



FAIRLIE COMMUNITY BOARD

Membership:

Owen Hunter (Chairman)
Julia Bremner
Ron Joll
Graeme Page
Ashley Shore

**Notice is given of the Meeting of the Fairlie Community
Board to be held on Wednesday 30 December 2011
at 7.00 pm in the Council Chambers, Fairlie**

Business: *As per Agenda attached*

**GLEN INNES
CHIEF EXECUTIVE OFFICER**

4 December 2011



FAIRLIE COMMUNITY BOARD AGENDA
7 December 2011

I. COMMUNITY FORUM

II. APOLOGIES

III. DECLARATIONS OF INTEREST

IV. MINUTES

Confirm and adopt as the correct record the Minutes of the meeting of the Fairlie Community Board held on 26 October 2011

MATTERS UNDER ACTION:

V. REPORTS

1. Financial Report
2. Correspondence from Mackenzie Co-operating Parish – *Maintenance of Driveway and Parking Area adjacent to the Mackenzie Community Centre*
3. Princes Street – Streetscaping.
4. Ward Member's Report
5. Reports from Members who Represent the Board on Other Committees

MACKENZIE DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE FAIRLIE COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON WEDNESDAY 25 OCTOBER 2011 AT 7.00 PM

PRESENT:

Owen Hunter (Chairman)
Julia Bremner
Cr Graeme Page

IN ATTENDANCE

Nathan Hole (Acting Chief Executive Officer)
Garth Nixon (Community Facilities Manager)
Paul Morris (Manager – Finance and Administration)
Suzy Ratahi (Manager – Roading)
Rosemary Moran (Committee Clerk)

II APOLOGIES:

Resolved that apologies be received from Ron Joll and Ashley Shore.

Graeme Page/Julia Bremner

III DECLARATIONS OF INTEREST:

There were no Declarations of Interest.

IV MINUTES:

Resolved that the Minutes of the meeting of the Fairlie Community Board held on 3 August 2011 be confirmed and adopted as the correct record of the meeting.

Julia Bremner/Graeme Page

V REPORTS:

1. FINANCE REPORT TO AUGUST 2011:

This report from the Manager – Finance and Administration provided an update for Board members on the financial performance of the Fairlie Community for the period to August 2011.

Resolved that the report be received.

Julie Bremner/Graeme Page

2. MARKET DAY CLOSURE:

This report the Asset Technical Assistant referred to an application to close the road area outside the Ski Shack for Mackenzie Market days.

Resolved:

1. That the report be received.
2. That the road area outside the Ski Shack be closed to traffic as per the following schedule:
 - 22 October 2011
 - 5 and 19 November 2011
 - 3, 10, 17 and 31 December 2011
 - 7,14 and 21 January 2012
 - 4 and 18 February 2012
 - 3 and 17 March 2012
 - 7 and 21 April 2012
 - 5 and 19 May 2012

Graeme Page/Julia Bremner

3. FREEDOM CAMPING:

This report from the Community Facilities Manager referred to the need to make a bylaw consistent with the new Freedom Camping Act 2011.

The report was accompanied by the amended Camping on Roadway and Reserves Bylaw, the LGNZ Quarterly Review – September 2011 and an aerial photograph of the Fairlie area.

Resolved:

1. That the report be received.
2. That it be recommended to the Council that the following areas be added to the Schedules of the Amended Camping on Roadways and Reserves Bylaw 2006:
 - Schedule B *Schedule of Prohibited Areas*
Roadways and Reserves in the Fairlie Township.

Graeme Page/Julia Bremner

4. REVIEW OF DOG CONTROL BYLAW:

This report from the Manager – Planning and Regulations sought comment and feedback on aspects of the Mackenzie District Council Dog Control Bylaw 2006 – Control of Dogs as they related to Fairlie Township.

Resolved:

1. That the report be received.
2. That it be recommended that the Dog Control Bylaw includes provision for the enforcement of the requirement for dogs to be confined so that they cannot freely leave the owners' property.

Julia Bremner/Owen Hunter

5 REVIEW OF LOCAL AUTHORITY REMUNERATION SETTING:

This was a discussion document from the Remuneration Authority inviting submissions to facilitate a review of how the Authority goes about setting remuneration for elected members of local authorities in a way that meets the requirements of the Local Government Act and the Remuneration Authority Act.

Resolved that the report be received.

Julia Bremner/Graeme Page

The Acting Chief Executive Officer invited members to contact him or the Senior Planner if they had any comments or questions about the discussion document.

6. NEW ZEALAND CYCLE TRAILS NETWORK EXPANSION PROJECT:

This letter from the Ministry of Economic Development advice of a new phase of work initiated under the New Zealand Cycle Trail. The project related to a long term vision for cycle trails which would link up existing routes.

Resolved that the report be received.

Graeme Page /Julia Bremner

VI GENERAL BUSINESS

1. PRINCES STREET AND TOWNSHIP FOOTPATHS:

The Manager – Roading outlined options for the upgrading of Princes Street, including seal widening and streetscape work.

