

# MACKENZIE DISTRICT COUNCIL

## MINUTES OF A MEETING OF THE FAIRLIE COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON MONDAY 25 NOVEMBER 2013 AT 7:00PM

### PRESENT:

Owen Hunter (Chairman)  
Trish Willis  
Les Blacklock  
Cr Noel Jackson

### IN ATTENDANCE:

Paul Morris (Manager Finance and Administration)  
Wayne Barnett (Chief Executive Officer)  
Paul Morris (Manager Finance and Administration)  
Garth Nixon (Community Facilities Manager)  
Bernie Haar (Asset Manager)  
Geoff Horler (Utilities Engineer)  
Keri-Ann Little (Committee Clerk)

1 Member of the Public

### I APOLOGY:

There were no apologies.

### II MINUTES:

Resolved that the minutes of the meeting of the Fairlie Community Board held on 2 October 2013 and 21 October 2013 be confirmed and adopted as the correct record of the meeting with the following corrections:

#### **Matters Under Action:**

##### ***Planter Boxes***

Planter boxes to be gifted to the Museum.

#### **Ward Member's Report:**

The CEO along with Miss Willis suggested a meeting being organised with New Zealand Transport Agency (NZTA) to discuss what is available relating to signs. A sign strategy is to be developed opposed to signs simply being erected with little or no planning.

**Les Blacklock/ Owen Hunter**

### **III ELECTION OF CHAIRPERSON:**

The Chief Executive Officer called for nominations for the position of Chairperson.

Motion:

That Owen Hunter be nominated as Chairman of the Fairlie Community Board.

**Noel Jackson/ Les Blacklock**

There were no further nominations. The motion was put and carried and the Chief Executive Officer declared Owen Hunter to be the Chairman of the Fairlie Community Board.

### **IV ELECTION OF DEPUTY CHAIRPERSON:**

The Chief Executive Officer called for nominations for the position of Deputy Chairperson.

Motion:

That Trish Willis be nominated as the Deputy Chairperson of the Fairlie Community Board.

**Les Blacklock/ Owen Hunter**

There were no further nominations. The motion was put and carried and the Chief Executive Officer declared Trish Willis to be the Deputy Chairman of the Fairlie Community Board.

### **V REPORTS:**

#### **1. STANDING ORDERS:**

The Local Government Act 2002 requires each council to adopt a set of standing orders. These apply to full council meetings, committee and community board meetings and provide the basis for orderly conduct of meetings and in particular certain rules defining the rights of Chairs and members to address meetings. Many councils adopt *Model Standing Orders for Meetings of Local Authorities and Community Boards – NZS9202:2003*.

Resolved:

1. That the report be received.
2. That New Zealand Standard Model Standing Orders NZS 9202:2003 be adopted with the following amendment:

Clause 3.14.2 is deleted and replaced with the following:

*That the Chairperson or other person presiding at the meeting*

*a) has a deliberate vote; and*

*b) in the case of an equality of votes has a casting vote*

**Les Blacklock/ Trish Willis**

2. MEETING SCHEDULE FOR 2014:

This report is to advise the Community Board of the schedule of meetings for Fairlie Community Board for 2014.

Resolved:

1. That the report be received.
2. That the attached schedule of meetings be noted.

**Trish Willis/ Les Blacklock**

**FAIRLIE COMMUNITY BOARD**

**(Starting at 7:00pm)**

Monday 3 February 2014

Monday 17 March 2014 (including consideration of budgets for 2014/2014)

Monday 28 April 2014

Monday 9 June 2014

Monday 21 July 2014

Monday 1 September 2014

Monday 13 October 2014

Monday 24 November 2014

3. ROLES OF COMMUNITY BOARDS:

This report from the Chief Executive Officer was to outline roles of community boards and for the board to adopt the attached discussion paper detailing how Council and Community Boards will fulfil their respective roles.

Resolved:

1. That the report and attached discussion paper be received.
2. That the discussion document detailing how Council and Community Boards will fulfil their respective roles be adopted.

**Trish Willis/ Les Blacklock**

4. RENUMERATION OF ELECTED MEMBERS:

The Chief Executive Officer spoke to the paper that had been circulated with the agenda. The report for members to adopt a policy for reimbursement of expenses by elected members.

Resolved:

1. That the report be received.
2. That the policy of reimbursement of expenses by elected members be adopted.

**Les Blacklock/ Noel Jackson**

5. LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968 – REGISTER OF MEMBERS' INTERESTS:

The purpose of this report was to provide information about the *Local Authorities (Members' Interests) Act 1968* and in particular about good practice regarding compliance with the Act.

The CEO spoke to the paper which had been circulated with the agenda with the aid of an example of conflict of interest's register of member's interest and a copy of frequently asked questions.

Resolved:

1. That the report be received.
2. That the elected members provide details of their declared business interests and spouse/partner declared business interests for inclusion in a Mackenzie District Council Register of Members' Interests.

**Noel Jackson/ Trish Willis**

6. FINANCIAL REPORT TO OCTOBER 2013:

This report from the Manager – Finance and Administration was accompanied by the financial report for the Fairlie Community Board for the period to October 2013.

The Manager – Finance and Administration explained the report in detail for the benefit of the new member.

Resolved that the report be received.

**Les Blacklock/ Owen Hunter**

7. OLD LIBRARY BUILDING:

An updated report was circulated on Friday in regards to the Old Library Café Building with the purpose of updating the Board on progress with the option of rebuilding the Old Library Building and to seek input from the Board to assist with Council decision making.

Decision making for the Old Library building is a Council responsibility but it is appropriate and will be helpful for Council to be aware of the Community Board's views when considering this matter, and to assist their decision making process.

Over the past few months staff have worked with Graham McDermid of Architects Plus to formulate a repair methodology and estimate of costs. The total expected cost for repairing the building is \$585,000.

The Chief Executive Officer answered any questions.

**Owen Hunter** commented that he was impressed with Graham McDermid's report however felt that the community board couldn't make a decision around a resolution until the building work had been put out to tender with a confirmed price agreed on. The Chairman stated he was very wary of a price blow out and if that was the case the option should be removed from the table.

**Trish Willis** felt it imperative a discussion takes place regarding available options and believes at the same cost a new building could be built with no existing problems with the advantage of lasting at least another 100 years opposed to rebuilding an old building. Miss Willis asked the board to keep in mind this building was first designed and built as a Library. Miss Willis noted that 64 people had voted to keep the building and she felt it her responsibility to support the residence and their preference. Miss Willis asked the board if enough non-resident ratepayers had been surveyed, had they all been reached and are there any other avenues to be investigated that could also reach residence. Miss Willis concluded by making a suggestion with the purpose of moving forward that the community board supports the residents and repairs the Old Library building; however this would be subject to a satisfactory tender price being received.

**Cr Noel Jackson** informed the board that it would cost sub-contractors a considerable amount of money to submit a tender price as they would be required to assess the building to establish what works were required. Cr Jackson added that he is in favour of the repair option and noted the Old Library building is a significant landmark, an attraction that brings people into the Town and District to stay and have a meal; it would be a shame if the Town and District lost the building. Cr Jackson likened it to the replacement of the Church of the Good Shepherd in Lake Tekapo.

**Les Blacklock** said that everyone around the table was aware of his feelings in regards to his favoured option of the new build and making his view felt that the decision wasn't made level headed. Mr Blacklock said he feels the Council is going down the track of the rebuild and doesn't believe the other option was spoken to. Mr Blacklock suggested a new building be built something to showcase the Mackenzie with the possibility of working in with Mt John maybe a star theme restaurant, a new restaurant with a new outlook built well with better lighting and sun availability. Mr Blacklock concluded by saying that whatever is decided he will follow.

Mr Haar added you have to be aware when going out to tender that you have to, unless there is a significant price difference, except one of the tenders as Cr Jackson has pointed out.

The Mayor read from the responsibilities of the community boards "community boards will take appropriate steps to consult with their communities to ensure that their advocacy is soundly based. Care must also be taken to canvas the views of non-resident ratepayers, especially when they comprise a sizeable proportion of the community. Where the Council and a community board jointly deemed an issue to be significant, Council would lead and fund the consultation process, but if the issue is specific to a community the relevant community board would meet

the costs involved” The Mayor reiterated that the Council will make the overall decision and all is required from the Community Board is a recommendation.

Resolved:

1. That the report be received.
2. That the Fairlie Community Board supports the residence preferred option of repairing the existing Old Library Building subject a satisfactory tender price being received.

**Noel Jackson/ Trish Willis**

8. STRATHCONAN SWIMMING POOL SUPERVISORS REPORT:

The Chairman welcomed Kylie Murphy, Swimming Pool Supervisor to the meeting. Ms Murphy distributed her report.

Ms Murphy spoke to her report and answered the board’s questions.

Miss Willis said she has received great feedback and commended Ms Murphy on a good job and said it will be interesting at the completion of the season to assess how it has all worked out. Having a marketing brainstorm as shown in the report is brilliant. Children are reporting they are having more of a fun time at the pool. Miss Willis suggested by notifying people of trial times they may be more accepting.

The Mayor said that this report is very encouraging and informative, the community had made comments, Mr Nixon acted on these and Ms Murphy implementing the changes, it is excellent.

The Chairman also commended Ms Murphy and Mr Nixon on their report and would like another report with the mid-season findings.

9. SWIMMING POOL INFLATABLE GRANT:

This report was spoken to by the Manager of Community Facilities seeking Community Board approval to apply for a grant from Trust Aoraki to support the purchase of a pool inflatable for the Strathconan and Twizel Swimming Pool’s.

Mr Nixon provided background information to the Board. To purchase the pool inflatable cost at \$9,000 so far we have:

- \$3,000 from Fairlie Community Board
- \$3,000 from Twizel Community Board
- \$1,000 from the Spring Fling
- \$1,000 from Fairlie Lions

I am applying to Trust Aoraki for the balance of funds \$1,000. Trust Aoraki requires a resolution supporting the purchase for completeness in the application for funds.

