



TWIZEL COMMUNITY BOARD

Membership:

John Bishop (Chairman)
Bruce White
Phil Rive
Pat Shuker
Cr Russell Armstrong

*Notice is given of a meeting of the Twizel Community Board to be held
on Monday, August 22, 2016, at 3:00pm*

VENUE: Twizel Events Centre, Twizel

BUSINESS: As per agenda attached

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER



Twizel Community Board

Agenda for Monday, September 19, 2016

APOLOGIES:

DECLARATIONS OF INTEREST

VISITOR:

3:20pm - Jill Jenkins

MINUTES:

Confirm and adopt as the correct record the minutes of the Twizel Community Board meeting held on August 22, 2016, including such parts taken with the public excluded. **3**

MATTERS UNDER ACTION **9**

REPORTS:

1. Financial Report – July 2016 (attached) **10**
2. Ward Member's Report (verbal)
3. Reports from members who represent the board on other committees (verbal)

GENERAL BUSINESS:

1. Twizel Sports Development Board (letter attached) **18**
2. Twizel Arts Council Request (attached) **22**
3. Outstanding Projects Update

PUBIC EXCLUDED:

Resolve that the public be excluded from the following part of the proceedings of this meeting namely:

1. Previous Minutes 22 August 2016

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Previous Minutes	Commercial sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Previous minutes under section 7(2)(b)(ii).*

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE TWIZEL EVENTS CENTRE ON MONDAY 22 AUGUST 2016 AT 3:02PM

PRESENT:

John Bishop (Chair)
Pat Shuker
Phil Rive
Bruce White
Cr Russell Armstrong

IN ATTENDANCE:

Wayne Barnett, Chief Executive Officer from 3:15pm
Garth Nixon, Community Facilities Manager
Angie Taylor, Solid Waste Manager/Twizel Township Supervisor
Keri-Ann Little, Committee Secretary
James Leslie, Mackenzie District Council Councillor 3 pm-3:26pm
4 members of the public

OPENING:

The Chair welcomed everyone to the meeting.

APOLOGIES:

There were no apologies.

DECLARATIONS OF INTEREST:

There were no declarations of interest.

VISITORS:

The Chair welcomed Shirley and Jane representing the Community Garden Project to the meeting and highlighted their proposition for a community garden.

Shirley said organisers had already spoken to the board regarding a Community Garden. She said the next step is determining a site and the site shown in the distributed information is favourable. She said it would be a model garden developed through workshops, with produce available for the Community with the main focus on education involving recycling and water conservation.

The board unanimously supported the idea and indicated the board would view the suggested site, hold discussions and report back to Jane regarding the boards' comments.

Mr Rive asked is the proposed location your preferred site or are you open to other areas with similar aspect in case the area is not suitable. Yes replied Jane that was the only garden that in the initial phase suited us. She added other areas were too small.

The Chair welcome Cr Leslie to the meeting. Cr Leslie provided an update to the Community Board regarding the activities of the Pukaki Airport Committee.

Cr Leslie reported the Airport had had a recent marketing strategy applied over a 6 month period. He said of the 18 sites advertised 7.5 sites were sold, the price of the sites had now been increased. He added there are business proposal's underway and financially the Airport is in good stead. The Committee is looking at reinvesting into the Airport. He noted irrigation availability is ongoing and by

the end of summer there will be increased activity at the Airport. Cr Leslie acknowledged the Committee's committed achievements and noted that the Airport was a strong strategic asset.

MINUTES:

Resolved that the minutes of the meeting of the Twizel Community Board held on July 11, 2016, including such parts as were taken in public excluded.

Cr Armstrong/ Phil Rive

General Business arising from the minutes:

The Chair asked if a price had been received for tree removal on manmade hill. Mr Nixon will follow this up.

The Chair noted the bike stands had been installed. Mr Nixon said he was disappointed some of the stands were not erected in the correct place and he will follow this up.

The Chair reported the Arts Council had submitted a grants request this will be included in the next agenda.

The Chair informed the Sculpture area had been prepared for placement. He said he will speak with Mr Ramsay regarding the plaque.