Resolved:

1. That information on the Fairlie Footpath Maintenance Programme including priority footpaths be provided for the next Community Board meeting.
2. That cost estimates be provided for a range of options for seal widening along the complete length of Princes Street, and beautification work.

Julia Bremner/Graeme Page

Resolved that a full report on the proposed safety pathway along School Road to the Lovelock Track, including the funds available, be provided to the next meeting of the Community Board.

Julia Bremner/Graeme Page

2 EASTERN ENTRANCE TO FAIRLIE TOWNSHIP:

The Community Facilities Manager reported that he had asked the contractor to mow the roadsides from the Township side of the bridge to the bottom of the Allandale Hill when the appropriate machinery was next in the area. He said his hope was this would enable the on-going maintenance of the area with a regular mower.

The Community Facilities Manager reported on his discussion with Environment Canterbury engineer Bruce Scarlett about proposed car parking area for the users of the Opihi River Walkway. He said Mr Scarlet was reluctant to allow the area to be filled and for any impact to be made on the trees, however he had agreed to its cleaning.

3. OLD LIBRARY CAFÉ:

The Manager – Finance and Administration advised that following the fire at the Old Library Café, the Council's insurance claim had been accepted. He said the Council was committed to making every effort to assist the business to become operational again as soon as possible.

The Manager – Finance and Administration noted that the Loss Adjustor, Geoff Cullen, not the Council, would be appointing the contractors involved in the reinstatement of the building.

4. LETTER FROM MIKE HOGAN:

The Chairman advised that he had received a letter from Mike Hogan expressing opposition to the decision to remove trees from the Fairlie Domain because one resident had objected to them. The letter had been copied to the Mayor. The Chairman noted that the trees had yet to be cut down.

V REPORTS (continued):

7. WARD MEMBER'S REPORT:

Cr Page referred to:

- the new solid waste regime and the new wheelie bins,
- the re-vitalised Mackenzie Medical Trust,
- the appointment of new trustees to the Mackenzie Tourism and Development Trust,
- the Long Term Plan,
- seal widening on Clayton Road,
- Lilybank Road issues, and
- The Transfund cocktail party to which he had been invited in Christchurch.

8. REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

The Chairman advised that the final **Aged Persons Welfare** meeting was to take place on Thursday 27 October 2011 and he encouraged members to attend if they could.

The Chairman advised that he had attended the **Orari-Opihi-Pareora Zone Water Management Committee's public meeting in Fairlie** where members had updated the community on progress towards the Zone Implementation Programme.

The Chairman advised that the new **heat pump at the Strathconan Swimming Pool** was close to being commissioned.

Julia Bremner drew attention to the \$5,000 donation made to the Village Green Committee by Transpower/Alpine Energy Ltd as a gesture of goodwill following the recent power outage in the Township.

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9:10 PM**

CHAIRMAN: _____

DATE: _____

MATTERS UNDER ACTION – FAIRLIE COMMUNITY BOARD

CHAIRMAN

Fairlie Community Board Page on Council Website

The Chairman is invited to liaise with Council's IT Officer regarding the development and maintenance of a Fairlie Community Board page on Council's website.

Fairlie Entranceway Signs/Walkway Access

The Chairman undertook to liaise with Ron Joll regarding the progress of this project.

ASSET MANAGER

Air Brakes

Regarding noise from trucks using air brakes in the township, raise the issue with LTNZ and request that appropriate signs be erected requesting that air brakes not be used. *Completed – waiting for response from LTNZ.*

No Change

Pedestrian Crossing

Make a fresh approach to LTNZ for a pedestrian crossing in the Village Centre opposite the statue of Mackenzie. *Completed – waiting for response from LTNZ.*

No Change

22 June 2011

Fairlie Western Catchments – Public Consultation:

Yet to be undertaken.

28 Oct 2011

Princes Street and Township Footpaths

1. Information on the Fairlie Footpath Maintenance Programme including priority footpaths be provided for the next Community Board meeting *To be discussed at the 7 December 2011 meeting*
2. That cost estimates be provided for a range of options for seal widening along the complete length of Princes Street, and beautification work. *Report on Agenda for 7 December 2011*
3. Report on the proposed safety pathway along School Road to the Lovelock Track, including the funds available, be provided to the next meeting of the Community Board. *To be discussed at 7 December 2011 Meeting*

COMMUNITY FACILITIES MANAGER

22 June 2011

Christmas Lights in Village Centre:

Remove or repair the Christmas lights in the tree near the Four Square Supermarket.

Aorangi Electric has been requested to attend to this.

MACKENZIE DISTRICT COUNCIL

REPORT TO: FAIRLIE COMMUNITY BOARD
SUBJECT: FINANCIAL REPORT – OCTOBER 2011
MEETING DATE: 7 DECEMBER 2011
REF: FIN 1/2/2
FROM: MANAGER – FINANCE AND ADMINISTRATION
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Attached is the financial report for the Board for the period to October 2011, the purpose of which is to update Board members on the financial performance of the Fairlie Community as a whole for that period.

