

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE COUNCIL SERVICE CENTRE, TWIZEL ON MONDAY, OCTOBER 6, 2014 AT 4.00PM

PRESENT:

Phil Rive (acting chairman)
Bruce White
Pat Shuker
Cr Russell Armstrong

IN ATTENDANCE:

Claire Barlow (Mayor)
Wayne Barnett (Chief Executive)
Garth Nixon (Community Facilities Manager)
Bernie Haar (Asset Manager)
Keri-Ann Little (Committee Clerk)
Liz Bloomfield (Twizel Youth Centre)
Christine Lavery (Twizel Youth Centre)
Lou Ochsner (Twizel Early Learning Centre)
Graeme Bond (member of the public)

OPENING:

The acting chairperson welcomed everyone to the meeting.

APOLOGIES:

Resolved that an apology be received from chairman John Bishop.

Phil Rive/Russell Armstrong

DECLARATIONS OF INTEREST:

There were no declarations of interest.

MINUTES:

Resolved that the minutes of the meeting of the Twizel Community Board held on August 25, 2014, be confirmed and adopted as the correct record of the meeting.

Russell Armstrong/Pat Shuker

GENERAL BUSINESS - LETTER FROM LOU OCHSNER, TWIZEL EARLY LEARNING CENTRE:

This letter at page 14 of the agenda requests help to find a suitable piece of land to expand the early learning centre.

The chairman thanked Ms Ochsner for attending today's meeting and asked for any questions.

Cr Armstrong asked if there was enough room for expansion on the current site. Ms Ochsner replied stating it is the size of the building also that is restricting along with Council land and land owned by the Ministry of Education which the School are not prepared to sell, give or gift another building.

Ms Ochsner was asked would they prefer a new building or extension on the current building. She replied the current building is quite old and the up keep will be expensive so in some ways it would be better to start again with a purpose built centre.

The Chairman asked Ms Ochsner if you built new would you prefer to stay on that site or nearby or would you look at a different site. Response we are open to any options and need to do this within the next 5 years the size of the plot wouldn't give enough outside room as required per metre age per child etc.

The Mayor asked do you know what size site you require. Response the size would be 1000 square metres maybe.

The land it is currently on is zoned village centre and as council land. Spoke to Nathan on possibility and childcare centres could be deemed appropriate on Rec A land which we have between the basketball courts and the swimming pool and out past the events centre. I have looked there and the opportunities are a little bit limited because you have got a big viewing corridor that runs up from Mackenzie drive. You could get resource consent to build on there and would really depend on how the Twizel Community would feel about that. The other opportunity being in the vicinity of the skate park, I don't think the south side of the event centre is a very good place to be building with the frost. Final option that I have thought about is the basketball court when you look at the usage that gets could you replace that with a half court next to the skate park.

Cr Armstrong enquired about the old medical site when it becomes available.

Mr Nixon said it is Rec A site which Council cannot sell and the council is hoping for the funds of the medical centre sale to go back into refunding the new medical centre.

Mr Nixon rounded up the discussion by stating that he has a report going to the Council committee round on the 16th of October to discuss these same issues as this will ultimately be a Council decision, however he welcomed the community board views stating they will be useful to take to committees and to explore options further.

The community board asked Ms Ochsner to go back investigate the square meter age required and report back to the community board.

Resolved: That the Twizel Community board supports the TELC request for council land required for the construction of a new centre.

Russell Armstrong/Pat Shuker

Ms Ochsner and two members of the public left the meeting at 4:30pm

VISITOR: THE TWIZEL YOUTH CENTRE:

Liz Bloomfield and Christine Lavery provided an update to the community board on the situation of repairs to the Twizel Youth Centre.

The chairman pointed out that this was a late item and distributed the tabled letter to other members and staff.

