



NOTIFICATION OF EXEMPT BUILDING WORK (Schedule 1, Building Act 2004)

**TS – 4.
AP 2.0
Version 3
June 2021**

Note: this form is for all exemptions with the exception of clause 2 of Schedule 1.

Send or deliver your application to: Mackenzie District Council PO Box 52, Main Street, Fairlie	Telephone: (03) 685 9010 Email: info@mackenzie.govt.nz Web: www.mackenzie.govt.nz	Exempt Building Number
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A THE BUILDING	description of premises/part of premises for Street or road address of building:	Legal description of land where building is located <i>(state legal description as at the date of application and, if the land is proposed to be subdivided, include details of relevant lot numbers and subdivision consent)</i> Valuation number: Zone: Lot: DP: Section:
	Building name:	Current, lawfully established use:

B THE OWNER	person who owns, occupies or controls premises Name of owner <i>(include preferred form of title, e.g. Mr, Miss, Dr, if an individual)</i>	Contact Person <i>(only if different from owner)</i>
	Mailing Address <i>(insert mailing address)</i>	Street Address/ Registered Office <i>(Insert street address/ registered office)</i>
	Contact Details: Telephone Number: Mobile Number: Fax Number: Email Address:	

C THE TRADES PEOPLE	person(s) who will do the work The Trades People Employed Are: <i>(include Licensed Building Practitioner Number)</i> Builder: Plumber: Drainlayer: Engineer: LBP:
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Other:

D NOTIFICATION

I request that the following work be recorded as "Exempt Building Work" pursuant to of the Building Act 2004, Schedule 1, and recorded on my Mackenzie District Council Building Records:

Identify which clause of Schedule 1 applies:

Description of work:

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The following information is attached:

Site Plan identifying existing buildings and any proposed building	
Existing Floor Plan	
Proposed Floor Plan	
Other (identify what)	

I confirm that ALL building work will comply with the New Zealand Building Code, the Resource Management Act and the Mackenzie District Council District Plan. I also understand that Council will have no liability as the building work is exempt and will not be checked for compliance or inspected by Council.

Signature: Name:

Date: