



TEKAPO COMMUNITY BOARD

Membership:

Murray Cox (Chairman)
Alan Hayman
Peter Munro
Peter Maxwell
Ian Radford

Notice is given of the meeting of the Tekapo Community Board to be held at the Godley Resort Hotel, Lake Tekapo, on Monday 11 March 2013 at 7.30 pm

Business: *As per Agenda attached*

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

6 March 2013



TEKAPO COMMUNITY BOARD AGENDA
Monday 11 March 2013

I APOLOGIES:

II DECLARATIONS OF INTEREST

III MINUTES:

Confirm and adopt as the correct record the Minutes of the meeting held on Monday 28 January 2013.

MATTERS UNDER ACTION

IV REPORTS:

1. Financial Report for January 2013
2. Lake Tekapo Plantation Logging
3. Photographic Convention Request for Sponsorship
4. Change of Dates for Tekapo Community Board Meetings
5. Ward Member's Report
6. Reports from Members who Represent the Board on Other Committees

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TEKAPO COMMUNITY BOARD HELD AT THE GODLEY RESORT HOTEL, LAKE TEKAPO, ON MONDAY 28 JANUARY 2013 AT 7.30 PM

PRESENT:

Murray Cox (Chairman)
Peter Munro
Peter Maxwell
Alan Hayman
Ian Radford

IN ATTENDANCE:

Claire Barlow (Mayor)
Wayne Barnett (Chief Executive Officer)
Garth Nixon (Community Facilities Manager)
Bernie Haar (Asset Manager)
Rosemary Moran (Committee Clerk)

I APOLOGIES:

There were no apologies.

II DECLARATIONS OF INTEREST:

There were no Declarations of Interest.

III MINUTES:

Resolved that the minutes of the meeting of the Tekapo Community Board held on 10 December 2012 be confirmed and adopted as the correct record of the meeting.

Alan Hayman/Peter Munro

IV REPORTS:

1. LAKE TEKAPO PLANTATION:

This report from the Community Facilities Manager referred to the forestry block adjacent to Murray Place, Lake Tekapo. It was accompanied by letters from Anne Braun-Elwert and Colin MacLaren expressing concerns regarding the Mackenzie Forestry Board's plan to harvest trees in the forest.

Resolved that the report be received.

Peter Maxwell/Ian Radford

The Chairman welcomed Cr Graeme Page, Chairman of the Mackenzie Forestry Board, and Kevin O'Neill, the Forestry Manager.

Cr Page explained that the Forestry Board's brief which was to optimise the financial return from its portfolio. He thought that some of the community concerns could be misguided.

Mr O'Neill clarified that the area of trees which the Board planned to remove would be screened by existing plantings, apart from the row of older trees behind Murray Place which needed to be felled for safety reasons. He emphasised that it was not intended to clear-fell the whole plantation.

Peter Munro said a major focus of the concerns seemed to be on the future of walking tracks, and the cycle track through the plantation which had been developed by the Department of Conservation.

The Community Facilities Manager suggested a compromise solution could include the relocation of tracks. He explained the potential, expensive ramifications for the Community Board if the status of the land became a recreational reserve. He said the costs currently borne by the Forestry Board included pest and weed control and the control of wilding trees in the surrounding area.

Cr Page said there was some urgency if the harvesting project was to proceed as its success relied on the continuance of the current favourable market conditions, availability of contractors and favourable weather.

It was generally agreed:

- that a media release should be professionally developed in consultation with the Chairman of the Forestry Board, the Forest Manager, the Community Board and the Community Facilities Manager, which included a large scale plan of what was proposed for the harvesting project, and
- that the media release should address the concerns which had been raised by residents.

Resolved that the Lake Tekapo plantation harvesting project proceed as proposed following the release to the media of the details and plans for the project including compromise solutions such as the relocation of tracks affected by the harvest.

Ian Radford/ Peter Munro

Cr Page and Mr O'Neill left the meeting at 8.17 pm.

III MINUTES (continued):

MATTERS UNDER ACTION:

1. Civil Defence

The Chairman reported that the Civil Defence Officer had organised two coordinators and an Area Coordinator and that he was seeking someone to lead the welfare team. He said approval had been gained for the radio to be located in the

Fire Station.

2. Pete Speedy Improvements to Reserve Area on Lakeside Drive:

The Chairman advised that he had met with Mr Speedy regarding the work which was being undertaken in the area. Further soil and sowing of grass was being planned for the autumn. The Chairman and Community Facilities Manager were to meet again with Mr Speedy.

3. Review of Freedom Camping Bylaw and its Alignment with the Freedom Camping Act:

The Chairman circulated a map of the Lake Tekapo township on which he had marked areas in which freedom camping should be restricted. He noted that the intention of the new Freedom Camping Act was that there should not be blanket bans on freedom camping. He also reminded the meeting that the Bylaw could impose controls only on Council-owned land.

The Community Facilities Manager undertook to incorporate the proposals with appropriate legal descriptions in the draft Bylaw which would cover the whole District.

4. Community Centre

The Community Facilities Manager updated the Board on progress with the rebuilding project. He said it was proceeding smoothly.

5. Campervan Dump Station and Car Park.

Copies of the site plan for the Lakeside Drive Carpark and Effluent Dump Station were circulated for approval.

It was agreed that the plan be amended to include a gravel footpath extending from a 'Y' junction towards the supermarket and village centre area.

The Asset Manager said it was intended to provide the contractors with two options for pricing the project, viz for completion by the end of April 2013 or by November 2013. This was in response to recent high quotes received for some work because of contractors' commitments in Christchurch and to the Genesis canal repair project.

Resolved that quotations be obtained for the Lakeside Drive Carpark and Effluent Dump Station project based on the amended plan.

Peter Munro/Alan Hayman

6. Car parking for Lake Tekapo Community Hall:

It was noted that this issue was on-going.

7. Landscaping and Walkway – Church of the Good Shepherd:

The Asset Manager advised that the Manager –Roading had received a price of \$8,000 for the sealing of footpaths, and further prices were expected from Fulton Hogan. The options included exposed aggregate and chip seal finishes. The Community Facilities Manager said that the pathway to the Dog Statue was included. He considered it would be appropriate for the Community Board to contribute to that; however the other pathways were the Church's responsibility.

