



***381st MEETING OF THE
MACKENZIE DISTRICT COUNCIL***

**TO THE MAYOR AND COUNCILLORS OF THE
MACKENZIE DISTRICT COUNCIL**

MEMBERSHIP OF THE COUNCIL

John O'Neill (Mayor)

Simon McDermott

Graeme Page

David Pullen

Leon O'Sullivan

Graham Smith

Evan Williams

***Notice is given of the meeting of the Mackenzie District Council
to be held on Friday 27 August 2010 at 9.00***

VENUE: Service Centre, Twizel

BUSINESS: As per Agenda attached.

**GLEN INNES
CHIEF EXECUTIVE OFFICER**

20 August 2010



AGENDA FOR FRIDAY 27 AUGUST 2010 AT 9.00 AM

I. OPENING

II. APOLOGIES

III. DECLARATIONS OF INTEREST

IV. BEREAVEMENTS

V. MAYORAL REPORT

VI. REPORTS REQUIRING COUNCIL DECISION

1. Ombudsman Complaint – Opuha River Access via Gudex Road

VII. INFORMATION REPORTS

1. Common Seal
2. Chief Executive Officer's Activities

VIII. COMMITTEES

Adopt the Minutes of the meetings of the Finance, Operations and Planning Committees held on 6 August 2010 and the Planning Committee held on 13 August 2010, including such parts as were taken with the Public Excluded.

IX. COMMUNITY BOARD RECOMMENDATIONS

X. CONFIRMATION OF MINUTES

Confirm and adopt the Minutes of the Mackenzie District Council Meetings held on 16 July 2010 and 13 August 2010, including such parts as were taken with the Public Excluded.

ACTION POINTS

XI. PUBLIC EXCLUDED:

That the public be excluded from the following part of the proceedings of this meeting namely:

1. Public Excluded Minutes of the Mackenzie District Council meetings held on 16 July and 13 August 2010
2. Public Excluded Minutes of the Twizel Community Board meeting held on 9 August 2010
3. Public Excluded Minutes of the meetings of the Finance and Planning Committees held on 6 August 2010 and the Planning Committee held on 13 August 2010.
4. Road Maintenance Contract (to be circulated)
5. Plan Change 15 Update

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Public Excluded Minutes of Council meetings of 16 July 2010 and 13 August 2010		48(1)(a)(i)
Public Excluded Minutes of the Twizel Community Board meeting of 9 August 2010		48(1)(a)(i)
Public Excluded Minutes of the Finance Committee meeting held on 6 August 2010 and Planning Committee meetings held on 6 and 13 August 2010		
Road Maintenance Contract	Commercial Sensitivity	48(1)(a)(i)
Proposed Twizel Plan Change 15 – Twizel Zoning	To maintain the effective conduct of public affairs through the protection of such members, officers employees and persons from improper pressure or harassment	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Road Maintenance Contract* Section 7(2)(b)(ii), *Proposed Plan Change 15, Twizel Zoning* Section 7(2)(f)(ii)

XII. CONFIRMATION OF RESOLUTIONS TAKEN WITH THE PUBLIC EXCLUDED

XIII. ELECTED MEMBER'S TIME

XIV. ADJOURNMENTS

10.30 am	Morning Tea
12.30 pm	Lunch
3.00 pm	Afternoon Tea

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL
SUBJECT: GENERAL ACTIVITIES REPORT
MEETING DATE: 27 AUGUST 2010
REF: PAD 2/3
FROM: MAYOR

ACTIVITY REPORT

COUNCIL, COMMITTEE AND COMMUNITY BOARD MEETINGS ATTENDED

19 July	Tourism and Development Board meeting
6 August	Forestry Board Meeting. Committee Meeting Day.
9 August	Tekapo & Twizel Community Board Meetings.
11 August	Fairlie Community Board.
13 August	Extraordinary meeting of Council to adopt rates 2010/11. Planning Committee.
27 August	Council meeting.

OTHER MEETINGS AND ACTIVITIES

20 July	Attended the funeral for Donald Burnett, Mt Cook Station.
21 July	Attended Labour Market Meeting in Timaru. Hosted group of Japanese student visitors to the Council Chambers.
22 July	Attended the funeral of Leo Crampton. Attended Alpine Energy AGM in Timaru with the CEO and Paul Morris.
30 July	Met with Paul Morris and CEO regarding the Tourism Trust.
5 August	Attended SC Irrigation Trust meeting in Fairlie with the CEO, Dermot O'Sullivan, David Henshaw, Terry Heiler, Nigel Gormack as well as Ian McIndoe & Peter Brown from Aqualinc.
6 August	Hosted HMNZS Pukaki representatives.
11 August	Met with the CEO and Paul Morris, Lesley O'Hara & Denis Callesen from the Tourism Board regarding the End of Year Accounts for the Trust. Met with the CEO, Paul Morris and Ian Lothian from Audit NZ regarding the Audit of Council's accounts.
13 August	The Councillors, CEO and I met with Ecan Commissioners (Dame Margaret Bazley (Commissioner Chair) and Commissioners David Bedford, David Caygill, Donald Couch, Tom Lambie and Rex Williams & staff Kim Drummond (Director

	Regulation), Graham Sullivan (Biosecurity Manager)
16 August	Attended Plan Change 13 Hearing in Twizel.
18 August	Attended CEO & Mayor meeting, with the CEO, in Timaru along with Waimate and Timaru DC.
24 August	Attended MTDT Board meeting in Tekapo.
25 August	Met with Mark Yaxley from NZTA, Bernie Haar and the CEO.

RECOMMENDATION:

1. That the report be received.

J O'NEILL
MAYOR

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL

FROM: CHIEF EXECUTIVE OFFICER

SUBJECT: OMBUDSMEN COMPLAINT – OPUHA RIVER ACCESS VIA
GUDEX ROAD

DATE: 27 AUGUST 2010

REF: REG 2/7, WAS 2/6/8

REASON FOR REPORT:

To seek a Council response to points raised by the Office of the Ombudsmen regarding access to the Opuha River from Gudex Road.

RECOMMENDATIONS:

1. That the report be received.
2. That the Council advise the Office of the Ombudsmen that it is satisfied with the arrangements made with the landowner for access to the Opuha River provided the formalities of completing an easement are undertaken by the landowner.

GLEN INNES
CHIEF EXECUTIVE OFFICER

ATTACHMENTS:

Correspondence as scheduled.

BACKGROUND:

The issue of access to the Opuha River from Gudex Road has been an ongoing one with some concerns going back to 2003. The concerns were that access via a paper road had been blocked by the farmer. After negotiations an alternative access was created that Council was comfortable with. However there is no legal protection for this access as yet.

The Ombudsmen's Office became involved in February this year in response to a complaint from GB Stone of Timaru.

A report was compiled outlining the history of the matter and sent to the Ombudsmen's Office. Mr Morgan, the owner of Raincliff Station was kept informed.

Further correspondence was exchanged between ourselves and the Ombudsmen's Office in March and July.

I advised the Ombudsmen's Office that I needed political direction on some of the points raised in his letter of 6 July 2010.

I have also sought written confirmation from Mr Morgan of his continuing intention to register an easement over the land in favour of the Council.

POLICY STATUS:

The matter has been before Council in 2007 where it resolved that the Asset Manager be empowered to enter into negotiations with the land owner to permanently settle the public access issue.

The Council has not to date insisted that the access over the paper road be reinstated as an acceptable alternative accessway has been provided by the land owner.

SIGNIFICANCE OF DECISION REQUESTED:

Routine – In my view there is no need for further community consultation or discussion with other interested parties.

ISSUES AND OPTIONS:

1. Do nothing further. That leaves the public with signed and formed access to the river but such access lacks any legal backing.
2. Insist that the newly created accessway be surveyed and a legal instrument created to protect public access long term.
3. Insist that the paper road accessway be reinstated by the landowner.

CONSIDERATIONS:

Legal – A registered easement provides permanent protection of public access to the Opuha River from Gudex Road.

The Ombudsmen also quite correctly points out that Council does have power to require the landowner to remove the fence across the legal (paper) road but has chosen not to exercise that right.

Financial – No significant issues here. The landowner will have to incur costs to survey and create the easement. There would be more significant costs on the landowner if Council insisted on reinstatement of the legal access.

Council could if it wished, make some contribution to the costs of creating the legal easement.

Other – Council's earlier decision on this has been aimed at achieving a practical pragmatic solution. The gap in the current arrangement is the legal uncertainty over the alternative access. Completion of the easement would remove that uncertainty.

ASSESSMENT OF OPTIONS:

The best course of action for Council is Option 2. That would, I believe, satisfy the Ombudsmen's concerns. We would end up with a formed, signposted access way that has legal permanence.

However, progress on creating the easement has been slow and I think we should insist that be completed within a fixed time (say three months).

Council could make a financial contribution towards the costs of formalising the situation if that would assist in more speedily resolving the matter.

CONCLUSION:

Council needs to believe to ensure the alternative access is legalised and it then has a perfectly defensible position as far as the Ombudsmen's Office is concerned.

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL

SUBJECT: COMMON SEAL

MEETING DATE: 27 AUGUST 2010

REF: PAD 15/7

FROM: COMMITTEE CLERK

ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To advise of the documents signed under the Common Seal from 10 July 2010 to 23 August 2010.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the affixing of the Common Seal to document number 685 to be endorsed.

ROSEMARY MORAN
COMMITTEE CLERK

Number	Detail of Document	Date Signed & Sealed
685	Alpine Energy Ltd Proxy Form	21 July 2010

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL
SUBJECT: GENERAL ACTIVITIES REPORT
MEETING DATE: 27 AUGUST 2010
REF: PAD 2/3
FROM: CHIEF EXECUTIVE OFFICER

ACTIVITY REPORT

OTHER MEETINGS AND ACTIVITIES

19 July	Tourism and Development Board meeting
6 August	Forestry Board Meeting. Committee Meeting Day.
9 August	Tekapo & Twizel Community Board Meetings.
11 August	Fairlie Community Board.
13 August	Extraordinary meeting of Council to adopt rates 2010/11. Planning Committee.
27 August	Council meeting.

OTHER MEETINGS AND ACTIVITIES

22 July	Met with Garth Nixon for a fortnightly catchup. Attended the funeral of Leo Crampton. Attended Alpine Energy AGM in Timaru with the Mayor and Paul Morris.
23 July	Held staff performance review with Bernie Haar.
26 July	Management meeting. Held election information meeting for the public in Tekapo with Paul Morris.
27 July	Held election information meeting for the public in Fairlie with Paul Morris.
28 July	Held staff performance review with Nathan Hole. Tekapo Property Group Conference Call. Held election information meeting for the public in Twizel with Paul Morris.
29 July	Met with Bernie Haar for fortnightly catch-up.
30 July	Met with Paul Morris and CEO regarding the Tourism Trust.
4 August	Met with Paul Morris for fortnightly catch-up.
5 August	Attended SC Irrigation Trust meeting in Fairlie with the CEO, Dermot O'Sullivan, David Henshaw, Terry Heiler, Nigel Gormack as well as Ian McIndoe & Peter Brown from Aqualinc. Met with Garth Nixon for fortnightly catch-up.

9 August	Management meeting.
10 August	Met with Caley Hall regarding potential Council candidacy .
11 August	Met with the Mayor and Paul Morris, Lesley O'Hara & Denis Callesen from the Tourism Board regarding the End of Year Accounts for the Trust. Met with the Mayor, Paul Morris and Ian Lothian from Audit NZ regarding the Audit of Council's accounts.
12 August	Met with Grant Patterson from Opus to review the proposed Fairlie sign on SH 79. Met with Nathan Hole for fortnightly catch-up. Met with Roger Davidson and Alan Malcolmson from Foodstuffs, together with Paul Morris and Peter Maxwell.
16 August	Attended a records management meeting with staff.
17 August	Tekapo Property Group Conference Call. Held staff performance review with Paul Morris.
18 August	Met with Paul Morris for fortnightly catch-up. Attended CEO & Mayor meeting, with the Mayor, in Timaru along with Waimate and Timaru DC.
19 August	Met with Garth Nixon for fortnightly catch-up.
23 August	Management meeting.
24 August	Met with Chris Fowler. Attended MTDT Board meeting in Tekapo.
25 August	Met with Bernie Haar for fortnightly catch-up. Met with Mark Yaxley from NZTA, Bernie Haar and the Mayor.
26 August	Met with Nathan Hole for fortnightly catch-up.

COUNCIL'S CREDIT CARD:

I have reviewed the arrangements of spending under Council's credit card and improved these in line with suggestions made by Audit New Zealand in its recent management letter.

Credit card spending by public bodies has been the subject of media interest and we have provided details of the credit card statements to the Christchurch Press in response to an official information request.

I also have had the credit card spend for the last twelve months analysed into different types of expenditure. That is attached. Members will note that the card is primarily used for corporate purposes. For example attendance at the LGNZ conference, training costs relating to staff training, vehicle registration are all charged to this card with my prior approval.

PROPERTY ISSUES:

The Tekapo Property Group has met twice during the period and believes there is a potential development that looks promising for the township. Further negotiations are proceeding before anything can be put before Council.

Meanwhile, a concept plan for development of the Motor camp leased land is due by the end of the month.

ELECTIONS:

There will be contested elections for the Mayoralty, both Wards and two of the three Community Boards. The four nominees for the Twizel Community Board were just sufficient to fill the number of vacancies and will be declared elected. They come into office on polling day.

The increased number of candidates compared with 2007 can be seen as a healthy sign.

CANTERBURY WATER STRATEGY:

The creation of three zones within the South Canterbury/North Otago area is underway with agreement reached on the boundaries between zones.

The appointment of a representative to the Regional Committee was delegated to the Mayor as was the making of interim appointments for the zones.

Note: Each zone committee will have its Chair (or their nominee) on the regional committee. In the absence of such committees, interim appointments are needed.

The Mayor will update Council on these appointments at the meeting.

STAFFING ISSUES:

The untimely death of Leo Crampton will be acknowledged earlier in the meeting. Leo served on Council staff for seventeen years as part time Civil Defence Officer. His involvement in community affairs was wide ranging covering sporting, cultural, educational and community service areas.

CIVIL DEFENCE DECLARATIONS:

An issue has arisen in respect of the Declaration of a Local Civil Defence Emergency during the period between members going out of office and new members being able to act in their official capacity.

A Mayor normally has the power to declare such an emergency. However John O'Neill goes out of office on the day that the Electoral Officer makes the official declaration of the result and the incoming Mayor cannot act as Mayor until he or she has made the required declaration at the inaugural meeting.

The effect is that there may be a period of about a week or so in which there is no local person who can declare a state of emergency.

We therefore have to rely on either one of the Commissioners of the Regional Council or the Minister to fulfil that role.

If this is thought to be unsatisfactory the Council could delegate to the CEO the power to declare such an emergency during this period.

MEMBERSHIP OF THE MACKENZIE TOURISM AND DEVELOPMENT TRUST

Under the Trust Deed, Council is responsible for the appointment of between five and seven Trustees of the Mackenzie Tourism and Development Trust. No more than two of these appointees can be elected members or Council staff.

When the Trust was established in 2007 it was intended the initial Trustees would stagger their terms from between one and three years by lot. Due to an oversight, this never occurred.

The term of all were due to expire in June of this year.

Trustees are able to serve more than one term.

Following discussions with the Chair of the Trust, it was agreed that all of the Trustees would lodge their resignations leaving the Council free to reappoint or make fresh appointments as it thought fit. All Trustees have been written to inviting them to indicate whether they are willing to continue for a further term.

The Trust has scheduled its annual general meeting for Monday 6 September 2010 and if possible would like to have the appointments made by that date.

Expressions of interest have also been sought by public advertisement.

What is needed now is a form of delegation to a selection panel to assess the nominees and make the appointments.

RECOMMENDATION:

1. That the report be received.
2. That the Council note arrangements regarding Council credit card spending have been reviewed.
3. That the Council delegate to the Mayor and Councillor McDermott the power to appoint new Trustees to the Mackenzie Tourism and Development Trust.
4. That the Council delegate to the Chief Executive Officer the power to declare a local Civil Defence Emergency during the period between the current Council going out of office and the inaugural meeting of the new Council.

GLEN INNES
CHIEF EXECUTIVE OFFICER

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON FRIDAY 6 AUGUST 2010 AT 9.00 AM

PRESENT:

Simon McDermott (Chairman)
John O'Neill (Mayor)
Graham Smith
Graeme Page
Dave Pullen
Evan Williams (from 11.00 am)

IN ATTENDANCE:

Glen Innes (Chief Executive Officer)
Paul Morris (Manager – Finance and Administration)
Rosemary Moran (Committee Clerk)

I APOLOGIES:

Resolved that apologies for absence be received from Leon O'Sullivan and for lateness from Evan Williams.

Graeme Page /Graham Smith

II MINUTES:

Resolved that the Minutes of the meeting of the Finance Committee held on 11 June 2010, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct record of the meeting.

The Mayor/Graham Smith

District Medical Facilities

The Committee discussed where the funds from the sale of the doctors' residence in Fairlie should be directed. Cr Smith said the Mackenzie Medical Trust was concerned that there was no income stream to support the District's medical facilities. As a member of the Trust he indicated that he intended make representations for a rate to be levied for the purpose.

The Chairman asked the Manager – Finance and Administration to prepare a report with options for the Committee to consider.

III REPORTS:

1. FINANCIAL REPORT – JUNE 2010:

This report from the Manager – Finance and Administration was accompanied by the financial reports for the period to June 2010.

Resolved that the reports be received.

The meeting was adjourned at 10.00 am for morning tea and reconvened at 10.20 am.

2. ALPINE ENERGY ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2010:

This report from the Manager – Finance and Administration was accompanied by the Annual Report from Alpine Energy Ltd for the year ended 31 March 2010.

Resolved that the report be received.

Graham Smith/Graeme Page

3. BANCORP QUARTERLY REPORT – JUNE 2010

This report from the Manager – Finance and Administration was accompanied by the quarterly report on the performance of the Council's investment portfolio managed by Bancorp Treasury Services Ltd.

Resolved that the report be received.

Dave Pullen/Graham Smith

4. INTERIM APPOINTMENTS TO THE REGIONAL WATER MANAGEMENT COMMITTEE BY TERRITORIAL AUTHORITIES:

This letter from the Chairman of the Canterbury Water Management Strategy Steering Group referred to the formalisation of appointments to the Regional Water Management Committee and an interim appoint to the Zone Committee.

Resolved that authority be delegated to the Mayor to negotiate:

- an appointment to the Regional Committee by the combined territorial authorities of the South Canterbury sub region, and
- interim appointments to the local zone committees.

Simon McDermott/Graham Smith

5. MOTOR VEHICLE DEPRECIATION:

This report from the Manager – Finance and Administration recommended an increase in the charge out rate for vehicles to recover sufficient funds from activities to ensure the Council's Motor Vehicle Capital (Plant) Account was self funding.

Resolved that the report be received.

Graham Smith /Dave Pullen

Cr Williams joined the meeting at 11.00 am.

Resolved:

1. That Council increases its average vehicle charge out rate by 2c/km over 5 years to recover \$21,215 which is the under recovery of vehicle depreciation prior to 30 June 2008.

2. That Council increases its average vehicle charge out rate by an additional 5c/km over a 10 year period to recover capital cost of vehicle purchases relating to the 1 July 2008 to 20 June 2010 period.
3. That Council applies a policy of charging interest on the book values of the vehicle fleet at the official cash rate plus 2% to recover sufficient funds required to cover inflationary costs on replacement vehicles, resulting in an additional 3.2c per km on the average vehicle charge out rate.
4. That Council applies a policy of charging interest on the Cost Price value of the vehicle at a rate of 5% to recover 25% of the vehicles Cost Price to mitigate shortfall in profit and losses over a 5 year period, which will result in an additional 3.2c per km on the average vehicle charge out rate.

Dave Pullen/The Mayor

5. **CAPITAL PROJECTS:**

This report from the Chief Executive Officer provided details of capital projects undertaken by Council for the 2009/10 year.

Resolved that the report be received.

Graham Smith/Evan Williams

The meeting was adjourned 11.20 am and reconvened at 12.15 am.

IV PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. Bad Debts to Write Off
2. Cattlestops Maintenance Funding

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
1 Bad Debts to Write Off	To protect the privacy of persons	48(1)(a)(i)
2. Cattlestops Maintenance Funding	To protect the privacy of persons	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Bad Debts to Write Off* and *Cattlestops Maintenance Funding* section 7(2)(a).

Evan Williams Graeme Page

The Committee continued in Open Meeting

The meeting was adjourned at 12.30 pm.

HMNZS PUKAKI

The Mayor welcomed Lieutenant Alexandra Hansen, RNZN, the Commanding Officer of the HMNZS Pukaki, crew members Catriona Linders and Charles Hotere and Grant Finlayson of the Royal New Zealand Naval Association.

On behalf of the Council, the Mayor presented a photograph of Lake Pukaki to Commander Hansen and in return the Council received the HMNZS Pukaki crest. The visitors then joined the Council for lunch.

The meeting was reconvened at 1.25 pm.

IV PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

Tekapo Property Group		
General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Tekapo Property Group	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Tekapo Property Group* section 7(2)(b)(ii).

Evan Williams Graeme Page

The Council continued in Open Meeting.

**THERE BEING NO FURTHER BUSINESS THE
CHAIRMAN DECLARED THE MEETING CLOSED AT 2.00 PM**

CHAIRMAN: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE OPERATIONS COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON FRIDAY 6 AUGUST 2010 AT 11.20 AM

PRESENT:

Dave Pullen (Chairman)
John O'Neill (Mayor)
Graeme Page
Graham Smith
Simon McDermott
Evan Williams

IN ATTENDANCE:

Glen Innes (Chief Executive Officer)
Bernie Haar (Asset Manager)
Frank Ledingham (Manager – Roading)
Carl MacKay (Solid Waste Manager)
Rosemary Moran (Committee Clerk)

I APOLOGY:

Resolved that an apology be received from Leon O'Sullivan.

Graham Smith/Evan Williams

VI VISITOR - GRANT KEELEY FOX PEAK SKI CLUB:

Cr Williams introduced Grant Keeley of the Fox Peak Ski Club to the Committee members. He explained that Mr Keeley had been invited to talk with the Committee about the Club's larger than expected account to Council for upgrade work which had been carried out on the Fox Peak Skifield Road.

In response to the Chairman's invitation to comment, the Asset Manager reported on the meeting held with representatives of the Fox Peak Ski Field, Council and affected landowners regarding the upgrading of the Fox Peak Road.

The Asset Manager explained what had been agreed at the meeting and the work which was subsequently undertaken.

Mr Keeley explained that a number of factors had impacted on the ultimate extent and cost of the work carried out on the road, including having to source machinery and material on a Sunday to complete work required to leave the road in a safe condition before a rain storm struck. He said timing had not enabled him to consult with Cr Williams before going beyond the scope of work which had been agreed.

Cr Williams said that while there was no argument that the work had left the road in good order, it had not been intended that that level of expenditure would have to be funded in the current year.

In response to the Chairman's suggestion that the \$10,000 funding provided by the Department of Conservation be used to settle the account with the Ski Club, the Asset Manager advised that would not be prudent. He said if Council's roading account was used the \$10,000 could achieve \$24,000 of subsidised work. He noted that there had been discussion about a managed process to achieve the best value from that \$24,000. He thought that the opportunity seemed to be slipping away.

The Mayor noted the Department of Conservation had made it clear that its contribution of \$10,000 was a one-off payment and its contribution towards maintenance for the life of the road,

In response to a question from Cr Smith, Mr Keeley said that he estimated a further \$100,000 needed to be spent on the road.

The Mayor took exception to Mr Keeley's statement, citing the Council's responsibilities in terms of the 700 kms of roads it managed. He considered that the original consultation with those involved had been directed towards how far the limited funds could go in conjunction with offers of donated equipment and materials. He explained that funding for that type of roading came from the District's rural ratepayers, of whom there were relatively few. He noted that the Council had never bought shingle from Pleasant Point and emphasised the necessity for efficiency in running the District.

The Mayor regretted the fact that the large account from the Ski Club was unanticipated and included charges for equipment and materials some of which he had understood were to be donated.

Mr Keeley said that the Ski Club members had spent many hours on the road at no cost to the Council. He said it was a public road for which Council was responsible. He did not consider that the Ski Club had been treated fairly between the Council and the Department of Conservation.

Cr Smith said it was disappointing that the issue had not been handled more professionally; it seemed as if the Ski Club had treated the project as a fund raiser and he did not support it being funded by the ratepayers.

Cr Page asked if a subsidy could be claimed on the work. The Asset Manager said it was possible; however there was no contract between the Council and the Ski Club for the work which could be cited in a claim for subsidy.

Resolved that any decision about the payment of the account to Council for upgrade work which had been carried out on the Fox Peak Skifield Road be deferred pending further discussion.

Graeme Page/Simon McDermott

The Chairman thanked Mr Keeley for his time and requested that copies of the invoices associated with the account be provided to the Council.

Mr Keeley left the meeting at 12.15 pm.

The meeting was adjourned at 12.15 pm and reconvened at 2.05 pm.

II MINUTES:

Resolved that the Minutes of the meeting of the Operations Committee held on 6 August 2010 be confirmed and adopted as the correct record of the meeting.

Graeme Page/Simon McDermott

ACTION POINTS:

1. **Solid Waste Review**
It was advised that the Solid Waste Review would be completed by the end of August 2010.
2. **Road Maintenance Contracts**
The Mayor and Cr Page undertook to participate in the assessment of tenders for the Road Maintenance Contracts on Wednesday 18 August 2010. Cr Williams agreed to participate if he was available.

IV REPORTS:

1. **ASSET MANAGER'S REPORT:**

This report from the Asset Manager referred to the draft Procurement Strategy, Road Maintenance Contracts, Twizel Oxidation Ponds Discharge Consent, Roothing, Essential Services and Solid Waste.

Roothing:

The Asset Manager noted that the closing date for tenders for the Road Maintenance Contracts was 13 August 2010 not 16 August 2010 as quoted in the report.

In response to a question regarding the Mackenzie Pass and the budget of \$175,000 for strength restoration, the Asset Manager said the budget was for work across the District-wide roading network; the Mackenzie Pass work had been funded by the general maintenance budget.

The budget for snow clearing was discussed. It was noted that the work was undertaken in accordance with Council's policy. The Asset Manager undertook to provide a breakdown of snow clearing costs for the next meeting of the Rural Roothing Subcommittee.

Cr McDermott reiterated the Council's message that there should be no overspending of budgets without prior Council approval.

Essential Services

The Utilities Engineer referred to the Fairlie Water Supply and noted that expenditure on repairs to the Fairlie Water Supply Reticulation had been \$18,000, \$3,500 of which had been spent on the main line between the reservoir and the township in the 2009/10 year; this was the line budgeted to be replaced in the current year.

The Utilities Engineer referred to the Manuka Terrace Water Supply and explained the thinking behind reassessment of where bores should be located. He said he was awaiting a recommendation from consultants on a preferred option, with pricing, so that the cost was clear before the project began.

Solid Waste

The Chairman referred to the Canterbury Joint Standing Committee and a decision that elected representatives were no longer expected to attend the regular meetings apart from the annual budget meeting.

Resolved that the report be received.

Graeme Page/Graham Smith

2. PROCUREMENT STRATEGY:

This report from the Asset Manager was accompanied the Council's *Subsidised Roding Activity Procurement Strategy*.

Resolved:

1. That the report be received.
2. That the *Subsidised Roding Activity Procurement Strategy* be approved.

Graeme Page/Graham Smith

3. ANNUAL REPORT - SOUTH CANTERBURY ROAD SAFETY COORDINATOR:

This report from the Asset Manager was accompanied by The *Road Safety Programme Update July 2010* from Daniel Naude, South Canterbury Road Safety Coordinator.

Resolved that the report be received.

Graham Smith /Evan Williams

4. RURAL WATER SUPPLIES:

This report from the Chief Executive Officer referred to feedback from Council's rural water supply ratepayers on Council suggestions regarding cost recovery and management of the schemes.

Resolved:

1. That the report be received.
2. That the relevant asset management staff record the time spent on rural water supplies for the balance of the year in order to determine whether changes are justified in the way their costs are currently allocated.
3. That Council endorse the dissolution of the Spur Road Water Supply committee and its incorporation into the Allandale operation.

