



TWIZEL COMMUNITY BOARD

Membership:

Peter Bell (Chairman)

John Bishop

Elaine Curin

Phil Rive

Kieran Walsh

**Notice is given of the Meeting of the Twizel Community Board
to be held in the Service Centre, Twizel,
on Monday 10 June 2013 at 3:30 pm**

BUSINESS: **As per Agenda attached**

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

31 May 2013



TWIZEL COMMUNITY BOARD AGENDA
Monday 10 June 2013

I APOLOGIES:

II DECLARATIONS OF INTEREST

III MINUTES:

Confirm and adopt as the correct record the Minutes of the meeting held on 11 March 2013, including such parts as were taken with Public Excluded.

MATTERS UNDER ACTION

IV REPORTS:

1. Financial Report – April 2013
2. Community Facilities – Twizel Fees
3. Ward Member's Report
4. Reports from Members who Represent the Board on Other Committees

I GENERAL BUSINESS:

1. Progress on section sales (verbal report)
2. Town Square upgrade payment from Herons (verbal report)
3. Twisted steel sculpture location (verbal report)
4. Public Toilet progress update (verbal report)

IV PUBLIC EXCLUDED:

That the public be excluded from the following part of the proceedings of this meeting namely:

1. Previous Twizel Community Board Minutes 11 March 2013
2. Twizel Office Service Review

Reason for passing General subject of each matter to be considered	Ground(s) under this resolution in relation to each matter	Section 48(1) for the passing of this resolution
Previous Twizel Community Board Minutes 11 March 2013	Commercial Sensitivity	48(1)(a)(i)
Twizel Office Service Review	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Previous Twizel Community Board Minutes 11 March 2013 and Twizel Office Service Review* section 7(2)(b)(ii)

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE SERVICE CENTRE, TWIZEL ON MONDAY 11 MARCH 2013 AT 4.00 PM

PRESENT:

Peter Bell (Chairman)
Kieran Walsh (late) from 4:04pm
Elaine Curin (late) from 4:07pm
John Bishop
Phil Rive

IN ATTENDANCE:

Paul Morris (Manager – Finance Administration)
Garth Nixon (Community Facilities Manager)
John O'Connor (Utilities Engineer) from 4:42pm- 4:55pm.
Suzy Ratahi (Roading Manager)
Keri-Ann Little (Committee Clerk)

I APOLOGIES:

Wayne Barnett (Chief Executive Officer), Bernie Haar (Asset Manager), Nathan Hole (Manager – Planning and Regulations). Elaine Curin apology for lateness.

II DECLARATIONS OF INTEREST:

There were no declarations of interest.

III MINUTES:

Resolved that the minutes of the meeting of the Twizel Community Board held on 28 January 2013 be confirmed and adopted as the correct record of the meeting.

John Bishop/Phil Rive

MATTERS ARISING FROM THE MINUTES:

1. Litter Bins at the Southern Entrance to Twizel:

The Community Facilities Manager informed the Community Board that he has spoken to Grant Hocken to discuss a contribution to the installation of litter bins at the southern entrance to Twizel. The Community Facilities Manager stated that he felt that Mr Hocken would require an estimate in writing to make a contribution to either the installation of the bins or the maintenance and up keep of the bins.

The Community Board felt that since this was a privately owned shopping complex situated away from the Town Shopping area that full payment should fall on the Business Owner and not the Rate Payer.

Resolved:

The Community Facilities Manager compile costing's for three 140 litre Wheelie Bins to be kept at the Southern Entrance of Twizel. The Community Board then asked The Community Facilities Manager to approach Mr Hocken and ask for payment of installation and maintenance in full for the use of the Wheelie Bins mentioned.

Kieran Walsh sustained from the vote.

2. Untidy Section at 212 Mackenzie Drive:

The Manager – Planning and Regulations has spoken to the Owners of the section and was confident that many of the issues which had been raised with the Community Board would be dealt with by the Owner himself. It was the Owners intention in the first instance to remove the cars and also to remove the shed built without a Building Consent.

MATTERS UNDER ACTION:

1. Area Behind Tekapo Drive

The Community Facilities Manager advised that the work was expected to be completed by 31 January 2013. He noted there was a large quantity of mulch available for use and also an opportunity to screen top soil.

