



TWIZEL COMMUNITY BOARD

Membership:

John Bishop (Chairman)
Bruce White
Phil Rive
Pat Shuker
Cr Russell Armstrong

*Notice is given of a meeting of the Twizel Community Board to be held
on Monday August 24, 2015, at 3.30pm.*

VENUE: Twizel Events Centre, Twizel

BUSINESS: As per agenda attached

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER



Twizel Community Board

Agenda for Monday, August 24, 2015

APOLOGIES:

DECLARATIONS OF INTEREST:

MINUTES:

Confirm and adopt as the correct record the minutes of the meeting held on July 13, 2015.

MATTERS UNDER ACTION:

REPORTS:

1. Financial Report (attached).
2. Ward member's report (verbal report).
3. Reports from members who represent the community board on other committees (verbal report).
4. Twizel Town Centre Parking Management Plan.
5. Old Toilet Site.
6. Twizel Community Care Trust.

GENERAL BUSINESS AND CORRESPONDENCE:

1. Overgrown Trees in Market Place.
2. Red, yellow bins emptied weekly in summer holiday season.
3. Ohau Rd & Ostler Rd beautification project.
4. Twizel Early Learning Progress Update.
5. Nepal Fundraiser.
6. Recommendations for recycling centre.
7. Request for removal of trees – 33 Jollie Rd, Twizel.

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE COUNCILS SERVICE CENTRE, TWIZEL ON MONDAY, JULY 13, 2015 AT 3.36PM

PRESENT:

Phil Rive
Pat Shuker
Cr Russell Armstrong
Bruce White

IN ATTENDANCE:

Mayor Claire Barlow
Wayne Barnett
Suzy Ratahi
Angie Taylor
Garth Nixon
Julie Jongen
3 members of the public

OPENING:

The deputy chairman welcomed everyone to the meeting.

APOLOGIES:

Apology received from John Bishop, Paul Morris

DECLARATIONS OF INTEREST:

No declarations of interest.

VISITORS:

Jason Menard from Alps2Ocean.
Rebecca Greatrex

Jason spoke on the Alps2ocean.

There are going to be changes to the NZ Regional cycle trail which connects at Tekapo. The same amount of cyclists are starting at Mt Cook and Tekapo. It is 56km from Tekapo and 77km from Mt Cook.

Signage - Looking at getting map signage at the start of each section and these will be in place this season.

Distance markers – Looking at getting these put in for safety and health reasons. There has been a request to place markers low to the ground, so they won't be obtrusive and interrupt the views for photos.

Guardians – For a set fee, it is hoped that there will be "guardians" where structures such as toilets would be placed with their sponsorship names. Once the first one is sorted, the project will be rolled out to try and get a guardian for each section.

All going well, by November/December from Sailors Cutting through to Otematata will be up to 33km off road instead of the 24kms it is at present.

The cycle trail from Kurow to Duntroon will be taken off the highway as well as two more sections between Duntroon and Oamaru.

Trail Supporter Packs - Concept working on sale supporter band, would purchase the band which would give entry to different activities, the price would be \$50-\$80.

Russell Armstrong asked what would stop the bands being handed to one another. Jason responded that it has been discussed in the past and the decision was if it happens it happens. He believes it won't be an issue, but will see how the trial goes with it all.

The easiest solution would be using a smart phone application but he doesn't want to make the assumption that everyone over has a smart phone.

Bruce White questioned if transponders could be put on the bike as they do with bike racing. The response was it would require technology and buy in from supporters.

Another option would be when you hand in the band, that you get a voucher or gift. Another suggestion was putting a deposit on the bands.

Mr White questioned how the benefits will come back to the District. By 2018 Alps 2 Ocean are hoping they will be self-sustaining by then, which in turn would mean the ratepayer doesn't have to support them.

Changes to the Web Site – Jason is compiling a “booking specialist” on the web site. Jason stated he will be the point of contact at this stage.

MINUTES:

Resolved that the minutes of the meeting of the Twizel Community Board held on June 02, 2015, be confirmed and adopted as the correct record of the meeting.

Russell Armstrong/Pat Shuker

TWIZEL COMMUNITY BOARD MATTERS UNDER ACTION:

1. **Town Projects:**

Feedback very positive.

2. **Twizel Public Toilets:**

All has been done that can be done for now.

3. **Bike Lockup:**

Pat Shuker suggested the board ask the public what they think, perhaps get the top three suggestions and the Board could have a vote on this. This could be done through the Twizel Update. The land is commercially zoned and it would be difficult to subdivide. Mr Nixon suggested that a decision will need to be made as to whether it will be used commercially or recreational. The question was asked how many commercial sites would fit on this land if it was to be subdivided.

The Mayor asked that if this land was to be zoned recreational where would the town expand too it grows in the future. This area could be used to assist the Alps 2 Ocean.

Another opinion was to grass the area and use it as green space for now and perhaps look at other options for the immediate future.

The Chief Executive asked Jason Menard about what sort of bike lock up would be required? Mr Menard responded that a lock up that could accommodate bikes as well as a facility to lock up cyclists personal items.

There were 6,000 bikes the first year, 8,000-10,000 the last couple of years and Mr Menard predicts there will possibly 12,000 this year.

Phil Rive asked about the bylaw with "no bikes" this is meant to mean "no riding of bikes".

Garth Nixon asked Mr Menard about bike lock up and do they need something more like a swimming pool locker as opposed to a rack with a chain. His answer was first priority will be storage for the bikes.

Mr Barnett commented that maybe this is an area that should go out to the public for their ideas and suggestions. The Board agreed this would be a good idea. Mr Rive responded they will look at putting something in the Update in the immediate future.

Mr Nixon said he will get a tidy up done, make the land safe and will get some galvanised piping to use for bike racks in the interim. He will also draft up an article for the Twizel update.

4. Traffic Issues at Maitland Place and Irishman Drive:

5. Twizel Water Supply Upgrade:

New pumps are running well. Although, when the power went out the generator never kicked in. It started okay when tested but never worked at the time of an emergency, it was out for about an hour. All is sorted now.

Will be completed as planned in October.

Booster pump will be installed before November for fire-fighting in the summer.

6. Future Direction for Twizel:

There is a lot of interest between the TPDA and Community Board. The board needs to go through the minutes of the meeting held with these two groups to see where the board can assist with options going forward.

A suggestion was made that the Community Board get together with TPDA in the next few weeks.

7. Early Learning Centre Location:

Garth Nixon mentioned that he hasn't heard back from anyone from the early learning centre. Angie Taylor commented that they are looking at other options around town and are still in the process of this.

8. Removal of Trees on Simons/Glenbrook Greenway:

Garth Nixon spoke to Frank Hocken the other day and he confirmed he is getting on to this.

REPORTS:

FINANCIAL REPORT TO MAY, 2015:

The purpose of this report was to update board members on the financial performance of the Twizel Community as a whole for the period to May, 2015.

The Chief Executive spoke on this report. \$15,000 from Meridian has been paid and allocated to the Community Board and will show up next month. Garth Nixon mentioned it is in the report.

Resolved that the report be received.

Russell Armstrong/Bruce White

WARD MEMBER'S REPORT: (Verbal)

Cr Russell Armstrong spoke on this report.

Cr Armstrong asked about the water amalgamation and how does that affect Twizel with their debt or funds amalgamated from July 1 2015. It is all amalgamated now.

Deliberations on the submissions were held last Tuesday.

Council agreed not to sell Forestry – There was a change in attitude to this.

Roading will be assisted with rate payer contribution – everyone supports each other's roads. There were four "for it" and one "against."

The Three waters amalgamation was agreed.

REPORTS FROM MEMBERS WHO REPRESENT THE COMMUNITY BOARD ON OTHER COMMITTEES: (Verbal)

Bruce White had nothing to report.

NORTH WEST ARCH FIRE RISK LAND:

Purpose of Report:

To identify options to remove fire risk on Council owned land in Twizel.

Stumps will be removed, the area will be opened up and could be planted out in Lucerne.

There are health and safety issues with letting anyone in to fell the trees and tidy up. Garth Nixon feels this area would be better to have a clean-up as opposed to clearing and felling. There are concerns about the public going in and tidying as they don't leave it as tidy.

Mr Nixon will get prices for lifting of the tall trees and the possibility of planting a Lucerne break before the trees. The first step is to get a resource consent.

Resolved

1. That the report be received.

Pat Shuker/Russell Armstrong

2. That the Twizel Community Board recommend that a resource consent be sought and costings be obtained to undertake this work.

Pat Shuker/Russell Armstrong

COMMUNITY FACILITIES FEES AND CHARGES:

Purpose of Report:

To review fees and charges for Twizel Community Facilities.

Report was not attached to the Agenda. Board spoke on this subject.

Resolved

1. That the report be received.

Phil Rive/Bruce White

2. That the Twizel Community Board adopt the revised Fees and Charges as proposed.

Pat Shuker/Bruce White

PUBLIC EXCLUDED:

Resolved that the public, be excluded from the following part of the proceedings of this meeting namely:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Starlight Highway Tourist Drive	Enable commercial negotiations	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Starlight Highway Tourist Drive, and Application for Lease, under section 7(2)(b)(ii).*

Phil Rive/Russell Armstrong

GENERAL BUSINESS:

1. Freedom Camping – Phil Rive has spoken with Garth Nixon about ways to control this. The port a loo has been removed. Mr Rive wondered if the community need to tackle this issue as a whole and not just the Southern End of Lake Ruataniwha. Mr Rive commented that it appears the “wings” members are more of an issue than the “back packers”. The Mayor mentioned that the NZMCA Chairman, Bruce Lahore is happy to speak with any communities on ideas to try and control freedom camping. Bruce White

commented that DOC charge to stay a night at their sites and wondered how the Mackenzie District could achieve some form of revenue.

The Chief Executive suggested this be followed up in more detail and Mr Nixon and himself will get together to discuss this issue.

2. TWCB Submission – Phil Rive read a letter received from Pat Shuker. It was agreed that there was no vote and no resolution. The other point was there was never agreeance in selling the forestry, and she never put her name to the submission as printed in the paper.

MERIDIAN LAND SCAPING DESIGN:

There was a planting suggestion that Maples get planted.

There was a question re the wooden fence, the chief executive confirmed that the fence is decorative and not a structural fence.

The path will provide a link to the back of the building.

Russell Armstrong suggested that Wayne Barnett has a look at this area.

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 5.37pm**

CHAIRMAN: _____

TWIZEL COMMUNITY BOARD MATTERS UNDER ACTION:

- 1. Town Projects:**
- 2. Twizel PublicToilets:**
- 3. Bike Lockup:**
- 4. Traffic Issues at Maitland Place and Irishman Drive:**
- 5. Twizel Water Supply Upgrade:**
- 6. Future Direction for Twizel:**
- 7. Early Learning Centre Location:**
- 8. Removal of Trees on Simons/Glenbrook Greenway:**

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
 Activity Statement
 For the period ended June 2015

Council - General Twizel Twizel Community Board		LYTD Actual June 2014	YTD Actual June 2015	YTD Budget June 2015	Variance	Full Year Budget June 2015
Income						
Targeted Rates		9,396	10,200	10,200	-	10,200
Total Income		9,396	10,200	10,200	-	10,200
Expenses						
Members Expenses		9,666	10,079	10,200	121	10,200
Total Expenses		9,666	10,079	10,200	121	10,200
Net Operating Surplus/(Deficit)		(270)	121	-	121	-

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
Activity Statement
For the period ended June 2015

Investment						
Twizel Community Board						
Income						
Other Income	4,480	-	4,480	(4,480)	✗	4,480
Internal Income	-	-	(4,480)	4,480	✓	(4,480)
Total Income	4,480	-	-	-	✓	-
Net Operating Surplus/(Deficit)	4,480	-	-	-	✓	-

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
Activity Statement
For the period ended June 2015

	LYTD Actual June 2014	YTD Actual June 2015	YTD Budget June 2015	Variance	Full Year Budget June 2015
Twizel Investment income					
Twizel Community Board					
Income					
Targeted Rates	(4,480)	(4,476)	(4,480)	4	(4,480)
Total Income	(4,480)	(4,476)	(4,480)	4	(4,480)
Net Operating Surplus/(Deficit)	(4,480)	(4,476)	(4,480)	4	(4,480)

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
Activity Statement
For the period ended June 2015

Twizel Community Water Supply

Twizel Community Board

Income

	LYTD Actual June 2014	YTD Actual June 2015	YTD Budget June 2015	Variance	Full Year Budget June 2015
Targeted Rates	299,199	428,928	428,940	(12)	428,940
Other Income	39,286	39,963	50,542	(10,579)	50,542
Financial Contributions	69,326	5,649	47,146	(41,497)	47,146
Internal Interest Income	33,236	25,604	-	25,604	-
Total Income	441,048	500,145	526,628	(26,483)	526,628

Expenses

Consultancy Expenses	4,788	735	5,377	4,643	5,377
Administration Expenses	2,474	7,264	4,071	(3,193)	4,071
Operational and Maintenance	173,953	201,335	180,450	(20,885)	180,450
Internal interest Expense	-	-	75,288	75,288	75,288
Depreciation	195,791	214,284	214,296	12	214,296
Total Expenses	377,005	423,617	479,482	55,865	479,482

