



FAIRLIE COMMUNITY BOARD

Membership:

Owen Hunter (Chairman)
Les Blacklock
Trish Willis
Warren Barker
Cr Noel Jackson

*Notice is given of the Meeting of the Fairlie Community Board to
be held on Monday 18 July, 2016, at 5pm.*

VENUE: Council Chambers, Fairlie.

BUSINESS: As per agenda attached

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER



FAIRLIE COMMUNITY BOARD

Agenda for Monday 18 July, 2016 at 5pm

WELCOME

APOLOGIES

DECLARATIONS OF INTEREST

MINUTES:

Confirm and adopt as the correct record the minutes of the meeting held on Tuesday 7 June, 2016. **3**

MATTERS UNDER ACTION AND PROJECTS BUDGET 19 & 21

REPORTS:

1. Financial Report to May 2016 (attached) **22**
2. Ward member's report (verbal)
3. Reports from members who represent the board on other committees (verbal)

GENERAL BUSINESS:

1. Fairlie Gardens (presentation)
2. Fairlie Community Centre Kitchen (presentation)
3. Fairlie Domain Furniture (photos included) **31**
 - Structures
 - Grounds
 - Garden Maintenance
 - Play Equipment
 - Area
4. Ice Skating Rink and Rink Building (photos included) **34**
5. Community Board Responsibilities for Users' Safety of Assets (verbal)
6. Water Metres (verbal)
7. New Development Lights (verbal)

**MACKENZIE DISTRICT COUNCIL
MINUTES OF A MEETING OF THE FAIRLIE COMMUNITY BOARD
HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY JUNE
7, 2016, AT 5:04PM**

PRESENT:

Owen Hunter (Chair)
Warren Barker
Les Blacklock
Trish Willis
Cr Noel Jackson from 5:07pm

IN ATTENDANCE:

Wayne Barnett, Chief Executive Officer
Garth Nixon, Community Facilities Manager
Geoff Horler, Utilities Engineer
Toni Morrison, Projects and Administration Manager
Keri-Ann Little, Committee Clerk
Daisy Hudson, Timaru Herald Reporter
Ann Thomson, Heartlands Fairlie Resource Centre
Maureen Coll, Fairlie 150 Year Committee
Kathy Pettengell, Fairlie 150 Year Committee

OPENING:

The Chair welcomed everyone to the meeting.

Public forum:

At the invitation of the Chair Ann Thomson from the Heartlands Fairlie Resource Centre spoke to the Board regarding the Fairlie 150 Year Celebrations. Ms Thomson said she is requesting a donation of \$5,000.00, financial contribution, from Council not the Fairlie Community Board.

Ms Thomson distributed the 150 Year programme for the Board's information including a grant application. The grant is to fund the Fairlie 150 Year Celebration. Ms Thomson spoke to the programme with assistance from Mrs Coll and Mrs Pettengell.

Ms Thomson added that the Committee has been working for eight months selling aprons and tea towels and would ultimately like to give something back to the Community when the 150 Year Celebration is complete. She suggested a "Fairlie Cemetery" sign for the Fairlie Cemetery donated by the Council could be one way of supporting the celebrations.

Ms Thomson said that the Committee had received funding from the Creative Communities Scheme of \$2,000, towards entertainment to be provided by Cam Scott and a 5 piece band.

Ms Willis asked Ms Thomson for a total estimate of how much the celebrations will cost. Ms Thomson advised that they have sought and received funding at each stage of planning for each project, for the event.

Ms Thomson described the proposal to put 'then and now' photographs up at various key sites around Fairlie, as part of the event. She informed the Board that these would be located in the frames already situated in the town, and that the photographic society had agreed to this.

Mr Barker asked Ms Thomson if the Committee had already applied to Council for funding or a grant. Ms Thomson replied that they had not.

The Chair thanked Ms Thomson and Committee for all their hard work and stated that the Community Board will help in any way possible.

Ms Thomson, Mrs Coll and Mrs Pettengell left the meeting at 5:26pm.

Resolved: That the Fairlie Community Board support the Fairlie 150 Years Committee's grant application to the Council and recommend a 50% share cost arrangement with Council. The Fairlie Community Board are happy to discuss the grant application and funding with Council.

Chair/ Les Blacklock

APOLOGIES:

There were no apologies.

DECLARATIONS OF INTEREST:

Mr Barker expressed a declaration of interest regarding the Eversley Reserve agenda item. Mr Barker notified the Board that he is a resident of the Eversley Reserve.

MINUTES:

Resolved that the minutes of the meeting of the Fairlie Community Board held on Tuesday 26 April 2016 be confirmed and adopted as the correct record.

Chair/ Les Blacklock

With the following corrections:

Page 4 – paragraph 3 amend to read: However, there are some complications with the Road Reserve on Regent Street with a stormwater pipe survey in the next 5 years.

Page 8 – add the following: State Highway 79 Entrance: Ms Willis said the Community Board's biggest concern along the SH79 was not outside Stan Taylors but the unstarted planting of the untidy roadside verges along the industrial business area and approaching the Opihi Bridge.

