



MINUTES

Twizel Community Board Meeting

14 November 2016

**MINUTES OF MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD MEETING
HELD AT THE TWIZEL EVENTS CENTRE LOUNGE, TWIZEL
ON MONDAY, 14 NOVEMBER 2016 AT 4:00PM**

PRESENT: Jacqui de Buyzer (Community Board Chair), Norman Geary (Community Board Deputy Chair), Luke Paardekooper (Community Board Member), Pat Shuker (Community Board Member), Paul Hannagan (Councillor).

IN ATTENDANCE: Wayne Barnett (Chief Executive Officer), Garth Nixon (Community Facilities Manager), Toni Morrison (Projects and Administration Manager), Angie Taylor (Twizel Town Manager), Geoff Horler (Utilities Manager), Keri-Ann Little (Committee Administrator), The Mayor, Cr Armstrong and Cr Leslie, 10 members of the public.

1 OPENING

Mr Barnett welcomed all to the meeting.

2 APOLOGIES

Nil

3 PUBLIC FORUM

Shaun Norman addressed the Community Board regarding Twizel Street Maps being erected in the vicinity of Market Place, Twizel.

Mr Norman confirmed the signs would be erected on the corner of the public toilets, by the boulder wall and to the right of the entrance to the Information Centre at a cost of \$3370.00. He added the Twizel Promotions Development Association had granted \$600 and the outstanding amount of \$2770.00 would be requested from the Community Board.

4 DECLARATIONS OF INTEREST

Nil

5 CONFIRM MINUTES

COMMITTEE RESOLUTION TWCB/2016/1

Moved: Pat Shuker

Seconded: Cr Paul Hannagan

That the minutes of the Ordinary Twizel Community Board Meeting held on 19 September 2016 be confirmed.

CARRIED

6 REPORTS

7.2 MATTERS UNDER ACTION

STAFF RECOMMENDATIONS

That the information be noted.

TWIZEL COMMUNITY BOARD MATTERS UNDER ACTION:

1. **Ohau Road and Ostler Road:** Mr Nixon will speak with Mr Rive and report back to the Community board regarding the tree planting works.
2. **Greenway Improvements:** Mr Nixon confirmed the chipsealing had been completed and clean-up had started.
3. **New grassed parking area behind Events Centre:** Mr Nixon said surface is down and the exit and perimeter fencing is to be completed, Whitestone are working on this.
4. **Mobile Shops and Traders:** Council will advertise the area opposite the Aspen Court is provided for itinerant traders. Remove from Matters Under Action.
5. **Defibrillators:** The community board had identified sites for donated defibrillators to be installed. Mr Nixon said boxes required were under construction.
6. **Dog Signs:** The signs are under construction.
7. **North West Arch:**
Mr Nixon to follow up the tree clean up works on North West Arch and Ohau Road with the Contractor.
8. **Two Thumb Drive/Mackenzie Drive/Tasman Road Lights:** Mr Haar reported Netcon had fixed the footpath lights and would repair the remaining lights in due course.
9. **Toilet Facilities:**
Monitor usage and size of the Twizel Public Toilets.

7.3 METHOD OF VOTING FOR CHAIR AND DEPUTY CHAIR OF THE COMMUNITY BOARD**COMMUNITY RESOLUTION TWCB/2016/2**

Moved: Pat Shuker

Seconded: Luke Paardekooper

1. That the report be received.
2. That the Community Board adopt System B (the first past the post system) for the election of the Chairperson and Deputy Chairperson, pursuant to Clause 25 of Schedule 7 of the Local Government Act 2002.

CARRIED

Mr Barnett spoke to the report.

7.4 ELECTION OF CHAIRPERSON AND DEPUTY CHAIRPERSON**STAFF RECOMMENDATIONS**

1. That the Twizel Community Board elect a Chairperson and Deputy Chairperson.

MOTION**COMMUNITY BOARD RECOMMENDATION**

Moved: Luke Paardekooper

Seconded: Pat Shuker

That Jacqui de Buyzer to be appointed as Chair of the Twizel Community Board.