2. Twizel Events Centre – Carpet:

It was directed that this issue to be retained on the list of Matters Under Action.

3. Signage Strategy:

The Asset Manager advised that a further price for the signs had been obtained which was \$1,500 above budget. He said that if the owner of the Camping Ground agreed to contribute a third share, the cost to the Board could remain within budget.

4. Market Place Upgrade – Design Review

The Asset Manager advised that Whitestone were the successful Tenders and that work had already started on sealing of the footpaths. Whitestone state they will have this work completed 30 November 2013.

5. Market Place Signage

The Roading Manger informed the Board that the no dogs, no skateboards, no bikes signs around Market Place will be erected within the next two weeks. This works has been delayed due to Fulton Hogan.

6. Bike Lock Ups

Elaine Curin rose with The Board about an area being designed where namely Tourists using the Alps 2 Ocean Cycleway can lock their bikes and belongings in a lock up area or on bike racks whilst shopping and/or eating in the Market Place, this could help prevent bikes being ridden through and around Market Place. A possible lock up using a gold coin system was also discussed.

The Community facilities Manger will investigate further into this idea or a lock up or building area.

7. Tekapo Drive Trees

Cr John Bishop and Chair Peter Bell have inspected the newly planted trees along Tekapo Drive and have expressed their concern with the amount of trees dying or already dead. Cr Bishop asked The Community Facilities Manager if these trees were being watered at all and expressed his distress with the situation especially taking into consideration that the trees in question were donated to the Community Board for use and that they now seem to have been forgotten about.

The Community Facilities Manager stated that he had received invoices from Whitestone stating that watering of the Trees had been taken out by Whitestone on several occasions. The Community Facilities Manager will re-assess watering needs and options for next year's watering.

IV REPORTS:

1. FINANCIAL REPORT:

Manager Finance and Administration spoke to his report for the Board for the period to January 2013, the purpose of which is to update Board members on the financial performance of the Twizel Community as a whole for that period.

Commentary was provided for any significant variances.

Resolved:

1. That the report be received.

Peter Bell/Phil Rive

2. GREENWAY TREES HALLIWELL to SIMONS STREET

Request from Kelly Taylor to remove trees from Greenway behind Simons Street.

The resident neighbouring this greenway has expressed concerns approximately two year ago. It was not followed up as the resident did not follow up with a planned meeting and there was no further follow up until now. The resident claims that these trees are a nuisance shading the property and dropping leaves and debris from the catkins.

The Community Board asked Garth Nixon, Community Facilities Manager to go on site with the owner to assess and approve the removal of trees in question.

Resolved:

1. That the report be received
2. The Community Board in conjunction with Garth's approval resolve the approved trees are felled.

John Bishop/Phil Rive

3. TWIZEL WATER SUPPLY:

John O'Connor, Utilities Engineer joined the meeting to update the Community Board on the investigations into The Twizel Water Supply.

Mr O'Connor reported that the drilling had started today in front of the Ben Ohau Cottage with promising results. Water was struck at 24 metres down with the water rising to 7 metres above. The drilling will continue until they get down until 100 metres and the water will be tested.

Cr John Bishop stated that there was another site to test and could be more than one well. Mr O'Connor was in agreeance.

Mr O'Connor will email The Board Chair with updates to the drilling and water supply topics.

4. TWIZEL PUBLIC TOILETS

The Community Facilities Manager is asking the Twizel Community Board's recommendation on a way forward with the proposed new Twizel Public Toilets to Council.

In the Long term Plan Council Made provision for new public toilets in Twizel with an initial estimate of \$200,000. The proposed new toilets for Twizel were advertised last year as requests for proposal. The Community Facilities Manager received two proposals for consideration. One from DLA Architects and the other from Draftline.

The Community Board has met with both Designers and discussed both proposals.

Estimates provided for both proposals exceed \$300,000

The Community Facilities Manger also stated that DLA Architect's proposal is the preferred design and that Council be requested to engage Murray Ackroyd to complete the design and specifications in preparation for putting this work out to tender.

Elaine Curin stated that she had thought Calder Stuart were the successful tenders.

Mr Nixon, Community Facilities Manager has spoken to DLA about using Murray Ackroyd's design but tendering out the contract gives everyone an opportunity to tender for the project and seemed a fairer way.