Net Operating Surplus/(Deficit)

	64,042	76,528	47,146	29,382	47,146
--	---------------	---------------	---------------	---------------	---------------

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
Activity Statement
For the period ended June 2015

	LYTD Actual June 2014	YTD Actual June 2015	YTD Budget June 2015	Variance	Full Year Budget June 2015
Capital Expenditure					
Water					
0138201. Town Reticulation - Renewal	6,454	-	-	-	-
0138204. Headworks - Renewal	57,821	-	-	-	-
0138206. Service Connections - Renewal	42,488	25,876	26,000	124	26,000
0138210. HeadWorks - New	-	70,288	200,000	129,712	200,000
0138211. Treatment - New	76,985	1,106,085	2,450,000	1,343,915	2,450,000
0138212. Servie Connections - New	-	536	-	(536)	-
0138251. Fire Hydrant Markers	2,537	303	10,000	9,697	10,000
0138807. Resource Consent Costs	-	3,578	-	(3,578)	-
0138980. Community Assets- Water Supply	-	3,390	-	(3,390)	-
0138984. Water Meters	1,110	444	2,500	2,056	2,500
0138999. Transfer to Assets	(187,396)	-	-	-	-
Total Water Capital Expenditure	-	1,210,499	2,688,500	1,478,001	2,688,500

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
Activity Statement
For the period ended June 2015

	LYTD Actual June 2014	YTD Actual June 2015	YTD Budget June 2015	Variance	Full Year Budget June 2015
Twizel Community Sewerage					
Twizel Community Board					
Income					
Targeted Rates	131,837	170,256	170,267	(11)	170,267
Other Income	4,367	4,891	-	4,891	-
Financial Contributions	59,846	9,536	37,521	(27,985)	37,521
Internal Interest Income	28,898	30,075	37,442	(7,367)	37,442
Total Income	224,948	214,758	245,230	(30,472)	245,230
Expenses					
Consultancy Expenses	4,830	-	5,377	5,377	5,377
Administration Expenses	6,214	2,972	3,911	939	3,911
Operational and Maintenance	39,069	38,422	40,150	1,728	40,150
Depreciation	157,171	158,268	158,271	3	158,271
Total Expenses	207,285	199,662	207,709	8,047	207,709
Net Operating Surplus/(Deficit)	17,664	15,095	37,521	(22,426)	37,521
Capital Expenditure					
Sewer					
0298410. Sewer Reticulation - New	-	1,073	2,500	1,427	2,500
0298411. Sewer Treatment - New	32,735	70,383	60,000	(10,383)	60,000
0298807. Resource Consent Costs	-	-	40,000	40,000	40,000
0298999. Transfer to Assets	(32,735)	-	-	-	-
Total Sewer Capital Expenditure	-	71,456	102,500	31,044	102,500

MACKENZIE DISTRICT COUNCIL
 TWIZEL COMMUNITY BOARD REPORT
 Activity Statement
 For the period ended June 2015

Twizel Stormwater									
Twizel Community Board									
Income									
Targeted Rates	27,180	34,236	34,232	4	34,232				34,232
Financial Contributions	3,860	1,062	-	1,062	-				-
Internal Interest Income	5,465	5,606	8,200	(2,594)	8,200				8,200
Total Income	36,505	40,904	42,432	(1,528)	42,432				42,432
Expenses									
Consultancy Expenses	1,877	-	-	-	-				-
Administration Expenses	-	-	1,398	1,398	1,398				1,398
Operational and Maintenance	6,205	12,707	12,077	(630)	12,077				12,077
Depreciation	28,055	28,956	28,957	1	28,957				28,957
Total Expenses	36,138	41,663	42,432	769	42,432				42,432
Net Operating Surplus/(Deficit)	367	(759)	-	(759)	-				-

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
Activity Statement
For the period ended June 2015

	LYTD Actual June 2014	YTD Actual June 2015	YTD Budget June 2015	Variance	Full Year Budget June 2015
Twizel Reserves					
Twizel Community Board					
Income					
Targeted Rates	2,460	14,772	14,775	(3)	14,775
Total Income	2,460	14,772	14,775	(3)	14,775
Expenses					
Administration Expenses	2,947	3,269	2,400	(869)	2,400
Operational and Maintenance	7,335	9,609	12,375	2,766	12,375
Depreciation	-	3,996	4,000	4	4,000
Total Expenses	10,282	16,874	18,775	1,901	18,775
Net Operating Surplus/(Deficit)	(7,822)	(2,102)	(4,000)	1,898	(4,000)

MACKENZIE DISTRICT COUNCIL
 TWIZEL COMMUNITY BOARD REPORT
 Activity Statement
 For the period ended June 2015

Twizel Swimming Pool Twizel Community Board		LYTD Actual June 2014	YTD Actual June 2015	YTD Budget June 2015	Variance	Full Year Budget June 2015
Income						
Targeted Rates		69,576	67,992	67,996	(4)	67,996
Other Income		18,611	16,113	10,823	5,290	10,823
Total Income		88,187	84,105	78,819	5,286	78,819
Expenses						
Employment Expenses		45,101	40,754	43,571	2,817	43,571
Administration Expenses		3,991	3,548	3,653	105	3,653
Operational and Maintenance		34,882	27,893	28,000	107	28,000
Internal interest Expense		515	367	294	(73)	294
Depreciation		10,006	6,600	6,602	2	6,602
Total Expenses		94,494	79,163	82,120	2,957	82,120
Net Operating Surplus/(Deficit)		(6,308)	4,942	(3,301)	8,243	(3,301)

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
Activity Statement
For the period ended June 2015

	LYTD Actual June 2014	YTD Actual June 2015	YTD Budget June 2015	Variance	Full Year Budget June 2015
Twizel Community Centre					
Twizel Community Board					
Income					
Targeted Rates	100,920	115,920	115,928	(8)	115,928
Other Income	22,405	26,985	20,000	6,985	20,000
Internal Interest Income	757	1,482	1,966	(484)	1,966
Total Income	124,082	144,387	137,894	6,493	137,894
Expenses					
Employment Expenses	13	745	-	(745)	-
Administration Expenses	16,879	16,281	18,651	2,370	18,651
Operational and Maintenance	79,320	88,299	83,532	(4,767)	83,532
Depreciation	82,130	71,412	71,421	9	71,421
Total Expenses	178,341	176,737	173,604	(3,133)	173,604
Net Operating Surplus/(Deficit)	(54,260)	(32,350)	(35,710)	3,360	(35,710)

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
Activity Statement
For the period ended June 2015

	LYTD Actual June 2014	YTD Actual June 2015	YTD Budget June 2015	Variance	Full Year Budget June 2015
Twizel Township					
Twizel Community Board					
Income					
Targeted Rates	388,753	475,896	475,920	(24)	475,920
Other Income	8,599	20,289	8,471	11,818	8,471
Total Income	397,352	496,185	484,391	11,794	484,391
Expenses					
Administration Expenses	19,028	18,556	29,187	10,631	29,187
Operational and Maintenance	238,695	222,089	309,424	87,335	309,424
Internal interest Expense	27,935	22,654	30,091	7,437	30,091
Depreciation	57,425	51,384	51,391	7	51,391
Total Expenses	343,084	314,683	420,093	105,410	420,093
Net Operating Surplus/(Deficit)	54,268	181,502	64,298	117,204	64,298
Capital Expenditure					
Recreational Facilities					
1068192. Other Projects	11,294	18,418	-	(18,418)	-
1068925. Plant and Equipment	-	22,462	-	(22,462)	-
1068999. Transfer to Assets	(11,294)	-	-	-	-
1428215. Plant	4,753	-	-	-	-
1428999. Transfer to Assets	(4,753)	-	-	-	-
Total Recreational Facilities Capital Expenditure	-	40,880	-	(40,880)	-

**MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD
Detailed Expenses Report
For the period ended June 2015**

	LYTD June 2014	YTD Actual June 2015	YTD Budget June 2015	Variance	Full Year Budget June 2015
Twizel Township					
Twizel Community Board					
Expenses					
Administration Expenses					
0554455. Advertising	-	-	1,000	1,000	1,000
0554485. Donations & Grants	7,554	5,578	7,000	1,422	7,000
05544853. Twizel Community Care Trust	-	-	5,757	5,757	5,757
0554495. Insurance	2,141	2,021	2,561	540	2,561
0554595. R & M - Other Community Bldgs	-	-	1,151	1,151	1,151
0554615. Rates	9,333	10,957	11,106	149	11,106
0554616. Rate Remissions - Granted	-	-	612	612	612
Total Administration Expenses	19,028	18,556	29,187	10,631	29,187

**MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD
Detailed Expenses Report
For the period ended June 2015**

	LYTD June 2014	YTD Actual June 2015	YTD Budget June 2015	Variance	Full Year Budget June 2015
Operational and Maintenance					
0555019. Electricity	381	498	879	381	879
0555020. Gardening - Contractor	39,494	39,903	45,000	5,097	45,000
05550201. Gardening - Plants	-	-	1,588	1,588	1,588
0555021. Contractors	1,265	2,500	1,554	(946)	1,554
0555022. Irrigation of Green Areas	12,953	16,204	10,000	(6,204)	10,000
05550222. Green Areas-Reticulation Mtce	-	-	3,500	3,500	3,500
0555025. Lawn Mowing	70,935	77,451	63,074	(14,377)	63,074
0555027. Repairs & Maint Unplanned	11,389	5,670	10,000	4,330	10,000
0555029. Tree Maintenance & Pruning	10,737	5,975	4,100	(1,875)	4,100
0555035. Playground Maintenance	1,011	2,156	2,500	344	2,500
0555042. Litter Bin Collection	31,459	41,751	33,720	(8,031)	33,720
0555078. Spraying	898	-	2,000	2,000	2,000
0555537. Tree Belt Management	-	-	10,588	10,588	10,588
0555539. Tree Planting	1,797	-	5,294	5,294	5,294
0555542. Green Areas Path Reinstatement	3,463	7,887	10,588	2,701	10,588
0555546. Green Ways Fence Reinstatement	14,178	2,254	10,588	8,334	10,588
0555550. Cleanup SH8	555	-	1,059	1,059	1,059
0555561. Walkways	3,415	693	10,588	9,895	10,588
0555562. Water Intake Land Maintenance	867	216	5,294	5,078	5,294
0555564. Machinery Operating Costs	(129)	(837)	3,177	4,014	3,177
0555601. Twizel Tear Off Maps	541	-	-	-	-
0555602. Twizel Township Projects	33,487	19,768	74,333	54,565	74,333
Total Operational and Maintenance	238,695	222,089	309,424	87,335	309,424

MACKENZIE DISTRICT COUNCIL

REPORT TO: Twizel Community Board

SUBJECT: Twizel Town Centre Parking Management Plan

MEETING DATE: 24th August 2015

REF: WAS 2/7/3

FROM: Roding Manager

ENDORSED BY: Chief Executive Officer

PURPOSE OF REPORT:

To advise Twizel Community Board of the offer of services received by Abley Transportation Consultants to undertake a parking survey and a Parking Management Plan which will look at the following;

- Development of objectives, determination of future parking demand and parking management recommendations, park search route, including preparation of the report.
- Rationalisation of Council owned off street areas, identification of potential future parking areas, concept layout design of future use areas.
- Investigate walking and cycling barriers and report on link analysis.
- Options assessment for Definition of Footpath Areas on Residential Streets.
- Community engagement associated with the parking strategy and identification of new future parking areas. Including presentation and attendance at a Community Board meeting and public Open Day.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the Twizel Community Board employ Abley to undertake "Parking Survey, Twizel Town Centre Parking Management Plan and Definition of Footpath Areas on residential Streets" for the fee of approximately \$35,000 +GST which would be funded from the community projects budget

SUZY RATAHI
ROADING MANAGER

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

BACKGROUND:

Following various onsite observations, discussions, complaints and feedback Council staff took the opportunity to discuss the current and future parking requirements and issues in Twizel with Abley Transportation Consultants. Throughout peak times in the year, Twizel Town Centre parking is nearing capacity, with staff implementing an informal parking area behind the 4 Square for long vehicle parking, further forward planning is required to ensure that any future parking requirements are noted and planned, and any Council owned land, if required, be set aside for future parking use. The issue around current and future parking needs to be undertaken in a holistic approach therefore an interview survey will need to be included to get an understanding of resident vs visitors use. Whilst also identifying any effects the current network has on encouraging active transport modes (walking and cycling) to the Town Centre.

ATTACHEMENTS:

Abley "Offer of Service: Twizel Town Centre Parking Management Plan"

POLICY STATUS:

Nil

SIGNIFICANCE OF DECISION REQUESTED:

Nil

ISSUES AND OPTIONS:

Options available to the board are;

1. The Community Board accepts Abley's proposal and works with staff and the consultant to develop a comprehensive report on Twizel Town Centre Parking Management options. This option would future proof parking requirements and help support a growing vibrant Twizel.
2. Continue to utilise parking currently available and deal with the overflow as it happens, the issue with selecting this option is, that if there is perceived to be no parks, or unsuitable parks available, the visitors will just circumvent the Twizel Town Centre and continue on to the next town.