He undertook to programme the pruning of the matagouri bushes in the area.

8 **The Mound by the Tennis Courts – to be grassed:**

The Community Facilities Manager advised that the spraying and sowing of grass seed on the mound was included on the list of projects to be completed before the winter.

9. **Lighting Ordinances:**

The Mayor and Peter Munro were liaising in the development of a brochure about the protection of the night sky environment.

The Mayor left at the meeting at 9.03 pm

IV REPORTS (Continued):

2. LAKE TEKAPO FOOTBRIDGE SOCIETY INCORPORATED:

This report from the Community Facilities Manager referred to the request from the Lake Tekapo Footbridge Society Inc for approval of the Community Board's proposal to underwrite the balance of funds required to complete the footbridge project which would enable applications to be made for further funding.

Resolved that the report be received.

Peter Maxwell/Ian Radford

Resolved that it be recommended to the Council that it endorses the Tekapo Community Board's underwriting of the balance of funds required to complete the Lake Tekapo Footbridge project up to the sum of \$250,000 which would enable applications to be made for further funding, subject to the receipt of detailed financial information from the Footbridge Society.

Peter Maxwell/Peter Munro

Alan Hayman voted against the motion.

4. REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

Peter Munro reported that the **Lake Tekapo Footbridge Society Inc** continued to work hard to raise funds for the project. It had been resolved that the main focus for 2013 would be to apply for larger grants.

The Chairman reported that recent work in the **Regional Park** had been concentrated on track development and rabbit control.

V GENERAL:

1. STAFF HOUSING AT LAKE TEKAPO:

Ian Radford referred to the dire lack of staff housing in the Township. He asked if it would be possible for the ex-post office houses, which were currently leased to the Camping Ground, to be used to house staff. He also suggested that when the YHA shifted the building could be used as temporary staff housing.

The Community Facilities Manager undertook to consult with the Manager – Finance and Administration regarding the current lease arrangements for the post office houses and potential opportunities to use such buildings to alleviate some of the pressure on staff housing at Lake Tekapo.

The Community Facilities Manager referred to the missed opportunity of school buses taking Lake Tekapo students to Fairlie in terms of transporting staff to work in the Township in the empty bus.

2. AORANGI CRESCENT KERB AND CHANNEL:

The Asset Manager explained that Fulton Hogan had dismantled its initial sub-standard work on the kerb and channel project in Aorangi Crescent which had been caused by excessive heat. He said the job had been delayed until more favourable conditions prevailed. He commended the contractor for its actions.

3. COUNCIL POLICY ON SEWERAGE CONNECTIONS:

In response to a question from Ian Radford regarding a problem with a sewerage pipe beyond the boundary of a house in Roto Place, the Asset Manager explained that the Council's policy was that home owners' obligations extended to where sewerage lines connected to the mains. He said the policy had been in place for at least 10 years. He noted that if the problem was caused by Council trees, the Council would pay for the repair works. This had been the case in the Roto Place issue.

THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.44 PM

CHAIRMAN: _____

DATE: _____

TEKAPO COMMUNITY BOARD MATTERS UNDER ACTION

CHAIRMAN

Civil Defence

The Chairman reported that the Civil Defence Officer had organised two coordinators and an Area Coordinator and that he was seeking someone to lead the welfare team. He said approval had been gained for the radio to be located in The Fire Station.

Pete Speedy Improvements to Reserve Area on Lakeside Drive:

The Chairman advised that he had met with Mr Speed regarding the work which was being undertaken in the area. Further soil and sowing of grass was being planned for the autumn. The Chairman and Community Facilities Manager were to meet again with Mr Speedy.

Freedom Camping

The Chairman circulated a map of the Lake Tekapo Township on which he had marked areas in which freedom camping should be restricted. He noted that the intention of the new Freedom Camping Act was that there should not be blanket bans on freedom camping. He also reminded the meeting that the Bylaw could impose controls only on Council-owned land.

The Community Facilities Manager updated the Board on progress with the rebuilding project. He said it was proceeding smoothly.

COMMUNITY FACILITIES MANAGER

Community Centre:

The Community Facilities Manager updated the Board on progress with the rebuilding project. He said it was proceeding smoothly.

Campervan Dump Station and Car Park

That quotations be obtained for the Lakeside Drive Carpark and Effluent Dump Station project based on the amended plan.

ASSET MANAGER

Car Parking for Community Hall

It was noted that this issue was on-going.

Landscape and Walkway – Church of the Good Shepherd

The Asset Manger advised that the Manger – Roading had received a price of \$8,000 for the sealing of footpaths, and further prices were expected from Fulton Hogan. The options included exposed aggregate and chip seal finishes. The Community facilities Manager said that the pathway to the Dog Statue was included. He considered it would be appropriate for the Community Board to contribute to that; however the other pathways were the Church's responsibility.

He undertook to programme the pruning of the matagouri bushes in the area.

MAYOR/ CRS MAXWELL

The Mayor and Crs Munro were liaising in the development of a brochure about the protection of the night sky environment.

MACKENZIE DISTRICT COUNCIL

REPORT TO: TEKAPO COMMUNITY BOARD

SUBJECT: FINANCIAL REPORT — JANUARY 2013

MEETING DATE: 11 MARCH 2013

REF: FIN 1/2/2

FROM: MANAGER — FINANCE AND ADMINISTRATION

ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Attached is the financial report for the Board for the period to January 2013, the purpose of which is to update Board members on the financial performance of the Tekapo Community as a whole for that period.

Commentary will be provided for any significant variances.

STAFF RECOMMENDATIONS:

- 1 That the report be received.

PAUL MORRIS

MANAGER — FINANCE & ADMINISTRATION

WAYNE BARNETT

CHIEF EXECUTIVE OFFICER

TEKAPO COMMUNITY BOARD
GOVERNANCE & INVESTMENT
FINANCIAL REPORT FOR JANUARY 2013

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OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance Note	Forecast	Budget	Full Year to 30 June 2013 Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Labour	(350)	0	0	0 ✓	0	0	0 ✓
Members Costs	4,894	5,526	6,468	942 ✓	11,100	11,100	0 ✓
Council Staff Support Costs	10,409	0	0	0 ✓	0	0	0 ✓
Total Operating Expenditure	14,953	5,526	6,468	942	11,100	11,100	0
Operating Revenue							
Tekapo Works & Services Rates	12,874	3,104	4,046	942 ✓	6,940	6,940	0 ✓
Other Income	2,429	2,422	2,422	0 X	4,160	4,160	0 X
Total Operating Revenue	15,303	5,526	6,468	942	11,100	11,100	0
CLOSING BALANCE	350	0	0		0	0	

Variance Analysis

No significant variances.