Commentary has been provided for any significant variances.

STAFF RECOMMENDATIONS:

1. That the report be received.

PAUL MORRIS **GLEN INNES**
MANAGER – FINANCE & ADMINISTRATION **CHIEF EXECUTIVE**

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**FAIRLIE COMMUNITY BOARD
GOVERNANCE & INVESTMENT
FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year	Oct 2011		Full Year to 30 June 2012		
	YTD Actual	Actual	Budget	Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0	0	0	
Operating Expenditure						
Members Costs	2,677	3,554	3,032	9,093	9,093	0 ✓
Council Staff Support Costs	5,560	6,020	6,020	18,061	18,061	0 ✓
Total Operating Expenditure	8,237	9,574	9,052	27,154	27,154	0
Operating Revenue						
Fairlie Works & Services Rates	7,705	9,042	8,520	25,554	25,554	0 ✓
Other Income	532	532	532	1,600	1,600	0 X
Total Operating Revenue	8,237	9,574	9,052	27,154	27,154	0
CLOSING BALANCE	0	0	0	0	0	

Variance Analysis

No significant variances.

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FAIRLIE COMMUNITY BOARD - GOVERNANCE
FINANCIAL REPORT FOR OCTOBER 2011

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance Note	Full Year to 30 June 2012		
					Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Members Costs	2,677	3,554	3,032	522 X	9,093	9,093	0 ✓
Council Staff Support Costs	5,560	6,020	6,020	0 ✓	18,061	18,061	0 ✓
Total Operating Expenditure	8,237	9,574	9,052	522	27,154	27,154	0
Operating Revenue							
Fairlie Works & Services Rates	8,237	9,574	9,052	522 X	27,154	27,154	0 ✓
Total Operating Revenue	8,237	9,574	9,052	522	27,154	27,154	0
CLOSING BALANCE	0	0	0		0	0	

Variance Analysis

No significant variances.

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FAIRLIE INVESTMENT INCOME
FINANCIAL REPORT FOR OCTOBER 2011

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Oct 2011		Full Year to 30 June 2012		
		Actual	Budget	Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0	0	0	
Operating Expenditure	0	0	0	0	0	
Total Operating Expenditure	0	0	0	0	0	
Operating Revenue	(532)	(532)	(532)	(1,600)	(1,600)	0 ✓
Fairlie Works & Services Rates	532	532	532	1,600	1,600	0 X
Other Income	0	0	0	0	0	
Total Operating Revenue	0	0	0	0	0	
CLOSING BALANCE	0	0	0	0	0	

Variance Analysis

No significant variances.

**FAIRLIE WATER
FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Oct 2011		Full Year to 30 June 2012		Variance Note
		Actual	Budget	Forecast	Budget	
OPENING BALANCE	0	0	0	0	0	
Operating Expenditure	0	0	0	5,000	5,000	0 ✓
Consultancy	0	0	0	2,577	2,577	0 ✓
Administration	512	389	376	33,913	33,913	0 ✓
Capital Reserve Interest Paid	3,923	5,664	11,304	66,663	66,663	0 ✓
General Maintenance	14,165	20,743	22,220	33,829	33,829	0 ✓
Council Staff Support Costs	11,304	11,276	11,276	141,982	141,982	0 ✓
Total Operating Expenditure	29,903	38,072	45,176	141,982	141,982	0 ✓
Operating Revenue	30,986	38,207	45,176	135,621	135,621	0 ✓
Fairlie Water Rates	(1,083)	(135)	0	6,361	6,361	0 X
Other income	0	0	0	0	0	0 X
Council Staff Support Income	29,903	38,072	45,176	141,982	141,982	0 ✓
Total Operating Revenue	0	0	0	0	0	0 ✓
CLOSING BALANCE						
CAPITAL RESERVE STATEMENT						
CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Oct 2011		Full Year to 30 June 2012		Variance Note
		Actual	Budget	Forecast	Budget	
OPENING BALANCE	(447,656)	(699,617)	(699,617)	(699,617)	(699,617)	
Capital Expenditure	33,015	1,875	2,000	180,000	180,000	0 ✓
Reticulation	0	0	0	0	0	0 ✓
Headworks Renewal	807	0	0	23,474	23,474	0 ✓
Service Connections - Renewal	0	0	0	0	0	0 ✓
Vested Assets	0	0	0	0	0	0 ✓
Resource Consent Costs	0	0	0	0	0	0 ✓
Water Meters	25	1,938	2,134	2,134	2,134	0 ✓
Total Capital Expenditure	33,847	3,813	4,134	205,608	205,608	0 ✓
Capital Revenue	37,506	35,989	29,020	86,964	86,964	0 ✓
Fairlie Water Rates	0	0	0	0	0	0 X
Capital Reserve Interest Received	1,290	0	0	0	0	0 X
Financial Contributions	0	0	0	0	0	0 X
Upgrade Contributions	0	0	0	0	0	0 X
Assets Vested from Developers	0	0	0	0	0	0 X
Other income	0	0	0	0	0	0 X
Total Capital Revenue	38,796	35,989	29,020	86,964	86,964	0 X
CLOSING BALANCE	(442,707)	(667,441)	(674,731)	(818,261)	(818,261)	0 X

