it has taken so long to make a decision and has become an eyesore. The indication at the public meetings was the preference of a building repair while others referred to the benefits of a new building. The Old Library building is a District wide asset so a District wide decision. The Mayor said this building is an iconic building in Fairlie and a tourist attraction. The Mayor concluded by stating there is no ratepayer money required providing tenders come within the insurance cost, we can do it.

Cr Leslie said we asked Fairlie Community Board to review the options, they have and this is the decision they have made.

Cr Armstrong agrees stating the Old Library building is "Fairlie's Cathedral"

Cr Smith said Council should approve what the community would like and their preference is to have the building repaired, they would like it as a landmark. Cr Smith said again he is disappointed the rebuilt building will not be 100 percent earthquake resilient. Cr Smith concluded by saying there is a big roof area that is not utilised.

The CEO replied to Cr Smith stating it may yet be able to be made to 100 percent earthquake proof, this is not yet known and that the rebuild will help with the roof space.

Resolved:

1. That the report be received.

**Graham Smith/ Russell Armstrong**

2. That Council indicate its support for the repair of the existing Old Library building or for the construction of a new replacement building.

**Claire Barlow/ Graham Smith**

3. That Council instruct the CEO to implement a tender process for the reconstruction of the Old Library building.

**Russell Armstrong/ Murray Cox**

4. That the Mayor and Councillor Graham Smith be delegated authority to accept a suitable tender.

**Russell Armstrong/ James Leslie**

5. DELEGATION TO DECLARE LAND ROAD:

Nathan Hole spoke to the report that had been circulated with the agenda. To provide specific delegation to the Manager, Planning and Regulations to declare land road pursuant to section 349 Local Government Act 1974.

The normal procedure for land to vest as road occurs through the Resource Management Act 1991 (RMA) at the time a subdivision is completed. This occurs when the Council issues a section 224 certificate under that Act. The delegation to sign that certificate lies with the Manager, Planning and Regulations.

There is also another process for land to vest as road, and that is for land to be declared road pursuant to section 349 Local Government Act 1974. This is somewhat unusual process, but quite legal. The reason it is unusual is because land subdivided pursuant to the RMA (and that is the only way land can be subdivided), usually vests pursuant to the RMA.

Land cannot vest as road under the RMA if it is subject to any sort of encumbrance, but this is not the case with road dedication under the LGA 1974, land can still vest as road if it is still subject to an encumbrance such as a building restriction covenant. Obviously once the land becomes road, any covenant is no longer relevant, although it still exists.

The road dedication is only used when the normal RMA procedure is unable to be used.

Cr Smith asked Mr Hole how often does this happen, when you need this authority.

Mr Hole replied this is the first time in his career and is only when an error has occurred which is not easily fixed, Mr Hole said the legal advice he has received is that this is a useful tool that lawyers can use if they can't fix the error through normal process. Mr Hole concluded by saying this request is very rare, but legal.

Resolved:

1. That the report be received.

**Graham Smith/ Murray Cox**

2. That the Council delegates authority to the Manager, Planning and Regulations to authorise the declaration of land as road pursuant to section 349 Local Government Act 1974.

**James Leslie/**

6. TEMPORARY LIFTING OF MARKET PLACE LIQUOR BAN:

Temporarily lift the liquor ban in Market Place, Twizel to enable the Salmon and Wine Festival to take place on Saturday 25 January 2014, The Mayor said this request is an annual request to accommodate the Festival.

Resolved:

1. That the report be received.

**James Leslie/ Graham Smith**

2. That the Council authorises lifting the liquor ban in Market Place, Twizel between 12pm and 5pm on Saturday 25 January 2014 to enable the Salmon and Wine Festival event to occur within Market Place.

**James Leslie/ Graham Smith**

7. BUILDING CONTROL RESOURCING:

Nathan Hole provided this report to Council to seek support from Council to consider options for employing an additional Building Control Officer.

