

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 18 FEBRUARY, 2014, AT 9.30AM

PRESENT:

Claire Barlow (Mayor)
Cr Graham Smith
Cr Murray Cox
Cr Noel Jackson
Cr James Leslie
Cr Russell Armstrong
Cr Evan Williams – from 9.55am

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
Paul Morris (Finance and Administration Manager)
Garth Nixon (Community Facilities Manager)
Arlene Goss (Committee Clerk)
Derek Kirke and two other members of the Pukaki Airport Board – from 11am
Rosemary Moran and Joan Gill from the Mackenzie District Archive Society –
from 11.30am

OPENING:

The Mayor welcomed everyone to the meeting.

APOLOGIES:

Cr Williams sent an apology for lateness.

DECLARATIONS OF INTEREST:

There were no declarations of interest.

BEREAVEMENTS:

The Mayor noted the following bereavements:

- Judith Shaw, passed away December 5, late of Fairlie.
- Nan Raymond, passed away December 26, ex Mayoress of Timaru.
- Donald Blue, passed away February 1, late of Ohau Downs.
- Jennifer Rayne, passed away the morning of this meeting, late of Sherwood Downs and Tekapo, former Mackenzie District Councillor from 1986 to 2001.

A moment of silence was observed.

MAYOR'S REPORT:

This was the report of Mayoral activities from December 10, 2013, to February 18, 2014.

Resolved that the report be received.

Graham Smith/Russell Armstrong

REPORTS REQUIRING COUNCIL DECISIONS:**SOUTH CANTERBURY SPORTS AWARDS SPONSORSHIP:**

Council considered a request from Sport Canterbury to sponsor the South Canterbury Sports Awards. The council supported this last year because Mackenzie athletes are participants in these awards. Cr Smith asked if any locals are participating this year, but this is unknown as participants have not been selected yet. Council also sponsors a sport in schools initiative run by Sport Canterbury.

Mr Morris said there is no discretionary budget for grants or sponsorship so this amount would need to be found. Discussion was held on whether council needs a discretionary fund for grants. Mr Morris thinks this is appropriate and it will be discussed during the budget process.

Resolved:

1. That the report be received.

Noel Jackson/James Leslie

2. That council approves Sport Canterbury's invitation to sponsor the 2014 South Canterbury Sports Awards to the value of \$525 plus GST.

Claire Barlow/Russell Armstrong

Staff were asked to notify Sport Canterbury of the decision.

GENERAL VALUATION DATE CHANGE:

Mr Morris spoke to this report suggesting a change in the property revaluation dates undertaken by council's current valuation provider Quotable Valuation.

Currently valuations are done in August and available to the public in November. If done in December, Mr Morris was confident he would have the data available in time to do the Long Term Plan. Aligning our dates with other councils also increases the opportunity for collaboration.

Resolved:

1. That the report be received.

Graham Smith/James Leslie

2. That council notify the Valuer-General of its intention to change its next revaluation date to occur in 2014, for effect in the 2015 rating year and then three yearly after that.

Russell Armstrong/Noel Jackson

DEFERRAL OF ITEMS:

The Mayor deferred consideration of the items 'Grant for Mackenzie District Archive' and 'Report/Presentation from Pukaki Airport Board' until later in the meeting when visitors would be available to speak on these matters.

INFORMATION REPORTS:**CHIEF EXECUTIVE'S ACTIVITIES:**

This report from the Chief Executive Officer referred to the meetings he had attended and other activities from December 10, 2013, to February 18, 2014.

The Mayor asked about Chief Executive's forum in Christchurch. At this forum the chief executives discussed collaborative services and the possibility of establishing a CCO to undertake shared services on behalf of all the Canterbury councils. They identified areas for councils to collaborate on as shared services. A report will go to Mayoral Forum from that group.

Resolved that the report be received.