Graeme Page /Graham Smith

**THERE BEING NO FURTHER BUSINESS THE
CHAIRMAN DECLARED THE MEETING CLOSED AT 3.26 PM**

CHAIRMAN: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE PLANNING COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON FRIDAY 6 AUGUST 2010 AT 4.35 PM

PRESENT:

Mayor John O'Neill (Chairman)	
Simon McDermott	Pukaki Ward
Dave Pullen	Pukaki Ward
Graham Smith	Opuha Ward
Graeme Page	Opuha Ward

IN ATTENDANCE:

Glen Innes (Chief Executive Officer)
Nathan Hole (Manager – Planning and Regulations)
Anastasia Blignaut (Planner) for part of the meeting
Rosemary Moran (Committee Clerk)

I APOLOGIES:

Resolved that apologies be received from Leon O'Sullivan and Evan Williams.

Graham Smith /Graeme Page

II MINUTES:

Resolved that the Minutes of the Planning Committee Meeting held on 11 June 2010 be confirmed and adopted as the correct record of the meeting.

Graham Smith /Simon McDermott

III REPORTS:

1. RM 100050 – MOORE AND SCORRINGE – VARIATION TO CONDITIONS OF SUBDIVISION CONSENT RM0700004:

This report from the Manager – Planning and Regulations referred to an application by Moore and Scorrige to vary three conditions of their subdivision consent (RM0700004). They requested that they not be required to provide a phone connection to the boundary of each of the new allotments created by the subdivision.

Resolved that the report be received.

Graeme Page Simon/McDermott

Resolved that the application by Moore and Scorrige to vary three conditions of their subdivision consent (RM0700004) by not requiring a phone connection to the boundary of each of the new allotments created by the subdivision, be declined.

Simon McDermott /Graham Smith

Graeme Page voted against the motion.

2 SOUTH CANTERBURY RURAL FIRE COMMITTEE PROPOSED AMENDMENT TO THE CONSTITUTION.

This report from the Manager – Planning and Regulations sought the adoption of minor amendments to the South Canterbury Rural Fire Committee’s Constitution.

Resolved:

1. That the report be received.
2. That the proposed changes to the South Canterbury Rural Fire Committee’s Constitution be adopted.

Graeme Page/Graham Smith

IV PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. Plan Change 13 – Approval of Mediated Outcomes

<u>Reason for passing General subject of each matter to be considered</u>	<u>Ground(s) under this resolution in relation to each matter</u>	<u>Section 48(1) for the passing of this resolution</u>
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Plan Change 13 - Approval of Mediated Outcomes	To Maintain Legal Professional Privilege	48(1)(a)(i)
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This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Plan Change 13 – Approval of Mediated Outcomes*, section 7(2)(g).

Graeme Page /Simon McDermott

V GENERAL:

1. APPOINTMENT OF COMMISSIONERS:

The Manager – Planning and Regulations requested that the Planning Committee appoint Commissioners for the hearing of an application for subdivision to be held on 8 September 2010.

Resolved that the Mayor and/or Graeme Page be appointed to hear the Resource Consent application for subdivision, RM090079, by Nigel and Irene Parker.

Simon McDermott/Dave Pullen

2. LEAVE OF ABSENCE:

Graeme Smith sought Leave of Absence from Council from 2 September 2010 until 30 October 2010.

Resolved that Graeme Smith be granted Leave of Absence from Council from 2 September 2010 until 30 October 2010

Graeme Page /Simon McDermott

3. MEETINGS:

The Mayor advised that the **Chief Executive Officer's Performance Review** was to be held on Monday 1 September 2010, and that a meeting of the Planning Committee was to be held on Friday 13 August 2010 to adopt **proposed Plan Change 15** for public notification. He noted that the **Environment Canterbury Commissioners** would be visiting the Council from 1.30 pm until 2.30 pm that day.

Resolved that the District Forester be invited to join in future meetings of the **Mackenzie Forestry Board** by telephone.

Graeme Page /Simon McDermott

**THERE BEING NO FURTHER BUSINESS
THE MAYOR DECLARED THE MEETING CLOSED
AT 5.12 PM**

MAYOR: _____

DATE: _____

MACKENZIE DISTRICT**COUNCIL**

**MINUTES OF A MEETING OF THE
PLANNING COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE,
ON FRIDAY 13 AUGUST 2010 AT 9.30 AM**

PRESENT:

Mayor John O'Neill (Chairman)	
Simon McDermott	Pukaki Ward
Dave Pullen	Pukaki Ward
Leon O'Sullivan	Pukaki Ward
Graham Smith	Opuha Ward
Graeme Page	Opuha Ward
Evan Williams	Opuha Ward

IN ATTENDANCE:

Glen Innes (Chief Executive Officer)
Nathan Hole (Manager – Planning and Regulations)
Toni Morrison (Planner)
Angie Taylor (Planner)
Rosemary Moran (Committee Clerk)

I PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. Proposed Twizel Plan Change 15 – Twizel Zoning

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
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Proposed Twizel Plan Change 15 – Twizel Zoning	To maintain the effective conduct of public affairs through the protection of such members, officers employees and persons from improper pressure or harassment	48(1)(a)(i)
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This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Proposed Twizel Plan Change 15 – section 7(2)(f)(ii)*

Simon McDermott/Graham Smith

The Committee continued in Open Meeting.

The meeting was adjourned at 1.24 pm for the Councillors to meet with the Environment Canterbury commissioners who were visiting the District.

I PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. Proposed Twizel Plan Change 15 – Twizel Zoning

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
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Proposed Twizel Plan Change 15 – Twizel Zoning	To maintain the effective conduct of public affairs through the protection of such members, officers employees and persons from improper pressure or harassment	48(1)(a)(i)
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This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Proposed Twizel Plan Change 15* – section 7(2)(f)(ii)

Simon McDermott/Graham Smith

**THERE BEING NO FURTHER BUSINESS
THE MAYOR DECLARED THE MEETING CLOSED
AT 3.45 PM**

MAYOR: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL

FROM: CHIEF EXECUTIVE OFFICER

SUBJECT: COMMUNITY BOARD RECOMMENDATIONS

MEETING DATE: 27 AUGUST 2010

REF: PAD 5

PURPOSE OF REPORT:

To consider recommendations made by the Community Boards.

RECOMMENDATIONS:

1. That the report be received.

TWIZEL COMMUNITY BOARD

2. **2010 International Year of Biodiversity:**
That the Council notes that:
 - a) the Twizel Community Board supports in principle the programme of community based activities for the week of 18 October 2010 to 22 October 2010 organised by the group *Biodiversity Action Women* to celebrate the 2010 International Year of Biodiversity.
 - b) when more specific information is received from *Biodiversity Action Women* about the concepts proposed, funding support will be discussed at Board level.
3. **Royal New Zealand Plunket Society Inc – Request for Rates Rebate:**
That Council notes that:
 - a) That the request from the Royal New Zealand Plunket Society, Mackenzie High Country Branch, for a rates rebate was declined by the Twizel Community Board.
 - b) That the Mackenzie High Country Branch of Plunket is to be advised of the opportunity to apply to the Community Board for a grant.
4. **Twizel Public Toilets - Submission From E Curin:**
That the Council notes that the article *Where does the Community Board sit on the Public Toilets?* published in issue 295 of the Twizel Update, represents the Twizel Community Board's official position on the Twizel public toilets issue.
5. **Commemorating Waitangi Day Fund 2011:**
That the Council notes that the opportunity for grants from the Ministry for Culture and Heritage from the Commemorating Waitangi Day Fund 2011 is to be promoted in the local Twizel community.
6. **Salmon and Wine Festival Charges**
That the Council notes that the request from Scott Aronson for Twizel Events Centre hire fees for the *Salmon and Wine Festival* to be waived has been referred to the Twizel Events Centre Management Committee for a decision.

7. **Greenways Projects 2010/11:**

That the Council notes that:

- a) The following greenway projects will be undertaken:
 - Hallewell to Simons Street
 - Falstone to Mackenzie Drive
- b) The Pukaki Place to Mackenzie Drive greenway project will not proceed at this time.
- c) That the upgrade of the Twizel Events Centre frontage will proceed in stages.
- d) That none of the tender prices for the Twizel Events Centre frontage upgrade have been accepted.
- e) That the Community Facilities Manager is to negotiate with the lowest tenderer, Whitestone Contracting Ltd, to undertake parts of the work.
- f) That the Community Facilities Manager will confirm with Board members the extent of the initial work before commencement.

8. **Recycling Stations:**

That the Council notes that the recycling stations in Twizel are to be limited four bins for:

- glass
- plastics
- tins
- residual – a 120 litre black bin

9. **Account for Signs:**

That the Council notes that the account for *Information* signs for the Twizel Information Centre for \$33.75 be paid.

TEKAPO COMMUNITY BOARD:

10. **Submission to the Draft Annual Plan from Bill Washington:**

That the Council notes that Mr Washington is to be advised that while the Tekapo Community Board was not in favour of topping trees, if it was the wish of the affected residents in Aorangi Crescent that the trees should be removed, the Community Board would consider a request to that effect.

11. **Commemorating Waitangi Day Fund 2011:**

That the Council notes that the opportunity for grants from the Ministry for Culture and Heritage from the Commemorating Waitangi Day Fund 2011 is to be promoted in the local Tekapo community.

12. **Proposed Lake Tekapo Footbridge**

That Council approves the Tekapo Community Board's recommendation that a grant of \$5,000 funded from the township projects budget be made to the Tekapo Footbridge Committee to assist with investigations into the project.

FAIRLIE COMMUNITY BOARD:

13. **Submission to Annual Plan from Jude McKenzie:**

That the Council notes that the Community Board's views on the submission from Jude McKenzie for a budget for cycle lanes to be established in Fairlie, for more cycle lanes/tracks to be included when roads or pavements were upgraded or resealed and for specific mention of cycle tracks to be made in Council's planning documents, are to be forwarded to Ms McKenzie, viz:

- a) that, as well as being beyond the Community Board's budget, there was little need or justification for dedicated cycle lanes in the Township, given its quiet, rural nature, and
 - b) that the Community Board supports the establishment of the Fairlie to Kimbell track along the Opihi River and has budgeted for works to be carried out to improve the safety of the Nixons Road/Jack Lovelock Track route.
14. **Alex Parnham – Outward Bound Support:**
That the Council notes that Alex Parnham is to be supported to the Outward Bound Course through the provision of opportunities to work for the Community Board for funding up to \$500.
15. **Commemorating Waitangi Day Fund 2011:**
That the Council notes that the opportunity for grants from the Ministry for Culture and Heritage from the Commemorating Waitangi Day Fund 2011 is to be promoted in the local Fairlie community.

GLEN INNES
CHIEF EXECUTIVE OFFICER

ATTACHMENTS:

The minutes of the meetings of the Twizel and Tekapo Community Boards held on 9 August 2010, and the Fairlie Community Board held on 11 August 2010.

BACKGROUND:

The Community Boards have made a number of recommendations for the Council to consider.

POLICY STATUS:

N/A

SIGNIFICANCE OF DECISIONS REQUESTED:

No significant decisions are required.

CONSIDERATIONS:

The Council delegated a range of authorities to staff and other organisations on 14 June 2005 when it also confirmed that it did not need to make any specific delegations to Community Boards to have them better perform their role.

This policy was amended on 29 January 2008 when the Council resolved to delegate to the Fairlie, Tekapo and Twizel Community Boards, the following responsibilities:

- The ability to consider requests from local organizations for financial assistance in the form of grants, where budget exists for such matters and subject to no one grant exceeding \$1,000.
- The ability to appoint local representatives to organizations within the community board area and other organizations where local representation is requested.
- The ability to authorize, within approved budgets, board members' attendance at relevant conferences and/or training courses.
- The ability to provide or withhold affected persons approval for planning applications on land adjoining Council owned land within the community board area.
- The ability to approve routine changes in policy affecting locally funded facilities within the community board area.

In the absence of delegated authority to the Community Boards on other matters, the Council has the opportunity to note and consider the issues raised and matters promoted on behalf of the Townships by their Boards and to endorse them where appropriate.

MACKENZIE DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE SERVICE CENTRE TWIZEL ON MONDAY 9 AUGUST 2010 AT 3.00 PM

PRESENT:

John Bishop (Chairman)
Peter Bell
Phil Rive
Dave Pullen

IN ATTENDANCE:

Glen Innes (Chief Executive Officer)
Paul Morris (Manager – Finance and Administration)
Bernie Haar (Asset Manager)
Garth Nixon (Community Facilities Manager)
Nathan Hole (Manager – Planning and Regulations) for part of the meeting
Toni Morrison (Planner) for part of the meeting.
Angie Taylor (Planner) for part of the meeting
Rosemary Moran (Committee Clerk)

The meeting was preceded at 2.00 pm by an informal discussion about rating possibilities and issues affecting an expanded Twizel Community Boundary.

I APOLOGY:

Resolved that an apology be received from Khandro.

Phil Rive/Dave Pullen

IV PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. Proposed Twizel Plan Change 15 – Twizel Zoning

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Proposed Twizel Plan Change15 – Twizel Zoning	To maintain the effective conduct of public affairs through the protection of such members, officers employees and persons from improper pressure or harassment	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Proposed Twizel Plan Change 15* – section 7(2)(f)(ii)

Phil Rive/Peter Bell

The Community Board continued in Open Meeting.

II MINUTES:

Resolved that the Minutes of the meeting of the Twizel Community Board held on 21 June 2010 be confirmed and adopted as the correct record of the meeting with the amendment that *John Bishop's* name as seconder of the motion to receive the April 2010 Financial Report be corrected to read *Phil Rive*.

Phil Rive/John Bishop

ACTION POINTS:

1. Trail Bikes

Phil Rive reported that 20 *No Motor Bikes* signs had been erected from the new boat launch area along the terrace, at the entrance to the road to the camping ground and through the reserve.

2. Security

Dave Pullen said that he was of the opinion that a further security camera would be required when the new Twizel Events Centre entrance way development had been completed. He said he intended to ask Dave Monson for a concept plan and costing for the Community Board to consider.

The Community Facilities Manager agreed and suggested a security camera also be put in the swimming pool area.

III REPORTS:

1. FINANCIAL REPORT – JUNE 2010:

This report from the Manager – Finance and Administration provided an update of the cost centres under the jurisdiction of the Twizel Community Board to April 2010.

Resolved that the report be received.

Phil Rive/Peter Bell

V VISITORS:

The Chairman welcomed Melanie Schauer and Louise Rayner who attended the Board meeting in their capacity as members of the group, *Biodiversity Action Women*. Ms Schauer referred to the information which had been circulated to the Community Board members about the 2010 International Year of Biodiversity and described a programme of community based activities planned for the week of Monday 18 October 2010 until Friday 22 October 2010. She sought the Community Board's support for the programme, which included workshops and the creation of a mosaic structure for the community, and asked that fees for the hire of the Twizel Events Centre be waived.