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TEKAPO COMMUNITY BOARD - GOVERNANCE
FINANCIAL REPORT FOR JANUARY 2013

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Budget	Full Year to 30 June 2013 Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Labour	(350)	0	0	0	✓	0	0	0	✓
Members Costs	4,894	5,526	6,468	942	✓	11,100	11,100	0	✓
Council Staff Support Costs	10,409	0	0	0	✓	0	0	0	✓
Total Operating Expenditure	14,953	5,526	6,468	942		11,100	11,100	0	
Operating Revenue									
Tekapo Works & Services Rates	15,303	5,526	6,468	942	✓	11,100	11,100	0	✓
Total Operating Revenue	15,303	5,526	6,468	942		11,100	11,100	0	
CLOSING BALANCE	350	0	0			0	0		

Variance Analysis

1. Includes unspent training allowance for members

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TEKAPO INVESTMENT INCOME
FINANCIAL REPORT FOR JANUARY 2013

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Budget	Full Year to 30 June 2013 Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Revenue									
Tekapo Works & Services Rates	(2,429)	(2,422)	(2,422)	0	✓	(4,160)	(4,160)	0	✓
Other Income	2,429	2,422	2,422	0	X	4,160	4,160	0	X
Total Operating Revenue	0	0	0	0		0	0	0	
CLOSING BALANCE	0	0	0			0	0	0	

Capital Expenditure	0	0	0	0	✓	0	0	0	✓
Total Capital Expenditure	0	0	0	0		0	0	0	
Capital Revenue									
Tekapo Works & Services Rates	0	0	0	0	✓	0	0	0	✓
Other Income	0	0	0	0	X	0	0	0	X
Total Capital Revenue	0	0	0	0		0	0	0	
CLOSING BALANCE	0	0	0			0	0	0	

Variance Analysis

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TEKAPO WATER
FINANCIAL REPORT FOR JANUARY 2013

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Forecast	Full Year to 30 June 2013 Budget	Variance	Note
OPENING BALANCE	0	0	0		0	0		
Operating Expenditure								
Consultancy	0	300	3,000	2,700 ✓	3,000	3,000	0 ✓	
Administration	1,430	2,089	1,148	941 X	1,970	1,970	0 ✓	
Capital Reserve Interest Paid	0	0	0	0 ✓	0	0	0 ✓	
General Maintenance	23,796	17,061	38,374	21,313 ✓ ¹	85,900	85,900	0 ✓	
Council Staff Support Costs	15,001	0	0	0 ✓	0	0	0 ✓	
Total Operating Expenditure	40,227	19,450	42,522	23,072	90,870	90,870	0	
Operating Revenue								
Tekapo Water Rates	40,952	20,511	42,522	22,011 ✓	65,870	65,870	0 ✓	
Other Income	(724)	(1,061)	0	1,061 X	25,000	25,000	0 X	
Capital Reserve Interest Received	0	0	0	0 X	0	0	0 X	
Total Operating Revenue	40,227	19,450	42,522	23,072	90,870	90,870	0	
CLOSING BALANCE	0	0	0		0	0		

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Forecast	Full Year to 30 June 2013 Budget	Variance	Note
OPENING BALANCE	414,649	561,838	561,838		561,838	561,838		
Capital Expenditure								
Meters	0	0	0	0 ✓	0	0	0 ✓	
Vested Assets	0	0	0	0 ✓	0	0	0 ✓	
Total Capital Expenditure	0	0	0	0	0	0	0	
Capital Revenue								
Tekapo Water Rates	45,206	41,419	41,419	0 ✓	71,005	71,005	0 ✓	
Capital Reserve Interest Received	0	0	0	0 X	0	0	0 X	
Financial Contributions	65,193	25,559	0	25,559 ✓ ²	40,000	0	40,000 ✓	
Upgrade Contributions	0	0	0	0 X	0	0	0 X	
Assets Vested from Developers	0	0	0	0 X	0	0	0 X	
Other Income	0	0	0	0 X	0	0	0 X	
Total Capital Revenue	110,399	66,978	41,419	25,559	111,005	71,005	40,000	
CLOSING BALANCE	525,048	628,816	603,257		672,843	632,843		

Variance Analysis

1. Lower than anticipated contractor costs due to lower breakages has resulted in this favourable variance
2. Unbudgeted Financial contributions from Bluewater and one other

**TEKAPO SEWERAGE
FINANCIAL REPORT FOR JANUARY 2013**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Budget	Full Year to 30 June 2013 Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Administration	936	464	2,681	2,217	✓	4,600	4,600	0	✓
Capital Reserve Interest Paid	11,345	9,370	8,575	795	X	14,704	14,704	0	✓
General Maintenance	32,966	31,005	35,637	4,632	✓	66,100	66,100	0	✓
Roading	0	0	0	0	✓	0	0	0	✓
Council Staff Support Costs	17,773	0	0	0	✓	0	0	0	✓
Total Operating Expenditure	63,020	40,838	46,893	6,055		85,404	85,404	0	
Operating Revenue									
Tekapo Sewer Rates	63,020	40,838	46,893	6,055	✓	85,404	85,404	0	✓
Other Income	0	0	0	0	X	0	0	0	X
Total Operating Revenue	63,020	40,838	46,893	6,055		85,404	85,404	0	
CLOSING BALANCE	0	0	0			0	0		

