



TWIZEL COMMUNITY BOARD

Membership:

Peter Bell (Chairman)

John Bishop

Elaine Curin

Phil Rive

Kieran Walsh

**Notice is given of the Meeting of the Twizel Community Board
to be held in the Service Centre, Twizel,
on Monday 11 March 2013 at 4.00 pm**

BUSINESS: **As per Agenda attached**

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

6 March 2013



TWIZEL COMMUNITY BOARD AGENDA
Monday 11 March 2013

I APOLOGIES:

II DECLARATIONS OF INTEREST

III MINUTES:

Confirm and adopt as the correct record the Minutes of the meeting held on 28 January 2013.

MATTERS UNDER ACTION

IV REPORTS:

1. Financial Report – January 2013
2. Simons Street Trees
3. Twizel Public Toilets
4. Ward Member's Report
5. Reports from Members who Represent the Board on Other Committees

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE SERVICE CENTRE, TWIZEL ON MONDAY 28 JANUARY 2013 AT 4.00 PM

PRESENT:

Peter Bell (Chairman)
Kieran Walsh
Elaine Curin
John Bishop
Phil Rive

IN ATTENDANCE:

Claire Barlow (Mayor)
Wayne Barnett (Chief Executive Officer)
Garth Nixon (Community Facilities Manager)
Nathan Hole (Manager – Planning and Regulations)
Bernie Haar (Asset Manager)
John O'Connor (Utilities Engineer)
Rosemary Moran (Committee Clerk)

I APOLOGIES:

There were no apologies;

II DECLARATIONS OF INTEREST:

Cr Bishop declared his interest in the agenda item *High Country Medical Trust*.

III MINUTES:

Resolved that the minutes of the meeting of the Twizel Community Board held on 10 December 2012 be confirmed and adopted as the correct record of the meeting.

Elaine Curin/Phil Rive

MATTERS ARISING FROM THE MINUTES:

1. **Twizel Events Centre – Carpet:**

It was directed that this issue to be retained on the list of Matters Under Action.

2. **Fencing of Greenways:**

Phil Rive advised that he had obtained two quotes for fencing of greenways on Mackenzie Drive.

Resolved:

1. That the quote from RAD Building for \$4,856.05 including GST, for fencing the greenways between Mackenzie Drive and Hunter Crescent and Mackenzie Drive and Falstone Crescent be accepted.
2. That the consideration of the second quote from RAD for the fencing of greenways opposite the Fire Station and Omahau Crescent on Mackenzie Drive be deferred until the preferred sites have been confirmed.

Peter Bell/John Bishop

3. Security Cameras:

The Community Facilities Manager advised that two of the three cameras were functioning.

4. Litter Bins at the Southern Entrance to Twizel:

The Community Facilities Manager said he had left messages for Mr Hocken to ask him for a contribution to the installation of litter bins but had been unable to reach him to date.

5. Untidy Section at 212 Mackenzie Drive:

The Manager – Planning and Regulations said he was confident that many of the issues which had been raised with the Community Board could be dealt with under the Resource Management Act 1991. It was his intention in the first instance to invite the owners of the untidy section to discuss the matter before resorting to enforcement action if necessary.

He said the Council could deal with non-complying buildings through the District Plan and the Building Act. He advised that a letter had been sent to the owners of the section.

MATTERS UNDER ACTION:

1. Area Behind Tekapo Drive

The Community Facilities Manager advised that the work was expected to be completed by 31 January 2013. He noted there was a large quantity of mulch available for use and also an opportunity to screen top soil.

2. Fire Risk Sections:

It was agreed that with regard to the current season, the owners of fire risk sections within the Township only (not Tussock Bend) be written to and asked to clear them immediately or risk being on-charged for the contractor's mowing costs.

The Community Board agreed that a policy for dealing with fire risk sections in the future should be established.

Resolved:

1. That the following policy for dealing with fire risk sections be adopted:
 - That in future all fire risk sections in the RES 1 and RES 2 zones in Twizel be mowed by 30 November.
 - That the owners of fire risk sections not mowed by 30 November be on-charged the contractor's mowing costs.

- That advice of the policy be published well in advanced of the fire risk season in the *Mackenzie Messenger* sent out with the August rates invoices (Instalment I) and in the Twizel Update.

Peter Bell/Elaine Curin

2. Signage Strategy:

The Asset Manager advised that a further price for the signs had been obtained which was \$1,500 above budget. He said that if the owner of the Camping Ground agreed to contribute a third share, the cost to the Board could remain within budget.

4. Market Place Upgrade – Design Review

The Asset Manager advised that the project had been put out to tender and that two prices had been requested- one for completion of the project by the end of April 2013 and the other by November 2013. He explained that this had been done in light of recent high quotes received for some work because of contractors' commitments in Christchurch and to the Genesis canal repair project.

IV REPORTS:

1. TWIZEL WATER SUPPLY:

This report from the Utilities Engineer requested consideration of options for prospecting for water in the Ben Ohau area. It was accompanied by a copy of the report which had been tabled at the Twizel Community Board meeting on 10 December 2012 and an aerial photograph showing suggested drilling Sites 1 to 4 and geological information.

Resolved that the report be received.

Phil Rive/Elaine Curin

The Mayor reported on her approach to Mat Bayliss of Meridian Energy Ltd for assistance from the company for project. She circulated the confidential response she had received and noted that Mr Bayliss had asked the Board to make clear what it was requesting from Meridian.

The opportunity to take water from the canals was discussed and the Asset Manager suggested it could be useful to quantify the treatment costs for that water to provide a comparison of costs with other sources.

The Utilities Engineer referred to the aerial photograph and explained why he was recommending the sites for drilling. He distributed information which he had received subsequent to writing the report – *Figure 1 Location Map and Geological Setting* and *Figure 2 An Aerial View North along the Ostler Fault Zone* along with information dated 28 January 2013 from Tim Mills, Civil Engineering Team Leader - Meridian Energy Ltd.

The Chief Executive Officer endorsed the Utilities Engineer's warnings that the chances of finding a suitable source were uncertain and noted the need for direction from the Board regarding where, and how many and to what depth

bores should be drilled. He noted that the option of sourcing water from the canal remained on the table.

