

# MACKENZIE DISTRICT COUNCIL

## MINUTES OF THE MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE SERVICE CENTRE TWIZEL ON MONDAY 22 NOVEMBER 2010 AT 4.00 PM

### **PRESENT:**

Peter Bell (Chairman)  
Cr John Bishop  
Elaine Curin  
Phil Rive  
Kieran Walsh

### **IN ATTENDANCE:**

Claire Barlow (Mayor)  
Cr Annette Money  
Glen Innes (Chief Executive Officer)  
Garth Nixon (Community Facilities Manager)  
Bernie Haar (Asset Manager)  
Paul Morris (Manager – Finance and Administration)  
Rosemary Moran (Committee Clerk)

### **I**

#### **OPENING:**

The Chairman welcomed new Community Board members Elaine Curin and Kieran Walsh, Mayor Claire Barlow and Pukaki Ward Member John Bishop, who had been appointed as Council's representative on the Community Board.

### **II**

#### **MINUTES:**

The Minutes of the meeting of the Twizel Community Board held on 13 September 2010 were confirmed as the correct record on the recommendation of the former Chairman of the Twizel Community Board and the Chief Executive Officer.

Resolved that the Minutes of the meeting of the Twizel Community Board held on 21 October 2010 be confirmed and adopted as the correct record of the meeting.

**John Bishop/Phil Rive**

#### **ACTION POINTS:**

##### **1. Erection of Anniversary Poem**

The Community Facilities Manager undertook to confirm that the project had been completed.

##### **2. Events Centre Entrance:**

The Community Facilities Manager reported that tree plantings had yet to be carried out at the entrance to the Twizel Events Centre.

### **III REPORTS:**

#### **1. FINANCIAL REPORT – JULY 2010:**

This report from the Manager – Finance and Administration provided an update for Board members on the financial performance of the Twizel Community for the period to September 2010.

Resolved that the report be received.

**Phil Rive/Elaine Curin**

#### **Road Marking:**

Resolved that road marking for the 2009/2010 year which had been invoiced after the end of the year, be funded from reserves.

**Phil Rive/Kieran Walsh**

#### **2. STANDING ORDERS:**

This report from the Chief Executive Officer referred to the requirement for the Community Board to adopt a set of standing orders

Resolved that the report be received.

**Kieran Walsh/Elaine Curin**

Resolved:

1. That the report be received.
2. That New Zealand Standard Model Standing Orders NZS 9202:2003 be adopted with the following amendment:  
*That the Mayor or Chairperson or other person presiding at the meeting*
  - a) *has a deliberative vote; and*
  - b) *in the case of an equality of votes has a casting vote.*

**Phil Rive/John Bishop**

#### **3. MEETINGS SCHEDULE 2011:**

This report from the Chief Executive Officer was accompanied by a proposed meeting schedule for 2011.

Resolved that the report be received.

**Kieran Walsh/Phil Rive**

Resolved that the following schedule of meetings for the Twizel Community Board for 2011 be confirmed:

**(Starting at 4.00 pm in the summer and 3.00 pm in May, June, July and August)**

- Monday 14 February 2011

- Monday 28 March 2011 (including consideration of budgets for 2011/2012)
- Monday 9 May 2011
- Monday 27 June 2011
- Monday 8 August 2011
- Monday 12 September 2011
- Tuesday 25 October 2011 (*to avoid Labour Day*)
- Monday 12 December 2011

**Elaine Curin/Phil Rive**

The Chairman said he intended to convene an informal meeting early in February 2011 to consider issues and projects for the 2011/12 budgets.

4. ROLES OF COMMUNITY BOARDS:

This report from the Chief Executive Officer was accompanied by a discussion paper detailing how Council and Community Boards would fulfil their respective roles.

Resolved:

1. That the report and the discussion paper *Roles of Community Boards* be received.
2. That the discussion document detailing how Council and Community Boards will fulfil their respective roles be adopted.

**Kieran Walsh/Phil Rive**

5. REMUNERATION OF ELECTED MEMBERS:

This report from the Chief Executive Officer advised of the new rules governing elected members' remuneration so that Council and Community Boards could jointly agree on the pool of remuneration to be divided.

Cr Bishop, as previous Board Chairman, agreed with the suggestion in the report that Twizel provide additional remuneration for the Chairman rather than dividing remuneration equally among the four elected members. The other Board members concurred.

Resolved:

1. That the report be received.
2. That the Twizel Community Boards notes the interim determination of the Remuneration Authority that the following annual salaries be paid to elected members:
 

▪ Mayor	\$52,900
▪ Councillors	\$12,500
▪ Community Board Members	\$1,500

3. That the Twizel Community Board endorses the Council's decision to divide the indicative pool of remuneration of \$106,699 for the period ending 30 June 2011 as follows:

- Councillor's salary \$15,634pa
- Community Board Chairs \$3,908pa
- Community Board Members \$1,562pa

3. That the Twizel Community Board notes that the Council instructed the Chief Executive Officer to revise the Council's expenses rules to provide for a mileage allowance threshold of 30km per trip and a travel time allowance of \$15 per hour for work related travel.

