



TWIZEL COMMUNITY BOARD

Membership:

John Bishop (Chairman)
Bruce White
Phil Rive
Pat Shuker
Cr Russell Armstrong

*Notice is given of a meeting of the Twizel Community Board to be held
on Monday, July 11, 2016, at 3.00pm.*

VENUE: Twizel Events Centre, Twizel

BUSINESS: As per agenda attached

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER



Twizel Community Board

Agenda for Monday, July 11, 2016

APOLOGIES: Bruce White

DECLARATIONS OF INTEREST

MINUTES:

Confirm and adopt as the correct record the minutes of the Twizel Community Board meeting held on May 30, 2016. **4**

CORRESPONDENCE:

Proposal for shade in Market Place Playground. **12**

MATTERS UNDER ACTION AND PROJECT REPORT **15&16**

REPORTS:

1. Financial Report – May 2016 (attached) **17**
2. Twizel Football Club Request (attached) **25**
3. Twizel Early Learning Centre Update (attached) **31**
4. Winter Safety in Market Place (attached) **36**
5. Ward Member's Report (verbal)
6. Reports from members who represent the board on other committees (verbal)

GENERAL BUSINESS:

1. Youth Centre Skate Park Area (letter and photos attached) **39**
2. Edible Gardens (email attached) **50**
3. Removal of Speed Bumps North West Arch
4. Twizel Arts Council (letter attached) **53**
5. Placement of Sculpture (photo attached) **54**

Resolve that the public be excluded from the following part of the proceedings of this meeting namely:

1. Request to Purchase Council Land

55

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Request to Purchase Council Land	Commercial sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Application for Commercial Activity on Rec A and Rec B Land under section 7(2)(b)(ii).*

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE TWIZEL EVENTS CENTRE ON MONDAY 30 MAY 2016 AT 3PM

PRESENT:

John Bishop (Chair)
Pat Shuker
Phil Rive
Bruce White
Cr Russell Armstrong

IN ATTENDANCE:

Garth Nixon, Community Facilities Manager
Angie Taylor, Solid Waste Manager/Twizel Township Supervisor
Keri-Ann Little, Committee Secretary
Daisy Hudson, Timaru Herald Reporter
Amy Lamb, Community Development Worker
Rick Ramsay, Twizel Heritage Group
2 Members of the public

OPENING:

The Chair welcomed everyone to the meeting.

APOLOGIES:

Apologies were received from The Mayor, Chief Executive Officer and Finance Manager

Cr Armstrong/ Bruce White

DECLARATIONS OF INTEREST:

There were no declarations of interest.

MINUTES:

Resolved that the minutes of the meeting of the Twizel Community Board held on March 7 2016, be confirmed and adopted as the correct record of the meeting, including such parts as were taken with the public excluded.

Cr Armstrong/ Phil Rive

General Business arising from the minutes:

Mrs Shuker asked for an update regarding section clean up from Mr Hocken.

Mr Nixon informed the Board that he had spoken to Mr Hocken regarding the clean-up required and he will undertake the works when the weather conditions allow.

The Chair confirmed an outdoor seat supplied by Murray Sisson of Weka an Outdoor Furniture will be delivered within six weeks' time and cemented to the old rubbish bin site outside the Events Centre.

The Board enquired why the rubbish bins had not been relocated. Mr Nixon said this will take place this week.

Mr Nixon said he will follow up on progress of the removal of speed bumps on North West Arch with Mr Haar, Asset Manager.

MATTERS UNDER ACTION AND PROJECTS REPORT:

1. **Ohau Road and Ostler Road:** Mr Rive will meet with the Asset Department to receive their input on certain restrictions. No date set yet.
2. **Greenway Improvements:** Mr Nixon reported the greenways have been prepped and now await warmer weather for sealing.
3. **New grassed parking area behind Events Centre:** Mr Nixon said this project has started and will continue as the weather allows.
4. **Mobile Shops and Traders:** The Community Board resolved to use the area opposite the Aspen Court, just along from the medical centre, for itinerant traders, providing Council staff can make it work. This will happen from next season onwards. Discussion was held on the reasons for choosing this area.

Projects Report: Mr Nixon reported that there is not a lot of change but that he is expecting invoices for preparation work on the greenway works and Events Centre.

REPORTS:

FINANCIAL REPORT TO APRIL 2016:

The purpose of this report was to update Board members on the financial performance of the Twizel Community as a whole for the period to April, 2016.

Resolved that the report be received.

Chair/ Phil Rive

Mr Nixon spoke to the report providing commentary on any significant variances.

VISITORS:

The Chair welcomed Rick Ramsay from the Twizel Heritage Group and Amy Lamb, Community Development worker to the meeting.

GENERAL BUSINESS:

TWIZEL HERITAGE GROUP PLANE TABLES IN MARKET PLACE:

The Chair invited Mr Ramsay to speak to his agenda item, plane tables in Market Place, on page 25 of the agenda. Mr Ramsay informed the Board that The Twizel Heritage Group have been investigating a Heritage Trail around Twizel. He said part of this is identification of the original power project shops in the shopping centre and Hall sites.

Attached to Mr Ramsay's paper was a list of the first shops in Twizel, first owners and a map of Market Place.

Mr Ramsay added that this was a provisional request and at an early stage. He said these would be stainless steel engraved plane tables which people would stand in the middle of to read with perhaps one facing east, south and the third facing the top end of town. Mr Ramsay was open to suggestions from the Community Board regarding location ideas.

The community board were in agreeance regarding their support of the project and look forward to viewing the concept plans.

Resolved that the Twizel Community Board support the project while also requesting to sight the plans and concept drawings when available before the project starts.

Chair/ Bruce White

The Chair thanked Mr Ramsay for his attendance. Mr Ramsay left the meeting at 3:18pm

EMERGENCY EVENTS TEAM:

At the invitation of the Chair Amy Lamb spoke to the Board stating she will now be providing frequent feedback to the Community Board and communicating with the Community on development and projects that are being undertaken in Twizel.

Mrs Lamb reported that an Emergency Events Team will be formed in Twizel with the purpose of supplying door knocking and general assistance to vulnerable community members in an Emergency Event. Mrs Lamb clarified that this Team would not replace Civil Defence operations but instead provide assistance before a Civil Defence Event was declared.

Mrs Lamb added that this would be a volunteer service at the request of the Police or Fire Brigade.

SITES FOR TWO DEFIBRILLATORS:

Mrs Lamb informed the Board of the donation of two defibrillators from Meridian Energy to be installed around the Twizel Township. She said St John's had agreed to provide the required annual maintenance to the defibrillators free of charge and Mrs Lamb asked that the Community Board decide on two locations and fund the installation.

The Chair suggested a defibrillator be located at the information centre and the other in the foyer at the Events Centre. He said more discussion was required which would take place at the conclusion of the meeting.

Resolved that the Twizel Community Board support the installation of 2 defibrillators into the Community and that the Twizel Community Board provide the funding for installation.

