

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL, HELD IN THE FAIRLIE COUNCIL OFFICE, FAIRLIE ON TUESDAY 14 MAY 2013 AT 9.30 AM

PRESENT:

Claire Barlow (Mayor)
Crs John Bishop
Peter Maxwell
Annette Money

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
Garth Nixon (Community Facilities Manager) left at 9:47am
Bernie Haar (Asset Manager) from 9:55am – 10am
Suzy Ratahi (Roading Manager) from 9:55am - 10am
Nathan Hole (Manager Planning and Regulations) from 9:47am - 9:55am
Paul Morris (Finance and Administration Manager) from 10:05am – 12:04pm
Toni Morrison (Senior Policy Planner) from 11:40-11:50am
Keri-Ann Little (Committee Clerk)

I OPENING:

The Mayor opened the meeting and welcomed all present.

The Mayor noted that Report 4, Architect's Fees for Twizel Toilets, has been removed as an agenda item at today's Council meeting and will be placed on the agenda of the next Finance Committee meeting, to be held on the 11th of June 2013. The item from the Community Facilities Manager was removed by the manager himself in light of not having gathered all of the necessary information needed to resolve the recommendation of accepting the fee proposal from DLA Architects.

Cr Bishop asked the Community Facilities Manager if he will negotiate the architect's fee, as he believes they are sill to high.

The Community Facilities Manager replied to Cr Bishop adding that he does not like the percentage fee the architect is commanding, however informed the elected members that the engineer's fees were included in the architects fee, this charge is historically included into the builder's fees. The Community Facilities Manager concluded by saying that he will review as to what is a realistic fee, aided by the quantity surveyor's result, over the next couple of weeks and report his findings at the Finance Committee meeting on 11 June 2013.

II APOLOGY

Resolved that apologies be received from Councillors' Graeme Page, Graham Smith and Evan Williams

John Bishop/Annette Money

III DECLARATIONS OF INTEREST:

There were no declarations of interest.

IV BEREAVEMENTS:

The Mayor referred to the recent death of Helen MacKenzie, Don McMurtrie, Douglas Bailey and Heather Laurenson.

A moment of silence was observed and a motion of sympathy was passed and the Chief Executive Officer was directed to pass this on to those concerned.

The Mayor enquired if a Twizel office staff member or member from the Twizel Community could be approached to inform the Committee Clerk of bereavements in the Twizel area. The Chief Executive Officer said he would be happy to investigate this option.

V MAYORAL REPORT:

This was the report of The Mayoral activities to 14 May 2013.

Resolved that the report be received.

John Bishop/ Annette Money

VI REPORTS REQUIRING COUNCIL DECISION:

1. FEES AND CHARGES - CEMETERIES AND PENSIONER HOUSING:

This report from the Manager – Community Facilities requests Council to adopt the revised fees and charges for pensioner housing and cemeteries in the Mackenzie District.

Resolved:

1. That the report be received

Annette Money/ Peter Maxwell

The Manager Community Facilities spoke to his report saying that each year the Council revises its fees and charges ideally to stay up to date with inflation. This year proposed increases are based on a 2.5% increase and the number rounded to avoid small change.

Resolved:

2. That the Council adopt the Revised Fees and Charges as proposed for Pensioner Housing and Cemeteries.

Annette Money/Peter Maxwell

2. REGULATORY FEES AND CHARGES

This report from the Manager, Planning and Regulations was for Council to consider the proposed fees and charges for planning, building, animal control and environmental health activities for 2013/2014.

The Manager – Planning and Regulations spoke to his report stating for each group activity e.g. planning, building etc. he reviewed the income from our fees and charges to determine whether or not the activity is recovering sufficient income as per the charging policy. The Manager Planning and Regulations has then revised the fees to meet the policies.

Resolved:

1. That the report be received.

Peter Maxwell/John Bishop

Resolved:

2. That Council approves the proposed fees and charges.

Annette Money/ John Bishop

3. SPEED LIMIT BYLAW:

The report from the Roding Manager advised Council of the draft Mackenzie District Council Speed Limit Bylaw 2013. Stating it was appropriate for the purpose and be subjected to the Special Consultative Procedures as required by Section 83 of the Local Government Act 2002.

Background information was provided and the Roding Manager spoke to her report.

Resolved:

1. That the report be received.

John Bishop/ Peter Maxwell

2. That the draft Mackenzie District Speed Limit Bylaw 2013 is appropriate for the purpose and be subjected to the Special Consultative Procedures as required by Section 84 of the Local Government Act 2002, with changes to the Commercial Road in Lake Tekapo and Lilybank Road.

VII VISITORS:

The Mayor welcomed Annabel Bray, Rowan Townsend and Caroline Blanchfield from Christchurch Canterbury Tourism to the meeting at 10am

Ms Bray spoke to the PowerPoint presentation and when concluded received feedback from both the Mayor and Cr Bishop complimenting Ms Bray on her report. Cr Bishop stated that he found her presentation and report refreshing and intensive and the Mayor continued to congratulate Ms Bray on her presentation adding it was very detailed and articulate and that she had heard very positive feedback from the Community regarding Ms Bray's representation of the Mackenzie District.

VIII ADJOURNMENT:

The meeting was adjourned at 10:38am for morning tea and reconvened at 11:02am.