Ms Schauer also distributed a newsletter from the Coordinator of the Canterbury Biodiversity Strategy which included information about the *Biodiversity Express Multimedia Roadshow* and other events around the region. She apologised for the other members of the local group who had been unable to attend the meeting.

It was suggested that the project to upgrade the entrance to the Twizel Events Centre could incorporate mosaics in the form of, for example, tiles or a seat.

Ms Schauer was advised to direct her request for the fees for the hire of the Twizel Events Centre to be waived to the Twizel Events Centre Management Group.

Cr Pullen said that he agreed that the concept of biodiversity had its place as long as it was worked carefully with existing landowners so that it did not alter what they were doing with their land. Ms Schauer said as part of the action week she intended to involve local runholders. She offered to add Cr Pullen's name to the list of passengers for a bus tour of sites which was designed to provide an opportunity for people to learn about that aspect of biodiversity.

The Mayor congratulated Ms Schauer on the Group's initiative. He noted that understanding of the concept of biodiversity was essential and everyone would do well to increase their knowledge. He suggested there could be much to learn from local runholders and that it might be appropriate to consult with Andrew Simpson of about the QE11 Trust site on Balmoral Station.

Ms Schauer undertook to provide more detailed information about *Biodiversity Action Women's* proposals for the Board to consider.

Resolved:

1. That the Twizel Community Board supports in principle the programme of community based activities for the week of 18 October 2010 to 22 October 2010 organised by the group *Biodiversity Action Women* to celebrate the 2010 International Year of Biodiversity.
2. That, when more specific information is received from *Biodiversity Action Women* about the concepts proposed, funding support be discussed.

Phil Rive/Dave Pullen

The visitors left the meeting at 4.52 pm

III REPORTS (Continued):

2. COMMUNITY WORKERS REPORT FOR MAY 2010:

These report referred to the activities of the Community Worker for June and July 2010.

Resolved that the reports be received.

Phil Rive/Peter Bell

3. ROYAL NEW ZEALAND PLUNKET SOCIETY INC – REQUEST FOR RATES REBATE:

This report from the Manager – Finance and Administration referred to a request from the Royal New Zealand Plunket Society, Mackenzie High Country Branch, for a rates rebate.

It was noted that Plunket was already in receipt of support in terms of the peppercorn rental that was paid to Council for its premises in Twizel.

Resolved:

1. That the report be received.
- 2 That the request from the Royal New Zealand Plunket Society, Mackenzie High Country Branch, for a rates rebate be declined.
3. That the Mackenzie High Country Branch of Plunket be advised of the opportunity to apply to the Community Board for a grant.

Peter Bell/John Bishop

4. SUBMISSION FROM E CURIN:

This letter dated 29 June 2010 from Elaine Curin referred to the issue of the Twizel public toilets and their location. It was accompanied by a response from the Chief Executive Officer.

Peter Bell noted the article published in Issue 295 of the Twizel Update which set out the Community Board's position on the issue. A copy of the article was attached to the Community Board meeting agenda.

Resolved that the article *Where does the Community Board sit on the Public Toilets?* published in issue 295 of the Twizel Update, represent the Twizel Community Board's official position on the Twizel public toilets issue.

Peter Bell/Phil Rive

5. COMMEMORATING WAITANGI DAY FUND 2011:

This report from the Chief Executive Officer was accompanied by information from the Ministry for Culture and Heritage about the *Commemorating Waitangi Day Fund 2011* and an application form for grants from the fund.

Resolved:

1. That the report be received.
2. That the opportunity for grants from the Ministry for Culture and Heritage be noted and promoted in the local community.

Peter Bell/Phil Rive

Peter Bell undertook to promote the *Commemorating Waitangi Day Fund 2011* in the Twizel Update.

6 SALMON AND WINE FESTIVAL CHARGES

This report from the Community Facilities Manager referred to a request from Scott Aronson for Twizel Events Centre hire fees for the *Salmon and Wine Festival* to be waived.

Resolved:

1. That the report be received.
2. That request from Scott Aronson for Twizel Events Centre hire fees for the *Salmon and Wine Festival* to be waived be referred to the Twizel Events Centre Management Committee for a decision.

Peter Bell/John Bishop

7. GREENWAYS PROJECTS 2010/11:

This report from the Community Facilities Manager referred to Twizel Greenways projects for the 2010/11 year. The Community Facilities Manager noted that he had sent out further information on the Twizel Events Centre frontage project by email the previous Friday.

Resolved:

1. That the report be received.
2. That the following greenway projects be undertaken:
 - Hallewell to Simons Street
 - Falstone to Mackenzie Drive
3. That the Pukaki Place to Mackenzie Drive greenway project not proceed at this time.

John Bishop/Phil Rive

Resolved:

1. That the upgrade of the Twizel Events Centre frontage proceed in stages.
2. That none of the tender prices be accepted.
3. That the Community Facilities Manager negotiate with the lowest tenderer, Whitestone Contracting Ltd, to undertake parts of the work.
4. That the Community Facilities Manager confirm with Board members the extent of the initial work before commencement.

Peter Bell/John Bishop

It was agreed that Community Facilities Manager initiate the *Frontage Tree Felling* and *Wildflowers and Walkway* projects following informal approval from the Community Board to be confirmed at the next meeting

The Community Facilities Manager undertook to obtain further prices for the Maryburn Greenway irrigation project.

8. WARD MEMBER'S REPORT:

Dave Pullen requested that the existing recycling stations in Twizel be reconfigured to better cope with the material which was being deposited.

Resolved that the recycling stations in Twizel be limited four bins for:

- glass
- plastics
- tins
- residual – a 120 litre black bin

Dave Pullen /Peter Bell

9. REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

Peter Bell explained that the Twizel River Reserve Group had consulted with affected landowners before putting its plans out for public consultation. A number of submissions had been made to the Council regarding the Group's proposals. Copies of the submissions were distributed to the Board members.

Mr Bell said that the Group was consulting with LINZ in an effort to clarify the issues associated with public access along esplanade reserves/marginal strips. He said that the group would reassess its plans if necessary and undertook to keep the Community Board informed.

IV **GENERAL:**

1. **ENVIRONMENT CANTERBURY NAVIGATION SAFETY BYLAWS -**

Peter Bell advised that he had submitted in support of Environment Canterbury's Navigation Safety Bylaws.

2. **LETTER FROM BEN OHAU GOLF CLUB:**

The Community Board noted a letter from the Ben Ohau Golf Club which advised that the Golf Club Committee had approved a request from Phil Rive and Shaun Norman for improvements to Man Made Hill.

Resolved that the report be received.

Peter Bell/Phil Rive

2. **ACCOUNT FOR SIGNS:**

The Chairman referred to an account from the Twizel Information Centre for *Information* signs which had been erected around Twizel.

Resolved that the account for *Information* signs for \$33.75 be paid.

Dave Pullen/Phil Rive

**THERE BEING NO FURTHER BUSINESS THE
CHAIRMAN DECLARED THE MEETING CLOSED AT 5.43.PM**

CHAIRMAN: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TEKAPO COMMUNITY BOARD HELD IN THE LAKE TEKAPO COMMUNITY HALL, ON MONDAY 9 AUGUST 2010 AT 7.00 PM

PRESENT:

Peter Maxwell (Chairman)
Leon O'Sullivan
Murray Cox
Alan Hayman
Peter Munro

IN ATTENDANCE:

John O'Neill (Mayor)
Glen Innes (Chief Executive Officer)
Paul Morris (Manager – Finance and Administration)
Garth Nixon (Community Facilities Manager)
Rosemary Moran (Committee Clerk)

I APOLOGY:

The Chairman noted that an apology had been received from the Asset Manager.

III MINUTES:

Resolved that the Minutes of the meeting of the Tekapo Community Board held on 21 June 2010, be confirmed and adopted as the correct record of the meeting.

Murray Cox /Alan Hayman

ACTION POINTS:

Solid Waste - Glass Collection:

The Chief Executive Officer undertook to clarify arrangements for the kerbside collection of glass.

Meeting with Genesis:

The Chairman reported that the transfer of responsibilities from Meridian to Genesis with regard to the issues that concerned the Tekapo Community Board, ie lake levels and funding for the promotion of Lake Tekapo, seemed to be satisfactory.

Wardens to Monitor Litter and Camping Bylaw

It was advised that the photographs of wardens for warrant cards would be taken following the meeting.

Correspondence on Freedom Camping – Letter from Mark Hervey:

The Chief Executive Officer advised that the response to Mr Hervey's letter was to be sent within the next week.

Tekapo Playground Group

The Community Facilities Manager advised that he had been co-opted onto the playground group which was to meet again the following evening.

The Chairman suggested that when the group had formalised the way forward, financial support from the Community Board could be considered.

Lakeside Drive

The Chairman advised that a more scientific traffic count was required to progress the project of a turning bay into Pioneer Drive and Hamilton Drive.

Removal of Willow Trees along Lake Front

The Chairman suggested that it could be wise to leave some of the willows in place to encourage the use of the lookout area. The Community Facilities Manager warned that topping the trees could cause problems. Leon O'Sullivan said the intention had been to undertake some replanting of the trees which Jim Murray had offered to fund.

Future Walkway to Mt John

The Chairman advised that Carl Burtscher had indicated that he could supply machinery to link his track with the walkway; Council to supply the shingle. He said Mr Burtscher had also offered three street lights which were surplus to his requirements and Pete Speedy had also offered to help.

The Chairman noted that work on the track was programmed to resume in September - weather permitting.

Proposed Community Hall – Resource Consent

The Community Facilities Manager said that to date there had been no feedback from Ngai Tahu on the resource consent application. The Manager – Planning and Regulations was seeking to progress the process and set a date for the hearing.

Seat for Peninsula Walkway

The Chairman said he had asked Sam Simpson if he would make a bench seat for the walkway.

Maintenance of Lochinver Verges

Leon O'Sullivan said he intended to ensure that a suitable arrangement was put in place before the end of the Council term to maintain the verges in the subdivision.

IV REPORTS

1. FINANCIAL REPORT TO JUNE 2010:

This report from the Manager – Finance and Administration provided an update of the cost centres under the jurisdiction of the Tekapo Community Board to June 2010.

Resolved that the report be received.

Leon O'Sullivan/Murray Cox

Street Lighting

The Asset Manager undertook to consult the Community Board regarding street lighting standards for new subdivision at Lake Tekapo.

2. SUBMISSION TO THE DRAFT ANNUAL PLAN FROM BILL WASHINGTON:

The Community Board considered Mr Bill Washington's submission to the draft Annual Plan regarding the topping of trees in Aorangi Crescent, Lake Tekapo, which he said were blocking views for several houses and shading houses. The submission was accompanied by the preliminary response to Mr Washington from the Chief Executive Officer.

The Community Facilities Manager said the trees in Aorangi Crescent had not been topped for at least seven years. He advised against topping amenity trees noting that the practice did not enhance their appearance and once begun it needed to be done annually.

Resolved:

1. That the submission be received.
2. That Mr Washington be advised that while the Community Board was not in favour of topping trees, if it was the wish of the affected residents in Aorangi Crescent that the trees should be removed, the Community Board would consider a request to that effect.

Peter Munro/Murray Cox

3. COMMEMORATING WAITANGI DAY FUND 2011:

This report from the Chief Executive Officer was accompanied by information from the Ministry for Culture and Heritage about the *Commemorating Waitangi Day Fund 2011* and an application form for grants from the fund.

Resolved:

1. That the report be received.
2. That the opportunity for grants from the Ministry for Culture and Heritage be noted and promoted in the local community.

Leon O'Sullivan/Murray Cox

4. WARD MEMBER'S REPORT:

Leon O'Sullivan referred to the recent death of Council's Emergency Management Officer, Leo Crampton, and suggested it could be timely to designate a group of local people who could be called upon to assist in times of emergencies.

Cr O'Sullivan said he had been approached by a ratepayer who had been left with no ability to dispose of putrescible waste since the Council had stopped its green bag collection. He asked if there was an opportunity for the Council to buy a bulk lot of composting bins for ratepayers to purchase. The Asset Manager said that it had already been recommended that be done.

Cr O'Sullivan displayed information on the draft bylaw on nuisance burning which had been promoted by the Manager – Planning and Regulations. He said the Council had not adopted the proposal but he did not consider there was anything to prevent a

township adopting it. The Chairman offered to scan and email the report to Community Board members.

The Chief Executive Officer noted that, in the meantime, there was an ability for complains about nuisance burning to be telephoned to Environment Canterbury's pollution hotline.

5. REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

Murray Cox said the Regional Park Committee had recently been trying to raise more funds; further work in the Park would begin in the summer.

Peter Munro said the calendar of events for the year for the Tekapo White Water Canoe Course had been drawn up and Meridian was about to provide the first tranche of funds.

He said that a release last year had damaged the course; Genesis was agreeable to it being repaired. He said the cost of the consent to undertake the work alone represented about 25% of the funds from Meridian.

The Community Facilities Manager undertook to liaise with Environment Canterbury staff on behalf of the Trust in an effort to have the resource consent costs reduced or eliminated given that the work to repair the damage would be likely to have little impact on the river.

Mr Munro noted that a shed at the end of the canoe course which the Trust intended to refurbish and use as a changing area had been taken. The Community Facilities Manager offered the Trust the use of the unused toilet building from the Pines area.

V GENERAL

1. NAVIGATION SAFETY BYLAW :

Peter Munro referred to Environment Canterbury's Navigation Safety Bylaw and noted that one of the initiatives was that the wearing of lifejackets would be compulsory in vessels under six metres.

2. NZ MOTOR CARAVAN ASSOCIATION – CAMPING AT LAKE ALEXANDRINA:

The Chairman said he had raised the issue of camping with the Chairman of the South End Hut Holders Committee who had told him there was a limited area which could be used. The Community Facilities Manager said he had had a similar discussion with the Committee Secretary Tim Underdown. He said the Outlet Hut Holders would be meeting in August and the issue would be raised with them at that time.

Leon O'Sullivan noted that Environment Canterbury had been asked if a campervan camping area could be established in the Lake Tekapo Regional Park. Murray Cox said the request had been denied; however the Regional Park Committee intended to make further representations in support of the concept. He said a camping area could be a source of funds for the Park and members of the Motor Caravan Association might also be keen to help with projects in the Park.

3. RECYCLING BINS AT DUMP STATIONS:

The Chairman asked if it would be appropriate to install recycling bins at effluent dump stations.

