



TWIZEL COMMUNITY BOARD

Membership:

John Bishop (Chairman)
Bruce White
Phil Rive
Pat Shuker
Cr Russell Armstrong

*Notice is given of a meeting of the Twizel Community Board to be held
on Monday January 26, 2015, at 4.00pm.*

VENUE: Council Service Centre, Twizel

BUSINESS: As per agenda attached

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER



Twizel Community Board

Agenda for Monday, January 26, 2015

APOLOGIES:

DECLARATIONS OF INTEREST

MINUTES:

Confirm and adopt as the correct record the minutes of the meeting held on November 17, 2014.

MATTERS UNDER ACTION

REPORTS:

1. Financial Report (attached).
2. Fire Risk Sections (attached).
3. Twizel Information Centre Hours (attached).
4. 30 Year Infrastructure Plan (attached – with presentation from Bernie Haar) Printed copies of the attachments “Draft Infrastructure Strategy – The Next 30 Years” and “Twizel Water Supply Network AC Pipelines Renewal Strategy” have been bound and circulated separately.
5. Ward member’s report (verbal report).
6. Reports from members who represent the community board on other committees (verbal report).

GENERAL BUSINESS AND CORRESPONDENCE:

1. Letter from David Power re Twizel Early Learning Centre (attached).
2. Two Thumb Drive Parking Proposal – Bernie Haar (discussion).
3. Twizel Bedding Display – Garth Nixon (discussion).
4. Town Planning and Future Directions for Commercial and Residential Development – Cr James Leslie (discussion).
5. Water Availability for Firefighting – Phil Rive (discussion).
6. Fire Status of North West Arch Residents – Phil Rive (discussion).

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE COUNCIL SERVICE CENTRE, TWIZEL ON MONDAY, NOVEMBER 17, 2014 AT 4.00PM

PRESENT:

John Bishop (Chairman)
Phil Rive
Bruce White
Pat Shuker

IN ATTENDANCE:

Garth Nixon (Community Facilities Manager)
Geoff Horler (Utilities Manager)
Jason Gaskill (Tourism Waitaki)
Arlene Goss (Committee Clerk)
Five members of the public

OPENING:

The chairman welcomed everyone to the meeting.

APOLOGIES:

Resolved that an apology be received from Cr Russell Armstrong.

Bruce White/Phil Rive

DECLARATIONS OF INTEREST:

There were no declarations of interest.

VISITOR:

Jason Gaskill from Tourism Waitaki was at the meeting to update the community board on the Alps2Ocean cycleway.

Mr Gaskill introduced himself and provided some background on his role running the Alps2Ocean commercial operation. Planning for off-roading the trail is continuing and negotiations are underway with land owners. Promotional activities are moving ahead with new trail counters installed. This year the number of people using the trail will probably exceed last year. He is expecting in excess of 10-12,000 visitors on the trail.

An online booking engine and website have been established allowing people to book their entire trip and hire bikes before they get here. He estimated about a thousand people spent multiple nights on the trail last year. He is working with NZ Cycle Trails and the government. NZ Cycle Trails have agreed to incorporate the Tekapo canal road into the Alps2Ocean. They are still working through logistics but everyone is happy. He has been raising the profile of the Tekapo section of the trail and will be working on signage over the next months.

Mr Gaskill said maintenance was a big issue. As more sections come off road the maintenance requirement became bigger. The trail is holding up well. A video camera has been installed to give people information about the conditions on the trail.

He asked if the community board had questions. The chairman asked if it was off-road from Twizel to Oamaru. No, a section between Sailor's Cutting and Duntroon is still on the highway, but they are working on getting it off-road. Bruce White asked about predicted numbers for 2018. Only have forecast numbers that far ahead. Based on current usage Mr Gaskill hopes the income from the trail can meet all operational costs by then. If not this will be flagged beforehand.

A member of the public asked if operators would pay a levy for the maintenance of the track. Mr Gaskill said a requirement of public funding is that the trail is free to use. But there are agreements with commercial operators. There is goodwill in the industry to make sure the trail is maintained. Spend about \$100,000 a year on maintenance. People recognise that to continue to benefit they need the asset to stay viable.

The chairman thanked Mr Gaskill for his presentation. Mr Gaskill left the meeting at 4.15pm.

MINUTES:

Pat Shuker said the minutes have missed recording her comment that the Manuka Tce water supply does not come under the jurisdiction of the Twizel Community Board. She questioned why this matter was included on the community board agenda. The chairman said the community board would always be advised about what was happening in Twizel, even if it did not have jurisdiction.

Resolved that the minutes of the meeting of the Twizel Community Board held on October 6, 2014, be confirmed and adopted as the correct record of the meeting.

Pat Shuker/Phil Rive

TWIZEL COMMUNITY BOARD MATTERS UNDER ACTION:

1. Town Projects:

- a. Walkways: Remove from list
- b. Tekapo Drive: Completed, remove from list
- c. Done, remove from list
- d. Greenway fencing – On target at present. Edging to be installed for greenway from Mackenzie Drive to Hunter Cres. Garth Nixon said work is about to start on lifting the path.
- e. Cemetery completed, remove from list

2. Twizel PublicToilets:

Report on asbestos shows it is low risk. Garth Nixon is waiting to hear back from contractor on a price for demolition. This will then go to full council.

3. Bike Lockup:

Garth Nixon to wait until the toilets are gone before considering this. More bike space to be created when old toilets and building are removed from town centre.