5. That the Twizel Community Board notes that further consideration was to be given to the payment of a communications allowance.

**John Bishop/Phil Rive**

6. LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968 – REGISTER OF MEMBERS' INTERESTS:

This report from the Chief Executive Officer provided information about the *Local Authorities (Members' Interests) Act 1968* and in particular about good practice regarding compliance with the Act.

Resolved that the report be received.

**John Bishop/Phil Rive**

7. MAJOR ISSUES FOR TWIZEL THIS TRIENNIUM:

This report from the Chief Executive Officer advised the Community Board of the major issues for Twizel in the current triennium.

Resolved that the report be received.

**Phil Rive /Elaine Curin**

8. BRIEFING PAPERS:

These papers from the Manager – Finance and Administration, Asset Manager, Community Facilities Manager and Manager – Planning and Regulations provided information on the projects being undertaken in the Twizel community.

Resolved that the report be received.

**Kieran Walsh/Phil Rive**

9. NOMINATION FOR NEW ZEALAND COMMUNITY BOARDS EXECUTIVE COMMITTEE:

This report was a call from Local Government New Zealand for nominations for the Elections for the New Zealand Community Boards' Executive Committee.

No Board members expressed interest in being nominated.

Resolved that the report be received.

**Kieran Walsh/Phil Rive**

10 CREATIVE COMMUNITIES NEW ZEALAND SCHEME – REVIEW:

This report from the Community Facilities Manager referred to a recent review of the Creative Communities Scheme. It was accompanied by a report which had been considered by the Council at its meeting on 5 November 2010. The Council had resolved to seek the views of the Community Boards regarding the appointment of elected members to the Creative Communities Scheme Assessment Committee.

Committee. No Board members expressed interest in being part of the Assessment

Resolved that the report be received.

**Phil Rive/Elaine Curin**

11. COMMUNITY WORKER'S REPORT:

This was the report from the Twizel Community Worker for the period 4 October 2010 to 26 October 2010.

Resolved that the report be received.

**Kieran Walsh /John Bishop**

12. TWIZEL RIVER RESERVE – LETTER FROM LINDSAY BROWN:

This letter referred to the Twizel River Reserve Group's proposal for the walkway along the Fraser River and sought reassurance on issues including Security, Fencing, Weed Control, Earth Works, Litter, Motor Bikes and Funding.

For the benefit of the Board members, the Chairman outlined the proposal to establish the walkway and referred to legal and other considerations involved. He said the issues which Mr Brown had raised would be addressed and noted that the Department of Conservation had also offered to liaise with the affected persons.

The Manager – Planning and Regulations explained the marginal strip provisions in the Conservation Act which applied to the area.

Elaine Curin declared her interest in the issue. She sought direction on how best to make her views known. The Chairman suggested that Ms Curin forward any additional comments to those which had already been made about the proposal, to the Twizel River Reserve Group.

Resolved:

1. That the report be received.
2. That the Community Facilities Manager respond to Mr Brown's letter.  
**Phil Rive/Kieran Walsh**

13. GREENWAYS PROJECTS UPDATE:

This report from the Community Facilities Manager provided an update on the Greenways Projects being undertaken by the Community Board.

Resolved that the report be received.

**Phil Rive/Kieran Walsh**

14. TWIZEL EARLY LEARNING CENTRE:

This report from the Community Facilities Manager was accompanied by a request from the Twizel Early Learning Centre for assistance with the upgrade of the building the Centre occupies, a proposed floor plan and financial information.

Resolved:

1. That the report be received.
2. That any consideration of financial assistance for the Centre await the assignment of the lease from the Twizel Area School to the Centre.

**John Bishop /Phil Rive**

15. TWIZEL EARLY LEARNING CENTRE – PARKING:

This report from the Asset Manager referred to the request for the conversion of four extra parks in Market Place adjacent to the Twizel Early Learning Centre from unlimited parking to a five minute parking restriction.

In response to a suggestion that a footpath be constructed, the Asset Manager suggested the proposal be considered along with other traffic issues which were the subject of a later report.

Resolved:

1. That the report be received.
2. That garden in front of the Early Learning Centre be cleared to provide 1200mm of hardstand area for a footpath and that four 30 Minute car parks, be established.

**Phil Rive/Kieran Walsh**

16. MISTLETOE MARKET:

This letter from the Mistletoe Market Coordinator requested that rubbish bins be provided for the Mistletoe Market to be held on 27 November 2010.