Pat Shuker/ Phil Rive

Mrs Lamb at the request of the Chair informed the Board of the Sport Twizel Meeting to be held tonight, May 30th at 7pm. She said the purpose of the meeting was to initiate a working group to work with local sporting groups and organisations to offer support, discussion and to assist with challenges they may face while promoting sport, health and the Communities well-being.

The Chair thanked Mrs Lamb for all her great work and she left the meeting at 3:35pm.

COMMUNITY FACILITIES FEES AND CHARGES:

The purpose of this report, from the Community Facilities Manager was for the Community Board to review the fees and charges for Twizel Community Facilities for 2016/17.

Mr Nixon highlighted and provided explanations to the increases to the fees and charges schedule.

Twizel Events Centre	Current 2015/16	Proposed 2016/17
Fees		
Casual Hire		
Sports Hall		
Local	\$22.00	\$ 22.50
Commercial	\$32.00	\$33.00
Theatre		
Local	\$22.50	\$23.00
Commercial	\$41.00	\$42.00
Community Room with Kitchen		
Local	\$17.50	\$18.00
Commercial	\$53.00	\$54.00
Kitchen only		
Local	\$16.00	
Commercial	\$32.00	
10 % Discount for 4 hours or more in one block		
10 % Regular user (20 times or more) per season		

	Current 2015/16	Proposed 2016/17
Twizel Swimming		
Pool		
Adult Session	\$3.80	\$4.00
Child Session	\$2.80	\$3.00
Preschool Session	\$1.00	\$1.00
Adult Concession	\$38.00	\$40.00
Ticket		
Child Concession	\$28.00	\$30.00
Ticket		
Adult Season Pass	\$148.00	\$150.00
Child Season Pass	\$97.00	\$100.00
Family Pass	\$194.00	\$200.00
School Usage	\$15.50	\$16.00
Private use per	\$60.00	\$70.00
hour, structured		
session including		
one lifeguard		
Private use per	\$90.00	\$105.00
hour, play session		
including two		
lifeguards		

Squash:

Membership - \$60.00 per annum (includes \$25 individual swipe card bond)

Casual use - \$10.00 per court plus \$25 bond for swipe card

\$1 coin in the meter will give players 15 minutes of lighting. Lighting for both courts is run on a meter system regardless of whether you are a member or casual user.

The Twizel Community board resolved the following:

Resolved:

1. That the report be received.

Phil Rive/ Pat Shuker

Resolved:

2. That the Twizel Community Board adopt the revised Fees and Charges as proposed for 2016/2017.

Phil Rive/ Pat Shuker

WARD MEMBER'S REPORT:

Cr Armstrong reported that the Council granted the Hops and Hooves Event \$1,000.

REPORTS FROM MEMBERS WHO REPRESENT THE COMMUNITY BOARD ON OTHER COMMITTEES:

There were no reports from members who represent the community board on other committees.

GENERAL BUSINESS:

GOLDFIELDS CAVALCADE:

The Chair referred to an email he had received from Terry Davis from the Otago Goldfields Heritage Trust accompanied with an example agreement outlining requirements for Twizel to host a Goldfields Cavalcade Event included on page 29 of the agenda.

The Community Board agreed this is a great opportunity.

Mr White suggested the walking track on North West Arch would be a great place to hold this event.

The Chair said that the Twizel Promotions and Development Association (TPDA) would be a great committee to organise the event with the support of the Community Board.

Resolved that the Community Board approach the TPDA to investigate the possibility of holding the Goldfields Cavalcade with the assistance of the Community Board.

Cr Armstrong/ Pat Shuker

APPLICATION FOR FUNDING:

The Community Facilities Manager spoke to this application of funding received from Penny and Paul Baikie regarding their son Zak Baikie. Mr Nixon highlighted the attached Council grants policy and criteria for funding for the Board's information.

Mr Nixon said a grant application was email to Mrs Baikie for completion but has not been returned.

The Chair expressed his disappointment regarding the outcome of the Hops and Hooves application. He said the Council are not aware of the amount of funds available to the Twizel Community Board Grants Budget nor are Council aware of how many grant applications the Community Board receive. The Chair added that the Community Board consider all applications fairly and thoroughly.

The Chair highlighted the evaluation criteria attached and asked the Community Board to refer to statement two "will the grant *directly* benefit ratepayers/residents in the Mackenzie District. He said in the past the Community Board has not supported individuals. The Chair added that he believes Zak Baikie is a fantastic sportsman but does not want to set a precedence.

Phil Rive stated that he believed the Community Board was the wrong organisation to approach and said he would discuss other options with Mr Baikie regarding other funding sources.

Mr White asked in declining the request does the Council have a list of available funding sources that the Baikie's can approach.

Mr Nixon replied that there are many other avenues the Family can explore for funding.

Resolved that Twizel Community Board decline the grant application received from Penny and Paul Baikie. But give them indication of where they may be able to gain funding.

Chair/ Phil Rive

Cr Armstrong and Pat Shuker voted against the motion.

Bruce White abstained from the vote stating he has a conflict of interest with Zak Baikie stating that he in fact teaches Zak Baikie and his Brother and that he is good friends with the Baikie Family.

The motion was lost.

Cr Armstrong asked for clarification regarding the grants criteria and guidelines.

Mr Nixon replied that the Board should evaluate by the criteria provided whilst taking into consideration the community benefit.

Phil Rive said he is not against granting the money in principle and that he was simply following the criteria outlined.

Cr Armstrong said Zak Baikie has proven his talent and has won his age group at a National Level and believes a token gesture is required.

The Chair said he is sympathetic to the Family and expense required but was keeping to the criteria.

Resolved that the Twizel Community Board grant Zak Baikie \$500.

Cr Armstrong/ Pat Shuker

The decision was unanimous.

LETTER OF THANK YOU:

The Chair asked the Board to note the letter of thank you received from the Executive Principal Garth Wynne, Christ's College, Canterbury on behalf of the Rowing Committee for the use of the Twizel Events Centre Kitchen for the preparation and service of all meals to "hungry rowers" during the 2016 rowing season.

TRACK MAN-MADE HILL

Bruce White provided the Board with an update on the progress of a meeting he attended along with Wayne Neil from the Twizel Golf Club to discuss the Man-Made Hill track.

Mr White reported that Mr Neil agrees in principle to the track but stated that he will have to present the idea to the Golf Club Committee.

The Chair suggested he and Mr White return to Man-Made Hill to evaluate the area and then approach the Golf Club together. He suggested a price be sought that is more competitive and invited Mr Haar to attend the site visit to contribute his input into logistics etc. Mr White added that he and the Chair would report their progress back to the Community Board at the next meeting.