Cr Smith asked if the new Building Control Officer would require their own car.

The CEO replied, no if there was a car required for inspections or the likes then a pool vehicle would be used.

Cr Smith commented that there was already a high demand on pool vehicles.

Mr Hole said further detail would be worked through with the CEO added this position would not necessarily be the same as the two current Building Control positions.

The Mayor asked Mr Hole if the position would be based at the Fairlie Office.

Mr Hole replied there was not a final decision at this stage but his preference would be that the position be held at the Fairlie office as this was the main office.

Cr Smith asked if there was sufficient workload for a new employee.

Cr Smith enquired to what the salary would be for a Building Control Officer.



In reply Mr Hole said we are in open meeting and because we currently only employ two Building Inspectors that would disclose their salaries.

Mr Hole said in terms of building consents being lodged this is only one part of the position, there is continual changes to the building act and new legislation recently being introduced regarding swimming pool fences as well as an amendment to the bill in regards to earthquake buildings resulting in a greater burden and increased workload being placed on administration and policy.

The Mayor commented that while there is currently a higher activity in building what will happen if we apply a new resource and building activity drops, will we be able to continue to fund the position.

Mr Hole recommended the position would be a permanent full time position with a review on workload before the contract would be renewed. Mr Hole informed the Council that over the last three months all new building consent applications for residential dwellings have been sent to Central Otago District Council for processing. This has worked well, and is part of a memorandum of understanding (MOU) that Mackenzie has with other councils from Timaru through to Southland.

Mr Hole said the issue is that all 10 councils in that group (including Central Otago) have advised that they are at capacity, and are not available in the short term to accept additional building consents. This is a real issue for Mackenzie District Council as we are reliant on overflow processing being available to maintain our accreditation as an independent Building Consent Authority (BCA).

Mr Hole said he is mindful of attracting the right person; Council would have to consider their options in regards to recruitment and training.

Resolved:

1. That the report be received.

**Graham Smith/ Russell Armstrong**

2. That Council supports the Chief Executive Officer considering options for employing an additional Building Control Officer and notes that this would be unbudgeted expenditure.

**Russell Armstrong/ Murray Cox**

**XI COMMUNITY BOARDS:**

This report from the Chief Executive Officer was accompanied by the Minutes of the meetings of the Twizel and Tekapo Community Boards held on 18 November 2013 and the Fairlie Community Board held on 25 November 2013.

Resolved that the report be received.

**Graham Smith/ Murray Cox**

**TEKAPO COMMUNITY BOARD:**

**2. Election of Chairperson:**

That the Council notes the newly appointed Chairperson of the Tekapo Community Board.

Motion:

That Peter Munro be nominated as Chairman of the Tekapo Community Board.

**Alan Hayman/ Murray Cox**

There were no further nominations. The motion was put and carried and the Manager Community Facilities declared Peter Munro to be the Chairman of the Tekapo Community Board.

**3. Election of Deputy Chairperson:**

That the Council notes the newly appointed Deputy Chairperson of the Tekapo Community Board.

Motion:

That Stella Sweney be nominated as the Deputy Chairperson of the Tekapo Community Board.

**Alan Hayman/ Murray Cox**

There were no further nominations. The motion was put and carried and the Chairman declared Stella Sweney to be the Deputy Chairman of the Tekapo Community Board.

**4. Standing Orders:**

That the Council notes the Community Board's adoption of the Standing Orders with amendment:

Resolved:

1. That New Zealand Standard Model Standing Orders NZS 9202:2003 be adopted with the following amendment:

Clause 3.14.2 is deleted and replaced with the following:

*That the Chairperson or other person presiding at the meeting*

*a) has a deliberate vote; and*

*b) in the case of an equality of votes has a casting vote*

**Stella Sweney/ Murray Cox**

**5. Meeting Schedule for 2014:**

That the Council notes the Tekapo Community Board schedule of meetings for 2014.