Resolved that Meridian Energy Ltd be asked for financial assistance to fund the drilling of exploration bores for a new water source for Twizel - one in the vicinity of Site 4 and one on another site.

Peter Bell/Kieran Walsh

The Chief Executive Officer sought confirmation of the Board's intentions for two scenarios:

- should Meridian funding support be forthcoming, and
- should Meridian support not be forthcoming.

It was confirmed that:

- two exploration bores be drilled to a depth of no greater than 100 meters.
- if Meridian funding support is received and the two initial exploration bores prove to be dry, that a further bore be drilled.
- That if Meridian funding support is not received that only two bores be drilled.

3. REQUEST FOR SUPPORT – BEN OHAU GOLF CLUB:

This report from the Community Facilities Manager was accompanied by a request from the Ben Ohau Golf Club for sponsorship for the Ben Ohau Classic Golf Tournament.

Resolved:

1. That the report be received.
2. That a grant of \$100 be given to the Ben Ohau Golf Club for sponsorship for the Ben Ohau Classic Golf Tournament.

Elaine Curin/Phil Rive

3. CORRESPONDENCE FROM HIGH COUNTRY MEDICAL TRUST:

Cr Bishop noted his earlier Declaration of Interest and took no part in the discussion of the report.

This letter to the Mayor from the High Country Medical Trust dated 9 December 2012 sought funding and support from the Council for the building of a new medical centre in Twizel.

The Community Facilities Manager referred to the land leased by the Council to the Ben Ohau Golf Club and the proposal from the Trust that it sub-lease land from the Golf Club. He suggested that it would be timely for the Council to review the Golf Club's lease and avoid a sub-lease situation.

Resolved that the Council notes the Twizel Community Board's support of the High Country Medical Trust's application for funding and support for the building of a new medical centre for Twizel.

Peter Bell/Elaine Curin

4. MARKET PLACE – BIKES, SKATEBOARDS , SCOOTERS AND DOGS:

This report from the Manager – Planning and Regulations was accompanied by a letter from a group of retailers in Market Place which expressed concerns about the riding of bicycles, scooters and skateboards in Market Place and dogs in Market Place.

The Community Facilities Manager advised that the road marker would be in the area the following month and *No Dogs* and *No Cycling and Skateboarding* signs could be stencilled on concrete pavements in Market Place.

It was suggested that the Twizel Area School be asked to include an article in the school newsletter about the 1990 Bylaw which prohibits the use of bicycles and skateboards in Market Place.

Resolved:

1. That the report be received.
2. That *No Dogs* and *No Cycling and Skateboarding* signs be stencilled on concrete pavements in Market Place.
3. That the relocation of bike stands to more visible sites be investigated with the view to providing enhanced security for bicycles.

Peter Bell/Phil Rive

The Chief Executive Officer summarised the Board's intention to maintain the current level of informal community enforcement of the Bylaw and not consider the use of enforcement officers in the meantime.

5. APPRECIATIONS – JILL SELBIE, TWIZEL AREA SCHOOL AND HIGH COUNTRY MEDICAL TRUST:

The Chairman noted the letter from Jill Selbie congratulating the Board on the Ruataniwha lake-edge track and Twizel cycleway, and the letters of appreciation for the Board's support from the Twizel Area School and the High Country Medical Trust.

Resolved that the correspondence be received.

Peter Bell/Phil Rive

6. WARD MEMBER'S REPORT.

Cr Bishop referred to:

- the upcoming South Island and National Rowing events to be held in Twizel, and
- the absence of a Financial Report on the Agenda.

V GENERAL:

1. Land Sales:

The Chairman Peter referred to the areas of Council-owned land which had been identified during the Plan Change 15 process as being surplus to requirements. He suggested that time was right to begin marketing the land.

Resolved that it be recommended to the Council that the RES 4 Council-owned land in Twizel which had been identified during the Plan Change 15 process as being surplus to requirements, be considered for subdivision and sale.

John Bishop/Peter Bell

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 6.00 PM**

CHAIRMAN: _____

DATE: _____

MATTERS UNDER ACTION – TWIZEL COMMUNITY BOARD

CHAIRMAN

Twizel Community Board Page on Council Website

The Chairman is invited to liaise with Council's IT Officer regarding the development and maintenance of a Twizel Community Board page on Council's website.

COMMUNITY FACILITIES MANAGER

Area Behind Tekapo Drive

The Community Facilities Manager advised that the work was expected to be completed by 31 January 2013. He noted there was a large quantity of mulch available for use and also an opportunity to screen top soil.

Trees:

- Removal and replacement of trees in the cemetery – *to be undertaken in conjunction with other work*
- Removal of selected oaks in Market Place – *tasked to contractor*

Alleyways:

Complete fencing in the alleyways

L & L Construction Ltd is investigating the construction of kitset fencing.

Litter Bins

The Community Facilities Manager said he had left messages with Mr Hocken to ask him for a contribution to the installation of litter bins but had been unable to reach him to date.

Department of Conservation – Wilding Pine Spray

Consult with DoC with regard to the use of DoC wilding pine spray for the wildings along Ohau Road and Ostler Road.

Completed

Market Place Signs

Develop signs for Market Place and the Town Centre including the use of international symbols.

Signs have been ordered from Louse Wynn of Fairlie.

Security Cameras

The Community Facilities Manager advised that two of the three cameras were functioning.

ASSET MANAGER

Ruataniwha Lakeside Proposal for a Roadway to Create access to Picnic Areas and Create Parking Areas

Obtain a price for the project along with a metre rate for the fencing following which a decision could be made on funding and confirm arrangements with camping ground owner (Community Facilities Manager).

Yet to be completed.

Signage Strategy

The Asset Manager advised that a further price for the signs had been obtained which was \$1,500 above budget. He said that if the owner of the Camping Ground agreed to contribute a third share, the cost to the Board could remain within budget.

Market Place Upgrade – Design Review

The Asset Manager advised that the project had been put out to tender and that two prices had been requested – one for completion of the project by the end of April 2013 and the other by November

2013. He explained that this had been done in light of recent high quotes received for some work because of contractors' commitments in Christchurch and to the Genesis canal repair project.

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD

SUBJECT: FINANCIAL REPORT — JANUARY 2013

MEETING DATE: 11 MARCH 2013

REF: FIN 1/2/2

FROM: MANAGER — FINANCE AND ADMINISTRATION

ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Attached is the financial report for the Board for the period to January 2013, the purpose of which is to update Board members on the financial performance of the Twizel Community as a whole for that period.

Commentary will be provided for any significant variances.

STAFF RECOMMENDATIONS:

- 1 That the report be received.

PAUL MORRIS

MANAGER — FINANCE & ADMINISTRATION

WAYNE BARNETT

CHIEF EXECUTIVE OFFICER

TWIZEL COMMUNITY BOARD
GOVERNANCE & INVESTMENT
FINANCIAL REPORT FOR JANUARY 2013

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OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Budget	Full Year to 30 June 2013 Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Members Costs	4,894	5,526	5,306	220	X	9,100	9,100	0	✓
Council Staff Support Costs	10,661	0	0	0	✓	0	0	0	✓
Total Operating Expenditure	15,555	5,526	5,306	220		9,100	9,100	0	
Operating Revenue									
Twizel Works & Services Rates	12,937	2,915	2,695	220	X	4,620	4,620	0	✓
Other Income	2,618	2,611	2,611	0	X	4,480	4,480	0	X
Total Operating Revenue	15,555	5,526	5,306	220		9,100	9,100	0	
CLOSING BALANCE	0	0	0			0	0	0	

Variance Analysis

No significant variances

TWIZEL COMMUNITY BOARD - GOVERNANCE
FINANCIAL REPORT FOR JANUARY 2013

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Budget	Full Year to 30 June 2013 Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Members Costs	4,894	5,526	5,306	220	X	9,100	9,100	0	✓
Council Staff Support Costs	10,661	0	0	0	✓	0	0	0	✓
Total Operating Expenditure	15,555	5,526	5,306	220		9,100	9,100	0	
Operating Revenue									
Twizel Works & Services Rates	15,555	5,526	5,306	220	X	9,100	9,100	0	✓
Total Operating Revenue	15,555	5,526	5,306	220		9,100	9,100	0	
CLOSING BALANCE	0	0	0			0	0	0	

Variance Analysis

No significant variances.

TWIZEL INVESTMENT INCOME
FINANCIAL REPORT FOR JANUARY 2013

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Budget	Full Year to 30 June 2013 Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Revenue									
Twizel Works & Services Rates	(2,618)	(2,611)	(2,611)	0	✓	(4,480)	(4,480)	0	✓
Other Income	2,618	2,611	2,611	0	✓	4,480	4,480	0	✓
Total Operating Revenue	0	0	0	0		0	0	0	
CLOSING BALANCE	0	0	0			0	0	0	

Variance Analysis

No significant variances.

TWIZEL WATER
FINANCIAL REPORT FOR JANUARY 2013

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OPERATING RESERVE STATEMENT	Last Year YTD Actual	Jan 2013			Full Year to 30 June 2013		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Labour	0	0	0	0 ✓	0	0	0 ✓
Members Costs	0	0	0	0 ✓	0	0	0 ✓
Consultancy	2,565	0	5,000	5,000 ✓	5,000	5,000	0 ✓
Administration	1,939	2,026	1,694	332 X	2,910	2,910	0 ✓
Capital Reserve Interest Paid	0	0	0	0 ✓	0	0	0 ✓
General Maintenance	79,218	79,539	81,374	1,835 ✓	139,600	139,600	0 ✓
Roading				✓			0 ✓
Council Staff Support Costs	25,795	0	0	0 ✓	0	0	0 ✓
Total Operating Expenditure	109,517	81,565	88,068	6,503	147,510	147,510	0
Operating Revenue							
Twizel Water Rates	94,412	68,833	87,487	18,654 ✓	79,506	99,506	20,000 ✓
Other Income	15,105	12,732	581	12,151 ✓ 1	68,004	48,004	20,000 ✓
Council Staff Support Income	0	0	0	0 X	0	0	0 X
Total Operating Revenue	109,517	81,565	88,068	6,503	147,510	147,510	0
CLOSING BALANCE	0	0	0		0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Jan 2013			Full Year to 30 June 2013		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	1,100,244	1,295,111	1,295,111		1,295,111	1,295,111	
Capital Expenditure							
Headworks - Renewal	3,770	18,183	450,000	431,817 ✓ 2	200,000	910,000	710,000 ✓
Service Connections - Renewal	10,964	22,481	14,000	8,481 X	24,000	24,000	0 ✓
Town Retreatment - New	0	0	0	0 ✓	0	0	0 ✓
Treatment - New	6,056	0	0	0 ✓	0	0	0 ✓
Vested Assets	0	0	0	0 ✓	0	0	0 ✓
Resource Consent Costs	735	1,360	50,000	48,640 ✓	70,000	70,000	0 ✓
Total Capital Expenditure	21,524	45,229	534,000	488,771	314,000	1,024,000	710,000
Capital Revenue							
Twizel Water Rates	93,170	88,907	88,907	0 ✓	152,422	152,422	0 ✓
Capital Reserve Interest Received	0	0	0	0 X	0	0	0 X
Financial Contributions	0	0	0	0 X	0	0	0 X
Upgrade Contributions	0	0	0	0 X	0	0	0 X
Assets Vested from Developers	0	0	0	0 X	0	0	0 X
Other Income	0	0	0	0 X	0	0	0 X
Total Capital Revenue	93,170	88,907	88,907	0	152,422	152,422	0
CLOSING BALANCE	1,171,890	1,338,788	850,018		1,133,533	423,533	

Variance Analysis

1. Higher than anticipated interest earned on Capital Reserves as budgeted capital expenditure has not yet been spent upgrading the water scheme.
2. Lower than anticipated costs associated with water scheme upgrade due to difficulty in locating an adequate source.