CONCLUSION:

Staff believe Abley Transportation Consultants would provide an all-encompassing report with options balanced and impacts fully assessed, this would provide the wider community with a strong basis for Town Centre planning moving forward. The options within the priced offer can be reduced by utilising staff and volunteer time to undertake a parking survey. Depending on the level of public consultation required by the Community Board there could be savings under "*Presentation and attendance at a community board meeting and public Open Day*" within the fee estimate table. Acceptance of Abley Transportation Consultants offer is recommended.

Connect**Better**

12 June 2015

Mackenzie District Council
FAIRLIE PO BOX 52

Attention: Bernie Haar

TRANSMITTAL: EMAIL
bernie@mackenzie.govt.nz

Dear Bernie

OFFER OF SERVICE: TWIZEL TOWN CENTRE

Further to our meeting on Tuesday 2 June please find attached our offer of service to assist with parking management in Twizel. We are excited at the opportunity to be involved in this project with many of our staff spending time during their summer holidays in and around the Twizel area. This Offer of Service outlines our understanding of the services to be provided, the proposed scope of services, the project timeframe and a fee proposal.

Regards,
Abley Transportation Consultants Limited



Courtney Groundwater
Senior Transportation Engineer

D +64 9 281 2178
M +64 27 466 1100
E courtney.groundwater@abley.com

CC suzy@mackenzie.govt.nz

T +64 9 974 9820 (Aklid)

T +64 3 377 4703 (Chch)

F +64 3 377 4700

E office@abley.com

Auckland

Level 8, 57 Fort Street
PO Box 911336
Auckland 1142
New Zealand

Christchurch

30a Carlyle Street
PO Box 25350
Christchurch 8144
New Zealand

www.abley.com

Understanding of the Project

Twizel is a key growth area in the Mackenzie District with increasing building and day visitors. Twizel is subject to holiday extremes and experiences its busiest periods during summer, the Maadi Cup and other rowing events. There are about 1,200 full time residents in Twizel, however during Maadi cup this can increase to approximately 10,000 people.

Given the attractiveness of Twizel and specifically the town centre of Market Place, as evidenced with the construction of the new Meridian Energy offices that will bring a further 60 employees into the precinct, the demand for parking is also increasing. Council wishes to ensure that as parking demand grows it is well managed and planned, understanding where additional parking capacity may need to be located in the medium to long term and how parking may be better managed.

The community's preference is to retain retail development in and around Market Place. The nature of the attractions in the wider area means there is a large proportion of large/long vehicles than need to be accommodated in the parking areas surrounding Market Place. Therefore, the overall objective for parking is the appropriate parking supply, located correctly, of the correct type, and optimised through parking management techniques.

There are many Council owned off street parking areas located in the wider area and decisions need to be made regarding quality standards such as retaining hardstand, or potentially returning some sites to grassed areas. Some of these sites may offer an opportunity to accommodate overflow town centre parking during peak periods, however many are located too far from the town centre to serve this purpose. Opportunities to increase parking supply on Two Thumb Drive is a possibility and there may be opportunities within the District Plan to alter parking requirements and designate land for future parking supply.

In addition to parking supply and management, the circulation of vehicles within the town centre and the movement of pedestrians and cyclists to and from the town centre is also required to be better understood and managed. This includes consideration of the operation of Tasman Drive, Market Place, the connection between the new Four Square supermarket car park and the existing long vehicle parking area on Mackenzie Drive and greenway connections to the centre for walking and cycling. The identification of barriers to walking and cycling between the town centre and Lake Ruataniwha also requires careful consideration.

Scope of Work

There are four stages of potential work:

- A parking survey to understand occupancy and turnover.
- Development of a parking management strategy based on the results of the survey.
- Community engagement associated with the parking strategy and identification of new future parking areas.
- Recommendations to clearly define the footpath and parking areas on residential streets.

Parking Survey

The initial step of establishing a parking management plan is to collect up-to-date parking data by carrying out a registration plate parking survey to capture current conditions and to understand the nature of parking duration and turnover in and around the town centre.

ConnectBetter

The parking survey area will include on street and off street (public and private) parking spaces in the town centre, the exact study area will be developed in conjunction with Council staff. The survey would be undertaken between 9:30am and 5:30pm. The survey will determine parking occupancy and turnover for all on-street parking spaces and Council owned off-street car parks. For large privately owned off-street car parks occupancy (and not duration) will be measured.

It is anticipated the study area will require three surveyors, each taking 30 minutes to record the registration plates of all vehicles in their allocated survey zone. In addition to the surveyors a survey supervisor will also be present to provide assistance and conduct interview surveys to understand the relationship between travel mode choice, parking requirements and town centre visitor type i.e. day visitor/passing through, permanent resident and visitors staying in Twizel. Understanding this relationship will inform recommendations for parking supply requirements and parking management in the medium to long term.

A site investigation would be undertaken prior to the parking survey to count the existing number of car parking spaces available within the study area and to record parking restrictions (if any), and type of private parking (i.e. customer, staff or leased parking). This will also inform the detailed design of the parking survey.

The findings from the parking survey would be delivered in a standalone report. The report will summarise the results of the survey in terms of occupancy and turnover and include GIS maps to show the survey results geographically, an example of the type of maps that will be produced is shown in **Figure 1**.

We recommend undertaking the survey in late spring/summer 2015. We will work with Council staff to confirm the most appropriate survey date. In order to minimise costs, the sourcing and engagement of surveyors by Council could be considered. We have successfully operated a survey in this way previously, whereby Abley designed the survey and developed all necessary survey forms and instructions before handing over to the client representative to supervise and conduct the survey.

Figure 1 Example parking occupancy map undertaken and produced by Abley (http://waimakariri.govt.nz/Libraries/RTC2020/Parking_Survey_Report_RT_C_April_2010.sflb.ashx)



Parking Management Plan

The parking survey findings will form the basis of a Twizel Town Centre Parking Management Plan. The objectives that parking should provide for the town centre will be discussed and agreed with Council before formulating the Parking Management Plan. The Parking Management Plan will determine the most appropriate methods to meet the parking objectives through:

- Determining the likely medium to long term parking demand for the town centre.
- Recommending the management of existing parking assets e.g. appropriateness of time restrictions and enforcement.
- Recommending where additional parking supply (if any) could be provided including design concepts to understand the likely capacity of potential parking areas. This will incorporate the proposal to implement parking on Two Thumb Drive and consider the location of parking on other council owned land.
- Rationalisation of existing off street parking assets in the wider township.
- Identifying opportunities to manage demand through mode shift. This includes consideration of walking and cycling links to and within the town centre, existing parking areas e.g. Market Place and Lake Ruataniwha. The consideration of walking and cycling links will be informed by the interview surveys to understand any barriers that currently exist for active travel to and within Twizel.
- Consideration of a car parking circulation route within the town centre. Recommended routes and approximate signage locations will be displayed on a map with supporting information in text. Resource consent conditions associated with the Four Square will also be considered. This step will also include recommendations for design and signage of existing parking assets e.g. the long vehicle parking off Mackenzie Drive.
- Recommending changes to parking rules in the District Plan that would align with the agreed parking management plan.

The recommendations will be staged as short term (up to 5 years) and medium to long term (5-10 years). The parking management plan will be provided as a separate report to the parking survey and can be updated over time as land use changes.

It is understood Council would like to involve the local community in the development of the parking management plan. It is considered that the most appropriate time for community consultation is after the completion of the parking survey report when developing the overriding objectives and when requesting feedback on the draft parking management plan and proposed future parking areas. Once the objectives have been agreed a draft parking management plan can be commenced that will inform the final agreed parking management plan. It is assumed community engagement will take the form of liaison with the local community board. We have assumed development of the objectives can be undertaken remotely and presentation of the draft parking management plan will be undertaken in person. We also recommend our attendance at a community open day to gather feedback on the draft parking management plan. We are happy to work with Council to develop a fuller community engagement plan if required.

Definition of Footpath Areas on Residential Streets

This part of the project will provide various designs aimed to discourage poor parking behaviour on residential streets and providing a clear footpath area on both sides of the carriageway. We propose to develop up to four options for how the footpath and parking areas on residential streets could be better defined. This will include a concept drawing for each option and associated advantages and disadvantages for each. It is considered this can be delivered separately to allow the parking management plan to focus on parking in the town centre. The assessment will be based on local knowledge, aerial photographs and Google streetview and can be progressed as the first stage of this project before the parking surveys or site visits are undertaken.

Staffing

The project will be led by Ann-Marie Head, an Associate with the firm. Ann-Marie has considerable experience in conducting parking surveys and developing parking management strategies including parking studies in Oamaru, Rangiora and Nelson. Ann-Marie will be assisted by Courtney Groundwater and Wendy Wee and will draw upon the resources of the wider team to deliver the project where it is appropriate and cost effective to do so.

Project Timeframes

The parking survey report will be delivered within four weeks of the completion of the parking survey. Some parts of the parking management plan can be started before the parking study for example consideration of park search routes and identification of potential areas for future parking.

The development of the remainder of the parking management plan will be dependent upon consultation timeframes. We are more than happy to confirm timeframes with you closer to the time once we have more certainty of dates.

Options for more clearly defining the footpath areas on residential streets can be developed within four weeks of acceptance of this offer.

The timeframes above are indicative and we would be pleased to agree confirmed deadlines with you at your convenience.

Fee Estimate

Our fee estimate is shown in the following table based on the scope of project set out earlier.

Fee Estimate		
Parking Survey (dependent on level of involvement required on survey day)		\$8,500 - \$13,500
Parking Management Plan	Development of objectives, determination of future parking demand and parking management recommendations, park search route, preparation of report.	\$10,000
	Rationalisation of council owned off street areas, identification of potential future parking areas, concept layout design of future areas	\$3,500
	Walking and cycling barriers and link analysis and reporting	\$3,500
	Presentation and attendance at a community board meeting and public Open Day	\$8,000
Definition of Footpath Areas on Residential Streets		\$1,500
TOTAL		\$35,000 - \$40,000 + GST

All fees are exclusive of GST. The fee estimates include for travel on three occasions to Twizel to collect inventory, run the survey and attend a community board meeting, and run the open day. The offer includes for communication with Council staff but does not include for face to face meetings. Time required for meetings is on a 'time and expenses' basis.

Any variations to the scope of services will be undertaken on a time and cost basis at the following discounted hourly rates:

- | | |
|------------------------------------|------------|
| • Associate | \$185 / hr |
| • Senior Transportation Engineer | \$165 / hr |
| • Transportation Engineer | \$140 / hr |
| • Graduate Transportation Engineer | \$110 / hr |
| • Senior CAD Designer | \$140 / hr |

Please note that invoices will be issued monthly for the inputs provided, which may not correspond with the issue of deliverables. This Offer of Service remains valid for one calendar month from the date of issue.

Conditions of Engagement

We propose that this commission is carried out under a modified ACENZ/IPENZ 'Short Form Agreement for Consultant Engagement (Commercial)' as attached.

If you would like us to undertake this work, please arrange for the attached documentation to be completed and returned either by email or post at your convenience. I look forward to hearing from you in due course, but in the meantime, please do not hesitate to contact me if you require further information or clarification of any matters.

This communication is © Abley Transportation Consultants Limited and is private between us and the organisation or individual whom this letter is addressed. If you are not the intended recipient you are asked to contact us. Abley Transportation Consultants Limited retains ownership to the intellectual property contained in this communication including possible methodologies and partnerships until superseded by other contractual arrangements. E&OE.

Our Ref:

MDC Twizel OOS amended by
SA

Date:

12 June 2015

5

Commissioning Details

We can be engaged by a variety of individuals and organisations. We need to be clear about who we are taking instructions from and who is liable to pay our costs before they are incurred.

Please assist us by completing the areas coloured 'yellow'. This includes providing the information requested on page A (this page), specifying the client name and signing page B, and initialising the bottom right corner of page C.

Please return all pages by scanning and emailing to the person from whom you receive this offer and cc'ing **contracts@abley.com**.

Client's agent (this is the person we will take instructions from):

Name	
Organisation	
Telephone	
Email	
Signature	

Client (this is the person or organisation defined as the 'Client' on page B)

Organisation	
Contact Person	
Address for service	
Email	
Email that invoices will be sent to	
P/O number (if applicable)	

Our Ref:

MDC Twizel OOS amended by
SA

Date:

12 June 2015

A

Short Form Agreement for Consultant Engagement

Between:

(Client)

and: ABLEY TRANSPORTATION CONSULTANTS LIMITED (ABLEY).....

(Consultant)

Collectively referred to herein as the "Parties" and individually as a "Party"

Project:	Location:
Twizel Town Centre	No site visit unless specified in the offer of service.

Scope & nature of the Services:	As per Abley letter/email offer of service dated 12 June 2015
Programme for the Services:	As per Abley letter/email offer of service dated 12 June 2015
Fees & timing of payments:	As per Abley letter/email offer of service dated 12 June 2015

Information or services to be provided by the Client:

All relevant information received at the commencement of the project.