Resolved:

1. That the report be received.
2. That the Twizel Community Board recommends to Council that they proceed to tender for the new toilets using the preferred design by DLA Architects.
3. That the Twizel Community Board recommends to Council that Council make provision for the additional funding required and that any unspent capital be carried over to the next financial year.

Peter Bell/ John Bishop

5. WARD MEMBER'S REPORT.

Cr Bishop referred to:

- Market Place upgrade cheaper prices for completion by 30 November
- 2kms of Manuka Terrace is to be sealed by 30th of November by Whitestone and an extra 200 metres due to the competitive tender price.
- Price from McNeill's to drill two wells 54,000 which is being shared by Meridian. Drilling to start today on number four site.
- Ostler Road speed limit plan is drawn for the GIS department, documentation is complete and the advert will go in the paper with 30 days for objections.
- Rosemary has retired from Council.
- \$180 received from Dr Tim for use of the Moulcher.

V GENERAL BUSINESS:

1. Land Sales:

Cr Bishop has received an email expressing interest in the purchase of the empty section on the corner of Jollie and Huxley Street's in Twizel (*Appendix A*)

Manager Finance and Administration Mr Morris spoke the Community Board stated the land is surplus to the Council and Community Board and that a process should be taken to have the land valued and sold. If there becomes growing interest in the land and other parties are interested in purchasing then the land should be opened up for tender.

Cr Bishop said that he felt it was a good idea to put the land to tender and there may be other parties interested willing to pay more.

Mr Morris informed Cr Bishop that the valuation of the land would only be privy to Council and Community Board Members and would not be made public.

Resolved:

The empty section on the corner of Jollie and Huxley Street's been valued and listed on the Market.

Peter Bell/Kieran Walsh

2. Strategic Planning

Phil Rive and Peter Bell Community Board Members met with Phil Driver and discussed the production of a Community Strategic Plan.

Elaine Curin stated she was impressed with Phil's communication with the Community Board and he presented in a way such that the Community would feel that they would be a part of the process and were involved.

Phil Rive stated that Phil would be available from the 18th to the 21st of March at Ohau Lodge for a follow up discussion; However the Community Board felt this was too soon and further discussion was required.

VI PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. Twizel Office

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
Twizel Office	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Twizel Office* Section 7(2)(b)(ii)

Peter Bell/Phil Rive

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 5:34PM**

CHAIRMAN: _____

DATE: _____

MATTERS UNDER ACTION – TWIZEL COMMUNITY BOARD

CHAIRMAN

Twizel Community Board Page on Council Website

The Chairman is invited to liaise with Council's IT Officer regarding the development and maintenance of a Twizel Community Board page on Council's website.

COMMUNITY FACILITIES MANAGER

Alleyways:

Complete fencing in the alleyways

L & L Construction Ltd is investigating the construction of kitset fencing.

Litter Bins

The Community Facilities Manager to compile costing's for three 140 litre Wheelie Bins to be kept at the Southern Entrance of Twizel. The Community Board then asked The Community Facilities Manager to approach Mr Hocken and ask for payment of installation and maintenance in full for the use of the Wheelie Bins mentioned.

Bike Lock Ups

Market Place Signs

Develop signs for Market Place and the Town Centre including the use of international symbols.

Signs have been ordered from Louse Wynn of Fairlie. The Roading Manager informed the Board that no dogs, no skateboards, no bikes signs around Market Place will be erected within the next two weeks. This works has been delayed due to Fulton Hogan.

Market Place Upgrade – Design Review

The Asset Manager advised that Whitestone's were the successful tenders and that work had already started on sealing of the footpaths. Whitestone state they will have this work completed 30 November 2013.

Twizel Events Centre – Carpet

To remain on the list of matters under action.

ASSET MANAGER

Ruataniwha Lakeside Proposal for a Roadway to Create access to Picnic Areas and Create Parking Areas

Obtain a price for the project along with a metre rate for the fencing following which a decision could be made on funding and confirm arrangements with camping ground owner (Community Facilities Manager).

Yet to be completed.

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD
SUBJECT: FINANCIAL REPORT – APRIL 2013
MEETING DATE: 10 JUNE 2013
REF: FIN 1/2/2
FROM: MANAGER – FINANCE AND ADMINISTRATION
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Attached is the financial report for the Board for the period to April 2013, the purpose of which is to update Board members on the financial performance of the Twizel Community as a whole for that period.