Resolved that rubbish bins be provided for the Mistletoe Market.

**John Bishop /Phil Rive**

17. TRAFFIC ISSUES:

This report from the Asset Manager was accompanied by a letter from Phil Rive which referred to:

- access to skate park and swimming pool via grassed area off Mackenzie Four Square supermarket right of way,
- vehicle parking along Mackenzie Drive between Ruataniwha Rd and Tasman Rd, and
- wrong-way traffic in the Market Place supermarket parking area

Resolved:

1. That the report be received.
2. That a working party of the Asset Manager, Community Facilities Manager and Community Board members Phil Rive and Kieran Walsh review the traffic issues with the power to implement any changes required  
**Elaine Curin/Kieran Walsh**

18. TWIZEL DOG POUND SITE:

This report from the Manager – Planning and Regulations sought the approval of a new dog pound site in Twizel. It was accompanied by an aerial photograph showing the approximate location of the proposed site.

Resolved:

1. That the report be received.
2. That the Community Board endorses the relocation of the Twizel dog pound to a new site at the eastern end of the Twizel resource recovery park.

**John Bishop /Phil Rive**

19. TWIZEL WATER SUPPLY:

This report from the Asset Manager was accompanied by a letter from the Medical Officer of Health advising of his increasing concerns that the Twizel water supply remained untreated and that the drinking water reservoir was open to the risk of contamination from a variety of sources. Responses from the Chief Executive Officer and the Asset Manager accompanied the report.

Resolved that the report be received.

**Kieran Walsh Phil Rive**

20 APPRECIATION – GARTH HARRAWAY:

This letter from Mr Harraway expressed his appreciation that a tree which had been shading his property had been removed.

Resolved that the letter be received.

**Phil Rive/Kieran Walsh**

21 WARD MEMBER’S REPORT:

Cr Bishop reported on the first meeting of the Council which had been concerned with procedural matters and appointments.

**IV GENERAL:**

1. OPENING FOR TWIZEL EVENTS CENTRE ENTRANCE::

The Community Facilities Manager said he would advise the Chairman regarding the timing of the installation of the lights and trees. Cr Bishop undertook to look into the construction of a barrier fence for the grassed area.

The Chairman undertook to arrange an appropriate opening celebration when the project was completed. Cr Bishop offered to host a BBQ for Board members following the opening ceremony.

2. A STRATEGY TO KEEP RATEPAYERS INFORMED ABOUT TWIZEL:

The Chief Executive Officer advised that the Chairman of the Tekapo Community Board had proposed that a township page be included in the Council’s website to assist with the dissemination of community information, especially to non-resident ratepayers. The Twizel Community Board members supported the concept.

3. 2011 NEW ZEALAND COMMUNITY BOARDS’ AND LOCAL BOARDS’ CONFERENCE:

The Chairman noted that the conference was to be held in Rotorua in May 2011.

4. PARKLANDS CAMPING GROUND:

The Community Board considered a letter from David and Jull Quigley which referred to their concern that rubbish along the back of the Parklands Camping Ground property in Twizel posed a fire risk for the camping ground.



The Community Facilities Manager advised that he had instructed Whitestone Contracting to remove the rubbish. He had also advised Mr and Mrs Quigley of the action that had been taken.

Resolved that the letter be received and the action taken subsequently by the Community Facilities Manager be noted.

**Phil Rive/Kieran Walsh**

5. BIODIVERSITY MOSAICS:

The Community Board considered an email from Kiersten McKinley regarding the siting of biodiversity mosaics which had been created as part of the week-long celebrations for the International Year of Biodiversity.

Phil Rive said he had viewed the mosaics, the quality of which had which exceeded his expectations. After some discussion as to where they might be placed, it had been suggested that, as a theme, they should be in their 'natural' habitats. He noted that there were a number of suitable areas in Market Place and suggested that when the seating was constructed for the entrance to the Twizel Events Centre, some mosaics could be incorporated into the seats and/or garden beds.

Resolved that authority be delegated to Phil Rive confirm the permanent siting of three or four of the mosaics created to celebrate the International Year of Biodiversity.

**John Bishop/Kieran Walsh**

6. REQUEST FOR GRANT FROM TWIZEL AREA SCHOOL:

The Community Board considered a request from the Principal of the Twizel Area School for a cash donation towards the purchase of prizes for students at the End-Of-Year Assembly and Prizegiving.

Resolved that a grant of \$100 be made to the Twizel Area School the purchase of prizes for students at the End-Of-Year Assembly and Prizegiving.

**John Bishop/Phil Rive**

**THERE BEING NO FURTHER BUSINESS THE  
CHAIRMAN DECLARED THE MEETING CLOSED AT 6.27 PM**

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_