Ms Willis advised that this work was agreed to months ago by the Community Board and that the contract with Whitestone is not being adequately managed by Council staff. She added that the Community Board should not have to keep bringing this and the state of the town gardens up.

Ms Willis reminded Council staff that the Community Board has been repeatedly requesting the same information at every meeting including a database of assets which was requested prior to the last elections, of which has still not been seen.

Ms Willis continued to say that the Community Board has started establishing its own database in the absence of Council providing one as repeatedly requested.

Ms Willis state that this constant berating of staff at Community Board meetings to get jobs completed is wasting members' valuable time with repeated discussion making Community Board meetings long and drawn out.

Page 4 and 5 – Matters under action; add Princess Street Edging and State Highway 8 Tekapo to Fairlie.

FAIRLIE COMMUNITY BOARD MATTERS UNDER ACTION AND PROJECTS REPORT:

1. **Allandale Bridge Walkway:** Local South Canterbury Division (NZTA) have this on their long term plan list.
2. **Green Sign and Power Pole in front of Old Library Building:** The Roding Manager progressing the works and Mr Nixon will update Mr Haar on this project when the Roding Manager departs.
3. **Town Projects:**
Community Centre maintenance and improvements – to be updated.
4. **Community Board Asset Database:** The Board asked Mr Nixon to add Domain Gates to the database and he asked board members to compile a list of projects. Mr Nixon advised that this will be carried out at the next Community Board meeting.
5. **Abley Traffic Report on Regent Street:** The board resolved to place Regent Street improvements on hold until the Transportation Strategy is published.
6. **Request from Fairlie 150 Years Committee for financial support:** The Community Board have received a request
7. **Allandale Road Entrance to Towns:** Trish Willis asked for this to be re-added to the list of Matters Under Action.
8. **Lower North Street Sign:** Mr Barker will follow up with Suzy Ratahi Roding Manager.

9. Princess Street Edging:

Mr Nixon reported curbing of Princess Street lawns are ongoing.

10. State Highway 8 – Tekapo – Fairlie Entrance:

Mr Nixon reported work is ongoing.

Projects Budget:

Mr Nixon reported that the planting outside Dobson's Yard has started and the trees will be topped. He said Alpine Energy have been reminded about these works.

Mr Nixon informed the Board the Shelters for the Fairlie Village Green Tables are on the list of works for Gibson Engineering. He said the area opposite the Four Square is being prepared for replanting and he asked the Community Board for suggestions.

REPORTS:

FAIRLIE COMMUNITY BOARD FINANCIAL ACTIVITY REPORT TO MARCH 2016:

The Community Facilities Manager provided a financial report for the community board for the period to March 2016, to update the board members on the financial performance of the Fairlie Community as a whole for that period.

Resolved that the report be received.

Warren Barker/ Cr Jackson

Ms Willis questioned why the Edith Hut Fund was not recorded separately in the Community Projects Fund as previously requested.

Mr Nixon replied that he had emailed the Community Board the amounts and balances of those reserves, however he will add these into the report for the next meeting.

COMMUNITY FACILITIES FEES AND CHARGES:

The purpose of this report from the Community Facilities Manager was to review the fees and charges for Fairlie Community Facilities.

Mr Nixon added that each year the Community Board revises its fees and charges ideally to stay up to date with inflation. This year proposed increases are based on a 2% increase and the number rounded to avoid small change; with such small amounts these adjustments impact on the percentage increase.

Resolved that the report be received.

Warren Barker/ Les Blacklock

Cr Jackson suggested the hall charges include the heating cost rather than a separate rate for both.

Mr Nixon replied that the heating of the Stadium and other areas is a big cost. He said that Sports Teams hiring the Stadium do not require heating. He also added that combining the charge would disadvantage summer users. He felt that a separate charge for heating encourages people to only use the heating when necessary.

Cr Jackson asked for clarification on cost of heating per hour.

Mr Nixon replied that this would vary and that he would have to investigate further by assessing metre readings and recent copies of invoices.

Ms Willis stated that she does not believe the Community Centre usage fee should be increased. She said she had received a telephone call from an unhappy user stating the ovens were not working, the fridge was not big enough and there was not a first aid kit available. Ms Willis said that the Community Board had initiated a review of the Community Centre to address these concerns.

Mr Nixon replied that he has been waiting to receive a report regarding the review. He said unless he receives direction from the Community Board he is limited as to what he can do, and noted that it is for the Community Board to make a decision regarding any allocation of funds and services.

Mr Nixon said that he understood Amy Lamb was assisting the Community Board and facilitating the review meetings, he believed that Ms Lamb was reporting back to Ms Willis.

Ms Willis advised that her understanding was that Ms Lamb was liaising with Mr Nixon.

Mr Nixon said that Ms Lamb had reported back to Ms Willis and that Ms Willis was then going to report to the Community Board.

The Chair noted that the oven is working. Ms Willis disagreed, saying that if you speak with the users the ovens are not working.

Mr Nixon said he was present in the Community Centre Kitchen on Thursday and Friday and spoke with the users. He said whilst the user commented that the ovens were too small they did not say they were not working. He said there was a fuse that was not working and an issue with a key but that these were all minor and attended to those.