MATTERS UNDER ACTION AND PROJECTS REPORT:

1. **Twizel Water Supply Upgrade:** Mr Barnett reported the cover had been finished and can be removed from the list
2. **Ohau Road and Ostler Road:** Mr Rive will meet with the Asset Department to receive their input on certain restrictions. No date set yet.
3. **Greenway Improvements:** Mr Nixon reported the greenways have been prepped and now await warmer weather for sealing.
4. **New grassed parking area behind Events Centre:** Mr Nixon said this project has started and will continue as the weather allows.
5. **Mobile Shops and Traders:** The community board resolved to use the area opposite the Aspen Court, just along from the medical centre, for itinerant traders, providing Council staff can make it work. This will happen from next season onwards. Discussion was held on the reasons for choosing this area.

REPORTS:

FINANCIAL REPORT TO JUNE 2016:

The purpose of this report was to update Board members on the financial performance of the Twizel Community as a whole for the period to June, 2016.

Resolved that the report be received.

Chair/ Mr Rive

Mr Nixon reported the Twizel Community Centre employment expenses were high due to the employment of a cleaner. He said Twizel Reserves administrative expenses were insurance, the Twizel

Swimming pool income was up slightly on budget, employment expenses were lower than forecasted and the painting of the Swimming Pool provided a major variation.

The Chair noted an increased overspend regarding administration expenses, Mr Nixon said this was insurance costs.

The Chief Executive Officer said he had made a note of the financial report size and lack of explanations.

WARD MEMBER'S REPORT:

Cr Armstrong said Council had contributed \$5,000 to Sport South Canterbury.

REPORTS FROM MEMBERS WHO REPRESENT THE COMMUNITY BOARD ON OTHER COMMITTEES:

Mr White reported the Community Care Trust were advertising for a new administrator he noted the group is very efficient.

GENERAL BUSINESS:

DOG SIGNS MARKET PLACE:

The Chair reported a letter had been received from Dave Willis, Mackenzie District Council Dog Control Officer for the Twizel area. Mr Willis highlighted the need for new signs to be erected on poles at every entrance to the shopping area in Twizel.

Mr Armstrong said he is employed by the Council, therefore this is not Community board business. Mr Nixon agreed, he said this is a matter for Dog Control and is Regulatory business. Mr Nixon said he will liaise with Mr Hole regarding the erection of signs.

Resolved: The Twizel Community Board support the erection of Dog Signs in market place and ask Staff to follow this up with Dave Wills, Dog Control Officer.

Cr Armstrong/ Pat Shuker

Plaque for Seat:

The Chair expressed his disappointment in the plaque for the donated wooden seat outside the Four Square had not been actioned. Mr Nixon will follow this up.

Defibrillators:

The Community Board had identified sites for donated defibrillators to be installed. Mr Nixon said the boxes the Community Board were to supply had been ordered.

North West Arch:

The Chair asked Mr Nixon to follow up the tree clean up works on North West Arch and Ohau Road with the Contractor.

Garden Entrance:

The Chair asked for an update regarding the garden works at the entrance to Tasman Road. Ms Taylor said these plants had been ordered.

Tree Plantings Market Place:

The Chair asked for an update on the shade tree plantings at the Market Place. Mr Nixon reported this was a Cancer Society project and these trees were now planted.

Manmade Hill:

Mr Nixon reported Whitestone's Contracting had this sign and discussion for location of the sign is ongoing.

Two Thumbs Drive:

Mr Nixon reported discussion is ongoing regarding the water supply to Two Thumb Drive and will be installed before spring.

Proposed Gardens:

The Chair suggested the Community Board visit the proposed site and evaluate the appropriateness of the site and other possible sites. The Chair suggested this take place after this afternoon's meeting.

PUBLIC EXCLUDED RESOLUTION:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

- Previous minutes 11 July 2016

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Previous Minutes 11 July 2016.	Maintain legal privilege.	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:
Previous minutes 11 July 2016 under section 7(2)(b)(i);

Chair /Cr Armstrong

The Community Board continued in open meeting

THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 4:05PM
CHAIRMAN: _____
DATE: _____

TWIZEL COMMUNITY BOARD MATTERS UNDER ACTION:

