

## Application for a Mobile Shop and Traders License

Pursuant to the Mackenzie District Council Mobile Shops and Traders Bylaw 2021

### Details of Applicant:

<b>Applicant's Name / Company /Trust:</b>	
<b>First Name:</b>	<b>Last Name:</b>
<b>Email Address:</b>	
<b>Postal Address:</b>	<b>Postal Contact Preferred; Y / N</b>  Please note: Council's default method of correspondence is by email and phone
<b>Telephone Number:</b>	<b>Mobile Number:</b>
<b>Date of Application:</b>	<b>Customer Number (if known):</b>

### Address for Service (if different from the applicant):

<b>Company:</b>	
<b>First Name:</b>	<b>Last Name:</b>
<b>Email Address:</b>	
<b>Postal Address:</b>	<b>Postal Contact Preferred; Y / N</b>  Please note: Council's default method of correspondence is by email and phone
<b>Telephone:</b>	<b>Mobile Number:</b>

**Mobile Shop:**

<b>Type of Mobile Shop:</b>	
<b>Vehicle Type:</b>	<b>Vehicle Registration:</b>
<b>Current Warrant of Fitness: Y / N</b>	<b>Current Vehicle Registration: Y / N</b>
<b>Designated Mobile Trading Site:</b>  <input type="checkbox"/> the Village Green, Fairlie <input type="checkbox"/> the Denmark Street Greenway, Fairlie <input type="checkbox"/> the Lakeside Drive Carpark, Tekapo <input type="checkbox"/> the Hamilton Drive Carpark, Tekapo <input type="checkbox"/> the Mackenzie Drives Carpark, Twizel  Please note: A separate application is required for each site.	
<b>Types of products to be sold:</b>	<b>Signage will be displayed: Y / N</b>  Please provide a copy of any planned signage with this application.
<b>Days of Operation:</b>  <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday	<b>Hours of Operation:</b>

**Please supply a copy of:**

- Evidence of Signing Authority (if on behalf of a trust or company).
- Any Health Licenses
- Pictures of the Mobile Shop / Food Truck
- Pictures / Designs of any Signage

**Payment**

There is no fee for this application. If your application for a Mobile Shop and Traders License is successful, you will be invoiced for the license fee. The license fee is required to be paid prior to the issuing of a license.

**Mobile Shop and Traders Applicant Declaration:**

I / We confirm the following:

- All the necessary food premises approvals and registrations have been obtained and copies have been provided to the Council.
- that there is a charge for this service and by submitting this form agree to the relevant fee.
- Payment will be made if my / our application is successful.
- After the granting of the license, I / We agree to display at all times a copy of the license.
- Ensure that at all times while trading that a copy of the license is made available to an authorised officer on request.
- Understand that failure to comply with any such request by any person commits an offence against the Mackenzie District Council Mobile Shops and Traders Bylaw 2021.
- I / We have read Schedule 2 General Conditions of all Licenses as per the Mackenzie District Council Mobile Shops and Traders Bylaw 2021.
- To the best of my knowledge and belief, the information given in this application is true and correct. All actual and reasonable application costs incurred by the Mackenzie District Council will be met by the applicant.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

For further information regarding the operation of a mobile food premises and the required licensing, please contact the Environmental Health Unit at Timaru District Council on (03) 687 7200