

# MACKENZIE DISTRICT COUNCIL

## MINUTES OF A MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE TWIZEL EVENTS CENTRE ON MONDAY 30 MAY 2016 AT 3PM

### PRESENT:

John Bishop (Chair)  
Pat Shuker  
Phil Rive  
Bruce White  
Cr Russell Armstrong

### IN ATTENDANCE:

Garth Nixon, Community Facilities Manager  
Angie Taylor, Solid Waste Manager/Twizel Township Supervisor  
Keri-Ann Little, Committee Secretary  
Daisy Hudson, Timaru Herald Reporter  
Amy Lamb, Community Development Worker  
Rick Ramsay, Twizel Heritage Group  
2 Members of the public

### OPENING:

The Chair welcomed everyone to the meeting.

### APOLOGIES:

Apologies were received from The Mayor, Chief Executive Officer and Finance Manager

**Cr Armstrong/ Bruce White**

### DECLARATIONS OF INTEREST:

There were no declarations of interest.

### MINUTES:

Resolved that the minutes of the meeting of the Twizel Community Board held on March 7 2016, be confirmed and adopted as the correct record of the meeting, including such parts as were taken with the public excluded.

**Cr Armstrong/ Phil Rive**

#### *General Business arising from the minutes:*

Mrs Shuker asked for an update regarding section clean up from Mr Hocken.

Mr Nixon informed the Board that he had spoken to Mr Hocken regarding the clean-up required and he will undertake the works when the weather conditions allow.

The Chair confirmed an outdoor seat supplied by Murray Sisson of Weka an Outdoor Furniture will be delivered within six weeks' time and cemented to the old rubbish bin site outside the Events Centre.

The Board enquired why the rubbish bins had not been relocated. Mr Nixon said this will take place this week.

Mr Nixon said he will follow up on progress of the removal of speed bumps on North West Arch with Mr Haar, Asset Manager.

## **MATTERS UNDER ACTION AND PROJECTS REPORT:**

1. **Ohau Road and Ostler Road:** Mr Rive will meet with the Asset Department to receive their input on certain restrictions. No date set yet.
2. **Greenway Improvements:** Mr Nixon reported the greenways have been prepped and now await warmer weather for sealing.
3. **New grassed parking area behind Events Centre:** Mr Nixon said this project has started and will continue as the weather allows.
4. **Mobile Shops and Traders:** The Community Board resolved to use the area opposite the Aspen Court, just along from the medical centre, for itinerant traders, providing Council staff can make it work. This will happen from next season onwards. Discussion was held on the reasons for choosing this area.

**Projects Report:** Mr Nixon reported that there is not a lot of change but that he is expecting invoices for preparation work on the greenway works and Events Centre.

## **REPORTS:**

### **FINANCIAL REPORT TO APRIL 2016:**

The purpose of this report was to update Board members on the financial performance of the Twizel Community as a whole for the period to April, 2016.

Resolved that the report be received.

**Chair/ Phil Rive**

Mr Nixon spoke to the report providing commentary on any significant variances.

## **VISITORS:**

The Chair welcomed Rick Ramsay from the Twizel Heritage Group and Amy Lamb, Community Development worker to the meeting.

## **GENERAL BUSINESS:**

### **TWIZEL HERITAGE GROUP PLANE TABLES IN MARKET PLACE:**

The Chair invited Mr Ramsay to speak to his agenda item, plane tables in Market Place, on page 25 of the agenda. Mr Ramsay informed the Board that The Twizel Heritage Group have been investigating a Heritage Trail around Twizel. He said part of this is identification of the original power project shops in the shopping centre and Hall sites.

Attached to Mr Ramsay's paper was a list of the first shops in Twizel, first owners and a map of Market Place.

Mr Ramsay added that this was a provisional request and at an early stage. He said these would be stainless steel engraved plane tables which people would stand in the middle of to read with perhaps one facing east, south and the third facing the top end of town. Mr Ramsay was open to suggestions from the Community Board regarding location ideas.

The community board were in agreeance regarding their support of the project and look forward to viewing the concept plans.

Resolved that the Twizel Community Board support the project while also requesting to sight the plans and concept drawings when available before the project starts.

**Chair/ Bruce White**

The Chair thanked Mr Ramsay for his attendance. Mr Ramsay left the meeting at 3:18pm

#### EMERGENCY EVENTS TEAM:

At the invitation of the Chair Amy Lamb spoke to the Board stating she will now be providing frequent feedback to the Community Board and communicating with the Community on development and projects that are being undertaken in Twizel.

Mrs Lamb reported that an Emergency Events Team will be formed in Twizel with the purpose of supplying door knocking and general assistance to vulnerable community members in an Emergency Event. Mrs Lamb clarified that this Team would not replace Civil Defence operations but instead provide assistance before a Civil Defence Event was declared.

Mrs Lamb added that this would be a volunteer service at the request of the Police or Fire Brigade.