1. **Ohau Road and Ostler Road:** Mr Rive will meet with the Asset Department to receive their input on certain restrictions. No date set yet.
2. **Greenway Improvements:** Mr Nixon reported the greenways have been prepped and now await warmer weather for sealing.
3. **New grassed parking area behind Events Centre:** Mr Nixon said this project had started and will continue as the weather allows.
4. **Mobile Shops and Traders:** The community board resolved to use the area opposite the Aspen Court, just along from the medical centre, for itinerant traders, providing Council staff can make it work. This will happen from next season onwards. Discussion was held on the reasons for choosing this area.
5. **Defibrillators:** The community board had identified sites for donated defibrillators to be installed. Mr Nixon said boxes the community board were to supply had been ordered.
6. **North West Arch:**
Mr Nixon to follow up the tree clean up works on North West Arch and Ohau Road with the Contractor.
7. **Garden Entrance:**
Ms Taylor reported the plantings had been ordered for the entrance works to Tasman Road.
8. **Manmade Hill:**
Mr Nixon reported Whitestone Contracting had this sign and discussion for location of the sign is ongoing.
9. **Two Thumbs Drive:**
Mr Nixon reported discussion is ongoing regarding the water supply to Two Thumb Drive and will be installed before spring.
10. **Proposed Gardens:**
Discussion ongoing. The community board visited the proposed site following last month's community board meeting.

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD
SUBJECT: FINANCIAL REPORT – JULY 2016
MEETING DATE: 19 SEPTEMBER 2016
REF: FIN 1/2/3
FROM: CHIEF FINANCIAL OFFICER
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Attached is the financial report for the community board for the period to July 2016, the purpose of which is to update board members on the financial performance of the Twizel Community as a whole for that period.

Commentary will be provided for any significant variances.

STAFF RECOMMENDATIONS:

1. That the report be received.

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

**MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD
Activity Statement
For the period ended July 2016**

	LYTD Actual 2015	YTD Actual July 2016	YTD Budget July 2016	Variance	Full Year Budget 30/06/2016
Council - General Twizel					
Income					
Targeted Rates	833	849	849	-	10,190
Total Income	833	849	849	-	10,190
Expenses					
Members Expenses	1,017	956	849	(107)	10,190
Total Expenses	1,017	956	849	(107)	10,190
Total Council - General Twizel	(184)	(107)	-	(107)	-

MACKENZIE DISTRICT COUNCIL
 TWIZEL COMMUNITY BOARD
 Activity Statement
 For the period ended July 2016

	LYTD Actual 2015	YTD Actual July 2016	YTD Budget July 2016	Variance	Full Year Budget 30/06/2016
Twizel Community Centre					
Income					
Targeted Rates	10,072	7,463	7,460	3	89,552
Other Income	1,936	3,813	2,332	1,481	28,000
Internal Interest Income	258	212	304	(92)	3,654
Total Income	12,267	11,487	10,096	1,391	121,206
Expenses					
Employment Expenses	1,005	2	1,125	1,123	13,501
Administration Expenses	1,349	1,390	1,457	67	17,500
Operational and Maintenance	1,019	6,487	3,897	(2,590)	46,808
Depreciation	6,821	7,233	7,229	(4)	86,794
Total Expenses	10,193	15,111	13,708	(1,403)	164,603
Total Twizel Community Centre	2,073	(3,624)	(3,612)	(12)	(43,397)

MACKENZIE DISTRICT COUNCIL
 TWIZEL COMMUNITY BOARD
 Activity Statement
 For the period ended July 2016

	LYTD Actual 2015	YTD Actual July 2016	YTD Budget July 2016	Variance	Full Year Budget 30/06/2016
Twizel Investment income					
Income					
Targeted Rates	(373)	(373)	(373)	-	(4,480)
Other Income	373	373	373	-	4,480
Total Income	-	-	-	-	-
Total Twizel Investment income	-	-	-	-	-

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD
Activity Statement
For the period ended July 2016

	LYTD Actual 2015	YTD Actual July 2016	YTD Budget July 2016	Variance	Full Year Budget 30/06/2016
Twizel Reserves					
Income					
Targeted Rates	2,158	2,238	2,237	1	26,850
Total Income	2,158	2,238	2,237	1	26,850
Expenses					
Administration Expenses	-	-	-	-	4,320
Operational and Maintenance	48	48	1,877	1,829	22,530
Depreciation	-	87	87	-	1,043
Total Expenses	48	135	1,964	1,829	27,893
Total Twizel Reserves	2,110	2,102	273	1,829	(1,043)

MACKENZIE DISTRICT COUNCIL
 TWIZEL COMMUNITY BOARD
 Activity Statement
 For the period ended July 2016