There were no further nominations. The motion was put and carried and the Chief Executive Officer declared Jacqui de Buyzer the Chair of the Twizel Community Board.

MOTION**COMMUNITY BOARD RECOMMENDATION**

Moved: Pat Shuker

Seconded: Luke Paardekooper

That Norman Geary to be appointed as Deputy Chair of the Twizel Community Board.

There were no further nominations. The motion was put and carried and the Chief Executive Officer declared Norman Geary the Deputy Chair of the Twizel Community Board.

7.5 ROLES AND DELEGATIONS TO COMMUNITY BOARDS

PURPOSE OF REPORT

To provide the attached paper detailing how Council and Community Boards will fulfill their respective roles and recommend it to the Community Board for adoption, and to advise the Community Board of formal delegations to it by Council under Clause 32 Schedule 7 of the Local Government Act 2002.

COMMUNITY BOARD RESOLUTION TWCB/2016/3

Moved: Luke Paardekooper

Seconded: Pat Shuker

1. That the report be received.

CARRIED

COMMUNITY BOARD RESOLUTION TWCB/2016/4

Moved: Luke Paardekooper

Seconded: Pat Shuker

2. That the Community Board adopts the attached document 'Roles and Delegations to Community Boards' dated 31 October 2016 detailing how Council and Community Boards will fulfill their respective roles.
3. That the Community Board notes the Council has delegated the following powers and functions to each of its Community Boards:
 - (a) The ability to consider requests from local organisations for financial assistance in the form of grants, where budget exists for such matters and subject to no one grant exceeding \$1,000.
 - (b) The ability to appoint local representatives to organisations within the community board area and other organizations where local representation is requested.
 - (c) The ability to authorise, within approved budgets, board members' attendance at relevant conferences and/or training courses.
 - (d) The ability to recommend to Council whether or not Council should provide or withhold affected persons approval for planning applications on land adjoining Council owned land within the community board area.
 - (e) The ability to approve routine changes in policy affecting locally funded facilities within the community board area.

CARRIED

Ms Morrison spoke to the report.

7.6 COMMUNITY BOARD STANDING ORDERS

PURPOSE OF REPORT

The Local Government Act 2002 requires that each Community Board adopts a set of standing orders. The Community Board is asked to adopt a new set of standing orders for the conduct of its meetings.

COMMUNITY RESOLUTION TWCB/2016/5

Moved: Jacqui de Buyzer

Seconded: Pat Shuker

1. That the report be received.

CARRIED

Ms Morrison spoke to the report.

Mr Paardekooper suggested a workshop be held to discuss the Standing Orders in more detail, more information is required regarding certain points.

Ms Morrison said she will liaise with the Board to finalise a time suitable for a workshop to take place. She noted the current standing orders adopted by the previous Community Board will apply until the revised set is adopted.

7.7 MEETING SCHEDULE 2017

PURPOSE OF REPORT

To adopt the Twizel Community Board 2017 meeting schedule.

COMMUNITY RESOLUTION TWCB/2016/6

Moved: Jacqui de Buyzer

Seconded: Pat Shuker

1. That the report be received.

CARRIED

COMMUNITY RESOLUTION TWCB/2016/7

Moved: Jacqui de Buyzer

Seconded: Luke Paardekooper

2. That the Twizel Community Board 2017 meeting schedule be adopted.

CARRIED

Mr Paardekooper said there had been delay's previously regarding information from the Community Board being noted by Council and then relayed back to the Community Board.

Mr Barnett noted the Council Meeting Schedule rotates on a 6 week basis.

7.8 FINANCIAL REPORT SEPTEMBER 2016

PURPOSE OF REPORT

The financial report for the Community Board for the period to September 2016, the purpose of which is to update Board members on the financial performance of the Twizel Community as a whole for that period.

COMMUNITY RESOLUTION TWCB/2016/8

Moved: Paul Hannagan

Seconded: Pat Shuker

1. That the report be received.

CARRIED

Mr Nixon said the Swimming Pool will open next week when chemical arrives.

