



TWIZEL COMMUNITY BOARD

Membership:

John Bishop (Chairman)
Bruce White
Phil Rive
Pat Shuker
Cr Russell Armstrong

*Notice is given of a meeting of the Twizel Community Board to be held
on Monday, August 22, 2016, at 3.00pm.*

VENUE: Twizel Events Centre, Twizel

BUSINESS: As per agenda attached

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER



Twizel Community Board

Agenda for Monday, August 22, 2016

APOLOGIES:

DECLARATIONS OF INTEREST

VISITOR:

TBC Cr Leslie, Council appointed representative of the Pukaki Airport Committee

MINUTES:

Confirm and adopt as the correct record the minutes of the Twizel Community Board meeting held on July 11, 2016. **3**

MATTERS UNDER ACTION **10**

REPORTS:

1. Financial Report – June 2016 (attached) **11**
2. Ward Member's Report (verbal)
3. Reports from members who represent the board on other committees (verbal)

GENERAL BUSINESS:

1. Pukaki Airport update (verbal report Cr Lesley)
2. Dog Signs Market Place **24**

PUBIC EXCLUDED:

Resolve that the public be excluded from the following part of the proceedings of this meeting namely:

1. Previous Minutes 11 July 2016

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Previous Minutes	Commercial sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Previous minutes under section 7(2)(b)(ii).*

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE TWIZEL EVENTS CENTRE ON MONDAY 11 JULY 2016 AT 3PM

PRESENT:

John Bishop (Chair)
Pat Shuker
Cr Russell Armstrong

IN ATTENDANCE:

Wayne Barnett, Chief Executive Officer from 3:15pm
Garth Nixon, Community Facilities Manager
Angie Taylor, Solid Waste Manager/Twizel Township Supervisor
Keri-Ann Little, Committee Secretary
James Leslie, Mackenzie District Council Councillor
Jade Lloyd for correspondence only
Judy Norman left at 3:35pm
3 Members of the public

OPENING:

The Chair welcomed everyone to the meeting.

APOLOGIES:

Apologies were received from Mayor Barlow, Bruce White and Phil Rive. An apology for lateness from the Chief Executive Officer was also received.

Cr Armstrong/ Chair

DECLARATIONS OF INTEREST:

There were no declarations of interest.

VISITORS:

The Chair welcome Jade Lloyd and Judy Norman to the meeting and invited Ms Lloyd to speak to the correspondence received on page 12 of the agenda. Ms Lloyd said the Twizel Cancer Support Group (TCSG) had proposed to establish long term natural shade to protect the Market Place playground and surrounding area.

Ms Lloyd provided the board with tree species and positions of planting for their information. She said \$3,500.00 is required for the project, this including tree purchase, planting, fence construction and Whitestone Contracting costs. The trees are being sourced by Dene Maddon through Southern Woods Nursery in Christchurch. Ms Lloyd stated that the cost of the project depletes the funds saved by the TCSG for providing shade around the playground. She suggested another project possibility which could be completed at the same time to minimise costs, planting complimentary claret ashes along the boundary of the Market Place, where the Salmon and Wine Festival is held. She added that the four claret ashes would complement the area while also providing a wind break and shade in the later part of the afternoon. The estimated cost of the project would be \$1,000.00 and Ms Lloyd suggested the funds be donated by the Twizel Community Board rather than the TCSG.

The Community board unanimously supported the project and agreed to grant the TCSG the \$1,000 required to plant four claret ashes trees along the Market Place boundary. The Community Board suggested Mr Nixon be involved with the project working in with the TCSG.

Resolved: That the Twizel Community Board grant the Twizel Cancer Support Group \$1,000.00 for tree plantings along the Market Place Boundary and that Mr Nixon be involved with the project.

Russell Armstrong/ Pat Shuker

MINUTES:

Resolved that the minutes of the meeting of the Twizel Community Board held on May 30 2016.

Cr Armstrong/ Pat Shuker

General Business arising from the minutes:

The Chair updated the board on progress made regarding the track on Man-Made Hill. He said after a site visit and discussion with Twizel Community board members and Council staff it is proposed the existing track be redeveloped. He noted a price would be required and confirmation of support from the Twizel Golf Club.