Variance Analysis

1. Due to timing of Capital expenditure compared to budget, this has resulted in lower than anticipated capital reserve interest charges.
2. Lower than anticipated contractor costs

**FAIRLIE SEWERAGE
FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011		Full Year to 30 June 2012	
				Budget	Variance Note	Forecast	Budget
OPENING BALANCE	0	0	0			0	0
Operating Expenditure							
Consultancy	0	0	0	0	✓	0	0
Administration	445	0	484	484	✓	1,453	1,453
Capital Reserve Interest Paid	1,113	1,058	1,548	490	✓	4,643	4,643
General Maintenance	9,625	12,761	13,820	1,059	✓ 1	41,459	41,459
Council Staff Support Costs	7,004	6,992	6,992	0	✓	20,971	20,971
Total Operating Expenditure	18,187	20,811	22,844	2,033	✓	68,526	68,526
Operating Revenue							
Fairlie Sewer Rates	18,187	20,811	22,844	2,033	✓	68,526	68,526
Other Income	0	0	0	0	X	0	0
Council Staff Support Income	0	0	0	0	X	0	0
Total Operating Revenue	18,187	20,811	22,844	2,033	✓	68,526	68,526
CLOSING BALANCE	0	0	0	0		0	0
CAPITAL RESERVE STATEMENT							
OPENING BALANCE	(15,784)	(126,681)	(126,681)			(126,681)	(126,681)
Capital Expenditure							
Sewer Treatment - New	0	0	0	0	✓	0	0
Sewer Reticulation - Renewal	0	0	0	0	✓	0	0
Sewer Manholes - Renewal	0	0	0	0	✓	0	0
Vested Assets	0	0	0	0	✓	0	0
Resource Consent Costs	0	0	0	0	✓	0	0
Eversley Sewer Upgrade	130,872	0	0	0	✓	3,000	3,000
Total Capital Expenditure	130,872	0	0	0	✓	3,000	3,000
Capital Revenue							
Fairlie Sewer Rates	11,373	16,221	14,188	2,033	✓	42,571	42,571
Capital Reserve Interest Received	0	0	0	0	X	0	0
Financial Contributions	3,128	0	0	0	X	0	0
Upgrade Contributions	0	0	0	0	X	0	0
Assets Vested from Developers	0	0	0	0	X	0	0
Other Income	0	0	0	0	X	0	0
Total Capital Revenue	14,501	16,221	14,188	2,033	X	42,571	42,571
CLOSING BALANCE	(132,155)	(110,460)	(112,493)			(87,110)	(87,110)

Variance Analysis

1. Lower than anticipated contractor costs at the start of the year.

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**FAIRLIE STORMWATER
FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Oct 2011		Full Year to 30 June 2012		Variance Note
		Actual	Budget	Forecast	Budget	
OPENING BALANCE	0	0	0	0	0	
Operating Expenditure						
Labour	0	0	0	0	0	✓
Members Costs	0	0	0	0	0	✓
Consultancy	0	0	0	0	0	✓
Administration	374	310	388	1,169	1,169	✓
Capital Reserve Interest Paid	0	0	0	0	0	✓
General Maintenance	335	580	1,668	5,000	5,000	✓
Roading	0	0	0	0	0	✓
Council Staff Support Costs	2,500	2,492	2,492	7,475	7,475	✓
Total Operating Expenditure	3,209	3,382	4,548	13,644	13,644	✓
Operating Revenue						
Fairlie Works & Services Rates	3,088	3,828	4,196	12,583	12,583	✓
Capital Reserve Interest Received	121	(446)	352	1,061	1,061	X
Other Income	0	0	0	0	0	X
Council Staff Support Income	0	0	0	0	0	X
Total Operating Revenue	3,209	3,382	4,548	13,644	13,644	✓
CLOSING BALANCE	0	0	0	0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Oct 2011		Full Year to 30 June 2012		Variance Note
		Actual	Budget	Forecast	Budget	
OPENING BALANCE	(8,132)	(53,534)	(53,534)	(53,534)	(53,534)	
Capital Expenditure						
Hazard Protection	0	0	0	0	0	✓
Resource Consents	0	0	0	0	0	✓
Vested Assets	0	0	0	0	0	✓
Total Capital Expenditure	0	0	0	0	0	✓
Capital Revenue						
Fairlie Works & Services Rates	5,812	5,964	5,964	17,890	17,890	✓
Financial Contributions	0	0	0	0	0	X
Upgrade Contributions	0	0	0	0	0	X
Assets Vested from Developers	0	0	0	0	0	X
Other Income	0	0	0	0	0	X
Total Capital Revenue	5,812	5,964	5,964	17,890	17,890	✓
CLOSING BALANCE	(2,320)	(47,570)	(47,570)	(35,644)	(35,644)	