Mr Nixon highlighted operational maintenance over budget, this was because of employment expenses being incorrectly debited from this account. He added improvements to the Community Centre and Theatre lighting was also an expense.

Mr Paardekooper asked for discussion regarding how depreciation can be handled differently with budget for maintaining facilities to a higher standard.

Mr Nixon said he will hold a workshop in December with the Community Board to discuss the matter further.

7.9 PROJECTS REPORT**COMMUNITY RESOLUTION TWCB/2016/9**

Moved: Jacqui de Buyzer

Seconded: Pat Shuker

That the information be noted.

CARRIED

Mr Nixon spoke to the report.

Further consultation is required between the Community Board, Heritage Trail and Golf Club regarding the Golf Club Track.

7.10 TWO THUMB DRIVE**COMMUNITY RESOLUTION TWCB/2016/10**

Moved: Luke Paardekooper

Seconded: Pat Shuker

That the information be noted.

CARRIED

Mrs Shuker said the campervan only sign and Meridian Energy staff carparking are causing problems at Two Thumb Drive, restricting parking and access for heavy trucks offloading to local businesses.

Mr Barnett said the campervan sign is not legal and cannot be enforced, he highlighted the problem was not with the sign but that Meridian Staff are parking their vehicles in the parks and this was not what Meridian had indicated when they undertook the building. Mr Barnett said he would speak with Matt Bayliss from Meridian Energy regarding the Community Boards concerns.

Mr Haar said a loading zone with appropriate road markings would guarantee blocking off the area allowing trucks to service the shops.

The Camping Only sign will be removed.

MOTION**COMMUNITY RESOLUTION TWCB/2016/11**

Moved: Luke Paardekooper

Seconded: Pat Shuker

That a loading zone is created in Two Thumb Drive and that Council Staff be requested to contact Meridian Energy regarding the location of their staff parking on the road way.

CARRIED

7.11 TOILET FACILITIES**COMMUNITY RESOLUTION TWCB/2016/12**

Moved: Jacqui de Buyzer

Seconded: Norman Geary

That the information be noted.

CARRIED

Mr Paardekoooper asked if a better solution was available regarding the Twizel Public Toilets size and large volume of users.

Mr Nixon said the end family toilet had been converted to a urinal and this should significantly speed up the use of the toilets.

7.12 MERIDIAN SPENDING**COMMUNITY RESOLUTION TWCB/2016/13**

Moved: Pat Shuker

Seconded: Norman Geary

That the information be noted.

CARRIED

Mr Nixon said the \$15,000 the Community Board received from Meridian Energy had been deposited into the Twizel Reserve Fund for general expenses.

7.13 WARD MEMBER'S REPORT**COMMUNITY RESOLUTION TWCB/2016/14**

Moved: Jacqui de Buyzer

Seconded: Pat Shuker

That the information be noted.

CARRIED

Cr Hannagan reported the Council had been busy with workshops and was now business as usual.

7.14 REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES**STAFF RECOMMENDATIONS**

That the information be noted.

No reported required.

7.15 TWIZEL STREET MAPS**COMMUNITY RESOLUTION TWCB/2016/15**

Moved: Luke Paardekooper

Seconded: Pat Shuker

That the information be noted.

CARRIED

A projects workshop was considered regarding allocation of funding.

7.16 TWIZEL COMMUNITY CARE TRUST**COMMUNITY RESOLUTION TWCB/2016/16**

Moved: Pat Shuker

Seconded: Luke Paardekooper

1. That the report be received and the request from the Twizel Community Care Trust be noted.

CARRIED

MOTION**COMMUNITY RESOLUTION TWCB/2016/17**

Moved: Mrs Pat Shuker

Seconded: Mr Luke Paardekooper

That Jacqui de Buyzer to be appointed the Twizel Community Board Representative on the Twizel Community Care Trust.

CARRIED

There were no further nominations. The motion was put and carried and the Chief Executive Officer declared Jacqui de Buyzer the Twizel Community Board Representative of the Twizel Community Care Trust.

