



FAIRLIE COMMUNITY BOARD

Membership:

Owen Hunter (Chairman)
Les Blacklock
Trish Willis
Warren Barker
Cr Noel Jackson

*Notice is given of the Meeting of the Fairlie Community Board to
be held on Monday 29 August, 2016, at 5pm.*

VENUE: Council Chambers, Fairlie.

BUSINESS: As per agenda attached

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER



FAIRLIE COMMUNITY BOARD

Agenda for Monday 29 August, 2016 at 5pm

WELCOME

APOLOGIES

DECLARATIONS OF INTEREST

MINUTES:

Confirm and adopt as the correct record the minutes of the meeting held on Tuesday 18 July 2016. **3**

MATTERS UNDER ACTION AND PROJECTS BUDGET **8&10**

REPORTS:

1. Financial Report to June 2016 (attached) **11**
2. Ward member's report (verbal)
3. Reports from members who represent the board on other committees (verbal)

GENERAL BUSINESS:

1. Old Paint Ball Site (map attached) **20**
2. Council Courtyard Gardens
3. Village Gardens
4. Water Restriction Exemption for Village Gardens
5. SH 79 Entrance
6. Fairlie Community Board Database and Staff Reporting Template
7. Council Assistance and Heating for Mackenzie Residents (information attached) **21**
8. School Road Property

**MACKENZIE DISTRICT COUNCIL
MINUTES OF A MEETING OF THE FAIRLIE COMMUNITY BOARD
HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY JULY
18, 2016, AT 5:06PM**

PRESENT:

Owen Hunter (Chair)
Warren Barker
Les Blacklock from 5:07pm
Trish Willis left at 6:29pm
Cr Noel Jackson

IN ATTENDANCE:

Garth Nixon, Community Facilities Manager
Keri-Ann Little, Committee Clerk

OPENING:

The Chair welcomed everyone to the meeting.

APOLOGIES:

That an apology be received from the Chief Executive Officer.

Cr Jackson/ Warren Barker

DECLARATIONS OF INTEREST:

There were no declarations of interest.

MINUTES:

Resolved that the minutes of the meeting of the Fairlie Community Board held on Tuesday 7 June 2016 be confirmed and adopted as the correct record.

Trish Willis/ Cr Jackson

**FAIRLIE COMMUNITY BOARD MATTERS UNDER ACTION AND PROJECTS
REPORT:**

The Chair reported no update on the matters under action.

The Community board expressed their disappointment and frustration regarding the Riddle Street one-way trial not being actioned which had been frequently requested. Mr Nixon said he will urgently follow this up with the Asset Manager.

The Chair reported that the recent concerns raised by Community members and the Community board with Mackenzie Motors regarding the road reserve being used for business use, the dumping of old cars and the general state of the footpath and road at the town end of Regent street had not been resolved. He said the Chief Executive Officer had spoken with the Business Owner but that it appears the problems are resurfacing. The Chair asked Mr Nixon what action can now be taken. Mr Nixon said

he will discuss the board's concerns with the Chief Executive Officer and either he or the Chief Executive Officer will report back to the Community Board.

Projects Budget:

Mr Nixon reported the shelters tasked to Gibson's Brother's Engineering for the village green tables are close to completion. He said tree removal on State Highway 79 outside Dobson's Contracting Yard had received sign off from Alpine Energy regarding works around live wires. Mr Nixon added removal would take place within 10 days and Whitestone Contracting would remove the remaining stumps and debris.

Mr Nixon highlighted the inclusion of the Enid Hutt Beautification Fund to the projects budget and reported the current balance at \$22,125 with funds available of \$1,350.00.

REPORTS:

FAIRLIE COMMUNITY BOARD FINANCIAL ACTIVITY REPORT TO MAY 2016:

The Community Facilities Manager provided a financial report for the community board for the period to May 2016, to update the board members on the financial performance of the Fairlie Community as a whole for that period.

Resolved that the report be received.

Cr Jackson/ Les Blacklock

The Community board requested an explanation regarding the Camping Ground lease settlement not being credited back to Community board funds but instead was credited to Council.

Mr Nixon said his understanding was that Council wrote the Camping Ground lease debt off and therefore received the settlement payment. He added he will follow this up with the Chief Executive Officer and report back to the Community board.

Ms Willis asked if there are any examples of Council Swimming Pools receiving external funding or sold to community organisations.

Mr Nixon said there are Trusts and commercial organisations that operate Community Swimming Pools. He said this could be an option worth investigating and added that from Council's point of view the organisation would have to guarantee ongoing service.