Variance Analysis

No significant variances

CAPITAL RESERVE STATEMENT	Last Year	Oct 2011			Full Year to 30 June 2012		
	YTD Actual	Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	8,039	43,218	43,218		43,218	43,218	
Capital Expenditure							
Subsidised Capital	3,338	0	0	0 ✓	9,576	9,576	0 ✓
Traffic Svs Renewal - Signs EMP	0	0	0	0 ✓	1,064	1,064	0 ✓
Signs	0	0	0	0 ✓	21,600	21,600	0 ✓
Sealed Road Resurfacing	0	0	0	0 ✓	0	0	0 ✓
Drainage renewals	0	1,109	3,332	2,223 ✓	10,000	10,000	0 ✓
Minor Improvements	0	1,109	3,332	2,223 ✓	42,240	42,240	0 ✓
Total Subsidised Capital	3,338	0	0	0 ✓	31,440	31,440	0 ✓
Unsubsidised Capital	0	0	0	0 ✓	31,440	31,440	0 ✓
Footpaths - Surfacing	0	0	0	0 ✓	73,680	73,680	0 ✓
Unsubsidised	0	0	0	0 ✓	0	0	0 ✓
Total Capital Expenditure	3,338	1,109	3,332	2,223 ✓	73,680	73,680	0 ✓
Capital Revenue							
Fairlie Works & Services Rates	1,536	0	0	0 ✓	46,270	46,270	0 ✓
Capital Reserve Interest Received	0	0	0	0 X	0	0	0 X
Financial Contributions	0	0	0	0 X	0	0	0 X
Upgrade Contributions	0	0	0	0 X	0	0	0 X
Assets Vested from Developers	0	0	0	0 X	0	0	0 X
Other Income	0	0	0	0 X	0	0	0 X
LTNZ Subsidies	1,803	0	0	0 X	17,410	17,410	0 X
Total Capital Revenue	3,338	0	0	0 ✓	63,680	63,680	0 ✓
CLOSING BALANCE	8,039	42,109	39,886		33,218	33,218	

Variance Analysis

No significant variances

FAIRLIE REFUSE COLLECTION
FINANCIAL REPORT FOR OCTOBER 2011

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OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011		Full Year to 30 June 2012	
				Variance	Note	Budget	Variance
OPENING BALANCE	10,997	25,389	25,389			25,389	25,389
Operating Expenditure							
General Maintenance	3,689	13,192	13,192	0	✓	39,579	39,579
Council Staff Support Costs	2,188	2,356	2,356	0	✓	7,058	7,058
Total Operating Expenditure	5,877	15,548	15,548	0	✓	46,637	46,637
Operating Revenue							
Fairlie Refuse Rates	8,460	10,896	10,896	0	✓	32,689	32,689
Total Operating Revenue	8,460	10,896	10,896	0	✓	32,689	32,689
CLOSING BALANCE	13,580	20,737	20,737			11,441	11,441

Variance Analysis

No significant variances from budget

**STRATHCONAN SWIMMING POOL
FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Note	Forecast	Full Year to 30 June 2012 Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Labour	1,093	8,458	9,664	1,206	✓	29,000	29,000	0	✓
Administration	2,189	1,296	1,532	236	✓	4,580	4,580	0	✓
General Maintenance	3,943	32,478	6,832	25,646	X 1	20,489	20,489	0	✓
Council Staff Support Costs	3,448	3,400	3,400	0	✓	10,200	10,200	0	✓
Total Operating Expenditure	10,673	45,632	21,428	24,204	X	64,269	64,269	0	✓
Operating Revenue									
Fairlie Works & Services Rates	9,623	20,346	14,260	6,086	X	42,769	42,769	0	✓
Other Income	0	22,471	6,336	16,135	✓ 1	19,000	19,000	0	X
Building Maintenance Reserve	1,050	2,814	832	1,982	✓	2,500	2,500	0	X
Total Operating Revenue	10,673	45,632	21,428	24,204		64,269	64,269	0	
CLOSING BALANCE	0	0	0	0		0	0	0	