4. Twizel Youth Centre:

Ongoing, out for public consultation.

5. Overnight Camping:

To be discussed later in the meeting.

6. Traffic Issues at Maitland Place and Irishman Drive:

To remain on the list until the work is done. This is a district-wide roading project with council sign-off. A price has been obtained from Whitestone and work will be underway shortly.

7. Twizel Water Supply Upgrade:

Geoff Horler said he is awaiting information from Opus. A briefing has been held with the community board on the treatment plant. The chairman said they appreciated this briefing.

8. Climbing wall in Twizel Events Centre:

Shaun Norman was at the meeting. He said this has been pushed back a month due to him being overseas and he will report back to a later meeting.

9. Security cameras for Market Place:

Security cameras are installed. Remove from list.

10. Manhole on the corner of Mackenzie Drive and Ostler Road:

No action to date. This is with Chorus. This is expected to be fixed within a fortnight. The community board has asked that this be followed up. Garth Nixon to follow up with Bernie Haar.

11. Christmas Decorations for Market Place:

Cr Armstrong will touch base with TPDA regarding progress on the decorations.

12. TPDA Lease Agreement:

Agreement has been finalised and signed. Remove from list.

13. New Twizel Medical Centre:

Council has approved this and work has begun on the subdivision. Remove from list.

Pat Shuker asked regarding the storm water that runs off the roof behind the Twizel gym. Garth Nixon said he will chase up the plumber to do this job.

Bruce White said the new toilet block needs a sign to say it's a public toilet, as it's not possible to tell when cars are parked in front of it. Garth Nixon will organise signage. A resolution was passed as follows:

Resolved that the Twizel Community Board puts up a sign above the level of campervans to identify the public toilets.

Bruce White/Phil Rive.

Pat Shuker asked if security cameras were working at the public toilets. Yes. She said she was on community patrol duty on Saturday night. There were people who urinated on the concrete and locked the toilet doors. Garth Nixon said they can be identified on the camera.

FINANCIAL REPORT TO SEPTEMBER, 2014:

The purpose of this report was to update board members on the financial performance of the Twizel Community as a whole for the period to September, 2014.

On page 13, community centre maintenance, this is mainly the cost of roof repair. There was a flooding issue in the gym. It needed significant scaffold work. There was also about a thousand dollar repair in the foyer that was on-charged to the hirer of the hall after someone was thrown into a wall there.

On page 14 under depreciation, why was there a variance on the budget for sewerage depreciation when council should be able to know in advance how much it would be depreciated? Geoff Horler did not know the reason for this. The chairman will ask the finance manager about this.

The chairman said there was money available in the greenways path reinstatement. Whitestone is doing work on this now. Bruce White was organising one reinstatement. Discussion was held on whether edging would be included, the chairman said the community board agrees on edging. Further discussion was held on construction materials.

Garth Nixon raised the subject of Twizel Reserves on page 19. There was an overspend expected with work at Lake Ruataniwha that was planned last year being carried out this year.

MEETING SCHEDULE FOR 2015:

The purpose of this report was to advise the community board of the schedule of meetings for 2015. Following discussion the community board agreed to move the winter meetings to 3pm in the months of June, July and August, 2015.

Resolved:

1. That the report be received.
2. That the schedule of meetings be noted.

John Bishop/Bruce White

John Bishop/Bruce White

WARD MEMBER'S REPORT:

Cr Russell Armstrong not present to give a report.

REPORTS FROM MEMBERS WHO REPRESENT THE COMMUNITY BOARD ON OTHER COMMITTEES:

There was nothing to report.

GENERAL BUSINESS – FREEDOM CAMPING BYLAW:

A copy of the draft Freedom Camping Bylaw and Freedom Camping Strategy was attached to the agenda at page 28.

Garth Nixon said this was currently out for public consultation. It was valuable for the community board to hear from others on this. He encouraged community board members to encourage members of the public to put in a submission so their concerns could be heard.

He explained the difference between the strategy and bylaw. There were limited areas where council had control, the rest was about education. We were only enforcing the bylaw. The strategy was about education, such as putting up signs.

The chairman said the word "Freedom" gave the wrong impression of what was needed to park a vehicle in a place. Council needed signs that said fully self-contained vehicles only.

Garth Nixon said signage and education were important. The chairman said the feedback he had received from people in self-contained campers was that they didn't want to park close to town. They were happy with Lake Wardell and Ruataniwha. The chairman tabled a newspaper item from the Otago Daily Times. He said there was no camping in Queenstown in an area with an 80km speed zone and under.

Bruce White said there would be objections to the town sites. Garth Nixon said council needed to identify the problem and justify it before imposing restrictions. There were examples around the country where councils were being taken to court and spending money on legal fees because they did not comply with the Act.

The chairman asked who was going to police it and was it possible to impose a trial period that would show if it was working after a few months.

Pat Shuker asked why people can't stop in Twizel and have a meal and then move on. Phil Rive suggested drink driving might be a problem.

Member of the public Margaret Armstrong spoke from the floor and said it was not the campervans disturbing her, it was the young people in vans who give her abuse and take their toothbrush and dishes to the public toilet. They also dropped their rubbish in the car park.

Another member of the public said he was currently a warrant officer and was having trouble with the vans that were not self-contained. He would prefer that freedom campers parked outside the township.

Another member of the public suggested not allowing freedom campers within the 50km speed limit area. Bruce White said if you place a restriction you needed to employ a warden and was this something the township was willing to finance. Garth Nixon suggested a contractor and discussed the cost of doing this.