Cr Armstrong spoke to the letter saying the Twizel Youth Centre would like to make a proposal for the demolition and removal of the old toilet block and radio station room. He said the centre will demolish and clean up the site for \$5,000. The dumping of the material will be at the Council's cost. The money raised will be used to purchase the Youth Centre from the Council and improvements to the building.

Mr Nixon said he has taken the time to speak to the Council Building Manager prior to the meeting and he informed him that there is asbestos in the building that will need to be packaged and removed from the site correctly and disposed of in Timaru.

Ms Bloomfield said that the centre is looking good with plumbing work being completed and an overall tidy up, they are hoping to receive a grant from Meridian but need "money in the bank" first to do so. Ms Bloomfield carried on to say that she had received three quotes from Builders for the upgrade.

Mr Nixon said the community board would like the plan, moving forward to the community board as the board would be happy to assist the Youth Centre.

Resolved: that the Twizel Community Board resolve the public toilet building is demolished as opposed to being relocated.

Phil Rive /Russell Armstrong

Mr Haar the Asset Manager will gain a price for the removal of the asbestos.

Cr Armstrong will liaise with Ms Bloomfield and Ms Lavery to discuss any problems that may arise and also liaise with Mr Nixon.

FINANCIAL REPORT TO AUGUST, 2014:

The purpose of this report was to update board members on the financial performance of the Twizel Community as a whole for the period to August, 2014.

Resolved that the report be received.

Russell Armstrong/ Pat Shuker

The chairman asked the CEO to please have the financial report ready and distributed before the meeting allowing community board members time to read and formulate the report.

Mr Haar provided the community board with an update on how the new water system implementation is progressing.

TWIZEL COMMUNITY BOARD MATTERS UNDER ACTION:

1. Town Projects:

a. Walkways:

Garth to follow up the rolling of Tekapo Drive from Mackenzie to Glen Lyon which was to take place in the Spring.

b. Tekapo Drive:

Levelling and re-sowing completed, rolled again in the spring. Tekapo Drive track has been sprayed. Improve irrigation. Mulch trees.

c. Lake Ruataniwha:

Bollard fencing – Garth Nixon said the posts are all in, the “tree guys” are coming back prior to the “mulches person” coming in to tidy up the area where the cable will go in and will clean out the road space and life remainder of the trees in the vicinity.

- d. **Greenway fencing** – On target at present, end fencing done in terms of upgrading greenway fencing.
- e. **Cemetery** – plan is to finish this at the same time as other work at Lake Ruataniwha.

2. **Twizel Public Toilets:**

Expressions of interest in the removal or development of the old toilets have been advertised for. New toilets to be finished in September.

3. **Bike Lockup:**

More bike space to be created when old toilets and building are removed from town centre.

4. **Twizel Youth Centre:**

No proposal has been received from the youth centre.

5. **Overnight Camping:**

There was a small workshop after the recent meeting current situation is that draft bylaw is going to the planning committee next week.

6. **Twizel Swimming Club Enquiry Regarding Pool Hire Costs:**

Garth Nixon has spoken to the Twizel Swimming Club and the issues are now resolved.

7. **Traffic Issues at Maitland Place and Irishman Drive:**

Bernie Haar design complete, have met with John on site and he has a copy of the plan and asked John to speak to the community board, this is a district wide roading project with Council sign off. A price has been obtained from Whitestone and the project will be underway shortly.

8. **Twizel Water Supply Upgrade:**

Pipe samples are being tested and results to come back to community board. Opus have also been asked to do a review of the cost of building a water scheme for Manuka Tce residents. This will go to full council.

9. **Rubbish outside Mackenzie Four Square and Events Centre:**

Garth Nixon has installed a refurbished bin set between the events centre and the supermarket and will now address the residence in regards to their own rubbish.

Ms Shuker on behalf of Stuart and Olivia thanked the community board for erecting rubbish bins so quickly, adding it has made a huge difference.

10. **Climbing wall in Twizel Events Centre:**

Shaun Norman to come up with a concept plan for a climbing wall and bring it back to the community board.