UNSPENT FUNDS:

The Chair aided by the following table spoke to the Board about the best way to disperse of unspent funds:

Name of Project		Cost
Shade Trees x4 for Playground <i>Mr Nixon informed the Board that an approach has been received from the Cancer Society to fund and supply the trees. He said the suggestion for planting is along the northern boundary of the play area.</i>	Pat	\$2,000.00
Improve Garden at Entrance <i>Mr Nixon confirmed the entrance beside the Mackenzie Country Inn.</i>	Steve	\$3,000.00
Remove Large Stones Opposite Office	Elli/Russell	\$3,000.00
Seal Ohau Road Footpath – Track <i>Mr Nixon stated Chip-seal on Ohau Road.</i>	Garth	\$25,000.00
Upgrade Track to Man-made Hill	John/Bruce/Elli	\$25,000.00
10x New Bike Stands <i>Mr Nixon showed an example of the bike stands the Board were in favour of the current design and materials but required feedback regarding height once the stands were erected.</i>	Phil/Garth	\$3,000.00
Renew Sign Ohau Road to Man-made Hill <i>Mr Nixon approved the walking track sign to be erected at the cost of \$212.00</i>	Shaun	\$1,000.00
Coloured Concrete to Replace Sand Paths <i>Mr Nixon was asked to gain a quote on concreting the paths.</i>	Garth	\$20,000.00
Seal x3 more Greenways:		
1. Pukaki Place to Mackenzie Street – <i>currently okay to be removed.</i>	?????	
2. Maryburn to Mount Cook Street- <i>work to be carried out.</i>	Bruce	\$35,000.00
3. Mackenzie to Preston Place- <i>work to be carried out also.</i>		
	Total:	\$117,000.00

Other projects to look at in the future:

- Wi-Fi in the Town Square – *requires more discussion.*
- New Commercial Kitchen for the Events Centre

The Chair stated that he would like to see the work completed before the 30th of September 2016.

Phil Rive suggested the Community Board aim to engage with local contractors when possible.

Cr Armstrong enquired if the water supply to Two Thumb Drive had been restored and also if the lights there were working.

Mr Nixon said he would investigate the current situation at Tw Thumb Drive.

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 4:38PM**

CHAIRMAN: _____

DATE: _____

Unconfirmed

Proposal for shade in the Market Place Playground

The Twizel Cancer Support Group (TCSG) has long observed that the sun protection in the Twizel Market Place Playground is insufficient to protect our youngsters and parents from the harsh high-country sun.

The following proposal is to establish natural shade to protect the playground and surrounding area. There is also an option for artificial shade (shade sails etc.) but this is not covered in this proposal as there is still some research and planning required to ensure that any option proposed is achievable and does not detract from the use of the area.

The TCSG would like to the proposal the planting of 4 large trees around the playground as per the attached plan. Under this proposal it is proposed to plant one flowering cherrie (or other approved canopy deciduous tree) in the tringle section of grass adjoining the playground near the tractor. It is suggested that this type of planting will provide shade to parents, adults and resting children in the market place.

The other three trees proposed would be along the Nor-west fence line of the playground (by the car park). These trees - claret ash - would also be deciduous and of a contrasting deep red colure to the exiting oaks in the market place. The claret ash will have some height and canopy growth to eventually shade the swings and wider playground as they grow.

The TCSG have received quotes from Southern Woods South of Christchurch. Sizeable pits will be required for each tree along with a simple irrigation system to allow the trees to establish. The trees along the norwest fence line will also require additional fencing to ensure that they are not damaged until they have established. The cost for the trees and the above has been included in the attached budget estimate for the works.

Finances:

The TCSG has fundraised \$3,500 towards this project which will cover the costs estimates as per the table below.

Time line:

The tree planning can take place imminently prior to any significant frost. This is the best time to plant deciduous trees as they can establish during their dormant phase. It is also the period of time when the ground is still soft and the playground is less frequented by the children.

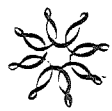
Regards
Jack Lloyd

Costing

Items	Cost	Note
Trees		
Trees	\$ 270.00	
staking	\$116.00	
transport	\$ -	Free – supplied by Board Spectrum - FM
Planting		
Digger	\$ 747.50	Est 6 h
planting	\$ -	Free – supplied by Board Spectrum - FM
irrigation	\$402.50	mat included
Fencing		
materials	\$990.00	3 * 2.4m wide panels
installation	\$400.00	Est 1 day at \$50/h
TOTAL	\$2,926.00	

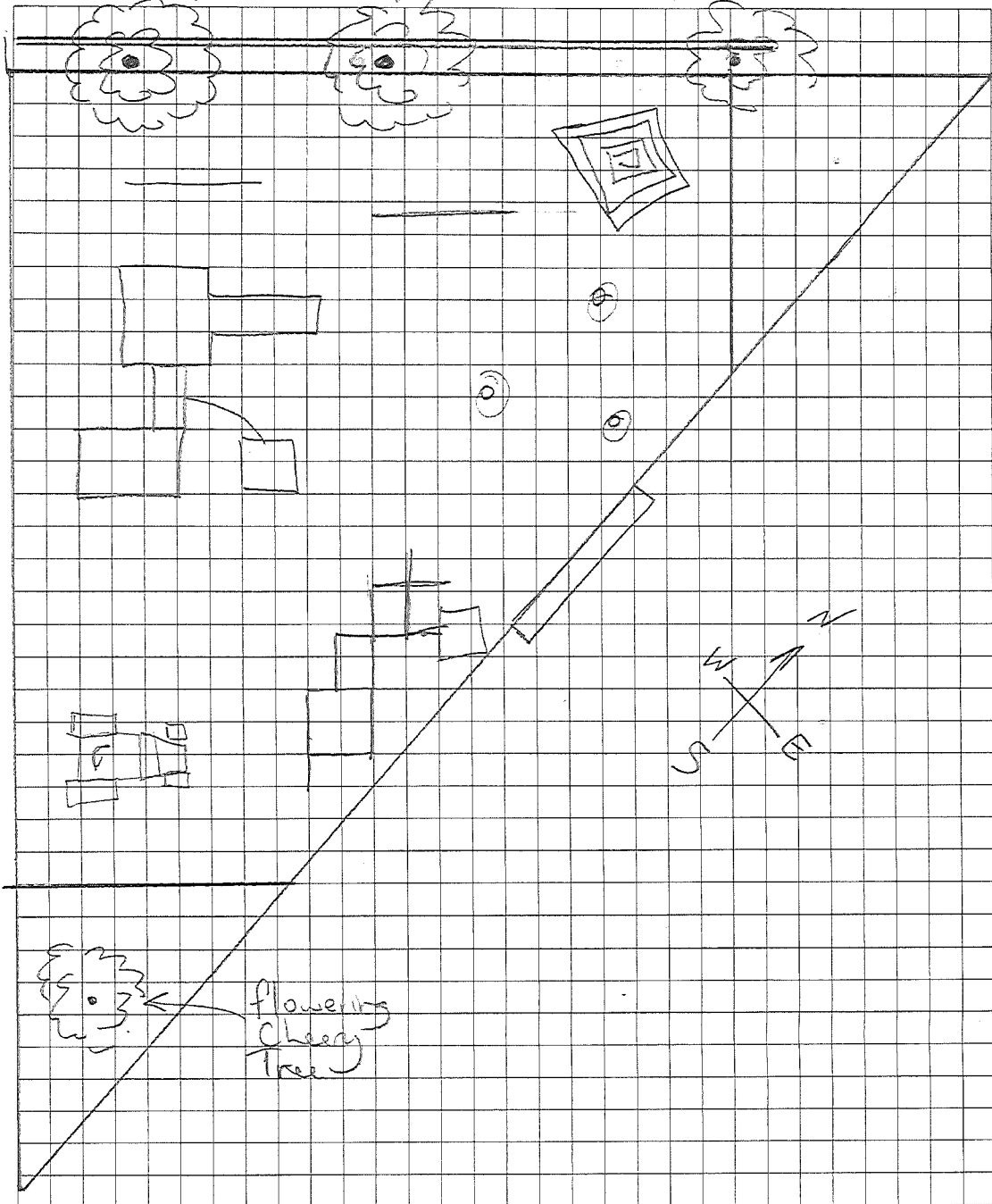
Suggest a contingency of \$500 for incidentals