The Client engages the Consultant to provide the Services described above and the Consultant agrees to perform the Services for the remuneration provided above. Both Parties agree to be bound by the provision of the Short Form Model Conditions of Engagement (overleaf), including clauses 2, 3, 9 and 10 and any variations noted below. Once signed, this agreement, together with the conditions overleaf and any attachments, will replace all or any oral agreement previously reached between the Parties.

Variations to the Short Form Model Conditions of Engagement (overleaf):

Clause 5: Add in the second sentence after "Client" the words "*which is identified as confidential*". Add after the last sentence "*The Consultant shall not be liable for any costs, loss, delay or damage of whatever nature arising from any errors in or omissions from any information supplied by the Client or prepared by any third party (unless under the direct technical control of the Consultant)*".

Clause 6: Delete the full stop at the end of the second sentence and add "*and record the Variation in writing.*"

Clause 8: Delete the first sentence and replace with "*All amounts payable by the Client shall be paid within twenty (20) days of the relevant invoice date*". Delete "*the Consultant's*" in the second sentence and insert "*the ANZ's standard business*".

Clause 9: Add after the last sentence "*The Consultant reserves the right to review timescale rates in March each year or as extra ordinary circumstances prevail. Any local, regional or national goods, services or sales taxes are in addition to the Consultant's timescale rates.*"

Clause 15: Delete and replace with "*The Consultant shall retain ownership of all copyright and other intellectual property rights in all drawings, specifications, photographs, tables, data, documents and other materials prepared by the Consultant. The Client shall be entitled to use them or copy them only for the purpose for which they are intended. The Client may reproduce drawings, specifications and other documents in which the Consultant owns copyright, as reasonably required in connection with the project but not otherwise. The Client shall have no right to use any of these documents where any or all of the fees and expenses remain payable to the Consultant. Without limiting the above, the Consultant may use, copy, modify and disclose all data and factual information prepared or captured in the course of providing the Services for its business purposes except to the extent that the data or factual information is identified by the client as being confidential to the client and (a) is not in the public domain or (b) independently prepared or captured by the Consultant or (c) in the possession of the consultant prior to commencing the Services*".

Clause 17: Add in the second sentence after "material default" the words "*that has not been remedied within 14 days of receiving the other party's notice of breach.*" Add after the last sentence "*If the Client is in material default of the Agreement, the Consultant shall be entitled to payment for all services up to project suspension or termination and to claim any additional costs associated with suspending or terminating the Services. The Consultant shall also be entitled to payment for any additional costs associated with recommending the Services at a later date and to provide a revised cost estimate for providing the remaining Services.*"

Add Clause 20: "*If the Client defaults on any payment due, the Consultant may suspend the Services and give written notice to the Client specifying the default and requesting payment within 7 days of the date of service of the notice. If the Client fails to remedy the default within that period, the Consultant shall be entitled to terminate the Agreement without further notice and the Consultant shall not be liable for any damage or loss arising directly or indirectly in connection with the Services.*"

Add Clause 21: "*In the event an estimate is provided to the Client in relation to the Services to be carried out, the Client expressly acknowledges that any estimate is, at all times, only an indication only of the fees anticipated to complete the Services. The Client acknowledges that fees will at all times be billed on the basis of actual hours incurred and Services carried out. The Consultant will endeavour to inform the Client if during the course of the Services the fee estimate requires substantial modification.*"

Add Clause 22: "*The Services provided to the Client are for the sole use of the Client. The Services cannot be used or relied upon by the Client for any purpose other than for which they are intended nor by any third party without the prior written consent of the Consultant.*"

Client authorised signatory (ies):

.....

Print name:

Date:

Consultant authorised signatory (ies):



Print name: Ann-Marie Head

Date: 12 June 2015

SHORT FORM MODEL CONDITIONS OF ENGAGEMENT

1. The Consultant shall perform the Services as described in the attached documents.
2. Nothing in this Agreement shall restrict, negate, modify or limit any of the Client's rights under the Consumer Guarantees Act 1993 where the Services acquired are of a kind ordinarily acquired for personal, domestic or household use or consumption and the Client is not acquiring the Services for the purpose of a business.
3. The Client and the Consultant agree that where all, or any of, the Services are acquired for the purposes of a business the provisions of the Consumer Guarantees Act 1993 are excluded in relation to those Services.
4. In providing the Services the Consultant shall exercise the degree of skill, care and diligence normally expected of a competent professional.
5. The Client shall provide to the Consultant, free of cost, as soon as practicable following any request for information, all information in his or her power to obtain which may relate to the Services. The Consultant shall not, without the Client's prior consent, use information provided by the Client for purposes unrelated to the Services. In providing the information to the Consultant, the Client shall ensure compliance with the Copyright Act 1994 and shall identify any proprietary rights that any other person may have in any information provided.
6. The Client may order variations to the Services in writing or may request the Consultant to submit proposals for variation to the Services. Where the Consultant considers a direction from the Client or any other circumstance is a Variation the Consultant shall notify the Client as soon as practicable.
7. The Client shall pay the Consultant for the Services the fees and expenses at the times and in the manner set out in the attached documents. Where this Agreement has been entered by an agent (or a person purporting to act as agent) on behalf of the Client, the agent and Client shall be jointly and severally liable for payment of all fees and expenses due to the Consultant under this Agreement.
8. All amounts payable by the Client shall be paid within twenty (20) working days of the relevant invoice being mailed to the Client. Late payment shall constitute a default, and the Client shall pay default interest on overdue amounts from the date payment falls due to the date of payment at the rate of the Consultant's overdraft rate plus 2% and in addition the costs of any actions taken by the Consultant to recover the debt.
9. Where Services are carried out on a time charge basis, the Consultant may purchase such incidental goods and/or Services as are reasonably required for the Consultant to perform the Services. The cost of obtaining such incidental goods and/or Services shall be payable by the Client. The Consultant shall maintain records which clearly identify time and expenses incurred.
10. Where the Consultant breaches this Agreement, the Consultant is liable to the Client for reasonably foreseeable claims, damages, liabilities, losses or expenses caused directly by the breach. The Consultant shall not be liable to the Client under this Agreement for the Client's indirect, consequential or special loss, or loss of profit, however arising, whether under contract, in tort or otherwise.
11. The maximum aggregate amount payable, whether in contract, tort or otherwise, in relation to claims, damages, liabilities, losses or expenses, shall be five times the fee (exclusive of GST and disbursements) with a maximum limit of \$NZ500,000.
12. Without limiting any defences a Party may have under the Limitation Act 2010, neither Party shall be considered liable for any loss or damage resulting from any occurrence unless a claim is formally made on a Party within 6 years from completion of the Services.
13. The Consultant shall take out and maintain for the duration of the Services a policy of Professional Indemnity insurance for the amount of liability under clause 11. The Consultant undertakes to use all reasonable endeavours to maintain a similar policy of insurance for six years after the completion of the Services.
14. If either Party is found liable to the other (whether in contract, tort or otherwise), and the claiming Party and/or a Third Party has contributed to the loss or damage, the liable Party shall only be liable to the proportional extent of its own contribution.
15. Intellectual property prepared or created by the Consultant in carrying out the Services ("New Intellectual Property") shall be jointly owned by the Client and the Consultant. The Client and Consultant hereby grant to the other an unrestricted royalty-free license in perpetuity to copy or use New intellectual Property. Intellectual property owned by a Party prior to the commencement of this Agreement and intellectual property created by a Party independently of this Agreement remains the property of that Party. The ownership of data and factual information collected by the Consultant and paid for by the Client shall, after payment by the Client, lie with the Client. The Consultant does not warrant the suitability of New Intellectual Property for any purpose other than the Services or any other use stated in the Agreement.
16. The Consultant has not and will not assume any obligation as the Client's Agent or otherwise which may be imposed upon the Client from time to time pursuant to the Health and Safety in Employment Act 1992 ("the Act") arising out of this engagement. The Consultant and Client agree that in terms of the Act, the Consultant will not be the person who controls the place of work.
17. The Client may suspend all or part of the Services by notice to the Consultant who shall immediately make arrangements to stop the Services and minimise further expenditure. The Client and the Consultant may (in the event the other Party is in material default) terminate the Agreement by notice to the other Party. Suspension or termination shall not prejudice or affect the accrued rights or claims and liabilities of the Parties.
18. The Parties shall attempt in good faith to settle any dispute by mediation.
19. This Agreement is governed by the New Zealand law, the New Zealand courts have jurisdiction in respect of this Agreement, and all amounts are payable in New Zealand dollars.

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD

SUBJECT: OLD TOILET SITE

MEETING DATE: 24 August 2015

REF: WAS 3/6

FROM: GARTH NIXON

PURPOSE OF REPORT:

To present community feedback and ideas in relation to the old toilet site.

STAFF RECOMMENDATIONS:

1. That the report be received.

GARTH NIXON
COMMUNITY FACILITIES MANAGER

ATTACHMENTS:

Submissions received in relation to toilet site.
Bike stand examples

BACKGROUND:

Following the demolition of the toilet site. The Twizel Community Board has sought feedback from the community on how the site should be developed. The response has been mixed from retaining the area as greenspace to developing the area into commercial space. There is clear support for developing the area for open space and supporting cyclists from the A2O Cycle trail.

Summary of feedback below.

Twizel Former Public Toilet Block Public Feedback Received August 2015

Name	Comment
Rick Ramsay	Submitted that former toilet block site not be developed for commercial activity and that it remains as open space within Market Place. Supports concept of using it for cycles. Encourages Council & Comm Board to come up with concept plans for public comment.
Phil Rive & Bruce White	Prepared and submitted concept sketch to Twizel Update to stimulate comment.
Luke Paardekooper	No need to rush in and sell off the land, as number of empty buildings around Market Place. Would like to see area cleaned up and grassed. Likes Fairlie's railway carriage stage, something similar for Twizel would enable entertainment to happen. Market Place should be more bike friendly with more simple bike stands place around as well as allowing bikes to be ridden in Market Place. Do not like idea of lockup storage for bikes as this is another expense. Would like to talk at next Comm Board meeting about this.
Twizel Update publication	Another sketch in Twizel Update, source unknown, showing old toilet block as an outdoor entertainment area with hardwood floor and landscaping. Could be used for community events, retail hire, sports ceremonies, musical events, art displays etc. Twizel Update received suggestion regarding a better place to park bikes is on the far side of Market Place adjacent to the kiosk/pavilion. Area is currently under utilised.
Kevin McDonald	Provided a sketch of lockers, bike stands, movable picnic tables, pergola to match Market Place pergolas, solar charging points for phones, civil defence use in emergencies
Garth Harraway	Whatever use of the old toilet site should be inexpensive and replaceable if deemed essential in due course. Any development concerning bicycles must make it clear that cycling in Market Place is strictly prohibited and this should be enforced. Potential for this to become low grade camping area. Prior measures should be taken to preclude this.

Russell Chalmers	<p>Outdoor proposals as outlined in Twizel Update are ill thought out and stupid. One offs and require fine weather.</p> <p>Office space should be provided for the future for professional services for growing town for full or part time rental. Meridian showing foresight for future and this is the direction required for the vacant site.</p>
Val McMillan	<p>Don't agree with a sunken area as children may turn it into an additional play area with bikes and skateboards. Don't want another gravelled area in Market Place as unsightly and proven to be messy.</p> <p>Strongly agree it should be filled and grassed. Like idea of outdoor stage and would be well utilised by the school. Don't agree with hardwood floor, just slightly raised hardwood stage area and grass to sit on. Grass area could be used for farmers markets, buskers, pop up shops, but not on hardwood. Market Place needs to be softened by grass.</p> <p>Twizel must offer more than passing nod to cyclists. Need plenty of upmarket and funky bike stands. Need to be welcoming and user friendly to get them into town for lunch, coffee etc. Grassy areas in front of Bakery and Shawtys usually covered in bicycles lying on their sides. Plenty of bicycle parking is a must, but not sure about putting it on that site.</p> <p>Area near pavilion a good idea as the space there is under utilised.</p> <p>Shade is important, removable summer shade sails would work and also well established trees in pots and some kind of screen to block the view to the new loos.</p>

ISSUES & OPTIONS:

Sub division and sale of the site is fraught with difficulty from an access and subdivision point of view. If the community board supported development on this site then the best solution would be for either Council to develop and lease the site or to ground lease the site which is limited to 35 years.

If the Community board elect to develop and maintain the site as open space then they need to weigh up a temporary solution versus a permanent solution.

The site is too small to be cyclist specific and provide facilities tables, seating and bike stands. The ideas of more bike stands around Market Place is a good one.

CONSIDERATIONS:

Legal

Financial

Further development of this site could be funded from township projects account. The community board should consider in their deliberations how much they are prepared to spend on the site as this will determine what can be done.

Other

I have made tentative enquires with Waitaki District Council regarding acquiring hardwood beams from the Kurow bridge for the Twizel Community. Using hardwood in this development would be in keeping with other hardwood in Market place. To develop this further we would need to apply for how much we were looking for as they are allocating this timber shortly.