WARD MEMBERS REPORT:

Cr Jackson reported Council are currently working on the District Plan review and consulting with local Iwi.

REPORT FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

The Chair reported he attended the recent candidate information evening in preparation for the October Local Body Election's. He said 7 members of the Community attended.

GENERAL BUSINESS:

FAIRLIE GARDENS:

Mr Nixon with the aid of a PowerPoint presentation spoke to the Community board regarding garden ideas in specific areas of focus and priority areas.

Cr Jackson noted the access for the public is restricted down Riddle Street when exiting their cars due to over grown shrubs. Mr Nixon welcomed ideas from the Community board on how to alleviate the problem, possible plantings, cutting back of existing shrubs and different species of shrubs were discussed to allow for a narrow edge to be available for people to stand on when exiting vehicles.

The garden area opposite Wrightson's and against the stone wall was also discussed with suggestions offered.

Ms Willis said the Community board would like to see a basic level of service maintained with no dead plants, garden's provided with mulch and are kept weed free. She said gardens also require regular watering even during water restrictions, a reasonable watering policy should be in place for Fairlie gardens. She added making sure the gardens would be maintained and managed is a good starting point.

The Community board suggested Mrs Habraken from the Fairlie Garden Club be invited to provide suggestions and advice on plantings and overall landscaping of the Fairlie Gardens.

Mr Nixon said he would compile ideas and suggestions and correspond with the Community board. The Community board asked Mr Nixon to undertake this via email allowing work to be ongoing and not requiring a wait time until the next Community board meeting.

Mr Nixon referred to a invitation he had received from Anne Thomson, Fairlie Resource Centre, regarding an information evening on July 28th at 7:30pm to discuss an edible gardens project. Mr Nixon provided the Community board with a drawn diagram of a possible garden area, a small triangle garden by the Fairlie Community Centre Lounge entrance ramp, which could be used for an edible garden. He said the idea would be to plant different vegetables for the Community to use as they wished.

The Community board expressed their support on the proposal and added that the gardens would have to be regularly maintained and updated.

Resolved that the report be received.

Cr Jackson/ Warren Barker

FAIRLIE COMMUNITY CENTRE KITCHEN:

Mr Nixon reported following from the previous Community board meeting and a request from members to obtain costings for a new kitchen oven for the Fairlie Community Centre he distributed correspondence received from Lesley Roy, Viv Blair and Barb Adams and Geri Hogan offering feedback from usage of the kitchen in the Fairlie Community Centre. Mr Nixon supplied the Community board with replacement options and costings for a new Gas Range or Electric Convention Oven. He added the general consensus from users surveyed were that they were happy with the ovens but commented that the current fridge was not adequate. Mr Nixon asked the Community board for direction regarding a fridge upgrade and the possible purchase of a catering trolley.

The Chair suggested Chris Haugh be approached regarding a large fridge on wheels he currently had for sale.

Resolved: that the Fairlie Community Board ask Mr Nixon to approach Chris Haugh regarding purchase of a fridge on wheels and investigate the purchase of a catering trolley for the Fairlie Community Centre Kitchen.

Les Blacklock/ Noel Jackson

FAIRLIE DOMAIN FURNITURE:

This agenda item requested by Ms Willis was accompanied by photos of the Fairlie Domain structures, grounds, garden maintenance and play equipment.

Ms Willis asked Mr Nixon if the wooden board seat structures around the trees at the Fairlie Domain could be removed.

The Fairlie Community Board instructed Mr Nixon to remove the wooden board seating around the trees at the Fairlie Domain.

Mr Blacklock expressed his disappointment at the result of works taken out by Whitestone repainting the Domain gates. He said no preparation work was completed including water blasting of the gates and they have been repainted in a different colour resulting in an untidy and unprofessional look. Mr Nixon said he will follow this up with Whitestone.

Cr Jackson suggested a part time employee could undertake maintenance work around town.

ICE SKATING RINK AND RINK BUILDING:

This agenda item requested by Ms Willis was accompanied by photos of the Fairlie Ice Skating Rink and Rink Building.

Ms Willis asked for clarification to ownership of the Fairlie Skating Rink Building. Mr Nixon replied the building is owned by a trust.

Cr Jackson asked if there was a way that the building could be tidied up.

The Chair said the Lion Foundation could grant funds for painting of the building if requested.