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TWIZEL SEWERAGE
FINANCIAL REPORT FOR JANUARY 2013

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance Note	Forecast	Full Year to 30 June 2013 Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Consultancy	0	0	0	0 ✓	0	0	0 ✓
Administration	2,855	3,613	2,121	1,492 X	3,650	3,650	0 ✓
General Maintenance	14,618	14,115	21,000	6,885 ✓	36,000	36,000	0 ✓
Council Staff Support Costs	20,258	0	0	0 ✓	0	0	0 ✓
Total Operating Expenditure	37,731	17,728	23,121	5,393	39,650	39,650	0
Operating Revenue							
Twizel Sewer Rates	36,939	17,099	23,121	6,022 ✓	39,650	39,650	0 ✓
Other Income	792	629	0	629 ✓	0	0	0 X
Total Operating Revenue	37,731	17,728	23,121	5,393	39,650	39,650	0
CLOSING BALANCE	0	0	0		0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance Note	Forecast	Full Year to 30 June 2013 Budget	Variance Note
OPENING BALANCE	793,344	1,018,704	1,018,704		1,018,704	1,018,704	
Capital Expenditure							
Sewer Treatment - New	0	24,477	25,000	523 ✓	50,000	50,000	0 ✓
Vested Assets	0	0	0	0 ✓	0	0	0 ✓
Resource Consent Costs	0	0	0	0 ✓	0	0	0 ✓
Total Capital Expenditure	0	24,477	25,000	523	50,000	50,000	0
Capital Revenue							
Twizel Sewer Rates	66,171	68,257	68,257	0 ✓	117,023	117,023	0 ✓
Capital Reserve Interest Received	10,947	9,269	13,216	3,947 X	22,667	22,667	0 X
Financial Contributions	8,347	10,505	0	10,505 ✓ 1	10,505	0	10,505 ✓
Assets Vested from Developers	0	0	0	0 X	0	0	0 X
Total Capital Revenue	85,465	88,031	81,473	6,558	150,195	139,690	10,505
CLOSING BALANCE	878,810	1,082,258	1,075,177		1,118,899	1,108,394	

Variance Analysis

1. Unbudgeted financial contributions received for the period

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**TWIZEL STORMWATER
FINANCIAL REPORT FOR JANUARY 2013**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Full Year to 30 June 2013 Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Consultancy	0	0	0	0	✓	0	0	0	✓
Administration	0	0	756	756	✓	1,300	1,300	0	✓
General Maintenance	4,014	1,193	3,402	2,209	✓	5,850	5,850	0	✓
Council Staff Support Costs	6,307	0	0	0	✓	0	0	0	✓
Total Operating Expenditure	10,321	1,193	4,158	2,965		7,150	7,150	0	
Operating Revenue									
Twizel Works & Services Rates	7,026	(1,620)	917	2,537	✓	1,591	1,591	0	✓
Capital Reserve Interest Received	3,295	2,813	3,241	428	X	5,559	5,559	0	X
Total Operating Revenue	10,321	1,193	4,158	2,965		7,150	7,150	0	
CLOSING BALANCE	0	0	0			0	0		

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Full Year to 30 June 2013 Budget	Variance	Note
OPENING BALANCE	239,998	265,879	265,879			265,879	265,879		
Capital Expenditure									
Vested Assets	0	0	0	0	✓	0	0	0	✓
Total Capital Expenditure	0	0	0	0		0	0	0	
Capital Revenue									
Twizel Works & Services Rates	15,050	16,037	16,037	0	✓	27,505	27,505	0	✓
Assets Vested from Developers	0	0	0	0	X	0	0	0	X
Total Capital Revenue	15,050	16,037	16,037	0		27,505	27,505	0	
CLOSING BALANCE	255,048	281,916	281,916			293,384	293,384		

Variance Analysis

No significant variances for the period

**TWIZEL SWIMMING POOL
FINANCIAL REPORT FOR JANUARY 2013**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Full Year to 30 June 2013 Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Labour	30,216	18,762	20,022	1,260	✓	32,174	32,174	0	✓
Members Costs	0	0	0	0	✓	0	0	0	✓
Consultancy	0	0	0	0	✓	0	0	0	✓
Administration	2,945	1,979	1,593	386	X	2,600	2,600	0	✓
Capital Reserve Interest Paid	0	0	0	0	✓	0	0	0	✓
General Maintenance	19,539	31,234	12,850	18,384	X ¹	33,000	33,000	0	✓
Roading	0	0	0	0	✓	0	0	0	✓
Council Staff Support Costs	6,874	0	0	0	✓	0	0	0	✓
Total Operating Expenditure	59,574	51,976	34,465	17,511	X	67,774	67,774	0	✓
Operating Revenue									
Twizel Works & Services Rates	46,061	43,955	34,465	9,490	X	41,374	41,374	0	✓
Other Income	13,513	8,021	0	8,021	✓	16,400	16,400	0	X
Building Maintenance Reserve	0	0	0	0	X	10,000	10,000	0	X
Council Staff Support Income	0	0	0	0	X	0	0	0	X
Total Operating Revenue	59,574	51,976	34,465	17,511		67,774	67,774	0	
CLOSING BALANCE	0	0	0			0	0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Actual	Full Year to 30 June 2013 Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Capital Expenditure									
	0	0	0	0	✓	0	0	0	✓
	0	0	0	0	✓	0	0	0	✓
Total Capital Expenditure	0	0	0	0	✓	0	0	0	✓
Capital Revenue									
Twizel Works & Services Rates	0	0	0	0	✓	0	0	0	✓
Capital Reserve Interest Received	0	0	0	0	X	0	0	0	X
Land Subdivision Reserve	0	0	0	0	X	0	0	0	X
Other Income	0	0	0	0	X	0	0	0	X
Total Capital Revenue	0	0	0	0		0	0	0	
CLOSING BALANCE	0	0	0			0	0	0	