Claire Barlow/James Leslie

COMMON SEAL:

This report advised councillors of documents signed under the common seal from 25 July, 2013, to October 31, 2013.

Resolved:

1. That the report be received.

Graham Smith/Russell Armstrong

2. That the affixing of the Common Seal to document numbers 773, 774, 775, 776, 777, 778, 779 and 780 be endorsed.

Graham Smith/Russell Armstrong

COMMUNITY BOARD RECOMMENDATIONS AND MINUTES:

This report from the Chief Executive was accompanied by the minutes of the meetings of the Tekapo Community Board on January 27, the Twizel Community Board on January 28, and the Fairlie Community Board on February 3, 2014.

TEKAPO COMMUNITY BOARD:

Council noted the Tekapo Community Board's support of the Enhancement Society's plans for replanting trees as below:

Resolved that the Tekapo Community Board support the Enhancement Society's proposal to do amenity planting on the peripheral sections of section B, specifically the resource recovery road and alongside the cemetery.

Stella Sweney/ Alan Hayman

Council noted a decision by the Tekapo Community Board to decline a request for an additional rate in Tekapo to allow for the maintenance of landscaping:

Resolved that the request to consider an additional levy for landscape maintenance in Tekapo be declined.

Alan Hayman/Lynette Martin

Council noted the following resolutions made by the Tekapo Community Board in public excluded session, and later reported in open meeting, regarding the Tekapo Lakefront Development:

Resolved that the following resolutions taken with the public excluded be confirmed in open meeting:

1. That the viewing shaft through Lot 11 is of crucial importance and the board recommends that council retain ownership and control of this shaft. For the viewing shafts between Lot 8 and 4, and to the east of Lot 5, that these be regarded as important with council maintaining a high level of control, though not necessarily requiring ownership, and that no parking should be allowed; and for the viewing shaft on the western side of Lot 1, next to Foodstuffs, that this is suitable for car parking.
2. That the Tekapo Community Board supports council staff calling for proposals from suitable parties to provide a landscape design for the Village Green, the Domain and viewing corridors at Tekapo.

3. That the Tekapo Community Board supports council staff to commission a parking study for the Tekapo township area and the community centre area.

Stella Sweney/Alan Hayman

TWIZEL COMMUNITY BOARD:

Council noted a decision from the Twizel Community Board regarding rain damage to the Youth Centre building in Twizel:

Resolved: That council goes ahead with assessing the building with regards to the total cost, in conjunction with the insurance company.

Russell Armstrong/Bruce White

Discussion on this item: Mr Nixon has engaged the builder to do this assessment. Mr Nixon believes it's a sound building and might need guttering work, but will know more once the assessment is complete.

Council noted the following decisions from the Twizel Community Board regarding grants to community groups:

1. That the Twizel Community Board approves the request from the Ohau Golf Club and grants a \$100 donation to their tournament.

Pat Shuker/Russell Armstrong

2. That the Twizel Community Board declines the request from the Students Against Drunk Driving.

John Bishop/ Pat Shuker

This motion was passed with three in favour and one against.

3. That the Twizel Community Board approves the request from High Country Medical trust to meet the Hall hire cost of \$132.50 for their event.

Pat Shuker/Russell Armstrong

Discussion on this item: Regarding the request from Students Against Drunk Driving, Cr Leslie said the request took place during the transition from the old community board to the new community board and this had created some misunderstanding regarding the SADD billboard.

The Mayor said when they erected the sign they asked her what they could do about getting the fees waived for resource consent, or alternatively a grant to cover the cost of resource consent. The Mayor suggested they approach the Twizel Community Board. However the chairman John Bishop believes that at the time

SADD put up the sign they were warned there would be a cost for resource consent that they would be required to meet.

The Mayor and Cr Leslie agreed to follow up this issue and clarify the facts.

In the meantime, the Mayor asked councillors for an indication of their feelings regarding splitting the cost of the resource consent 50/50 between the community board and the council. Councillors indicated they were in favour of the 50/50 arrangement.