COMMUNITY BOARD RESPONSIBILITIES FOR USERS' SAFETY OF ASSETS:

Ms Willis asked if the Fairlie Community board is accountable for user safety for any of the board assets.

Mr Nixon responded there is a level of protection from Council but this would be the responsibility of the Chief Executive Officer to initiate.

WATER METRES:

Warren Barker said this item had now been resolved.

NEW DEVELOPMENT LIGHTS:

The Chair reported he had asked Mr Bell to highlight his concerns regarding street lighting at Ayers Street in the new subdivision in writing. He added he had no received anything from Mr Bell.

OTHER BUSINESS:

Service Lane Regent Street:

The Chair asked if the Service Land off Regent Street at the back of the front shops could be assessed. He said the pot holes are severe and require maintenance. Mr Nixon said he will pass this information on to the Asset Manager.

Fairlie Entrance Signs:

Cr Jackson asked for an update regarding Fairlie Gateway signs landscaping at the Tekapo/State Highway 79 and Allandale Road entrances. The Community board discussed possible options of colourful plantings around the base and possible tree plantings behind the signs. Cr Jackson suggested native plantings, low maintenance and of average height would be desirable. The Chair highlighted Clayton Road corners as possible planting sites also.

Water Charges:

The Chair asked the Asset Department to investigate the water usage and charges for the Fairlie Laundry. Mr Nixon said he will inform the Asset Department of the request.

**THERE BEING NO FURTHER BUSINESS THE CHAIR
DECLARED THE MEETING CLOSED AT 6:49PM**

CHAIRMAN: _____

DATE: _____

FAIRLIE COMMUNITY BOARD MATTERS UNDER ACTION:

- 1. Allandale Bridge Walkway:** Local South Canterbury division (NZTA) have this on their long term plan list.
- 2. Green Sign and Power Pole in front of Old Library Building:** The Roding Manager is progressing the works and Mr Nixon will update Mr Haar on this project when the Roding Manager departs.
- 3. Raised ground on the north side of the bridge heading to Tekapo:** Now planted.
- 4. Town Clock:** The clock needs to be painted and the Community Facilities Manager will action this.
- 5. Rope Climbing Frame on the Village Green:** The Chairman asked for this to be included on the agenda for the next meeting.
- 6. Fairlie Township Water Consent:**
- 7. Paintball Ground:** Lease holder to be asked to remove rubbish by a deadline date or Council will remove it and charge him. Tyres have been removed. Still to remove and burn scrub piles.
- 8. Town Projects:**
Community Centre maintenance and improvements – to be updated.
- 9. Community Board Asset Database:** The Board asked Mr Nixon to add Domain Gates to the database and he asked board members to compile a list of projects. Mr Nixon advised that this will be carried out at the next Community Board meeting.
- 10. Abley Traffic Report on Regent Street:** The board resolved to place Regent Street improvements on hold until the Transportation Strategy is published.
- 11. Request from Fairlie 150 Years Committee for financial support:** Mr Nixon reported a request has been received and will be included in the Council agenda for Council consideration.
- 12. Allandale Road Entrance to Town:** Trish Willis asked for this to be re-added to the list of matters under action.
- 13. One Way Trial of Riddle Street:** Signs are at Whitestone.
- 14. Town Gardner:** Ongoing.
- 15. Lower North Street Sign:** Mr Barker will follow up with Suzy Ratahi Roding Manager.

16. Princess Street Edging:

Mr Nixon reported curbing of Princess Street lawns are ongoing.

17. State Highway 8 – Tekapo/Fairlie Entrance:

Mr Nixon reported work is ongoing.

	September	October	November	December	January	February	March	APRIL	May	June
Projects Budget										
Total Budget available	\$ 40,600.00									
2014/15 Carry over to Reserve	\$ 21,000.00									
Total funds available	<u>\$ 61,600.00</u>	\$ 61,600.00								
Expenditure to date										
Entrance Plantings	\$ 2,585.00	\$ 120.00								235
New Entrance Signs	\$ 12,785.00									
Fencing contribution	\$ 1,180.00									
Traffic Management Plan	\$ 4,500.00									
Planting wild flowers on Entrance Berm		\$ 343.00								
Grant fro Photo Display (Recharge to Land Subdivision)				\$ 3,263.00	45	3456	1491			
Replacment lights										
OTHER WORKS										
Planting in front of Dobsons	\$								1709	170
3 Shelters on Village Green	\$									
Replanting Opposite 4 square	\$								545	719
Other entrance plantings	\$									580
Community Centre sign										
	\$	19,500.00								
	<u>\$ 21,050.00</u>	<u>\$ 21,513.00</u>		<u>\$ 24,776.00</u>	<u>\$ 24,821.00</u>	<u>\$ 28,277.00</u>	<u>\$ 29,768.00</u>	<u>\$ 30,313.00</u>	<u>\$ 33,321.00</u>	<u>\$ 33,726.00</u>

