

## Amendment to Mackenzie District Council Delegations Manual

### REVISION HISTORY

<b>Previous Version</b>	July 2021
<b>Date Created</b>	17 May 2023
<b>Review Date</b>	17 May 2023
<b>Responsible Officer</b>	Corporate Planner
<b>Sponsor</b>	General Manager Strategic Financial Management and Commercial
<b>Approved by</b>	Chief Executive Officer
<b>New Review Date</b>	November 2023

Removal and substitution of roles in the table below throughout sections 2 to 6 of the Delegations Manual arising from changes to the organisation's structure.

Roles to remove	Roles to substitute
Manager People and Culture	General Manager People, Customer and Cultural Relationships
General Manager Corporate Services	General Manager Strategic Financial Management and Commercial Services
Manager Information and Engagement	General Manager Information, Engagement and Community Development
General Manager Operations	General Manager Operations, Planning and Regulatory Services
Manager Planning	Manager District Planning and Policy for Regulatory
Manager Regulatory	Building Manager for Building Control Activities and Manager District Planning and Policy for Regulatory

Removal and substitution of minor changes/corrections to role titles throughout sections 2 to 6 of the Delegations Manual.

Update section 5.2 Payment Signatory Delegations arising from changes to the organisation's structure to add the following positions:

- General Manager People, Customer and Cultural Relationships
- Manager District Planning and Policy
- Management Accountant

Amendments to Section 5.3 Schedule of Staff Delegations arising from changes to the organisation's structure and minor corrections.

Role	Amount
Chief Executive Officer	\$2,000,000
General Manager Operations, <u>Planning and Regulatory Services</u>	\$500,000
<del>General Manager Corporate Services</del> <u>General Manager Strategic Financial Management and Commercial Services</u> <u>General Manager Information, Engagement and Community Development</u>	\$250,000
<u>General Manager People, Customer and Cultural Relationships</u> Manager Property and Commercial	\$150,000
Manager Engineering	\$80,000
Roading Manager Three Waters Manager <u>Manager Public Facilities, Parks and Places</u> <del>Community Services and Solid Waste Officer</del> <u>Community, Public Facilities, Parks and Services, Places Officer</u>	\$50,000
<del>Manager People and Culture</del> Manager Finance <del>Manager Information and Engagement</del> Manager <u>District Planning and Policy</u> <del>Manager Regulatory</del> <u>Manager Information Communication Technology</u> <u>Mackenzie Tourism Development Manager</u> <u>Building Manager</u> <u>Planning Team Leader</u>	\$20,000
<del>Manager Transition</del> Emergency Management Officer Customer Services Manager <del>Senior Corporate Planner</del> <del>Business Liaison Officer</del> Economic Development Officer <del>Senior Executive Assistant</del> <u>Senior Monitoring and Compliance Officer</u> <del>Grants Officer</del> <u>Executive Support</u>	\$10,000
Management Accountant Senior Payroll Officer/Creditors/ <u>HR Administrator</u> Regulatory <u>and</u> Compliance Officer Communications <del>Officer</del> <u>Advisor</u> Administration Support Officer <u>Health and Safety Officer</u>	\$5,000
Senior Revenue Officer	\$2,000

Authorised in accordance with section 1.9 Amendments to the (Delegations) Manual.



Angela Oosthuizen

Chief Executive, Mackenzie District Council