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Budget	Full Year to 30 June 2013 Variance	Note
OPENING BALANCE	(571,689)	(333,697)	(333,697)			(333,697)	(333,697)		
Capital Expenditure									
Sewer Reticulation - Renewal	0	0	0	0	✓	0	0	0	✓
Manholes	0	0	0	0	✓	0	0	0	✓
Vested Assets	0	0	0	0	✓	0	0	0	✓
Resource Consent Costs	0	0	0	0	✓	0	0	0	✓
Other Capital	0	0	0	0	✓	0	0	0	✓
Tourism Subsidy Application	0	0	0	0	✓	0	0	0	✓
Total Capital Expenditure	0	0	0	0		0	0	0	
Capital Revenue									
Tekapo Sewer Rates	37,331	51,086	51,086	0	✓	87,582	87,582	0	✓
Capital Reserve Interest Received	0	0	0	0	X	0	0	0	X
Financial Contributions	0	0	0	0	X	0	0	0	X
Upgrade Contributions	136,384	42,511	0	42,511	✓ ¹	72,876	0	72,876	✓
Assets Vested from Developers	0	0	0	0	X	0	0	0	X
Other Income	0	0	0	0	X	0	0	0	X
Total Capital Revenue	173,715	93,597	51,086	42,511		160,458	87,582	72,876	
CLOSING BALANCE	(397,974)	(240,100)	(282,611)			(173,239)	(246,115)		

Variance Analysis

1. Unbudgeted bluewater contributions

TEKAPO STORMWATER
FINANCIAL REPORT FOR JANUARY 2013

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Budget	Full Year to 30 June 2013 Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Labour	0	0	0	0	✓	0	0	0	✓
Members Costs	0	0	0	0	✓	0	0	0	✓
Consultancy	0	0	0	0	✓	0	0	0	✓
Administration	0	0	231	231	✓	400	400	0	✓
Capital Reserve Interest Paid	0	0	0	0	✓	0	0	0	✓
General Maintenance	2,613	3,153	2,821	332	X	4,850	4,850	0	✓
Roading	0	0	0	0	✓	0	0	0	✓
Council Staff Support Costs	2,821	0	0	0	✓	0	0	0	✓
Total Operating Expenditure	5,434	3,153	3,052	101		5,250	5,250	0	
Operating Revenue									
Tekapo Works & Services Rates	4,286	2,174	1,547	627	X	2,663	2,663	0	✓
Capital Reserve Interest Received	1,147	979	1,505	526	X	2,587	2,587	0	X
Other Income	0	0	0	0	X	0	0	0	X
Council Staff Support Income	0	0	0	0	X	0	0	0	X
Total Operating Revenue	5,434	3,153	3,052	101		5,250	5,250	0	
CLOSING BALANCE	0	0	0			0	0		

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Budget	Full Year to 30 June 2013 Variance	Note
OPENING BALANCE	82,412	94,651	94,651			94,651	94,651		
Capital Expenditure									
Resource Consent Costs	0	0	0	0	✓	0	0	0	✓
Vested Assets	0	0	0	0	✓	0	0	0	✓
Total Capital Expenditure	0	0	0	0		0	0	0	
Capital Revenue									
Tekapo Works & Services Rates	7,273	7,819	7,819	0	✓	13,410	13,410	0	✓
Financial Contributions	0	0	0	0	X	0	0	0	X
Upgrade Contributions	0	0	0	0	X	0	0	0	X
Assets Vested from Developers	0	0	0	0	X	0	0	0	X
Other Income	0	0	0	0	X	0	0	0	X
Total Capital Revenue	7,273	7,819	7,819	0		13,410	13,410	0	
CLOSING BALANCE	89,685	102,470	102,470			108,061	108,061		

Variance Analysis

No significant Variances

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✓

TEKAPO COMMUNITY BOARD
COMMUNITY SERVICES AND RECREATIONAL FACILITIES
FINANCIAL REPORT FOR JANUARY 2013

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Full Year to 30 June 2013 Budget	Variance	Note
OPENING BALANCE	210,164	394,280	394,280			394,280	394,280		
Operating Expenditure									
Administration	6,379	7,304	13,902	6,598	✓	23,853	23,853	0	✓
General Maintenance	82,571	83,431	179,403	95,972	✓	307,635	307,635	0	✓
Council Staff Support Costs	13,097	0	0	0	✓	0	0	0	✓
Total Operating Expenditure	102,047	90,736	193,305	102,569		331,488	331,488	0	
Operating Revenue									
Tekapo Works & Services Rates	80,768	79,679	183,498	103,819	✓	314,664	314,664	0	✓
Other Income	21,280	11,057	6,461	4,596	✓	11,084	11,084	0	X
Building Maintenance Reserve	0	0	0	0	X	0	0	0	X
Capital Reserve Interest Received	0	0	1,673	1,673	X	2,870	2,870	0	X
Total Operating Revenue	102,047	90,736	191,632	100,896		328,618	328,618	0	
CLOSING BALANCE	210,164	394,280	392,607			391,410	391,410		

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Full Year to 30 June 2013 Budget	Variance	Note
OPENING BALANCE	188,533	265,265	265,265			265,265	265,265		
Capital Expenditure									
Tekapo Community Hall	483	75,333	0	75,333	X	0	0	0	✓
Total Capital Expenditure	483	75,333	0	75,333		0	0	0	
Capital Revenue									
Funding from Land Subdivision Res	0	0	0	0	X	0	0	0	X
Total Capital Revenue	0	0	0	0		0	0	0	
CLOSING BALANCE	188,050	189,932	265,265			265,265	265,265		

Variance Analysis

**TEKAPO COMMUNITY HALL
FINANCIAL REPORT FOR JANUARY 2013**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Full Year to 30 June 2013 Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Administration	2,240	2,500	2,107	393	X	3,620	3,620	0	✓
General Maintenance	5,537	5,718	4,501	1,217	X	7,745	7,745	0	✓
Council Staff Support Costs	1,379	0	0	0	✓	0	0	0	✓
Total Operating Expenditure	9,157	8,218	6,608	1,610	X	11,365	11,365	0	✓
Operating Revenue									
Tekapo Works & Services Rates	5,495	7,279	4,858	2,421	X	8,365	8,365	0	✓
Building Maintenance Reserve	0	0	0	0	X	0	0	0	X
Other Income	3,662	940	1,750	810	X	3,000	3,000	0	X
Total Operating Revenue	9,157	8,218	6,608	1,610		11,365	11,365	0	
CLOSING BALANCE	0	0	0			0	0		