ASSESSMENT OF OPTIONS:

There is general support for using the area as open space. Commercial development of the site appears to be difficult.

CONCLUSION:

They Community Board should select their preferred proposal for development of this site and work up a design for development of this site along with additional facilities for securing cycles. The final concept advertised prior to proceeding.





Barbara McGartland

From: Garth Nixon
Sent: Friday, July 17, 2015 10:09 PM
To: Barbara McGartland
Subject: Fwd: former toilet block site Twizel

Hi Barbara

Can you pull these submissions together for me. As well as any delivered up to 14 August .

Thanks

Garth Nixon
Community Facilities Manager
Mackenzie District Council
0275344834

Begin forwarded message:

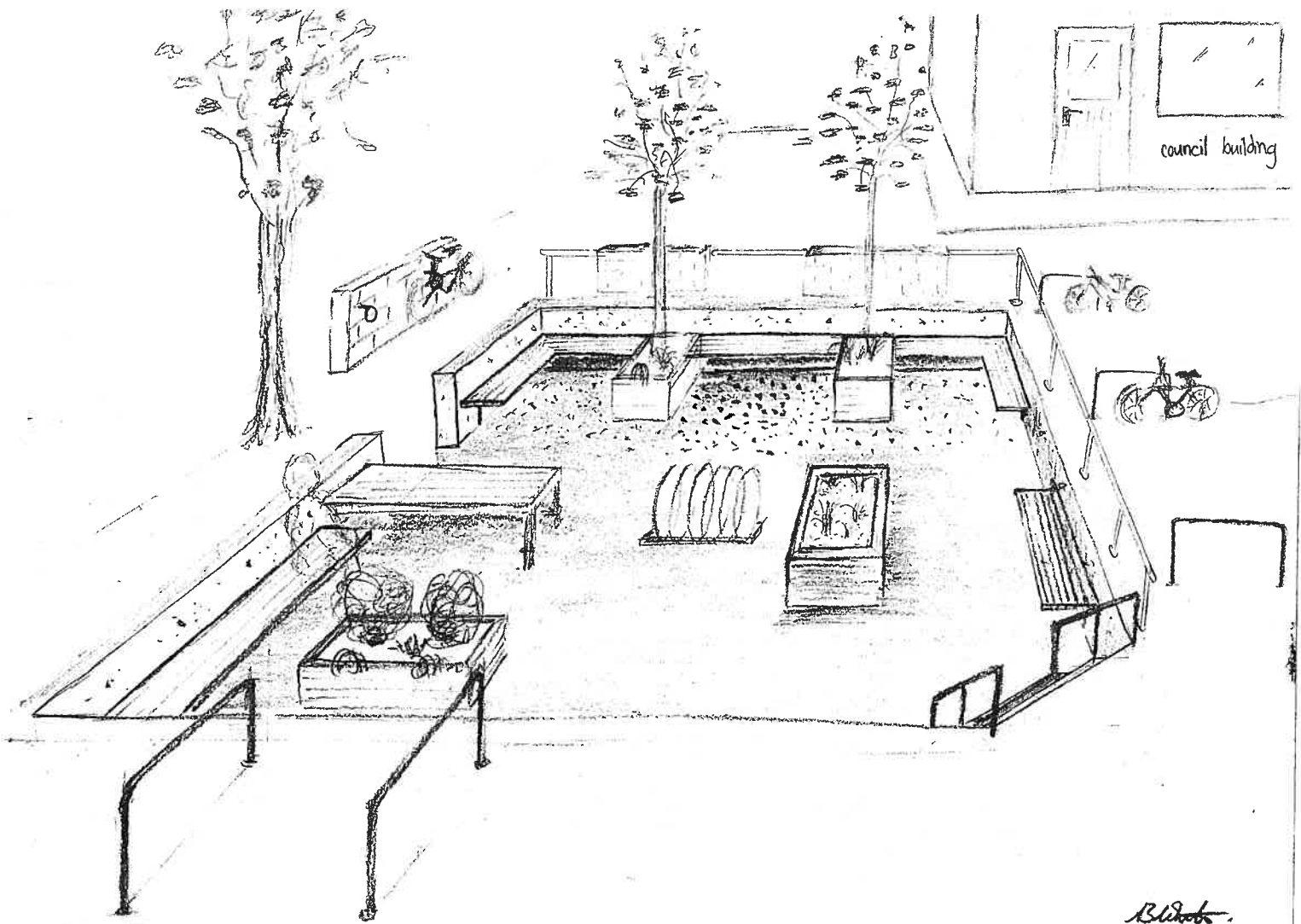
From: Rick Ramsey <rick@mtcookalpinesalmon.com>
Date: 17 July 2015 8:44:01 pm NZST
To: <facilities@mackenzie.govt.nz>
Subject: former toilet block site Twizel

Good evening guys,

I would like to submit that the former toilet block site NOT be developed for Commercial Activity and remains as open space within Market Place. I support the concept of using it for cycles and would encourage the Council/Community Board to come up with some concept plans for public comment.

Best regards

Rick Ramsay



Garth Nixon

From: Luke Paardekooper <luke@paardekooper.co.nz>
Sent: Sunday, August 2, 2015 6:42 AM
To: Wayne Barnett
Cc: Garth Nixon
Subject: FW: Twizel Market Place

Hi Wayne Trust all is well. can you please base this onto who ever needs to have this. Much appreciated

Regards

Luke

Thanks for the opportunity to have ideas put forward for the old toilet site in the Twizel Market Place.

I understand this is zone commersal, however its this stage there is no need to rush in and sell of the land and place a building onto this area as there are a number of buildings empty within the market place.

I would like to see this area cleaned up and grassed as this would appear to be one of the most cost effective options. I would also like to a stage a bit like the rail cart in Farilie place in this area towards the back by the new toilet block. With power supplied to site. This would enable entertainment to happen.

I feel the market place should be more bike friendly with some more simple bike stands placed around as well as allowing bikes to be riden in the market place.

I do not like the idea of lockup storage for bikes as this is another expense.

I would like to talk to this at the next community board meeting.

Can you please let me know when the next CB meeting is.

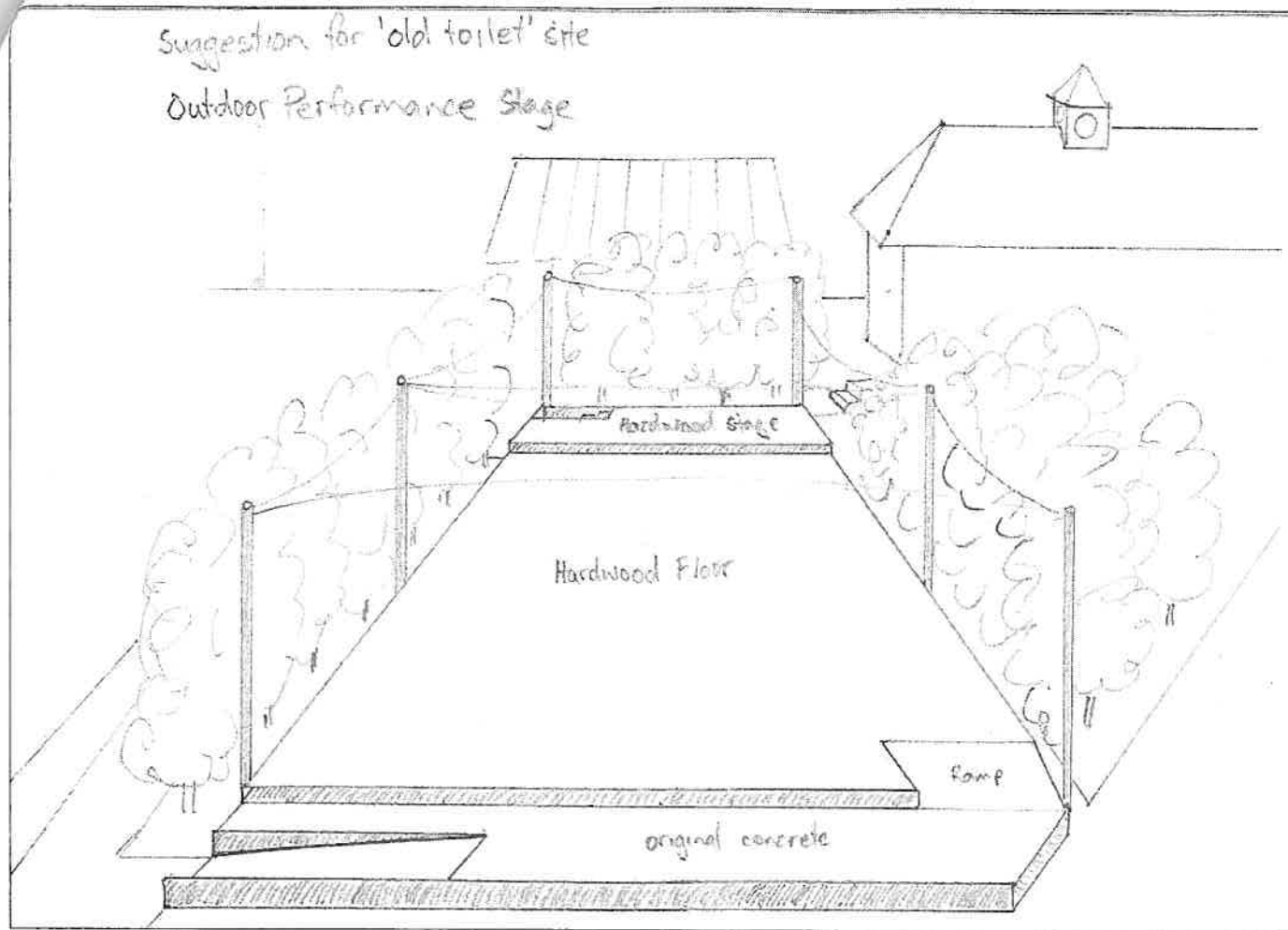
Cheers

Luke

Luke Paardekooper
 Paardekooper and Associates
 Conference Organisation and Corporate Events since 1987
 || Luke Paardekooper
 || Wellington Branch || Box 41 002 Eastbourne 5047 || Village Corner, Cnr Rimu St & Muritai Rd, Eastbourne 5013
 || South Island Branch || SH 80, Lake Pukaki.
 || PH: 04 562 8259 || MOB: 0274 370 820 || WEB: <http://www.nzpanda.co.nz>
 || SKYPE: team.paardekooper

From our client files ... "I have to say that, as a big booker of conferences, I find Paardekooper are by far the best events organising company ☺" Margot Spraggon, EA to the University Librarian, Te Tumu Herenga, The University of Auckland Library.

Suggestion for 'old toilet' site
Outdoor Performance Stage



Above: Proposed utilisation of the old toilet block site as an outdoor entertainment area with hardwood floor and landscaping
Below: A suggestion received by the Update regarding a better place for the parking of bikes centrally is the area on the far side of Market Place adjacent to the kiosk/pavilion. There is space between the traffic thoroughfare and the trees currently unutilised. The added bonus is the shelter provided for people in inclement weather by the kiosk and that bikes will not be ridden into Market Place as they might be if bike parking was setup on the old toilet block site.





13 Tasman Road
Twizel
(03) 4350832

Top Hut Sports Bar

***** Happy Hour *****

5pm-7pm Monday/Tuesday/Wednesday

Monday

**7:30pm Darts Competition
Curry & a Pint \$20**

Tuesday

**FREE Pool Table all day
Roast Of The Day \$15**

Wednesday

Ribs & Wings Night

Friday

6pm Social Club Raffles

Saturday

2pm-4pm 'Toss the Boss'

***** LIVE ITM RUGBY STARTS THURSDAY *****

***** LIVE WORLD CUP NETBALL GAMES *****

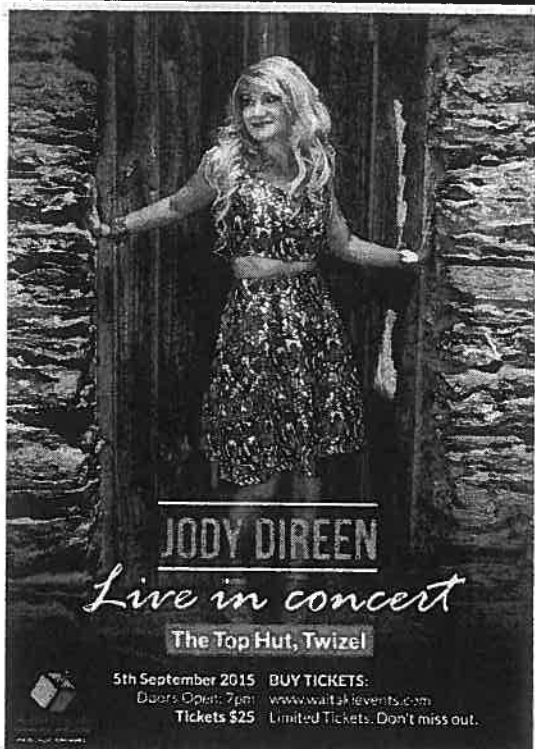
Pukaki Lounge

Thursday

7pm Quiz Night - proceeds to TELC

Friday

**7:35pm LIVE TEST RUGBY
All Blacks vs Australia**



JODY DOREEN

Live in concert

The Top Hut, Twizel

5th September 2015

Doors Open: 7pm

Tickets \$25

BUY TICKETS:

www.waitaki-events.com

Limited Tickets. Don't miss out.