Total allocated or Committed \$ 49,693.00

Balance \$ 11,907.00

Fairlie Beautifying Society Reserve Balance \$22,125.00

MACKENZIE DISTRICT COUNCIL

REPORT TO: FAIRLIE COMMUNITY BOARD
SUBJECT: FINANCIAL REPORT - JUNE 2016
MEETING DATE: MONDAY 29 AUGUST 2016
REF: FIN 1/2/3
FROM: CHIEF FINANCIAL OFFICER
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Attached is the financial report for the community board for the period to June, 2016, the purpose of which is to update board members on the financial performance of the Fairlie Community as a whole for that period.

Commentary will be provided for any significant variances.

STAFF RECOMMENDATIONS:

1. That the report be received.

PAUL MORRIS
CHIEF FINANCIAL OFFICER

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD REPORT
Activity Statement
For the period ended June 2016

	LYTD Actual 2015	YTD Actual June 2016	YTD Budget June 2016	Variance	Full Year Budget 30/06/2016
Council - General Fairlie					
Income					
Targeted Rates	7,644	7,500	7,500	-	7,500
Total Income	7,644	7,500	7,500	-	7,500
Expenses					
Members Expenses	7,569	9,070	7,500	(1,570)	7,500
Total Expenses	7,569	9,070	7,500	(1,570)	7,500
Total Council - General Fairlie	75	(1,570)	-	(1,570)	-

MACKENZIE DISTRICT COUNCIL
 FAIRLIE COMMUNITY BOARD REPORT
 Activity Statement
 For the period ended June 2016

	LYTD Actual 2015	YTD Actual June 2016	YTD Budget June 2016	Variance	Full Year Budget 30/06/2016
Fairlie Domain					
Income					
Targeted Rates	(252)	1,488	1,488	-	1,488
Other Income	(3,762)	34,281	14,000	20,281	14,000
Total Income	(4,014)	35,769	15,488	20,281	15,488
Expenses					
Administration Expenses	2,126	3,591	4,224	633	4,224
Operational and Maintenance	7,406	22,826	11,264	(11,562)	11,264
Depreciation	12,790	12,792	12,792	-	12,792
Total Expenses	22,321	39,209	28,280	(10,929)	28,280
Total Fairlie Domain	(26,335)	(3,440)	(12,792)	9,352	(12,792)

MACKENZIE DISTRICT COUNCIL
 FAIRLIE COMMUNITY BOARD REPORT
 Activity Statement
 For the period ended June 2016

	LYTD Actual 2015	YTD Actual June 2016	YTD Budget June 2016	Variance	Full Year Budget 30/06/2016
Fairlie Investment Income					
Income					
Targeted Rates	1,600	1,600	1,600	-	1,600
Internal Income	(1,600)	(1,596)	(1,600)	4	(1,600)
Total Income	-	4	-	4	-
Total Fairlie Investment Income	-	4	-	4	-

MACKENZIE DISTRICT COUNCIL
 FAIRLIE COMMUNITY BOARD REPORT
 Activity Statement
 For the period ended June 2016

	LYTD Actual 2015	YTD Actual June 2016	YTD Budget June 2016	Variance	Full Year Budget 30/06/2016
Fairlie Township					
Income					
Targeted Rates	179,733	160,045	160,218	(173)	160,218
Other Income	-	-	700	(700)	700
Internal Interest Income	470	-	256	(256)	256
Total Income	180,203	160,045	161,174	(1,129)	161,174
Expenses					
Administration Expenses	13,536	22,488	17,474	(5,014)	17,474
Operational and Maintenance	105,742	140,625	143,700	3,075	143,700
Depreciation	7,913	6,252	6,243	(9)	6,243
Total Expenses	127,190	169,365	167,417	(1,948)	167,417
Total Fairlie Township	53,012	(9,320)	(6,243)	(3,077)	(6,243)

MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD REPORT
Activity Statement
For the period ended June 2016