Cr Evan Williams joined the meeting at 9.55am

Council noted the following decision from the Twizel Community Board regarding the plaque that marks the planting of the first tree in Twizel:

1. That first tree plaque be returned and installed in a prominent position as close as possible to its original location.
2. That the Twizel Community Board advises the Wakefields of this decision.

Russell Armstrong/ Pat Shuker

Council noted the Twizel Community Board has responded to a letter regarding rubbish collection in Twizel:

Resolved: That the community board agrees to send out the draft letter in response to Mr McCormick.

Bruce White/Russell Armstrong

Council noted the decision by the Twizel Community Board to approach the TPDA regarding their rental of space in the events centre:

Resolved: That the community facilities manager approaches the TPDA with a view to having a discussion regarding their rental of the events centre.

John Bishop/Pat Shuker

Council noted the following areas of responsibility have been allocated to Twizel Community Board members:

Resolved:

1. That Phil Rive take responsibility for the Ruataniwha area.
2. That Bruce White takes responsibility for the Green-Ways area.
3. That Pat Shuker takes responsibility for the Northwest Arch.
4. That Peter Bell takes responsibility for the River Group (to be confirmed).
5. That John Bishop takes responsibility for the Town Square and Trees.

Russell Armstrong/Bruce White

FAIRLIE COMMUNITY BOARD

Council considered a request from the Fairlie Community Board to fund the addition of soldier's missing names to be added to the district-wide war memorial at Fairlie:

Resolved that the community board recommends that council fund a plaque with the missing names of soldiers killed in WWI and WWII to be placed on the district war memorial at Fairlie.

Owen Hunter/Les Blacklock

Discussion on this item: Mr Nixon has two estimates from Aorangi Harding Memorials; one is for white marble at \$4,088 to match the existing plaques, and the other is for black granite at \$2,960, Mr Nixon said black granite is a better long term solution.

Councillors want to know what the RSA feels about this before making a decision. They asked Mr Nixon to prepare a report with more information including the RSA's views.

Regarding funds, Mr Nixon said council has a small reserve fund for the repair of memorials which is being depleted over time. Council will need to think about replenishing that reserve.

Mr Nixon was asked to put together a report for the Finance Committee regarding the upkeep and maintenance of public memorials in the district.

Council noted the Fairlie Community Board's decision to spend its roading reserve budget on footpaths:

Resolved: That the Fairlie Community Board approve the spending of the roading reserve budget on resurfacing the list of footpaths as presented by the Roding Manager.

Noel Jackson/Trish Willis

COMMITTEE MINUTES:

Resolved that the minutes of the meeting of the Finance Committee held on February 4, 2014, including such parts as were taken with the public excluded, be received.

Graham Smith/Murray Cox

Resolved that the minutes of the meeting of the Asset and Services Committee held on February 4, 2014, including such parts as were taken with the public excluded, be received, with the addition of Cr Jackson's name to the list of those present.

James Leslie/Murray Cox

Resolved that the minutes of the meeting of the Planning and Regulation Committee held on February 4, 2014, be received.

Murray Cox/Evan Williams

Resolved that the minutes of the meeting of the Strategy and Policy Committee, held on February 4, 2014, be received.

Claire Barlow/Graham Smith

MINUTES:

The following correction to the minutes of the council meeting held on December 10, 2013, was noted:

On page 100 of the agenda, under an item called "Delegation to Declare Land Road", the minutes incorrectly name Cr Jackson as the mover of the second resolution when Cr Jackson was not present at that meeting. Cr Jackson's name is to be removed from the minutes.

Resolved that the minutes of the meeting of the Mackenzie District Council held on December 10, 2013, including such parts as were taken with the public excluded, be confirmed and adopted as the correct record of the meeting with the correction noted above.