11. **Security cameras for Market Place:**

Garth Nixon and Phil Rive have meet with the camera installer, Jo Rush and also with gym operators with a timeframe of installation within the month.

Resolved: The community board instruct Garth Nixon to go ahead with finalising the security camera system for the town and gym with the view to have these installed before Christmas.

Phil Rive /Russell Armstrong

12. Manhole on the corner of Mackenzie Drive and Ostler Road:

Bernie Haar updated that the Roading Manager has spoken with Telecom and Chorus. Rob Whaley will be onsite to fix the road within the next couple of weeks. The community board ask that this is followed up.

13. Christmas Decorations for Market Place:

Cr Armstrong to touch base with TPDA on progress of decorations.

WARD MEMBER'S REPORT:

Cr Russell Armstrong said council has the approved the meridian land sale with the recommendation from community board the sale has been completed and now it is just due course.

REPORTS FROM MEMBERS WHO REPRESENT THE COMMUNITY BOARD ON OTHER COMMITTEES:

There was nothing to report.

GENERAL BUSINESS - TPDA LEASE AGREEMENT:

Garth Nixon has been asked by John Bishop to provide a verbal update to the community board on the current situation with the TPDA lease.

TPDA lease agreement was sent to Luke Paardekooper four weeks ago and Mr Nixon followed up last week in relation to this. Mr Paardekooper said he wasn't happy with the lease and Mr Nixon has hand delivered the amended lease to the TPDA this afternoon.

Mr Nixon said the change in the lease agreement was centred on the lease cost and the misunderstanding with GST cost.

GENERAL BUSINESS - PUBLIC CONSULTATION TWIZEL MEDICAL CENTRE:

The statement of proposal related to the provision of land to the Twizel Medical Centre was discussed by the community board and is attached to the agenda at page 16.

The chairman opened up to discussion with members and resolved the following.

Resolved: That the Twizel Community Board supports the Mackenzie District Council in the furthering of the High Country Medical Trust medical centre.

Phil Rive /Russell Armstrong

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 5:37pm**

CHAIRMAN: _____

DATE: _____

Arlene Goss

From: Garth Nixon
Sent: Tuesday, 30 September 2014 3:37 p.m.
To: Arlene Goss
Subject: Fwd: Youth centre update for community board

Visitor to update on the youth centre

Garth Nixon
Community Facilities Manager
Mackenzie District Council
0275344834

*To happen under
'Matters Under Action.'*

Begin forwarded message:

From: Angie Taylor <angie@mackenzie.govt.nz>
Date: 30 September 2014 11:38:36 am NZDT
To: Garth Nixon <Garth@mackenzie.govt.nz>
Subject: Youth centre update for community board

Hi Garth,

I spoke to Liz about providing the community board with an update of their work on the youth centre and their intentions going forward and Liz is going to come along to the meeting on Monday 6th.

I'm not sure how these are run as to whether this needs to go on an agenda? I said the meeting started at 4pm and hopefully she could be up first so that she doesn't have to sit through the whole meeting, is this possible?

Just let me know if you want me to sort out an agenda item.

Thanks, Ang

Angie Taylor
Solid Waste Manager and Twizel Township Supervisor
angie@mackenzie.govt.nz
03 435 0637

Twizel Youth Centre
57 Sefton Street
TWIZEL 7901

0211257993 (Liz)
0272080362 (Christine)

06/10/14

Twizel Community Board

The committee of the Twizel Youth Centre would like to make a proposal for the demolition and removal of the old toilet block and radio station room.

We will demolish and clean up the site for \$5000. On completion the site will be free of debris and in a tidy condition.

The dumping of the material will be at the MDC's cost.

The money will be used to purchase the Youth Centre from the MDC and improvements to the building.

Hopefully we will be able to recover items to be used in the improvements at the Youth Centre, eg toilets, hand dryers etc.

Thank you for taking the time to consider our proposal.