Variance Analysis

1. Unbudgeted costs associated with repairs to the solar panel pump and the pool liner.

**TWIZEL EVENTS CENTRE
FINANCIAL REPORT FOR JANUARY 2013**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Labour	0	0	0	0	✓	0	0	0	✓
Members Costs	0	0	0	0	✓	0	0	0	✓
Consultancy	0	0	0	0	✓	0	0	0	✓
Administration	7,353	9,790	8,274	1,516	X	14,197	14,197	0	✓
Capital Reserve Interest Paid	0	0	0	0	✓	0	0	0	✓
General Maintenance	42,951	41,372	50,645	9,273	✓ 1	86,840	86,840	0	✓
Roading	0	0	0	0	✓	0	0	0	✓
Council Staff Support Costs	3,283	0	0	0	✓	0	0	0	✓
Total Operating Expenditure	53,587	51,162	58,919	7,757	✓	101,037	101,037	0	✓
Operating Revenue									
Twizel Works & Services Rates	30,831	40,236	35,413	4,823	X	60,737	60,737	0	✓
Building Maintenance Reserve	780	(1,770)	7,175	8,945	X	12,300	12,300	0	X
Other Income	21,976	12,696	16,331	3,635	X	28,000	28,000	0	X
Council Staff Support Income	0	0	0	0	X	0	0	0	X
Total Operating Revenue	53,587	51,162	58,919	7,757		101,037	101,037	0	
CLOSING BALANCE	0	0	0			0	0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Capital Expenditure									
Heating System	0	0	0	0	✓	0	0	0	✓
Buildings	0	0	0	0	✓	0	0	0	✓
Total Capital Expenditure	0	0	0	0	✓	0	0	0	✓
Capital Revenue									
Twizel Works & Services Rates	0	0	0	0	X	0	0	0	X
Capital Reserve Interest Received	0	0	0	0	X	0	0	0	X
Other Income	0	0	0	0	X	0	0	0	X
Total Capital Revenue	0	0	0	0		0	0	0	
CLOSING BALANCE	0	0	0			0	0	0	

Variance Analysis

1. Lower than anticipated Maintenance costs has resulted in this positive variance

**TWIZEL RESERVES
FINANCIAL REPORT FOR JANUARY 2013**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance Note	Forecast	Full Year to 30 June 2013 Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Labour	0	0	0	0 ✓	0	0	0 ✓
Members Costs	0	0	0	0 ✓	0	0	0 ✓
Consultancy	0	0	0	0 ✓	0	0	0 ✓
Administration	3,121	2,379	0	2,379 X	0	0	0 ✓
Capital Reserve Interest Paid	0	0	0	0 ✓	0	0	0 ✓
General Maintenance	8,249	10,644	19,614	8,970 ✓ ¹	33,657	33,657	0 ✓
Roading	0	0	0	0 ✓	0	0	0 ✓
Council Staff Support Costs	1,358	0	0	0 ✓	0	0	0 ✓
Total Operating Expenditure	12,728	13,023	19,614	6,591 ✓	33,657	33,657	0 ✓
Operating Revenue							
Twizel Works & Services Rates	12,728	13,023	19,614	6,591 ✓	33,657	33,657	0 ✓
Other Income	0	0	0	0 X	0	0	0 X
Building Maintenance Reserve	0	0	0	0 X	0	0	0 X
Council Staff Support Income	0	0	0	0 X	0	0	0 X
Total Operating Revenue	12,728	13,023	19,614	6,591	33,657	33,657	0
CLOSING BALANCE	0	0	0		0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance Note	Actual	Full Year to 30 June 2013 Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Capital Expenditure							
	0	0	0	0 ✓	0	0	0 ✓
	0	0	0	0 ✓	0	0	0 ✓
Total Capital Expenditure	0	0	0	0 ✓	0	0	0 ✓
Capital Revenue							
Twizel Works & Services Rates	0	0	0	0 ✓	0	0	0 ✓
Capital Reserve Interest Received	0	0	0	0 X	0	0	0 X
Land Subdivision Reserve	0	0	0	0 X	0	0	0 X
Other Income	0	0	0	0 X	0	0	0 X
Total Capital Revenue	0	0	0	0	0	0	0
CLOSING BALANCE	0	0	0		0	0	

Variance Analysis

1. Lawn mowing costs are being charged to Township costs (\$4,060) coupled with lower than anticipated Maintenance costs (\$5,386) have resulted in this favourable variance.

**TWIZEL TOWNSHIP & COMMUNITY GRANTS
FINANCIAL REPORT FOR JANUARY 2013**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance Note	Forecast	Full Year to 30 June 2013 Budget	Variance Note
OPENING BALANCE	(4,227)	45,787	45,787		45,787	45,787	
Operating Expenditure							
Administration	36,799	32,395	27,524	4,871 X	47,210	47,210	0 ✓
Capital Reserve Interest Paid	19,048	0	15,778	15,778 ✓	27,054	27,054	0 ✓
General Maintenance	165,106	168,636	180,600	11,964 ✓	289,714	289,714	0 ✓
Council Staff Support Costs	30,471	0	0	0 ✓	0	0	0 ✓
Total Operating Expenditure	251,425	201,031	223,902	22,871 ✓	363,978	363,978	0 ✓
Operating Revenue							
Twizel Works & Services Rates	249,810	192,929	220,135	27,206 ✓	356,873	356,873	0 ✓
Other Income	2,510	8,998	4,662	4,336 ✓	8,000	8,000	0 X
Building Maintenance Reserve	(895)	(895)	(895)	0 X	(895)	(895)	0 X
Council Staff Support Income	0	0	0	0 X	0	0	0 X
Total Operating Revenue	251,425	201,031	223,902	22,871	363,978	363,978	0
CLOSING BALANCE	(4,227)	45,787	45,787		45,787	45,787	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance Note	Forecast	Full Year to 30 June 2013 Budget	Variance Note
OPENING BALANCE	(823,936)	(878,015)	(878,015)		(878,015)	(878,015)	
Capital Expenditure							
Village Centre Upgrade	0	71,468	0	71,468 X	0	0	0 ✓
Other Capital	0	0	0	0 ✓	0	0	0 ✓
Total Capital Expenditure	0	71,468	0	71,468 X	0	0	0 ✓
Capital Revenue							
Twizel Works & Services Rates	0	0	0	0 ✓	0	0	0 ✓
Capital Reserve Interest Received	0	0	0	0 X	0	0	0 X
Land Subdivision Reserve	0	71,468	0	71,468 ✓	0	0	0 X
Other Income	0	0	0	0 X	0	0	0 X
Total Capital Revenue	0	71,468	0	71,468	0	0	0
CLOSING BALANCE	(823,936)	(878,015)	(878,015)		(878,015)	(878,015)	