Resolved:

1. That the attached schedule of meetings be noted.

**Alan Hayman/ Stella Sweney**

**TEKAPO COMMUNITY BOARD**

**(Starting at 7:30pm in the summer and 7:00pm in June and July)**

Monday 27 January 2014

Monday 10 March 2014 (including consideration of budgets for 2014/2015)

Tuesday 22 April 2014 (Tuesday to allow for Easter Monday)

Tuesday 3 June 2014 (Tuesday to allow for Queens Birthday)

Monday 14 July 2014

Monday 25 August 2014

Monday 6 October 2014

Monday 17 November 2014

**6. Roles of Community Boards:**

That the Council notes the Tekapo Community Board's adoption of the discussion document detailing how Council and Community Boards will fulfil their respective roles.

Resolved:

1. That the discussion document detailing how Council and Community Boards will fulfil their respective roles be adopted.

**Alan Hayman/ Stella Sweney**

**7. Remuneration of Elected Members:**

That the Council notes the Tekapo Community Board's adoption of a policy for reimbursement of expenses by elected members.

Resolved:

1. That the policy of reimbursement of expenses by elected members be adopted.

**Alan Hayman/ Murray Cox**

**8. Local Authorities (Members' Interests) Act 1968 – Register of Members' Interests:**

That the Council notes the Tekapo Community Board's resolution in regards to providing their and their spouse/partner's declared business interests to be included in a register.

Resolved:

1. That the elected members provide details of their declared business interests and spouse/partner declared business interests for inclusion in a Mackenzie District Council Register of Members' Interests.

**Murray Cox/ Stella Sweney**

**9. Blinds for Tekapo Community Centre:**

That the Council notes the Tekapo Community Board's resolution to proceed with purchasing blinds for Tekapo Community Centre.

Resolution:

1. That the community board recommends we proceed subject to acceptable quotations and that the work be funded from the Hall capital reserve.

**Alan Hayman/ Murray Cox**

**10. Lake Tekapo Commercial Lane:**

That the Council considers Tekapo Community Board's request to Council to put the process in place to officially name the Lake Tekapo commercial land and allocate street numbers to premises.

Resolved:

1. That Council put the process in place to officially name the Lake Tekapo commercial lane and allocate street numbers to premises.

**Murray Cox/ Alan Hayman**

**11. Mackenzie County Scholarship:**

That the Council notes the Community Board's motion to nominate Alan Hayman as the representative for the Mackenzie County Scholarship.

Motion:

That Alan Hayman be nominated as the Representative for the Mackenzie County Scholarship.

There were no further nominations. The motion was put and carried and the Chairman declared Alan Hayman the Tekapo Community Board Representative for the Mackenzie County Scholarship.

**Murray Cox/ Stella Sweney**

TWIZEL COMMUNITY BOARD:**12. Election of Chairperson:**

That the Council notes the newly appointed Chairperson of the Twizel Community Board.

Motion:

That John Bishop be nominated as the Chairperson of the Twizel Community Board

**Phil Rive/ Bruce White**

There were no further nominations. The motion was put and carried and the Manager Finance and Administration declared John Bishop to be the Chairman of the Twizel Community Board.

**13. Election of Deputy Chairperson:**

That the Council notes the newly appointed Deputy Chairperson of the Twizel Community Board.

Motion:

That Phil Rive be nominated as Deputy Chairman of the Twizel Community Board.

**John Bishop/ Bruce White**

There were no further nominations. The motion was put and carried and the Chairman declared Phil Rive to be the Deputy Chairman of the Twizel Community Board.

**14. Standing Orders:**

That the Council notes the Community Board's adoption of the Standing Orders with amendment:

Resolved:

2. That New Zealand Standard Model Standing Orders NZS 9202:2003 be adopted with the following amendment:

Clause 3.14.2 is deleted and replaced with the following:

*That the Chairperson or other person presiding at the meeting*

*c) has a deliberate vote; and*

*d) in the case of an equality of votes has a casting vote*

**Russell Armstrong/ Phil Rive**

**15. Meeting Schedule for 2014:**

That the Council notes the Twizel Community Board schedule of meetings for 2014.

