



MINUTES

Tekapo Community Board Meeting

19 September 2016

**MINUTES OF MACKENZIE DISTRICT COUNCIL
TEKAPO COMMUNITY BOARD MEETING
HELD AT THE TEKAPO COMMUNITY HALL LOUNGE, LAKE TEKAPO
ON MONDAY, 19 SEPTEMBER 2016 AT 7PM**

PRESENT: Peter Munro (Chair), Lyn Martin, Stella Sweney, Alan Hayman, Cr Murray Cox.

IN ATTENDANCE: Wayne Barnett (Chief Executive Officer), Garth Nixon (Community Facilities Manager), Keri- Ann Little (Committee Clerk), Caroll Simcox (Church of the Good Shepherd), Steve Howes, Simon Waymouth (Principle Lake Tekapo Primary School) and two members of the public.

1 OPENING

The Chair welcomed everyone to the meeting.

2 APOLOGIES

Nil

3 PUBLIC FORUM

Lake Tekapo Primary School:

The Chair welcomed all members of the public to the meeting and invited Simon Waymouth to speak on behalf of the Lake Tekapo Primary School. Mr Waymouth asked what options were available to the Lake Tekapo Primary School regarding the accessibility, usage and user charges of the Tekapo Community Hall. He said he acknowledges usage of the Hall is booked in advance and an asset to the whole Community which the School would utilise all year around especially during the winter months. He noted a discussion regarding maintenance and cleaning would be required.

Mr Nixon suggested he work with the Lake Tekapo Primary School and Mr Waymouth in compiling a report to present to the Community board for consideration. Mr Nixon noted an agreed annual fee could be a way forward.

The Church of the Good Shepherd:

Carol Simcox representing the Church of the Good Shepherd (COGS) addressed the Community board. She distributed a copy of the newly published COGS "the vision" document including a vehicle and pedestrian plan for the Church of the Good Shepherd Carpark.

Mrs Simcox spoke briefly to the document. She expressed her sincere appreciation to Mr Nixon for his quick movement on this issue. Mrs Simcox stated "the vision" document was a statement to what the COGS committee would like to achieve and gain agreement from Council moving forward.

Mr Nixon said he will forward the vision document onto the traffic engineers and parking consultants and report their findings back to the COGS. He noted there is no budget in Council's Long Term Plan for this work resulting in the works being long term, he said Council need to confirm costings and move forward in general agreement.

Mr Barnett said discussion needs to take place regarding logistics of the area while informing the public and gaining possible outside funding. He noted discussion will also be required regarding carparking and location of public toilets next to the Footbridge.

Taylor-Made Tekapo Backpackers Hostel:

A visitor to the meeting asked if the YHA Lake Tekapo Backpackers Hostel would sell alcohol in their new building site within the Tekapo Development on the Lake Tekapo Lakeshore. He said if so, were Council aware of the implications regarding visitors and alcohol fuelled behaviour. He noted this was not usual business for YHA accommodation providers in establishing a bar on their premises.

Mr Barnett replied that there was an expectation a bar/restaurant/café would be incorporated within the YHA plans, he confirmed a liquor licence would be required. He suggested Mr Hole, Planning and Regulations Manager contact the owner of the Tailor-Made Tekapo Backpackers Hostel to discuss their concerns further.

4 VISITORS

As above.

5 DECLARATIONS OF INTEREST

There were no declarations of interest.

6 CONFIRM MINUTES

Resolved: that the minutes of the meeting of the Tekapo Community Board held on 22 August 2016 be confirmed and adopted as the correct record of the meeting.

TEKAPO COMMUNITY BOARD MATTERS UNDER ACTION:

8 June 16	Keri-Ann	Tekapo Plantation: Murray Place/Section A: Mr Nixon advised Whitestone had now completed the clean-up. He reported process is slow regarding plantings.	Mr Nixon		
8 June 16	Keri-Ann	Tekapo Squash Club: Cr Cox reported he had drafted a report to the Community Board which will be included in the next meeting.	Mr Nixon	14 Nov 16	Report to be included in agenda
8 June 16	Keri-Ann	Town Projects: <ol style="list-style-type: none"> 1. Alps2Ocean Link between Tekapo and Canal Road: Mr Nixon reported a retaining wall in Township needs to be completed. 2. Upgrade of Hamilton Drive - dump station requires securing including bollards 3. Lakeside Drive: The impact of the new intake structure on traffic management plan would require Council sign off with comfortable controls in place. Ms Sweney asked for clarification regarding a Utilities Provision. 4. Tekapo Development Projects List: Mr Barnett outlined a scope of projects list recently confirmed at the Finance Committee meeting: <i>Funding Effectively Confirmed For:</i> <ol style="list-style-type: none"> a. Funding for domain finishing b. Public Green c. Landscaping within viewing shafts – on the agenda d. Surfacing of old mini golf site e. Boat Ramp access from Lakeside Drive <i>Recommended:</i> <ol style="list-style-type: none"> f. Playground be funded by the Land Subdivision Reserve <i>Remaining Projects:</i> <ol style="list-style-type: none"> g. East and Western Carparks h. Long Vehicle Overflow Carpark 	Mr Nixon/Mr Barnett		
8 June 16	Keri-Ann	Freedom Camping Bylaw: Mr Nixon noted that Council had adopted the new Freedom Camping Bylaw which excludes freedom camping from the Tekapo Township. He said new signage will be erected. He added Warden options for enforcement are currently being explored.	Mr Nixon	Ongoing	Report back to Community Board Regarding Warden options
8 June 16	Keri-Ann	Tekapo Domain Playground: The Community Board expressed agreement that equipment currently in storage be installed at the playground site. Mr Nixon will outline a concept plan for approval.	Mr Nixon	14 Nov 16	Provide a plan for equipment at the Domain
8 June 16	Keri-Ann	Future of Motuariki Island: Seek clarification of Island use.	Mr Nixon	Ongoing	Contact Twizel DOC
8 June 16	Keri-Ann	60km Speed Limit Extension: Mr Barnett received feedback from NZTA. He said NZTA are reviewing the speed restrictions on a wider scale.	Mr Barnett	Ongoing	
8 June 16	Keri-Ann	Civil Defence: Mr Barnett reported Ms Morrison is currently reviewing Civil Defence Procedures and will	Ms Morrison	Ongoing	