Variance Analysis

1 Includes the costs of installing new heating system. This is offset by donations received

**MACKENZIE COMMUNITY CENTRE
FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Note	Forecast	Full Year to 30 June 2012 Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Labour	1,851	1,360	2,248	888	✓	6,741	6,741	0	✓
Administration	3,949	982	2,200	1,218	✓	6,598	6,598	0	✓
General Maintenance	6,004	22,344	11,776	10,568	X ¹	35,333	35,333	0	✓
Council Staff Support Costs	3,280	3,416	3,416	0	✓	10,245	10,245	0	✓
Total Operating Expenditure	15,083	28,102	19,640	8,462	X	58,917	58,917	0	✓
Operating Revenue									
Fairlie Works & Services Rates	7,872	12,096	8,832	3,264	X	26,489	26,489	0	✓
Building Maintenance Reserve	1,081	12,024	7,036	4,988	X	21,108	21,108	0	X
Other Income	6,129	3,982	3,772	210	✓	11,320	11,320	0	X
Total Operating Revenue	15,083	28,102	19,640	8,462		58,917	58,917	0	
CLOSING BALANCE	0	0	0			0	0		

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Note	Actual	Full Year to 30 June 2012 Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Capital Expenditure									
Heating System	90	0	0	0	✓	0	0	0	✓
Buildings	2,041	0	0	0	✓	0	0	0	✓
Total Capital Expenditure	2,132	0	0	0	✓	0	0	0	✓
Capital Revenue									
Fairlie Works & Services Rates	0	0	0	0	X	0	0	0	X
Capital Reserve Interest Received	0	0	0	0	X	0	0	0	X
Other Income	0	0	0	0	X	0	0	0	X
Total Capital Revenue	0	0	0	0		0	0	0	
CLOSING BALANCE	(2,132)	0	0			0	0		

Variance Analysis

1. Costs associated with Painting the stadium \$4,073 and additional unplanned costs related to the stadium heater \$1,103 has contributed to this variance.

FAIRLIE DOMAIN
FINANCIAL REPORT FOR OCTOBER 2011

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Note	Forecast	Full Year to 30 June 2012 Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Labour	1,064	939	1,312	373	✓	3,937	3,937	0	✓
Administration	1,052	349	120	229	X	354	354	0	✓
General Maintenance	1,062	1,596	2,836	1,240	✓	8,516	8,516	0	✓
Council Staff Support Costs	1,192	1,236	1,236	0	✓	3,708	3,708	0	✓
Total Operating Expenditure	4,370	4,120	5,504	1,384	✓	16,515	16,515	0	✓
Operating Revenue									
Fairlie Works & Services Rates	14,670	2,920	1,012	1,908	X	3,030	3,030	0	✓
Other Income	(10,300)	1,200	4,492	3,292	X	13,485	13,485	0	X
Total Operating Revenue	4,370	4,120	5,504	1,384		16,515	16,515	0	
CLOSING BALANCE	0	0	0			0	0	0	

Variance Analysis

No significant variances from budget.

**STRATHCONAN PARK
FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Note	Forecast	Full Year to 30 June 2012 Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Administration	5,447	3,469	3,305	164	X	3,305	3,305	0	✓
Council Staff Support Costs	456	472	472	0	✓	1,417	1,417	0	✓
Total Operating Expenditure	5,903	3,941	3,777	164	X	4,722	4,722	0	✓
Operating Revenue									
Fairlie Works & Services Rates	5,903	3,391	3,777	386	✓	4,722	4,722	0	✓
Total Operating Revenue	5,903	3,391	3,777	386		4,722	4,722	0	
CLOSING BALANCE	0	(550)	0			0	0		

Variance Analysis

No significant variances from budget.

**FAIRLIE TOWNSHIP & COMMUNITY GRANTS
FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Note	Forecast	Full Year to 30 June 2012 Budget	Variance	Note
OPENING BALANCE	0	81,031	81,031			81,031	81,031		
Operating Expenditure									
Administration	13,597	15,493	14,820	673	X	17,139	17,139	0	✓
Capital Reserve Interest Paid	813	131	872	741	✓	2,621	2,621	0	✓
General Maintenance	22,746	28,222	27,804	418	X	97,398	97,398	0	✓
Council Staff Support Costs	8,012	7,956	7,956	0	✓	23,862	23,862	0	✓
Total Operating Expenditure	45,168	51,801	51,452	349	X	141,020	141,020	0	✓
Operating Revenue									
Fairlie Works & Services Rates	46,604	52,837	52,887	51	✓	142,455	142,455	0	✓
Other Income	0	400	0	400	✓	0	0	0	X
Building Maintenance Reserve	(1,435)	(1,435)	(1,435)	0	X	(1,435)	(1,435)	0	X
Total Operating Revenue	45,168	51,801	51,452	349		141,020	141,020	0	
CLOSING BALANCE	0	81,031	81,031			81,031	81,031		

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Note	Forecast	Full Year to 30 June 2012 Budget	Variance	Note
OPENING BALANCE	0	(15,412)	(15,412)			(15,412)	(15,412)		
Capital Expenditure									
Playground Upgrade	25,000	0	0	0	✓	0	0	0	✓
Other Capital	6,319	347	0	347	X	0	0	0	✓
Total Capital Expenditure	31,319	347	0	347	X	0	0	0	✓
Capital Revenue									
Land Subdivision Reserve	25,000	0	0	0	X	0	0	0	X
Total Capital Revenue	25,000	0	0	0		0	0	0	
CLOSING BALANCE	(6,319)	(15,759)	(15,412)			(15,412)	(15,412)		