The Community Facilities Manager said the experience in Twizel was that they were used by residents to off load their rubbish which regularly accumulated beside the bins. He undertook to liaise with the Chairman regarding the reconfiguration of recycling station in the village centre to include a bin for residual rubbish.

4. FOOTBRIDGE MEETING REPORT:

The Chairman reported that the Tekapo Footbridge project was to be launched at a fundraising dinner on Saturday 14 August 2010. The Footbridge Committee had applied to Environment Canterbury for resource consent and was liaising with LINZ regarding access. He said the Committee was seeking to fund the services of a quantity surveyor to provide an estimate of costs and proposed that the Community Board could make a grant to assist with that.

The Community Facilities Manager suggested the grant could be funded from the land subdivision reserves, Lake Alexandrina rentals or the township projects budget.

Resolved that a grant of \$5,000 funded from the township projects budget be made to the Tekapo Footbridge Committee to assist with investigations into the project.

Murray Cox/Peter Munro

5. SNOW CLEARING:

Peter Munro noted that the contractors had done a good job of clearing the roads. He asked what the policy was for clearing snow from footpaths.

The Chairman explained that the policy provided for the footpaths along the State Highway and from Greig or Allan Streets through to the garage in the village centre to be cleared as well as the pathway to Murray Place and to the school; however the snow clearing machinery had been unable to cope with the depth of the most recent snowfall.

He noted that in spite of the forecasts, there had been only one Whitestone staff member on duty. The Asset Manager said he intended to raise that issue with the contractor.

Mr Munro said the footpaths in the shopping area had not been safe that morning.

The Chairman said he was disappointed that not many business owners took responsibility for clearing snow around their premises and seemed to depend on the Council too much.

The Mayor agreed that residents also needed to take responsibility and noted comments made by the late Bruce Scott that when one lived in an alpine area such as Lake Tekapo one could expect to have to deal with the alpine weather.

The Chairman asked that there be a note in the next Council Briefs encouraging people to be more proactive in clearing footpaths and generally assisting in snow events.

6. APPRECIATIONS AND NEXT MEETING:

The Chairman noted that he would be away from 19 August 2010 until 19 September 2010 and that he had asked Murray Cox to act as Chairman for the next Community Board meeting on 12 September 2010. He thanked Leon O'Sullivan for his work as an excellent Councillor and representative on the Tekapo Community Board. He also acknowledged the work of his fellow board members and the Chief Executive Officer and staff over the last three years and thanked everyone for their efforts.

The Mayor thanked Mr Maxwell for his leadership and the Board members for the work they had done for the Lake Tekapo community.

7. LOCAL AUTHORITY ELECTIONS 2010

The Manager – Finance and Administration said that nominations for the elections would close on Friday 20 August 2010 and he encouraged all who wished to stand to get nomination forms in early.

**THERE BEING NO FURTHER BUSINESS THE
CHAIRMAN DECLARED THE MEETING CLOSED AT 8.42 PM**

CHAIRMAN: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE FAIRLIE COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON WEDNESDAY 11 AUGUST 2010 AT 7.00 PM

PRESENT:

Owen Hunter (Chairman)
Tristan Leov
Graeme Page
Ron Joll

IN ATTENDANCE

John O'Neill (Mayor)
Glen Innes (Chief Executive Officer)
Paul Morris (Manager – Finance and Administration) for part of the meeting
Garth Nixon (Community Facilities Manager)
Bernie Haar (Asset Manager)
Rosemary Moran (Committee Clerk)

II APOLOGY:

Resolved that an apology be received from Robyn Warburton.

Graeme Page/Ron Joll

III MINUTES:

Resolved that the Minutes of the meeting of the Fairlie Community Board held on 23 June 2010, be confirmed and adopted as the correct record of the meeting.

Ron Joll/Tristan Leov

ACTION POINTS:

1. Signs

The Chief Executive Officer advised that a meeting with Grant Patterson of Opus had been arranged for the Thursday 12 August 2010 to discuss appropriate symbols to go on a service sign at the SH 79 entrance to Fairlie.

In response to concerns regarding noise from trucks using air brakes in the township, the Asset Manager undertook to raise the issue at the same meeting and request that appropriate signs be erected requesting that air brakes not be used.

2. Camping Ground Lease

The Manager – Finance and Administration explained the issue with the legal description of the property which was the reason for the delay in the completion of the transaction.

3. Fairlie Western Catchments and Meeting with Opihi River Management Committee:

The Asset Manager advised that he intended to meet with Ross Vesey of Environment Canterbury on 26 August 2010 with the view reaching agreement on an appropriate maintenance management regime for Halls Stream. He considered that such a programme would alleviate the risk of flooding from the stream.

4. Hamilton Street Trees

The Community Facilities Manager advised that he had discussed the problem with the trees with Mrs Dwyer who remained of the opinion that the dead trees should be replaced with the same species. He said replacement trees would be planted on 12 August 2010 and an irrigation system installed at the same time.

IV REPORTS:

1. FINANCIAL REPORT TO JUNE 2010:

This report from the Manager – Finance and Administration provided an update of the cost centres under the jurisdiction of the Fairlie Community Board to June 2010.

Resolved that the report be received.

Tristan Leov/Ron Joll

2. SUBMISSION TO ANNUAL PLAN FROM JUDE MCKENZIE:

The Community Board considered the submission from Jude McKenzie which referred to her desire for a budget for cycle lanes to be established in Fairlie, for more cycle lanes/tracks to be included when roads or pavements were upgraded or resealed and for specific mention of cycle tracks to be made in Council's planning documents.

It was generally agreed that, as well as being beyond the Community Board's budget, there was little need or justification for dedicated cycle lanes in the Township, given its quiet, rural nature.

It was noted that the Fairlie Community Board supported the establishment of the Fairlie to Kimbell track along the Opihi River and had budgeted for works to be carried out to improve the safety of the Nixons Road/Jack Lovelock Track route. The Chief Executive Officer undertook to draw attention to that project in the next *Council Briefs*.

The Mayor noted the progress of the *Alps to Ocean* cycleway project in which the Council was a partner. He suggested that the Mrs McKenzie be advised to promote her Fairlie to Geraldine cycleway concept with the New Zealand Transport Agency. The Asset Manager noted that the recent considerable investment by NZTA in widening parts of SH 79 to make it safer.

Resolved:

1. That the report be received.
2. That Mrs McKenzie be thanked for her submission and advised of the Community Board's views.

Owen Hunter/Tristan Leov

3. ALEX PARNHAM – OUTWARD BOUND SUPPORT:

This report from the Community Facilities Manager was accompanied by a request from Alex Parnham for support to go on an Outward Bound course later in 2010.

Resolved:

1. That the report be received.
2. That Alex Parnham be supported to the outward Bound Course through the provision of opportunities to work for the Community Board for funding up to \$500.

Graeme Page/Tristan Leov

4. COMMEMORATING WAITANGI DAY FUND 2011:

This report from the Chief Executive Officer was accompanied by information from the Ministry for Culture and Heritage about the *Commemorating Waitangi Day Fund 2011* and an application form for grants from the fund.

Resolved:

1. That the report be received.
2. That the opportunity for grants from the Ministry for Culture and Heritage be noted and promoted in the local community.

Graeme Page/Ron Joll

5. WARD MEMBER'S REPORT:

Cr Page referred to submissions to Council's Annual Plan against outdoor burning in urban areas and said a recent staff recommendation to introduce bylaws relating to nuisance burning and lighting of fires within the three urban fire boundaries of Fairlie, Tekapo and Twizel had not been adopted. It was clarified that outdoor burning on properties zoned residential throughout Canterbury was not permitted at any time of the year without a resource consent from Environment Canterbury.

He reported that the tenders for the Districts Road Maintenance Contracts were to be evaluated the following week, and that he had represented the Council at

the Local Government New Zealand Conference and Annual General Meeting in Auckland.

6. **REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:**

Village Green Upgrade

The Chairman advised that the new playground equipment had arrived and the railway wagon was due in about a fortnight.

The Community Facilities Manager advised that because part of the village green development was on LTNZ land, he intended to confirm the plans with Colin Hey.

Pedestrian Crossing

In response to a request from the Chairman the Asset Manager undertook to make a fresh approach to LTNZ for a pedestrian crossing in the Village Centre opposite the statue of Mackenzie.

V GENERAL:

1. **UNTIDY SECTIONS IN FAIRLIE TOWNSHIP**

The Chairman said he had received complaints about untidy sections and noted there was also a significant level of growth overhanging footpaths in the Township.

The Asset Management said the Council could deal with growth outside fences and he undertook to follow up the issue.

The Community Facilities Manager suggested that the use of the Resource Management Act 1991 be investigated to address the matter of untidy sections.

2. **DRAIN IN GRAY STREET**

The Chairman referred to a complaint about an open drain beside the golf course in Gray Street which had caused a flooding problem for a resident during recent rains. The Asset Manager undertook to inspect the drain and talk to the resident.

3. **RUBBISH BAGS**

The Chairman reported that a local resident had complained that the small size of Council's residual rubbish bags did not provide sufficient room to dispose of lawn clippings. He noted that the matter was beyond the control of the Community Board.

4. CARPORTS AT MACKENZIE RETIREMENT VILLAS

The Community Facilities Manager advised that the new quote to build carports at the Mackenzie Retirement Villas was approximately \$11,000 for a cantilevered building which would suit the needs and aesthetic requirements better than the original proposal which had been costed at \$7,500.

The Chairman undertook to discuss the latest proposal with Bill Dobson of the Fairlie Aged Persons Welfare Committee

5. LOCAL AUTHORITY ELECTIONS 2010

The Chairman said that nominations for the elections would close on Friday 20 August 2010 and he encouraged all who wished to stand to complete the required forms.

6. FAIRLIE MEDICAL CENTRE

Ron Joll advised that the extensions to the Fairlie Medical Centre were to be officially handed over on Saturday 28 August 2010. The building would be open for inspection at 9.30 am; morning tea and the official ceremony would begin at 10.30 am. He said a plaque acknowledging donors to the project was to be put up in the waiting room.

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED
AT 8.21 PM**

CHAIRMAN: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON FRIDAY 16 JULY 2010 AT 9.30 AM

PRESENT:

John O'Neill (Mayor)
Crs Simon McDermott
Graeme Page
Graham Smith
Leon O'Sullivan
Dave Pullen
Evan Williams

IN ATTENDANCE:

Glenn Innes (Chief Executive Officer)
Bernie Haar (Asset Manager) for part of the meeting
Frank Ledingham (Manager – Roading) for part of the meeting
Nathan Hole (Manager – Planning and Regulations) for part of the meeting
Rosemary Moran (Committee Clerk)

I OPENING:

The Mayor welcomed everyone to the meeting.

IV BEREAVEMENTS:

The Mayor referred to the recent deaths of Margaret Brooks, Bryan Edwards, Eileen Knight, Stephen Thomson, Evelyn Mould, John Kerr and Donald Burnett. A motion of sympathy was passed and the Chief Executive Officer was directed to pass this on to those concerned.

V MAYORAL REPORT:

This was the report of Mayoral activities since the previous Council meeting. He noted that he had not been involved in the Tekapo Property Group conference call on 17 June 2010.

Resolved that the report be received.

Graeme Page/Leon O'Sullivan

Cr Williams joined the meeting at 9.40 am

The Mayor spoke to his report.

It was agreed that a letter of congratulations to be sent to Andrew Scott for gaining third place in the National Bank Young Farmer of the Year 2010 contest.

XI PUBLIC EXCLUDED:

Resolved that the public, be excluded from the following part of the proceedings of this meeting namely:

Meridian Energy Pukaki Hydro Project

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
Meridian Energy Pukaki Hydro Project	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48 (1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Meridian Energy Pukaki Hydro Project* section 7(2)(b)(ii).

Evan Williams/Graham Smith

The Council continued in Open Meeting

VI REPORTS REQUIRING COUNCIL DECISIONS:

1. LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968 - REGISTER OF MEMBERS' INTERESTS:

This report from the Manager – Finance and Administration provided information about the Local Authorities (Members' Interests) Act 1968 and in particular about good practice regarding compliance with the Act.

Resolved that the report be received.

Graeme Page/Leon O'Sullivan

Resolved that the report *Local Authorities (Members' Interests) Act 1968 - Register of Members' Interests* be included in an agenda for an early meeting of the new Council to be elected in October 2010.

Dave Pullen/Simon McDermott

XV ADJOURNMENT:

The meeting was adjourned at 10.40 am for morning tea and reconvened at 11.00 am.

Cr McDermott left the meeting at 10.40 am

LATE ITEMS

Resolved that pursuant to the Local Government Official Information and Meetings Act 1987 the report *Twizel Oxidation Pond Discharge Consent* and the memo *Dairy Farming in the High Country* be considered.

Graham Smith/Evan Williams

The report and memo were not included on the Agenda because they were not available in time. Consideration of them at this meeting was required to enable the issues raised to be dealt with in a timely manner.

VI REPORTS REQUIRING COUNCIL DECISIONS (Continued):

1. LOCAL GOVERNMENT NEW ZEALAND AGM – CONFIRMATION OF REGISTRATION:

This report from the Chief Executive Officer referred to the need for Council to confirm the delegates to the Local Government Annual General Meeting 2010 by rescinding a resolution adopted on 23 April 2010 and adopting a replacement motion.

Resolved:

1. That the report be received.
2. That the following resolution adopted at the Council meeting held on 23 April 2010 be rescinded:
That the Mayor represents the Council as its principal delegate at the AGM of LGNZ and that any alternative delegate be considered at a later date.
3. That the Council confirms that its Presiding Delegate at the Local Government Annual General Meeting 2010 was Graeme Page and that the Alternate Delegate was Evan Williams.

Dave Pullen/Leon O’Sullivan

2. THE ACQUISITION OF THE TEKAPO A INTAKE SHED AND THE GRANTING OF TUNNEL EASEMENTS:

This report from the Chief Executive Officer recommended that Council rescinds a resolution made at the meeting of the Finance Committee held on 7 May 2010 and adopts a replacement motion because the original resolution included errors in the descriptions of parcels of land which were the subject of the report.

Resolved:

1. That the report be received.
2. That the following resolution adopted at a meeting of the Finance Committee held on 7 May 2010 be rescinded:
That the Council:
 - i) ***Consents*** to the Crown acquiring under the Public Works Act, the Tekapo intake shed, Part of **RD 30471** shown as **F** on **SO 20291** – area 91 square metres, for the generation of electricity.