Ms Willis said it was clear to her from the phone call she received that there were issues.

The Chair said the users did not tell him the ovens were not working, when he attended to fix the fuse problem which he believed had been swapped. He acknowledged the main oven needs to be upgraded, but felt that user charges would need to be increased to receive income to make these improvements.

Mr Blacklock suggested that feedback be sought before a new kitchen would be installed.

Ms Willis noted that there will be an increased usage with the 150 Year Celebrations. The Chair suggested that all that would be required would be an oven upgrade.

Mr Barnett noted that staff require direction from the Community Board as to what is sought. He said that Mr Nixon needs to be informed of the upgrade requirements and he will then be able to gather information on different options and costings for this.

Mr Nixon said a new oven can be purchased within reason and if Council approves this can be funded.

Ms Willis added that something needs to be done, and she felt this was an operational matter.

Mr Nixon disagreed, saying he felt it was a governance issue. He asked that the Community Board give direction on what is required and allocate budget, and he will carry it out.

It was suggested that kitchen users are approached and asked for their feedback when using the oven.

It was decided that there should be an investigation in to options and costings for replacement and upgrading of the oven.

Resolved: That the Community Board ask Mr Nixon to investigate costing for replacement of the existing oven in the Fairlie Community Centre Kitchen.

Chair/ Les Blacklock

Mr Nixon said the Community Centre is heavily subsidised by the Ratepayers.

Mr Barker asked if a higher bond price should be required for functions where alcohol will be served, to account for extra damage.

Mr Nixon said he is currently investigating health and safety requirements and the ability to charge for inappropriate uses where additional cleaning is required.

Strathconan Pool	2015/16	Proposed 2015-17
Adult Session	\$3.80	\$4.00
Child Session	\$2.70	\$3.00
Preschool Session	\$1.00	\$1.00
Adult Concession Ticket	\$38.00	\$40.00
Child Concession Ticket	\$27.00	\$30.00
Adult Season Pass	\$147.00	\$150.00
Child Season Pass	\$97.00	\$100.00
Family Pass	\$195.00	\$200.00

School Use	\$15.30	\$15.60
Private use per hour, structured session including one lifeguard	\$62.00	65.00
Private use per hour, play session including two lifeguards	\$92.00	\$97.50

Mackenzie Community Centre

2015-16

Proposed 2015-17

Stadium:

Local user (and any nonprofit organization)	\$20.00	\$20.50
Set up charge (per hour)	\$7.50	\$7.50
Regular user	\$16.00	\$16.50
Stadium heating (per unit)	\$20.00	\$20.50
Commercial function, hourly rate plus heating	\$50.00	\$51.00
Commercial set up fee (per hour)	\$13.00	\$13.00
Hall hire bond	\$65.00	\$200.00

Theatre: (seats 180 people)

Local users (and any nonprofit organisation)	\$16.50	\$17.00
Set up cost per hour	\$7.20	\$7.50
Regular user	\$13.80	\$14.00
Commercial function	\$37.00	\$40.00
Theatre heating (per unit)	\$20.00	\$20.50

Kitchen:

Kitchen	\$16.00	\$16.50
Morning, afternoon teas, suppers etc where only zip and fridge is used	\$8.00	\$10.00

Meeting Rooms:

Upstairs Meeting Room	\$9.00	\$9.00
Hire Lounge (includes tea making facilities and power consumption)	\$13.50	\$14.0
Lounge Hire – Regular user	\$10.50	\$11.00

Misc Hire Items:

Crockery available without charge (not to be removed from the Comm Centre)

Furniture

Hire of chairs	\$1.50	\$1.50
Hire of forms	\$2.50	\$2.50
Hire of tables	\$12.00	\$12.50
Furniture bond per 10 items	\$50.00	\$50.00

Hire of piano (per performance) \$26.50 \$26.50

Note: If furniture is required in the complex, it is not available for hire)

Note: Regular User = user with 20 or more pre bookings

Commercial business rates (ie rates for people getting profit from hiring the hall).

Resolved: That the Fairlie Community Board adopt the revised Fees and Charges for Fairlie Community Facilities for 2016/2017 as proposed.

Warren Barker/ Les Blacklock

GRANT REQUEST FORM:

The Community Facilities Manager spoke to his report, noting Miss Willis has asked for a review of the grants application form. Ms Willis has included a draft of an alternative form.

Mr Nixon agreed that the form and the Policy are dated and should be reviewed. He sought a recommendation from the Fairlie Community Board to Council that they review the grants application form.

Ms Willis added that there are some requirements in the old form that are included on the new form numbers 4,5,6,13 and 14 to cover all bases.

Mr Nixon said he will recommend that Council review the policy, criteria and the application form in a single review.

Resolved:

1. That the report be received.
2. That the Fairlie Community Board recommend to Council a review of the Grant application form, policy and criteria.

Trish Willis/ Les Blacklock

WARD MEMBERS REPORT:

Cr Jackson reported that it is a busy time, however a majority of Council's current business cannot be discussed in a public meeting.