	LYTD Actual 2015	YTD Actual June 2016	YTD Budget June 2016	Variance	Full Year Budget 30/06/2016
Mackenzie Community Centre					
Income					
Targeted Rates	26,544	48,545	48,545	-	48,545
Other Income	15,115	15,571	16,500	(929)	16,500
Internal Interest Income	613	571	416	155	416
Total Income	42,272	64,687	65,461	(774)	65,461
Expenses					
Employment Expenses	1,802	4,806	7,048	2,242	7,048
Administration Expenses	8,692	7,816	7,153	(663)	7,153
Operational and Maintenance	53,930	32,619	32,602	(17)	32,602
Depreciation	34,903	37,332	37,316	(16)	37,316
Loss On Sale and Assets Written Off	(50)	-	-	-	-
Total Expenses	99,278	82,573	84,119	1,546	84,119
Total Mackenzie Community Centre	(57,005)	(17,887)	(18,658)	771	(18,658)

MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD REPORT
Activity Statement
For the period ended June 2016

	LYTD Actual 2015	YTD Actual June 2016	YTD Budget June 2016	Variance	Full Year Budget 30/06/2016
Strathconan Park					
Income					
Targeted Rates	6,396	6,400	6,400	-	6,400
Total Income	6,396	6,400	6,400	-	6,400
Expenses					
Administration Expenses	5,887	2,878	5,400	2,522	5,400
Operational and Maintenance	1,198	1,318	1,000	(318)	1,000
Total Expenses	7,085	4,196	6,400	2,204	6,400
Total Strathconan Park	(689)	2,204	-	2,204	-

MACKENZIE DISTRICT COUNCIL
 FAIRLIE COMMUNITY BOARD REPORT
 Activity Statement
 For the period ended June 2016

Strathconan Swimming Pool

Income						
Targeted Rates	43,524	55,585	55,585	-	✓	55,585
Other Income	28,342	16,176	25,500	(9,324)	✗	25,500
Total Income	71,866	71,761	81,085	(9,324)	✗	81,085
Expenses						
Employment Expenses	45,249	35,083	47,434	12,351	✓	47,434
Administration Expenses	5,823	4,308	5,700	1,392	✓	5,700
Operational and Maintenance	19,805	26,303	23,420	(2,883)	✗	23,420
Internal interest Expense	804	635	541	(94)	✗	541
Depreciation	8,934	8,700	8,697	(3)	✗	8,697
Total Expenses	80,615	75,030	85,792	10,762	✓	85,792
Total Strathconan Swimming Pool	(8,749)	(3,269)	(4,707)	1,438	✓	(4,707)

MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD
Detailed Expenses Report
For the period ended June 2016

	LYTD June 2015	YTD Actual June 2016	YTD Budget June 2016	Variance	Full Year Budget 30/06/16
Fairlie Township					
Administration Expenses					
0524455. Advertising	278	672	250	(422)	250
0524485. Donations & Grants	11,400	15,984	15,000	(984)	15,000
0524615. Rates	1,857	5,832	2,224	(3,608)	2,224
Total Administration Expenses	13,536	22,488	17,474	(5,014)	17,474
Operational and Maintenance					
0525001. Materials Purchased	-	31	200	169	200
0525020. Gardening	24,566	26,885	23,000	(3,885)	23,000
0525021. Contractors	2,563	2,552	2,500	(52)	2,500
0525021. Irrigation equip - maintenance	697	776	500	(276)	500
0525025. Lawn Mowing	33,032	33,897	33,000	(897)	33,000
0525026. Repairs & Maintenance Planned	-	10,395	10,000	(395)	10,000
0525027. Repairs & Maint Unplanned	2,813	1,811	10,000	8,189	10,000
0525029. Tree Maintenance	5,975	8,437	4,000	(4,437)	4,000
0525035. Playground Maintenance	2,068	1,634	2,000	366	2,000
0525042. Litter Bin Collection	15,133	16,006	16,500	494	16,500
0525204. Village Development Plan	1,135	-	-	-	-
0525209. Gillingham Street Verges	-	470	-	(470)	-
0525210. Fairlie Walkway	957	1,197	10,000	8,803	10,000
0525213. Tree Surgery	-	-	2,000	2,000	2,000
0525603. Fairlie Township Projects	16,803	36,535	30,000	(6,535)	30,000
Total Operational and Maintenance	105,742	140,625	143,700	3,075	143,700



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www.energywise.govt.nz/fundingandsupport

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Help from your council

We're working with local councils to allow you to pay insulation and heating costs as part of your rates bills. You'll find the councils offering this financial help (at a set interest rate) listed below. Contact them directly for more information.

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[Hawke's Bay Regional Council](#)

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