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MACKENZIE DISTRICT COUNCIL

**MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL HELD AT
THE COUNCIL CHAMBERS IN FAIRLIE ON TUESDAY FEBRUARY 17, 2015, AT
9.37AM**

PRESENT:

Claire Barlow (Mayor)
Cr Graham Smith
Cr Murray Cox
Cr James Leslie
Cr Russell Armstrong
Cr Evan Williams joined the meeting at 9.45am

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
Bernie Haar (Asset Manager) Left meeting 10.15
Julie Jongen (Committee Clerk)
Patricia Deavoll (Timaru Herald) Left meeting 10.35
Suzy Ratahi (Roading Manager) Left meeting 10.15
David Rae (9.51) Left meeting 10.35
Arlene Goss (10.03) Left meeting 10.35
Commissioner Donald Couch (TUIA)
Rachel Puentener (TUIA)
Mel Schauer (TUIA)
Manaia Cunningham (TUIA)
David Perenara O'Connell (TUIA)
Nathan Hole (11.33) Left meeting 12.26
Tania Morrison (11.33) Left meeting 12.26

OPENING:

The Mayor welcomed everyone to the meeting.

APOLOGIES:

Resolved that apologies be received from Cr Noel Jackson

Claire Barlow/Graham Smith

DECLARATIONS OF INTEREST:

Cr Armstrong declared a conflict of interest in an item to be discussed in public excluded session.

BEREAVEMENTS:

The Mayor noted the following bereavements:

- William John Willson, died 9 December 14, brother of John Willson, late of Luggate.
- Ian Charles Somerville, died 20 December 14, husband of Leila Somerville, late of Sherwood Downs, Fairlie.
- Trevor Bland, died 20 December 14, father/father in law of Claire and Stephen Barlow, late of Auckland.
- Ira Elwyn Graham, died 5 January 15, mother/mother in law of Pete & Clair Graham, late of Clayton Station, Temuka.

- Glen Cantlon, died 10 January 15, partner of Sandra Lambert, late of Fairlie.
- Jack Melhopt, died 23 January 15, father/father in law of Michelle and Ross Moore, late of Timaru.
- Michael Strachery Hadfield, died 29 January 2015, father of Julie Hadfield, late of Fairlie.
- June Blanche Crawford Young, died 11 February 2015, mother of Donette and Bruce Park, late of Twizel.
- Pete Speedy, died 13 February 2015, former Tekapo Camping Ground owner & Fairlie Laundromat.

A moment of silence was observed.

MAYOR'S REPORT:

This was the report of Mayoral activities from December 11, 2014, to February 17, 2015. Mayor Barlow noted a change to her report on page 5 re: Licencing hearing, this hearing was adjourned.

Resolved that the report be received.

Russell Armstrong/James Leslie

REPORTS:

CHIEF EXECUTIVE'S ACTIVITIES:

This was the report of the Chief Executive's activity from December 10, 2014 to February 16, 2015.

Cr Smith asked about the meeting with Doug McIntyre. The Chief Executive replied that it was about land Mr McIntyre had purchased and a general chat.

Resolved that the report be received.

Murray Cox/Russell Armstrong

TRANSPORTATION ACTIVITY MANAGEMENT PLAN:

Cr Smith commented that the document was vague.

The Mayor commented that she found it very useful and informative and congratulated the team on their effort.

Conversation took place on the widening and restricting of roads.

Bernie Haar presented a new page 14 for his report due to a typo on the original report.

Cr Williams questioned whether we could have speed and weight limits on the timber bridges to try and protect them from further damage.

The Mayor asked for an explanation concerning the "total optimised dollars" paragraph on page 26 of the agenda and suggested that it may need to be written in a way that is easily understood.

The Mayor suggested that conversations with our stakeholders regarding levels of service would be advisable. Discussions are needed with the community on this matter.

Council need to know what the gap is in the funding and won't know till after 31 March 2015.

Suzy Ratahi stated that she has planned out her road sealing for the next 5 years.

The chief executive commented that Council will need to make LTP decisions before we receive confirmation of NZTA funding. The two scenarios that need to be considered are a) to ensure success in obtaining the co-investment as sort, we need to be mindful that NZTA are unlikely to co-fund if we have not budgeted our share and b) if we are not successful we may find that we have rated for our full share but are unable to complete the work program because of the absence of NZTA money.

The Mayor asked Bernie Haar if he would be prepared to give a talk to the stakeholders or attend a meeting to give a presentation on the roading funding issues. Suzy Ratahi stated there is a \$900,000 gap on where Council need to be.

Cr Smith commented that expenditure in general needs to be looked at, not just roading.

Cr Cox questioned if other parties such as the army, ski fields and DOC could be paying for some of the roading costs.