Yours Truly,

C Lavery, El Bloomfield

Christine Lavery

On behalf of the Twizel Youth Centre Committee

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD
SUBJECT: FINANCIAL REPORT – AUGUST 2014
MEETING DATE: 6 OCTOBER, 2014
REF: FIN 1/2/3
FROM: MANAGER – FINANCE AND ADMINISTRATION
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Attached is the financial report for the community board for the period to August , 2014, the purpose of which is to update board members on the financial performance of the Twizel Community as a whole for that period.

Commentary will be provided for any significant variances.

STAFF RECOMMENDATIONS:

1. That the report be received.

PAUL MORRIS **WAYNE BARNETT**
MANAGER – FINANCE & ADMINISTRATION **CHIEF EXECUTIVE OFFICER**

Mackenzie District Council
 Twizel Community Board
 Activity Statement
 For the period ended August 2014

| | LYTD Actual | YTD Actual August 2014 | YTD Budget August 2014 | Variance | Full Year Budget 30/06/2015 |
|--------------------------------------|----------------|------------------------------|------------------------------|--------------|-----------------------------------|
| Twizel Community Centre | | | | | |
| Income | | | | | |
| Targeted Rates | 16,820 | 19,320 | 19,320 | - | 115,928 |
| Other Income | 5,866 | 6,808 | 3,334 | 3,474 | 20,000 |
| Internal Interest Income | 80 | - | 252 | 252 | 1,966 |
| Total Income | 22,765 | 26,128 | 22,906 | 3,222 | 137,894 |
| Expenses | | | | | |
| Employment Expenses | - | 5 | - | 5 | - |
| Administration Expenses | 2,813 | - | 3,110 | 3,110 | 18,651 |
| Operational and Maintenance | 14,268 | 23,358 | 13,920 | 9,438 | 83,532 |
| Depreciation | - | 11,902 | 11,902 | - | 71,421 |
| Total Expenses | 17,082 | 35,265 | 28,932 | 6,333 | 173,604 |
| Total Twizel Community Centre | 5,684 | 9,137 | 6,026 | 3,111 | - |

Mackenzie District Council
 Twizel Community Board
 Activity Statement
 For the period ended August 2014

| | LYTD Actual | YTD Actual August 2014 | YTD Budget August 2014 | Variance | Full Year Budget 30/06/2015 |
|--|----------------|------------------------------|------------------------------|----------------|-----------------------------------|
| Twizel Community Water Supply | | | | | |
| Income | | | | | |
| Targeted Rates | 49,525 | 71,488 | 71,488 | - | 428,940 |
| Other Income | - 3,004 | 584 | - | 584 | 50,542 |
| Financial Contributions | - | - | - | - | 47,146 |
| Internal Interest Income | 5,123 | - | 40,572 | 40,572 | 40,572 |
| Total Income | 51,644 | 70,904 | 112,060 | 41,156 | 567,200 |
| Expenses | | | | | |
| Consultancy Expenses | - | - | 896 | 896 | 5,377 |
| Administration Expenses | 272 | 382 | 1,486 | 1,104 | 4,071 |
| Operational and Maintenance | 26,846 | 23,179 | 30,074 | 6,896 | 180,450 |
| Internal interest Expense | - | - | 209,381 | 209,381 | 283,161 |
| Depreciation | - | 35,714 | 35,714 | - | 214,296 |
| Total Expenses | 27,118 | 59,275 | 277,551 | 218,276 | 687,355 |
| Total Twizel Community Water Supply | 24,526 | 11,629 | 165,491 | 177,120 | - 120,155 |