	LYTD Actual 2015	YTD Actual July 2016	YTD Budget July 2016	Variance	Full Year Budget 30/06/2016
Twizel Swimming Pool					
Income					
Targeted Rates	5,169	4,798	4,796	2	57,575
Other Income	-	-	-	-	18,810
Internal Interest Income	14	4	25	(21)	299
Total Income	5,183	4,802	4,821	(19)	76,684
Expenses					
Employment Expenses	12	-	-	-	44,304
Administration Expenses	225	265	226	(39)	4,408
Operational and Maintenance	113	147	651	504	22,620
Depreciation	814	892	891	(1)	10,704
Total Expenses	1,165	1,304	1,768	464	82,036
Total Twizel Swimming Pool	4,018	3,498	3,053	445	(5,352)

MACKENZIE DISTRICT COUNCIL
 TWIZEL COMMUNITY BOARD
 Activity Statement
 For the period ended July 2016

	LYTD Actual 2015	YTD Actual July 2016	YTD Budget July 2016	Variance	Full Year Budget 30/06/2016
Twizel Township					
Income					
Targeted Rates	38,445	38,499	38,497	2	461,993
Other Income	137	121	725	(604)	8,700
Internal Interest Income	424	-	-	-	-
Total Income	39,006	38,621	39,222	(601)	470,693
Expenses					
Administration Expenses	212	8,076	7,874	(202)	30,820
Operational and Maintenance	7,074	18,304	21,337	3,033	330,082
Internal Interest Expense	2,779	1,671	1,558	(113)	18,704
Depreciation	4,785	4,866	4,864	(2)	58,397
Total Expenses	14,850	32,917	35,633	2,716	438,003
Total Twizel Township	24,156	5,704	3,589	2,115	32,690

**MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD
Detailed Expenses Report
For the period ended July 2016**

	LYTD July 2015	YTD Actual July 2016	YTD Budget July 2016	Variance	Full Year Budget 30/06/16
Twizel Township					
Administration Expenses					
0554455. Advertising	44	-	83	83	1,000
0554485. Donations & Grants	-	365	208	(157)	2,500
05544853. Twizel Community Care Trust	-	7,500	7,500	-	7,500
0554495. Insurance	168	211	-	(211)	-
0554595. R & M - Other Community Bldgs	-	-	83	83	1,000
0554615. Rates	-	-	-	-	18,820
Total Administration Expenses	212	8,076	7,874	(202)	30,820
Operational and Maintenance					
0555019. Electricity	3	46	46	-	550
0555020. Gardening - Contractor	2,715	2,715	3,332	617	40,000
05550201. Gardening - Plants	-	-	171	171	2,050
0555021. Contractors	208	208	213	5	2,563
0555022. Irrigation of Green Areas	117	117	1,452	1,335	17,425
05550221. Green Areas - Equipment Mtce	-	-	83	83	1,000
05550222. Green Areas-Reticulation Mtce	-	-	208	208	2,500
0555025. Lawn Mowing	-	-	-	-	73,944
0555026. Repairs & Mtce - Planned	-	-	750	750	9,000
0555027. Repairs & Maint Unplanned	145	1,102	1,000	(102)	12,000
0555029. Tree Maintenance & Pruning	70	331	333	2	4,000
0555035. Playground Maintenance	138	849	171	(678)	2,050
0555042. Litter Bin Collection	3,309	3,309	3,499	190	42,000
0555078. Spraying	-	-	171	171	2,050
0555537. Tree Belt Management	-	-	416	416	5,000
0555539. Tree Planting	-	-	416	416	5,000
0555542. Green Areas Path Reinstatement	-	-	854	854	10,250
0555546. Green Ways Fence Reinstatement	-	-	854	854	10,250
0555550. Cleanup SH8	-	-	85	85	1,025
0555561. Walkways	-	179	854	675	10,250
0555562. Water Intake Land Maintenance	-	-	427	427	5,125
0555564. Machinery Operating Costs	369	31	171	140	2,050
0555602. Twizel Township Projects	-	9,416	5,831	(3,585)	70,000
Total Operational and Maintenance	7,074	18,304	21,337	3,033	330,082

39 Temple Drive
PO Box 122
TWIZEL

11 August 2016

The Chairperson
Twizel Community Board
Mackenzie District Council
Market place
TWIZEL

Dear Sir,

I am writing on behalf of the Twizel Arts Council to request that the Twizel Community Council consider providing funds towards continuing the enhancement of lighting in the Twizel Theatre.

Recently the Arts Council bought three further flood lights (LDR1200F) worth \$960.00 (ex GST & delivery) and one roving spot (LDR Canto) \$1250.00 (ex GST & delivery). These were attached to the stage light brackets using a hired scissor-lift from Timaru at a cost of \$157.21 (ex collecting and returning it). All lights can be operated from the lighting board in the lighting box.