Resolved:

1. That the report be received.

Graham Smith/James Leslie

2. That the Transportation Activity Management Plan be adopted as policy for the future direction of that activity.

Graham Smith/James Leslie

STREET ASSET PROTECTION:

Resolved:

1. That the report be received.

Russell Armstrong/Evan Williams

The purpose of this policy was to reinforce that “*damage to Council infrastructure during property maintenance and development is identified, quantified and repaired at the property owner's cost*”, and by taking a deposit before the works commenced it gave Council the funds to have the repairs completed to the necessary standards.

Conversation about the policy took place. It is now staff's belief that this ideology could just as effectively be conveyed without the need for the Policy, and instead by simply stating on each and every relevant consent:

‘Property owners are responsible for all damage to roads, footpaths, and services etc. caused by vehicles accessing properties, this is particularly relevant during site development when heavy vehicles may be involved. The property owner will be required to repair any damage or the work will be carried out by the Council at the property owner's expense.’

By phasing out this policy there will be a saving in the staff time and costs involved with implementing the new procedure.

2. Resolved: That the existing section of policy is phased out and replaced with the described new procedure effective 1st March 2015.

James Leslie/Russell Armstrong

STANDING ORDERS AMENDMENT:

1. That the report be received.
2. That Council adopts the amendment to the Model Standing Orders NZS 9202:2003 as attached.

James Leslie/Graham Smith

Arlene Goss spoke. Council could save money in travel and costs. It could work well with those who have difficulty in attending meetings. The Mayor stated that for workshops and committee meetings this could be handy. A member can vote via audio visual as long as there is a quorum where the meeting is taking place.

The Mayor commented it would be very useful to adopt the policy even if we don't use it. Cr Smith stated he is not opposed to using it for workshops but would not want it to be used for full council meetings, this was agreed by Cr Armstrong and Cr Leslie. Conclusion was everyone is happy to trial the policy.

3. That Council instructs staff to draft a policy on meeting attendance that allows councillors to attend meetings on a secure audio visual link between the Fairlie and Twizel offices.

James Leslie/Evan Williams

COMMON SEAL AND AUTHORISED SIGNATURES:

The purpose of this report was to advise of the documents signed under the Common Seal from November 29, 2014 to February 9, 2015.

Resolved:

1. That the report be received.

Claire Barlow/Russell Armstrong

2. That the affixing of the common seal to documents 791, 792, 793, 794, 795, 796 be endorsed.

Russell Armstrong/Evan Williams

The meeting adjourned for morning tea at 10.35 am and reconvened at 10.53am.

COMMUNITY BOARD RECOMMENDATIONS AND MINUTES:

This report from the chief executive was accompanied by the minutes of the meetings of the Twizel and Tekapo Community Boards on January 26, 2015, and the Fairlie Community Board on February 2, 2015.

Resolved that the report be received.

Graham Smith/James Leslie

TWIZEL COMMUNITY BOARD:

Council noted the following resolution regarding a request from Cr Leslie that the Twizel Community Board open a discussion on the future direction of Twizel.

Resolved that the submission from Cr Leslie be received and the community board look into this matter further.

Council noted and considered the following resolution requesting a bylaw related to fire risk sections.

Resolved that the Community Board recommends to Council that a bylaw be introduced in relation to managing fire risk sections.

After discussions on this matter it was agreed that consideration will be given to the bylaw. Cr Armstrong commented that a member of the public had asked why the property owners have to maintain their land when Council land is not kept tidy.

Council noted the following resolution regarding Twizel Information Centre opening hours.

Resolved that the Twizel Information Centre opening hours maintains the status quo and also opens from 9.30am to 3pm on weekends during the summer season and at school holidays and public holidays.

Council noted the following resolution related to the 30 Year Infrastructure Plan:

Resolved that the infrastructure renewal and upgrade programme as presented in the 30 Year Infrastructure Plan be approved for inclusion in the 2015-25 Long Term Plan and its subsequent consultation.

TEKAPO COMMUNITY BOARD:

Council noted the following resolution related to the 30 Year Infrastructure Plan:

Resolved that the infrastructure renewal and upgrade programme as presented in the 30 Year Infrastructure Plan be approved for inclusion in the 2015-25 Long Term Plan and its subsequent consultation.

Council noted the following resolution related to an application to have a mobile coffee van located on council land:

Resolved that the Tekapo Community Board provides affected person approval on behalf of the council for the activity outlined in the proposal for a mobile coffee van on the corner of Hamilton Drive and State Highway 8.

Council noted and considered the following request from the Tekapo Community Board to approach NZTA to move the speed limit boundary in Tekapo:

Resolved that the Tekapo Community Board recommends that Council approach NZTA to move the 60km/h limit to be extended beyond Hamilton Drive.