Variance Analysis

Following page details variances

FURTHER BREAKDOWN OF TOWNSHIP EXPENDITURE

	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Note	Forecast	Budget	Variance	Note
Administration									
Advertising	435	0	76	76	✓	225	225	0	✓
Donations & Grants	11,250	13,554	14,000	446	✓	14,689	14,689	0	✓
Other Expenses	7	0	0	0	✓	0	0	0	✓
Rates	1,905	1,938	668	1,270	X	2,000	2,000	0	✓
Rates Remissions	0	0	76	76	✓	225	225	0	✓
Total Administration	13,597	15,493	14,820	673	X	17,139	17,139	0	✓
General Maintenance									
Gardening	6,368	7,442	7,260	182	X	21,785	21,785	0	✓
Contractors	476	484	480	4	X	1,434	1,434	0	✓
Irrigation Equip Maint	0	0	268	268	✓	799	799	0	✓
Lawn mowing	5,714	8,764	8,764	0	X	26,290	26,290	0	✓
R & M - Unplanned	1,180	146	176	30	✓	531	531	0	✓
R&M Programmed	0	0	480	480	✓	1,381	1,381	0	✓
Tree Maintenance	920	1,840	1,260	580	X	3,780	3,780	0	✓
Litter Bin Waste Disposal Fees	0	1,626	0	1,626	X	0	0	0	✓
Litter Bin Collection	6,370	7,104	6,904	200	X	20,712	20,712	0	✓
Spraying	0	0	0	0	✓	0	0	0	✓
Fairlie Walkway	900	172	876	704	✓	2,624	2,624	0	✓
Tree Surgery	0	0	356	356	✓	1,062	1,062	0	✓
Fairlie Township Projects	819	644	1,000	356	✓	17,000	17,000	0	✓
Total General Maintenance	22,746	28,222	27,804	418	X	97,398	97,398	0	✓

Variance Analysis

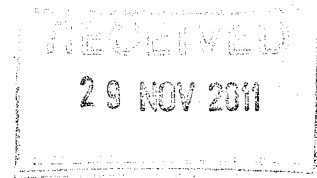
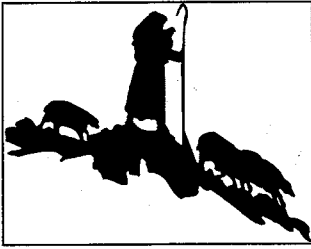
✓

FAIRLIE COMMUNITY BOARD
FINANCIAL REPORT FOR OCTOBER 2011

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Note	Forecast	Budget	Variance	Note
OPENING BALANCE	10,997	106,420	106,420			106,420	106,420		
Operating Expenditure									
Labour	4,008	10,758	13,224	2,466	✓	39,678	39,678	0	✓
Members Costs	2,677	3,554	3,032	522	X	9,093	9,093	0	✓
Consultancy	0	0	0	0	✓	5,000	5,000	0	✓
Administration	27,564	22,287	23,225	938	✓	37,175	37,175	0	✓
Capital Reserve Interest Paid	5,876	6,621	13,916	7,295	✓	41,751	41,751	0	✓
General Maintenance	61,568	131,915	100,148	31,767	X	314,437	314,437	0	✓
Roading	31,985	17,660	28,412	10,752	✓	85,199	85,199	0	✓
Council Staff Support Costs	49,188	50,920	50,920	0	✓	152,743	152,743	0	✓
Total Operating Expenditure	182,868	243,715	232,877	10,838	X	685,076	685,076	0	✓
Operating Revenue									
Fairlie Works & Services Rates	122,606	115,452	102,736	12,715	X	302,740	302,740	0	✓
Sewer Rates	18,187	20,811	22,844	2,033	✓	68,526	68,526	0	✓
Water Rates	30,986	38,207	45,176	6,969	✓	135,621	135,621	0	✓
Refuse Rates	8,460	10,896	10,896	0	✓	32,689	32,689	0	✓
Building Maintenance Reserve	5,744	5,361	3,169	2,193	✓	12,385	12,385	0	X
Capital Reserve Interest Received	121	(446)	352	798	X	1,061	1,061	0	X
Other Income	(653)	48,233	43,052	5,181	✓	118,106	118,106	0	X
Total Operating Revenue	185,451	238,513	228,225	10,288	X	671,128	671,128	0	✓
CLOSING BALANCE	13,580	101,218	101,768			92,472	92,472		