**TWIZEL COMMUNITY BOARD**

**(Starting at 4.00 pm in the summer and 3.00 pm in June and July)**

Monday 27 January 2014

Monday 10 March 2014 (including consideration of budgets for 2014/2015)

Tuesday 22 April 2014 (Tuesday to allow for Easter Monday)

Tuesday 3 June 2014 (Tuesday to allow for Queens Birthday)

Monday 14 July 2014

Monday 25 August 2014

Monday 6 October 2014

Monday 17 November 2014

Resolved:

1. That the report be received.
2. That the attached schedule of meetings be noted.

**John Bishop/ Russell Armstrong**

**16. Roles of Community Boards:**

That the Council notes the Twizel Community Board's adoption of the discussion document detailing how Council and Community Boards will fulfil their respective roles.

Resolved:

2. That the discussion document detailing how Council and Community Boards will fulfil their respective roles be adopted.

**Bruce White/ Phil Rive**

**17. Remuneration of Elected Members:**

That the Council notes the Twizel Community Board's adoption of a policy for reimbursement of expenses by elected members.

Resolved:

2. That the policy of reimbursement of expenses by elected members be adopted.

**Russell Armstrong/ Phil Rive**

**18. Local Authorities (Members' Interests) Act 1968 – Register of Members' Interests:**

That the Council notes the Twizel Community Board's resolution in regards to providing their and their spouse/partner's declared business interests to be included in a register.

Resolved:

2. That the elected members provide details of their declared business interests and spouse/partner declared business interests for inclusion in a Mackenzie District Council Register of Members' Interests.

**Phil Rive/Russell Armstrong**

**19. Grant Application:**

That the Council notes the Twizel Community Board's resolution to grant the Combined Services Art Section free set up for Friday afternoon set up of the Events Centre Lounge.

Resolved:

1. That the community board grant the Combined Services Art Section to use the Events Centre Lounge free of charge during the afternoon of Friday 25 October for the purpose of set up.

**Bruce White/ Russell Armstrong**

**20. Confirm and Adopt Greenway Strategy:**

That the Council notes the Twizel Community Board's resolution to fully support the adoption of the current greenway strategy.

Resolved:

1. that the Twizel Community Board fully supports the adoption of the current greenway strategy

**John Bishop/ Pat Shuker**

**21. Dog Incident:**

That the Council notes the Twizel Community Board's resolution instructing Mr Hole to write a letter to Ms Duncan highlighting the below points.

Resolved:

1. that the community board instruct Mr Hole to write a letter to Ms Duncan stating her letter was received, discussed and this issue will be discussed in further detail with the new Dog Control Officer.

**Phil Rive/ Russell Armstrong**

**22. Twizel Market Place Playground:**

That the Council notes the Twizel Community Board's resolution regarding Ms Sheridan's request.

Resolved:

1. That the Community Board decline Ms Sheridan's request to fence the playground. And instruct the Community Facilities Manager to write a letter of response to Ms Sheridan.

**Pat Shuker/ Phil Rive**

**23. End of Year Assembly:**

That the Council notes the Twizel Community Board's resolution regarding Twizel Area School's request to donate towards a student prize at the student prize giving end of year assembly.

Resolved:

1. that the Twizel Community Board donates \$100 to the Twizel Area School for the purpose of a student prize at the 2013 End of Year Assembly.

**Phil Rive/ Bruce White**

FAIRLIE COMMUNITY BOARD:**24. Election of Chairperson:**

That the Council notes the newly appointed Chairperson of the Fairlie Community Board.

Motion:

That Owen Hunter be nominated as Chairman of the Fairlie Community Board.

**Noel Jackson/ Les Blacklock**

There were no further nominations. The motion was put and carried and the Chief Executive Officer declared Owen Hunter to be the Chairman of the Fairlie Community Board.