Total costs \$3,500.00



meridian

Clont Ash

Notes and **ideas**

Printed with mineral oil-free, soy-based vegetable inks on 100% post-consumer paper. Totally chlorine free. Please recycle.

Health and Safety is our responsibility -
report **ALL** events to **Safety Manager**



TWIZEL COMMUNITY BOARD MATTERS UNDER ACTION:

1. **Twizel Water Supply Upgrade:** Mr Haar said the reservoir liner is going in this week. Additional work is being carried out to repair and replace associated parts.
2. **Early Learning Centre Location:** Ms Shuker said the Early Learning Centre is raising money at the moment.
3. **Ohau Road and Ostler Road:** Mr Rive will meet with the Asset Department to receive their input on certain restrictions. No date set yet.
4. **Greenway Improvements:** Mr Nixon reported the greenways have been prepped and now await warmer weather for sealing.
5. **New grassed parking area behind Events Centre:** Mr Nixon said this project has started and will continue as the weather allows.
6. **Mobile Shops and Traders:** The community board resolved to use the area opposite the Aspen Court, just along from the medical centre, for itinerant traders, providing Council staff can make it work. This will happen from next season onwards. Discussion was held on the reasons for choosing this area.

Total funds available

\$	812.00	\$	2,994.00
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1376

3000

9370

\$ 582.00	\$ 3,000.00
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\$

10,000.00	\$	345.00
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30000

\$	10,000.00
\$	10,000.00

\$ 1,995.00

1064
267.5

1403

1642

\$3,000.00
\$3,000.00
\$25,000.00
\$25,000.00
\$3,000.00
\$1,000.00
\$20,000.00
\$35,000.00

35,000.00

\$ 215,000.00	\$ 1,157.00	\$ 4,989.00	\$ 13,496.50
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\$ 1,985.00	\$ 34,642.00
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\$ 56,269.50

45,029.00

45,029.00

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD
SUBJECT: FINANCIAL REPORT – MAY 2016
MEETING DATE: 11 JULY 2016
REF: FIN 1/2/3
FROM: MANAGER – FINANCE AND ADMINISTRATION
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Attached is the financial report for the community board for the period to May 2016, the purpose of which is to update board members on the financial performance of the Twizel Community as a whole for that period.

Commentary will be provided for any significant variances.

STAFF RECOMMENDATIONS:

1. That the report be received.

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

**MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
Activity Statement
For the period ended May 2016**

	LYTD Actual 2015	YTD Actual May 2016	YTD Budget May 2016	Variance		Full Year Budget 30/06/2016
Council - General Twizel						
Income						
Targeted Rates	9,350	9,167	9,167	-	✓	10,000
Total Income	9,350	9,167	9,167	-	✓	10,000
Expenses						
Members Expenses	9,192	10,615	9,167	(1,448)	✗	10,000
Total Expenses	9,192	10,615	9,167	(1,448)	✗	10,000
Total Council - General Twizel	158	(1,449)	-	(1,448)	✗	-

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
Activity Statement
For the period ended May 2016

	LYTD Actual 2015	YTD Actual May 2016	YTD Budget May 2016	Variance		Full Year Budget 30/06/2016
Twizel Community Centre						
Income						
Targeted Rates	106,260	110,793	110,793	(0)	✗	120,865
Other Income	25,052	35,323	25,667	9,656	✓	28,000
Internal Interest Income	1,330	3,340	2,809	531	✓	3,064
Total Income	132,642	149,456	139,269	10,187	✓	151,929
Expenses						
Employment Expenses	129	5,207	-	(5,207)	✗	-
Administration Expenses	14,884	14,851	16,042	1,191	✓	17,500
Operational and Maintenance	83,008	40,417	85,709	45,292	✓	93,500
Depreciation	65,461	75,031	75,035	4	✓	81,856
Loss On Sale and Assets Written Off	(87)	-	-	-	✓	-
Total Expenses	163,395	135,505	176,786	41,281	✓	192,856
Total Twizel Community Centre	(30,753)	13,951	(37,517)	51,468	✓	(40,927)

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
Activity Statement
For the period ended May 2016

	LYTD Actual 2015	YTD Actual May 2016	YTD Budget May 2016	Variance	Full Year Budget 30/06/2016
Twizel Investment income					
Income					
Targeted Rates	4,107	4,107	4,107	- ✓	4,480
Internal Income	(4,107)	(4,103)	(4,107)	4 ✓	(4,480)
Total Income	-	4	-	4 ✓	-
Total Twizel Investment income	-	4	-	4 ✓	-

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
Activity Statement
For the period ended May 2016

	LYTD Actual 2015	YTD Actual May 2016	YTD Budget May 2016	Variance		Full Year Budget 30/06/2016
Twizel Reserves						
Income						
Targeted Rates	13,541	23,742	23,742	(0)	✗	25,900
Other Income	-	3,009	-	3,009	✓	-
Total Income	13,541	26,750	23,742	3,008	✓	25,900
Expenses						
Administration Expenses	3,269	4,077	-	(4,077)	✗	-
Operational and Maintenance	9,561	8,903	23,742	14,839	✓	25,900
Depreciation	3,663	-	-	-	✓	-
Total Expenses	16,493	12,979	23,742	10,763	✓	25,900
Total Twizel Reserves	(2,952)	13,771	-	13,771	✓	-

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
Activity Statement
For the period ended May 2016

	LYTD Actual 2015	YTD Actual May 2016	YTD Budget May 2016	Variance		Full Year Budget 30/06/2016
Twizel Swimming Pool						
Income						
Targeted Rates	62,326	56,854	56,853	1	✓	62,022
Other Income	12,911	17,162	15,000	2,162	✓	18,400
Internal Interest Income	-	219	-	219	✓	-
Total Income	75,237	74,235	71,853	2,382	✓	80,422
Expenses						
Employment Expenses	40,106	42,036	33,781	(8,255)	✗	41,281
Administration Expenses	3,322	3,183	3,713	530	✓	4,229
Operational and Maintenance	26,323	35,049	25,833	(9,216)	✗	29,900
Internal interest Expense	345	-	117	117	✓	128
Depreciation	6,050	8,954	8,954	-	✓	9,768
Total Expenses	76,147	89,221	72,398	(16,823)	✗	85,306
Total Twizel Swimming Pool	(910)	(14,986)	(545)	(14,441)	✗	(4,884)

**MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
Activity Statement
For the period ended May 2016**

	LYTD Actual 2015	YTD Actual May 2016	YTD Budget May 2016	Variance		Full Year Budget 30/06/2016
Twizel Township						
Income						
Targeted Rates	436,238	422,780	422,895	(115)	✗	461,341
Other Income	20,643	1,586	7,791	(6,205)	✗	8,500
Total Income	456,881	424,367	430,686	(6,319)	✗	469,841
Expenses						
Administration Expenses	18,388	28,520	24,385	(4,135)	✗	26,600
Operational and Maintenance	207,783	249,907	293,743	43,836	✓	323,400
Internal interest Expense	20,913	28,494	26,358	(2,136)	✗	28,754
Depreciation	47,102	52,635	52,642	7	✓	57,427
Total Expenses	294,186	359,555	397,128	37,573	✓	436,181
Total Twizel Township	162,695	64,811	33,558	31,253	✓	33,660

MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD
Detailed Expenses Report
For the period ended May 2016

	LYTD May 2015	YTD Actual May 2016	YTD Budget May 2016	Variance	Full Year Budget 30/06/16
Twizel Township					
Administration Expenses					
0554455. Advertising	-	170	917	747 ✓	1,000
0554485. Donations & Grants	5,578	1,251	2,292	1,041 ✓	2,500
05544853. Twizel Community Care Trust	-	7,500	9,167	1,667 ✓	10,000
0554495. Insurance	1,853	1,847	1,925	78 ✓	2,100
0554595. R & M - Other Community Bldgs	-	-	917	917 ✓	1,000
0554615. Rates	10,957	17,751	9,167	(8,584) ✗	10,000
Total Administration Expenses	18,388	28,520	24,385	(4,135) ✗	26,600
Operational and Maintenance					
0555019. Electricity	454	399	367	(32) ✗	400
0555020. Gardening - Contractor	37,187	34,077	38,042	3,965 ✓	41,500
05550201. Gardening - Plants	-	-	1,833	1,833 ✓	2,000
0555021. Contractors	2,292	2,292	2,292	0 ✓	2,500
0555022. Irrigation of Green Areas	16,088	16,314	15,583	(731) ✗	17,000
05550221. Green Areas - Equipment Mtce	-	-	917	917 ✓	1,000
05550222. Green Areas-Reticulation Mtce	-	-	2,292	2,292 ✓	2,500
0555025. Lawn Mowing	77,451	73,023	56,875	(16,148) ✗	65,000
0555026. Repairs & Mtce - Planned	-	-	9,167	9,167 ✓	10,000
0555027. Repairs & Maint Unplanned	5,399	9,509	11,000	1,491 ✓	12,000
0555029. Tree Maintenance & Pruning	3,644	10,934	3,667	(7,267) ✗	4,000
0555035. Playground Maintenance	2,018	1,973	1,833	(140) ✗	2,000
0555042. Litter Bin Collection	38,442	40,342	39,875	(467) ✗	43,500
0555078. Spraying	-	-	1,833	1,833 ✓	2,000
0555529. Twizel Kiosk Development	-	260	-	(260) ✗	-
0555535. Lake Ruataniwha Rec Area	-	28	-	(28) ✗	-
0555537. Tree Belt Management	-	-	4,583	4,583 ✓	5,000
0555539. Tree Planting	-	-	4,583	4,583 ✓	5,000
0555542. Green Areas Path Reinstatement	2,725	1,764	9,167	7,403 ✓	10,000
0555546. Green Ways Fence Reinstatement	2,254	4,279	9,167	4,888 ✓	10,000
0555550. Cleanup SH8	-	-	917	917 ✓	1,000
0555561. Walkways	693	2,358	9,167	6,809 ✓	10,000
0555562. Water Intake Land Maintenance	216	-	4,583	4,583 ✓	5,000
0555564. Machinery Operating Costs	(847)	896	1,833	937 ✓	2,000
0555602. Twizel Township Projects	19,768	51,459	64,167	12,708 ✓	70,000
Total Operational and Maintenance	207,783	249,907	293,743	43,836 ✓	323,400

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD

SUBJECT: REQUEST BY TWIZEL FOOTBALL CLUB

MEETING DATE: 11 JULY 2016

REF:

FROM: GARTH NIXON, COMMUNITY FACILITIES MANAGER

PURPOSE OF REPORT:

For the Twizel Community Board to consider this request.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the Twizel Community Board consider the grant request for \$364.50 from Twizel Football Club.

GARTH NIXON
COMMUNITY FACILITIES MANAGER

ATTACHMENTS:

- Request from Phil Brophy, Twizel Football Club Secretary.
- Grants Policy & Criteria

BACKGROUND:

The attached letter provides the background to this request.

To date we have no firm bookings for the Event Centre so it difficult is to determine all costs. Following discussion with the Club I have provided estimates.

The new rates set for the Twizel Events Centre have set local user charges at \$22.50 per hour for use of the Hall.

POLICY STATUS:

This is effectively a grant request and would normally be considered with the appropriate application form under the Grants Policy. Staff have forwarded the Grants Policy and application form to the Club. If the application is received prior to the meeting it will be circulated to Community Board members.

There would not be a reduction in Hall hire fees, but would take the form of a grant to the Football Club towards these costs.

SIGNIFICANCE OF DECISION:

Not considered to be significant.

ISSUES & OPTIONS:

Options for the Community Board are:

- a) To fund the request;
- b) To part fund the request;
- c) To decline the request; or
- d) To defer a decision on the request until the next meeting where the application form and relevant information can be considered.

CONSIDERATIONS:

Legal

N/a.

Financial

If the Football Club were to hire the Sports Hall on a regular basis they would be entitled to a 10% discount for being a regular user.

The Community Board supports the Hall by meeting 80% of the costs, and expects the remainder to be covered by user charges.

Based on 3 hours per week for 12 weeks the Football Club would contribute \$729.00 to user charges of the hall. 50% of this (the requested grant) would be \$364.50.

The current rates are \$22.50 per hour, and with the discount are \$20.25 per hour. The Football Club state they have 96 players and are expecting more teams, therefore numbers should increase. Based on a 3 hour session, costs to the Club would be \$60.75 per session or approximately 63 cents per session per person.

The Club has applied elsewhere for funding for equipment and the like.

Other

Establishing a new sporting venture in Twizel is positive. An indoor soccer league was run successfully approximately eight years ago by Graham Hughes and was run as a private venture. I have no doubt that this will be successful and believe that any grant should be of a very temporary nature.

There are a number of other hall users who may look for the same privilege.