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Full Year to 30 June 2013 Budget	Variance	Note
OPENING BALANCE	98,999	175,731	175,731			175,731	175,731		
Capital Expenditure									
Aorangi Crescent Upgrade	483	75,333	0	75,333	X 1	0	0	0	✓
Total Capital Expenditure	483	75,333	0	75,333	X	0	0	0	✓
Capital Revenue									
Tekapo Works & Services Rates	0	0	0	0	X	0	0	0	X
Tekapo Township Operating Reserve	0	0	0	0	X	0	0	0	X
Total Capital Revenue	0	0	0	0		0	0	0	
CLOSING BALANCE	98,516	100,398	175,731			175,731	175,731		

Variance Analysis

- Costs associated with Aorangi Cres upgrade funded from Capital reserve balance and balance of Township Capital reserve

TEKAPO DOMAIN
FINANCIAL REPORT FOR JANUARY 2013

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Full Year to 30 June 2013 Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
General Maintenance	7,602	0	0	0	✓	0	0	0	✓
Council Staff Support Costs	686	0	0	0	✓	0	0	0	✓
Total Operating Expenditure	8,288	0	0	0	✓	0	0	0	✓
Operating Revenue									
Other Income	0	0	0	0	X	0	0	0	X
Total Operating Revenue	8,288	0	0	0		0	0	0	
CLOSING BALANCE	0	0	0			0	0		

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Actual	Full Year to 30 June 2013 Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Capital Expenditure									
Total Capital Expenditure	0	0	0	0	✓	0	0	0	✓
Capital Revenue									
Tekapo Works & Services Rates	0	0	0	0	✓	0	0	0	✓
Capital Reserve Interest Received	0	0	0	0	X	0	0	0	X
Land Subdivision Reserve	0	0	0	0	X	0	0	0	X
Other Income	0	0	0	0	X	0	0	0	X
Total Capital Revenue	0	0	0	0		0	0	0	
CLOSING BALANCE	0	0	0			0	0		

Variance Analysis

No significant variances from budget

**TEKAPO TOWNSHIP & COMMUNITY GRANTS
FINANCIAL REPORT FOR JANUARY 2013**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Budget	Full Year to 30 June 2013 Variance	Note
OPENING BALANCE	210,164	394,280	394,280			394,280	394,280		
Operating Expenditure									
Administration	4,139	4,805	11,795	6,990	✓	20,233	20,233	0	✓
General Maintenance	69,432	77,713	174,902	97,189	✓	299,890	299,890	0	✓
Council Staff Support Costs	11,032	0	0	0	✓	0	0	0	✓
Total Operating Expenditure	84,602	82,518	186,697	104,179	✓	320,123	320,123	0	✓
Operating Revenue									
Tekapo Works & Services Rates	66,985	72,400	178,640	106,240	✓	306,299	306,299	0	✓
Other Income	17,617	10,117	4,711	5,406	✓	8,084	8,084	0	X
Capital Reserve Interest Received	0	0	1,673	1,673	X	2,870	2,870	0	X
Total Operating Revenue	84,602	82,518	185,024	102,506		317,253	317,253	0	
CLOSING BALANCE	210,164	394,280	392,607			391,410	391,410		

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Budget	Full Year to 30 June 2013 Variance	Note
OPENING BALANCE	89,534	89,534	89,534			89,534	89,534		
Capital Expenditure									
Implementation of Plan	0	0	0	0	✓	0	0	0	✓
Total Capital Expenditure	0	0	0	0	✓	0	0	0	✓
Capital Revenue									
Total Capital Revenue	0	0	0	0		0	0	0	
CLOSING BALANCE	89,534	89,534	89,534			89,534	89,534	0	

FURTHER BREAKDOWN OF TOWNSHIP EXPENDITURE

	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Budget	Variance	Note
Administration									
Advertising	0	217	0	217	X	0	0	0	✓
Donations & Grants	0	80	1,267	1,187	✓	2,175	2,175	0	✓
Promotions Ass ex Meridian	0	0	4,711	4,711	✓	8,084	8,084	0	✓
Promotions Ass ex Comm Bd	0	0	3,367	3,367	✓	5,774	5,774	0	✓
Other Expenses	0	0	0	0	✓	0	0	0	✓
Rates	4,139	4,508	2,450	2,058	X	4,200	4,200	0	✓
Total Administration	4,139	4,805	11,795	6,990	✓	20,233	20,233	0	✓
General Maintenance									
Materials Purchased	0	558	0	558	X	0	0	0	✓
Gardening	9,727	6,128	9,065	2,937	✓	15,550	15,550	0	✓
Contractors	677	580	854	274	✓	1,468	1,468	0	✓
Mtce of Irrigation Equipment	914	60	1,015	955	✓	1,740	1,740	0	✓
Lawn Mowing	14,875	17,333	21,175	3,842	✓	36,307	36,307	0	✓
Repairs & Maint Unplanned	718	3,418	1,267	2,151	X	2,175	2,175	0	✓
Pest Control	0	210	3,031	2,821	✓	5,200	5,200	0	✓
Tree Maintenance & Pruning	4,723	0	1,162	1,162	✓	1,992	1,992	0	✓
Leaf Removal	0	0	0	0	✓	0	0	0	✓
Playground Maintenance	722	128	1,932	1,804	✓	3,314	3,314	0	✓
Litterbin waste disposal fees	569	0	896	896	✓	1,540	1,540	0	✓
Litter Bin Collection	26,399	6,748	21,581	14,833	✓	37,000	37,000	0	✓
Spraying	0	3,077	1,785	1,292	X	3,060	3,060	0	✓
Playground Upgrade	0	0	0	0	✓	0	0	0	✓
Walkways	0	0	2,912	2,912	✓	5,000	5,000	0	✓
Footbridge Design Investigatio	0	0	0	0	✓	0	0	0	✓
Tekapo School Pool	435	0	315	315	✓	544	544	0	✓
Tekapo Township Projects	9,673	39,111	58,331	19,220	✓	100,000	100,000	0	✓
Internal Motor Vehicle charges	0	308	0	308	X	0	0	0	✓
Tkp Twnshp Proj - C Fwd Bud	0	0	49,581	49,581	✓	85,000	85,000	0	✓
Total General Maintenance	69,432	77,713	174,902	97,189	✓	299,890	299,890	0	✓