- ii) ***Agrees** in principle to grant Meridian Energy an easement, a right to convey water, to protect the Tekapo tunnel within the Council owned land **RD 30470** and **RS 40371** contained in CFR CB28F/929.*
 - iii) ***Agrees** in principle to grant an unregistered Easement Deed to **meridian** Energy, a right to convey water, to protect the tunnel under Lakeside Drive.*
 - iv) ***Notes** that once agreement in (ii) and **(III)** is given Meridian will submit the easements to the Council for consideration.*
 - v) ***Notes** the preparation of the legal documentation, including costs, is a Crown responsibility.*
3. That the Council:
- i) **Consents** to the Crown acquiring under the Public Works Act, the Tekapo intake shed, Part of *RS 40371* shown as F on SO 19792 – area 91 square metres, for the generation of electricity.
 - ii) **Agrees** in principle to grant Meridian Energy an easement, a right to convey water, to protect the Tekapo tunnel within the Council owned land *RS 40370* and *RS 40371* contained in CFR CB28F/929.
 - iii) **Agrees** in principle to grant an unregistered Easement Deed to Meridian Energy, a right to convey water, to protect the tunnel under Lakeside Drive.
 - iv) **Notes** that once agreement in (ii) and (iii) is given Meridian will submit the easements to the Council for consideration.
 - v) **Notes** the preparation of the legal documentation, including costs, is a Crown responsibility.

Graeme Page/Leon O’Sullivan

4. VEHICLE POLICY:

This report from the Chief Executive Officer was accompanied by the Mackenzie District Council Vehicle Policy which provided guidelines for the purchase, operation and disposal of Council vehicles.

Resolved:

- 1. That the report be received.
- 2. That the following policy be approved and implemented from 16 August 2010:

VEHICLE POLICY

INTRODUCTION:

To provide guidelines for the purchase, operation and disposal of Council vehicles.

TYPES OF VEHICLES:

Chief Executive Officer's Vehicle

The provision of a vehicle to the CEO will be governed by the CEO's contract with the Council which may be amended by the parties from time to time.

Historically the Council's policy allowed for a vehicle up to 4.0 litres replaced every four years or at 120,000kms whichever occurred first.

Employment Related Vehicles

Council has agreed to phase out this category of vehicles. Previous policy allowed for a car of up to 2.3 litres with replacement after the earlier of four years or 120,000kms.

As a transitional move, the replacement is now extended to six years and 180,000kms.

Employment related vehicles will no longer be offered to new managers as part of their employment.

Fleet Vehicles

These are cars of up to 2.0 litres or utility vehicles to suit their intended purposes. Replacement of these will be at the earlier of six years or 180,000 kms; however earlier replacement may be considered by Council where a financially advantageous case can be made. Any such variation will require formal Council endorsement.

Fleet vehicles will preferably be white and bear the Council logo on both doors.

PURCHASE OF VEHICLES:

- The current Council vehicle fleet comprises seven vehicles (2010).
- The size of the fleet may be altered by Council at any time in order to meet changing business needs.
- Planned purchases of vehicles will require to be reported to Council for approval before purchases are made.
- Vehicle replacement will be governed both by the age, mileage and reliability of the vehicle and the adequacy of funds in the replacement account.
- Vehicles purchased will be appropriate for the duties they are tasked for.
- Vehicles may be purchased new or second hand taking into account the total cost of ownership. Total cost of ownership will be influenced by dealer discounts, service warranties, running costs, anticipated resale values etc.
- The procurement of vehicles will be on the basis of the most suitable and cost effective vehicle for the task. The selection of the make and model of vehicle will also include consideration of extra safety features including airbags, side intrusion bars, air conditioning etc. The Regular Driver may have input into the make and model of fleet vehicles on condition that their preferences do not materially impact on the price of the vehicle.

GENERAL CONDITIONS OF OPERATION:

The following general conditions will apply to all vehicles within the Council Fleet:

1. Where possible, vehicles should be garaged or parked off the street for safekeeping.
2. Employees taking vehicles home for garaging are required to accept responsibility for ensuring the day-to-day maintenance and efficient operation of the motor vehicle is

carried out. This includes regular checking of oil, water, tyre pressure etc. The Council will be responsible for all maintenance and operating costs.

3. Vehicles shall be kept clean and tidy (inside and out).
4. Fines for driving offences, including parking and speeding, are the responsibility of the driver and will not be paid for or reimbursed by Council. See employment manual for further information.
5. It is the responsibility of the regular driver to ensure that all persons driving the vehicle hold an appropriate and current driver's licence (copy to be kept on the personnel file). Fleet vehicles are to be driven by staff members only.
6. Employees must not drive Council vehicles while under the influence of alcohol or drugs. The consequences of doing this are noted in the employment manual.
7. FBT – Council will comply fully with Fringe Benefit Tax legislation in terms of vehicle availability for private use and garaging vehicles away from the worksite.
8. While private vehicle benefits remain, these will be valued consistently according to guidelines issued by Strategic Pay (35% of purchase price + GST for full private use, 25% for regional private use, 10% for commuting). These figures take into account operating costs including fuel as well as standing charges.
9. Council vehicles will be made available for the Mayor and elected members where required for Council business.
10. Where practicable vehicles will be recycled through the fleet as they age.

DISPOSAL OF VEHICLES:

The objective in disposing vehicles is to maximise the resale value. As a result, vehicles may be offered for sale in any of the following manners:

- Trade-in.
- Sale to registered motor vehicle dealers.
- Public tender.
- Auction.

IMPLEMENTATION OF THE NEW POLICY:

- Appropriate consultation will first be undertaken with affected staff.
- A car pooling arrangement will be introduced for travel between Fairlie and Timaru, Fairlie and Tekapo and Fairlie and Twizel.
- The weekly mileage run will be monitored to stay within the annual target of 229,000km (4,400km/week).
- All vehicles to be made available for pooling during work days.
- Vehicle fleet will be reduced to seven for 2010/11.
- Vehicles to be phased out as part of management employment packages.
- Additional funding of the Plant Reserve Account will be made through extra depreciation or by charging interest on book value to restore the account to a positive balance within a reasonable timeframe.

Graham Smith/Dave Pullen

VII INFORMATION REPORTS:

1. COMMON SEAL:

This report from the Committee Clerk advised of documents signed under the Common Seal from 22 May 2010 to 9 July 2010.

Resolved:

1. That the report be received.
2. That the affixing of the Common Seal to documents 683 to 684 be endorsed.

Graeme Page/ Graham Smith

Cr McDermott rejoined the meeting at 11.10 am.

LATE ITEMS:1. TWIZEL OXIDATION POND DISCHARGE CONSENT:

This report from the Asset Manager referred to the recent resource consent decision for the Twizel Oxidation Pond Discharge.

The Asset Manager joined the meeting and spoke to his report. He noted that while the term of the consent was well below what Council wanted, the cost of challenging the decision probably outweighed the benefits that might be obtained.

Resolved:

- 1 That the report be received.
- 2 That the Council accepts the consent for the Twizel Oxidation Pond Discharge as advised and does not appeal any consent condition.
- 3 That Council confirms the work programme to implement the consent requirements with the work to be completed in 2010/11.
- 4 That the authority already given to the Chief Executive Officer to conclude negotiations with the land owner for the acquisition of the land adjacent to the oxidation ponds required for the construction of the Rapid Infiltration Basins, be confirmed.
- 5 The Council notes that, once the additional land is secured on conditions acceptable to it, twelve months will be needed for design and consenting plus a further twelve months for construction.

Dave Pullen/Graeme Page

2. DAIRY FARMING IN THE HIGH COUNTRY

This memo from the Manager – Planning and Regulations in response to a request from Councillors for information, referred to issues and the current state of play of the applications for resource consent for dairy farming purposes in the high country.

The Manager – Planning and Regulations joined the meeting and spoke to his memo and answered questions.

Cr O'Sullivan left the meeting at 12.00 pm.

VII INFORMATION REPORTS (Continued):

2 CHIEF EXECUTIVE OFFICER'S REPORT:

This report from the Chief Executive Officer referred to the meetings he had attended, and other activities, Return from Leave, Procurement Strategy, Cost Savings Strategies, Capital Projects, Annual Plan, Vehicle Policy, Water Issues in South Canterbury, Genesis and Meridian, Leadership Forum, Tekapo Property Developments and Alpine Energy Ltd.

Resolved that the report be received.

Graham Smith/Evan Williams

Alpine Energy Ltd

The Mayor sought direction from the Councillors about the level of Alpine Energy Ltd's directors' fees because the issue was to be discussed at the company's upcoming Annual General Meeting. The Councillors concurred with the Mayor's view that that the level of directors' fees should not be increased.

XV ADJOURNMENT:

The meeting was adjourned at 12.28 pm for lunch and reconvened at 1.10 pm.

VII INFORMATION REPORTS (continued):

3. DISTRICT WIDE ROADING MAINTENANCE CONTRACTS – UPDATE:

The Asset Manager and the Manager – Roading joined the meeting. The Asset Manager circulated copies of the draft Roading Maintenance Contract documents.

He said the advertisement calling for tenders was to be published on Saturday 17 July 2010 and tenders would close on Friday 13 August 2010.

Resolved:

1. That it be noted that tenders for the District-wide Road Maintenance contracts would be called for on 17 July 2010.
2. That it be noted that the opportunity remained for amendments to be made to the tender documents by way of formal notice to tenderers.

Evan Williams/Graeme Page

The Asset Manager advised that the procurement strategy would be recommended for adoption at the next meeting of the Operations Committee.

VIII COMMITTEES:

Resolved that the Minutes of the meetings of the Finance, Operations and Planning Committees held 11 June 2010, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct records of the meetings.

Dave Pullen /Graham Smith

Valuation Roll Numbering Error

It was advised that the Manager – Finance and Administration had approached Quotable Value seeking compensation for the expenses incurred by the Council in addressing the valuation roll numbering error; however he had yet to receive a response.

Cr Pullen referred to concern that the error could recur and suggested procedures which might be implemented to avoid this.

The Chief Executive Officer gave an assurance that the procedural steps associated with new rates assessments would be reviewed and documented to enable any staff member to take on the Rates Officer's role if required. He acknowledged the need to ensure that the rating system was protected against a repetition of such an error. He said he had asked the Manager – Finance and Administration to check the Lake Tekapo rates assessments.

X COMMUNITY BOARD RECOMMENDATIONS:

This report from the Chief Executive Officer was accompanied by the minutes of the meetings of the Twizel Community Board and the Tekapo Community Board held on 21 June 2010 and the Fairlie Community Board held on 23 June 2010.

Resolved that the report be received.

Graeme Page /Graham Smith

Resolved:

TWIZEL COMMUNITY BOARD

1 Twizel Community Swimming Pool – Request from Jennifer Joubert:

That Council notes that a committee of local interested people is to be set up to investigate the covering and/or replacement of the Twizel Swimming Pool.

2 Twizel Information Centre

That Council notes that Destination Mt Cook Mackenzie is to be advised that the Twizel Community Board would consider a request for additional funding for signs for the Twizel Information Centre upon receipt of a proposal.

3 Letter from Shaun Norman

That the Council notes the following decisions made in response to Shaun Norman's letter:

- \$600 was approved for the provision of crusher dust for surfacing the zig-zag track on Man Made Hill.
- Phil Rive to liaise with Shaun Norman to organise and advertise a working bee to clean up Man Made Hill.
- The contractors to be tasked to pick up litter from the greenways prior to winter, ie after Easter. (The contract provides for litter to be picked up before the greenways are mowed during the summer.)
- Mr Norman to be advised that:
 - a. That the oak tree in Cass/Fraser was removed following consultation with John Bishop and Cr Pullen because it had been badly damaged by snow and because of its impact on a neighbouring property.
 - b. That the Community Board had published in issue 283 of the *Twizel Update* the details of trees which were to be removed and the rationale for doing so.

4. Community Classes in Twizel – Letter from Kate White:

That Council notes that the request from Kate White to use of the Twizel Events Centre at a reduced rate for her yoga classes has been declined and that she has been advised of the opportunity to pursue the matter with the Twizel Events Centre Management Group if she wishes.

TEKAPO COMMUNITY BOARD:

5. Correspondence on Freedom Camping – Letter from Mark Hervey Expressing Concern about Random Camping on the Shores of Lake Tekapo.

That Council notes that Mr Hervey is to be thanked for his letter and advised that while the Council shared his concerns about rubbish and waste left by freedom campers around the lakes in the Tekapo area, the land in question was under the control of LINZ and not Council, and that Council was in the process of investigating the creation of designated sites in the Lake Tekapo area for use by freedom campers.

6. Lake Tekapo Art Exhibition:

That the Council notes that the Lake Tekapo School is to be advised of the arrangements which had been made for the use of the Lake Tekapo Community Hall for previous art exhibitions and that the Community Board would grant the same concessions to the Lake Tekapo School for the 2010 Art Exhibition.

7. Lakeside Drive:

That Council:

- 1 notes that Land Transport New Zealand is to be advised that Tekapo Community Board supports in principle the project to improve the SH8/Lakeside Drive intersection subject to approval of the plans and the local share being no more than \$25,000, and
- 2 agrees with the project proceeding subject to the above conditions.

FAIRLIE COMMUNITY BOARD

8. Eversley Reserve Sewer Upgrade Project and Fairlie Water Main

That Council notes that the Fairlie Community Board confirmed the action taken by the Chairman to accept the variation to the sewer upgrade project in the Eversley Reserve and lay 432 metres of 200 mm water main in conjunction with the upgrade.

Dave Pullen /Evan Williams

XI CONFIRMATION OF MINUTES:

Resolved that the Minutes of the Mackenzie District Council meetings held on 28 May 2010 and 25 June 2010, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct records of the meetings.

Graham Smith/Evan Williams

ACTION POINTS:

Workshops:

Resolved that rates review be undertaken during the first year in the term of the new Council to be elected in October 2010.

Dave Pullen /Graham Smith

Solid Waste:

Cr Pullen referred to a proposal for waste from Fairlie to be transported to Timaru, and waste from Lake Tekapo and Twizel to be dealt with by way of a joint venture with the Waimate District.

The Mayor undertook to contact the Mayor of the Waimate District Council in an effort to progress investigations into the proposal.

Fairlie Western Catchments:

The Mayor referred to Council's obligations regarding the risks to ratepayers associated with the potential for significant flooding in the Fairlie area from the western catchments. He suggested that one of the obligations would be to point out to property owners the degree of risk which existed.