A member of the public said people liked to stay outside the town in places like Lake Wardell. They wanted to get out of the cities and out of the town and enjoy life. They did not need to be close to shops.

One member of the public suggested employing a person to pick up the rubbish. Another member of the public said it was the policing that was important. Sometimes they arrive at midnight and leave at 5am. How do you police that?

The chairman encouraged those present to make submissions to the council with their views. He suggested a recommendation from the community board to council. Garth Nixon questioned whether the community board would undermine Cr Armstrong as their representative if they put a recommendation to council. Cr Armstrong would represent their views.

The chairman said he would speak to senior planner Toni Morrison regarding this. No recommendation was made.

GENERAL BUSINESS – LETTER FROM ROSE GOLDING REGARDING RUBBISH:

A letter from Rose Golding is attached to the agenda at page 61. Garth Nixon updated the community board on this. Someone from a holiday home had put their rubbish on top of the bins, instead of sorting it into the bins, and this rubbish went everywhere. Discussion was held on various alternatives to the recycling bins such as a skip outside the recovery park or a regular inorganic collection.

Bruce White suggested adding wheelie bins to take the extra rubbish and the community board discussed this. The chairman said the wheelie bin idea was something the community board could look at doing before Christmas. The following resolution was passed:

Resolved that for the period of Christmas to the first week in January two wheelie bins are placed outside the Lotto Shop in Twizel.

Phil Rive/Pat Shuker

Garth Nixon has responded to Rose Golding regarding these issues.

GENERAL BUSINESS – REQUEST FOR DONATION FROM TWIZEL VOLUNTEER FIRE BRIGADE:

This request is attached to the agenda at page 62. The chairman said this event had already happened and he donated fireworks to the event. It might be too late to do anything.

Bruce White said the fire brigade does good work and he would not want the community board to say no to a \$50 donation. He moved that the community board give them the money and this was seconded by Phil Rive. The following resolution was passed:

Resolved that the Twizel Community Board donate \$50 to the Twizel Volunteer Fire Brigade towards their fireworks display.

Bruce White/Phil Rive

LATE ITEM – REQUEST FROM TWIZEL AREA SCHOOL FOR A DONATION TOWARDS END OF YEAR PRIZES FOR STUDENTS:

The chairman has received a request from Twizel Area School. A copy is attached to these minutes. He said the community board usually gives the school \$100 towards this cause. He suggested that the same happen this year.

Resolved that the Twizel Community Board donates \$100 to Twizel Area School towards prizes for students.

John Bishop/Pat Shuker

Bruce White said he would attend the prize giving on behalf of the community board. The committee secretary was asked to contact those who have received money and ask for invoices.

GENERAL BUSINESS:

The chairman tabled a \$300 cheque he had received for the hire of the town mulcher. This was received by Arlene Goss (receipt number 234660).

Phil Rive asked regarding the demolition of the old public toilets. Garth Nixon has called for prices for demolition and the aim is to have this work completed before Christmas.

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 5.24pm**

CHAIRMAN: _____

DATE: _____

TWIZEL COMMUNITY BOARD MATTERS UNDER ACTION:

1. **Town Projects:**
Greenway fencing – On target at present. Edging for greenway from Mackenzie Drive to Hunter Cres.
2. **Twizel Public Toilets:**
Old toilets to be demolished. This matter will go to a meeting of full council.
3. **Bike Lockup:**
More bike space to be created when old toilets and building are removed from town centre.
4. **Twizel Youth Centre:**
Repair work is continuing.
5. **Overnight Camping:**
The Freedom Camping bylaw has been enacted. Remove from list?
6. **Traffic Issues at Maitland Place and Irishman Drive:**
This is a district-wide roading project with council sign-off. A price has been obtained from Whitestone and work will be underway shortly.
7. **Twizel Water Supply Upgrade:**
Work continues on this. Updates to be provided to the community board.
8. **Climbing wall in Twizel Events Centre:**
Shaun Norman to come back to the community board at a later meeting.
9. **Manhole on the corner of Mackenzie Drive and Ostler Road:**
This is expected to be fixed within a fortnight. The community board has asked that this be followed up.
10. **Christmas Decorations for Market Place:**
Cr Armstrong will touch base with TPDA regarding progress on the decorations. Remove from list?
11. **Sign on public toilet above the level of vehicles:**
The community board resolved that a sign be installed.

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD
SUBJECT: FINANCIAL REPORT – DECEMBER 2014
MEETING DATE: 26 JANUARY 2015
REF: FIN 1/2/3
FROM: MANAGER – FINANCE AND ADMINISTRATION
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Attached is the financial report for the community board for the period to December, 2014, the purpose of which is to update board members on the financial performance of the Twizel Community as a whole for that period.

Commentary will be provided for any significant variances.