Commentary will be provided for any significant variances.

STAFF RECOMMENDATIONS:

1. That the report be received.

PAUL MORRIS
MANAGER – FINANCE & ADMINISTRATION

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

Twizel Community Board
Activity Statements
For the period Ended April 2013

	Last Year YTD Actual	YTD April 2013 Actual	YTD April 2013 Budget	YTD April 2013 Variance	Notes	Full Year Budget
Governance						
Income						
Targeted Rates	27,384	7,580	7,580	-		9,100
Total Income	27,384	7,580	7,580	-		9,100
Expenses						
Members Expenses	8,411	7,201	7,580	379		9,100
Administration Expenses	180	-	-	-		-
Operational and Maintenance	-	11	-	- 11		-
Internal Charges	18,276	-	-	-		-
Total Expenses	26,867	7,211	7,580	- 369		9,100
Surplus/(Deficit)	517	369	-	- 369		-

Capital Expenditure

<i>Variances</i>						
no significant variances						

Investments

Income						
Targeted Rates	- 4,476	- 3,730	-	- 3,730		- 4,480
Other Income	4,488	3,733	-	3,733		4,480
Total Income	12	3	-	3		-
	-	-	-	-		-
Surplus/(Deficit)	12	3	-	3		-

Capital Expenditure

<i>Variances</i>						
no significant variances						

	Last Year					
	YTD	YTD April 2013	YTD April 2013	TD April 2013		Full Year
	Actual	Actual	Budget	Variance	Notes	Budget
Water						
Income						
Targeted Rates	300,522	249,720	249,720	-		251,928
Other Income	29,622	4,688	-	4,688	1	47,000
Financial Contributions	18,534	7,578	-	7,578	2	-
Internal Income	26,280	24,856	830	24,026	3	1,004
Vested Assets	99,325	-	-	-		-
Total Income	474,284	286,842	250,550	36,292		299,932
Expenses						
Consultancy Expenses	2,565	-	5,000	5,000		5,000
Administration Expenses	2,476	2,730	2,420	- 310		2,910
Operational and Maintenance	169,002	153,126	116,120	- 37,006	4	139,600
Depreciation	148,614	127,010	127,010	-		152,422
Internal Charges	44,220	-	-	-		-
Total Expenses	366,877	282,866	250,550	32,316		299,932
Surplus/(Deficit)	107,406	3,976	-	3,976		-
Capital Expenditure						
Urban Water						
Capex						
0138204. Headworks - Renewal	3,770	61,870	910,000	848,130	5	910,000
0138206. Service Connections - Renewal	17,030	16,785	20,000	3,215		24,000
0138210. HeadWorks - New	-	-	-	-		-
0138211. Treatment - New	6,056	-	-	-		-
0138215. Plant	12,574	-	-	-		-
0138251. Fire Hydrant Markers	-	-	8,330	8,330		10,000
0138287. Investigation - Manuka Tce	-	-	20,000	20,000		20,000
0138807. Resource Consent Costs	735	1,360	50,000	48,640		70,000
0138984. Water Meters	6,114	3,213	1,660	- 1,553		2,000
Total Capex	46,279	83,228	1,009,990	926,762		1,036,000
Total Urban Water	46,279	83,228	1,009,990	926,762		1,036,000

Variances

1. Water meter revenue billed. Budget set to record income at year end which has created this timing difference.
2. Unbudgeted financial contributions
3. Internal Interest is higher than expected due to the delay in spending Capex for this year
4. Contractor costs are \$16,497 above budget due to continuing pump costs in the township.
5. Delays in capital expenditure due to problems finding appropriate source.