IX PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. Alpine Energy

<u>Reason for passing General subject of each matter to be considered</u>	<u>Ground(s) under this resolution in relation to each matter</u>	<u>Section 48(1) for the passing of this resolution</u>
Alpine Energy	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Alpine Energy* Section 7(2)(b)(ii)

Annette Money/ Peter Maxwell

VI REPORTS REQUIRING COUNCIL DECISION CONTINUED:

4. NEW ELECTED MEMBER REMUNERATION MODEL:

This report from the Chief Executive Officer informing elected members of the Remuneration Authority's new model for setting elected members remuneration.

Resolved: that the report be received.

Peter Maxwell/ John Bishop

X INFORMATION REPORTS:

1. CHIEF EXECUTIVE OFFICER'S GENERAL ACTIVITIES REPORT:

This report from the Chief Executive Officer referred to Committee and Community Board Meetings, and Other Meetings and Activities.

Resolved that the report be received.

Peter Maxwell/ John Bishop

2. LOCAL GOVERNMENT ACTS: MINISTERIAL POWERS OF INTERVENTION:

The information report from Toni Morrison, Mackenzie District Council, Senior Policy Planner is to update the Council regarding the recent publication of the formal list of matters the Minister of Local Government must have regard to when determining whether or not to intervene in the affairs of local authorities.

Resolved: that the report be received.

John Bishop/ Peter Maxwell

Ms Morrison, Senior Policy Planner spoke to her report and concluded by saying the publication of these principles, and other amendments to the Local Government Act form part of changing legislative environment for local government. Further changes to the Local Government Act and other legislation such as the Resource Management Act are expected in 2013. Staff will continue to update Council as these reforms progress.

The Mayor thanked Ms Morrison for updating the Council and Ms Morrison left the meeting at 11:50am.

XI COMMUNITY BOARDS:

This report from the Chief Executive Officer was accompanied by the Minutes of the meetings of the Fairlie Community Board held on 22 April 2013 and the Tekapo Community Boards held on 17 April 2013.

Resolved that the report be received.

Peter Maxwell /Annette Money

FAIRLIE COMMUNITY BOARD:

1. Princes Street Upgrade:

That the Council notes the Community Board's resolution following the Princes Street Public Meeting held on Wednesday 3rd of April 2013.

Resolved:

1. That the planter boxes be removed as soon as possible and the Kowhai trees bagged up for replanting in late winter.
2. That the tree numbers be reduced and individual land owners be consulted on the location of the tree. In ground tree root confinement be used where ever needed and possible.
3. That the replacement trees be planted after winter.
4. That the Manager – Community Facilities investigate other suitable tree varieties for use in Princes Street and report to The Board.
5. That the overall plan be developed for future street scape improvements in Fairlie.

Graeme Page/ Trish Willis

2. Village Green Tables and Shelters:

That the Council notes the Community Board's resolution regarding the Village Green Tables and Shelters.

Resolved:

1. The Community Facilities Manager provide a more accurate picture and dimensions of the structure and a photo shop look of the structure in the trees for the Community to consider.

Trish Willis/ Ron Joll

3. Moreh Home Trust Board – Excess Water Rates:

That Council notes Moreh Home Trust Board requested to the Community Board to consider increasing the allocation of water that Moreh Home receives before an excess is applied. The Asset Manager, Mr Haar will himself look into historic records and undertake investigations into the water supply records and the site itself to rule out any significant leaks. Mr Haar will keep the Community Board informed of all investigations while also informing Mr Adams on behalf of Moreh Home Trust Board.

4. District Plan Review:

That Council notes that the Community Board Chair asked the Chief Executive Officer if the Community Board was able to review zonings around the Fairlie area and stated that the review of the District Plan would present as a good opportunity to do so. Mr CEO said that he will pass on the Chair's details to Ms Morrison, Senior Policy Planner, Mackenzie District Council for consideration.

TEKAPO COMMUNITY BOARD:

5. Lake Tekapo Plantation Harvesting:

That the Council notes the Community Board's resolution regarding Lake Tekapo Plantation Harvesting

Resolved:

1. That the Forestry Board is notified of The Community Board expectations that as soon as felling is completed the area is cleaned up and the track is reinstated.
2. That future communications from The Forestry Board should be directed to the Community Board who will coordinate residence input.

Peter Munro/Alan Hayman

6. Elections:

That the Council notes that Community Board Chair asked Mayor Barlow if a letter could be sent to all non-resident rate payers encouraging them to enrol to vote in the Mackenzie District.

Resolved: that the recommendations of the Community Boards are noted by Council.

John Bishop/ Annette Money

XII COMMITTEES:

Resolved that Minutes of the meetings of the Mackenzie Forestry Board, Finance, Planning and Projects and Strategies Committees held on 23 April 2013, including such parts as were taken with the Public Excluded, *with the following corrections from the Finance Committee meeting be received.*

John Bishop/ Annette Money

Resolved:

1. To take \$107,000 out of the Rural Reserves fund which is the local share of the bridges. That \$40,000 is allocated from the District roading rate to create a District wide roading reserve.

Graham Smith/ Annette Money

Cr Bishop asked for clarification of resolution three of the Finance Committee, Cr Bishop stated that Cr Page voted against the motion which is not recorded. The Chief Executive Officer said that as Cr Page is absent from today's meeting his vote cannot be checked. The Chief Executive Officer will check with Cr Page on his return.

XIII CONFIRMATION OF MINUTES:

Resolved that the minutes of the meeting of the Mackenzie District Council held on 2 April 2013, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct record of the meeting.

Peter Maxwell/ John Bishop

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 12:25pm**

CHAIRMAN: _____

DATE: _____