7.17 PROPOSAL NORTH WEST ARCH TREE MAINTENANCE**COMMUNITY RESOLUTION TWCB/2016/18**

Moved: Norman Geary

Seconded: Jacqui de Buyzer

That the information be noted.

CARRIED

Mr Nixon said he had met with Mr Willemse the North West Arch resident regarding his request. Mr Nixon added he had encouraged Mr Willemse to plant the boundary of trees within his own section.

MOTION**COMMUNITY RESOLUTION TWCB/2016/19**

Moved: Luke Paardekooper

Seconded: Paul Hannagan

That Mr Nixon will write to Mr Willemse and state in principle the Community Board is happy for his offer but would prefer the trees his is proposing to plant be in his boundary.

CARRIED

7.18 TREE ON SPOOKS ALLEY**COMMUNITY RESOLUTION TWCB/2016/20**

Moved: Luke Paardekooper

Seconded: Pat Shuker

Mr Nixon and Community Board members Norman Geary and Jacqui de Buyzer will meet with the Ratepayer regarding the tree on Spooks Alley and give authority to remove the tree if agreed.

CARRIED

A concerned resident had approached the Community Board regarding authority to remove a tree on Spooks Alley.

7.18 FUTURE GROWTH**COMMUNITY RESOLUTION TWCB/2016/21**

Moved: Luke Paardekooper

Seconded: Norman Geary

That the information be noted.

CARRIED

Mr Paardekooper stated Twizel is growing rapidly and would like clarification regarding how Town planning and House density will be handled.

Mr Barnett said that those issues are covered in the District Plan which is currently being reviewed. Community Board consultation will be sought in the New Year.

7.19 WATER RESTRICTIONS**COMMUNITY RESOLUTION TWCB/2016/22**

Moved: Norman Geary

Seconded: Luke Paardekooper

That the information be noted.

CARRIED

The Community Board enquired how to abolish Twizel Water Restrictions.

Mr Barnett said water restrictions are imposed due to the water supply historically not keeping with the demand, he noted the new water supply should alleviate a lot of the supply problems. He said the Environment Canterbury Twizel Resource Consent is a 35 year consent and expires in 2047. He added consent restrictions must be imposed and an amendment to the consent would hold significant costs.

Mr Horler said if everyone complied with water use the restrictions would be less. He added the ecology of the river must also be protected and the restrictions are only imposed when necessary. He noted Twizel had a flexible consent and if amendment was sought the consent could be decreased.

Mr Haar added educating the community was a good way forward, there is an opportunity for big users to have their own bores.

7.20 ASSET SERVICES

COMMUNITY RESOLUTION TWCB/2016/23

Moved: Norman Geary
Seconded: Cr Paul Hannagan

That the information be noted.

CARRIED

Mr Barnett suggested the Community Board workshop this agenda item.

7.21 PROPERTY GROUP

COMMUNITY RESOLUTION TWCB/2016/24

Moved: Norman Geary
Seconded: Luke Paardekooper

That the information be noted.

CARRIED

The Community Board asked for clarification regarding the Tekapo Property Group its role and whether it appropriate for Twizel to have a Property Group.

Mr Barnett said the Tekapo Property Groups Budget is very limited, the function is to coordinate the Tekapo Development in Tekapo, it operates by making recommendations back to the Finance Committee and does not have the ability to make any financial decisions. The money is deposited into the Real Estate Account.

Mr Paardekooper likened the development to the Glen Lyon Subdivision.

Mr Barnett said the Tekapo Property Group and the Finance Committee had been tasked with containing the project and the commercial profit will benefit the whole District. He said the Tekapo Community Board was also funding the development, viewing shafts, Domain and Public Toilets. He noted the Tekapo Community Board had accumulated significant funds for several years to contribute to the development.

The Meeting closed at 5:59pm.

The minutes of this meeting were confirmed at the Twizel Community Board Meeting held on 14 November 2016.

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CHAIRPERSON