STAFF RECOMMENDATIONS:

1. That the report be received.

PAUL MORRIS	WAYNE BARNETT
<u>MANAGER – FINANCE & ADMINISTRATION</u>	<u>CHIEF EXECUTIVE OFFICER</u>

MACKENZIE DISTRICT COUNCIL
 TWIZEL COMMUNITY BOARD REPORT
 Activity Statements
 For the period ended December 2014

	LYTD Actual December 2013	YTD Actual December 2014	YTD Budget December 2014	Variance		Full Year Budget 30/06/2015
Council - General Twizel						
Twizel Community Board						
Income						
Targeted Rates	4,699	5,100	5,100	-	✓	10,200
Total Income	4,699	5,100	5,100	-	✓	10,200
Expenses						
Members Expenses	4,267	5,077	5,100	23	✓	10,200
Total Expenses	4,267	5,077	5,100	23	✓	10,200
Net Operating Surplus/(Deficit)	432	23	-	(23)	✓	-

Investment**Twizel Community Board****Income**

Other Income

2,240

-

2,238

(2,238) ✖

4,480

Internal Income

-

-

(2,238)

2,238 ✔

(4,480)

Total Income**2,240**

-

-

-

✔

-

Net Operating Surplus/(Deficit)**2,240**

-

-

-

✔

-

Twizel Community Centre

Twizel Community Board

Income

Targeted Rates	50,460	57,960	57,960	-	✓	115,928
Other Income	11,295	12,660	10,002	2,658	✓	20,000
Internal Interest Income	277	647	846	(199)	✗	1,966
Total Income	62,032	71,266	68,808	2,458	✓	137,894

Expenses

Employment Expenses	-	22	-	(22)	✗	-
Administration Expenses	8,440	8,119	9,330	1,211	✓	18,651
Operational and Maintenance	38,843	48,091	41,760	(6,331)	✗	83,532
Depreciation	34,200	35,706	35,706	-	✓	71,421
Total Expenses	81,483	91,938	86,796	(5,142)	✗	173,604

Net Operating Surplus/(Deficit)

(19,451)	(20,671)	(17,988)	7,600	✗	(35,710)
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Twizel Community Sewerage

Twizel Community Board

Income

Targeted Rates	65,593	85,128	85,128	-	✓	170,267
Other Income	949	2,088	-	2,088	✓	-
Financial Contributions	3,765	4,768	-	4,768	✓	37,521
Internal Interest Income	13,032	14,848	18,648	(3,800)	✗	37,442
Total Income	83,338	106,831	103,776	3,055	✓	245,230

Expenses

Consultancy Expenses	1,111	-	2,688	2,688	✓	5,377
Administration Expenses	3,089	1,522	1,956	434	✓	3,911
Operational and Maintenance	20,880	11,927	20,074	8,147	✓	40,150
Depreciation	61,151	79,134	79,134	-	✓	158,271
Total Expenses	86,232	92,583	103,852	11,269	✓	207,709

Net Operating Surplus/(Deficit)

(2,893)	14,248	(76)	(8,214)	✓	37,521
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Capital Expenditure

Sewer

0298410. Sewer Reticulation - New	-	1,073	1,250	177	✓	2,500
0298411. Sewer Treatment - New	18,571	6,199	30,000	23,801	✓	60,000
0298807. Resource Consent Costs	-	-	19,998	19,998	✓	40,000
Total Sewer Capital Expenditure	18,571	7,272	51,248	43,976	✓	102,500

Twizel Community Water Supply

Twizel Community Board

Income

Targeted Rates	148,663	214,464	214,464	-	✓	428,940
Other Income	(2,968)	(3,727)	-	(3,727)	✗	50,542
Financial Contributions	1,151	-	-	-	✓	47,146
Internal Interest Income	15,330	14,891	-	14,891	✓	-
Total Income	162,176	225,628	214,464	11,164	✓	526,628

Expenses

Consultancy Expenses	1,068	735	2,688	1,954	✓	5,377
Administration Expenses	1,652	2,464	2,522	58	✓	4,071
Operational and Maintenance	63,074	97,228	90,222	(7,006)	✗	180,450
Internal interest Expense	-	-	19,330	19,330	✓	75,288
Depreciation	79,655	107,142	107,142	-	✓	214,296
Total Expenses	145,449	207,568	221,904	14,336	✓	479,482

Net Operating Surplus/(Deficit)

16,727	18,059	(7,440)	(3,172)	✓	47,146
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Capital Expenditure

Water

0138206. Service Connections - Renewal	34,647	22,691	13,002	(9,689)	✗	26,000
0138207. Town Reticulation - New	-	19,000	-	(19,000)	✗	-
0138210. HeadWorks - New	-	41,291	100,000	58,709	✓	200,000
0138211. Treatment - New	33,199	139,908	1,225,000	1,085,092	✓	2,450,000
0138212. Servie Connections - New	-	536	-	(536)	✗	-
0138251. Fire Hydrant Markers	-	-	4,998	4,998	✓	10,000
0138980. Community Assets- Water Supply	-	3,390	-	(3,390)	✗	-
0138984. Water Meters	-	444	1,248	804	✓	2,500
0138999. Transfer to Assets	(10,726)	-	-	-	✓	-
Total Water Capital Expenditure	57,120	227,260	1,344,248	1,116,988	✓	2,688,500

Twizel Investment income

Twizel Community Board

Income

Targeted Rates	(2,240)	(2,238)	(2,238)	-	✓	(4,480)
Total Income	(2,240)	(2,238)	(2,238)	-	✓	(4,480)
Net Operating Surplus/(Deficit)	(2,240)	(2,238)	(2,238)	-	✓	(4,480)

Twizel Reserves

Twizel Community Board

Income

Targeted Rates

1,231	7,386	7,386	-	✓	14,775
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Total Income

1,231	7,386	7,386	-	✓	14,775
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Expenses

Administration Expenses

2,947	3,269	2,400	(869)	✗	2,400
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Operational and Maintenance

3,512	4,487	6,192	1,705	✓	12,375
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Depreciation