Variance Analysis

Variance analysis provided on next page

FURTHER BREAKDOWN OF TOWNSHIP EXPENDITURE

	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance Note	Forecast	Full Year to 30 June 2013 Budget	Variance Note
Administration							
Donations & Grants	27,000	10,577	2,912	7,665 X	5,000	5,000	0 ✓
Twizel Information Centre	0	10,600	12,950	2,350 ✓	22,200	22,200	0 ✓
Twizel Brochure	0	0	0	0 ✓	0	0	0 ✓
Twizel Community Care Trust	0	0	3,171	3,171 ✓	5,437	5,437	0 ✓
Insurance	946	1,246	1,407	161 ✓	2,419	2,419	0 ✓
Other Expenses	36	1,000	0	1,000 X	0	0	0 ✓
R & M - Other Community Buildings	0	0	630	630 ✓	1,087	1,087	0 ✓
Rates	8,817	8,972	6,454	2,518 X	11,067	11,067	0 ✓
Total Administration	36,799	32,395	27,524	4,871 X	47,210	47,210	0 ✓
General Maintenance							
Electricity	487	207	483	276 ✓	830	830	0 ✓
Gardening - Contractor	21,017	22,555	20,076	2,479 X	34,422	34,422	0 ✓
Contractors	677	706	854	148 ✓	1,468	1,468	0 ✓
Irrigation of Green Areas	9,166	7,289	3,171	4,118 X	5,437	5,437	0 ✓
Gardening - Plants	0	0	875	875 ✓	1,500	1,500	0 ✓
Green Areas - Equipment Maint.	0	0	1,883	1,883 ✓	3,241	3,241	0 ✓
Lawn mowing	41,724	43,742	34,748	8,994 X	59,569	59,569	0 ✓
R & M - Unplanned	3,490	4,827	3,206	1,621 X	5,500	5,500	0 ✓
Tree Maintenance	2,506	1,236	2,254	1,018 ✓	3,872	3,872	0 ✓
Leaf removal	0	0	0	0 ✓	0	0	0 ✓
Playground Maintenance	910	2,057	756	1,301 X	1,305	1,305	0 ✓
Litter Bin Waste Disposal Fees	2,485	0	1,764	1,764 ✓	3,027	3,027	0 ✓
Litter Bin Collection	20,408	20,550	18,571	1,979 X	31,846	31,846	0 ✓
Spraying	0	160	630	470 ✓	1,087	1,087	0 ✓
Employment Scheme	0	0	0	0 ✓	0	0	0 ✓
Tree Management	0	0	0	0 ✓	0	0	0 ✓
Paint Machinery Display	0	0	0	0 ✓	0	0	0 ✓
Tree Belt Management	24,537	14	5,831	5,817 ✓	10,000	10,000	0 ✓
Tree Planting	496	132	1,750	1,618 ✓	3,000	3,000	0 ✓
Green Areas Path Reinstatement	0	0	5,831	5,831 ✓	10,000	10,000	0 ✓
Green Ways Fence Reinstatement	1,852	2,850	5,831	2,981 ✓	10,000	10,000	0 ✓
Cleanup SH8	819	764	581	183 X	1,000	1,000	0 ✓
Community Entertainment	0	0	945	945 ✓	1,631	1,631	0 ✓
Walkways	3,808	2,404	5,831	3,427 ✓	10,000	10,000	0 ✓
Water Intake Land Maintenance	4,010	0	2,912	2,912 ✓	5,000	5,000	0 ✓
Twizel Township Projects	26,532	59,144	61,817	2,674 ✓	85,979	85,979	0 ✓
Total General Maintenance	164,923	168,636	180,600	11,964	289,714	289,714	0 ✓

Variance Analysis

✓

TWIZEL COMMUNITY BOARD
FINANCIAL REPORT FOR JANUARY 2013

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Budget	Full Year to 30 June 2013 Variance	Note
OPENING BALANCE	4,993	61,082	61,082			61,082	61,082		
Operating Expenditure									
Labour	30,216	18,762	20,022	1,260	✓	32,174	32,174	0	✓
Members Costs	4,894	5,526	5,306	220	X	9,100	9,100	0	✓
Consultancy	2,565	0	5,000	5,000	✓	5,000	5,000	0	✓
Administration	55,012	52,182	41,962	10,220	X	71,867	71,867	0	✓
Capital Reserve Interest Paid	19,048	0	15,778	15,778	✓	27,054	27,054	0	✓
General Maintenance	340,575	346,733	369,485	22,752	✓	624,661	624,661	0	✓
Roading	70,923	0	0	0	✓	0	0	0	✓
Council Staff Support Costs	131,523	0	0	0	✓	0	0	0	✓
Total Operating Expenditure	654,757	423,203	457,553	34,350		769,856	769,856	0	
Operating Revenue									
Twizel Works & Services Rates	357,587	304,288	312,810	8,522	✓	502,316	502,316	0	✓
Sewer Rates	36,939	17,099	23,121	6,022	✓	39,650	39,650	0	✓
Water Rates	94,412	68,833	87,487	18,654	✓	79,506	99,506	20,000	✓
Refuse Rates	35,660	0	0	0	✓	0	0	0	✓
Building Maintenance Reserve	21,081	11,801	15,436	3,635	X	37,105	37,105	0	X
Capital Reserve Interest Received	3,295	2,813	3,241	428	X	5,559	5,559	0	X
Other Income	69,301	41,820	15,029	26,791	✓	109,184	89,184	20,000	✓
Council Staff Support Income	0	0	0	0	X	0	0	0	X
Total Operating Revenue	618,276	446,655	457,124	10,469		773,320	773,320	0	
CLOSING BALANCE	(31,488)	84,533	60,652			64,546	64,546		