	Last Year YTD Actual	YTD April 2013 Actual	YTD April 2013 Budget	YTD April 2013 Variance	Notes	Full Year Budget
Sewer						
Income						
Targeted Rates	192,379	115,743	115,820	- 77		139,006
Other Income	792	629	-	629		-
Financial Contributions	19,561	10,505	-	10,505	1	-
Internal Income	19,121	19,760	18,880	880		22,667
Vested Assets	92,794	-	-	-		-
Total Income	324,646	146,638	134,700	11,938		161,673
Expenses						
Consultancy Expenses	-	-	4,160	4,160		5,000
Administration Expenses	4,986	4,330	3,030	- 1,300		3,650
Operational and Maintenance	34,143	29,507	30,000	493		36,000
Depreciation	117,678	97,510	97,510	-		117,023
Internal Charges	34,728	-	-	-		-
Total Expenses	191,535	131,347	134,700	3,353		161,673
Surplus/(Deficit)	133,111	15,291	-	8,585		-
Capital Expenditure						
Sewer						
Capex						
0298411. Sewer Treatment - New	7,826	24,477	50,000	25,523		50,000
0298411. Treatment - C Fwd Budget	1,247	-	-	-		-
Total Capex	9,073	24,477	50,000	- 25,523		50,000
Total Sewer	9,073	24,477	50,000	- 25,523		50,000

Variances

- Unbudgeted Financial Contributions received

Stormwater

Income						
Targeted Rates	35,124	32,580	34,220	- 1,640		39,096
Financial Contributions	1,151	-	-	-		-
Internal Income	5,730	5,260	4,630	630		5,559
Total Income	42,005	37,840	38,850	- 1,010		44,655
Expenses						
Administration Expenses	-	-	1,080	1,080		1,300
Operational and Maintenance	4,835	2,114	14,860	12,746	1	15,850
Depreciation	27,505	22,910	22,910	-		27,505
Internal Charges	10,812	-	-	-		-
Total Expenses	43,152	25,024	38,850	- 13,826		44,655
Surplus/(Deficit)	- 1,147	12,816	-	- 12,816		-

Capital Expenditure

Variances

- Budgeted \$10,000 for repairs and maintenance that has not been required year to date.

	Last Year YTD Actual	YTD April 2013 Actual	YTD April 2013 Budget	TD April 2013 Variance	Notes	Full Year Budget
Community Hall						
Income						
Targeted Rates	63,780	75,220	75,180	40		90,267
Other Income	26,787	18,988	23,330	- 4,342		28,000
Internal Income	-	152	500	- 348		602
Total Income	90,567	94,361	99,010	- 4,649		118,869
Expenses						
Administration Expenses	12,605	14,018	11,820	- 2,198	1	14,197
Operational and Maintenance	72,515	60,369	72,350	11,981	2	86,840
Depreciation	75,879	59,400	59,400	-		71,303
Internal Charges	5,628	-	-	-		-
Total Expenses	166,627	133,787	143,570	- 9,783		172,340
Surplus/(Deficit)	- 76,060	- 39,426	- 44,560	- 5,134		- 53,471
Capital Expenditure	-	-	-	-		-

Variances

- Higher than anticipated insurance costs (\$4,032) have resulted in an unfavourable variance
- Lower than anticipated contractor costs (\$4,094) and electricity costs (\$2,984) along with unbudgeted spend on Repairs and maintenance (carpet) of \$15,664. This is expected to be spent by year end.

Reserves

Income						
Targeted Rates	27,312	15,540	15,520	20		18,657
Total Income	27,312	15,540	15,520	20		18,657
Expenses						
Administration Expenses	3,121	2,379	-	- 2,379	1	-
Operational and Maintenance	12,215	12,957	15,520	2,563		18,657
Internal Charges	2,328	-	-	-		-
Total Expenses	17,664	15,335	15,520	- 185		18,657
Surplus/(Deficit)	9,648	205	-	- 205		-
Capital Expenditure	-	-	-	-		-

Variances

- Rates costs budgeted in Township account

	Last Year YTD Actual	YTD April 2013 Actual	YTD April 2013 Budget	TD April 2013 Variance	Notes	Full Year Budget
Swimming Pools						
Income						
Targeted Rates	44,340	44,650	44,650	-		53,580
Other Income	17,857	13,801	16,400	- 2,599	1	16,400
Internal Income	-	13	-	13		-
Total Income	62,197	58,464	61,050	- 2,586		69,980
Expenses						
Employment Expenses	35,450	39,167	32,174	- 6,993	2	32,174
Administration Expenses	3,644	2,697	2,290	- 407		2,600
Operational and Maintenance	28,045	26,295	32,930	6,635		33,000
Depreciation	6,286	5,190	5,190	-		6,237
Internal Charges	11,784	-	477	477		645
Total Expenses	85,209	73,350	73,061	- 289		74,656
Surplus/(Deficit)	- 23,012	- 14,886	- 12,011	- 2,297		- 4,676
Capital Expenditure						
Swimming Pools						
Capex						
1428965. Comm Asset - Public Amenities	-	15,042	33,330	18,288		40,000
Total Capex	-	15,042	33,330	- 33,330		40,000
Total Swimming Pools	-	15,042	33,330	- 33,330		40,000