Variance Analysis

✓

TEKAPO COMMUNITY BOARD
FINANCIAL REPORT FOR JANUARY 2013

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Budget	Full Year to 30 June 2013 Variance	Note
OPENING BALANCE	230,475	421,151	421,151			421,151	421,151		
Operating Expenditure									
Members Costs	4,894	5,526	6,468	942 ✓		11,100	11,100	0 ✓	
Consultancy	0	300	3,000	2,700 ✓		3,000	3,000	0 ✓	
Administration	8,746	9,857	17,962	8,105 ✓		30,823	30,823	0 ✓	
Capital Reserve Interest Paid	11,345	9,370	8,575	795 X		14,704	14,704	0 ✓	
General Maintenance	143,675	134,650	256,235	121,585 ✓		464,485	464,485	0 ✓	
Roading	50,294	0	0	0 ✓		0	0	0 ✓	
Council Staff Support Costs	71,729	0	0	0 ✓		67,393	0	67,393 X	
Total Operating Expenditure	290,332	159,703	292,240	132,537		591,505	524,112	67,393	
Operating Revenue									
Tekapo Works & Services Rates	92,645	90,679	191,417	100,738 ✓		352,175	352,175	0 ✓	
Sewer Rates	63,020	40,838	46,893	6,055 ✓		85,404	85,404	0 ✓	
Water Rates	40,952	20,511	42,522	22,011 ✓		65,870	65,870	0 ✓	
Refuse Rates	14,118	0	0	0 ✓		0	0	0 ✓	
Building Maintenance Reserve	0	0	0	0 X		0	0	0 X	
Capital Reserve Interest Received	1,147	979	3,178	2,199 X		5,457	5,457	0 X	
Other Income	58,954	16,983	8,883	8,100 ✓		40,244	40,244	0 X	
Council Staff Support Income	0	0	0	0 X		0	0	0 X	
Total Operating Revenue	270,835	169,991	292,893	122,902		549,150	549,150	0	
CLOSING BALANCE	210,978	431,439	421,804			378,796	446,189		

TEKAPO COMMUNITY BOARD
FINANCIAL REPORT FOR JANUARY 2013

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Jan 2013 Variance	Note	Forecast	Budget	Full Year to 30 June 2013 Variance	Note
OPENING BALANCE	134,944	626,430	626,430			626,430	626,430		
Capital Expenditure									
Essential Services	46,050	0	0	0	✓	0	0	0	✓
Community and Recreational Facilities	483	75,333	0	75,333	X	0	0	0	✓
Total Capital Expenditure	46,533	75,333	0	75,333		0	0	0	
Capital Revenue									
Tekapo Works & Services Rates	40,740	7,819	7,819	0	✓	13,410	13,410	0	✓
Water Rates	45,206	41,419	41,419	0	✓	71,005	71,005	0	✓
Sewer Rates	37,331	51,086	51,086	0	✓	87,582	87,582	0	✓
Capital Reserve Interest Received	0	0	0	0	X	0	0	0	X
Transfer from Tekapo Township	0	0	0	0	X	0	0	0	X
Essential Services	204,161	68,070	0	68,070	✓	112,876	0	112,876	✓
Total Capital Revenue	327,438	168,394	100,324	68,070		284,873	171,997	112,876	
CLOSING BALANCE	415,848	719,491	726,754			911,303	798,427		

Variance Analysis

MACICENZIE DISTRICT COUNCIL

REPORT TO: TEKAPO COMMUNITY BOARD

SUBJECT: TEKAPO PLANTATION LOGGING

MEETING DATE: 11 MARCH 2013

REF: WAS 19

FROM: MURRAY COX - CHAIR

PURPOSE OF REPORT:

For Community Board to discuss its position.

RECOMMENDATION:

1. That the report be received.

MURRAY COX
CHAIR



4 March 2013

Dear Tekapo Residents and Ratepayers

RE: LAKE TEKAPO FOREST PLANTATION (SOUTH OF MURRAY PLACE)

This letter is to inform you about the recent decision by the Mackenzie Forestry Board, in consultation with the Tekapo Community Board, to cut down two areas of pine trees near the town.

Section A (refer to attached map)

The first area includes a stand of very old pine trees growing on land directly to the south of Murray Place. These *Pinus radiata* were planted about 70 years ago and are considered to be a safety risk by the Council's Forestry Board. The Forestry Board has therefore decided to remove these pines and the Community Board has negotiated that they replant the land with park like amenity trees. The eastern part of this area contains medium aged pines that will be removed at the same time to enable the amenity planting to be extended right along the boundary between the pine forest and the houses on Murray Place and Burnett Place..

When making this decision the Boards weighed up the risk the old trees pose to the public against other considerations like the inconvenience caused to local residents during removal and replanting. They also considered the visual impact of losing the large old trees. While it will be sad to see them go, the Boards felt that they had no choice but to put public safety ahead of other considerations.

It will only take a few weeks to remove these trees and steps will be taken to reduce the nuisance caused by dust and noise. The Community Board insisted on the access to the trees being off Hamilton Drive and not through Murray Place. Once replanting is complete, this area will attract wildlife and, as it grows, will become visually attractive when viewed from nearby houses and the township below.

Section B (refer to attached map)

The second area to be affected is a block of mature pine trees further to the south of Murray Place. This area is bordered by the Resource Recovery Park to the west and the new cemetery to the east. These trees are part of a commercial pine plantation, are fully mature and will be logged by the Forestry Board. This area will then be re-planted with young pine and will continue as a community asset for the benefit of future generations. This management approach has been used successfully at Bottle Lake and McLeans Island in Christchurch.

Younger pine trees in between Section A and Section B, and around the new cemetery will be not be harvested at this stage.

The Community Board is aware that the area has a walking/cycle track going through it. This track is used both by locals and tourists and we don't want to lose it. We have arranged for the existing tracks to be reinstated and we plan to construct a new track through areas that are not being milled, allowing the forest to continue to be used for recreation. This will be done in consultation with the

Department of Conservation. We have also arranged for the trees at the start of the walking track (see map) to be retained.

The proposal to mill the pine trees in Section B is also planned for April 2013 and is expected to take five to six weeks to complete.