150	1,998	1,998	-	✓	4,000
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Total Expenses

6,608	9,753	10,590	837	✓	18,775
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Net Operating Surplus/(Deficit)

(5,377)	(2,367)	(3,204)	(837)	✓	(4,000)
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Twizel Stormwater

Twizel Community Board

Income

Targeted Rates	13,590	17,118	17,118	-	✓	34,232
Financial Contributions	3,860	1,062	-	1,062	✓	-
Internal Interest Income	2,442	2,739	4,016	(1,277)	✗	8,200
Total Income	19,891	20,919	21,134	(215)	✗	42,432

Expenses

Consultancy Expenses	419	-	-	-	✓	-
Administration Expenses	-	-	696	696	✓	1,398
Operational and Maintenance	1,511	10,697	5,790	(4,907)	✗	12,077
Depreciation	14,408	14,478	14,478	-	✓	28,957
Total Expenses	16,338	25,175	20,964	(4,211)	✗	42,432

Net Operating Surplus/(Deficit)

3,553	(4,256)	170	3,997	✗	-
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Twizel Swimming Pool

Twizel Community Board

Income

Targeted Rates	34,789	33,996	33,996	-	✓	67,996
Other Income	2,783	2,338	3,608	(1,270)	✗	10,823
Total Income	37,573	36,334	37,604	(1,270)	✗	78,819

Expenses

Employment Expenses	14,764	15,462	15,610	148	✓	43,571
Administration Expenses	2,097	2,140	1,824	(316)	✗	3,653
Operational and Maintenance	23,104	9,728	14,004	4,276	✓	28,000
Internal interest Expense	179	212	173	(39)	✗	294
Depreciation	3,562	3,300	3,300	-	✓	6,602
Total Expenses	43,706	30,842	34,911	4,069	✓	82,120

Net Operating Surplus/(Deficit)

(6,133)	5,492	2,693	(5,339)	✓	(3,301)
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Twizel Township

Twizel Community Board

Income

Targeted Rates	192,059	237,948	237,948	-	✓	475,920
Other Income	6,302	4,838	4,236	602	✓	8,471
Total Income	198,362	242,786	242,184	602	✓	484,391

Expenses

Administration Expenses	17,672	17,446	20,142	2,696	✓	29,187
Operational and Maintenance	123,325	123,713	154,692	30,979	✓	309,424
Internal interest Expense	13,427	11,820	15,457	3,637	✓	30,091
Depreciation	23,795	25,692	25,692	-	✓	51,391
Total Expenses	178,218	178,670	215,983	37,313	✓	420,093

Net Operating Surplus/(Deficit)

20,144	64,116	26,201	(36,711)	✓	64,298
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Capital Expenditure

Recreational Facilities

1068192. Other Projects	-	18,418	-	(18,418)	✗	-
1068925. Plant and Equipment	-	22,462	-	(22,462)	✗	-
Total Recreational Facilities Capital Expenditure	-	40,880	-	(40,880)	✗	-

MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD
Detailed Expenses Report
For the period ended December 2014

	LYTD December 2013	YTD Actual December 2014	YTD Budget December 2014	Variance	Full Year Budget June 2015
Twizel Township					
Twizel Community Board					
Expenses					
Administration Expenses					
0554455. Advertising	-	-	498	498 ✓	1,000
0554485. Donations & Grants	7,268	5,478	3,498	(1,980) ✗	7,000
05544853. Twizel Community Care Trust	-	-	2,880	2,880 ✓	5,757
0554495. Insurance	1,070	1,011	1,278	267 ✓	2,561
0554595. R & M - Other Community Bldgs	-	-	576	576 ✓	1,151
0554615. Rates	9,333	10,957	11,106	149 ✓	11,106
0554616. Rate Remissions - Granted	-	-	306	306 ✓	612
Total Administration Expenses	17,672	17,446	20,142	2,696 ✓	29,187
Operational and Maintenance					
0555019. Electricity	174	224	438	214 ✓	879
0555020. Gardening - Contractor	18,789	20,401	22,500	2,099 ✓	45,000
05550201. Gardening - Plants	-	-	792	792 ✓	1,588
0555021. Contractors	605	1,250	774	(476) ✗	1,554
0555022. Irrigation of Green Areas	4,509	12,063	4,998	(7,065) ✗	10,000
05550222. Green Areas-Reticulation Mtce	-	-	1,752	1,752 ✓	3,500
0555025. Lawn Mowing	32,016	39,434	31,536	(7,898) ✗	63,074
0555027. Repairs & Maint Unplanned	3,645	2,369	4,998	2,629 ✓	10,000
0555029. Tree Maintenance & Pruning	4,083	1,988	2,052	65 ✓	4,100
0555035. Playground Maintenance	463	1,331	1,248	(83) ✗	2,500
0555042. Litter Bin Collection	13,595	21,896	16,860	(5,036) ✗	33,720
0555078. Spraying	860	-	1,002	1,002 ✓	2,000
0555537. Tree Belt Management	-	-	5,292	5,292 ✓	10,588
0555539. Tree Planting	1,797	-	2,646	2,646 ✓	5,294
0555542. Green Areas Path Reinstatement	3,315	2,725	5,292	2,567 ✓	10,588
0555546. Green Ways Fence Reinstatement	7,101	203	5,292	5,089 ✓	10,588
0555550. Cleanup SH8	555	-	528	528 ✓	1,059
0555561. Walkways	750	554	5,292	4,738 ✓	10,588
0555562. Water Intake Land Maintenance	-	-	2,646	2,646 ✓	5,294
0555564. Machinery Operating Costs	(124)	(454)	1,590	2,044 ✓	3,177
0555602. Twizel Township Projects	31,191	19,728	37,164	17,436 ✓	74,333
Total Operational and Maintenance	123,325	123,713	154,692	30,979 ✓	309,424

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD

SUBJECT: FIRE RISK SECTIONS

MEETING DATE: 26 JANUARY 2015

REF: LAN 14/3

FROM: NATHAN HOLE, MANAGER PLANNING & REGULATIONS

PURPOSE OF REPORT:

To advise the Community Board of progress in relation to managing fire risk sections, and to discuss the option of introducing a bylaw to better manage this issue.