MATTERS UNDER ACTION AND PROJECTS REPORT:

1. **Twizel Water Supply Upgrade:** Mr Haar said the reservoir liner is going in this week. Additional work is being carried out to repair and replace associated parts.
2. **Ohau Road and Ostler Road:** Mr Rive will meet with the Asset Department to receive their input on certain restrictions. No date set yet.
3. **Greenway Improvements:** Mr Nixon reported the greenways have been prepped and now await warmer weather for sealing.
4. **New grassed parking area behind Events Centre:** Mr Nixon said this project has started and will continue as the weather allows.
5. **Mobile Shops and Traders:** The community board resolved to use the area opposite the Aspen Court, just along from the medical centre, for itinerant traders, providing Council staff can make it work. This will happen from next season onwards. Discussion was held on the reasons for choosing this area.

Projects Report: Mr Nixon reported the shade trees improvements and the entrance to Tasman Road have been added to the projects list. The Boulder Fountain had been removed and now awaits the final material removal and clearing, Mr Nixon asked for Community board direction regarding the area and any ideas welcomed for its use. He added the seal on Ohau Road footpath had been tidied up and with warmer weather will be completed. Bike stands are awaiting completion at Gibson Brothers in Fairlie and the new walkway signs have been delivered to the Twizel office today.

REPORTS:

FINANCIAL REPORT TO MAY 2016:

The purpose of this report was to update Board members on the financial performance of the Twizel Community as a whole for the period to May, 2016.

Resolved that the report be received.

Chair/ Cr Armstrong

TWIZEL FOOTBALL CLUB REQUEST:

This report from Mr Nixon asked the Community board to consider a grant request for \$364.50 from the Twizel Football Club. Mr Nixon disturbed further information to board members this supporting information included a letter from Megan Lynch, Twizel Football, a quote and photographs from Perennial Sport and Turf for aluminium football posts and a completed application grant form.

Mr Nixon said the board needs to be conscious that other users pay a standard rate. He said it appears to be better to allocate a grant to help the winter league progress. He added; based on 3 hours per week for 12 weeks the Football Club would contribute \$729.00 to user charges of the hall, 50% of this (the requested grant) would be \$364.50.

Resolved

1. That the report be received.
2. That the Twizel Community Board grant the Twizel Football Club \$364.50.

Pat Shuker/ Cr Armstrong

TWIZEL EARLY LEARNING CENTRE:

Mr Nixon reported that in October last year the Community board considered a request from the Twizel Early Learning Centre to investigate the use of Rec A zoned land on Glen Lyon Road. The Board supported this request and Council in turn considered this matter. He said as per the attached letter the Twizel Early Learning Centre had confirmed that they wish to proceed with this site and Mr Nixon will progress this through Council.

Resolved:

1. That the report be received

Chair/ Pat Shuker

WINTER SAFETY IN MARKET PLACE:

The purpose of this report from Mr Nixon was to update the Community board on suggestions for winter safety in Market Place, Twizel.

Mr Nixon said he purchased and installed anti slip matting which has been laid on the slope in order for people to enter and exit Market Place safely. He outlined 3 options and asked the Community Board to indicate how they wish to proceed with this matter.

The Community board believed the installation of the anti-slip matting had proven sufficient at this time and indications had been given that this had resolved any remaining safety concerns.

Resolved:

1. That the report be received.
2. That the Twizel Community Board maintain the status quo and continue with matting, salt distribution and monitoring for the remainder of winter.

Chair/ Russell Armstrong

WARD MEMBER'S REPORT:

Cr Armstrong had nothing to report.

REPORTS FROM MEMBERS WHO REPRESENT THE COMMUNITY BOARD ON OTHER COMMITTEES:

There were no reports from members who represent the Community board on other committees.

GENERAL BUSINESS:

YOUTH CENTRE SKATE PARK AREA:

Mr Nixon reported a letter had been received from Mrs Jacobs, Twizel JAB Rugby Club Secretary asking the Community board to consider an idea of a collaborative clubroom/youth centre facility that all groups can access and use.

The community board acknowledge the letter received by Mrs Jacobs and noted the ideas proposed.

EDIBLE GARDENS:

The Chair stated he had received an email from Amy Lamb, Community Development Worker regarding a Community project currently underway in Twizel to have edible gardens in and around the Mackenzie. The Chair said Ms Lamb is seeking the support of the Community board, in principle, and also any input of ideas about the gardens.

The Community board were in favour of the edible garden idea and asked Mr Nixon to continue liaising with Ms Lamb in moving the project forward.

REMOVAL OF SPEED BUMPS ON NORTH WEST ARCH:

The Chair asked for the Community boards input regarding the removal of speed bumps on North West Arch. He said a request had been made by the Community board previously to have the speed bumps removed and was following up to see if there was still a desire for them to be removed.

Mrs Shuker said she would not like the speed bumps removed. She said speeding motorists are a concern on North West Arch.