Claire Barlow/James Leslie

PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

- A) PREVIOUS COUNCIL MINUTES, DECEMBER 10, 2013
- B) PREVIOUS MINUTES TEKAPO COMMUNITY BOARD, JAN 27, 2014
- C) PREVIOUS MINUTES TWIZEL COMMUNITY BOARD, JAN 28, 2014
- D) PREVIOUS MINUTES FINANCE COMMITTEE, FEB 4, 2014
- E) PREVIOUS MINUTES ASSET AND SERVICES, FEB 4, 2014

- F) AGREEMENT FOR SALE OF TEKAPO LAND TO YHA
G) LAND SALE TO EARTH AND SKY LTD

Graham Smith/Evan Williams

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Previous council minutes	Commercial sensitivity	48(1)(a)(i)
Previous minutes Tekapo Community Board	Commercial sensitivity Information subject to an obligation of confidence	48(1)(a)(i)
Previous minutes Twizel Community Board	Commercial sensitivity	48(1)(a)(i)
Previous minutes Finance Committee	Commercial sensitivity Disadvantage commercial negotiations	48(1)(a)(i)
Previous minutes Asset and Services Committee	Commercial sensitivity	48(1)(a)(i)
Agreement for sale and purchase of Tekapo Land to YHA	Commercial sensitivity	48(1)(a)(i)
Land sale to Earth and Sky Ltd	Commercial sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Council Minutes December 10, 2013, Tekapo Community Board 27 January, 2014, Twizel Community Board 28 January, 2014, Agreement for sale and purchase of Tekapo Land to YHA, Land sale to Earth and Sky, under sections 7(2)(b)(ii) and 7(2)(c)(i). Finance committee under sections 7(2)(i) and section 7(2)(b)(ii). Asset and Services Committee under section 7(2)(b)(ii).*

The Mackenzie District Council meeting continued in open meeting.

RESOLUTIONS TAKEN IN PUBLIC EXCLUDED CONFIRMED IN OPEN MEETING:

The following resolution from the public excluded session of the Asset and Services Committee meeting on Tuesday, February 4, was confirmed in open meeting.

Resolved that the committee agrees that ESL upgrade the current recycling sorting system in Twizel.

Claire Barlow/James Leslie

ADJOURNMENT:

The meeting was adjourned at 10.41am for morning tea and reconvened at 11.00am.

INFORMATION REPORTS:

REPORT AND PRESENTATION FROM THE PUKAKI AIRPORT BOARD:

Resolved that the report from the Pukaki Airport Board be received.

Graham Smith/Evan Williams

Three members of the Pukaki Airport Board joined the meeting. A power point presentation outlining the background and work of the Pukaki Airport Board was presented. A pdf document was also presented on screen. Copies of these are attached to the minutes as Appendix A.

Following the presentation councillors asked questions:

If there was a fire sale of any land in the development the Pukaki Airport Board would be unlikely to be in a position to buy the land back.

The directors' fees are included in the running expenses. Directors' fees are \$20,000. In future the board will separate these out in the financial accounts. Regarding demand for hangar space, the Pukaki Airport Board have debated this and if they get two sections sold it would be useful to have another hangar owned and leased by the board, but this would come to council for a decision first.

The board are working with the Helicopter Line and a top dressing company on further development of hangar space. Further planting of the site has been considered but the watering system is only at the entrance. Thought has been given to mowing the empty sections to help with sales. The board thanked Cr Leslie for removing wilding pines from the land.

The Mayor thanked the members of the board for their attendance. She said the draft Statement of Intent needed further work and would be taken to the next meeting of the Finance Committee.

Bruce ? notified the council he wishes to retire from the board. The Mayor thanked him for his work as an unpaid director and said she will get back to him on his suggestion to retire.

Cr Smith said the council has been fortunate to have such astute men serve on this board. The airport has been well managed and well looked after.

GRANT FOR MACKENZIE DISTRICT ARCHIVE:

Resolved that the report be received.

