

**From:** [LGOIMA](#)  
**To:** [Robin McCarthy](#)  
**Subject:** RE: 859 CEO contract and meeting, Response  
**Date:** Friday, 15 August 2025 1:34:00 pm

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Good afternoon Robin,

Before we responded to your enquiry we made the following checks:

- Checked the on-line council calendar for any meeting placeholder dates which might have not been removed - there are none.
- Checked the system we use for the management and publication of meeting agendas and minutes - there are no recent entries relating to this committee.
- Spoke with the Governance Advisor who confirmed that:
  - no recent meetings have taken place,
  - the date for the next meeting has not yet been set,
  - no agenda has been created.
- Spoke with the CEO who was unaware of any meeting that didn't take place and did not think that a date for the next meeting has been set.
- Spoke with the Mayor who confirmed that no date has been set for the next meeting of this committee.
- The only references we were able to find were to the previous committee meeting which took place on 29th April 2025.

To help us respond to your query, it would you be able to provide us with the URL of the section of the website which contains the agenda you refer to, with a screenshot if possible?

Kind regards  
Nic

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**From:** Robin McCarthy <[robin.mccarthy@xtra.co.nz](mailto:robin.mccarthy@xtra.co.nz)>  
**Sent:** Friday, 15 August 2025 11:41 am  
**To:** LGOIMA <[LGOIMA@mackenzie.govt.nz](mailto:LGOIMA@mackenzie.govt.nz)>  
**Subject:** Re: 859 CEO contract and meeting, Response

**CAUTION:** This email originated from outside Mackenzie District Council. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Nic,

The CEO's performance review was clearly a published agenda item on the councils website.

Regards,

Robin McCarthy.

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On 15 Aug 2025, at 10:06 am, LGOIMA <[lgoima@mackenzie.govt.nz](mailto:lgoima@mackenzie.govt.nz)> wrote:

Dear Robin

**Re: information relating to request for information relating to Contract and meeting (Our ref. 859).**

We have decided to release the information you requested on 14 August 2025; - please see our answers below **in blue**.

**Request:**

1. The term of the CEO's contract and when it expires.

Please refer to the website with article dated 7 October 2022 announcing appointment for an initial term of five years

<https://www.mackenzie.govt.nz/pages/mac-news/2022/appointment-of-chief-executive>

2. I am advised by a councilor that the recent council agenda item reviewing the CEO's performance did not take place. If this was the case, please advise why not.

This is incorrect. No item relating to the CEO's performance reviews has been tabled in any recent meeting agendas. The dates for the Chief Executive's Review Committee meetings are set by the Mayor, and the date for the next meeting has not yet been provided to either the Chief Executive or governance staff.

3. If this meeting did take place, please forward the minutes of this meeting.

As indicated above, the Mayor has not yet set a date for this meeting.

As outlined in the candidate handbook, all LGOIMA requests lodged by electoral

candidates during this time are required to be made available to all other candidates. The Candidate Handbook is available online [https://www.mackenzie.govt.nz/\\_data/assets/pdf\\_file/0007/1024828/LGE25-MackenzieDC-Candidate-Handbook-v9.pdf](https://www.mackenzie.govt.nz/_data/assets/pdf_file/0007/1024828/LGE25-MackenzieDC-Candidate-Handbook-v9.pdf). Printed copies are available on request.

*‘Council is required to respond to information requests made under the Local Government Official Information and Meetings Act 1987 (LGOIMA). Any information supplied to a candidate as part of a LGOIMA request response will be shared to all candidates as soon as possible after the original information release.’*

Details of the request, the response, and any information provided by council will be published on the council website, in the ‘elections’ section. All candidates will be notified by email when the response is posted to the website.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

If you wish to discuss this further with us, please feel free to contact me.

Yours sincerely,  
Nic

Neku noa, ne / Yours sincerely,



## LGOIMA Officer

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**Our Community. Our Place. Our Future.**

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