#### SITES FOR TWO DEFIBRILLATORS:

Mrs Lamb informed the Board of the donation of two defibrillators from Meridian Energy to be installed around the Twizel Township. She said St John's had agreed to provide the required annual maintenance to the defibrillators free of charge and Mrs Lamb asked that the Community Board decide on two locations and fund the installation.

The Chair suggested a defibrillator be located at the information centre and the other in the foyer at the Events Centre. He said more discussion was required which would take place at the conclusion of the meeting.

Resolved that the Twizel Community Board support the installation of 2 defibrillators into the Community and that the Twizel Community Board provide the funding for installation.

**Pat Shuker/ Phil Rive**

Mrs Lamb at the request of the Chair informed the Board of the Sport Twizel Meeting to be held tonight, May 30<sup>th</sup> at 7pm. She said the purpose of the meeting was to initiate a working group to work with local sporting groups and organisations to offer support, discussion and to assist with challenges they may face while promoting sport, health and the Communities well-being.

The Chair thanked Mrs Lamb for all her great work and she left the meeting at 3:35pm.

#### COMMUNITY FACILITIES FEES AND CHARGES:

The purpose of this report, from the Community Facilities Manager was for the Community Board to review the fees and charges for Twizel Community Facilities for 2016/17.

Mr Nixon highlighted and provided explanations to the increases to the fees and charges schedule.

<b>Twizel Events Centre</b>	<b>Current 2015/16</b>	<b>Proposed 2016/17</b>
<b>Fees</b>		
Casual Hire		
<b>Sports Hall</b>		
Local	\$22.00	\$ 22.50
Commercial	\$32.00	\$33.00
<b>Theatre</b>		
Local	\$22.50	\$23.00
Commercial	\$41.00	\$42.00
<b>Community Room with Kitchen</b>		
Local	\$17.50	\$18.00
Commercial	\$53.00	\$54.00
Kitchen only		
Local		\$16.00
Commercial		\$32.00
10 % Discount for 4 hours or more in one block		
10 % Regular user (20 times or more) per season		

	<b>Current 2015/16</b>	<b>Proposed 2016/17</b>
<b>Twizel Swimming</b>		
<b>Pool</b>		
Adult Session	\$3.80	\$4.00
Child Session	\$2.80	\$3.00
Preschool Session	\$1.00	\$1.00
Adult Concession	\$38.00	\$40.00
Ticket		
Child Concession	\$28.00	\$30.00
Ticket		
Adult Season Pass	\$148.00	\$150.00
Child Season Pass	\$97.00	\$100.00
Family Pass	\$194.00	\$200.00
School Usage	\$15.50	\$16.00
Private use per	\$60.00	\$70.00
hour, structured		
session including		
one lifeguard		
Private use per	\$90.00	\$105.00
hour, play session		
including two		
lifeguards		

### **Squash:**

Membership - \$60.00 per annum (includes \$25 individual swipe card bond)

Casual use - \$10.00 per court plus \$25 bond for swipe card

\$1 coin in the meter will give players 15 minutes of lighting. Lighting for both courts is run on a meter system regardless of whether you are a member or casual user.

The Twizel Community board resolved the following:

#### Resolved:

1. That the report be received.

**Phil Rive/ Pat Shuker**

#### Resolved:

2. That the Twizel Community Board adopt the revised Fees and Charges as proposed for 2016/2017.

**WARD MEMBER'S REPORT:**

Cr Armstrong reported that the Council granted the Hops and Hooves Event \$1,000.

**REPORTS FROM MEMBERS WHO REPRESENT THE COMMUNITY BOARD ON OTHER COMMITTEES:**

There were no reports from members who represent the community board on other committees.

**GENERAL BUSINESS:**

**GOLDFIELDS CAVALCADE:**

The Chair referred to an email he had received from Terry Davis from the Otago Goldfields Heritage Trust accompanied with an example agreement outlining requirements for Twizel to host a Goldfields Cavalcade Event included on page 29 of the agenda.

The Community Board agreed this is a great opportunity.

Mr White suggested the walking track on North West Arch would be a great place to hold this event.

The Chair said that the Twizel Promotions and Development Association (TPDA) would be a great committee to organise the event with the support of the Community Board.

Resolved that the Community Board approach the TPDA to investigate the possibility of holding the Goldfields Cavalcade with the assistance of the Community Board.

**Cr Armstrong/ Pat Shuker**

**APPLICATION FOR FUNDING:**

The Community Facilities Manager spoke to this application of funding received from Penny and Paul Baikie regarding their son Zak Baikie. Mr Nixon highlighted the attached Council grants policy and criteria for funding for the Board's information.

Mr Nixon said a grant application was email to Mrs Baikie for completion but has not been returned.

The Chair expressed his disappointment regarding the outcome of the Hops and Hooves application. He said the Council are not aware of the amount of funds available to the Twizel Community Board Grants Budget nor are Council aware of how many grant applications the Community Board receive. The Chair added that the Community Board consider all applications fairly and thoroughly.