The chief executive stated that this was a council matter and he will speak to staff.

FAIRLIE COMMUNITY BOARD:

Council noted the following resolution regarding the lease of the paintball ground in Fairlie:

Resolved that the community facilities manager give a month's notice to the paintball ground leaseholder and that he be asked to tidy up the land.

Council noted the following resolution regarding the cleaning up of land on the Allandale approach to Fairlie:

Resolved that the Fairlie Community Board makes an approach to Mitch Taylor to landscape 16m of roadside land on the Allandale approach, remove the fence line and get the area to a mowing standard.

Council noted the following resolution regarding new "Welcome to Fairlie" signs:

Resolved that the Fairlie Community Board agrees to proceed with the three "Welcome to Fairlie" signs as quoted by L and L Construction.

Council noted and considered the following resolutions regarding the stopping of Buchanan Street:

Resolved that the Community Board endorses Mr Hunter's proposal to stop the unformed portion of Buchanan Street.

Resolved that the matter is referred to the next Council meeting for confirmation prior to commencing the LGA 1974 Schedule 10 process.

Council noted the following resolution regarding the 30 Year Infrastructure Plan:

Resolved that the infrastructure renewal and upgrade programme as presented in the 30 Year Infrastructure Plan be approved for inclusion in the 2015-25 Long Term Plan and its subsequent consultation.

COMMITTEE MINUTES:

Resolved that the minutes of the meeting of the Audit and Risk Committee held on February 3, 2015, be received

Graham Smith/Russell Armstrong

Resolved that the minutes of the meeting of the Finance Committee held on February 3, 2015, including such parts as were taken with the public excluded, be received.

Graham Smith/Russell Armstrong

Resolved that the minutes of the meeting of the Asset and Services Committee held on February 3, 2015, including such parts as were taken with the public excluded, be received.

Graham Smith/Russell Armstrong

Resolved that the minutes of the meeting of the Planning and Regulation Committee held on February 3, 2015, including such parts as were taken with the public excluded, be received.

Graham Smith/Russell Armstrong

COUNCIL MINUTES:

Resolved that the minutes of the meeting of the Mackenzie District Council held on December 9, 2015, including such parts as were taken with the public excluded, be confirmed and adopted as the correct record of the meeting.

James Leslie/Russell Armstrong

EXTRAORDINARY COUNCIL MINUTES:

Resolved that the minutes of the extraordinary meeting of the Mackenzie District Council held on January 20, 2015, including such parts as were taken with the public excluded, be confirmed and adopted as the correct record of the meeting.

James Leslie/Graham Smith

PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

- A) TWIZEL PROPERTY SALES
- B) PREVIOUS MINUTES TEKAPO COMMUNITY BOARD.
- C) PREVIOUS MINUTES PLANNING AND REGULATION COMMITTEE.
- D) PREVIOUS MINUTES COUNCIL DECEMBER 9, 2014.
- E) PREVIOUS MINUTES COUNCIL JANUARY 20, 2015.

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Twizel Property Sales	Enable commercial negotiations	48(1)(a)(i)
Previous minutes Tekapo Community Board November 17	Commercial sensitivity	48(1)(a)(i)
Previous minutes Planning and Regulation Committee	Maintain legal professional privilege	48(1)(a)(i)
Previous minutes Council meeting December 9 2014	Commercial sensitivity	48(1)(a)(i)
Previous minutes Council meeting January 20, 2015	Enable commercial negotiations	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Twizel Land Sale, Previous Council minutes Dec 9 and Jan 20 under section 7(2)(i). Previous minutes Tekapo Community board and previous Council minutes Dec 9 under section 7(2)(i). Previous minutes Planning and Regulation Committee under section 7(2)(g). Previous minutes Dec 9 under Section 7 (2)(a).*

Graham Smith/Evan Williams

Council continued in open meeting at 11.25am.

VISITORS:

Representatives from TUIA gave a power point presentation to Council, a copy of the presentation is attached to these minutes.

Commissioner Donald Couch spoke on what TUIA is about and their relationship with local government and regional councils.

Mania Cunningham wanted to recognise the great work this Council has done and what a stunning place Fairlie is. He also spoke about stays on the marae and how it brings trust to the people.

The chief executive supported comments about the marae and how it was to experience a stay on the marae.

Mayor Barlow commented that it would be helpful if there was translation with the Maori wording to help the people understand what is being said. She also stated how it is beneficial to work with TUIA and she is looking forward to a great working relationship.

Cr Cox commented what a great presentation and thanked the team.