Cr Armstrong agreed. He said he could not see the sense of removing the speed bumps and added the speed bumps are located down the end of the road.

The Chair said a general consensus from the Community board is to leave the speed bumps as status quo.

TWIZEL ARTS COUNCIL:

Mr Nixon informed the board that a letter from Kay Potter, Chairperson Twizel Arts Council had been received asking the Community board to help fund a possible upgrade to the lighting in the theatre at the Twizel Events Centre. Mr Nixon noted Ms Potter had stated in her letter that the Twizel Arts Council had agreed to pay up to \$2,500 towards this project.

The Chair said he had asked for more information regarding the request from Ms Potter but had not been able to contact her.

Mr Nixon said it is his understanding that Council would pay for the use of a Cherry Picker for light replacement. He added that the Twizel Arts Council had undertaken the works without Council assistance. He said Council had however, paid for an electrical to fix a broken light.

Cr Leslie commented that he believes the lights had been purchased and a Community board contribution is no longer required.

The Chairman said he will confirm this with the Twizel Arts Council.

PLACEMENT OF SCULPTURE:

The Chair asked for the board's direction regarding the placement of a sculpture in Market Place.

The Chair said he had asked Meridian Energy if they would like to take ownership of the sculpture because it was originally from a dam but had not had a reply. The Chair said he had received an offer from Rick Ramsay to write a plaque explaining how the sculpture came about and attach the plaque to the sculpture.

The Community board were supportive of Mr Ramsay's offer and Mr Nixon added that the sculpture could be placed in the court yard opposite the information centre in Market Place.

Resolved: That the Twizel Community Board support the placement of the plaque in the court yard opposite the Information Centre in Market Place and for Mr Ramsay to write a plaque to attach to the sculpture explaining its creation.

Cr Armstrong/ Chair

VEHICLE GARAGES UPDATE:

Cr Armstrong asked Mr Nixon for an update regarding the construction of vehicle garages at the back of the Twizel Events Centre. Mr Nixon reported the Vehicle Trust had cleared the area and were processing the works. Mr Nixon added that the Vehicle Trust would manage the project from now on.

PUBLIC EXCLUDED RESOLUTION:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

- Request to Purchase Council land

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Request to purchase Council land	Maintain legal privilege.	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:
Request to purchase Council land under section 7(2)(b)(i);

Chair /Cr Armstrong

The Community Board continued in open meeting

THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT :4:12PM
CHAIRMAN: _____
DATE: _____

TWIZEL COMMUNITY BOARD MATTERS UNDER ACTION:

1. **Twizel Water Supply Upgrade:** Mr Haar said the reservoir liner is going in this week. Additional work is being carried out to repair and replace associated parts.
2. **Ohau Road and Ostler Road:** Mr Rive will meet with the Asset Department to receive their input on certain restrictions. No date set yet.
3. **Greenway Improvements:** Mr Nixon reported the greenways have been prepped and now await warmer weather for sealing.
4. **New grassed parking area behind Events Centre:** Mr Nixon said this project has started and will continue as the weather allows.
5. **Mobile Shops and Traders:** The community board resolved to use the area opposite the Aspen Court, just along from the medical centre, for itinerant traders, providing Council staff can make it work. This will happen from next season onwards. Discussion was held on the reasons for choosing this area.

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD
SUBJECT: FINANCIAL REPORT – JUNE 2016
MEETING DATE: 22 AUGUST 2016
REF: FIN 1/2/3
FROM: MANAGER – FINANCE AND ADMINISTRATION
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Attached is the financial report for the community board for the period to June 2016, the purpose of which is to update board members on the financial performance of the Twizel Community as a whole for that period.

Commentary will be provided for any significant variances.

STAFF RECOMMENDATIONS:

1. That the report be received.

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
Activity Statement
For the period ended June 2016

	LYTD Actual 2015	YTD Actual June 2016	YTD Budget June 2016	Variance		Full Year Budget 30/06/2016
Council - General Twizel						
Income						
Targeted Rates	10,200	10,000	10,000	-	✓	10,000
Total Income	10,200	10,000	10,000	-	✓	10,000
Expenses						
Members Expenses	10,079	11,589	10,000	(1,589)	✗	10,000
Total Expenses	10,079	11,589	10,000	(1,589)	✗	10,000
Total Council - General Twizel	121	(1,589)	-	(1,589)	✗	-

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
Activity Statement
For the period ended June 2016

