



Swimming Pool Checklist for Owners

- Please complete this checklist and remediate any items that do not require a Building Consent before booking an inspection.
- Please complete a form for each pool on site.
- For more detailed information on requirements please refer to:
www.Building.govt.nz/building-code-compliance/f-safety-of-users/pool-safety/guidance-for-pool-owners/

Date:	
Name:	
Postal Address:	
Email:	
Telephone No:	
Date:	
Customer number (if known):	
Valuation Number:	
Building Consent Number:	
Date of last inspection:	

Exemption

Does the pool have a previous exemption from MDC under the Fencing of Swimming Pool Act? <ul style="list-style-type: none">• Note that an inspection is still required.	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Small Heated Pool (SHP)

Under 5 sq. m surface area of water	<input type="checkbox"/> Yes <input type="checkbox"/> No
Unclimbable side walls of pool to be 760mm or more above adjacent floor or ground level	<input type="checkbox"/> Yes <input type="checkbox"/> No
Lid capable of withstanding 20kg load with sloped to prevent water from pooling	<input type="checkbox"/> Yes <input type="checkbox"/> No
Lockable lid readily returned to closed position	<input type="checkbox"/> Yes <input type="checkbox"/> No

Latches and locks to restrict entry of child under 5 with minimum main strap width of 33mm	<input type="checkbox"/> Yes <input type="checkbox"/> No
Signage eg WARNING: This Spa pool cover must be kept locked except when under direct adult supervision	<input type="checkbox"/> Yes <input type="checkbox"/> No
Complies with checklist <ul style="list-style-type: none"> If YES and SHP has a CCC or previous Passed inspection, SHP does not require further inspections. If NO, before requesting inspection, rectify issues and/or complete checklist for Residential Pool Barrier. 	<input type="checkbox"/> Yes <input type="checkbox"/> No

Residential Pool

Temporary or permanent swimming, or paddling pool capable of holding 400mm depth of water. This includes SHP that does not comply with above requirements (if NO, pool does not require an inspection, If YES complete form)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Consented pool installed before 2017 with removable ladder and 1.2m minimum clear wall height where ladder is disabled when not in use (if YES pool does not require a barrier but requires an inspection)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Consented pool installed after 2017 with 1.2m clear wall height with a barrier and gate enclosing the access (If YES complete form)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Barriers

Pool area used for pool activities only	<input type="checkbox"/> Yes <input type="checkbox"/> No
Barrier restricts access from house and grounds (Also refer to DOORS INTO POOL AREAS)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Pool barrier on property boundary minimum 1800mm high	<input type="checkbox"/> Yes <input type="checkbox"/> No
Fence a minimum of 1.2m high at all points on exterior of barrier	<input type="checkbox"/> Yes <input type="checkbox"/> No
No object within 1.2m of fence and less than 1.2 m from top of barrier	<input type="checkbox"/> Yes <input type="checkbox"/> No
No climbable features on outside of barrier – e.g., horizontal rails less than 900mm apart	<input type="checkbox"/> Yes <input type="checkbox"/> No
Perforated fencing material openings less than 13mm for 1.2m high fence	<input type="checkbox"/> Yes <input type="checkbox"/> No
Perforated fencing material openings less than 35mm for 1.8m high fence	<input type="checkbox"/> Yes <input type="checkbox"/> No
No more than 100mm gaps in fencing, including at bottom of fence/gate	<input type="checkbox"/> Yes <input type="checkbox"/> No
Gate opens away from pool area and a minimum 1200mm high	<input type="checkbox"/> Yes <input type="checkbox"/> No
Gate is self-closing and self-latching from any position	<input type="checkbox"/> Yes <input type="checkbox"/> No

Latch mounted on outside of gate no less than 1.5m from ground	<input type="checkbox"/> Yes <input type="checkbox"/> No
Latch mounted on pool side of gate no less than 1.2m from ground and 150mm from top of gate and shielded	<input type="checkbox"/> Yes <input type="checkbox"/> No

Doors and Windows into Pool Areas

All doors are self-closing and self-latching or alarmed	<input type="checkbox"/> Yes <input type="checkbox"/> No
All doors hinged or sliding, single leaf 1000mm maximum width	<input type="checkbox"/> Yes <input type="checkbox"/> No
Latch height a minimum of 1.5m above floor	<input type="checkbox"/> Yes <input type="checkbox"/> No
Signage provided – eg SWIMMING POOL. CLOSE THE DOOR	<input type="checkbox"/> Yes <input type="checkbox"/> No
Window sashes below 1.0m from floor have opening restricted to 100mm maximum	<input type="checkbox"/> Yes <input type="checkbox"/> No

Water Supply

All taps used within the pool area have a device to prevent backflow	<input type="checkbox"/> Yes <input type="checkbox"/> No
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NOTE: If a Pool requires a pool barrier and does not currently have a compliant barrier, then a Building Consent MUST be applied for to construct. Building consent is also required to ALTER any pool barrier currently in place.

Please submit your application via email to building@mackenzie.govt.nz