Tekapo Community Board Meeting

At the most recent meeting of the Community Board (28th Jan 2013), consideration was given to the possibility that the forest be turned into a reserve and the trees left as they are. The Community Board considered this option and felt that the cost of offsetting the revenue from harvesting, ongoing maintenance and pest control would be a heavy burden to Lake Tekapo ratepayers. Our plan is to let allow the Forestry Board to harvest and replant parts of the pine forest while continuing to provide access for walkers and cyclists in other parts of the forest. This will meet the needs of all ratepayers in a financially sustainable way and will retain funding to spend on other walkways and improvements in the Tekapo township.

The Community Board believes that by working with the Forestry Board to allow for better tracks and access through the forest and more appropriate amenity planting in areas, this will provide for a more structured approach to the management of the area.

Community Concerns

The Community Board is aware that there are residents and ratepayers who would prefer to find a way to avoid clear felling in Section B and retain the recreational quality as it currently exists. Residents have also raised a number of other concerns arising from clearing trees in Section B including noxious odours from the sewage ponds, exposure to cold southerly winds and flooding.

A group of residents will formulate a proposal to discuss with the Community Board regarding the future of the forest that does not involve clear felling and loss of the existing recreational quality. People are welcome to contribute their ideas to this group, and if you wish to do so, please contact either Anne Braun-Elwert on 680-6593 or Tracey Bell at info@tekapomoonlight.co.nz.

Public Meeting

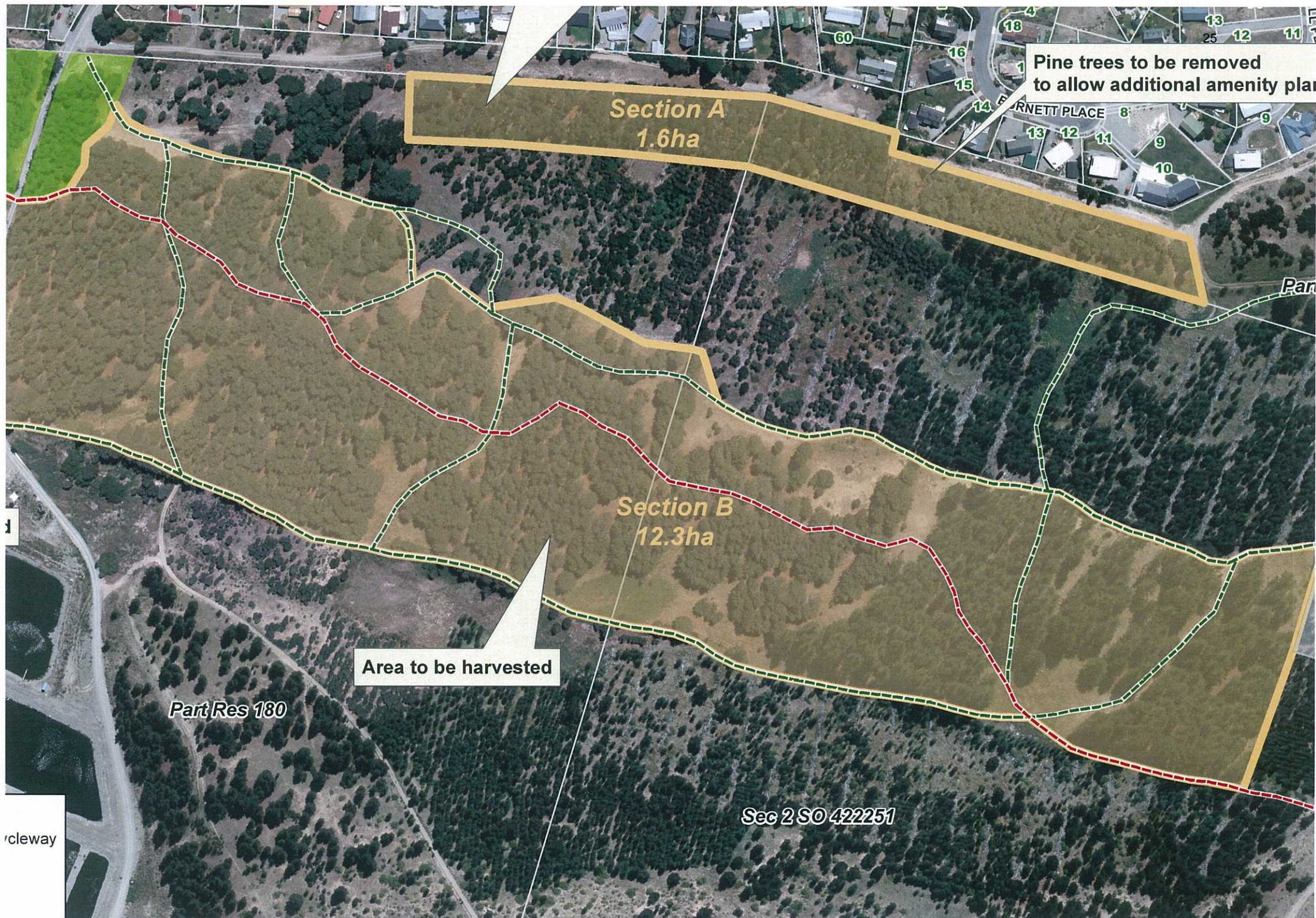
A public meeting will be held on **Thursday 14 March 2013 at 7.30pm at The Godley Resort, Main Road, Lake Tekapo** so that all Lake Tekapo residents and ratepayers have the opportunity to contribute to a discussion concerning the future of the forest.

If you have any concerns or questions please contact me.

Regards

Murray Cox

Tekapo Community Board chairman, phone 027 685 5650 or email m.cox@xtra.co.nz



Section A
1.6ha

Pine trees to be removed
to allow additional amenity plan

BARNETT PLACE

Section B
12.3ha

Area to be harvested

Part Res 180

Sec 2 SO 422251

Part

cleway

MACKENZIE DISTRICT COUNCIL

REPORT TO: TEKAPO COMMUNITY BOARD

SUBJECT: PHOTGRAPHIC CONVENTION REQUEST FOR GRANT

MEETING DATE: 11 MARCH 2013

REF: WAS 3/5

FROM: MANAGER – COMMUNITY FACILITIES

ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

For the Tekapo Community Board to consider a request for a grant of Hall Hire for the proposed Photographic Convention

STAFF RECOMMENDATIONS:

1. That the report be received
2. That the Tekapo Community Board consider this request from Council

GARTH NIXON
MANAGER – COMMUNITY FACILITIES

WAYNE BARNET
CHIEF EXECUTIVE OFFICER

ATTACHMENTS

Report to Finance Committee
Minutes from Finance Committee
Request for grant from the Photographic Convention

BACKGROUND:

The request is attached which has already been through the Finance Committee who have recommended that the Community Board make provision for a grant for this event.