Variances

1. Lower than anticipated income from Pool operation due to late start of season
2. Higher labour costs due to additional staff on over Christmas period.

Township Maintenance

Income						
Targeted Rates	479,966	340,280	340,410	- 130		408,492
Other Income	7,131	12,426	6,660	5,766		8,000
Total Income	487,097	352,706	347,070	5,636		416,492
Expenses						
Administration Expenses	36,742	38,719	39,320	601	2	47,210
Operational and Maintenance	226,439	289,065	250,160	- 38,905	2	294,714
Depreciation	47,440	39,520	39,520	-		47,439
Internal Charges	84,662	45,180	22,540	- 22,640		27,054
Total Expenses	395,284	412,484	351,540	60,944		416,417
Surplus/(Deficit)	91,813	- 59,778	4,470	55,308		75

Capital Expenditure**Township Maintenance**

Capex						
0558516. Implement of Development Plan	-	71,468	-	- 71,468	1	-
Total Capex	-	71,468	-	71,468		-
Total Township Maintenance	-	71,468	-	71,468		-

Variances

1. Costs associated with Market Place upgrade at Herron 4 Square entrance. This will be covered by Real Estate. The contribution of \$17,000 has been recorded as Real Estate Activity income
2. Summary of costs of admin and operational and maintenance are shown on separate sheet.

	Last Year					
	YTD	YTD April 2013	YTD April 2013	TD April 2013		Full Year
	Actual	Actual	Budget	Variance	Notes	Budget
Breakdown Township Expenses						
Township Maintenance						
Administration Expenses						
0554455. Advertising	36	1,000	-	1,000		-
0554485. Donations & Grants	33,172	26,962	4,160	22,802		5,000
05544851. Twizel Information Centre	-	-	18,500	- 18,500		22,200
05544853. Twizel Community Care Trust	-	-	4,530	- 4,530		5,437
0554495. Insurance	1,352	1,784	2,010	- 226		2,419
0554595. R & M - Other Community Bldgs	-	-	900	- 900		1,087
0554615. Rates	8,545	8,972	8,740	232		10,489
0554616. Rate Remissions - Granted	-	-	480	- 480		578
Total Administration Expenses	43,105	38,719	39,320	- 601		47,210
Total Township Maintenance	43,105	38,719	39,320	- 601		47,210
Township Maintenance						
Operational and Maintenance						
0555019. Electricity	650	342	690	348		830
0555020. Gardening - Contractor	30,024	34,544	28,680	- 5,864		34,422
05550201. Gardening - Plants	-	-	1,250	1,250		1,500
0555021. Contractors	968	1,009	1,220	211		1,468
0555022. Irrigation of Green Areas	10,462	9,773	4,530	- 5,243		5,437
05550221. Green Areas - Equipment Mtce	-	-	880	880		1,066
05550222. Green Areas-Reticulation Mtce	-	-	1,810	1,810		2,175
0555025. Lawn Mowing	53,455	64,448	49,640	- 14,808		59,569
0555027. Repairs & Maint Unplanned	5,804	7,081	4,580	- 2,501		5,500
0555029. Tree Maintenance & Pruning	2,506	3,513	3,220	- 293		3,872
0555035. Playground Maintenance	1,231	2,309	1,080	- 1,229		1,305
0555041. Litterbin waste disposal fees	2,608	-	2,520	2,520		3,027
0555042. Litter Bin Collection	27,862	27,981	26,530	- 1,451		31,846
0555078. Spraying	-	480	900	420		1,087
0555536. Fire Danger Section Mowing	2,230	-	-	-		-
0555537. Tree Belt Management	24,859	3,049	8,330	5,281		10,000
0555539. Tree Planting	-	-	4,160	4,160		5,000
0555542. Green Areas Path Reinstatement	-	-	8,330	8,330		10,000
0555546. Green Ways Fence Reinstatement	1,852	2,913	8,330	5,417		10,000
0555550. Cleanup SH8	819	764	830	66		1,000
0555558. Community Entertainment	-	-	1,350	1,350		1,631
0555561. Walkways	3,808	2,404	8,330	5,926		10,000
0555562. Water Intake Land Maintenance	5,870	4,488	4,160	- 328		5,000
0555563. Caravan Dump Station	184	-	-	-		-
0555564. Machinery Operating Costs	591	55	2,500	2,445		3,000
0555602. Twizel Township Projects	27,644	123,912	76,310	- 47,602		85,979
Total Operational and Maintenance	203,425	289,065	250,160	38,905		294,714
Total Township Maintenance	203,425	289,065	250,160	38,905		294,714