REPORT FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

There were no reports from members who represent the board on other committees.

GENERAL BUSINESS:

GARDEN CLUB CORRESPONDENCE:

Community Board Member Trish Willis asked that the email correspondence from the Fairlie Garden Club be included on the agenda on page 34.

Miss Willis approached Mrs Habraken, Convenor, Fairlie Garden Club to assess and suggest improvements for the gardens around the Fairlie Township.

Mrs Habraken and company have assessed and provided feedback to Miss Willis.

The Chair expressed the Community Board's disappointment with Whitestone Contracting's gardening and believes the Community Board needs to start looking at their own dedicated Gardner.

Mr Nixon said that the Community Board was initially asked to specify the level of service they required. He noted that there are small areas of garden which are looking tired, some of which were last updated in 2002 and that need to be freshened up. He reiterated that the Community Board should provide more direction in specifying the level of service they require and in what areas, and he will ensure Whitestone carries that out.

The Chair said he has talked with Whitestone and he is not convinced they are capable of providing the service. He felt that the last time the Community Board had a dedicated Gardner the gardens looked great.

Mr Nixon noted that a number of the gardens are old, and that the large trees will take nourishment from gardens. He said that the tidy up of the gardens is achievable and that the Board must be clear with instructions regarding what they require. He gave the example that the gardens are weed free and but if what the Community Board requires is beddings and flowers under trees, then another level of service is required.

Ms Willis said she realised that the service will not come free. She noted that Schools have caretakers but feels the Town does not receive enough service.

The Chair suggested the Community Board employ someone in the role and advised them of tasks to be completed, with an arrangement for flexible hours. He believes this will be a lot cheaper, however he did note that there would be health and safety requirements.

Mr Nixon reiterated that he needs the Community board to tell him what they would like and then he will work with Whitestone in achieving this.

The Chair noted Ms Willis has worked with the Garden Club and does not believe Whitestones have the ability to do the work. He said he thinks the Community Board need to make a stand. The Chair added his frustration with sprinklers not working and plants dying.

Mr Nixon asked if the Community Board are requesting automatic irrigation throughout the town. The Chair said Whitestones are not turning the sprinkler system on.

Mr Nixon noted that he has seen Whitestone workers watering on a Friday night. He added there are things the Board see and things they do not see. The Community Board asked for the watering system to be fixed. Mr Nixon replied that the watering system is functional and is turned on manually.

Mr Nixon asked the Community Board to outline the standard they expect and he will work from there.

Ms Willis said the Board have discussed this previously and expressed frustration that things are not getting done. She said the Community Board want a dedicated person just to do the gardens.

Mr Barnett stated that the Council have a contract for delivering these services and this is not a matter Council should take lightly in terms of looking to move away from that contract. He said Council should speak with Whitestones in the first instance, but also that the Community Board should discuss what they want to achieve and identify how this will be achieved. He said he does not believe this has been confirmed yet, nor has the level of service the Community Board require been expressed. He added that Council must speak with the existing service provider first and outline the level of service and expectations.

The Chair said the level of service the Community Board requires is the level of service that the town's own Gardner would provide. He reiterated that they had had discussions with Whitestone and he felt they were not Gardeners. He felt a way forward is needed regarding the town's gardens as he believes they are deteriorating.

Mr Blacklock said the Town has made positive changes with a whole new look and now the gardens need to co-exist with this.

Mr Nixon again asked the Community Board to show him what they want and the areas concerned.

Ms Willis stated that basic well-presented gardens is what the Community Board would like. She said that the whole town needs evaluating and assessing.

Mr Barnett suggested that at the next Community Board meeting Mr Nixon presents a report for a way forward. Mr Nixon said he will provide a report with an aerial photograph of the whole town, and provide information on options for upgrading each area and upgrades for the gardens.

Mr Barker enquired when the Whitestone Contract expires. Mr Nixon replied that it expires in two years' time.

The Chair asked if it is possible to update the contract by removing elements of it. Mr Nixon cautioned that if elements or duties were to be removed this may affect Whitestone's ability to carry out the contract as a whole.

Ms Willis stated that ultimately it will be the Community Board's decision to employ a Gardner. Mr Barnett advised the Board that this was not correct; any decision to employ staff is solely the Chief Executive Officer's decision. He noted however that he makes those decisions with consultation.

Mr Nixon expressed his disappointment that he was not involved in the Fairlie Garden Club tour. He said he would have liked to have been involved to discuss ideas and feedback.

The Chair suggested a Community involvement day one day a year was a good option. He said he would like to take the Community with them and keep them informed. Mr Nixon agreed, adding there are many options and ideas that could be considered, such as edible gardens.

Resolved that the report be received.

Cr Jackson/ Warren Barker

EVERSLEY RESERVE REQUEST:

Included on the agenda was a petition from 24 ratepayers at Eversley Reserve (page 36) asking the Council to urgently consider the following requests:

1. To supply the Reserve with sufficient water pressure to provide adequate firefighting facilities in accordance with the Council urban fire plan.
2. To tar seal the metal roadways in The Reserve to alleviate the chronic dust problems and for safety of road users.