	LYTD Actual 2015	YTD Actual June 2016	YTD Budget June 2016	Variance		Full Year Budget 30/06/2016
Twizel Community Centre						
Income						
Targeted Rates	115,920	120,865	120,865	-	✓	120,865
Other Income	26,985	39,160	28,000	11,160	✓	28,000
Internal Interest Income	1,482	3,698	3,064	634	✓	3,064
Total Income	144,387	163,723	151,929	11,794	✓	151,929
Expenses						
Employment Expenses	700	5,213	-	(5,213)	✗	-
Administration Expenses	16,281	14,074	17,500	3,426	✓	17,500
Operational and Maintenance	90,460	55,278	93,500	38,222	✓	93,500
Depreciation	81,856	81,852	81,856	4	✓	81,856
Loss On Sale and Assets Written Off	(87)	-	-	-	✓	-
Total Expenses	189,210	156,417	192,856	36,439	✓	192,856
Total Twizel Community Centre	(44,823)	7,306	(40,927)	48,233	✓	(40,927)

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
Activity Statement
For the period ended June 2016

	LYTD Actual 2015	YTD Actual June 2016	YTD Budget June 2016	Variance		Full Year Budget 30/06/2016
Twizel Investment income						
Income						
Targeted Rates	4,480	4,480	4,480	-	✓	4,480
Internal Income	(4,480)	(4,476)	(4,480)	4	✓	(4,480)
Total Income	-	4	-	4	✓	-
Total Twizel Investment income	-	4	-	4	✓	-

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
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	LYTD Actual 2015	YTD Actual June 2016	YTD Budget June 2016	Variance		Full Year Budget 30/06/2016
Twizel Reserves						
Income						
Targeted Rates	14,772	25,900	25,900	-	✓	25,900
Other Income	-	3,009	-	3,009	✓	-
Total Income	14,772	28,909	25,900	3,009	✓	25,900
Expenses						
Administration Expenses	3,269	4,077	-	(4,077)	✗	-
Operational and Maintenance	9,609	9,611	25,900	16,289	✓	25,900
Depreciation	609	-	-	-	✓	-
Total Expenses	13,487	13,688	25,900	12,212	✓	25,900
Total Twizel Reserves	1,285	15,221	-	15,221	✓	-

MACKENZIE DISTRICT COUNCIL
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Activity Statement
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	LYTD Actual 2015	YTD Actual June 2016	YTD Budget June 2016	Variance		Full Year Budget 30/06/2016
Twizel Swimming Pool						
Income						
Targeted Rates	67,992	62,022	62,022	-	✓	62,022
Other Income	16,113	19,966	18,400	1,566	✓	18,400
Internal Interest Income	-	246	-	246	✓	-
Total Income	84,105	82,234	80,422	1,812	✓	80,422
Expenses						
Employment Expenses	40,258	42,036	41,281	(755)	✗	41,281
Administration Expenses	3,548	3,078	4,229	1,151	✓	4,229
Operational and Maintenance	28,284	39,295	29,900	(9,395)	✗	29,900
Internal interest Expense	367	-	128	128	✓	128
Depreciation	10,243	9,768	9,768	-	✓	9,768
Total Expenses	82,701	94,176	85,306	(8,870)	✗	85,306
Total Twizel Swimming Pool	1,404	(11,942)	(4,884)	(7,058)	✗	(4,884)

MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD REPORT
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Twizel Township						
Income						
Targeted Rates	489,762	461,225	461,341	(116)	✗	461,341
Other Income	20,273	1,725	8,500	(6,775)	✗	8,500
Total Income	510,035	462,950	469,841	(6,891)	✗	469,841
Expenses						
Administration Expenses	18,556	28,923	26,600	(2,323)	✗	26,600
Operational and Maintenance	222,125	271,547	323,400	51,853	✓	323,400
Internal interest Expense	22,654	30,857	28,754	(2,103)	✗	28,754
Depreciation	57,425	57,420	57,427	7	✓	57,427
Total Expenses	320,761	388,747	436,181	47,434	✓	436,181
Total Twizel Township	189,274	74,204	33,660	40,544	✓	33,660

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20/05/2016
176 Mackenzie Drive
Twizel

Dear Sir,

~~My name is Dave Wills and I am employed by the Mackenzie District Council as The Dog Control Officer for the Twizel~~
area.

Over the Xmas period I patrolled the shopping centre at regular intervals and invariably spoke to people with a dog who had not seen the No Dog Signs or claim not to have seen the signs. I am not surprised as the signage on the foot paths are next to useless.

What I am asking for is new signs to be erected on poles at every entrance to the shopping area. Signs that cannot be missed as people walk IN.

Yours in anticipation

Dave Wills

Received 8-07-16