We purchased the above lights from THEATRELIGHT NZ who have also provided the following information to further develop the lighting at the Theatre (See attached).

The following groups make good use of the Theatre throughout the year:

The Arts Council	(Three plays presented in 2016)
The Lakes Ballet Co	(The end of year recital)
The TPDA	(Film Festival and Lectures)
Local Talent	(Meet the Locals/ the Mackenzie Warblers/Music Festival)
Twizel Area School	(Productions/ NCEA Drama/Assemblies)

We would like you to favourably consider our request for a further four (LDR1200F) floods \$1280 (ex GST & delivery) to be attached above the stage and one further profile spot (LDR Nota 30/55) \$992.45 (incl.) to be attached above the lighting box.

The above would ensure that lighting effects could be used in variable ways on all areas of the stage.

Thanking you for your consideration of the above,

Yours sincerely



Kay Potter
(Chairperson of Twizel Arts Council)

THEATRELIGHT NZ

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Web : www.theatrelight.co.nz.
email : sales@theatrelight.co.nz
Ph 09 622 1187

Twizel Arts Council
C/o Neil Potter
Twizel School

12 August 2016

Re : Quotation for the supply of lights.

Prices do not include GST & freight

LDR Nota 30/55	Nota profile 30/55 beam angle	\$798.00
HK/SACN	Hookclamp & bolt / Safety wire	\$ 30.00
Freight	Freight to Twizel	\$ 35.00
Total ex-gst		\$863.00
Total inc. gst		\$992.45

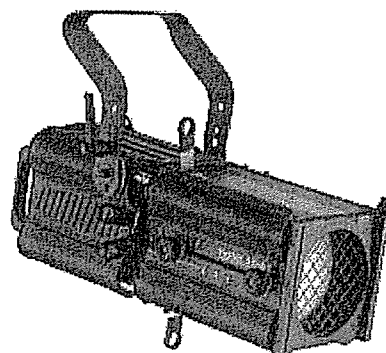
All items ex stock

Tony Bullock
Sales Manager
Theatrelight NZ

Nota 30/55

Extremely wide-angle 1000/1200W profile spotlight including high-specification double condenser optical system for clean, crisp gobo projection. The comprehensive feature list includes 30° - 55° zoom focus, rotating gate with 4 shutters, a cranked fork to accommodate acute over-stage rigging angles and a double-microswitch interlock for safe lamp replacement. A colour frame, safety guard, 4 beam shutters and 2m mains cable are also included.

Optical System	double condensor + zoom
Reflector	68mm dia. glass
Microswitch	double-pole
Colour Gel Dimension	185x185mm
Throw	2-12m
Beam angle	30° - 55°



THEATRELIGHT NZ

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Web : www.theatrelight.co.nz.
email : sales@theatrelight.co.nz
Ph 09 622 1187

Twizel Arts Council
C/o Neil Potter
Twizel School

9 June 2016

Re : Quotation for the supply of lights.

Prices do not include GST & freight

LDR Aria 1200F	complete with lamp/barndoor Gel frame \$320 x 3 unit.....	\$960.00
LDRCanto	Canto follow spot c/w 1200 halogen lamp Iris & mechanical dowser.....	\$1250.00
	Optional colour changer 5 colours.....	\$175.00

All items ex stock

Tony Bullock
Sales Manager
Theatrelight NZ

Twizel Community Board

Service Agency
Market Place
Twizel, 7944

10th of August 2016

To the Twizel Community Board

The Twizel Sports Development Board (Sport Twizel) is a working party of volunteers in the Twizel community that has been looking at the challenges and opportunities that exist for sporting and recreation groups in Twizel.

After community engagement/feedback and consultation with other sporting organisations, a decision has been made by the working group to establish a formal entity as an incorporated society.

The goal of the entity will be to support sporting/recreation groups to access resources and to drive the establishment of multi sport facilities in Twizel. These were the issues commonly raised by the 30 groups surveyed in Twizel by the working group.

We are asking for the Twizel Community Board to support the establishment of this entity with a seed fund of \$1000 to cover the initial set up administration costs, this will include items such as setting up a postal address, photocopying and lawyer consultation fees.

As a board, we look forward to working with the Twizel Community Board to develop sport and sporting facilities in the Twizel community.

We thank you for your consideration of this request and look forward to hearing from you.

Your Sincerely



Bevan Newlands

Chairman
Twizel Sports Development Board
021 2139684
bevan80.bn@gmail.com