Mackenzie District Council
 Twizel Community Board
 Activity Statement
 For the period ended August 2014

| | LYTD Actual | YTD Actual August 2014 | YTD Budget August 2014 | Variance | Full Year Budget 30/06/2015 |
|--------------------------------------|----------------|------------------------------|------------------------------|----------|-----------------------------------|
| Twizel Reserves | | | | | |
| Income | | | | | |
| Targeted Rates | 410 | 2,462 | 2,462 | - | 14,775 |
| Total Income | 410 | 2,462 | 2,462 | - | 14,775 |
| Expenses | | | | | |
| Administration Expenses | - | - | 2,400 | 2,400 | 2,400 |
| Operational and Maintenance | 57 | 97 | 9,444 | 9,347 | 19,755 |
| Depreciation | - | 666 | 666 | - | 4,000 |
| Total Expenses | 57 | 763 | 12,510 | 11,747 | 26,155 |
| Total Twizel Community Board | 467 | 3,225 | 14,972 | 11,747 | 40,930 |
| Total Twizel Reserves | - | 57 | 763 | 12,510 | 26,155 |
| Recreational Facilities | | | | | |
| 1068192. Other Projects | - | 9,327 | - | 9,327 | - |
| Total Recreational Facilities | - | 9,327 | - | 9,327 | - |

Mackenzie District Council
 Twizel Community Board
 Activity Statement
 For the period ended August 2014

| | LYTD | YTD | YTD | Full Year |
|-------------------------------------|---------------|---------------|----------------|----------------|
| | Actual | Actual | Budget | Budget |
| | August 2014 | August 2014 | August 2014 | 30/06/2015 |
| | | | Variance | |
| Twizel Swimming Pool | | | | |
| Income | | | | |
| Targeted Rates | 11,596 | 11,332 | - | 67,996 |
| Other Income | 228 | 2,981 | 2,981 | 10,823 |
| Total Income | 11,824 | 14,313 | 2,981 | 78,819 |
| Expenses | | | | |
| Employment Expenses | - | - | 261 | 43,832 |
| Administration Expenses | 444 | 127 | 608 | 3,653 |
| Operational and Maintenance | 38 | 68 | 4,668 | 28,000 |
| Internal interest Expense | 65 | - | 64 | 294 |
| Depreciation | - | 1,100 | 1,100 | 6,602 |
| Total Expenses | 547 | 1,295 | 5,406 | 82,381 |
| Total Twizel Community Board | 12,371 | 15,608 | 18,033 | 161,200 |
| Total Twizel Swimming Pool | - | 547 - | 1,295 - | - |
| | | | 11,368 | 82,381 |

Mackenzie District Council
 Twizel Community Board
 Activity Statement
 For the period ended August 2014

| | LYTD Actual | YTD Actual | YTD Budget | Variance | Full Year Budget 30/06/2015 |
|--|----------------|---------------|---------------|---------------|-----------------------------------|
| Administration Expenses | | | | | |
| 0554455. Advertising | - | - | 166 | 166 | 1,000 |
| 0554485. Donations & Grants | 7,128 | 5,000 | 1,166 | 3,834 | 7,000 |
| 05544851. Twizel Information Centre | - | - | 23,506 | 23,506 | 23,506 |
| 05544853. Twizel Community Care Trust | - | - | 960 | 960 | 5,757 |
| 0554495. Insurance | 357 | - | 426 | 426 | 2,561 |
| 0554595. R & M - Other Community Bldgs | - | - | 192 | 192 | 1,151 |
| 0554615. Rates | - | - | 11,106 | 11,106 | 11,106 |
| 0554616. Rate Remissions - Granted | - | - | 102 | 102 | 612 |
| Total Administration Expenses | 7,485 | 5,000 | 37,624 | 32,624 | 52,693 |

Mackenzie District Council
 Twizel Community Board
 Activity Statement
 For the period ended August 2014

| | LYTD Actual | YTD Actual | YTD Budget | Variance | Full Year Budget 30/06/2015 |
|--|----------------|---------------|---------------|---------------|-----------------------------------|
| 0555602. Twizel Township Projects | 17,000 | 1,072 | 12,388 | 11,316 | 74,333 |
| Total Operational and Maintenance | 40,347 | 16,101 | 57,625 | 41,524 | 315,485 |