The meeting closed and adjourned for lunch at 12.26pm

THE MAYOR DECLARED THE MEETING CLOSED AT 12.26PM

MAYOR: _____

DATE: _____

Unconfirmed

TUIA

Ngāi Tahu and Environment Canterbury Joint Work Programme



Te Rūnanga o Ngāi Tahu
Ngā Papatipu Rūnanga Map

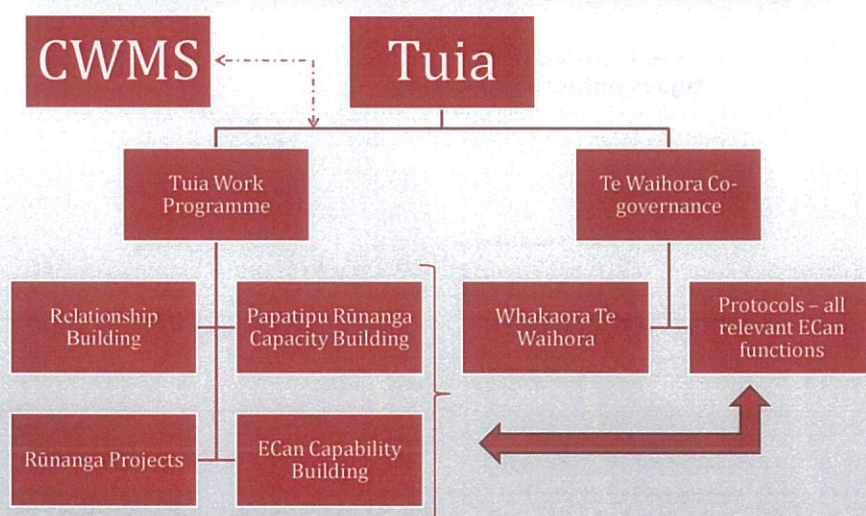


What is Tuia?



- A priority outlined in Environment Canterbury Strategic Direction 2012-22.
- Tuia, represents our working relationship with Ngāi Tahu and has many interconnecting work streams that span across all parts of council.
- This commitment is based on the recognition that the relationship of Ngāi Tahu with their ancestral land within Canterbury is inextricably affected by the powers and functions of ECan.
- In progressing “Tuia” the Commissioners and Ngāi Tahu are committed to working together in a spirit of partnership that promotes mutual respect, transparency, trust and good faith.

What is Tuia?



What is Tuia?



- *Governance, co-governance and working relationship arrangements are in place with ngā Rūnanga and Te Rūnanga o Ngāi Tahu*
- *Environment Canterbury supports Ngāi Tahu to fulfil their role and responsibilities as tangata whenua and kaitiaki*
- *The Tuia programme and ethic is integrated and fostered through all Environment Canterbury activities and work programmes*

LTP - Levels of Service



Relationship building

- Te Rōpū Tuia meetings;
- Te Paiherenga working group meetings;
- Meetings between Chairs and CEOs of each organisation;
- Meetings/engagement with Rūnanga as required eg. consents & planning;
- Working with Te Rūnanga strategy & policy staff to align responses where possible
- Commissioner and Rūnanga meetings at marae;
- ECan and Ngāi Tahu engagement with ngā mataawaka

Priorities



Staff capability building

- Noho Marae & Treaty Training; Te Reo support
- Kōtui - dedicated staff from section who are visible champions
- Sonar 6 & staff survey
- Aoraki Bound
- Tuia staff support
- ECan/Ngāi Tahu secondments
- Iwi management plan training
- Intranet kete/ tool box site
- Video montage resource

Priorities



Rūnanga capacity building

- Tangata Whenua Advisory Services
 - Supporting business development
 - Service Level Agreements
 - Reporting and monitoring infrastructure through Sharepoint
- Supporting the development of a South Canterbury Iwi Management Plan
- Providing staff support for South Canterbury Rūnanga
- Hearing Commissioner training, support & promotion
- Developing a capacity building strategy with Te Rūnanga o Ngāi Tahu

Priorities



Rūnanga projects

- Tuia Fund
 - \$5000 for each Rūnanga for their own projects related to a local government function
 - Some in-kind staff support

Priorities



Work activities include:

- a consents Tuia work programme
- supporting the co-governance work programme
- a Tuia joint work programme with Community Public Health/CDHB including a series of wānanga for Rūnanga
- supporting the development of the Mātauranga science strategy workstream
- advice and support for TA's relationships with Rūnanga
- responding to staff requests for advice
- reviewing internal documents with a Tuia lens
- Supporting the education team wānanga with youth

Activities



- Changing the way we, as an organisation, engage with Ngāi Tahu
- Building understanding and developing cultural awareness
- Integrating Tuia into the way we do things
- Staff feel confident and capable engaging with Ngāi Tahu
- Rūnanga have capacity to respond to the requests made of them and opportunities that arise
- Rūnanga are able to successfully participate in decision making
- Rūnanga are able to discharge their responsibility as kaitiaki

Tuia Outcomes