Cr Smith pointed out that *do nothing* was not an option since the risks had been identified some years previously.

Cr Page said the Fairlie Community Board was engaged in the issue and he had taken responsibility for dealing with the matter. He was currently awaiting a meeting with Environment Canterbury personnel to discuss some of the issues.

XIII ELECTED MEMBERS' TIME

Cr McDermott asked if it would be possible to put back the next round of committee meetings from 6 August to 13 August when the Environment Canterbury Commissioners were to meet with Councillors. The Chief Executive Officer said he had hoped that, as well as meeting with the Commissioners, the Councillors could use the day to examine proposed Plan Change 15 in detail before its public notification.

Cr Smith asked if the imminent rise in the rate of GST would affect income from rates. The Chief Executive Officer said it would be possible for people to pay their total rates accounts in advance; however he did not anticipate the situation would make a great deal of difference.

Cr Williams advised that Council had received a larger than expected account for upgrade work which had been carried out on the Fox Peak Skifield Road and that a representative of the Fox Peak Ski Club would attend the next meeting of the Operations Committee when it would be discussed.

Cr Page referred to emergency 111 calls and the requirement for services such as ambulances to be provided with a street address before they respond. He requested that street addresses be displayed alongside the telephones in swimming pools and community halls.

Cr Pullen requested and was granted leave of absence from 1 September 2010 to 22 September 2010.

Cr Pullen referred to the opportunity for people who might find it difficult to pay increased rates as a result of the correction of the valuation roll error to apply for rates postponement, and the possibility for interest incurred as a result to be waived. He understood that the Long Term Council Community Plan would need to be amended to enable interest to be waived and the Council could decide to do that.

The Chief Executive Officer suggested it would be prudent to wait and see if any applications for rates postponements were received before contemplating any change in policy.

Cr Pullen said that since he had received his rates accounts by email, detail of the various rates and charges had not been included. The Chief Executive Officer undertook to look into the issue.

Cr Page announced that he had decided to stand for Council in the upcoming local authority elections.

The Mayor advised that he had received correspondence from Nick Smith, Minister for the Environment, regarding his concerns about the time frames involved in processing of resource consents and from Wayne Brown, Mayor of the Far North District Council, regarding the lack of progress government was making in dealing with the roading issues which were adversely affecting rural councils.

The Mayor said that, in response to an invitation to nominate local high school students to attend an *Aspiring Leaders Forum*, he had approached the Twizel Area School and Mackenzie College. Nathan Bell from Mackenzie College had been accepted for the course but had been unable to attend.

**THERE BEING NO FURTHER BUSINESS THE
MAYOR DECLARED THE MEETING CLOSED AT 2.45 PM**

MAYOR: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON FRIDAY 13 AUGUST 2010 AT 4.00 PM

PRESENT:

John O'Neill (Mayor)
Crs Simon McDermott
Graeme Page
Graham Smith
Leon O'Sullivan
Dave Pullen
Evan Williams

IN ATTENDANCE:

Glenn Innes (Chief Executive Officer)
Rosemary Moran (Committee Clerk)

I RATES RESOLUTION FROM 2010/11

This report from the Manager – Finance and Administration was provided to meet the requirements of Section 23(1) of the Local Government (Rating) Act 2002 which requires that rates must be set by resolution.

Resolved that the report be received.

Graham Smith /Evan Williams

Resolved that the Mackenzie District Council sets the following rates under the Local Government (Rating) Act 2002, on rating units in the Mackenzie District for the financial year commencing on 1 July 2010 and ending on 30 June 2011:

GENERAL RATES

General rate set under Section 13 of the Local Government (Rating) Act 2002 made on every rating unit, assessed on a differential basis as described below:

- Tekapo A
A rate of 0.47041 cents per dollar (GST inclusive) of Capital Value
- Ohau A
A rate of 0.05165 cents per dollar (GST inclusive) of Capital Value
- Tekapo B
A rate of 0.08215 cents per dollar (GST inclusive) of Capital Value
- All other properties
A rate of 0.04433 cents per dollar (GST inclusive) of Capital Value

UNIFORM ANNUAL GENERAL CHARGE

Uniform Annual General Charge per separately used and inhabited part of a rating unit set under Section 15 of the Local Government (Rating) Act 2002

- A fixed amount of \$35.58 (GST inclusive) per separately used or inhabited part of a rating unit on every rating unit situated per District.

WORKS & SERVICES RATES

Targeted rates for Works and Services, set under Section 16 of the Local Government (Rating) Act 2002, assessed on a differential basis as described below:

TWIZEL COMMUNITY WORKS & SERVICES

- A fixed amount of \$173.70 (GST inclusive) per separately used or inhabited part of a rating unit on every rating unit situated in the Twizel Community
- A fixed amount of \$61.00 (GST inclusive) in the separately used or inhabited part of a rating unit on every rating unit situated per Twizel Community
- A rate of 0.1652 cents per dollar (GST inclusive) of capital value on every rating unit in the Twizel Community
(as defined on a map held by Council)

The relationship between the rates per differential category is as follows:

- a) A fixed amount per separately used or inhabited part of a rating unit to fund 30% of the targeted rate requirement
- b) A fixed amount per separately used or inhabited part of a rating unit to fund a targeted rate for Twizel Improvement.
- c) A rate per dollar of capital value of the land to fund 70% of the targeted rate requirement

FAIRLIE COMMUNITY WORKS & SERVICES

- A fixed amount of \$135.26 (GST inclusive) per separately used or inhabited part of a rating unit on every rating unit situated in the Fairlie Community
- A rate of 0.2618 cents per dollar of capital value (GST inclusive) on every rating unit per Fairlie Community
(as defined on a map held by Council)

The relationship between the rates in the differential category is as follows:

- a) A fixed amount per separately used or inhabited part of a rating unit to fund 20% of the targeted rate requirement
- b) A rate per dollar of capital value of the land to fund 80% of the targeted rate requirement

LAKE TEKAPO COMMUNITY WORKS & SERVICES

- A fixed amount of \$169.42 (GST inclusive) per separately used or inhabited part of a rating unit on every rating unit situated in the Lake Tekapo Community area of benefit
- Tekapo A
A rate of 0.3178 cents per dollar of capital value (GST inclusive) on every rating unit situated in the Lake Tekapo Community area of benefit
- All other Lake Tekapo properties
A rate of 0.13085 cents per dollar of capital value (GST inclusive) on every rating unit situated in the Lake Tekapo Community area of benefit
(as defined on a map held by Council)

The relationship between the rates per differential category is as follows:

- a) A fixed amount in the separately used or inhabited part of a rating unit to fund 20% of the total rate requirement
- b) Tekapo A 20% of the balance of the total rate requirement
- c) All other properties 80% of the balance of the total rate requirement

RURAL WORKS AND SERVICES

- A fixed amount of \$66.08 (GST inclusive) per separately used or inhabited part of a rating unit on every rating unit situated in the Rural Community
- Ohau A
A rate of 0.0903 cents per dollar of capital value (GST inclusive) on every rating unit in the Rural Community
- Tekapo B
A rate of 0.1436 cents per dollar of capital value (GST inclusive) on every rating unit in the Rural Community
- All Other Rural Properties
A rate of 0.0536 cents per dollar of capital value (GST inclusive) on every rating unit in the Rural Community
(as defined on a map held by Council)

The relationship between the rates per differential category is as follows:

- a) a fixed amount per separately used or inhabited part of a rating unit to fund an annually agreed percentage (currently 3.5%) of the targeted rate requirement, and
- b) Ohau A 20% of the total rate requirement
- c) Tekapo B 20% of the total rate requirement
- d) All other rural properties 60% of the total rate requirement

SEWAGE TREATMENT RATES

Targeted rates for sewage treatment, set under Section 16 of the Local Government (Rating) Act 2002, of

- \$ A fixed amount of 6.61 (GST inclusive) per separately used or inhabited part of a rating unit for all rating units situated per Fairlie Community and which are connected to the Fairlie Community Sewerage Scheme
- A fixed amount of \$1.65 (GST inclusive) per each water closet or urinal (after the first) per separately used or inhabited part of a rating unit for all rating units situated in the Fairlie Community and which are connected to the Fairlie Community Sewerage Scheme. For the purposes of this targeted rate, a rating unit used primarily as a residence for one household must not be treated as having more than one water closet or urinal.
- A fixed amount of \$23.18 (GST inclusive) per separately used or inhabited part of a rating unit for all rating units situated in the Lake Tekapo Community and which are connected to the Lake Tekapo Community Sewerage Scheme
- A fixed amount of \$5.79 (GST inclusive) per each water closet or urinal (after the first) per separately used or inhabited part of a rating unit for all rating units situated in the Lake Tekapo Community and which are connected to the Lake Tekapo Community Sewerage Scheme. For the purposes of this targeted rate, a rating unit used primarily as a residence for one household must not be treated as having more than one water closet or urinal
- A fixed amount of \$4.42 (GST inclusive) per separately used or inhabited part of a rating unit for all rating units situated per Pukaki Ward and which are connected to the Twizel Community Sewerage Scheme

- A fixed amount of \$1.12 (GST inclusive) per each water closet or urinal (after the first) per separately used or inhabited part of a rating unit for all rating units situated per Twizel Community and which are connected to the Twizel Community Sewerage Scheme. For the purposes of this targeted rate, a rating unit used primarily as a residence for one household must not be treated as having more than one water closet or urinal

Notes for the purposes of these rates:

The sewage treatment service is treated as being provided if any part of the rating unit is connected to a public sewerage drain.

A rating unit used primarily as a residence for one household must not be treated as having more than one water closet or urinal

BURKES PASS SEWAGE RATES

Targeted rates for sewage treatment and sewerage infrastructure, set under Section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$529.98 (GST inclusive) per separately used or inhabited part of a rating unit for all rating units situated per Burkes Pass Community and which are connected to the Burkes Pass Community Sewerage Scheme or part charge thereof for where connection to the Burkes Pass Community Sewerage Scheme is available
- A fixed amount of \$132.42 (GST inclusive) per each water closet or urinal (after the first) per separately used or inhabited part of a rating unit for all rating units situated in the Burkes Pass Community and which are connected to the Burkes Pass Community Sewerage Scheme.
- Notes for the purposes of these rates:

The sewage treatment and sewerage infrastructure service is treated as being available if the rating unit is within 30 metres of a public service drain.

A rating unit used primarily as a residence for one household must not be treated as having more than one water closet or urinal

EVERSLEY RESERVE SEWERAGE RATE

Targeted rate for Sewerage set under Section 16 of the Local Government (Rating) Act 2002

- A fixed amount of \$923.66. (GST inclusive) per rating unit for ratepayers who have not opted for the lump sum payment option.
-

SEWERAGE INFRASTRUCTURE RATES

Targeted rates for sewerage infrastructure, set under Section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$186.16 (GST inclusive) per separately used or inhabited part of a rating unit for all rating units situated in the Fairlie Community which are capable of being connected.
- A fixed amount of \$46.53 (GST inclusive) per each water closet or urinal (after the first) per separately used or inhabited part of a rating unit for all rating units situated in the Fairlie Community and which are connected to the Fairlie Community Sewerage Scheme. For the purposes of this targeted rate, a rating unit used primarily as a residence for one household must not be treated as having more than one water closet or urinal.

- A fixed amount of \$274.09 (GST inclusive) per separately used or inhabited part of a rating unit for all rating units situated in the Lake Tekapo Community which are capable of being connected.
- A fixed amount of \$68.52 (GST inclusive) per each water closet or urinal (after the first) per separately used or inhabited part of a rating unit for all rating units situated in the Lake Tekapo Community and which are connected to the Lake Tekapo Community Sewerage Scheme. For the purposes of this targeted rate, a rating unit used primarily as a residence for one household must not be treated as having more than one water closet or urinal
- A fixed amount of \$117.18 (GST inclusive) per separately used or inhabited part of a rating unit for all rating units situated in the Pukaki Ward which are capable of being connected to the Twizel Community Sewerage Scheme which are capable of being connected.
- A fixed amount of \$29.29 (GST inclusive) per each water closet or urinal (after the first) per separately used or inhabited part of a rating unit for all rating units situated in the Twizel Community and which are connected to the Twizel Community Sewerage Scheme. For the purposes of this targeted rate, a rating unit used primarily as a residence for one household must not be treated as having more than one water closet or urinal

Notes for the purposes of these rates:

The sewerage infrastructure service is treated as being provided if the rating unit is connected to or able to be connected to a public service drain and is within 30 metres of such a drain.

A rating unit used primarily as a residence for one household must not be treated as having more than one water closet or urinal

WATER TREATMENT RATES

Targeted rates for water treatment (metered or unmetered), set under Section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$33.55 (GST inclusive) per separately used or inhabited part of a rating unit for all rating units situated in the Opuha Ward and which are connected to the Fairlie Community Water Supply
- A fixed amount of \$36.04 (GST inclusive) per separately used or inhabited part of a rating unit for all rating units situated in the Pukaki Ward and which are connected to the Lake Tekapo Community Water Supply
- A fixed amount of \$42.29 (GST inclusive) per separately used or inhabited part of a rating unit for all rating units situated in the Pukaki Ward and which are connected to the Twizel Water Supply

Notes for the purposes of these rates:

The water supply treatment service is treated as being provided if any part of the rating unit is connected to a Council operated waterworks.

BURKES PASS WATER SUPPLY

A targeted rate for water treatment and infrastructure (metered or unmetered), set under Section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$938.02 (GST inclusive) per separately used or inhabited part of a rating unit for all rating units situated in the Burkes Pass Community and which are connected to the Burkes Pass Community Water Supply, or part charge thereof for where connection to the Burkes Pass Community Water Supply is available

Notes for the purposes of these rates:

The water supply infrastructure and treatment service is treated as being provided, if any part of the rating unit is connected to a Council operated waterworks or if the rating unit is situated within 100 metres of waterworks and is capable of connection.

WATER INFRASTRUCTURE RATES

Targeted rates for water supply infrastructure (metered or unmetered), set under Section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$369.25 (GST inclusive) per separately used or inhabited part of a rating unit for all rating units situated in the Opuha Ward and which are connected to the Fairlie Community Water Supply or capable of being connected
- A fixed amount of \$151.38 (GST inclusive) in the separately used or inhabited part of a rating unit for all rating units situated in the Pukaki Ward and which are connected to the Lake Tekapo Community Water Supply or capable of being connected
- A fixed amount of \$133.70 (GST inclusive) in the separately used or inhabited part of a rating unit for all rating units situated per Pukaki Ward and which are connected to the Twizel Water Supply or capable of being connected.