Mr Barker felt that there is no adequate water supply for firefighting at the Eversley Reserve. He said the urban fire plan for Council states that residents are required to be no more than 250 metres away from a fire hydrant.

The Chair noted that the Eversley Reserve is zoned Rural not Urban.

Mr Horler noted that there is no budget in the next 30 years to upgrade the pipe.

Mr Barker said the road needs to be sealed as well.

The Chair noted there is a fire hydrant outside Elizabeth Brian's home At Eversley Reserve.

Cr Jackson stated that one of the big issues is a safety issue with the Musterers Huts residents taking evening walks as there is no lighting and no footpaths. He noted the population has increased and this is just not confined to the Musterers Hut. Cr Jackson also highlighted the serious dust problem.

The Chair noted a massive job would be required to alleviate all of the outlined problems.

Cr Jackson said Council are trying to move Fairlie a head with sellable sections available. He said these would be more attractive with seal to the gate.

The Chair said the current sewerage system would not cope with extra residents.

Mr Horler noted that when the pipe was installed Council approached residents to ask them how many connections they would like and many residents did not ask for extra connections. He said the boundary issue is also of concern which needs to be addressed.

Mr Barnett said the desire to improve the standard of infrastructure poses challenges and implementation costs. For this to be achieved it must be included in the Long Term Plan. He said the next opportunity to do this will be next year.

The Community Board requested Mr Barnett respond in writing to Eversley Reserve residents outlining the process and assuring the residents that investigations will take place.

Resolved: that the Fairlie Community Board request that the matters raised by Eversley Reserve Residents be included in the next Long Term Plan amendment process;

1. To supply the Reserve with sufficient water pressure to provide adequate firefighting facilities in accordance with the council urban fire plan.
2. To tar seal the metal roadways in The Reserve to alleviate the chronic dust problems and for the safety of road users.

Warren Barker/ Trish Willis

LETTER FROM GRAEME AND JANE HURST:

This letter received by the Chair and on page 38 of the agenda was from Mr and Mrs Hurst of Cave applying to sell wooden toys, greeting cards and other handmade crafts on the green between the fire station and the museum and on the grassed area between the main road and the retail outlets.

Ms Morrison spoke to the application, putting in an apology on behalf of Nathan Hole, Planning and Regulations Manager who could not be present. Ms Morrison said Mr Hole was seeking the Community Boards feedback regarding the application for a trader's licence before he made a decision whether to approve the application. . She advised that Mr Hole felt that the grass area in front of the Firestation may be appropriate for the activity, and that a short term of 6-12 months with a review period should be considered.

Mr Blacklock felt that if Mr Hole was considering approving the application, as he has the knowledge, then the Community Board should look favourably on it. He suggested a 12 month period with review, noting that a 12 month period would include summer.

Ms Willis enquired if any members had seen their goods and she questioned if there was an opportunity for Mr and Mrs Hurst to join other existing markets rather than standing alone. She added that the Community Board need to know what goods people are selling and that they are of a high standard because if they are not it sets a precedent for others.

The Chair said he does not see any issues as long as the application meets all the requirements.

Mr Barnett reiterated that Council's role would be regarding consenting and safety rather than investigating the quality of the goods sold.

Resolved: that the Fairlie Community Board support the sale of Wooden Toys, Greeting Cards and other Handmade Crafts and recommend a licence period of 12 months with a review at the expiry of the 12 months. The Fairlie Community Board ultimately leave all decisions and approval to the Planning and Regulations Manager.

Les Blacklock/ Noel Jackson

TOWNSHIP WATER SUPPLY MEETING WITH ECAN UPDATE:

Mr Horler reported that he was given direction last year to assess water restrictions for the Fairlie Township and to liaise with Ecan. He added it has been a busy time with other projects but he aims to have an outcome before 30 September 2016.

Mr Horler advised that he is proposing to undertake a management plan which will give Council more flexibility. He will ask Ecan to review the penalties the town has received, noting that farmers penalties are lower. He said he will also recommend a 50% take down to ensure that the town is safe with an adjusting monitoring point. He said water restrictions are a reality but that he will do everything he can to prevent a total water ban.

The Chair agreed with Mr Horler's comments and noted that the Board are not trying to change the whole system. He said these issues only come to the forefront when water runs out due to dry weather conditions.

COMMUNITY HALL HIRE REQUEST:

An email request, included on page 39 of the agenda, was received by Council to the Fairlie Community Board regarding Fairlie Community Hall Hire from the Fairlie Bridge Club.

The Fairlie Bridge Club stated that due to low numbers they are now playing very irregularly and would ask the Board to consider still charging the Club at the regular user rate to keep their costs down.

Mr Nixon added they are a long time user.

Cr Jackson supports that the regular user charge continue.

Resolved: that Fairlie Bridge Club are continued to be charged for the use of the Community Centre Lounge facilities at the regular user rate.

Cr Jackson/ Warren Barker

ONE WAY TRIAL – RIDDLE STREET:

This matter was placed on the agenda at the request of the Chair.

The Chair asked why the one way street trial of Riddle Street had not yet taken place.