Noel Jackson/James Leslie

Rosemary Moran and Joan Gill from the Mackenzie District Archive Society joined the meeting.

They gave an apology from Helen Beattie, and from Mr France who is chairman of the museum committee. The Mayor thanked them for coming earlier than originally planned.

Rosemary Moran answered questions about the request for a grant to establish the Mackenzie District Archive.

The budget has gone up due to an objection received in the resource consent process. Work on the archive is voluntary and includes records from the entire district. They are currently working from the museum but the facility is too small and not suitable. The society has received a \$100,000 donation to build a new archive building.

It was agreed there would be a benefit to council if the new facility included the storage of old council records. Resources would be needed to re bind some of the old records and house them correctly. There would be a cost to this. There would be enough space in the new building to house council records.

They were not certain if the new building would be temperature controlled and earthquake proof, however believed the chairperson of the society would ensure it was adequate for the task.

The location of the new building would be the museum grounds. The Mayor suggested taking councillors to the museum to have a look.

The new archive would be open to the public by appointment. It would include a work room, storage and meeting room. There is a sign requesting donations from the public, but no charge for access.

Questions were asked regarding who would pay for the ongoing maintenance and upkeep of the building. The Archive Society is discussing this.

Mr Nixon and Mr Morris were questioned regarding the funds. Mr Nixon said this request does not meet the criteria of the heritage fund. It is in the same position of other requests for grants with no fund allocated for this purpose. Mr Morris said a sum this large would need to be rated for next year, or alternately other areas would need to be cut to fund it.

Rosemary Moran and Joan Gill left the meeting at 11.45am.

The Mayor is supportive considering the Archive Society has got the bulk of the funding from outside council. She believes ratepayers should pay for the protection of their own records.

Cr Williams agreed it was a district wide responsibility.

Cr Cox said the question of the history of Tekapo has come up several times in discussions he has held with the community. It would be helpful to have somewhere for Tekapo records to be held, including photos.

Cr Leslie said the donation of \$100,000 came from the husband of Helen Beattie. The only active fundraising carried out had been the collection of donations at the museum.

Cr Smith said they need to have a plan in place to maintain and manage the building or it's going to impact on the ratepayers in the future. He believes they could have attracted sponsorship from businesses since they will be archiving business records.

Cr Leslie questioned the fact there was only one quote. How did they know it was the best price? Mr Nixon said the tradesman was a member of the Fairlie Community Board and had painted the Tekapo Community Centre.

Cr Armstrong asked whether they will they be looking after council archives. The Mayor said yes but we need to hand them the records in good condition. Would this be an ongoing cost to council? Mayor doesn't think so. There was some discussion on length of time council records need to be kept for.

Cr Armstrong said they have put a lot of time into this and need the support of all the ratepayers, so council should help. Cr Jackson agreed.

Cr Cox said it would be worthwhile talking to them about their ability to get funds from other sources.

The councillors considered a motion 'that council grants \$9,600 to the Archive Society to undertake the painting of their new archive building and rate for it in next year's budget.'

Cr Smith requested an amendment to the motion that council gives the Archive Society a donation of \$5000 instead of \$9,600. He said business records will need to be archived so the society should approach businesses for the rest of the money. Cr Leslie seconded the amendment to the motion and the amended motion was put to the vote.

Council voted on the amended motion with 2 in favour and 4 against. The amended motion was defeated.

The Mayor asked if anyone would like to move and second the original motion. Cr Jackson and Cr Armstrong agreed.

Council voted on the original motion with 4 in favour and 2 against. The motion was passed:

Resolved that council grants \$9,600 to the Archive Society to undertake the painting of their new archive building and rate for it in next year's budget.

Noel Jackson/Russell Armstrong

THE MAYOR DECLARED THE MEETING CLOSED AT 12pm.

MAYOR: _____

DATE: _____

Unconfirmed