STAFF RECOMMENDATIONS:

1. That the report be received; and
2. That the Community Board recommend to Council that a bylaw be introduced in relation to managing fire risk sections.

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

ATTACHMENTS:

No attachments.

BACKGROUND:

Prior to Christmas, Council staff inspected all properties zoned Residential 1 and 2, as well as Tussock Bend and the first stage of The Drive. Landowners were given the benefit of holiday period to tidy sections identified as being a fire risk.

Council staff are now re-inspecting and engaging contractors to mow those sections not tidied by the landowner. Unfortunately, there appears to a higher than expected number of non-complying sections.

POLICY STATUS:

The current policy recommended by the Twizel Community Board and accepted by Council is that only sections in Residential 1 and 2 zones are managed for fire risk. This dates from January 2013.

SIGNIFICANCE OF DECISION:

This matter does not trigger Council's significance policy.

ISSUES & OPTIONS:

Council relies on sections 183 and 184 of Local Government Act 2002 to identify and clear sections identified as a fire risk.

An alternative and more decisive mechanism would be for Council to have a bylaw addressing this issue. This could enable sections to be mowed earlier, and penalties imposed for those landowners that do not comply.

By relying on the LGA 2002 Council needs to have identified the section as a fire hazard, it then needs to allow the landowner one month to comply with the notice. This is also a requirement to enable Council to recover the costs incurred in mowing the section if the landowner does not comply with Council's notice.

CONSIDERATIONS:

While the LGA 2002 provides a suitable mechanism for addressing sections identified as a fire risk, the process required takes time due to the one month notice period. Essentially Council is relying on landowners to tidy up their sections and remove any fire risk once they receive notice.

CONCLUSION:

If the Community Board was supportive of Council introducing a bylaw to manage fire risk sections, then in my view Council would have a more effective tool to manage this risk at a much earlier stage.

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL

SUBJECT: Twizel Information Centre

MEETING DATE: 26 JANUARY 2015

REF:

FROM: Garth Nixon Community Facilities Manager

PURPOSE OF REPORT:

To update the Twizel Community Board on the Twizel Information Centre and to consider hours of operation.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the Twizel Community Board determine the desired Level of Service they wish to provide and funding options be explored.

GARTH NIXON
COMMUNITY FACILITIES MANAGER

ATTACHMENTS:

Letter to the Editor

BACKGROUND:

Council provides reception and information services from the Twizel Office
The Information centre is open normal office hours 8.30 am to 5.00 pm Monday to Friday, Saturdays from 10.30 am - 2.30 pm, and closed on Sundays.
The centre is staffed with one full time staff and two part time staff to provide extra cover for the middle of the day and Saturdays. We also run casual staff to cover leave.

For the Holiday season just gone the Information Centre was closed on Christmas Day Boxing Day and New Years Day and the day after.

Some concern was expressed about the Information Centre opening hours through a letter in the Twizel Update

Numbers thought the Council / Information Office has been on a steady increase

July	1204
August	1108
September	1654
October	2170
November	2815
December	3841

The busiest day being 386 people on the 29th of December .

The information centre was not opened over the Christmas Statutory days as the previous year indicated that they were very quiet over that period. The turnover does not reflect this position and I would suggest that our current visitor numbers show that it would be worth while.

POLICY STATUS:

N/A

SIGNIFICANCE OF DECISION:**ISSUES & OPTIONS:**

Option 1 - Maintain status quo - Open Monday to Friday 8.30 am 5.00pm Saturdays 10.30am till 2.30pm closed most but not all public holidays

Option 2 - As above but open Sundays 10.30am till 2.30pm Summer season and School holidays and Public Holidays

Option 3 - As above but increase operational hours to 9.00am till 5.00-pm on Saturdays and Sundays

CONSIDERATIONS:

Financial

The current staff budget for this service is 105,000, Under the current staffing regime the Twizel Service and Information centre will costs approximately \$72,000 per annum. Twizel Community Board contributes \$ 27,000 to the provision of information services in Twizel. The Balance is covered by the general rate For public holidays, based on opening for four hours 10.30am to 2.30 with two staff on deck, wages costs will equate to approximately \$ 450.00 per day to work public holidays

To open for 4 hours every Sunday would cost approximately and additional \$5000

Whilst large numbers through the door will trend toward greater sales. This is not a significant contributor to the business as for the majority of the transactions only 10% commission is recovered.

Other

The Information Centre is not open on any Sundays. Over the Christmas period it was particularly busy, one busiest days of the year for Twizel.

Out visitor count information shows that the majority of the visitors arrive between 10.30 and 2.30 pm which is which we have additional staff through this period. I believe that operating on these hour though the weekend is appropriate.