It was noted that the Council are awaiting on road marking and information signs to be completed. The works have been tasked to Whitestone.

MACKENZIE MOTORS UPDATE:

The Chair asked Mr Barnett for an update on the matter regarding Mackenzie Motors.

Mr Barnett said he met with Brett Whitehead and outlined the Community Board's concerns. Mr Barnett said he and Mr Whitehead discussed the issues, and Mr Barnett confirmed that the Motors would use the area street area from the entrance towards the west to the residential area for parking. He said they would confine work on vehicles on the street to minor repairs and that there would be no jacking, lifting or work that contains liquid being undertaken on the road reserve. Mr Whitehead undertook that he would not block the footpath and would instruct his staff to the same. Mr Barnett said Mr Whitehead did express his frustration at vehicles that are left after owners cannot afford repairs.

Mr Barnett said this will be resolved with the proposed parking bylaw when tickets can be issued. He said cars can be removed under the Resource Management Act. Mr Blacklock added that people leaving cars is not Mr Whitehead's problem but needs to be addressed.

Cr Jackson stated that a number of the vehicles left outside have been towed there by Mr Whitehead. He added that they may have been pushed into the too hard basket. The Chair acknowledged the problem has improved but noted that there is still a few remaining issues.

Ms Willis suggested communicating the problem to the Community. Mr Barnett stated that he does not agree with that solution. Mr Barker added that they are not breaking any laws.

The Chair suggested a copy of the letter sent to Mackenzie Country Motors outlining the Board's concerns be sent to Mr Ward. He added that this is a hard situation as there is no precedent.

Mr Barnett reiterated that he and Mr Whitehead had a reasonable discussion with a reasonable outcome.

MARKET DAY POSITION:

The Chair asked for the Boards input regarding the position of the Saturday markets in Fairlie and enquired if the Board had heard of any concern regarding Riddle Street closure on a Saturday morning.

Mr Blacklock added that a number of people had mentioned their frustrations to him.

The Chair noted the shelters from the shop verandas are appealing to the stall holders and believes because they are not on the roadside itself that is why they were granted consent. He suggested the village green would be a more attractive place to hold the market day.

Cr Jackson suggested better signage for street closure be put in place so vehicles and towing vehicles are aware that the access is closed.

Ms Willis suggested joining the stalls outside the resource centre and noted that a change of position may be good for business.

Cr Jackson suggested the green by the fire station or outside the Gladstone Shops.

The Chair said he will speak with the Asset Manager regarding options for sites and requirements.

NIXON ROAD LAND SALE:

This matter was placed on the agenda at the request of the Chair.

Mr Barnett informed the Community Board that Council are gathering a list of surplus land which will be consulted on over the next 6 months. He said this piece of land will be included.

PROPERTY SALE FOX VIEW ROAD/ ALLANDALE ROAD:

This matter was placed on the agenda at the request of the Chair.

Cr Jackson said he was approached by the Finance Manager enquiring if the Community Board would consider the sale of the land (old Paintball area). The Chair said the Community Board do not require the land but would seek to have input into the frontage.

Mr Nixon noted that there are two sections there. He said the Community Board could sell the back section and keep the front section for landscaping or a park. Cr Jackson agreed, adding that the river is used a lot over summer and a park or picnic area in the front section would be favourable.

Mr Barnett informed the Board that the sale of the corner of Fox View Road has been discontinued. Cr Jackson expressed his disappointment that a fence was erected when he believed that the sale was as is where is. Mr Nixon noted that the boundary had to be identified. Mr Barnett added that the Community Board was asked if they

were setting the land aside for landscaping and the Community Board made the decision to sell the land.

Cr Jackson asked who the steel frames belonged to. Mr Nixon replied that they belonged to Geoff Haugh, and these will be removed.

**THERE BEING NO FURTHER BUSINESS THE CHAIR
DECLARED THE MEETING CLOSED AT 7:23PM**

CHAIRMAN: _____

DATE: _____

Unconfirmed

FAIRLIE COMMUNITY BOARD MATTERS UNDER ACTION:

1. **Allandale Bridge Walkway:** Local South Canterbury division (NZTA) have this on their long term plan list.
2. **Green Sign and Power Pole in front of Old Library Building:** The Roding Manager is progressing the works and Mr Nixon will update Mr Haar on this project when the Roding Manager departs.
3. **Raised ground on the north side of the bridge heading to Tekapo:** Now planted.
4. **Town Clock:** The clock needs to be painted and the Community Facilities Manager will action this.
5. **Rope Climbing Frame on the Village Green:** The Chairman asked for this to be included on the agenda for the next meeting.
6. **Fairlie Township Water Consent:**
7. **Paintball Ground:** Lease holder to be asked to remove rubbish by a deadline date or Council will remove it and charge him. Tyres have been removed. Still to remove and burn scrub piles.
8. **Town Projects:**
Community Centre maintenance and improvements – to be updated.
9. **Community Board Asset Database:** The Board asked Mr Nixon to add Domain Gates to the database and he asked board members to compile a list of projects. Mr Nixon advised that this will be carried out at the next Community Board meeting.
10. **Abley Traffic Report on Regent Street:** The board resolved to place Regent Street improvements on hold until the Transportation Strategy is published.
11. **Request from Fairlie 150 Years Committee for financial support:** Mr Nixon reported a request has been received and will be included in the Council agenda for Council consideration.
12. **Allandale Road Entrance to Town:** Trish Willis asked for this to be re-added to the list of matters under action.
13. **One Way Trial of Riddle Street:** Signs are at Whitestone.
14. **Town Gardner:** Ongoing.
15. **Lower North Street Sign:** Mr Barker will follow up with Suzy Ratahi Roding Manager.