MACKENZIE DISTRICT COUNCIL

REPORT TO: FINANCE COMMITTEE

SUBJECT: PHOTOGRAPHIC CONVENTION - REQUEST FOR
SPONSORSHIP

MEETING DATE: 5 FEBRUARY 2012

REF: FIN 9/6

FROM: THE MAYOR

PURPOSE OF REPORT:

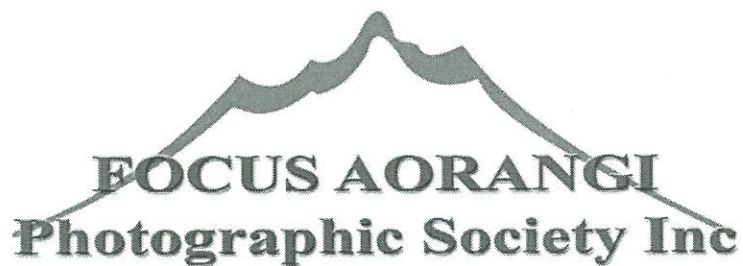
Attached is a request from the Convention Committee for sponsorship of the South Island Regional Photographic Convention to be held in the Lake Tekapo Community Hall from 3 to 5 October 2013. The request is specifically for the use of the facility free of charge.

The Committee has asked for an early reply to enable them to finalise and present the budget to the national body, The Photographic Society of New Zealand.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the Council recommends that the Tekapo Community Board budgets for a grant to the South Island Regional Photographic Convention Committee to cover the cost of the hire of the Lake Tekapo Community Hall for the Convention to be at Lake Tekapo from 3 to 5 October 2013.

CLAIRE BARLOW
MAYOR



23rd January 2013

South Island Regional Photographic Convention
Norma Bartrum
20 Shere Street
Pleasant Point

The Mayor
McKenzie District Council
Mt Cook Rd
Fairlie

Dear Clare

Re: Photographic Convention

Further to the discussion I had with you at the end of last year, we are now writing formally to the Council with our request for sponsorship.

On an earlier visit to Tekapo, we spoke with Peter Maxwell and Murray Cox about the convention we are running in Tekapo from the 3rd to the 5th October 2013.

We plan to base the convention at the Tekapo Hall facility which we have been assured by your office that it will be refurbished in time.

As we see it this Convention will have an ongoing beneficial effect for the life of Tekapo. We are hoping to have upwards of a hundred conventioners in attendance from both the South and North Islands and even some from overseas. Amongst those attending will be both professional and amateur photographers. Whilst there, many thousands of images will be taken of Tekapo and the surrounding areas will be taken. These will be put on show on websites, entered in photographic competitions both here in New Zealand and overseas.

To help to make this convention a success we anticipate having a top line landscape photographer in attendance as our keynote speaker.

To do this comes at great cost and yet we have to keep our registration fee at a level that will entice photographers from all walks of life.

How do we see you helping us run this event? When we ran a similar event in Timaru 5 years ago, the Timaru District Council granted the use of the Caroline Bay Hall free of charge. Is there any way your council could see their way clear to do likewise.

As we have to finalise our budget to present to our national body, The Photographic Society of New Zealand, very soon, we would appreciate an early reply.

Thank you for considering our request.

Yours faithfully

Norma Bartrum
Convenor
Lorraine Gibb
Secretary
Convention Committee

3. VEHICLE REPLACEMENT:

This report from the Asset Manager sought approval to replace the Asset Manager's vehicle.

Resolved that the report be received.

Graeme Page/Annette Money

Resolved that the Asset Manager's vehicle be replaced to the value of \$35,000 including GST.

Annette Money/Claire Barlow

4. NZ ROWING CHAMPIONSHIP SPONSORSHIP REQUEST:

This report from the Manager – Finance and Administration was accompanied by a request from the South Island Rowing Association for the Council to be a sponsor at the 2013 NZ Rowing Championship to be held at Lake Ruataniwha, Twizel.

Resolved that the report be received

John Bishop/Claire Barlow

Resolved that the Council provide sponsorship for a race at the 2013 NZ Rowing Championship to be held at Lake Ruataniwha Twizel, from 19 to 24 February 2013.

Graeme Page/Annette Money

Cr Bishop undertook to arrange that the race to be sponsored by the Council be one in which Russell and/or Cameron Crampton of Fairlie participated.

5. SOUTH ISLAND REGIONAL PHOTOGRAPHIC CONVENTION – REQUEST FOR SPONSORSHIP:

This report from the Mayor was accompanied by a request from the Convention Committee for sponsorship of the South Island Regional Photographic Convention to be held in the lake Tekapo Community Hall from 3 to 5 October 2013.

Resolved that the report be received

Graeme Page/Claire Barlow

Resolved that the Council recommends that the Tekapo Community Board budgets for a grant to the South Island Regional Photographic Convention Committee to cover the cost of the hire of the Lake Tekapo Community Hall for the Convention to be at Lake Tekapo from 3 to 5 October 2013.

Annette Money/Claire Barlow

MACICENZIE DISTRICT COUNCIL

REPORT TO: TEKAPO COMMUNITY BOARD

SUBJECT: MEETING DATE RE-SCHEDULING

MEETING DATE: 11 MARCH 2013

REF: WAS 19

FROM: COMMITTEE CLERK

ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Tekapo Community Board Meetings need to be rescheduled as the dates clash with Fire Brigade Meetings. Dates below:

15 April 2013
 15 July 2013
 30 September 2013
 18 November 2013

RECOMMENDATIONS:

1. Report is received
2. Date change as appropriate

KERI-ANN LITTLE
COMMITTEE CLERK

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER