

MACKENZIE DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE FAIRLIE COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON WEDNESDAY 24 NOVEMBER 2010 AT 7.00 PM

PRESENT:

Owen Hunter (Chairman)
Julia Bremner
Ron Joll
Graeme Page
Ashley Shore

IN ATTENDANCE

Claire Barlow (Mayor)
Glen Innes (Chief Executive Officer)
Paul Morris (Manager – Finance and Administration)
Bernie Haar (Asset Manager)
Garth Nixon (Community Facilities Manager)
John O'Connor (Utilities Engineer)
Rosemary Moran (Committee Clerk)

II DECLARATIONS

Owen Hunter and Ron Joll made and attested their declarations to faithfully and impartially, and according to the best of their skill and judgement, execute and perform in the best interest of the Fairlie Community, the powers, authorities and duties vested in or imposed upon them as members of the Fairlie Community Board, by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987 or any other Act. Their declarations were witnessed by the Mayor.

I COMMUNITY FORUM:

The Chairman welcomed members of the Mackenzie Community Centre User Group who attended to speak to their request for the Community Board to address issues of concern regarding the upkeep and cleaning of the facility.

Anne Thomson spoke on behalf of the Group, reminding the Community Board members of the history of the project and the extent of volunteer effort and community funding which had been invested in the Centre which had been built in 1986. She said there was disappointment about the shabby condition of the building, furniture and fittings.

The Chairman suggested that the Community Board appoint a representative to the User Group. He noted that there was budget provision for the operation and maintenance of the Community Centre and also that a claim had been made for the repair of earthquake damage to the exterior cladding.

The Community Facilities Manager said any support to help operate the facility would be welcomed and he would be happy to work alongside the User Group. It was noted that a number of the issues raised by the Group had already been attended to. He

undertook to provide that information along with a list of what remained to be done and the funds available for the work.

Mrs Thomson said it was intended that the User Group would meet every two months; the next meeting was scheduled for the third week of December 2010. She asked that a copy of the budget for the Community Centre be available for that meeting.

Pile River Mine Disaster

Ms Thomson requested that the Board observe a minute's silence in respect of the men who had lost their lives in the Pike River mine disaster. She also asked the Community Board to send a message of condolences to the community affected by the tragedy.

Those present stood in silence as a mark of respect to those who had died in the Pike River Mine.

The Chairman thanked the visitors for attending and they left the meeting at 7.20 pm.

III MINUTES:

The Minutes of the meeting of the Fairlie Community Board held on 15 September 2010 were confirmed on the recommendation of the Chairman and the Chief Executive Officer.

Resolved that the Minutes of the meeting of the Fairlie Community Board held on 21 October 2010 be confirmed and adopted as the correct record of the meeting.

Ron Joll/Graeme Page

ACTION POINTS:

1. Car Ports at Mackenzie Retirement Villas:

The Community Facilities Manager said Council had approved payment of unbudgeted expenditure of approximately \$3,442 for the carports and had requested that the Fairlie Lions Club fund the balance of the unbudgeted expenditure, viz \$2,480.

2. SH 79 Signs

Mr Joll referred again to his suggestion that the Fairlie Community Board, in consultation with NZTA and Whitestone Contracting Ltd, develop a design to tidy up and beautify the SH79 entrance to Fairlie and promote it as a community project. He considered it was unlikely to involve significant cost.

3. Fairlie Western Catchments

Chairman provided a brief update on the history of the Fairlie Western Catchments project for the benefit of new Community Board members.

4. Town Walkabout

Resolved that a town walkabout be held at 5.30 pm before the next Community Board meeting on 16 February 2010.

Ron Joll/Graeme Page

V REPORTS:

1. MACKENZIE COMMUNITY CENTRE USER GROUP

This report from the Community Facilities Manager was accompanied by a letter from the convenor of the Mackenzie Community Centre User Group which referred to concerns about the upkeep of the Community Centre, and the Minutes of a meeting of the Community Centre User Group held on 28 October 2010.

Resolved that Julia Bremner be appointed as the Fairlie Community Board's representative on the Mackenzie Community Centre User Group.

Graeme Page/Ron Joll

The Community Facilities Manager undertook to advise the User Group that Mrs Bremner had been appointed.

Mrs Bremner advised that the cleaning of seating upholstery in the Community Centre could be carried out at little cost.

2. FINANCIAL REPORT :

This report from the Manager – Finance and Administration provided an update of the cost centres under the jurisdiction of the Fairlie Community Board to September 2010.

The Manager – Finance and Administration explained how the community funded its activities - water, sewerage, roading, township operation and maintenance - and spoke to his report.

Resolved that the report be received.

Ron Joll/Julia Bremner

3. STANDING ORDERS:

This report from the Chief Executive Officer referred to the requirement for the Community Board to adopt a set of standing orders

Resolved:

1. That the report be received.
2. That New Zealand Standard Model Standing Orders NZS 9202:2003 be adopted with the following amendment:
That the Mayor or Chairperson or other person presiding at the meeting
 - a) *has a deliberative vote; and*
 - b) *in the case of an equality of votes has a casting vote.*

Ron Joll/Graeme Page

3. MEETINGS SCHEDULE 2011:

This report from the Chief Executive Officer was accompanied by a proposed meeting schedule for 2011.

Resolved:

1. That the report be received.
2. That the following schedule of meetings for the Fairlie Community Board for 2011 be adopted:
(Starting at 7.00 pm)
Wednesday 16 February 2011
Wednesday 30 March 2010 (including consideration of budgets for 2010/2011)
Wednesday 11 May 2011
Wednesday 22 June 2011
Wednesday 3 August 2011
Wednesday 14 September 2011
Wednesday 26 October 2011
Wednesday 7 December 2011

Graeme Page/ Ron Joll

4. ROLES OF COMMUNITY BOARDS:

This report from the Chief Executive Officer was accompanied by a discussion paper detailing how Council and Community Boards would fulfil their respective roles.

Resolved:

1. That the report and discussion paper *Roles of Community Boards* be received.
2. That the discussion document *Roles of Community Boards* detailing how Council and Community Boards would fulfil their respective roles be adopted.

Ron Joll/Julia Bremner

5. REMUNERATION OF ELECTED MEMBERS:

This report from the Chief Executive Officer advised of the new rules governing elected members' remuneration so that Council and Community Boards could jointly agree on the pool of remuneration to be divided.

Resolved:

1. That the report be received.
2. That the Community Boards note the interim determination of the Remuneration Authority that the following annual salaries be paid to elected members:
 - Mayor \$52,900
 - Councillors \$12,500
 - Community Board Members \$1,500
3. That the Community Boards endorse the Council's decision to divide the indicative pool of remuneration of \$106,699 for the period ending 30 June 2011 as follows:
 - Councillor's salary \$15,634pa
 - Community Board Chairs \$3,908pa

- Community Board Members\$1,562pa

4. That the Community Boards note that the Council instructed the Chief Executive Officer to revise the Council's expenses rules to provide for a mileage allowance threshold of 30km per trip and a travel time allowance of \$15 per hour for work related travel.
5. That the Community Boards note that further consideration was to be given to the payment of a communications allowance.

Ashley Shore/Ron Joll

6. LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968 – REGISTER OF MEMBERS' INTERESTS:

This report from the Chief Executive Officer provided information about the *Local Authorities (Members' Interests) Act 1968* and in particular about good practice regarding compliance with the Act.

Resolved that the report be received and that the Fairlie Community Board members provide details of their declared business interests and spouse/partner declared business interests for inclusion in a Mackenzie District Council Register of Members' Interests.

Ashley Shore/Julia Bremner

7. MAJOR ISSUES FOR FAIRLIE THIS TRIENNIUM:

This report from the Chief Executive Officer advised the Community Board of the major issues for Fairlie in the current Triennium.

Resolved that the report be received.

Julia Bremner/Ron Joll

8. BRIEFING PAPERS:

These papers from the Manager – Finance and Administration, Asset Manager, Community Facilities Manager and Manager – Planning and Regulations provided information on the projects being undertaken in, or affecting the Fairlie community.

Resolved that the report be received.

Ron Joll/Graeme Page

Safety Footpath SH 8

Resolved that the Fairlie Community Board endorses the construction of a 400 metre length of safety footpath along the frontages of houses on SH 8 in the Reserve, utilising subsidy available from the Minor Improvements budget.

Owen Hunter/Ron Joll

9. NOMINATION FOR NEW ZEALAND COMMUNITY BOARDS EXECUTIVE COMMITTEE:

This report was a call from Local Government New Zealand for nominations for the elections for the New Zealand Community Boards' Executive Committee.

No Board member expressed interest in being nominated.

Resolved that the report be received.