Other means of providing information could include rolling monitors or interactive screens which have not been explored.

ASSESSMENT OF OPTIONS:

Opening additional hours does not significantly benefit the financial situation of the Information Centre. However it is clear there is significant through put It would provide a greater level of service to the visitors to the district.

The main beneficiaries to this service will be tourist operators and accommodation providers both local and outside of the district.

Option 2 will provide greater though put while keeping the hours at a reasonable level. Providing a 7 day operation during the peak season.

CONCLUSION:

Opening of the centre on public holidays and or Sundays is achievable within existing budgets.

The Community Board need to determine the level of Service they want to provide.

To the Editor

Last Friday I had the pleasure of driving into our great little town and seeing the hustle and bustle of holidaymakers enjoying the green spaces, local cafes, shops and bars. There were people everywhere.

As I was driving around trying to find a car park – no big deal, it's holiday time and we all know and accept that it's going to be a challenge finding a park right outside the shop we want to pop into during this time. Anyway, as I was finding a park, I was so pleased to see a large queue streaming out into the marketplace. Thinking the visitors centre must be really rocking with loads of out-of-towners eager to see what our wonderful local businesses here in the Twizel area have to offer, I was surprised to see it was not a queue for the visitors centre but actually for the toilets, and that the Information Centre was closed on what is one of our busiest weeks of the year.

Can someone please help me out here, why would our visitors centre be closed during this peak time? What is the policy for opening hours for the Twizel Information Centre?

As an aside, I was also wondering how often the toilets are serviced during peak time.

I would like to think we can give our visitors the best possible experience not only in Twizel but in the whole Mackenzie district.

Luke Paardekooper

Dear Sir

We would like to wholeheartedly agree with Luke Paardekooper's letter to the Editor in last week's Update.

At Jake's Hardware we have always been surprised at the number of enquiries we receive from visitors, who have come to us because the Information Centre is shut. This is often in the height of the busy season during normal opening hours with the car park, Market Place and shops jammed with visitors.

Surely a place that is trying to promote itself as a tourist gateway to this amazing area needs to invest more money in providing such a basic service as Tourist Info!

Jake & Ali Preston-Marshall

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD

SUBJECT: 30 YEAR INFRASTRUCTURE PLAN

MEETING DATE: 26th JANUARY 2015

REF:

FROM: ASSET MANAGER

ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To advise and consider the long term projections for delivery of the 3 waters service to Twizel as proposed in the draft 30 Year Infrastructure Plan and the 2015-25 Long Term Plan.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the Infrastructure renewal and upgrade programme as presented in the 30 Year Infrastructure Plan, be approved for inclusion in the 2015-25 Long Term Plan and its subsequent consultation.

BERNIE HAAR
ASSET MANAGER

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

BACKGROUND:

Section 93 of the Local Government Act 2002 every Local Authority must have a long term plan and it must cover a period of not less than 10 consecutive financial years. Section 101A of that same act every Local Authority must prepare and adopt a financial strategy for all of the consecutive years of the long term plan.

As a consequence generally, Asset Management Plans covered that same period. This council has previously looked out 30 years for pipeline replacement as we know that the Asbestos Cement pipework is a problem with only a limited life.

The Local Government Act 2002 – Amendment (No3) section 101B requires every Local Authority as part of its long-term plan, prepare and adopt an infrastructure strategy for a period of at least 30 consecutive financial years.

The purpose of the infrastructure strategy is to—

- “identify significant infrastructure issues for the local authority over the period covered by the strategy; and
- “identify the principal options for managing those issues and the implications of those options.

This Strategy is developed from the relevant Activity Management Plans and then the projects flow from them into the Long Term Plan.

Staff have been preparing the draft 30 Year Infrastructure Strategy covering the 3 waters (Stormwater, Sewer and Water Supply) and Roading. The information that informs the basis of this document comes from various sources, the most important are the two asset management systems, those being Asset Finda for the 3 waters and RAMM for the transportation section. Staff and Contractor knowledge also plays a big part in developing the strategy.

ATTACHMENTS:

Appended to this report are two separate documents:

1. Mackenzie District Council – Infrastructure Strategy – The Next 30 Years
2. Twizel - Water Supply Network AC Pipelines – Renewal Strategy, prepared by Opus International Consultants Ltd

POLICY STATUS:

SIGNIFICANCE OF DECISION REQUESTED:

All of these assets are identified in Council’s Significance and Engagement Policy as strategic assets and as such will require a degree of consultation with our stake

holders. The requirements of that engagement will be satisfied by the inclusion of the key aspects of this strategy in the LTP and its subsequent consultation.

ISSUES AND OPTIONS:

The two documents cover in detail the various issues and the strategies required to deal with them.

CONSIDERATIONS:

Legal Considerations:

Financial Considerations:

The 30 Year Strategy along with the AC report that details the need to replace the aging AC pipe potentially have a considerable burden on the various communities and it is not intended to discuss this in this report. The projections contained in the strategy will be included in the Council's Financial Strategy being prepared as part of the Long Term Plan.

This document will allow consideration of all financial projections instead of considering them in isolation if we discussed them here.

Other Considerations:

None

CONCLUSION:

Each of the communities have their own issues to deal with over the next 30 years. Some are common across each community and some are unique to that community. Unfortunately there is very little room to vary these renewals in particular. We aging infrastructure that has to be replaced if the same level of service is to remain.

It is recommended that the level of renewals and replacements as indicated in the 30 Year Infrastructure Strategy be included in the LTP for consideration.