Old Toilet Site

Readers will be aware that the Twizel Community Board has called for ideas for the refurbishment of the old toilet site.

They have made it clear that while there has been a suggestion of some form of cycle stands or lockers they encourage and are open to other ideas, all which will be considered.

Some feedback that has come to the Update is that it should be just leveled and grassed, at least in the short term, before racing in and building a structure of some sort or another.

Others have said, wouldn't it be good to have it as an area for entertainment such as a stage of some sort like Fairlie has in the railway carriage. This could be a good spot for some Christmas entertainment to take place and another facility for the Salmon and Wine Festival to utilise.

Maybe even a good spot for a Farmers Market which is another idea that has been mentioned in passing.

I guess what they are all pointing to/asking is that should it be a focal point for community events?

You have until **Friday 14th August** to put your ideas forward for consideration so please give this some urgent thought and send a submission to facilities@mackenzie.govt.nz

Kevin Moore

The Update has received a couple of ideas surrounding the old toilet block site and also some other options for cyclists/bikes. See below and right for more information.

Outdoor Stage Proposal

Description: Hardwood floor and raised stage area, semi-private with beech trees on three sides and removable picnic tables and chairs under shade of sail cloth in summer, and with permanent lighting and sound systems mounted on poles each side. Power from Council building and Radio Twizel playing when not in use.

Uses:

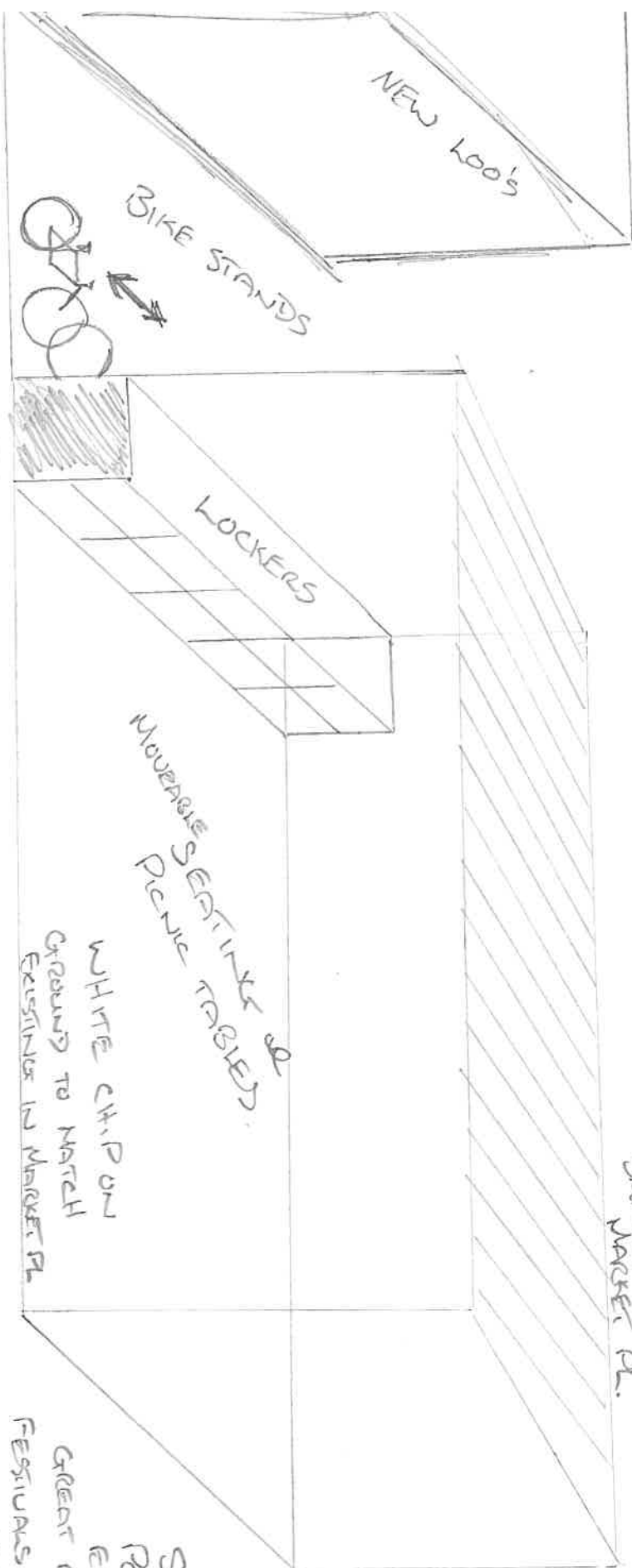
- Gathering point for meeting with people, socialising
- Events – Salmon & Wine, etc
- Twizel Area School – performances, assemblies, displays, outdoor theatre
- Retail hire – displays of merchandise, promotions
- Sports ceremonies and events
- Musical events – bands, buskers, outdoor café atmosphere
- Art Displays by locals
- Corporate promotions

Notes:

- Cycle racks positioned near pavilion building. Cycles in Market Place pedestrian area not encouraged.
- Beech trees planted on northern end to obscure the new toilet and create semi-enclosed space.
- Funding for shade may be available by application to the Cancer Society

www.facebook.com/twizelupdate

facebook



BIKE STANDS COULD BE
MADE TO BE A FEATURE.

PERGOLA TO MATCH
SHUTTER ONES ALREADY IN
MARKET PL.

Solar CHARGING
POINTS for phones
etc.

Great AREA for BANDS
FESTIVALS & OUTDOOR SHOWS

COVER ALL YEAR ROUND, GOOD
AREA FOR CIVIL DEFENCE IN
AN EMERGENCY.

Hanging BASKETS for a
bit of colour.

LEADED MARKET PL VIEWS
OPEN now and BUILDING GROVE

Feedback – Old Toilet Space.

Garth Harraway
60 Mackenzie Drive
Twizel

Twizel Community Board Members

Thank you for providing an opportunity for members of the community to comment on the future use of the Old Toilet Space in the Market Place.

I have no strong feelings about the future use of this area except to say:-

- (i) if there are plans for eventual commercial development along the north side of the Market Place, whatever use is made of the Old Toilet Space in the near future should be relatively inexpensive and replaceable if deemed essential in due course;
- (ii) any development concerning bicycles must, by some means, make it abundantly clear that cycle riding in the confines of the Market Place is strictly prohibited and that measures be taken to enforce this;
- (iii) there is some potential for this to become a low grade camping area. Prior measures should be taken to preclude this.



Garth Harraway.

Garth Nixon

From: jillbell1948@gmail.com
Sent: Friday, August 14, 2015 10:51 AM
To: Garth Nixon
Subject: Twizel market square.

The outdoor proposals as outlined in the Twizel Update I consider them ill thought and stupid. These suggestions are only one offs and require fine weather.

Isn't it timely that some office space be provided for the future, ie professional services for a growing township, for full or part time rental.

.Meridan

are showing foresight for the future and this is the direction required for the vacant site.

Russell Chalmers
39 Sefton st
Twizel

Sent from my iPad

Garth Nixon

From: Wayne & Val McMillan <vwmax@xtra.co.nz>
Sent: Friday, August 14, 2015 5:49 PM
To: Garth Nixon
Subject: Old Toilet Block Site

Firstly, thank you for the opportunity to put forward ideas for the former toilet block site. It is heartening to see the TCB taking a pro-active approach towards consulting with the community, and I applaud this. I don't want to write a long spiel, so will just bullet point my thoughts:

- I do not agree with a 'sunken' area; I believe it will be problematic with children turning it into an additional play area; bikes and skateboards (they still do it, despite the signs!); running along the seats; swinging on the bars; jumping down into the area etc. There is a real possibility of kids getting hurt doing all of the aforementioned. And I don't believe we need another gravelled area in Market Place, it is unsightly and proven to be messy.
- I strongly agree with suggestions that the area be filled and grassed. I like the idea of an outdoor stage, and believe it would be well utilised by the school, in particular. But I don't like the idea of a hardwood floor, just a slightly raised hardwood stage area, and grass for people to sit on, put chairs on etc. The grass area could then be used for farmer's markets (there are locals really keen to get these up and running on a regular basis); buskers, pop-up shops etc - all the uses outlined in the last Update - but on grass, not hardwood! I really would hate to see more concrete, gravel, or even the hardwood option - Market Place needs to be softened by the addition of more grass!
- Twizel must offer more than just a passing nod to cyclists and their need for bike stands. So plenty of up-market and/or funky bike stands need to be incorporated somewhere; I take the point about cyclists coming into Market Place, but we do need to be welcoming and user-friendly, to get them into town for lunch, coffee etc (ie. spend money!) In summer the grassy areas in front of the Bakery and Shawty's are usually covered in bicycles - lying on their sides - not a great look, and not good for the bikes. Plenty of bicycle parking is a must, but not sure about putting it on that site. I agree that near the pavillion is a good idea, as the space really is under utilised.
- Shade is important, I agree that removeable summer shade sails would work, also some well-established trees in pots, and definitely some kind of screen to block the view to the new loos.

So that's about it for me really - filled and grassed, with an entertainment area, and definitely a focal community space!

Thanks for the opportunity to comment. I trust the consultation process will continue through to the culmination of this project.

Regards,
 Val McMillan

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD
SUBJECT: TWIZEL COMMUNITY CARE TRUST
MEETING DATE: 24 AUGUST 2015
REF:
FROM: GARTH NIXON COMMUNITY FACILITIES MANAGER

PURPOSE OF REPORT:

To consider a request from the Twizel Community Care Trust for increased funding

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the Twizel Community Board recommend to Council to increase the Grant to the Twizel Community Care Trust from \$10,000 per annum to \$15,000 per annum shared with the Council. Subject to a new Service Level Agreement being signed.

GARTH NIXON
COMMUNITY FACILITIES MANAGER

ATTACHMENTS:

Request letter
 Budget
 Previous years financial information
 Copy of expired agreement

BACKGROUND:

The Twizel Community Care Trust was established in 1988 and is a registered Charity. Council has supported the Community Care trust over this time with varying amounts. The expired agreement ran for 5 years funding the TCCT \$ 10,000 per annum. This was funded 50/50 from the General rate and Twizel Community rate.

The agreement is pretty simple in that our contribution supports the engagement of a community worker. The level of funding we contributed was reduced in this last agreement based of advice from the TCCT that was all that was required.

The increase requested is an additional \$ 5000, this would increase the total contribution to \$15,000 per annum.

This existing agreement is expired and is due a review.
 The TCCT currently reports back on their activities to the Community Board through the Community Boards representative on the TCCT board.

POLICY STATUS:**SIGNIFICANCE OF DECISION:**

Not significant in term of our significance policy

ISSUES & OPTIONS:

Before any funding arrangement is put in place an agreement to the level of service provided needs to be confirmed.

The Council or Community Board may not wish to determine how the TCCT operate but do need adequate reporting

CONSIDERATIONS:***Legal******Financial***

Under the current arrangement the TCCT funding is split 50/50 between the Twizel Community Board and the General rate. Both areas have sufficient budget allocated to cover an increase in this area.

Other

The TCCT report suggests that they may look to increase their operating hours which are currently 9.00am to 2.00pm. This is in response to suggestions made in their user survey. This will incur additional cost in staff time hence the additional cost.

The expired agreement need to be reviewed to reflect the actual service proposed. Staff at the TCCT suggest that there are some minor issues with the current agreement and would like to suggest some amendments

ASSESSMENT OF OPTIONS:

The Resource centres in our communities are an essential service. Not only supporting central government services, but also supporting local neighbourhood support networks and initiatives. It is appropriate to fund these but we need to understand what is provided.

CONCLUSION:

The Community Board should agree to a \$ 5000 increase in funding to the TCCT subject to a new Service Level Agreement extending not more than 5 years. That the funding continue to be split 50 / 50 between the Council and the Twizel Community Board

30 June 2015

Mr Garth Nixon
Community Facilities Manager
Mackenzie District Council
P.O. Box 52
Fairlie



Dear Garth,

The Twizel Community Care Trust would like to submit a request an increase in funding from the Mackenzie District Council.

The increase in funding will cover the day to day running of the Resource Centre as there is an increase in demand for the centre by the community.

Recent statistical and narrative reports have been included that indicate the demands on the centre.

The Trust is also restructuring the model of the service provided to the community. The employment of an Office Manager is a new direction for the Trust as we move towards a defined split between management and governance.

We also are aware of the need to provide professional development and training for the staff to comply with any government and non-government organisational requirements. Added to these issues is the need for continual engagement with the people of Twizel on a day to day basis.

As you will be aware, the remoteness of Twizel adds demands to a number of residents who have difficulty accessing a variety of agencies. Having a facility that provides a venue and starting point for contact with organisations such as WINZ, IRD, the Law Society, Internal Affairs, and mental health and counselling services is a distinct advantage to the people of Twizel.

