

Community Board

Grant Application Form



Mackenzie
DISTRICT COUNCIL

A. Details

Name of organisation:	
Contact person:	
Postal address:	
Email address:	
Telephone:	

B. Which Community Board are you applying to?

1. Twizel Community Board	<input type="checkbox"/> Yes	You can apply for up to \$500 per grant.	Grant to be spent on projects/events in the Twizel Community Board area
2. Tekapo Community Board	<input type="checkbox"/> Yes	You can apply for up to \$1000 per grant.	Grant to be spent on projects/events in the Tekapo Community Board area
3. Fairlie Community Board	<input type="checkbox"/> Yes	You can apply for up to \$250 per grant.	Grant to be spent on projects/events in the Fairlie Community Board area

C. Organisation Details

1. How many people belong to your organisation?	
2. What is the legal status of your organisation? E.g. Trust,	

incorporated society, other.	
3. How long has your organisation existed?	
4. Is your organisation responsible to, or controlled by, any other organisation or authority?	

D. Grant Details

1. How much money are you applying for?	\$										
2. What is this money going to be used for? (Briefly explain):											
1. Are you registered for GST?	<input type="checkbox"/> Yes / <input type="checkbox"/> No										
<i>If yes, GST Number:</i>	<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>										
2. What are the total costs of the project and where is the funding coming from?	Community board (this application)	\$									
	Other funders:	\$									
	Your contribution:	\$									
	Total:	\$									

3. When will this project happen?

4. Have you applied for other sources of funding? Briefly explain.

F. Declaration

I hereby declare that the information supplied above on behalf of my organisation is correct.

I consent to the Mackenzie District Council collecting the personal contact details and information provided in this application for the purpose of considering a grant. I also consent to this completed application form being published on the public agenda of the next community board meeting. This consent is given in accordance with the Privacy Act 1993.

Name:			
Position in Organisation / Title:			
Signature:		Date:	

G. Checklist

1. I have attached a balance sheet or financial statement from my organisation. If no, explain why.	<input type="checkbox"/> Yes / <input type="checkbox"/> No
2. I have attached any other relevant documents that would assist the community board in making a decision.	<input type="checkbox"/> Yes / <input type="checkbox"/> No
3. I understand that if my application is approved, I will be asked to supply an invoice for the amount granted and proof of my bank account number.	<input type="checkbox"/> Yes / <input type="checkbox"/> No
4. I understand that if my application is approved I will be asked to complete a project completion form that accounts for how the money is spent.	<input type="checkbox"/> Yes / <input type="checkbox"/> No

G. For more information

Mackenzie District Council
PO Box 52, Fairlie 7949

Phone 03 685 9010 ext 915 or
info@mackenzie.govt.nz