December 1 2014

Dear Twizel Community Board Members, Mackenzie District Council Councilors and Mayor, Twizel Promotion and Development Association and Twizel Early Learning Centre.

I write to you all please with regard to the proposed providing of land to the Twizel Early Learning Centre on Mackenzie Drive by The Mackenzie District Council to construct a new Early Learning Centre.

Please consider the proposal very carefully as the loss of the Open Space, View Corridor and Amenity Area is an important asset to the community for this and future generations. The area is used by many people and you would be amazed how well used the Skate Park is. It is at times not big enough and needs some upgrading and future extension. Like the Twizel Early Learning Centre it's outgrowing itself.

I have served as a community board member in Wanaka in the mid 90's as the Town started to grow. The Wanaka skate park debate and discussion back then taught me a lot about the placing and growth of these public facilities, the facility in Wanaka has been a huge success and is being extended. It is not just skate boarders, it is inline skaters, bicycles and a scooter even my wheel chair.

The safety and protection of public wanting to use these facilities is about them being visible and in full view so that they are self monitoring. I live opposite the skate park and it is used all the time and a great place for everyone to safely congregate. In summer it is busy till dusk every night. Parents and Police easily monitor by driving past and there is always someone around using the Amenity Area shade and shelter. And it's all close to the new Public Toilets and the Pool.

There has been some consultation with the community. However the recent advert in the Twizel Update to submit to Survey Monkey excluded people who do not receive the Update or do not have access to a computer. The survey monkey page did however acknowledge that there would be blocking of a view corridor.

Several people who I spoke to at the recent fair wondered why the venue had changed and they were all without shelter and shade whilst the car parking on the proposed site had both. It would make a great place for a Farmers/local produce/Sunday market.

This part of Mackenzie Drive is busier and is the only small stretch of the Alp 2 Ocean cycle way within Twizel Township; there are more bikers and pedestrians in this area.

Please reconsider the offer of this site, although a worthy cause as a community we will lose too much Open Space, Amenity Area and View Corridor.

Yours Sincerely

David Power



435 3323 0274 500 283

Encl Twizel Update Survey Monkey submission request.

ack by phone JH 2.12.14

From Concept to Completion



Our Journey To A New Centre

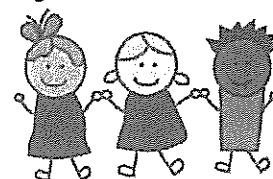
The Twizel Early Learning Centre Board have decided it is time to investigate moving the centre to a new location and have a new building erected.

is only just fulfilling its requirements. The idea was floated to start from scratch on a new site and looking forward to accommodating a growing population.

After consultation with the Twizel Community Board and Mackenzie District Council, a piece of land has been identified as a possibility. It offers a substantial amount of play area, good carparking but is still in the central town vicinity.

We are very interest-

imagination...creation...education...



Twizel Early Learning Centre

ed in our community's thoughts, suggestions and comments regarding the proposed site. It is very important to Twizel Early Learning Centre that we have the backing of the Twizel

community before we embark on this incredibly exciting journey.

Special points of interest:

- Providing a purpose built building for Early Childhood Education and Care
- Ability to increase roll to accommodate growth in Twizel
- Gaining the comments and thoughts from the Twizel community is very important
- Create a 4 age centre catering for all developmental stages
- Consultation with our families and local community

In the present building, there is no room for growth or expansion and the external environment is in need of a serious makeover.

The decision was made as a result of determining whether it was good economic sense to invest a very large amount of money into a space which

Providing Quality Education Based Care

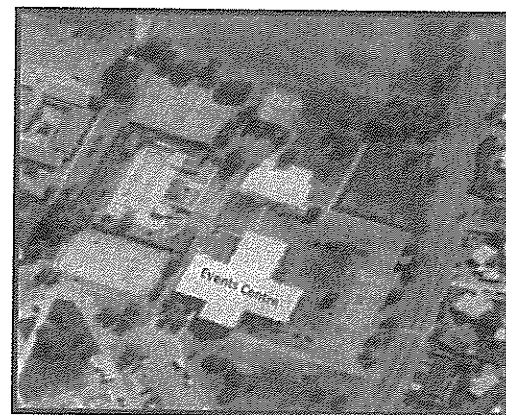
Twizel Early Learning Centre is a not-for-profit community based Early Childhood Provider.

We cater for babies from 3 months old until they are ready for school.

We strive to provide quality education

based care for all children while at the centre.

A new building will allow us to create a 4 age centre that allows our teachers to better cater to the needs of our children as they progress through each developmental stage.

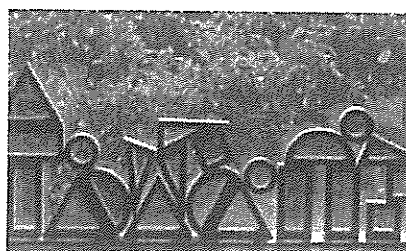


Proposed site of new centre

As we can accept babies from 3 months, we wish to increase the capacity of Under 2 year olds. In turn, we would create a dedicated nursery and toddler area.

Twizel Early Learning Centre provides the experiences and guid-

ance to support each child to realise their full potential. With a fantastic new building and play area, it will provide many different opportunities for the teachers to build and develop their teaching programme to further enhance what is offered throughout the day.



Your Voice Counts

Please go to www.surveymonkey.com/s/QYP3WVQ to complete our survey and let us hear your voice!