The Chair highlighted the evaluation criteria attached and asked the Community Board to refer to statement two "will the grant *directly* benefit ratepayers/residents in the Mackenzie District. He said in the past the Community Board has not supported individuals. The Chair added that he believes Zak Baikie is a fantastic sportsman but does not want to set a precedence.

Phil Rive stated that he believed the Community Board was the wrong organisation to approach and said he would discuss other options with Mr Baikie regarding other funding sources.

Mr White asked in declining the request does the Council have a list of available funding sources that the Baikie's can approach.

Mr Nixon replied that there are many other avenues the Family can explore for funding.

Resolved that Twizel Community Board decline the grant application received from Penny and Paul Baikie. But give them indication of where they may be able to gain funding.

**Chair/ Phil Rive**

Cr Armstrong and Pat Shuker voted against the motion.

Bruce White abstained from the vote stating he has a conflict of interest with Zak Baikie stating that he in fact teaches Zak Baikie and his Brother and that he is good friends with the Baikie Family.

*The motion was lost.*

Cr Armstrong asked for clarification regarding the grants criteria and guidelines.

Mr Nixon replied that the Board should evaluate by the criteria provided whilst taking into consideration the community benefit.

Phil Rive said he is not against granting the money in principle and that he was simply following the criteria outlined.

Cr Armstrong said Zak Baikie has proven his talent and has won his age group at a National Level and believes a token gesture is required.

The Chair said he is sympathetic to the Family and expense required but was keeping to the criteria.

Resolved that the Twizel Community Board grant Zak Baikie \$500.

**Cr Armstrong/ Pat Shuker**

The decision was unanimous.

#### LETTER OF THANK YOU:

The Chair asked the Board to note the letter of thank you received from the Executive Principal Garth Wynne, Christ's College, Canterbury on behalf of the Rowing Committee for the use of the Twizel Events Centre Kitchen for the preparation and service of all meals to "hungry rowers" during the 2016 rowing season.

#### TRACK MAN-MADE HILL

Bruce White provided the Board with an update on the progress of a meeting he attended along with Wayne Neil from the Twizel Golf Club to discuss the Man-Made Hill track.

Mr White reported that Mr Neil agrees in principle to the track but stated that he will have to present the idea to the Golf Club Committee.

The Chair suggested he and Mr White return to Man-Made Hill to evaluate the area and then approach the Golf Club together. He suggested a price be sought that is more competitive and invited Mr Haar to attend the site visit to contribute his input into logistics etc. Mr White added that he and the Chair would report their progress back to the Community Board at the next meeting.

#### UNSPENT FUNDS:

The Chair aided by the following table spoke to the Board about the best way to disperse of unspent funds:

<b>Name of Project</b>		<b>Cost</b>
Shade Trees x4 for Playground <i>Mr Nixon informed the Board that an approach has been received from the Cancer Society to fund and supply the trees. He said the suggestion for planting is along the northern boundary of the play area.</i>	Pat	\$2,000.00
Improve Garden at Entrance <i>Mr Nixon confirmed the entrance beside the Mackenzie Country Inn.</i>	Steve	\$3,000.00
Remove Large Stones Opposite Office	Elli/Russell	\$3,000.00
Seal Ohau Road Footpath – Track <i>Mr Nixon stated Chip-seal on Ohau Road.</i>	Garth	\$25,000.00
Upgrade Track to Man-made Hill	John/Bruce/Elli	\$25,000.00
10x New Bike Stands <i>Mr Nixon showed an example of the bike stands they Board were in favour of the current design and materials but required feedback regarding height once the stands are in the ground.</i>	Phil/Garth	\$3,000.00
Renew Sign Ohau Road to Man-made Hill <i>Mr Nixon approved the walking track sign to be erected at the cost of \$212.00</i>	Shaun	\$1,000.00
Coloured Concrete to Replace Sand Paths <i>Mr Nixon was asked to gain a quote on concreting the paths.</i>	Garth	\$20,000.00
Seal x3 more Greenways: 1. Pukaki Place to Mackenzie Street – <i>currently okay to be removed.</i> 2. Maryburn to Mount Cook Street- <i>work to be carried out.</i> 3. Mackenzie to Preston Place- <i>work to carried out also.</i>	????? Bruce	\$35,000.00
	<b>Total:</b>	<b>\$117,000.00</b>

#### Other projects to look at in the future:

- Wi-Fi in the Town Square – *requires more discussion.*
- New Commercial Kitchen for the Events Centre

The Chair stated that he would like to see the work completed before the 30th of September 2016.

Phil Rive suggested the Community Board aim to engage with local contractors when possible.

Cr Armstrong enquired if the water supply to Two Thumb Drive had been restored and also if the lights there were working.

Mr Nixon said he would investigate the current situation at Two Thumb Drive.

**THERE BEING NO FURTHER BUSINESS  
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 4:38PM**

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_