Julia Brenner/Ron Joll

10 CREATIVE COMMUNITIES NEW ZEALAND SCHEME – REVIEW:

This report from the Community Facilities Manager referred to a recent review of the Creative Communities Scheme. It was accompanied by a report which had been considered by the Council at its meeting on 5 November 2010. The Council had resolved to seek the views of the Community Boards regarding the appointment of elected members to the Creative Communities Scheme Assessment Committee.

No Board member expressed interest in being part of the assessment committee.

Resolved that the report be received.

Ashley Shore/Graeme Page

12. FAIRLIE WATER SUPPLY – RENEWAL OF TRUNK MAIN BREAK FROM THE PRESSURE TANK TO FAIRLIE:

This report from the Utilities Engineer referred to the need to determine the size of the new pipe to replace the existing 200mm diameter concrete pipe trunk main between the break pressure tank and Alloway Street. (The Utilities Engineer noted the correction to be made to his report – viz that the trunk main in question was between the break pressure tank and Alloway Street (not Eversley Reserve.) The size of the pipe chosen would determine the flow that could be delivered to each property. Earlier work had made assumptions about the future population to be serviced and had presumed a considerable reduction in usage per person. The means of providing for extra capacity and the costs of doing so were widely debated by Board members.

Resolved:

1. That the report be received.
2. That the design capacity of the Trunk Main Renewal be confirmed at approximately 50 litres per second.

Owen Hunter/Ron Joll

Resolved that, notwithstanding the previous resolution, the Asset Manager be instructed to prepare contract documents for tenders for the Fairlie Trunk Main Renewal covering the following two scenarios:

- 50 l/sec design flow
- 30 l/sec design flow

in order that the cost implications for the preferred flow can be accurately assessed.

Owen Hunter/Ron Joll

13. GALL STREET FOOTPATH:

This report from the Asset Manager was accompanied by a request from St Joseph's School for the installation of a footpath on the west side of Gall Street.

Resolved that the report be received.

Ron Joll/Graeme Page

The Asset Manager undertook to inspect the traffic safety issues at St Joseph's School which had been referred to in the letter.

It was agreed that the site be included for inspection on the township walkabout.

Resolved:

1. That the request from St Joseph's School for the installation of a footpath on the west side of Gall Street be noted.
2. That further investigation be made by staff into the safety concerns which had been raised.
3. That the letter from St Joseph's School be responded to with an invitation for representatives of the School to meet onsite with Community Board members during the township walkabout.

Ron Joll/Julia Bremner

14. FAIRLIE SWIMMING CLUB – APPLICATION FOR GRANT:

This report from the Community Facilities Manager was accompanied by a request from the Mackenzie Swimming Club for a concession for pool use and to consider grants for the Learn to Swim Programme.

Resolved:

1. That the report be received.
2. That the Fairlie Community Board makes the Strathconan Swimming Pool available to the Mackenzie Swimming Club for its competitive swimming nights at a reduced rate of \$14.00 per hour.
3. That the Stroke Correction Programme be granted the same subsidy while acknowledging there is an additional cost of a Life Guard.
4. That the Learn to Swim classes continue to be granted free pool hire but be required to meet the cost of a Life Guard.
5. That the Fairlie Community Board funds these concessions from its grants budget for 2010/11.
6. That this level of support be provided for in the budgets for 2011/12.

Ron Joll/Julia Bremner

15. WARD MEMBER'S REPORT:

Cr Page reported that the Council was undertaking a review of its solid waste activity.

16. REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

The Chairman said there had been an official opening of the Village Green on Saturday 20 November 2010. He also reported that the Mackenzie Aged Persons Welfare Association had resolved to go into recess when the car ports project at the Mackenzie Retirement Villas had been completed.

V GENERAL:

1. A STRATEGY TO KEEP RATEPAYERS INFORMED ABOUT FAIRLIE:

The Chief Executive Officer advised that the Chairman of the Tekapo Community Board had proposed that a township page be included in the Council's website to assist with the dissemination of community information, especially to non-resident ratepayers.

The Fairlie Community Board members supported the concept and the Chairman undertook to liaise with the IT Officer regarding a Fairlie Township page on Council's website.

2. 2011 NEW ZEALAND COMMUNITY BOARDS' AND LOCAL BOARDS' CONFERENCE:

It was advised that the Conference was to be held in Rotorua in May 2011. Anyone interested in attending could contact the Chairman.

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 10.22 PM**

CHAIRMAN: _____

DATE: _____