The Community Board may also decide that they are unable to properly consider the benefits in the context of other decisions on grants, without reviewing the application against the criteria. The Board may wish to defer a decision until such time as the required information can be considered, as it is with other applications.

ASSESSMENT OF OPTIONS:

Staff consider this will proceed with or without a grant. The grant would show a level of support for this new venture but does potentially set a precedent for hall users.

CONCLUSION:

That the Twizel Community Board consider the grant request for \$364.50.

Twizel Football
286 Mackenzie Drive
TWIZEL
PH: 021 124 5405

The Chairman
TWIZEL COMMUNITY BOARD

Dear Sir

TWIZEL FOOTBALL CLUB – REQUEST FOR SHORT TERM DISCOUNTED FEES FOR USE OF FACILITIES

A group of enthusiastic and energetic Twizel residents has formed a new sports organisation to promote Soccer in Twizel.

Twizel Football was formed to foster the growing interest in our sport in recent months following entry into the Waitaki Football League this season of a new Primary grade team from Twizel. We have also been encouraged by the increased level of enthusiasm generally following coaching clinics arranged by Twizel Area School in April in association with NZ Football South Island representatives.

We have two parents in the Club who have completed FIFA 11+ certification at the Timaru Branch of NZ Football in May. We intend to build further on their junior coaching qualifications working closely with NZ Football to deliver safe, fun, and effective training for Twizel youth teams.

As part of a wider program of community engagement with our code, we have launched publicity in the Twizel Update for an Indoor Soccer League. The adult mixed social Futsal competition will follow the Twizel Basketball season starting in September and running for twelve weeks in the Events Centre. We have seven teams of eight players registered to participate at this early stage and expect that to grow to 10 teams. In future we are keen to move to an outdoor competition, and we are also planning a Junior Academy for the summer holiday period in an effort to build up the skill levels and the base numbers of our junior players.

With this in mind, and operating as a non-profit organisation, we are looking for all opportunities to minimise costs to competition participants, whilst developing a fledgling community sporting venture. We acknowledge and support the user pays system and will instigate a supervised team duty roster to ensure the facility is left as we found it, however if there is any opportunity to waive some or all of the Events Centre fees for our use of the facility during the Indoor Soccer competition that would certainly be a big help in managing the overall costs of setup and administration.

We respectfully ask for your favourable consideration of our request for a 50% reduction in hall hire charges for the duration of our planned Indoor Soccer League in September.

Yours faithfully,



Phil Brophy

TWIZEL FOOTBALL
Club Secretary



MACKENZIE DISTRICT COUNCIL GRANT EVALUATION CRITERIA

1. Does the application assist the Council to achieve its strategic direction (applicant must make specific reference to the Strategic Plan and support that reference with reasoned arguments).
2. Will the grant *directly* benefit ratepayers/residents in the Mackenzie District? If so, how many?
3. Are there any other bodies which are specifically designed to cater for these requests e.g. Creative New Zealand, Mid-South Canterbury Trust, and Lottery Grants Commission?
4. Has the organisation received, or have they applied for funds from other organisations for the same project? If so, how much?
5. How much of their own funds does the organisation have to put toward this request/project?
6. Is the organisation/individual a non-profit body and able to accurately account for any funds granted?
7. Has the organisation supplied all information on the application form including a set of accounts?
8. What is the effect on the individual/organisation if the Council does not support the application?

MACKENZIE DISTRICT COUNCIL

GRANTS

RATIONALE

From time to time Council and community boards provide grants budgets from which financial support for general purposes can be funded, eg for a donation to a worthy cause such as flood relief. Council also has budgets for specific purposes, eg the Heritage Protection Fund.

When Council is requested to provide financial support by remitting rates, fees or charges, transparency can be preserved if the request is approved, by making a grant funded from the affected cost centre. For example, if a request by the Fairlie Ice Skating Club for remission of excess water charges is approved, a grant funded from the Fairlie Water Supply Account will ensure that the cost of the remission actually falls where it should lie.

GUIDELINES:

1. All requests for financial assistance are to be submitted on an “Application for Donation” form to the Council.
2. All requests for financial support are to be dealt with as requests for grants.
3. Requests for grants from clubs, groups or organisations are to be accompanied by full financial information.
4. Applications for grants are to be evaluated in terms of
 - the direct benefit of the grant to ratepayers/residents of the District
 - the availability of funds from other sources for the project
 - the level of contribution to the project made by the applicant
5. Recipients are to be required to account accurately for grants.

(See Grant Evaluation Criteria)

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD

SUBJECT: TWIZEL EARLY LEARNING CENTRE UPDATE

MEETING DATE: 11 JULY 2016

REF:

FROM: GARTH NIXON, COMMUNITY FACILITIES MANAGER

PURPOSE OF REPORT:

To update the Twizel Community Board on progress.

STAFF RECOMMENDATIONS:

1. That the report be received.

GARTH NIXON
COMMUNITY FACILITIES MANAGER

ATTACHMENTS:

Letter to Council regarding the Glen Lyon Road site.

BACKGROUND:

In October last year the Twizel Community Board considered a request from the Twizel Early Learning Centre to investigate the use of Rec A zoned land on Glen Lyon Road.

The Board supported this request and Council in turn considered this matter.

The Assets and Services Committee at their meeting on 15 October 2015 commented that: *“The Councillors generally approved of using the land but requested more details. Garth Nixon will continue to progress this issue and come back to Council with a further report.”*

As per the letter the Twizel Early Learning Centre have confirmed that they wish to proceed with this site and I will progress this through Council.



20th May 2016

[Handwritten signature]
10 JUN 2016

Dear Wayne/Claire,

Back in 2014 the Board of Twizel Early Learning Centre (TELC), wrote to you to request assistance in finding a suitable piece of land upon which to expand our service size. We are now hoping to continue that assistance as we propose a specific parcel of land for your consideration.

To recap, we are constantly assessing community needs and, in the recent past, have extended our opening hours and remained open during traditional shut-down periods in response to demand. Both these changes have been met with enthusiasm and are well supported by the community.

One of our fastest growing areas of demand is in the Under 2 age group. As we are still the only early childhood centre offering work friendly hours and care for Under 2's, we have had to become creative with our space in order to accommodate the increased numbers in this age group.

We are now licensed for 12 Under 2 children (although we can still only take 7 babies due to our space restrictions). We have, through additional staffing, created an extra space within the over 2 area for children who are no longer infants but are too little to be in with the general populace. This has allowed us to enroll up to 5 more Under 2 children which has relieved some of the pressure in that space. However, considering that our centre services both Omarama and Aoraki as well as Twizel, Under 2 care is very under-represented for the area.

With that in mind we are continuing to investigate building a new purpose built centre which can accommodate 3 or 4 age groups as well as an increased overall roll. We are aware that Twizel is a growing town and we wish to do everything we can to make it an attractive place for people to move to and bring up their families. Looking to the near future, we will be unable to accommodate many of the working parents in Twizel if we are unable to find a solution to our lack of space. This may inhibit the attraction of new families to our area, and therefore limit growth opportunities for our town.