The Council has been a major contributor to the running of the Trust's activities in the town and as the volunteers of the Trust look to enhance the services provided we look to the Council to increase its grant and provide a more relevant resource centre.

If you would like any clarification on this matter please do not hesitate to contact our Office Manager, Debbie Strathern.

Yours sincerely,

A handwritten signature in dark ink, consisting of a series of loops and a long horizontal stroke.

Neil Potter
Chairperson
Twizel Community Care Trust

TWIZEL COMMUNITY CARE TRUST

Mount Cook Street, Twizel, South Canterbury

Private Bag 952

Twizel 7944

Phone: 03 435 0687

Email: twizelcare@extra.co.nz

GST Number: 49788398

Dated 15th July 2015

Invoice No: 6293603

Tax Invoice

To: Garth Nixon

Mackenzie District Council

P O Box 52

Fairlie 7949

For providing Heartland Services to the Twizel and surrounding communities.

Total excluding GST	15,000.00
---------------------	-----------

GST	2,250.00
-----	----------

Total including GST	17,250.00
---------------------	-----------

Twizel Community Care Centre
Client Contact Yearly Comparison

Month	2014	2013	2012
January	341	253	Not Available
February	317	364	Not Available
March	599	370	467
April	381	432	306
May	424	459	381
June	458	384	408
July	559	374	346
August	478	465	346
September	550	331	340
October	424	380	363
November	435	462	343
December	329	319	264
Total	5295	3885	2282

TWIZEL HEARTLANDS SERVICES NARRATIVE REPORT

Provider name: Twizel Community Care Trust

Provider ID: 50440

Report completed by: Debbie Strathern
Services Co-ordinator-Office Manager

Signed:

Position: Heartland

Report Due: [30/6/3015] Reporting Period: 01 /07 / 2014 to 30 /06 / 2015

Client group

People in a rural, provincial and isolated community.

Services

Providing ready access to a wide range of integrated government and non-government agencies by:

Acting as a focal point for government and non-government agency information, advice, and support services within communities

Providing a meeting place for people and agencies to develop and deliver local solutions for family and community needs

Maintaining a link between government, local councils, and communities to strengthen the coordination of local support services.

Result we expect to achieve

People in rural, provincial and isolated communities will have access to the services of a range of government and non-government agencies

How much did we do?

Measured by the monthly statistical report information

How well did we do?

Measured by the results of the annual Heartlands Satisfaction Survey (co-ordinated by the Ministry)

Was anyone better off?

Measured by the results of the annual Heartlands Satisfaction Survey (co-ordinated by the Ministry) and your narrative report

Narrative

1/ How has the Heartlands Centre contributed to improved access to integrated services in your community?

The centre continues to strive to improve and promote access to services for the community both within the town itself and the wider rural area. The video trail has now ended and has had a marked effect on clients who were using this service for WINZ, Senior Services and

Community Law. The importance of the Video Conferencing Trial for the benefit of isolated communities has become even more evident after having had the availability of this in our area and not being able to use this service since the trial has ended. We are continuing to receive requests from members of the community to access Video Conferencing. We look forward to this becoming a permanent service to communities such as ours, it would be a major asset.

After discussion with Community Law, clients are able to access a lawyer by phone, for minor matters only, at a designated time of the week, this is a disappointing loss to our community as many people in this community don't have the finances for travel to Timaru or Christchurch to seek this service.

I have met with the manager of WINZ Timaru to discuss our unique issues relating to the distance to the nearest WINZ office (324 K return trip) and we are now trialling a system where we take the clients contact details and a specified case manager for our area will contact them by phone. This was instigated after numerous issues with the 0800 Call Centre.

Authority to verify documents for WINZ has been approved for new staff members which allows for scanning and faxing from our office eliminating extensive delays and some travel to Timaru.

We are providing our clients with toll free access to government departments.

A computer is available to clients to search and apply for jobs and access government department's websites.

The co-ordinators assist with CV writing and maintain a Job Vacancy Board. The centre is now receiving enquires from businesses in the area requiring staff and to also advertise employment opportunities.

Within the last six months we have endeavoured to increase our profile by updating the advertising for our services in the weekly community magazine. A noticeboard is now promoting "what's on at our centre" at our entrance a flag is displayed outside daily to make our building more visible, we are also sourcing funding to create a web site for the Centre.

The IRD visits every 3rd Tuesday of the month and we have successfully lobbied them to continue these clinics monthly after discussion of reducing the visits to bi-monthly. By providing statistics of the use of this service over the last two years IRD management have re-evaluated this change and agreed to continue monthly visits.

The centre has seen an increase in requests for help relating to immigration and passport enquiries. Changes in the dynamics of the wider MacKenzie area have seen an increase in dairying and farm employment. This has resulted in a number of migrants requiring assistance by Heartlands for residency, visas, and employment. We have found that when these families approach the centre requiring help with one particular matter it sometimes generates other issues they may be facing. An example of one, was a young lady who hadn't been paid by an employer for three months and abusing her in the workplace, this young lady

couldn't thank the Centre enough after we sourced the appropriate services and help for her. We are also very fortunate to have Aoraki Migrant Services Advisor Rosie Knoppel visit the Twizel Centre on a monthly basis to assist new families and migrant workers.

The centre continues to assist Community Probation and Psychological Services to supervise Community Service Workers.

The Twizel Food Bank has seen an increase in those requiring food parcels, in particular those on invalids, sickness benefits and young families. We have seen an increase from companies and individuals within the community assisting with providing food for the food bank in the last six months.

Counselling groups for specific age and gender groups are frequently visiting Twizel. Adventure Development, CAMS, and Brief Intervention (SCDHB) is an example of this with its success for youth and adults. The demand for this type of service has been higher this year than the previous year. Project Turnaround (Restorative Justice) also visits Twizel when required, because of a rise in family violence these services will be required more often.

The Twizel Tekapo Community Vehicle Trust has proven to be successful in transporting clients to Timaru, Oamaru, Christchurch and Dunedin for hospital appointments and other health related visits and the centre is continuing to take the bookings for this service. The Centre now has the authorisation to invoice directly to National Travel Assistance and ACC for their clients. We continue to provide information and forms on the National Travel Subsidy Scheme as many of our clients are eligible and were unaware they could apply to this scheme for assistance with travel costs. The yearly survey results for the Vehicle Trust have been completed and the users of this service praised the centre staff for their efficiency and professionalism.

The Centre has continued in issuing associated paperwork for the Cancer Society sunshade and sunblock dispenser scheme as well as making referrals for the South Canterbury Healthy Homes Energy Smart home installation scheme, the sunshade scheme was particularly busy with the very hot summer in Twizel.

During the year the centre has been made available to a wide variety of organisations for example the IRD, Community Patrol meetings, Vehicle Trust meetings, monthly respiratory clinics, Linkage Aged Care Group and Newcomers Groups, Budget Advice, Twizel Community Choir, Yoga and Senior Circuit, Tai Chi and Family Group Conferences and Counselling Services.

The Centre has also provided rooms for First Aid Training courses during the year. We provided local support and rooms for Volunteering Mid-South Canterbury to run a "Health and Safety responsibilities" workshop, Ahrowhenua Health Services has held clinics to the public, also Local MP Jaqui Dean running a workshop "RedTape" also for Twizel Post (NZ Post) when weather events prevent the postie from delivering mail around town.

The Jigsaw Puzzle Library and Book Exchange room continue to be popular with all age groups in the community. Both Heartlands Coordinators attended a workshop run by the Charities Commission which was extremely valuable information.

2/ What trends/issues and/or impacts have been identified for participating agencies?

Because of our geographical isolation, distance from major centres continues to impact on the lack of government services visiting the MacKenzie area. As mentioned above the discontinuation of Video Conferencing has impacted on our community's access to government services. We need to be more proactive as a Heartlands group to lobby for these services to be retained for the benefit of communities such as Twizel.

Due to the costs incurred for travelling, staff connectedness with other Heartlands office staff is very restrictive. Liaising with other organisations for seminars and ongoing opportunities for education are limited due to this factor. This is of great importance when working solely within isolated communities and for the benefit of sharing knowledge.

The issue of verification of documents is still proving problematical in our isolated community for example IRD no longer accept a Justice of the Peace verification and the nearest authorised agents are in Timaru a 324 km return journey.

3/ Describe the strategies or practises in place to encourage "hard to reach" clients to engage.

In conjunction with Fairlie Community Care a steering group with the specific purpose of developing the role of a Community Development Worker was set up to identify community needs and build relationships within our isolated communities, facilitating the collaboration and connectedness between these communities.

The primary focus of this role is to support and strengthen community development in the MacKenzie District by providing, promoting and developing leverage and capacity building opportunities for groups, leading to effective, appropriate and valued services, programs and community initiatives being available for the benefit and support of the community.

The Community Development Worker is working on agreed issues across the MacKenzie district to strengthen community groups and communities across the region bringing communities together.

4/ How does your organisation support volunteerism?

We have made the community lounge available for volunteer groups to hold meetings and workshops throughout the year.

The coordinators have assisted in discussions with new volunteer groups striving to become established. The Centre have three new volunteers who help out around the Centre when needed.

Appendix Three

Provider Feedback Form

Please send to:

Team Administrator

Collaborative Initiatives Team

Family and Community Services
National Office

PO Box 1556

WELLINGTON

or

Fax 04 917 5584

or

information@familyservices.govt.nz

Twizel Community Care Charitable Trust
Financial Statements
For the Year Ended
31 March 2015

Prepared by:
Tania Murphy
TM Accounting Services
PO Box 27, Twizel 7944



TM ACCOUNTING SERVICES

Twizel Community Care Charitable Trust
Financial Statements for Year Ended 31 March 2015

Trust Directory

Nature of Trust:	Charitable Trust
Registered Office:	Twizel Community Care Centre Mt Cook Street Twizel
Date of Trust Deed:	9 November 1999
IRD Number:	49-788-398
Incorporation Number:	CC 32556
Trustees:	Neil Potter Eleanor Harris Janice Rayner Bruce White Michelle Pearce Les Andrew
Bankers:	ANZ

Note 1**Statement of Accounting Policies****Reporting Entity**

The financial statements presented here are for the reporting entity Twizel Community Care Charitable Trust. It is a Trust created pursuant to a Trust Deed dated 9th November 1999. The financial statements have been prepared in accordance with the trust deed and generally accepted accounting practices.

Note 2**Specific Accounting Policies**

Accounting policies which materially affect the financial statements have been applied as follows;

Measurement base

Unless otherwise stated the accounting principles recognised as appropriate for the measurements and reporting of earnings and financial position are on a historical cost basis.

Fixed Assets

Fixed Assets are stated at cost less depreciation. Depreciation is calculated on a diminishing value basis and stated in annual reports at book value

Income Tax

The Trust is exempt from New Zealand income tax as a registered charitable entity under s CW 41 of the Income Tax Act 2007.

Goods and Services Tax

The financial statements are prepared on a GST exclusive basis

Differential Reporting

The entity qualifies for differential reporting as it is not publicly accountable and does not qualify as a large entity. All applicable differential reporting exemptions have been taken advantage of.

Changes in Accounting Policies

There has been no change in accounting policies during the financial year. Policies applied are consistent with those applied in previous years.

Twizel Community Care Charitable Trust
Financial Statements for Year Ended 31 March 2015

Note 3**Expenditure**

Grant funds from NZ Lotteries enabled the Twizel Community Care Trust to engage a Community Development Worker. Expenses associated with this contract have been itemised separately for the benefit of the reader of these Financial Reports.

Note 4**Sundry Expenses**

Invoices Paid To:	Amount (GST Excl)
Refund for Scooter Hire	\$43.48
Charities Commission – Filing Annual Return	\$66.67
Subs and Memberships	\$25.00
Gift – Flowers	\$43.48
Gift – J Holland	\$43.48

Note 5**Contingent Liabilities**

There are no contingent liabilities at balance date. The Twizel Community Care Trust has not granted any securities or given any guarantees in respect of liabilities payable by it to any other party.