16. Princess Street Edging:

Mr Nixon reported curbing of Princess Street lawns are ongoing.

17. State Highway 8 – Tekapo/Fairlie Entrance:

Mr Nixon reported work is ongoing.

Projects Budget

Total Budget available
2014/15 Carry over to Reserve
Total funds available

Expenditure to date

Entrance Plantings
New Entrance Signs
Fencing contribution
Traffic Management Plan
Planting wild flowers on Entrance Berm
Grant fro Photo Display
Replacement lights
(Recharge to Land Subdivision)

OTHER WORKS

Planting in front of Dobsons
3 Shelters on Village Green
Replanting Opposite 4 square
Other entrance plantings
Community Centre sign

September October November December January February March APRIL May

\$ 40,600.00
\$ 21,000.00
\$ 61,600.00

\$ 2,585.00
\$ 12,785.00
\$ 1,180.00
\$ 4,500.00

\$ 343.00
\$ 3,263.00
45
3456
1491

1709
545
719
580

\$ 21,050.00 \$ 21,513.00 \$ 24,776.00 \$ 24,821.00 \$ 28,277.00 \$ 29,768.00 \$ 30,313.00 \$ 33,321.00

Total allocated or Committed \$ 49,288.00

Balance \$ 12,312.00

MACKENZIE DISTRICT COUNCIL

REPORT TO: FAIRLIE COMMUNITY BOARD

SUBJECT: FINANCIAL REPORT – MAY 2016

MEETING DATE: MONDAY 18 JULY 2016

REF: FIN 1/2/3

FROM: MANAGER – FINANCE AND ADMINISTRATION

ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Attached is the financial report for the community board for the period to May, 2016, the purpose of which is to update board members on the financial performance of the Fairlie Community as a whole for that period.

Commentary will be provided for any significant variances.

STAFF RECOMMENDATIONS:

1. That the report be received.

PAUL MORRIS
MANAGER – FINANCE & ADMINISTRATION

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD REPORT
Activity Statement
For the period ended May 2016

	LYTD Actual 2015	YTD Actual May 2016	YTD Budget May 2016	Variance	Full Year Budget 30/06/2016
Council - General Fairlie					
Income					
Targeted Rates	7,007	6,875	6,875	- ✓	7,500
Total Income	7,007	6,875	6,875	- ✓	7,500
Expenses					
Members Expenses	6,894	8,308	6,875	(1,433) ✗	7,500
Total Expenses	6,894	8,308	6,875	(1,433) ✗	7,500
Total Council - General Fairlie	113	(1,433)	-	(1,433) ✗	-

MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD REPORT
Activity Statement
For the period ended May 2016

	LYTD Actual 2015	YTD Actual May 2016	YTD Budget May 2016	Variance		Full Year Budget 30/06/2016
Fairlie Domain						
Income						
Targeted Rates	(231)	1,364	1,364	-	✓	1,488
Other Income	(3,950)	30,688	12,834	17,854	✓	14,000
Total Income	(4,181)	32,052	14,198	17,854	✓	15,488
Expenses						
Administration Expenses	1,979	3,762	3,872	110	✓	4,224
Operational and Maintenance	6,686	22,454	10,326	(12,128)	✗	11,264
Depreciation	5,731	11,726	11,726	-	✓	12,792
Total Expenses	14,397	37,942	25,924	(12,018)	✗	28,280
Total Fairlie Domain	(18,578)	(5,890)	(11,726)	5,836	✓	(12,792)

MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD REPORT
Activity Statement
For the period ended May 2016

	LYTD Actual 2015	YTD Actual May 2016	YTD Budget May 2016	Variance	Full Year Budget 30/06/2016
Fairlie Investment Income					
Income					
Targeted Rates	1,463	1,467	1,467	- ✓	1,600
Internal Income	(1,463)	(1,463)	(1,467)	4 ✓	(1,600)
Total Income	-	4	-	4 ✓	-
Total Fairlie Investment Income	-	4	-	4 ✓	-

MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD REPORT
Activity Statement
For the period ended May 2016