We have recently extended our boundary to incorporate an additional 6 metres of Ministry of Education land and this has certainly helped create more outdoor space for our tamariki to play in. This has allowed us to ensure we are meeting current MoE requirements with regard to space allocations per child. As this industry grows these regulations continue to tighten and a future concern of ours is that we will become unable to cater for the number we are currently licensed for. We are also aware that OHS and Food Safety regulations are tightening and our current building may require significant changes in order to adhere to these. We feel that we have exhausted our ability to be creative with the space we do have and, looking forward, we feel a larger building would be the best way of future proofing for ourselves and Twizel as a whole.

As you know, TELC currently operates as a not for profit charity, and occupies a site owned by the Mackenzie District Council on a peppercorn lease. With no option for any further expansion on our current site, we propose that we build upon the site on Glen Lyon Rd (map attached).

Non Profit Community Based ECE Provider

Under 2's and Over 2's. 20 ECE Hours.

P 03 435 0640 | M 021 0843 2995 | E admin@twizearlylearning.org.nz

www.twizearlylearningcentre.co.nz

After much consultation, with our TELC community, the Community Board, the wider public and yourselves, we believe that the site proposed is the most likely to meet all requirements. It is not encroaching on residential development, does not inhibit any viewing corridors and is large enough to allow for the expansion we require. We also feel it would be a promotable attraction for newcomers to the area – an early learning centre with a rural aspect.

To that end we request permission to use the proposed site for our new centre.

Yours Sincerely,



Rae Coburn – Chair



Lou Ochsner - Secretary

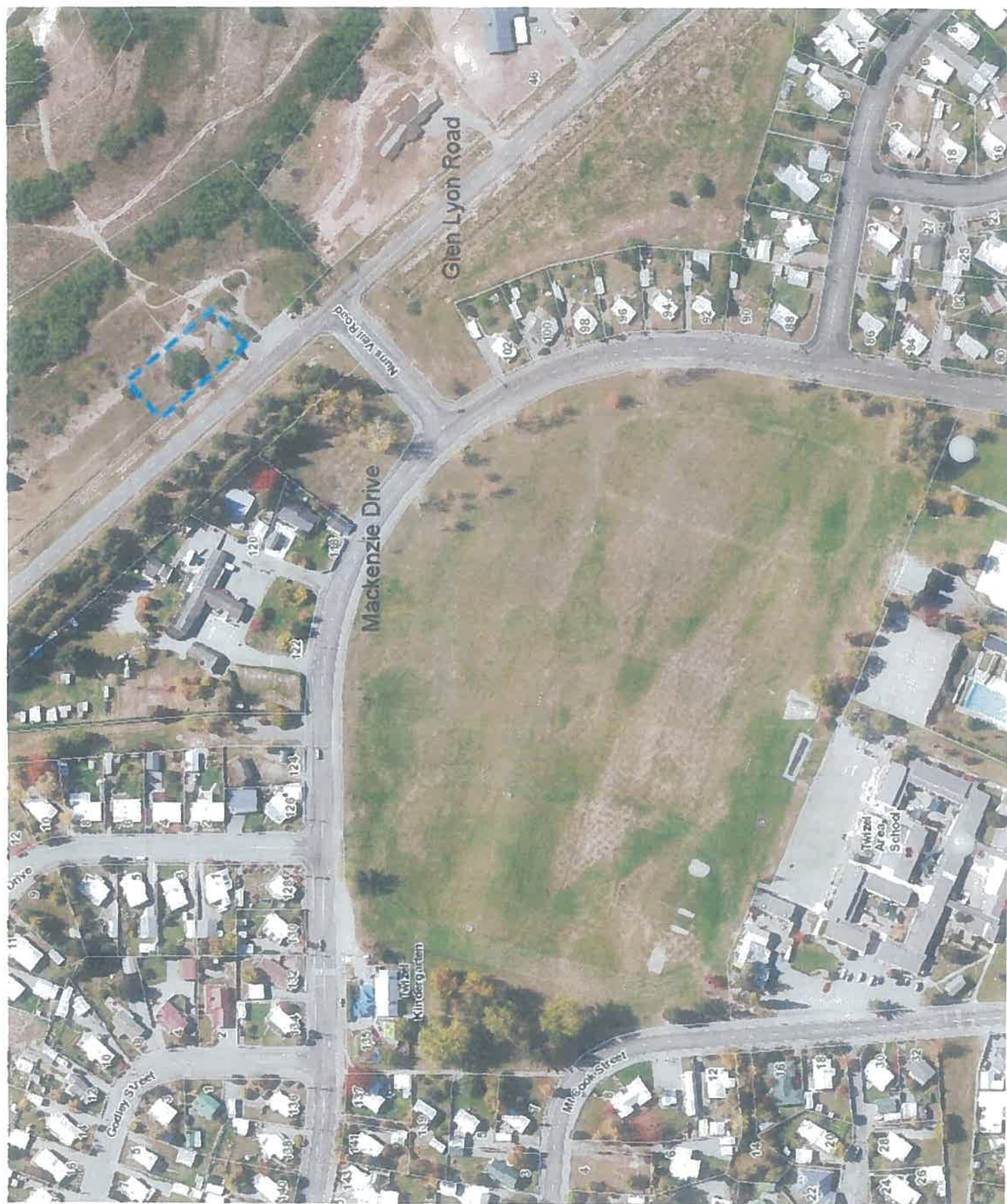
On behalf of TELC Inc Board

Non Profit Community Based ECE Provider

Under 2's and Over 2's. 20 ECE Hours.

P 03 435 0640 | M 021 0843 2995 | E admin@twizeearlylearning.org.nz

www.twizeearlylearningcentre.co.nz



MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD

SUBJECT: WINTER SAFETY IN MARKET PLACE

MEETING DATE: 11 JULY 2016

REF:

FROM: GARTH NIXON COMMUNITY FACILITIES MANAGER

PURPOSE OF REPORT:

To update the Community Board on suggestions for winter safety in Market Place, Twizel.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. The Twizel Community Board determine how they wish to proceed with this matter.

GARTH NIXON
COMMUNITY FACILITIES MANAGER

BACKGROUND:

A member of the Twizel Community has recently engaged in correspondence with the Chief Executive, the Mayor and myself as well as writing a Letter to the Editor in the Twizel Update relating to the issue of slippery bricks in Market Place during winter.

The writer believes that these clay tiles located on sloping surfaces are slippery after rainfall, snow and frost, whereas scoured concrete in other locations around Market Place on slopes are not slippery.

The particular location where the writer was bringing attention to, is by the pathway onto Tasman Road adjacent to the Twizel Four Square. The paved pathway is on a slope.

The writer suggested the installation of steps and wooden railings on each side of the path to greatly reduce the potential hazard of the area when there are extreme weather conditions. They also suggested that a sloping lane for mobility scooters and wheelchairs would be suitable too.

The writer went on to further suggest that the Council should adopt zero accidents policy in its towns. Although the Council can do its very best to eliminate hazards and manage risk, a zero accident policy may not be realistic as some residual risk of harm will inevitably remain.