Last Year - Nil

Note 6**Capital Commitments**

This Year – Nil

Last Year - Nil

Annual Reports approved by OCRT Trustees

Neil Potter, Chairperson	_____	_____ (Date)
Neil Potter	_____	_____ (Date)
Eleanor Harris	_____	_____ (Date)
Janice Rayner	_____	_____ (Date)
Bruce White	_____	_____ (Date)
Michelle Pearce	_____	_____ (Date)
Les Andrew	_____	_____ (Date)

Twizel Community Care Charitable Trust
Income Statement For Year Ended 31 March 2015

	Notes	2015 \$	2014 \$
Income			
Grants and Annual Allocations			
Ministry of Social Development		22,399	22,399
Community Trust Mid Canterbury		-	4,348
Z Energy		-	363
NZ Lotteries		22,600	-
Department of Internal Affairs		10,000	11,320
MacKenzie District Council		10,000	10,000
		64,999	
Income from Services			
Community Vehicle Trust		4,784	4,579
Venue Hire		1,545	100
		6,329	
Other Income			
Donations		1,000	1,004
Tagged Donation		1,000	-
Interest		1,379	775
		3,379	
Total Income		74,707	54,888
Expenditure			
ACC Levies		300	-
Accounting Fee		-	600
Advertising		550	-
Bank Fees		5	30
Community Development Worker	(3)		
General Expenses		2,352	-
Travel		3,149	-
Wages		18,221	-
Depreciation		1,680	1,153
Insurance		395	395
Ipayroll Fees		686	-
Office Expenses		2,886	1,437
Power		1,885	1,993
Phone & Internet		1,800	1,526
Repairs and Maintenance		711	2,247
Sundry	(4)	222	1,347
Training		352	-
Travel		941	-
Wages		37,761	37,585
Waste Disposal		122	-
Total Expenditure		74,018	48,313
Net Surplus/(deficit)		\$689	\$6,575

Twizel Community Care Charitable Trust
Balance Sheet For Year Ended 31 March 2015

	Notes	2015 \$	2014 \$
Trust Funds			
Retained Earnings as 1 April		34,762	28,187
Net Surplus/(deficit) for year		689	6,575
Balance as at 31 March		<u>\$35,451</u>	<u>\$34,762</u>
Trust Funds are Represented by:			
Current Assets			
Cheque Account	3,463		2,616
ANZ On Call Account	30,727		33,456
GST Refund Due	<u>820</u>		-
Total Current Assets		35,010	36,073
Non Current Assets			
Fixed Assets	(2) 3,397		3,316
Building Access Ramp - Development to Date	<u>670</u>		-
Total Non Current Assets		<u>4,066</u>	<u>3,316</u>
Total Assets		39,076	39,389
Less Current Liabilities			
Accounts Payable	455		663
Unpresented Cheques	1,311		-
Holiday Pay Accrued	1,860		2,000
GST Payable	<u>-</u>		<u>1,964</u>
Total Liabilities		3,625	4,627
Net Assets/Liabilities		<u>\$35,451</u>	<u>\$34,762</u>

Twizel Community Care Charitable Trust
Schedule of Fixed Assets and Depreciation
For the Year Ended 31 March 2015

Asset	Cost Price	Book Value 1-Apr-14	Gain/Loss on Disposals	Capital Profit	Month	---Depreciation--- Rate	\$	Accum Deprec.	Book Value 31-Mar-15
Office Equipment Group	12,183	2,778			12	40% DV	1111.2	10,516	1,667
Photocopier	850	538			12	40% DV	215	312	323
Computer	1035		1035		9	30% DV	233	233	802
Drapes	726		726		8	25% DV	121	121	605
TOTAL	14,794	3,316	1,761				1,680	11,182	3,397

AAD 7/2/15

Agreement for Twizel Community Care Centre

Parties

The parties to this agreement are the Mackenzie District Council, a local authority under the Local Government Act 2002, (the Council) and the Twizel Community Care Trust

Background

The Twizel Resource Centre was started by the Community Care Trust in 1988 to fill a gap in social support services, and to help create local employment. The Trust made use of available public funding to employ a community worker, and establish work programmes.

In 2003 The Ministry of Social Development under Heartland Services contracted The Community Care Trust to provide a range of support it currently provides access to government services and information in the community, and the opportunity to meet face to face with government agency representatives. The Resource Centre has recently undergone a name change and is now referred to as the Twizel Community Care Centre

The Twizel Community Care Centre is supported by Heartland Services, Twizel Area School (use of the building) and Mackenzie District Council.

Council's role then and now is to provide financial support to enable the employment of a community worker to assist in these tasks as well as other community based initiatives.

Term of the contract

This contract shall be for an initial term of three years from (1 July 2010) with two rights of renewal, each for a period of twelve months.

Contribution for Community Worker

During the first year of this contract, the Council shall pay the Community Care Trust the sum of \$10,000 plus GST

Adjustment of Annual Payments

After the payment of the initial contracted sum, subsequent annual payments will be adjusted by applying the Consumers Price Index for the twelve months to the previous 1 July to the contracted sum.

Payments to be made in instalments.

The contracted sum will be divided in two equal payments paid out during first quarter and third quarter upon receipt of a tax invoice.

Hours of Opening

The Twizel Community Care Centre shall be open Monday to Friday 9.00am to 2.00pm

Staffing

It shall be the responsibility of the Twizel Community Care Trust to ensure that the Twizel Community Care Centre is staffed by an appropriately qualified person and that the opening hours are maintained

Operational Matters

The running of the Twizel Community Care Centre shall be the sole responsibility of the Twizel Community Care Trust who will be responsible for all matters relating to the employment of staff.

Work Plan

In February of each year The Trust shall prepare a draft plan of its activities for the year beginning 1 July including any target or measures by which to gauge its performance. Such a plan will be presented for comment and or endorsement by the Twizel Community Board and the Council

Reporting

The Twizel Community Care Trust shall submit a quarterly report to Twizel Community Board outlining progress, programmes and needs in the Community. The report following the end of your financial year shall include the Trusts Financial accounts



Overgrown Trees in Market Square

Dear Community Board Members,

There is a group of trees in the Market Square in front of our shop that have grown up to the point where they are now blocking a significant amount of light from entering the front of the building. In addition, the trees are obscuring visibility of our shop and the neighbouring businesses from key parts of the Market Square.

We would very much like to see these trees moved elsewhere (or culled), and would be willing to contribute some lower bushes to plant in their place.

Please can you make this an agenda item for your next meeting.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Jake and Ali Preston-Marshall".

Jake and Ali Preston-Marshall
Owner/Operators

Julie Jongen

From: Phil Rive (PMKRS) <Phil.Rive@placemakers.co.nz>
Sent: Wednesday, 29 July 2015 11:12 a.m.
To: Julie Jongen
Cc: bw@twizel.school.nz; john.lyn.bishop@gmail.com; Russell Armstrong
Subject: items for next Twz CB agenda

HI

Can you please put on agenda for next meeting

1. Red, yellow bins emptied weekly in summer holiday season. Holiday homes ensure bins are emptied since RRP contractors want paid for personal emptying of council bins.
2. Ohau Rd & Ostler Road beautification project – planting of deciduous trees along Council road verge, both sides, to create an avenue of colour out to Lake Ruatainiwha. TCB would approach Ray Coupland for supply of Trees, species suggested maples etc would be suitable. A watering line would need to be made available along both sides of these roads.

Thanks

Phil Rive

Manager | PlaceMakers | Twizel

Ostler Rd, Twizel

PO Box 121, Twizel 7944

DDI 03 4353 133 Mobile 027 6711 859 Fax 03 4353 161

Email phil.rive@placemakers.co.nz Website www.placemakers.co.nz



PROUD SPONSOR:

- The Blues, The Chiefs, The Hurricanes, The Crusaders and The Highlanders
- Hayden Paddon
- The Prostate Cancer Foundation of New Zealand

TOGETHER, WE'RE BUILDING NEW ZEALAND

PlaceMakers

Teamwork | Success | Know How | Can Do | Honesty | Safety

Note: This email, including attachments, may contain information which is confidential or subject to legal privilege or copyright. If you are not the intended recipient, please notify us immediately and then delete this email. Email communications are not secure and are not guaranteed to be free of unauthorised interference, error or virus. Anyone who communicates with us by email is taken to accept this risk.



27th July 2015

Dear Members of the Community Board,

We write to update you on the progress of the desired new building for Twizel Early Learning Centre.

Over the past eighteen months we have been in negotiations first with Twizel Area School, then the Mackenzie District Council, trying to find a suitable location. Each step has presented its own stumbling blocks.

We have held a number of Community Meetings to keep all interested parties informed of our progress. Some of your members have attended and we thank you for your continuing support.

Results of our investigations are as follows:

Both Twizel Area School Board of Trustees and the Ministry of Education (MOE) were reluctant to enter into any negotiations regarding land use, with the proposed development of a new school in the near future.

In regard to the proposed site adjacent to the Youth Centre/Skate Park, we felt, after further discussions with Garth from the Mackenzie District Council, that this would reach a standstill at the resource consent stage. There is enough opposition towards building within a view shaft to deter us from making the application (which would come at a considerable cost to a non-profit organisation like ourselves).

During the most recent meeting, it was suggested to us that we should investigate other available land in the Twizel surrounds that is zoned 'Rec A' and therefore suited to community activities.

Through this investigation, we were informed of the land adjacent to the Bowling Club, which sits within the boundary of Ben Ohau Golf Club's current lease. We are, naturally, disappointed to learn that there are specific restrictions within their lease that would prevent any opportunity of a possible development in the vicinity of the Golf Club.

In light of the recent announcement (at the TAS end of term assembly) that the new school project has been put on hold, we have approached our MOE advisor for his view on whether we should pursue our original plan of requesting the use of MOE land within the school grounds.

We hope to find a suitable solution soon.

Yours Sincerely,

Lou Ochsner

Secretary

On Behalf of TELC Inc Board

Non Profit Community Based ECE Provider

Under 2's and Over 2's. 20 ECE Hours.

P 03 435 0640 | **M** 021 0843 2995 | **E** admin@twizeearlylearning.org.nz

www.twizeearlylearningcentre.co.nz

Julie Jongen

From: Garth Nixon
Sent: Tuesday, 4 August 2015 4:30 p.m.
To: Julie Jongen
Subject: FW: Nepal Earthquake fundraiser
Attachments: Nepal fundraiser.docx

Hi Julie can you please include this in the next Twizel Community Board agenda

Garth Nixon
 Community Facilities Manager
 Mackenzie District Council
 03 6856390
 027 5344 834

From: RUSH, Joseph [mailto:Joseph.Rush@police.govt.nz]
Sent: Tuesday, August 4, 2015 4:10 PM
To: Garth Nixon <Garth@mackenzie.govt.nz>
Subject: Nepal Earthquake fundraiser

Hi Garth,

As previously discussed regarding the Nepal Fundraiser. Attached is a flyer and details for the Nepal Fundraiser that we plan to hold at the Twizel Event Centre if available. The money raised is not for profit and is solely for the local Nepali villages that were damaged during the quakes. These particular villages are related to local Sherpa families that live in the Mackenzie district.

If possible could the hire fee please be waived as this is a community fundraiser?

Also how do we go about formally booking the Event Centre for this event?

If you require any further information please contact me on 021 191 2325

Cheers

Joe Rush.

=====

WARNING

The information contained in this email message is intended for the addressee only and may contain privileged information. It may also be subject to the provisions of section 50 of the Policing Act 2008, which creates an offence to have unlawful possession of Police property. If you are not the intended recipient of this message or have received this message in error, you must not peruse, use, distribute or copy this message or any of its contents.

Also note, the views expressed in this message may not necessarily reflect those of the New Zealand Police. If you have received this message in error, please email or telephone the sender immediately

Nepal Earthquake Fundraiser 2015



Mt Everest Rescue

Friday 28th of August 2015

Twizel Event Centre

7pm - doors will open from 6.30pm

Adult \$25 donation pp

Child \$10 donation pp

Featuring New Zealand's own helicopter rescue pilot Jason Laing. Jason has spent several years flying helicopters in Nepal. Jason has been involved in a number of high profile rescues high in the Himalayas. Recently Jason featured on the Sunday programme where he was recognised for his outstanding contribution and courage during the recent catastrophic earthquakes in Nepal.

Also Twizel's Joe Rush and Dave McKinley will give their account and photograph slide show of their own separate experiences during the quakes.

All proceeds raised will go to villages located in the Solukhumbu Valley, Nepal which are linked to Sherpa families that live locally in the Mackenzie.

To
Twizel Community Board.

I wish to make a recommendation concerning the recycling centre at the next board meeting.

Thank you
John Waller

Recycle bins taken to tip (if missed for any reason) are being charged \$13.80. We have already paid rates for these pickups.

Half bins in town are holiday homes so are only being emptied a few mths a year, but are paying full rates, so Council is not missing out by allowing ratepayers to bring a bin (saves a pick-up!) to the tip. Double-dipping.

M R & A W Scammell
163 Hollands Road,
RD 1
Ashburton 7771
Email: scammellpainting@clear.net.nz

19 August 2015

Garth Nixon
Mackenzie District Council
P.O. Box 52 Main Street
Fairlie 7949

Dear Garth

I am writing to seek permission to have the Silver Birch trees at the back of our property at 33 Jollie Road, Twizel removed.

These eight trees are all within 3 metres of our back boundary and are about 7 metres high. They shade the back of our property in the morning and like all Silver Birch trees leave a big mess with their leaves and seeds. We are always cleaning out our spoutings which have blocked up with their leaves and seeds.

We note that a large portion of these trees have been removed from the back of other properties in the reserve area in recent times.

The trees have had branches broken over the years particularly in the last big snow fall this year as per the attached photos, they are looking very shabby.

I am more than happy to cut down, ring up for fire wood and remove debris leaving the stumps at ground level. I would carry out this work within 2 days. I have my own chain saw and a big trailer to remove rubbish.

We leave this for your consideration.

Yours Sincerely

M R Scammell

Mark Scammell