	Last Year					Full Year Budget
	YTD Actual	YTD April 2013 Actual	YTD April 2013 Budget	TD April 2013 Variance	Notes	
Summary						
Income						
Targeted Rates	1,425,537	877,583	883,100	- 5,517		1,005,646
Subsidies and Grants	101,617	15,589	-	15,589		-
Other Income	87,524	54,267	46,390	7,877		103,880
Financial Contributions	39,246	18,083	-	18,083		-
Internal Income	52,012	50,042	24,840	25,202		29,832
Vested Assets	260,897	-	-	-		-
Total Income	1,966,832	1,015,564	954,330	61,234		1,139,358
Expenses						
Employment Expenses	35,450	39,167	32,174	- 6,993		32,174
Members Expenses	8,411	7,201	7,580	379		9,100
Consultancy Expenses	2,565	-	9,160	9,160		10,000
Administration Expenses	63,755	64,873	59,960	- 4,913		71,867
Operational and Maintenance	609,922	573,443	531,940	- 41,503		624,661
Roading	109,887	7	-	- 7		-
Depreciation	688,713	351,540	351,540	-		421,929
Internal Charges	257,894	45,180	23,017	- 22,163		27,699
Total Expenses	1,776,597	1,081,411	1,015,371	- 66,040		1,197,430
Surplus/(Deficit)	190,236	- 65,847	61,041	127,275	-	58,072

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD

SUBJECT: COMMUNITY FACILITIES FEES AND CHARGES

MEETING DATE: 10 JUNE 2013

REF: WAS 3/6

FROM: MANAGER – COMMUNITY FACILITIES

ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To review fees and charges for Twizel Community Facilities

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the Twizel Community Board adopt the revised Fees and Charges as proposed

GARTH NIXON
MANAGER – COMMUNITY FACILITIES

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

BACKGROUND:

Each year the Community Board revises its fees and charges ideally to stay up to date with inflation. This year proposed increases are based on a 2.5% increase and the number rounded to avoid small change; with such small amounts these adjustments impact on the percentage increase.

<u>Twizel Events Centre Fees</u>	Current 2012/13	Proposed 2013/14
Casual Hire		
Sports Hall		
Local	\$21.00	\$21.50
Commercial	\$29.00	\$ 30.00
Theatre		
Local	\$21.00	\$21.50
Commercial	\$37.00	\$40.00
Community Room & Kitchen		
Local	\$ 16.00	\$16.50
Commercial	\$48.00	\$50.00

10 % Discount for 4 hours or more in one block

10 % Regular user (20 times or more) per season

<u>Twizel Swimming Pool</u>	Current 2012/13	Proposed 2013/14
Adult Session	\$3.50	\$3.60
Child Session	\$2.50	\$2.50
Preschool Session	\$1.00	\$1.00
Adult Concession Ticket	\$36.00	\$36.00
Child Concession Ticket	\$25.00	\$25.00
Adult Season Pass	\$135.00	\$140.00
Child Season Pass	\$90.00	\$92.00
Family Pass	\$180.00	\$185.00
School Usage	\$14.00	\$ 14.50
Private use per hour, structured session including one lifeguard		\$57.00
Private use per hour, play session including two lifeguards		\$84.00

CONCLUSION:

The 2.5% adjustment is only small however it is important to stay on top of these rates as when large changes occur it always proves difficult with the Community. The Community Board should adopt these rates as proposed