History

The area was planned following the purchase of land to extend the Four Square. The area was designed to be in keeping with the Market Place development and was part funded by the owner of the Four Square at the time. The pushing out of the supermarket boundary changed the approach angle to Market Place. The frost issue was raised at the time and a hand rail installed at the southern end ramp. A gravel surfaced path also installed through the garden provided additional safe access in extreme weather.

To Date

I responded to the writer and said that the issue in this location is not with the clay tiles or pavers, but is the combination of slope, frost and orientation to the sun in winter.

I purchased and installed anti slip matting which has been laid on the slope, in order for people to enter and exit Market Place safely. This was inspected under hoar frost conditions last Saturday when road conditions were treacherous and was found to be very effective in providing a safe access to Market Place. This is supported by positive feedback through social media.

The current solution provides a safe access for both pedestrians and mobility scooters. We have assessed the need for a hand rail in conjunction with this and found it unnecessary. There are two hand rails to access this area within 20 metres both ways.

SIGNIFICANCE OF DECISION:

Not considered to be significant under the Significance and Engagement Policy.

ISSUES & OPTIONS:

Option for the Community Board on this matter could include:

1. Re-design, change levels and materials used.
2. Provide additional safety features hand rails and caution signs.
3. Do nothing, maintain the status quo - monitor, spread salt and grit, install matting for winter.

CONSIDERATIONS:

Financial

The remedial works undertaken have been completed for approximately \$3,000. Estimated cost for redesign and implementation would be in excess of \$ 20,000 for an appropriate solution

ASSESSMENT OF OPTIONS:

Option 1 is possible, it will involve some cost and the difficulty is achieving the change of level between Market Place and Tasman Road while maintaining pedestrian and mobility scooter access.

Option 2 is also possible, and relatively low cost whether or not it is necessary. To be effective signage would need to be temporary. It is apparent from our recent inspection that the matting provides a good surface and would negate the need for a hand rail.

Option 3 this resolves the problem in this location and addresses the majority of the issues in this location

CONCLUSION:

The Community Board should determine how they wish to proceed with this matter.

Andrea Jacobs
 Twizel JAB Rugby Club Secretary
 35 Tasman Road
 Twizel

27th May 2016

Dear Twizel Community Board and Mackenzie District Council.

I am writing with an idea for consideration when you are doing your strategic planning for the Twizel area and it's recreational and roading services.

Currently there is a group in the process of being formed to act as a governance board to coordinate sport in Twizel. This all stemmed from noticing that there are a lot of small groups acting independently and to work together collaboratively would hopefully be of much more benefit to the Twizel community. One of the key things we noticed is our access to facilities is limited.

The current Youth Centre Group is struggling with the existing building being in a bad state. It is my understanding that this used to be the Twizel Rugby Club Pavillion, I'm why or when this arrangement ceased. It will cost a lot of money to restore it and for their minimal requirements, possibly far too much effort for the gains. Our Rugby Club has no clubroom facility, the same as soccer, netball, cricket and other groups that operate.

We have been floating the idea of a collective clubroom/youth centre facility that all groups can access and use.

The type of building might have two storeys, with the clubroom upstairs and garage storage underneath for clubs to house their gear safely.

Currently the rugby club has 40 registered players. We have a container beside the Youth Centre that we store a scrum machine and lots of other gear and uniforms. It gets quite disorderly and often gear ends up stored elsewhere, and then 'lost' due to such limited space.

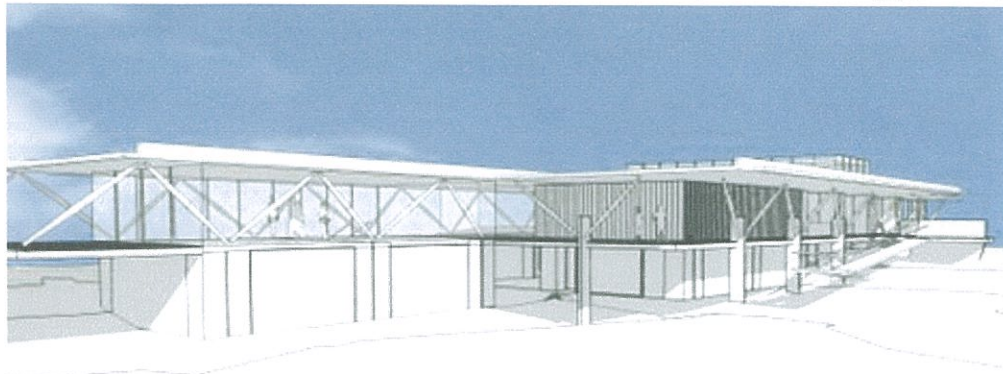
During training sessions parents and children huddle around the Youth Centre and as winter gets a hold it becomes more and more unpleasant. Also the nearest toilets are over at the market place and with the poorly lit road behind the youth centre, children are discouraged from wandering over there.

The vehicle parking is also a concern as it gets muddier and muddier as the season continues. Safety of preschoolers and children is a worry as they are often ducking around cars that are coming and going. This is obviously the parents responsibility to watch, but many of the parents are also trying to help as coaches and supervision can be limited so a clearer system to parking would be safer for everybody.

Over the summer the pool parking is inadequate and people usually park all over what little grass is available over the summer months in a messy fashion.

At this stage I am merely putting the idea out there for future discussion and have included some photos of the current facilities, with an aerial map of my proposal. If Sport Twizel gets the go ahead this may be something they drive, I know the rugby club would be keen to support such an initiative.

Kind regards
Andrea Jacobs



















Hi John,

Could we please add an item to the agenda for next community board meeting, Edible Gardens.

There is a community project underway in Twizel (and Fairlie) to have Edible Gardens in and around the Mackenzie, a facebook page has been established "Mackenzie Incredible Edibles".

Items have also been published in the Update and the Accessible.

The concept is in over 200 countries and we have based our ideas around the success of the Geraldine project.

We have been speaking to Garth Nixon as the idea is to integrate edibles into the existing council garden beds. Garth has been very supportive of the concept.

We are seeking the support of the community board, in principal, and also any input on your ideas about the gardens.

Kind Regards,
Amy



52

39 Temple Drive
PO Box 122
TWIZEL

4353260.

13 June 2016

The Chairperson
Twizel Community Board
Mackenzie District Council
Market place
TWIZEL

Dear Sir/Madam

The Twizel Arts Council has recently discussed helping fund a possible up-grade to the lighting in the theatre at the Events Centre. We consider that this would benefit a number of Twizel community groups as well as providing an improved facility for visiting artists and performances.

We have approached Mr Bruce White and he suggested that we write to the Community Board to indicate our interest in investigating this possible project. The Twizel Community Arts Council has agreed to pay up to \$2,500 towards this project.

Would the Community Board also be able to contribute towards this project?

Please discuss at your next meeting and advise us accordingly.

Yours sincerely,



Kay Potter
(Chairperson Twizel Arts Council)