**25. Election of Deputy Chairperson:**

That the Council notes the newly appointed Deputy Chairperson of the Fairlie Community Board.

Motion:

That Trish Willis be nominated as the Deputy Chairperson of the Fairlie Community Board.

**Les Blacklock/ Owen Hunter**

There were no further nominations. The motion was put and carried and the Chief Executive Officer declared Trish Willis to be the Deputy Chairman of the Fairlie Community Board.

**26. Standing Orders:**

That the Council notes the Community Board's adoption of the Standing Orders with amendment:

Resolved:

3. That New Zealand Standard Model Standing Orders NZS 9202:2003 be adopted with the following amendment:

Clause 3.14.2 is deleted and replaced with the following:

*That the Chairperson or other person presiding at the meeting*

*e) has a deliberate vote; and*

*f) in the case of an equality of votes has a casting vote*

**Les Blacklock/ Trish Willis**

**27. Meeting Schedule for 2014:**

That the Council notes the Fairlie Community Board schedule of meetings for 2014.

Resolved:

1. That the attached schedule of meetings be noted.

**Trish Willis/ Les Blacklock**

**FAIRLIE COMMUNITY BOARD**

**(Starting at 7:00pm)**

Monday 3 February 2014

Monday 17 March 2014 (including consideration of budgets for 2014/2014)

Monday 28 April 2014

Monday 9 June 2014

Monday 21 July 2014

Monday 1 September 2014  
 Monday 13 October 2014  
 Monday 24 November 2014

**28. Roles of Community Boards:**

That the Council notes the Fairlie Community Board's adoption of the discussion document detailing how Council and Community Boards will fulfil their respective roles.

Resolved:

1. That the discussion document detailing how Council and Community Boards will fulfil their respective roles be adopted.

**Trish Willis/Les Blacklock**

**29. Remuneration of Elected Members:**

That the Council notes the Fairlie Community Board's adoption of a policy for reimbursement of expenses by elected members.

Resolved:

1. That the policy of reimbursement of expenses by elected members be adopted.

**Les Blacklock/ Noel Jackson**

**30. Local Authorities (Members' Interests) Act 1968 – Register of Members' Interests:**

That the Council notes the Fairlie Community Board's resolution in regards to providing their and their spouse/partner's declared business interests to be included in a register.

Resolved:

1. That the elected members provide details of their declared business interests and spouse/partner declared business interests for inclusion in a Mackenzie District Council Register of Members' Interests.

**Noel Jackson/ Trish Willis**

**31. Old Library Building:**

That the Council considers the Fairlie Community Board's resolution regarding the Old Library Building.

Resolved:

1. That the Fairlie Community Board supports the residence preferred option of repairing the existing Old Library Building subject a satisfactory tender price being received.

**Noel Jackson/ Trish Willis**

**32. Swimming Pool Inflatable Grant:**

That the Council notes the Fairlie Community Board's resolution supporting the grant application for an inflatable for Strathconan and Twizel Swimming Pool's.

Resolved:

1. That the Fairlie Community Board supports the grant application for an inflatable for Strathconan and Twizel Swimming Pool's.



**Les Blacklock/ Trish Willis**

**33. Levels of Service for Fairlie Town Contracts:**

That the Council notes the Fairlie Community Board's resolution supporting the level of service options for the Fairlie Community in two areas – gardens and walkways.

Resolved:

1. That the Fairlie Community Board approves \$1200 for digger work and improvements to the track.
2. That the Fairlie Community Board approves four new signs for Fairlie walkway.
3. That the Fairlie Community Board request a new gate and chicane barriers be installed at Talbot Road entrance.

**Les Blacklock/ Trish Willis**

**34. Fairlie Water Supply:**

That the Council considers the Fairlie Community Board's request to Council.

Resolved:

1. That the Community Board requests Council to consider the impact of Fairlie's Water Asset failure early and to investigate possible financial solutions to remedy the issue.