Resolved:

1. That the report be received.
2. That the Fairlie Community Board supports the grant application for an inflatable for Strathconan and Twizel Swimming Pool's.

**Les Blacklock/ Trish Willis**

10. LEVELS OF SERVICE FOR FAIRLIE TOWN CONTRACTS:

The Community Facilities Manager provided this report, aided by a PowerPoint presentation, to the Board to determine the level of service options that the Fairlie Community Board wishes to provide in two areas – the gardens and the walkways.

Recent discussions have raised question around the level of service provided by the contractors who maintain the town. The contractors provide town maintenance in two contracts. The Roading Contract looks after the street cleaning and litter and the Facilities Contract looks after garden, lawns and litter in these areas around the town. The level of service is specified in the township maintenance contract.

Miss Willis asked Mr Nixon does the maintenance contract include furniture. Mr Nixon replied that it is not specified in the contract and only if an item was broken would he be notified and this item would not be repaired unless he instructed to do so.

Miss Willis said she would like some improvements to this contract regarding furniture at the next contract discussion, if they are maintained regularly they would last longer.

The Chairman suggested a yearly check of all furniture.

Mr Nixon said there is a vast array of furniture around town and he would require direction as to what to access in regards of repairing and upgrading.

The Chairman suggested the Community Board meet next Monday 2 December at 5pm on the Village Green, under the clock, for a walk around and discussion of furniture.

Further to the level of service Mr Nixon asked the Community Board for feedback in regards to walkways in particular the Opihi Track entrance. Mr Nixon informed the Board he had received an offer from The Fairlie Lions to undertake some significant improvements to the current track. Mr Nixon asked the Board to approve expenditure of \$1,200 for digger work for a day, The Fairlie Lions supplying culverts and manual labour.

Mr Nixon also asked the Board for guidance in regards to signage at the track entrance and asked for an indication if new "Louise Wynn Signs" were preferred.

This would be an estimated cost of \$1000 and Mr Nixon would order them immediately.

Resolved:

1. That the report be received.
2. That the Fairlie Community Board approves \$1200 for digger work and improvements to the track.
3. That the Fairlie Community Board approves four new signs for Fairlie walkway.
4. That the Fairlie Community Board request a new gate and chicane barriers be installed at Talbot Road entrance.

**Les Blacklock/ Trish Willis**

**V GENERAL BUSINESS:**

1. FAIRLIE WATER SUPPLY:

The Chairman expressed his concern over depreciation of the Fairlie Water supply stating we have inherited old pipes and have been disadvantaged with a higher level of debt earlier than anticipated. The Chairman said he would like Council to consider the Community Boards current position in regards to debt and assess if there is a way forward.

Mr Morris said some of the Fairlie Water Supply assets have worn out earlier than the normal useful life would indicate. This has required capital expenditure being undertaken earlier than planned. This has had the effect of reducing the amount of funded depreciation the board has been able to accumulate to offset future capex and incurred additional financing costs ahead of time. Is there a case to be made for a Council contribution to the debt caused by failing infrastructure, if there is the Community Board should be proactive and request Council review the position. A request is required from the Community Board to Council; Council will then decide the merits of the request and put Council resources to the project.

Resolved: that the Community Board requests Council to consider the impact of Fairlie's Water Asset failure early and to investigate possible financial solutions to remedy the issue.

**Owen Hunter/ Les Blacklock**

2. FAIRLIE HERITAGE MUSEUM NEW YEAR'S DAY PARADE:

This item was accompanied in the agenda by the letter from Dwin Bishop from the Fairlie Heritage Museum, asking the Fairlie Community Board for their assistance financially with this year's New Year's Day Parade.

The Fairlie Heritage Museum is seeking assistance with the cost of fuel for the vehicles, advertising and the cost of the lolly scramble and entertainment of the



Village Green. They ask for \$700 is granted stating that this grant will gladly account for all the funds spent.

Resolved: That the Community Board grant the Fairlie Heritage Museum New Year's Day Parade \$700.

**Trish Willis/ Noel Jackson**

3. FAIRLIE TOWNSHIP MAINTENANCE:

**Planter Boxes:**

At the rear of the shearers carpark planter boxes to be moved back further allowing more room for trailers and bigger vehicles to turn around within the carpark.

**Green Sign in front of Old Library Building:**

Asset Manager to investigate relocating the NZTA sign down to camping ground.

4. WARD MEMBERS' REPORT:

Cr Jackson reported on the following:

- Swearing in completed.
- Tour of the District also completed, looked at different areas such as:
  - Property development in Tekapo
  - Footbridge
  - Roding repairs on the gravel roads and cost involved
  - Twizel sewage pond upgrade
  - Twizel water supply may stay with what they currently have
  - Visited Manuka Terrace
- Council passed the recent Audit – a job well done

**THERE BEING NO FURTHER BUSINESS  
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9:45PM**

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_