FAIRLIE COMMUNITY BOARD
FINANCIAL REPORT FOR OCTOBER 2011

CAPITAL RESERVE STATEMENT	Last Year	Oct 2011		Full Year to 30 June 2012			
	YTD Actual	Actual	Budget	Forecast	Budget	Variance	Note
OPENING BALANCE	(463,532)	(852,026)	(852,026)	(852,026)	(852,026)		
Capital Expenditure							
Essential Services	168,058	4,922	7,466	282,288	282,288	0	✓
Community and Recreational Facilities	33,451	347	0	0	0	0	✓
Total Capital Expenditure	201,508	5,269	7,466	282,288	282,288	0	✓
Capital Revenue							
Fairlie Works & Services Rates	7,348	5,964	5,964	64,160	64,160	0	✓
Water Rates	37,506	35,989	29,020	86,964	86,964	0	✓
Sewer Rates	11,373	16,221	14,188	42,571	42,571	0	✓
Land Subdivision Reserve	25,000	0	0	0	0	0	X
Essential Services	6,220	0	0	17,410	17,410	0	X
Total Capital Revenue	87,447	78,174	49,172	211,105	211,105	0	✓
CLOSING BALANCE	(577,593)	(779,121)	(810,320)	(923,209)	(923,209)		



MACKENZIE CO-OPERATING PARISH

Main Street, Fairlie; P O Box 34, Fairlie 7925

Ph: (03) 685 8389; Fax: (03) 685 8185

email: mackenzie.church@xtra.co.nz

www.tekapochurch.org.nz

Date: 22nd November 2011

Mackenzie District Council
Attent: Mayor Barlow & Mr G Innes
Main Street
Fairlie 7949

Dear Clare and Glenn

Re: Assistance with maintenance of the driveway and parking area adjacent to the
Community Complex

Twenty five years ago the Mackenzie District Council recognised the need for extra parking for the use of their patrons using the new Community Centre.

The Mackenzie District Council tar sealed what was then the lawn area at the Gall Street end of the St Columba Church and Hall complex. No-one is aware of any maintenance contract drawn up between Mackenzie District Council and the Mackenzie Cooperating Parish Council.

The Parish Council is happy for these safe and convenient driveway and parking areas to be so frequently used, but because of this increased usage by people attending the Community Centre for different sports, Yoga, Bridge, Friendly Club, Music & Movement, Probus, annual events such as School Prizegivings/Break-ups/Concerts, Theatre Productions, Anzac service and Community Events etc, we have needed to increase our driveway maintenance.

Over the last 25 years the Parish has met all costs associated with the maintenance of the driveway and car park area and are now asking the Mackenzie District Council for assistance with this upkeep.

Yours sincerely

Sarah Wright
Parish Secretary

MACKENZIE DISTRICT COUNCIL

REPORT TO: FAIRLIE COMMUNITY BOARD
SUBJECT: PRINCES STREET STREETSCAPING
MEETING DATE: 7 DECEMBER 2011
REF: PRINCES STREET STREETSCAPING
FROM: ROADING MANAGER
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To inform Fairlie Community Board of options for carrying out streetscape improvements in Princes Street, Fairlie.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the Fairlie Community Board gives consideration to funding the Princes Street Streetscaping project, allowing quotations to be obtained; and
3. That Option B a combination of chip sealing and grassing is completed.

SUZY RATAHI
ROADING MANAGER

GLEN INNES
CHIEF EXECUTIVE OFFICER

ATTACHMENTS:

Nil

BACKGROUND:

At the last meeting the Community Board requested the Roading Manager to evaluate options for the streetscaping project on Princes Street, Fairlie.

POLICY STATUS:

N/A

SIGNIFICANCE OF DECISION REQUESTED:

Routine Decision

BUDGET CONSIDERATION:

The Community Board currently has available to them \$18,000 specifically for streetscaping and a further \$10,000 for minor improvements (can be used to kerb and channeling etc).

Footpath Budget is \$31,440.

ISSUES AND OPTIONS:

Do nothing

Continual costs of repairing edge break along Princes Street

Construction Options

- A. Seal from kerb and channel on South side to the property boundary on North side, from State Highway 8 to Sloane Street. Installation of a heavy duty drop crossing in the industrial area. Approximate cost (subject to quotations) \$60,000.

- B. Create a grass strip of approx. 2.5m of grass adjacent to existing kerb and channel on South side, ensure sealed lane width of 4m is achieved for East bound lane and a seal width of approx. 6.5m to the invert of the heavy drop crossing on the Northern side, which would then be sealed back to the property boundary. A landscaped area could be created as an obvious visual boundary between the industrial zone and the residential properties on the Northern side. Approximate cost (subject to quotations) \$50,000.

CONSIDERATIONS:

As above.

ASSESSMENTS OF OPTIONS:

Do Nothing

Continual edge break repair and cost. Unsightly gravel berms would remain.

Construction Option A

Edge break repairs would no longer be required but street would still look unwelcoming and one tone with higher reseal costs due to larger sealed area.

Construction Option B

More visually attractive, lower reseal costs, potentially minor edge break repairs required but this would be minimised due to the increased lane width of 4m. Potential to plant some street trees in grassed area to provide a “green-space”.