**Owen Hunter/ Les Blacklock**

**35. Fairlie Heritage:**

That the Council notes the Fairlie Community Board's grant to the Fairlie Heritage Museum.

Resolved:

1. That the Community Board grant the Fairlie Heritage Museum New Year's Day Parade \$700.

**Trish Willis/ Noel Jackson**

**XII CONFIRMATION OF MINUTES:**

Resolved: the Minutes of the meeting of the Mackenzie District Council held on 26 November 2013 including such parts as were taken with the public excluded be confirmed and adopted as the correct record of the meeting.

**Murray Cox/ Russell Armstrong**

**XIII PUBLIC EXCLUDED:**

Resolved:

That the public be excluded from the following part of the proceedings of this meeting namely:

1. Tekapo Community Board Minutes 18 November 2013
2. Council Minutes 26 November 2013
3. Sale and Purchase Agreement
4. Sale and Purchase Agreement
5. Zone Committee Appointments and Terms of Reference
6. Foodstuffs Sale of Land

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
Tekapo Community Board Minutes	Commercial Sensitivity	48(1)(a)(i)
Council Minutes 26 November 2013	Commercial Sensitivity	48(1)(a)(i)
Sale and Purchase Agreement	Commercial Sensitivity	48(1)(a)(i)
Sale and Purchase Agreement	Commercial Sensitivity	48(1)(a)(i)
Zone Committee Appointments and Terms of Reference	Protect the Privacy of Natural Persons	48(1)(a)(i)
Foodstuffs Sale of Land	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Tekapo Community Board 18 November 2013, Council Minutes 26 November 2013, Sale and Purchase Agreement and Sale and Purchase Agreement and Foodstuffs Sale of Land 7(2)(b)(ii) Zone Committee Appointments and Terms of Reference 7(2)(a).*

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

**Graham Smith/ Murray Cox**

**CONFIRMATION OF RESOLUTION TAKEN WITH THE PUBLIC EXCLUDED:**

Resolved: that the following resolution taken with the Public Excluded be confirmed:

**Canterbury Water Management Strategy Orari-Opihi-Pareora Zone Committee and Upper Waitaki Zone Water Management Committee:**

Resolved:

2. That the Council:

- a) Appoints the community members of the Orari-Opihi-Pareora Water Management Zone Committee as follows:
  - a. Ad Sintenie and Tony Howey until December 2014
  - b. David Henshaw and Dermott O’Sullivan until December 2015
  - c. John Talbot, Mark Webb and Kylie Galbraith until December 2016.
- b) Confirms the appointment of Mokai Reihana and Aloma Anglem as representatives of Arowhenua Runanga on the Orari-Opihi-Pareora Water Management Zone Committee.
- c) Adopts the Terms of Reference for the Orari-Opihi-Pareora Water Management Zone Committee.

3. That the Council:

- (a) Appoints the community members of the Upper Waitaki Water Management Zone Committee as follows:
  - a. Anne Steven and Matthew Bayliss until December 2014
  - b. Barry Shepherd and Simon Cameron until December 2015
  - c. Jay Graybill and Lisa Anderson until December 2016.
- (b) Appoints Councillor Murray Cox as the Mackenzie District Council's representative on the Upper Waitaki Water Management Zone Committee.
- (c) Confirms the appointments of Wayne Tipa as the representative of Moeraki rūnanga, John Wilkie as the representative for Waihao rūnanga, and Te Wera King as the representative for Arowhenua rūnanga, to the Upper Waitaki Water Management Zone Committee.
- (d) Adopts the Terms of Reference for the Upper Waitaki Water Management Zone Committee.

**Graham Smith/ Claire Barlow**

**THERE BEING NO FURTHER BUSINESS THE  
MAYOR DECLARED THE MEETING CLOSED AT 2:39PM.**

**MAYOR:** \_\_\_\_\_  
**DATE:** \_\_\_\_\_