Notes for the purposes of these rates

The water supply infrastructure service is treated as being provided, if any part of the rating unit is connected to a Council operated Waterworks or if the rating unit is situated within 100 metres of waterworks and is capable of connection.

RURAL WATER SUPPLIES

Targeted rates set under Section 19 of the Local Government (Rating) Act 2002, of:

- A fixed amount of \$233.83 (GST inclusive) per unit of water supplied to every rating unit serviced by the Allandale Rural Water Supply.
- A fixed amount of \$849.65 (GST inclusive) per unit of water supplied to every rating unit serviced by the Spur Road Rural Water Supply
- A fixed amount of \$103.70 (GST inclusive) per unit of water supplied to every rating unit serviced by the Downlands Rural Water Supply

Targeted rates set under Section 16 of the Local Government (Rating) Act 2002, of:

- A fixed amount of \$213.50 (GST inclusive) per rating unit serviced by the Ashwick Opuha Rural Water Supply
- A rate of \$15.25 (GST inclusive) per hectare on every rating unit serviced by the Fairlie Water Race of a fixed amount per hectare.
- A fixed amount of \$50.84 (GST Inclusive) per rating unit serviced by the Fairlie Water Race
- A fixed amount of \$259.25. (GST inclusive) per rating unit serviced by the Downlands Water Supply Area per Mackenzie District.
- A rate of 0.04371 cents per dollar (GST inclusive) of capital value on every rating unit in the Manuka Terrace Water Supply Area.

WASTE COLLECTION SERVICE

Targeted rates for waste collection services, set under Section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$70.81 (GST inclusive) per separately used or inhabited part of a rating unit for all rating units situated in the Fairlie Community waste collection area
- A fixed amount of \$37.21 (GST inclusive) in the separately used or inhabited part of a rating unit for all rating units situated in the Lake Tekapo Community waste collection area
- A fixed amount of \$40.15 (GST inclusive) in the separately used or inhabited part of a rating unit for all rating units situated per Twizel Community waste collection area
- A fixed amount of \$102.48 (GST inclusive) in the separately used or inhabited part of a rating unit for all rating units situated per Albury waste collection area

FAIRLIE COMMUNITY FACILITIES RATE

A targeted rate for Fairlie Community Facilities set under Section 16 of the Local Government (Rating) Act 2002

- A fixed amount of \$32.53 (GST inclusive) per separately used or inhabited part of a rating unit for all rating units per area defined as the old Fairlie Ward, excluding those properties already being assessed to pay the Fairlie Works and Services Rate.

TOURISM SECTOR RATES

Targeted rates for Tourism and Development, set under Section 16 of the Local Government

(Rating) Act 2002, assessed on a differential basis as described below:

- A fixed amount of \$25,734.37 (GST inclusive) per property assessed on primary accommodation - Tier 1 properties
- A fixed amount of \$5,718.75 (GST inclusive) per property assessed on primary accommodation - Tier 2 properties
- A fixed amount of \$2,859.37 (GST inclusive) per property assessed on primary accommodation - Tier 3 properties
- A fixed amount of \$857.81 (GST inclusive) per property assessed on primary Accommodation - Tier 4 properties
- A fixed amount of \$571.87 (GST inclusive) per property assessed on primary accommodation - Tier 5 properties
- A fixed amount of \$285.93 (GST inclusive) per property assessed on primary accommodation - Tier 6 properties
- A fixed charge of \$57.18 (GST inclusive) per property assessed on secondary accommodation - Tier 1 properties
- A fixed amount of \$171.56 (GST inclusive) per property assessed on secondary accommodation - Tier 2 properties
- A fixed amount of \$285.93 (GST inclusive) per property assessed on secondary accommodation - Tier 3 properties
- A fixed amount of \$142.97 (GST inclusive) per property assessed on commercial businesses - All properties
- A fixed amount of \$142.97 (GST inclusive) per property assessed on commercial businesses – Tourism based properties

Note

The Rate amounts shown include GST. Instalments invoiced before 30 September 2010 will be at the prevailing rate of 12.5%. Instalments invoiced after 1 October 2010 will be subject to GST at the higher rate of 15%

DIFFERENTIAL CATEGORIES

GENERAL RATE

The Council adopts the following differential categories based on the use and location of the land for the purposes of the general rate:

- a) Tekapo A
- b) Ohau A

- c) Tekapo B
- d) All other properties

The relationship between the rates set per differential categories is as follows:

- a) Tekapo A 10% of the total rate requirement
- b) Ohau A 10% of the total rate requirement
- c) Tekapo B 10% of the total rate requirement
- d) All other Properties 70% of the total rate requirement

LAKE TEKAPO COMMUNITY WORKS & SERVICES RATE

The Council adopts the following differential categories based on the use and location of the land for the purposes of the Lake Tekapo Works and Services Rate:

- a) Tekapo A
- b) All other Tekapo properties

The relationship between the differential categories is as follows:

- a) Tekapo A 20% of the targeted rate requirement
- b) All other properties 80% of the targeted rate requirement

RURAL WORKS & SERVICES RATE

The Council adopts the following differential categories for the purposes of the Rural Works & Services Rate:

- a) Ohau A
- b) Tekapo B
- c) All other rural properties

The relationship between the rates set per differential categories is as follows:

- a) Ohau A 20% of the total rate requirement
- b) Tekapo B 20% of the total rate requirement
- c) All other properties 60% of the total rate requirement

Definitions:

- "Tekapo A " means all separately rateable properties per former Tekapo Ward with an area of less than 2000 hectares, used for hydro electric power generation (as more particularly defined on valuation roll number 2530015901)
- "Ohau A" means all separately rateable properties per former Twizel Ward used for hydro electric power generation (as more particularly defined on valuation roll number 2532000701)
- "Tekapo B" means all separately rateable properties per former Tekapo Ward with an area of 2000 hectares or more, used for hydro electric power generation (as more particularly defined on valuation roll number 2530018400)
- "All other properties" means every other property per district other than Tekapo A, Ohau A and Tekapo B.
- "All other Tekapo properties" means every other property per Lake Tekapo Community area of benefit.
- "All other rural properties" means the area of the District excluding the communities of Fairlie, Twizel, Lake Tekapo area of benefit and Mount Cook Village (as defined on a plan held by Council).

TOURISM SECTOR RATES

A series of targeted rates of a fixed amount per category will be assessed under section 16 on a differential basis to fund a portion of the operations of the Mackenzie Tourism and Development Trust. The Second Schedule of the Local Government (Rating) Act 2002 lists the factors that can be used to calculate the liability of the targeted rates. The Council may select one or more of these factors for each targeted rate.

Targeted tourism rates will be calculated on the following basis.

- a) The use to which the land is put and
- b) The capital value of the land

The Council has proposed that the targeted rate be assessed on the following categories of land:

Primary Accommodation – Tier 1

All rateable properties within the Mackenzie District that are used for accommodation purposes on land with a property category code beginning with CA per Council's Rating Information Database and where the Capital Value exceeds \$10,000,001.

Primary Accommodation – Tier 2

All rateable properties within the Mackenzie District that are used for accommodation purposes on land with a property category code beginning with CA per Council's Rating Information Database and where the Capital Value is between \$5,000,001 and \$10,000,000.

Primary Accommodation – Tier 3

All rateable properties within the Mackenzie District that are used for accommodation purposes on land with a property category code beginning with CA per Council's Rating Information Database and where the Capital Value is between \$2,000,001 and \$5,000,000.

Primary Accommodation – Tier 4

All rateable properties within the Mackenzie District that are used for accommodation purposes on land with a property category code beginning with CA and where the Capital Value is between \$1,000,001 and \$2,000,000.

Primary Accommodation – Tier 5

All rateable properties within the Mackenzie District that are used for accommodation purposes on land with a property category code beginning with CA per Council's Rating Information Database and where the Capital Value is between \$500,000 and \$1,000,000.

Primary Accommodation – Tier 6

All rateable properties within the Mackenzie District that are used for accommodation purposes on land with a property category code beginning with CA per Council's Rating Information Database and where the Capital Value is less than \$500,000.

Secondary Accommodation – Tier 1

All rateable properties within the Mackenzie District identified as Farmstay accommodation providers by the Mackenzie Tourism and Development Trust but where the primary use of the land is not for accommodation purposes.

Secondary Accommodation – Tier 2

All rateable properties within the Mackenzie District with a Capital Value of less than \$500,000 and identified as accommodation providers by the Mackenzie Tourism and Development Trust but where the primary use of the land is not for accommodation purposes.

Secondary Accommodation – Tier 3

All rateable properties within the Mackenzie District with a capital value of \$500,000 or greater and identified as accommodation providers by the Mackenzie Tourism and Development Trust but where the primary use of the

land is not for accommodation purposes.

Note - Secondary accommodation providers can be exempt if they provide an annual declaration stating that they provide accommodation for less than 20 bed nights per annum.

Commercial Businesses - All

All rateable properties within the Mackenzie District on land with a property category code beginning with C per Council's Rating Information Database.

Commercial Businesses – Tourism Based

All rateable properties within the Mackenzie District on land with a property category code beginning with C per Council's Rating Information Database that have been identified as being primarily tourism

Note: Secondary accommodation providers can be exempt if they provide a declaration stating that they provide accommodation for less than 20 bed nights per annum

DUE DATE FOR PAYMENT OF RATES

All rates will be payable in four instalments on due dates as follows:

Instalment number	Due Date
One	20 September 2010
Two	20 December 2010
Three	20 March 2011
Four	20 June 2011

PENALTIES

That pursuant to sections 57 and 58 of the local Government (Rating) Act 2002, the Council prescribes the following penalties to be added to unpaid rates:

- A charge of 10 per cent of the amount of any instalment that has been assessed after 1 July 2010 and which is unpaid after the due date.
- A charge of 10 per cent on so much of any rates levied before 1 July 2009 which remain unpaid on 30 June 2010
- A charge of 10 per cent on any rates to which a penalty has been added under (ii) if the rates remain unpaid on 1 January 2011

PAYMENT OF RATES

That rates shall be payable at any of the following places

- The Council offices, 51 Main Street, Fairlie and
- Market Place, Twizel
- Between the hours of 8.30 am to 5.00 pm, Monday to Friday (excluding public holidays)

Dave Pullen/Simon McDermott

**THERE BEING NO FURTHER BUSINESS THE
MAYOR DECLARED THE MEETING CLOSED AT 4.20 PM**

MAYOR: _____

DATE: _____

ACTION POINTS - MACKENZIE DISTRICT COUNCIL

CHIEF EXECUTIVE OFFICER

Workshops

Rates and Funding and Solid Waste Strategy

New directions for rates and funding and for solid waste to be considered by incoming Council.

Management of Rural Water Supplies

Council needs to consider feedback from AGMs at the next committee round.

Council resolved to gather information on actual time spent in servicing water supplies. To be implemented.

5 March 2010

Purchase of Land for Twizel Sewerage Purposes

Continue negotiations with John Lyons for the purchase of land for the Twizel Sewerage purposes.

23 April 2010

Vehicle policy

Report to be provided on the loading on depreciation which would be required to achieve the extra funding and/or a more analytical approach.

Updated vehicle policy to be presented to Council for adoption.

New policy being implemented

16 July 2010

Young Farmers' Contest

Send a letter of congratulations to be sent to Andrew Scott for gaining third place in the National Bank Young Farmer of the Year 2010 contest. *Completed*

ASSET MANAGER

17.2.10

Fairlie Western Catchments

Promote Meeting with Opihi River Management Committee re management of Fairlie Creek bed. *Completed.*

Asset Manager has had preliminary discussions with Ecan over maintaining and monitoring Fairlie Creek. Formal discussion still to be held.

MANAGER – FINANCE AND ADMINISTRATION

Debenture with High Country Health

1. Enter into new loan with High Country Health Ltd incorporating the existing outstanding debenture and capitalising all outstanding interest.
2. That terms of the loan would require the new loan to be paid off over 20 years with interest for the first 10 years suspended and written off as long as High Country Health Ltd make the monthly principal repayments on time. The interest rate of the loan will be the Official Cash Rate plus 4%.
3. Put in place a structure whereby money is secured and an agreement be put in place for payment of the rental.

Rental being invoiced – signed agreement still awaited.

Sale of Property to Twizel Early Learning Centre:

1. Sell the building on the property described as Lot 3 DP52390 C/T 38A/266 currently occupied by Twizel Early Learning Centre Inc and take an appropriately secured first mortgage over the building.
2. Include in the mortgage the necessary provisions for Council to take back ownership of the building should the Twizel Early Learning Centre Inc cease operation of a crèche from the premises or if the Twizel Early Learning Centre Inc ceases to exist.
3. Ensure this transaction and associated documentation be undertaken on a no-cost to Council basis and that concerns of future owner use be considered in the agreement.

A meeting with the TELC still to be organised.

Request from Mackenzie High Country Branch of the Plunket Society

1. Refer request for a rates rebate from the Mackenzie High Country Branch of the Plunket Society to the Twizel Community Board for their recommendation regarding the Twizel Works and Services portion of the rates.

Twizel C Bd declined to make rebate on local rates but will consider an application for a grant.

16 July 2010

Valuation Roll Numbering Error

Review and document procedural steps associated with new rates assessments

Manager – Finance and Administration to check Lake Tekapo rates assessments

The Manager – Finance and Administration advised that the Lake Tekapo rates assessments checked and are OK

Rates Review

Undertake rates review during first term of new Council to be elected in October 2010

Emailed Rates Accounts

Check why details of various rates and charges were not included on rates accounts sent out by email.

The annual rates assessment was not included with the first instalment of emailed rates accounts for the 2009/2010 year because of a software issue. This has been resolved.

COMMUNITY FACILITIES MANAGER

28 May 2010

Tekapo playground Group

That the Council approves the recommendation to provide the Tekapo Playground Group with a Licence to Occupy the land deemed suitable for the playground area.

Site approved. LINZ still to approve. Committee established.

Car Ports at the Mackenzie Pensioner Villas

That the offer from the Mackenzie Aged Persons Welfare Association to build car ports at the Mackenzie Pensioner Villas with the assistance of the Fairlie Lions Club be accepted in principle subject to Council's approval of the design and appearance of the car ports and the level of the resource consent charges to be funded by Council.

Alternative design produced and costed. Aged Welfare to confirm willingness to fund.

16 July 2010

Display street addresses of the facilities alongside telephones in swimming pools and community halls. *Being Actioned.*