		report to the Community Board in due course.			
8 June 16	Keri-Ann	Tekapo Footbridge: Several lights on the Footbridge need to be replaced. Mr Nixon reported stonewall is almost complete. A donated seat is being installed, next step is sealing of the path and tidy up of the garden on the eastern side.	Mr Nixon	Ongoing	Replace lights
8 June 16	Keri-Ann	Solar System Project: Mr Nixon reported removal of the Solar System poles had been tasked to local contractors.	Mr Nixon		
4 April 16	Keri-Ann	Public Toilets: Mr Nixon noted delivery of the public toilets will take place on 4 November 2016. He reported the delivery date is still on target subject to resource consents and building consents being granted.	Mr Nixon		
8 June 16	Keri-Ann	Hall Signage: Mr Nixon reported lights had been installed and hall signage is being prepared.	Mr Nixon	14 Nov 16	Signage complete
26 August 16	Keri-Ann	Drone Flying: Mr Barnett confirmed it is the responsibility of the CAA regarding legislative requirements when drone flying. He said he is awaiting follow up regarding Council's next step for policing the use of Drone's.	Mr Barnett	14 Nov 16	Mr Barnett to follow up

REPORTS:**FINANCIAL REPORT:**

This report was the financial report for the Community Board for the period to June and July 2016, to update board members on the financial performance of the Tekapo Community Board for that period.

Resolved: that the report be received.

Murray Cox/ Lyn Martin

Mr Nixon reported Lake Tekapo Community Hall income was less than projected compounded by extra expenses regarding oven servicing. He said litter removal and an additional bin requirement attributed to the Tekapo Township overspend.

Mr Nixon said he believed security cameras were not necessary but a pay system to dispose of household rubbish rather than using the recycling station could be an option worth investigating and further discussion with the Community Board would be required.

Cr Cox highlighted Pest Control as an ongoing problem exacerbated by the mild winter. He asked if Town control should be undertaken to coincide with the current Town boundaries programme.

WARD MEMBER'S REPORT:

Cr Cox reported The District Plan review is ongoing. He noted current review is regarding sections within the plan including wording of the final document.

Cr Cox thanked Community Board members for their support. He said there are projects within the Community that he would like to see completed and will continue to be actively involved in these projects.

The Chair thanked Cr Cox for his service.

REPORTS FROM MEMBERS WHO REPRESENT THE COMMUNITY BOARD ON OTHER COMMITTEES:

Cr Cox reported the Regional Park is preparing for summer. ECan will be installing new track signs next week. He noted large planting projects are also underway while tidy up of the caravan park in preparation for campers is ongoing.

Mrs Martin reported a successful annual general meeting of the Lake Tekapo Promotions Association. She added a new committee had been appointed. She asked Mr Nixon to contact Stephanie Hagan regarding funds held in the Promotions bank account that relate to the Playground Committee. She noted internet Wi-Fi accessibility needed to be discussed.

The Chair stated The Lake Tekapo Footbridge Society final annual general meeting will be held on Tuesday 25 October 2016. He said the Tekapo White Water Trust programme for the coming season is now available. He noted the programme can be downloaded from www.rivers.org.nz.

GENERAL BUSINESS:**WILLOW REMOVAL:**

Ms Sweney reported a large number of willow trees were cut down in the Tekapo Lake bed and had not been removed or the debris cleared away.

Cr Cox said he had spoken to ECan regarding this matter. He reported ECan would follow up with issuing enforcement to the concerned people involved. He noted if the Community Board carried out the clean-up work a consent would be required. Cr Cox suggested a possibility was for the Regional Park to apply for the consent and volunteers carry out the clean-up. Mr Hayman highlighted that the work would need to be completed within the next two months before rainfall and snow melt raised the river and washed the willow debris into the Lake. Cr Cox noted the cost of a consent would need to be discussed.

Cr Cox said he will speak with ECan and discuss the best way forward.

INCREASING TEKAPO RECOVERY PARK HOURS:

Mrs Martin asked if the Tekapo Recovery Park hours could be extended. Mr Nixon said the Solid Waste Manager had spoken about extending the Tekapo Recovery Park hours, however he added if the plan of a pay system for household rubbish disposal is achieved there will be no requirement for extended hours.

NEXT MEETING:

The next meeting for the Tekapo Community Board will be held on Monday 14 November 2016 at 7pm in the Tekapo Community Hall Lounge.

The Chair thanked all Community board members for their attendance and input during the last term. He noted the Community board had been successful and achieved a great deal.

Mrs Martin and Ms Sweney expressed their appreciation of the knowledge and experience the Chair, Cr Cox and Mr Hayman had brought to the Community Board.

The Meeting closed at 8:30pm

The minutes of this meeting were confirmed at the Tekapo Community Board Meeting held on 14 November 2016.

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CHAIRPERSON