TWIZEL COMMUNITY BOARD
FINANCIAL REPORT FOR JANUARY 2013

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Budget	Full Year to 30 June 2013 Variance	Note
OPENING BALANCE	1,341,798	1,756,124	1,756,124			1,756,124	1,756,124		
Capital Expenditure									
Governance & Investment	0	0	0	0	✓	0	0	0	✓
Essential Services	41,092	69,706	559,000	489,294	✓	364,000	1,074,000	710,000	✓
Community and Recreational Facilities	0	71,468	0	71,468	X	0	0	0	✓
Total Capital Expenditure	41,092	141,174	559,000	417,826		364,000	1,074,000	710,000	
Capital Revenue									
Twizel Works & Services Rates	15,978	16,037	16,037	0	✓	27,505	27,505	0	✓
Water Rates	93,170	88,907	88,907	0	✓	152,422	152,422	0	✓
Sewer Rates	66,171	68,257	68,257	0	✓	117,023	117,023	0	✓
Capital Reserve Interest Received	10,947	9,269	13,216	3,947	X	22,667	22,667	0	X
Essential Services	9,437	10,505	0	10,505	✓	10,505	0	10,505	✓
Total Capital Revenue	195,703	264,443	186,417	78,026		330,122	319,617	10,505	
CLOSING BALANCE	1,496,409	1,879,394	1,383,541			1,722,246	1,001,741		

Variance Analysis

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD

SUBJECT: GREENWAY TREES HALLIWELL to SIMONS STREET

MEETING DATE: MONDAY 26 JUNE 2011

REF: WAS 3/6

FROM: MANAGER – COMMUNITY FACILITIES

ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Request from Kelly Taylor to remove trees from Greenway behind Simons Street

STAFF RECOMMENDATIONS:

1. That the report be received
2. That the Community Board approve the tree removal and undertake this work with neighbours contribution being the clean-up.

GARTH NIXON
MANAGER – COMMUNITY FACILITIES

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

ATTACHMENTS:

Email Request
Pictures of trees

BACKGROUND:

The resident neighbouring this greenway has expressed concerns approximately two year ago.

It was not follow up as the resident did not follow up with a planned meeting and there was no further follow up until now.

The resident claims that these trees are a nuisance shading the property and dropping leaves and the debri from the catkins

POLICY STATUS:

The Tree Policy provides some guidance on this issue

3.3 Tree Removal

- Trees will not generally be removed to maintain private views, remove shading or for the control of leaf litter.
- Trees that are dead, dying, or storm damaged will be removed as a priority.
- Tree removal may be undertaken where significant public views from the road and footpath are compromised.
- Tree removal may be undertaken to eliminate an ice hazard where trees shade the road.

There is a small range of tree species that will be proactively removed due to the following factors:

- rapid growth rates
- eventual large size of the tree (in relation to the site)
- prolific at self-seeding
- pose a major risk when ageing
- often colonise or grow on inappropriate sites
- considered a pest plant

4.0 Cost recovery for Discretionary Work, Storm Damage and Potential Hazards

Where Council agrees that a tree is blocking a view, or shading a property by the occupier of the property and Council carries out work on the tree the following criteria will apply to cost recovery for the work:

4.1 Full cost recovery

Re-instatement of views where this is considered to be work of a discretionary nature.

Mitigating the effects of shading where this is considered to be work of a discretionary nature.

Cost recovery, will be agreed to by both parties before work commences.

4.2 No cost recovery

Essential work to mitigate an actual or potential hazard.

4.3 Ability to waive cost recovery

Council will consider the following factors when exercising discretion in relation to cost recovery, or the requirement to mitigate a nuisance:

- the level of direct benefit to the applicant or Council as a result of the work
- the priority or the need for the work.
- The need for assistance as determined by the Community Board or Council

4.4 Replacement Planting

Where the work is of a discretionary nature and cost recovery is appropriate, Council may also require an additional contribution for replacement planting. Replacement of trees by the applicant will not generally be considered due to the ongoing maintenance requirement.

5.0 Tree management

5.1 Shading and re-instatement of views

Council will be a 'good neighbour' and will assess Council owned trees, and undertake work to mitigate a nuisance as defined by The Property Law Act 1975 in response to requests from the occupiers of properties that are affected by trees on reserves. The cost of the work will be recovered in accordance with this policy.

The following factors determine the *significance* of the issue and will be considered when making decisions on requests for work on trees from the public or a landowner/occupier:

- The wider community's interests in the maintenance of an aesthetically pleasing environment.
- The value of the tree as a public amenity, including the ability to provide shelter from wind,
- The likely effect (if any) of the removal or trimming on ground stability or the stability of other trees.
- The historical, cultural, botanical or scientific significance (if any) of the tree.
- The length of time the property owner has resided in the property. Often the applicant has recently purchased the property and was aware of the trees at the time of purchase.

Council will give full consideration to residents' concerns

SIGNIFICANCE OF DECISION REQUESTED:

Considered to be a routine decision

ISSUES AND OPTIONS:

Decline the request and do nothing

Allow the resident to fell the trees

Fell the trees and get the resident to undertake the clean up

CONSIDERATIONS:

Legal Considerations:

N/A

Financial Considerations:

As the resident has offered to remove these trees there would be no cost to the removal these trees with the exception of the stumps removal

Other Considerations:

The trees in question a group of Silver birch none of which are particularly good specimens

Being on the eastern side of the property they will reduce the amount of morning sun the property gets.

All deciduous trees lose their leaves and can be a nuisance. This combined with the catkins compounds the issue.

These particular trees are not magnificent specimens and are a common tree

.

ASSESSMENTS OF OPTIONS:

Doing nothing would further frustrate the resident as the trees are causing a nuisance and will only get bigger and cause further issues.

Allowing the resident to fell the trees subject to the resident satisfying council of their ability to undertake this work and clean up after

Felling the trees on a shared cost basis would require an agreement from the neighbours. As the issue is nuisance I think it is reasonable for the Community Board to meet some of the costs of this work. By undertaking the felling work we eliminate some of the risks associated with untrained people felling trees on our property.

CONCLUSION:

The trees are causing a nuisance by impacting on the neighbours property.

This problem will only get worse with time and potentially cause greater harm.
The Community Board should remove these trees with a shared cost or input from the neighbours.

Keri-Ann Little

From: Garth Nixon
Sent: Monday, 25 February 2013 11:53 a.m.
To: kelly taylor
Cc: Keri-Ann Little
Subject: RE: The trees on my fenceline

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Kelly

I am aware of these trees, Last year I attended a meeting which we set up and you didn't attend hence no further action.

If the Community Board agrees to take any action it will be to remove these trees as topping silver birch creates an ongoing maintenance requirement

I will put your offer and request to the Community Board for consideration at their next meeting.

Garth Nixon
 Community Facilities Manager
 Mackenzie District Council
 03 6859 010
 027 5344 834

-----Original Message-----

From: kelly taylor [<mailto:twizelbirds@hotmail.co.nz>]
Sent: Friday, 22 February 2013 5:42 p.m.
To: Garth Nixon
Subject: The trees on my fenceline

Hi Garth,

This is the second time I have contacted you about this but I am having issues with the silverbirch trees that are on the councils side of my fenceline. They are high and messy and extremely close to my fence. At the moment they are dropping seeds and my whole yard is covered I them, I can't sit outside without also getting covered and I'm well aware that the leaves will fall in the next month creating another huge mess we will also have to clean up. I will email photos of the seeds on my property so you can see the mess.

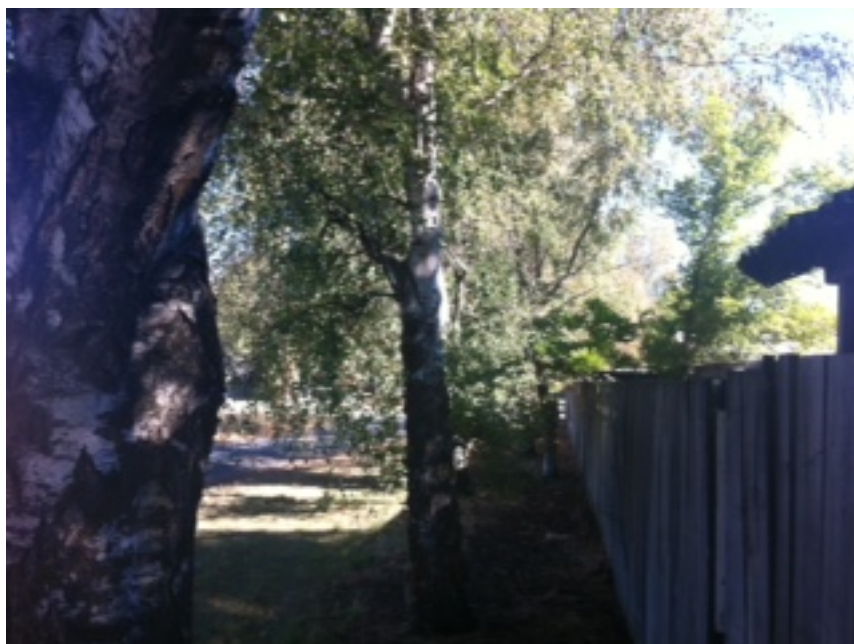
I would like them topped or cut down, I have approached the mt cook chalets who are on the other side of the trees and they also consider them a nuisance and offered to replace them with natives if we can permission to chop them down. We are willing to cut them and remove the rubbish at our expense (excluding stumps, as if they were removed they would take out my fence) but we need approval to do so.

I would appreciate you taking the time to look into this. My property is on Simons st and the trees run along the fenceline behind the musterers hut.

Kind regards

Kelly Taylor

Sent from my iPhone



MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD
SUBJECT: TWIZEL PUBLIC TOILETS
MEETING DATE: 11 MARCH 2013
REF: WAS 3/6
FROM: MANAGER – COMMUNITY FACILITIES
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To confirm the Twizel Community Board recommendation on a way forward with the proposed new Twizel Public Toilets to Council.

STAFF RECOMMENDATIONS:

1. That the report be received
2. That the Twizel Community Board recommends to Council that they proceed to tender for the new toilets using the preferred design by DLA Architects.
3. That the Twizel Community Board recommends to Council that Council make provision for the additional funding required and that any unspent capital be carried over to the next financial year.

GARTH NIXON
MANAGER – COMMUNITY FACILITIES

WAYNE BARNET
CHIEF EXECUTIVE OFFICER

BACKGROUND:

In the Long term Plan Council Made provision for new public toilets in Twizel with an initial estimate of \$200,000

The proposed new toilets for Twizel were advertised last year as requests for proposal.

I received two proposals for consideration. One from DLA Architects and the other from Draftline.

The Community Board has met with both Designers and discussed both proposals.

Estimates provided for both proposals exceed \$300,000

CONSIDERATIONS:

Both designs are functional public facilities and costs are comparable. My take from these meetings with the Architects is that the community board has a clear preference for one design over the other.

Because of the limited interest and comparable pricing it is difficult to include a competitive pricing in that process and potentially limit the design. As such I propose that the Council engage the preferred architect as engineer to the project to complete the design and specification and then Council let tenders to build this specific building.

There was previously significant interest in the public toilets in Twizel. I propose that given Council approval then the model and plans be put on display in the Council Office in Twizel

Financial considerations

The Council has allocated \$ 200,000 this financial year for this project and this work will not be completed this financial year.

Initial estimates suggest that the project will exceed \$300,000 so additional funding will be required.

This toilet and other public toilet improvements are funded from the general rate and not the Township account. They will be funded through the newly formed, Toilets Capital reserve which will be drawn down to build these toilets and then repaid through their depreciation over time.

CONCLUSION:

That the DLA Architect's proposal is the preferred design and that Council be requested to engage Murray Ackroyd to complete the design and specifications in preparation for putting this work out to tender.