	LYTD Actual 2015	YTD Actual May 2016	YTD Budget May 2016	Variance		Full Year Budget 30/06/2016
Fairlie Township						
Income						
Targeted Rates	160,732	146,693	146,866	(173)	✗	160,218
Other Income	-	-	642	(642)	✗	700
Internal Interest Income	432	-	235	(235)	✗	256
Total Income	161,164	146,693	147,743	(1,050)	✗	161,174
Expenses						
Administration Expenses	2,136	11,088	16,018	4,930	✓	17,474
Operational and Maintenance	94,849	133,671	130,350	(3,321)	✗	143,700
Depreciation	7,711	5,731	5,722	(9)	✗	6,243
Total Expenses	104,695	150,490	152,090	1,600	✓	167,417
Total Fairlie Township	56,468	(3,797)	(4,347)	550	✓	(6,243)

MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD REPORT
Activity Statement
For the period ended May 2016

	LYTD Actual 2015	YTD Actual May 2016	YTD Budget May 2016	Variance		Full Year Budget 30/06/2016
Mackenzie Community Centre						
Income						
Targeted Rates	24,332	44,500	44,500	(0)	✗	48,545
Other Income	13,638	13,212	15,125	(1,913)	✗	16,500
Internal Interest Income	550	499	381	118	✓	416
Total Income	38,521	58,210	60,006	(1,796)	✗	65,461
Expenses						
Employment Expenses	1,060	4,125	6,461	2,336	✓	7,048
Administration Expenses	8,026	8,169	6,557	(1,612)	✗	7,153
Operational and Maintenance	51,778	31,660	29,884	(1,776)	✗	32,602
Depreciation	26,411	34,221	34,205	(16)	✗	37,316
Total Expenses	87,275	78,175	77,107	(1,068)	✗	84,119
Total Mackenzie Community Centre	(48,754)	(19,965)	(17,101)	(2,864)	✗	(18,658)

MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD REPORT
Activity Statement
For the period ended May 2016

	LYTD Actual 2015	YTD Actual May 2016	YTD Budget May 2016	Variance		Full Year Budget 30/06/2016
Strathconan Park						
Income						
Targeted Rates	5,863	5,867	5,867	-	✓	6,400
Total Income	5,863	5,867	5,867	-	✓	6,400
Expenses						
Administration Expenses	5,887	2,878	4,950	2,072	✓	5,400
Operational and Maintenance	698	1,318	917	(401)	✗	1,000
Total Expenses	6,585	4,196	5,867	1,671	✓	6,400
Total Strathconan Park	(722)	1,671	-	1,671	✓	-

MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD REPORT
Activity Statement
For the period ended May 2016

	LYTD Actual 2015	YTD Actual May 2016	YTD Budget May 2016	Variance		Full Year Budget 30/06/2016
Strathconan Swimming Pool						
Income						
Targeted Rates	39,897	50,953	50,953	(0)	✗	55,585
Other Income	28,110	12,025	22,100	(10,075)	✗	25,500
Total Income	68,007	62,978	73,053	(10,075)	✗	81,085
Expenses						
Employment Expenses	45,249	35,083	38,434	3,351	✓	47,434
Administration Expenses	5,562	4,402	5,542	1,140	✓	5,700
Operational and Maintenance	19,135	25,596	20,510	(5,086)	✗	23,420
Internal interest Expense	751	591	496	(95)	✗	541
Depreciation	9,526	7,975	7,972	(3)	✗	8,697
Total Expenses	80,223	73,648	72,954	(694)	✗	85,792
Total Strathconan Swimming Pool	(12,216)	(10,670)	99	(10,769)	✗	(4,707)

MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD
Detailed Expenses Report
For the period ended May 2016

	LYTD May 2015	YTD Actual May 2016	YTD Budget May 2016	Variance		Full Year Budget 30/06/16
Fairlie Township						
Administration Expenses						
0524455. Advertising	278	672	229	(443)	✗	250
0524485. Donations & Grants	-	4,584	13,750	9,166	✓	15,000
0524615. Rates	1,857	5,832	2,039	(3,793)	✗	2,224
Total Administration Expenses	2,136	11,088	16,018	4,930	✓	17,474
Operational and Maintenance						
0525001. Materials Purchased	-	31	183	152	✓	200
0525020. Gardening	22,535	24,217	21,083	(3,134)	✗	23,000
0525021. Contractors	2,355	2,292	2,292	0	✓	2,500
05250221. Irrigation equip - maintenance	633	697	458	(239)	✗	500
0525025. Lawn Mowing	33,032	33,206	28,875	(4,331)	✗	33,000
0525026. Repairs & Maintenance Planned	-	10,310	9,167	(1,143)	✗	10,000
0525027. Repairs & Maint Unplanned	2,725	1,725	9,167	7,442	✓	10,000
0525029. Tree Maintenance	3,644	7,902	3,667	(4,235)	✗	4,000
0525035. Playground Maintenance	1,935	1,467	1,833	366	✓	2,000
0525042. Litter Bin Collection	13,913	14,479	15,125	646	✓	16,500
0525209. Gillingham Street Verges	-	470	-	(470)	✗	-
0525210. Fairlie Walkway	957	693	9,167	8,474	✓	10,000
0525213. Tree Surgery	-	-	1,833	1,833	✓	2,000
0525603. Fairlie Township Projects	13,119	36,182	27,500	(8,682)	✗	30,000
Total Operational and Maintenance	94,849	133,671	130,350	(3,321)	✗	143,700







