



## **TWIZEL COMMUNITY BOARD**

### ***Membership:***

Peter Bell (Chairman)

John Bishop

Elaine Curin

Phil Rive

Kieran Walsh

**Notice is given of the Meeting of the Twizel Community Board  
to be held in the Service Centre, Twizel,  
on Monday 12 December 2011 at 4.00 pm**

**BUSINESS:**                      **As per Agenda attached**

**GLEN INNES**  
**CHIEF EXECUTIVE OFFICER**

**7 December 2011**




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**TWIZEL COMMUNITY BOARD AGENDA**  
**Monday 12 December 2011**

**I APOLOGIES:**

**II DECLARATIONS OF INTEREST**

**III MINUTES:**

Confirm and adopt as the correct record the Minutes of the meeting held on 25 October 2011

ACTIONS UPDATE:

**IV REPORTS:**

1. Submissions regarding shade to play area
2. Track Proposal Lake Ruataniwha
3. Road Metals Donation
4. Twizel Information Centre discussion (Report at Meeting )
5. Salmon and Wine Festival
6. Twizel Area School Prize giving
7. Minor improvement projects
8. Ward Member's Report
9. Reports from Members who Represent the Board on Other Committees
10. Mowing sections in Twizel
11. Financial Report

**V GENERAL:**

1. Future Projects (**Peter Bell**)
2. Market Place Landscape Plan (**Peter Bell**)
3. Bike Stand Placement (**Peter Bell**)

**VI PUBLIC EXCLUDED:**

That the public be excluded from the following part of the proceedings of this meeting namely:  
Twizel Information Centre – Future Options

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
Twizel Information Centre - Future Options	To protect the Privacy of Persons	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows: *Twizel Information Centre – Future Options*, section 7(2)(1)(a).

## **MACKENZIE DISTRICT COUNCIL**

### **MINUTES OF THE MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE SERVICE CENTRE TWIZEL ON TUESDAY 25 OCTOBER 2011 AT 4.00 PM**

**PRESENT:**

Peter Bell (Chairman)  
Cr John Bishop  
Elaine Curin  
Phil Rive

**IN ATTENDANCE:**

Claire Barlow (Mayor)  
Nathan Hole (Acting Executive Officer)  
Garth Nixon (Community Facilities Manager)  
Bernie Haar (Asset Manager)  
Suzy Ratahi (Manager – Roading)  
Rosemary Moran (Committee Clerk)

**I     APOLOGY:**

Resolved that an apology be received from Kieran Walsh.

**John Bishop/Phil Rive**

**II     DECLARATIONS OF INTEREST:**

There were no Declarations of Interest.

**III    MINUTES:**

Resolved that the Minutes of the meeting of the Twizel Community Board held on 12 September 2011, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct record of the meeting.

**Phil Rive/Elaine Curin**

**MATTERS ARISING**

**1. Horse Trekking Proposal:**

The Community Facilities Manager advised that the proposal for a horse trekking venture had been withdrawn.

**2. Traffic Issues:**

Phil Rive undertook to arrange a meeting with the Asset Manager to consider a range of Twizel traffic issues.

## V VISITOR:

The Chairman welcomed Constable Joe Rush of the Twizel police to the meeting.

Constable Rush commented on the use of trail bikes in Twizel, noting that when people came to the police station asking where they could be used, it was his practice to direct them to areas as far away from the Township as possible.

He referred to surveillance cameras and said that since they had been put up there had been fewer issues around the swimming pool, skate park and Market Place areas. He suggested that a camera covering the front door of the Events Centre could be useful. The Community Facilities Manager undertook to look at that with Constable Rush.

The Community Facilities Manager also undertook to arrange for more camera boxes installed.

Constable Rush referred to the areas covered by liquor ban law and the difficulties faced by the police in enforcing it because of the lack of signs. He said the liquor ban law was a good tool for the police and recommended that appropriate signs be stencilled on pavements at the entrances to the areas to assist with policing. He said the police were happy with the extent of the existing area covered by the law.

The Asset Manager undertook to arrange for *You are Now Entering a Liquor Ban Area* signs to be stencilled on the appropriate pavements.

The Chairman thanked Constable Rush who left the meeting at 4.20 pm.

## IV REPORTS:

### 1. FINANCIAL REPORT – AUGUST 2011:

This report from the Manager – Finance and Administration was accompanied by the financial report for the Board for the period to August 2011.

Resolved that the report be received.

**Elaine Curin/John Bishop**

### 2. FREEDOM CAMPING:

This report from the Community Facilities Manager referred to the need to make a bylaw consistent with the new Freedom Camping Act 2011.

The report was accompanied by the amended Camping on Roadway and Reserves Bylaw, the LGNZ Quarterly Review – September 2011 and an aerial photograph of the Twizel area.

Resolved that the report be received.

**John Bishop/Elaine Curin**

Resolved that it be recommended to the Council that the following areas be added to the Schedules of the Amended Camping on Roadways and Reserves Bylaw 2006:

- Schedule A *Schedule of Permitted Areas*:
  - The Lake Ruataniwha Rowing Course starting area
- Schedule B *Schedule of Prohibited Areas*
  - Adjacent to the Ruataniwha Camping Ground and on Twizel roadsides.

**John Bishop/Elaine Curin**

**3. RUATANIWHA CAMPING GROUND – FENCING:**

The Community Facilities Manager updated Board members on his discussions with the operator of the Ruataniwha Camping Ground regarding the fence which was to be erected along the boundary between Council land and the Camping Ground. He said it had been agreed that deer fencing material would be appropriate.

The Community Facilities Manager said quotations would need to be sought for the work and that about \$5,000.00 had been budgeted for unplanned improvements in the Ruataniwha area.

Resolved that tenders be sought to erect a boundary fence using deer fencing material, between Council land and the Ruataniwha Camping Ground with the view to having the project completed if possible before 30 November 2011.

**John Bishop/Phil Rive**

**4. REVIEW OF DOG CONTROL BYLAW:**

This report from the Manager – Planning and Regulations sought comment and feedback on aspects of the ‘Mackenzie District Council Dog Control Bylaw 2006 – Control of Dogs’ as they related to Twizel Township.

Resolved:

1. That the report be received.
2. That it be noted that the rules in the Dog Control Bylaw concerning residential zones would include the new Residential 3 and 4 Zones.

**Peter Bell/Phil Rive**

**5. CAR PARKS ON WAIREPO ROAD AND MACKENZIE DRIVE  
OPPOSITE SIMONS STREET:**

This report from the Manager – Roading referred to suitability and costs involved in retaining the two car parks on Wairepo Road and Mackenzie Drive.

Resolved:

1. That the report be received.
2. That the Wairepo Road car park be repaired in its entirety this season and programmed for a reseal in the next two years subject to available budgets.
3. That work on the Mackenzie Drive car park be delayed until the siting the proposed new Twizel medical centre has been confirmed.

**Peter Bell/John Bishop**6. MISTLETOE MARKET – REQUEST FOR RUBBISH BINS:

This letter from the Mistletoe Market Coordinator requested that rubbish bins be supplied at the 2011 Mistletoe Market.

Resolved:

1. That the letter be received.
2. That the request for rubbish bins to be supplied at the 2011 Mistletoe Market be granted.

**Peter Bell/Phil Rive**7. CANCER SOCIETY – MARKET SQUARE SHADE DEVELOPMENT PROJECT:

This letter from the South Canterbury Cancer Society referred to an opportunity to have shade cover erected over the playground in Market Square.

Board members expressed reservations about the proposal in terms of the vulnerability of canvas shades to high winds and snow, the need for them to be taken down and re-erected from time to time and the potential financial burden of on-going maintenance.

Resolved:

1. That the letter from the Cancer Society be received.
2. That the Community Board declines to pursue the Cancer Society's shade proposal for the playground in Market Square.

**Elaine Curin/Phil Rive**8. TPDA – REQUEST FOR FINANCIAL CONTRIBUTION:

This letter from the Secretary of the TPDA asked for a contribution of \$2,000 towards the cost of producing the *Twizel Update* and the Twizel Map. The letter was accompanied by an invoice to the Council for \$2,000.00.

The Community Facilities Manager suggested that, while the Board had traditionally provided a grant to the TPDA, the Council needed to clarify what TPDA expected Council to pay for and not pay for.

Resolved:

1. That the letter from TPDA be received.
2. That the Twizel Community Board contribute \$1,000.00 to the TPDA.
3. That it be recommended that the Council contribute \$1,000.00 to the TPDA.
4. That the agreement with TPDA regarding payment for services to the Council be clarified.

**Peter Bell/Elaine Curin**

The Acting Chief Executive Officer suggested that TPDA be advised not to generate invoices prematurely to preclude the necessity of through the process of disputing them.

9. TWIZEL VOLUNTEER FIRE BRIGADE FIREWORKS DISPLAY – REQUEST FOR GRANT:

This letter from Simon Fox requested a donation of \$200.00 towards a fireworks display.

Resolved:

1. That the letter be received.
2. That a donation of \$200.00 be made towards the Twizel Volunteer Fire Brigade's fireworks display.

**Phil Rive/Elaine Curin**

10. COMMUNITY WORKER'S REPORTS:

These were the reports from the Twizel Community Worker for May, June, July and August 2011.

Resolved that the reports be received.

**Peter Bell/Phil Rive**

11. REVIEW OF LOCAL AUTHORITY REMUNERATION SETTING:

This was a discussion document from the Remuneration Authority inviting submissions to facilitate a review of how the Authority goes about setting remuneration for elected members of local authorities in a way that meets the

requirements of the Local Government Act and the Remuneration Authority Act.

Resolved that the report be received.

**Peter Bell/Elaine Curin.**

The Acting Chief Executive Officer invited members to contact him or the Senior Planner if they had any comments or questions about the discussion document.

The Chairman requested that the opportunity for community board members to claim expenses, eg telephone expenses, be clarified.

12. NEW ZEALAND CYCLE TRAILS NETWORK EXPANSION PROJECT:

This letter from the Ministry of Economic Development advised of a new phase of work initiated under the New Zealand Cycle Trail. The project related to a long term vision for cycle trails which would link up existing routes.

Resolved that the report be received.

**Peter Bell/Phil Rive**

13. APPRECIATION FROM TWIZEL EARLY LEARNING CENTRE:

This letter from the Twizel Early Learning Centre expressed appreciation of the development of the concreted footpath in Market Place, Twizel.

Resolved that the report be received.

**Elaine Curin/Phil Rive**

14. WARD MEMBERS REPORT:

Cr Bishop reported on proposed developments with regard to the Twizel Information Centre.

He also referred to the Mackenzie Medical Trust and High Country Health Ltd and issues between the two bodies which he understood were causing frustration for the directors of High Country Health and the doctors in Twizel. He invited the Mayor to speak to the matter.

The Mayor explained the background and association between High Country Health Ltd and the Mackenzie Medical Trust. She referred to the strained relationship between the two bodies in recent years and the Council's work to revitalise the Mackenzie Medical Trust to enable its shareholding in High Country Health Ltd to be regularised. She said the Fairlie Lions Club had also requested that the Trust be revitalised to secure a body in the Mackenzie area to resource and fund medical centres and buildings.

She said that new Mackenzie Medical Trustee, Jim Scott, while not claiming to speak on behalf of the Trust, maintained there was a business perspective to consider with regard to the High Country Health Ltd directors' request that the Medical Trust's shares in the company be transferred to them. His view was that the Trust was obliged to follow due diligence in the matter.

The Mayor noted the perception that Twizel was being dictated to by Fairlie interests with regard to the proposed new medical centre. She pointed out however, that Mr Scott did not come from Fairlie; he was focussing on the business case and the opportunity to investigate better ways of achieving facilities for the whole community.

She said that while she found that view difficult to challenge, she had written to Mr Scott advising that politically the Council was committed to the development of a new medical centre for Twizel and was keen to have the issues resolved. She had copied her letter to the other trustees and the councillors.

The Mayor said the Trustees had invited her to their upcoming meeting with the directors of High Country Health and their business manager Andrew Tucker. She called for patience and restraint while the situation was being sorted out.

## **VI PUBLIC EXCLUDED:**

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:  
Twizel Information Centre

<b><u>General subject of each matter to be considered</u></b>	<b><u>Reason for passing this resolution in relation to each matter</u></b>	<b><u>Ground(s) under Section 48(1) for the passing of this resolution</u></b>
Twizel Information Centre	To protect the Privacy of Persons	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows:  
*Twizel Information Centre*, section 7(2)(1)(a).

**Peter Bell/John Bishop**

The Community Board continued in Open Meeting.

**THERE BEING NO FURTHER BUSINESS THE  
CHAIRMAN DECLARED THE MEETING CLOSED AT 6.34 PM**

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## **MATTERS UNDER ACTION – TWIZEL COMMUNITY BOARD**

### **CHAIRMAN**

#### **Twizel Community Board Page on Council Website**

The Chairman is invited to liaise with Council's IT Officer regarding the development and maintenance of a Twizel Community Board page on Council's website.

### **COMMUNITY FACILITIES MANAGER**

#### **Routes through Ruataniwha Lagoon Reserve**

*To be considered by the Twizel Greenways Working Group*

*12 September 2011*

#### **Lake Ruataniwha Reserve and Camping Ground**

- Advise Ruataniwha Motor Camp operator that a post and wire boundary fence is to be erected between the Ruataniwha Camping Ground and the adjacent reserve land.

*Fencing complete*

### **ASSET MANAGER**

#### **Twizel Early Learning Centre – Parking:**

The garden in front of the Early Learning Centre to be cleared to provide 1200mm of hardstand area for a footpath

*Completed.*

### **Twizel Cemetery**

Investigate establishment of car park behind cemetery on Pony Club land and include in draft budgets for 2012/2013

*Initial discussions have been undertaken with Chairman.*

### **Alps2Ocean Cycleway**

Advise the Alps2Ocean Joint Committee:

1. That the Twizel Community Board recommends that the entry points in to Twizel be Glen Lyon Road, Ruataniwha Road and Ostler Road and that the exit points be Nunsveil Road and Northwest Arch.
2. That the request to reduce the speed limit on Glen Lyon Road has been declined.
3. That while it was agreed that Option 3, (small discreet double sided *Alps2 Ocean* branded trail signs on key intersections), are the preferred signage, the Community Board requests that research be done on the signage used by other cycle trails in an effort to maintain some national consistency for cycle trail signage.
4. That the car park in front of the Musterer's Hut be recommended as the preferred car parking area for day tripper cyclists setting out from Twizel.

*Alps2Ocean Cycleway Committee advised of decisions*

### **Car Parks in Twizel**

1. The car parking area be near the Twizel Events Centre to be retained and the boundary be defined and the resurfaced with shingle and grass.
2. Develop a report for consideration at the next Community Board meeting on what could be done with the car park on Wairepo Road area.
3. The car park in Glenbrook Terrace to be returned to a grass or similar surface to fit in with the surround area.
4. The car parking area on land leased by the Golf Club to be inspected to ascertain its condition and retained in the meantime.
5. The car parking areas on Ohau Road and at the old Vet Clinic site be grassed.
6. The sealed accessway down past the Whitestone Depot:
  - to be retained but not maintained in the meantime
  - the residents using the accessway to be informed it is not legal access.
  - Copies of the advice to the residents to be included on the relevant property files.

*Report on Agenda for meeting on 25 October 2011*

## **MACKENZIE DISTRICT COUNCIL**

**REPORT TO:** TWIZEL COMMUNITY BOARD

**SUBJECT:** SUBMISSION REGARDING SHADE OF THE PLAY AREA

**MEETING DATE:** MONDAY 12<sup>th</sup> DECEMBER

**REF:** WAS 3/6

**FROM:** MANAGER – COMMUNITY FACILITIES

**ENDORSED BY:** CHIEF EXECUTIVE OFFICER

### **PURPOSE OF REPORT:**

**Submissions Regarding Shade**

### **STAFF RECOMMENDATIONS:**

1. That the report be received
2. The Community Board respond confirming shade was not in the original plan.
3. The Community Board will consider any well-developed proposal in this regard along with its impact on budgets, Market Place and the Twizel Community.

**GARTH NIXON**  
**MANAGER – COMMUNITY FACILITIES**

**GLEN INNES**  
**CHIEF EXECUTIVE OFFICER**



**ATTACHMENTS:**

Submissions regarding shade

**BACKGROUND:**

Attached are three submissions received on the 29<sup>th</sup> November regarding shade at the play area.

I believe these were brought about by the Community Board decision to not to take the Cancer Society proposal any further.

I have responded to the submissions and said that the Community would consider these at their next meeting.

**POLICY STATUS:**

There is no policy regarding shade

**SIGNIFICANCE OF DECISION REQUESTED:**

Considered to be a routine decision

**CONSIDERATIONS:**

The Community Board did not seek these submissions and at this stage has no plans or budget for shade in this area.

The submissions assert that there was shade in the original plan. At no point through the Market Place redevelopment was there agreed plans for shade over the play area.

The board did agree to install the additional shade seating area and to relocate the Kiosks, which it did.

The Boards decision in relation to the Cancer Society's proposal appeared to be based on unknown costs of maintenance long term. The lack of information within the proposal and an uncertainty on what was being asked for seemed to add to the confusion

**CONCLUSION:**

The Community Board should respond confirming shade was not in the original plan. And that they will consider any well-developed proposal in this regard and its impact on budgets market place and the Twizel Community.





## MACKENZIE DISTRICT COUNCIL

To: Mackenzie District Council  
PO Box 52  
FAIRLIE

Phone: (03) 685-8514  
Fax: (03) 685-8533

**FROM:** (Full Name) ..... MARLON IVY SHERIDAN .....

**CONTACT PERSON:** (If different from above) .....

**ADDRESS:** (For Service)..... 6 MOUNT COOK STREET .....

..... TWIZEL 7901 .....

**CONTACT PHONE NO:** 03 4350410 **FAX/ EMAIL:** m.sheridan@slingshot.co.nz

**1. The specific provisions of the proposal my submission relates to are as follows:**

..... CONCERN WHY A SHADE HAS NOT BEEN .....

..... ERECTED OVER THE CHILDREN'S PLAYGROUND .....

..... IN ACCORDANCE WITH THE ORIGINAL PLAN. ....

.....

.....

.....

.....

**2. I support/ oppose these provisions: (please tick one)**

I support ☒

I oppose ☐

**3. The reason(s) for my submission are as follows:**

The children who play in the playground are at risk because they have no protection from the sun's harmful ultra violet rays.

**4. I seek the following decision from the Mackenzie District Council:**

That a shade over the playground be put in place as soon as possible because of the reasons stated above. Our children are important members of our community and should be recognised as such.

**5. I do or do not wish to be heard in support of my submission: (please tick one)**

I do ☐

I do not ☒

**6. If others make a similar submission, I would or would not be prepared to consider presenting a joint case with them at any hearing: (please tick one)**

I would ☒

I would not ☐

My Sheridan  
Signature of person making submission

28.11.11  
Date



MACKENZIE DISTRICT COUNCIL

To: Mackenzie District Council  
PO Box 52  
FAIRLIE

Phone: (03) 685-8514  
Fax: (03) 685-8533

**FROM:** (Full Name) ..... BETTY ANN GORMAN .....  
**CONTACT PERSON:** (If different from above) .....  
**ADDRESS:** (For Service) ..... 19 RUATANIWA RD .....  
..... TWIZER .....  
**CONTACT PHONE NO:** ..... 4350115 ..... **FAX/ EMAIL:** .....

1. The specific provisions of the proposal my submission relates to are as follows:

..... CONCERN WHY A SHADE HAS NOT BEEN .....  
..... ERECTED OVER THE PLAYGROUND IN .....  
..... ACCORDANCE WITH ORIGINAL PLAN .....  
..... FOR THE TOWN SQUARE .....  
.....  
.....  
.....

2. I support/ oppose these provisions: (please tick one)

I support ☒

I oppose ☐

**3. The reason(s) for my submission are as follows:**

ULTRA VIOLET RAYS ~~ARE~~ FROM  
UNPROTECTED SUNSHINE ARE A  
CAUSE OF MELANOMA

**4. I seek the following decision from the Mackenzie District Council:**

TO INVESTIGATE WHY THERE IS  
NO PROTECTION FOR CHILDREN  
FROM THE SUN IN THE PLAYGROUND

**5. I do or do not wish to be heard in support of my submission: (please tick one)**

I do ☐

I do not ☒

**6. If others make a similar submission, I would or would not be prepared to consider presenting a joint case with them at any hearing: (please tick one)**

I would ☒

I would not ☐

BAGorman  
Signature of person making submission

28-11-2011  
Date

29 NOV 2011



## MACKENZIE DISTRICT COUNCIL

To: Mackenzie District Council  
PO Box 52  
FAIRLIE

Phone: (03) 685-8514  
Fax: (03) 685-8533

**FROM:** (Full Name) ..... Margaret Smith Miller

**CONTACT PERSON:** (If different from above) .....

**ADDRESS:** (For Service)..... 43 Jollie Rd

Twizel 7901

**CONTACT PHONE NO:** 03-435 0661 **FAX/ EMAIL:** .....

**1. The specific provisions of the proposal my submission relates to are as follows:**

I'm inquiring as to why the shadows haven't been according to the original plans for the monument square

**2. I support/ oppose these provisions: (please tick one)**

I support ☒

I oppose ☐

**3. The reason(s) for my submission are as follows:**

I specially am concerned re the play ground as some of the equipment can get a bit hot with the sun shining directly on them.

**4. I seek the following decision from the Mackenzie District Council:**

That shades be erected over, in the play ground,

**5. I do or do not wish to be heard in support of my submission: (please tick one)**

I do ☐

I do not ☒

**6. If others make a similar submission, I would or would not be prepared to consider presenting a joint case with them at any hearing: (please tick one)**

I would ☒ with others

I would not ☒

M. Miller  
Signature of person making submission

28-11-11  
Date

## **Track Proposal for Lake Ruataniwha for inclusion in budget**

Ruataniwha Group is keen to install a new track and upgrade the existing track at the northern end of Lake Ruataniwha and seeks the Community Boards approval to include this in the budget rounds

### **Track Specification**

#### **Top**

200m formed track

1200mm Wide to follow marker pegs passing large trees on up hill side

Spread and compact AP40 to 150 mm deep 1200 mm wide

Install water table and water bars as appropriate

#### **Lake side track**

Approximately 500 m

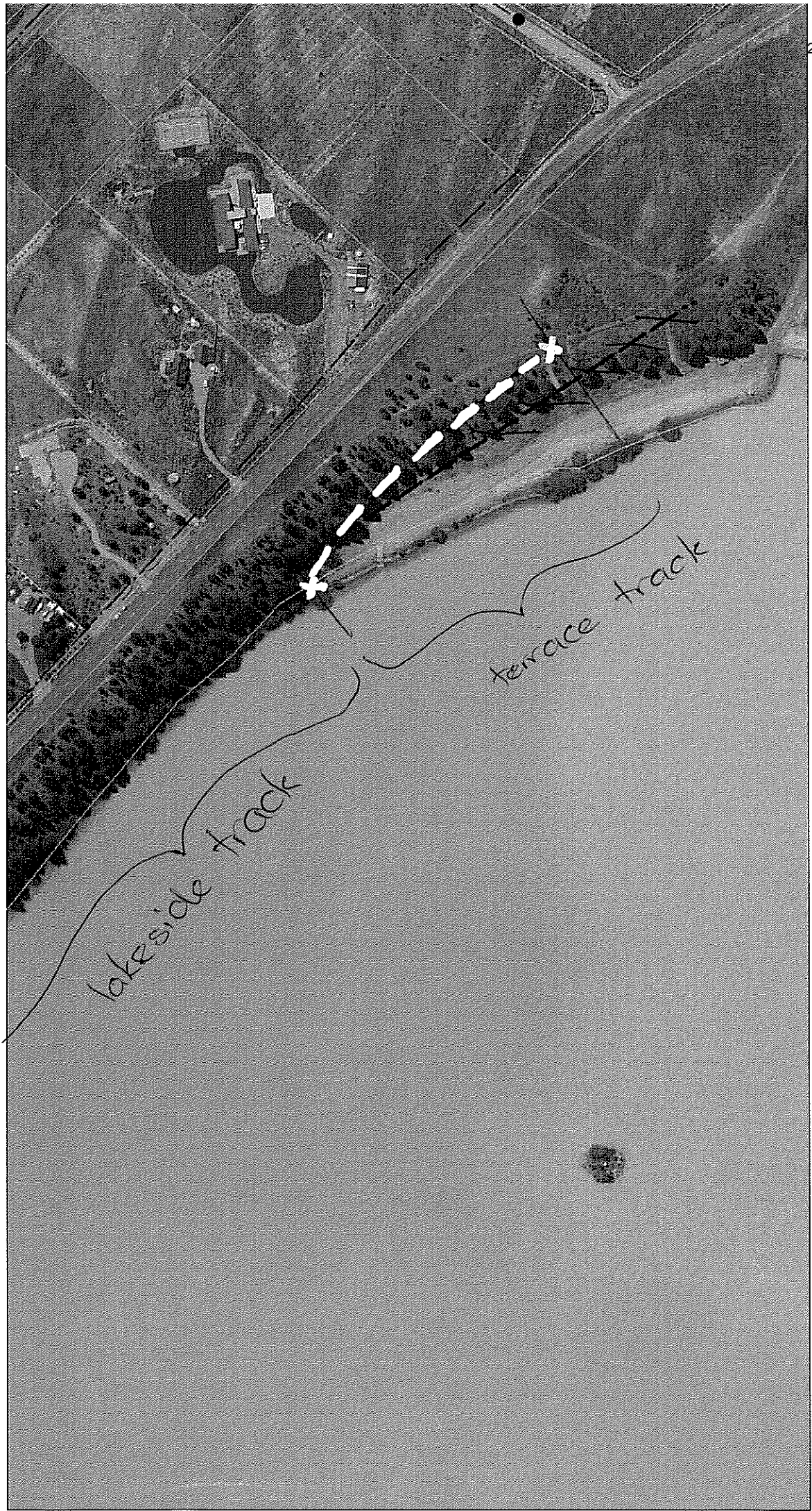
Following existing track Form track to 2m metre width to allow for vehicle access for maintenance,

Reduce to 1200mm as vegetation and contour prevents wider track

Spread and compact 150mm AP40 150mm along the length.

Remove small trees along the length as required within reach of the track

Remove and clear all new construction debris tree roots etc

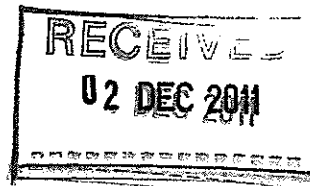


# ROAD METALS

CO LTD

HEAD OFFICE: 359 Lincoln Road  
PO Box 2341  
CHRISTCHURCH 8083  
Ph: (03) 339 9300  
Fax: (03) 399 9301

1<sup>st</sup> December 2011



OAMARU: 2 Caledonian Road  
PO Box 212  
OAMARU 9444  
Ph: (03) 437 0458  
Fax: (03) 437 2233

Twizel Community Board  
C/o – 68 McKenzie Drive  
Twizel 7901

Dear Twizel Community Board

Please find attached an invoice for the donation of AP40 to your Lake Ruataniwha West Walking Track extensions. Road Metals Co Ltd are proud to be supporting you with this outstanding community project.

This donation is made on behalf of Meridian Energy Twizel and Road Metals Company Ltd – Oamaru.

Yours Faithfully

*George Kelcher (General Manager)*  
Road Metals Company Limited



2 Caledonian Road  
P.O. Box 212  
OAMARU 9444  
Ph: (03) 437-0458  
Fax: (03) 437-2233  
oamaru@roadmetals.co.nz  
**GST NUMBER 63-304-441**

## INVOICE TO

## TAX INVOICE

## DELIVER TO

Twizel Community Board  
C/o - 68 McKenzie Drive  
Twizel 7901

Invoice Number: 61946

DATE	CUSTOMER	PAGE
30/11/2011	TCG	1

DKT	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT
	To supply material to Twizel November 2011				
	Attn: Phil				
	AP 40mm	40.00	m3	\$18.75	\$750.00
	Kindly donated by Road Metals Co & Meridian Twizel Donation	-40.00	m3	\$18.75	-\$750.00

Payment can be made direct into our bank account  
**03-1592-0521700-017**

Please put your Invoice number or Customer Code in the Reference.  
Thank You

Payment Due 20th of Month Following Invoice

Total Net	\$0.00
GST	\$0.00
Invoice Total Including GST	\$0.00

Twizel Promotion & Development Association (Inc.)  
 P O Box 4  
 Twizel 7944  
 Ph 03 4350-066  
 Fax 03 4350-086  
[tpda@twizel.info](mailto:tpda@twizel.info)  
[www.twizel.info](http://www.twizel.info)



Friday, November 04, 2011

Peter Bell  
 Chairman  
 Twizel Community Board  
 P O Box 52  
 Fairlie

Dear Peter

Further to my telephone call, we wish to confirm that TPDA are planning to hold the 'Twizel Summer Salmon & Wine Festival' on Saturday, 28<sup>th</sup> January, 2012 (12 Noon – 5pm) in the Market Place and we would ask that the Twizel Community Board lift the liquor ban on the Market Place for that time and date.

We have met with the Twizel Police and they are happy for the festival to go ahead with the following provisions:

1. That the security be in place during the whole time of the festival. We will employ Chubb Security to undertake this job.
2. That the area be securely fenced. We will get Whitestone Ltd to erect 1.8m fencing around the area.
3. That we employ an overall manager, with their General Manager's Licence, to oversee the event.  
 We are in the process of appointing someone.

We look forward to hearing from you.

Kind regards

A handwritten signature in black ink, appearing to read 'Jeanette Van Gelder'.

Jeanette Van Gelder  
 Convenor  
 Twizel Summer Salmon & Wine Festival Committee

**TWIZEL – A Great Place to Be**



18<sup>th</sup> November 2011

The Chairperson  
Twizel Community Board  
Twizel Service Centre  
Twizel

Dear Sir/Madam,

As one of the business and community organisations active in the district, we invite you to give your support to our End-of-Year Assembly and Prize-giving.

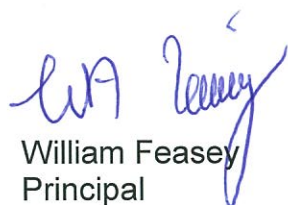
On this special occasion we meet together as a whole school and community to celebrate the achievements of the year.

Each year we invite local businesses to participate in this event by making a donation towards prizes for students who have achieved both in and out of the classroom. Our prize list includes students from all areas of the school, and recognises academic excellence, diligence and endeavour, sporting and musical achievements, courtesy, citizenship, and leadership.

We would prefer a cash donation, as these are used to purchase book vouchers for students, but of course would be grateful for whatever you think would be a suitable contribution.

We extend a warm welcome to the business community and friends of the school to attend our assembly, which this year will be held at 1.00pm Tuesday 13<sup>th</sup> December, in the Events Centre Theatre.

Yours sincerely



William Feasey  
Principal

## **MACKENZIE DISTRICT COUNCIL**

**REPORT TO:** TWIZEL COMMUNITY BOARD  
**SUBJECT:** FINANCIAL REPORT – OCTOBER 2011  
**MEETING DATE:** 12 DECEMBER 2011  
**REF:** FIN 1/2/4  
**FROM:** MANAGER – FINANCE AND ADMINISTRATION  
**ENDORSED BY:** CHIEF EXECUTIVE OFFICER

### **PURPOSE OF REPORT:**

Attached is the financial report for the Board for the period to October 2011, the purpose of which is to update Board members on the financial performance of the Twizel Community as a whole for that period.

Commentary will be provided for any significant variances.

### **STAFF RECOMMENDATIONS:**

1. That the report be received.

<b>PAUL MORRIS</b>	<b>GLEN INNES</b>
<b><u>MANAGER – FINANCE &amp; ADMINISTRATION</u></b>	<b><u>CHIEF EXECUTIVE OFFICER</u></b>

**TWIZEL COMMUNITY BOARD**  
**GOVERNANCE & INVESTMENT**  
**FINANCIAL REPORT FOR OCTOBER 2011**

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OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Note	Forecast	Budget	Full Year to 30 June 2012 Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Members Costs	2,612	3,554	3,032	522	X	9,099	9,099	0	✓
Council Staff Support Costs	5,664	6,092	6,092	0	✓	18,280	18,280	0	✓
Total Operating Expenditure	8,276	9,646	9,124	522		27,379	27,379	0	
Operating Revenue									
Twizel Works & Services Rates	6,780	8,154	7,632	522	X	22,899	22,899	0	✓
Other Income	1,496	1,492	1,492	0	X	4,480	4,480	0	X
Total Operating Revenue	8,276	9,646	9,124	522		27,379	27,379	0	
CLOSING BALANCE	0	0	0			0	0		

Variance Analysis  
No significant variances

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**TWIZEL COMMUNITY BOARD - GOVERNANCE**  
**FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Note	Forecast	Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Members Costs	2,612	3,554	3,032	522	X	9,099	9,099	0	✓
Council Staff Support Costs	5,664	6,092	6,092	0	✓	18,280	18,280	0	✓
<b>Total Operating Expenditure</b>	<b>8,276</b>	<b>9,646</b>	<b>9,124</b>	<b>522</b>		<b>27,379</b>	<b>27,379</b>	<b>0</b>	
Operating Revenue									
Twizel Works & Services Rates	8,276	9,646	9,124	522	X	27,379	27,379	0	✓
<b>Total Operating Revenue</b>	<b>8,276</b>	<b>9,646</b>	<b>9,124</b>	<b>522</b>		<b>27,379</b>	<b>27,379</b>	<b>0</b>	
<b>CLOSING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>		

Variance Analysis

No significant variances.

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**TWIZEL INVESTMENT INCOME**  
**FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Note	Forecast	Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Revenue									
Twizel Works & Services Rates	(1,496)	(1,492)	(1,492)	0	✓	(4,480)	(4,480)	0	✓
Other Income	1,496	1,492	1,492	0	✓	4,480	4,480	0	✓
<b>Total Operating Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	
<b>CLOSING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>		

Variance Analysis

No significant variances.

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**TWIZEL WATER  
FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance Note	Forecast	Full Year to 30 June 2012 Budget	Variance Note
<b>OPENING BALANCE</b>	0	0	0		0	0	
Operating Expenditure							
Labour	0	0	0	0 ✓	0	0	0 ✓
Members Costs	0	0	0	0 ✓	0	0	0 ✓
Consultancy	0	2,565	356	2,209 X	1,062	1,062	0 ✓
Administration	1,678	1,276	1,448	172 ✓	4,336	4,336	0 ✓
Capital Reserve Interest Paid	0	0	0	0 ✓	0	0	0 ✓
General Maintenance	30,575	27,267	51,492	24,225 ✓ 1	154,486	154,486	0 ✓
Roading				✓			0 ✓
Council Staff Support Costs	14,724	14,740	14,740	0 ✓	44,217	44,217	0 ✓
<b>Total Operating Expenditure</b>	<b>46,977</b>	<b>45,849</b>	<b>68,036</b>	<b>22,187</b>	<b>204,101</b>	<b>204,101</b>	<b>0</b>
Operating Revenue							
Twizel Water Rates	34,365	39,508	44,060	4,552 ✓	132,165	132,165	0 ✓
Other Income	12,612	6,341	23,976	17,635 X 2	71,936	71,936	0 X
Council Staff Support Income	0	0	0	0 X	0	0	0 X
<b>Total Operating Revenue</b>	<b>46,977</b>	<b>45,849</b>	<b>68,036</b>	<b>22,187</b>	<b>204,101</b>	<b>204,101</b>	<b>0</b>
<b>CLOSING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance Note	Forecast	Full Year to 30 June 2012 Budget	Variance Note
OPENING BALANCE	834,832	1,100,244	1,100,244		1,100,244	1,100,244	
Capital Expenditure							
Headworks - Renewal	1,245	0	0	0 ✓	86,657	86,657	0 ✓
Service Connections - Renewal	1,785	2,026	3,000	974 ✓	23,986	23,986	0 ✓
Town Reclamation - New	0	0	0	0 ✓	20,000	20,000	0 ✓
Treatment - New	25	5,568	6,000	432 ✓	50,000	50,000	0 ✓
Vested Assets	0	0	0	0 ✓	0	0	0 ✓
Resource Consent Costs	1,284	735	1,000	265 ✓	50,000	50,000	0 ✓
Total Capital Expenditure	4,338	8,329	10,000	1,671	274,636	274,636	0
Capital Revenue							
Twizel Water Rates	41,708	53,240	53,240	0 ✓	159,725	159,725	0 ✓
Capital Reserve Interest Received	9,478	6,341	8,556	2,215 X	25,671	25,671	0 X
Financial Contributions	0	0	0	0 X	0	0	0 X
Upgrade Contributions	0	0	0	0 X	0	0	0 X
Assets Vested from Developers	0	0	0	0 X	0	0	0 X
Other Income	0	0	0	0 X	0	0	0 X
Total Capital Revenue	51,186	59,581	61,796	2,215	185,396	185,396	0
CLOSING BALANCE	881,679	1,151,496	1,152,040		1,011,004	1,011,004	

#### Variance Analysis

1. Lower than anticipated electricity costs to date (\$11,777) as well as lower than anticipated Contractor costs (\$8,374) have led to this favourable variance
2. Lower than anticipated Interest earned on capital reserves

**TWIZEL SEWERAGE  
FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Oct 2011			Full Year to 30 June 2012		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Consultancy	0	0	0	0 ✓	0	0	0 ✓
Administration	608	97	1,072	975 ✓	3,206	3,206	0 ✓
General Maintenance	8,598	4,489	11,488	6,989 ✓ 1	41,069	41,069	0 ✓
Council Staff Support Costs	11,644	11,576	11,576	0 ✓	34,731	34,731	0 ✓
Total Operating Expenditure	20,851	16,172	24,136	7,964	79,006	79,006	0
Operating Revenue							
Twizel Sewer Rates	20,851	16,172	24,136	7,964 ✓	79,006	79,006	0 ✓
Other Income	0	0	0	0 X	0	0	0 X
Total Operating Revenue	20,851	16,172	24,136	7,964	79,006	79,006	0
CLOSING BALANCE	0	0	0		0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Oct 2011			Full Year to 30 June 2012		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	738,526	793,344	793,344		793,344	793,344	
Capital Expenditure							
Sewer Treatment - New	5,672	563	1,000	437 ✓	52,700	52,700	0 ✓
Vested Assets	0	0	0	0 ✓	0	0	0 ✓
Resource Consent Costs	18,773	0	0	0 ✓ 2	0	0	0 ✓
Total Capital Expenditure	24,445	563	1,000	437	52,700	52,700	0
Capital Revenue							
Twizel Sewer Rates	39,644	37,812	37,812	0 ✓	113,433	113,433	0 ✓
Capital Reserve Interest Received	6,747	4,542	7,936	3,394 X	23,812	23,812	0 X
Financial Contributions	0	3,055	0	3,055 ✓	0	0	0 X
Assets Vested from Developers	0	0	0	0 X	0	0	0 X
Total Capital Revenue	46,391	45,409	45,748	339	137,245	137,245	0
CLOSING BALANCE	760,472	838,190	838,092		877,889	877,889	

**Variance Analysis**

1. The favourable variance is due to lower than anticipated contractor costs to date

**TWIZEL STORMWATER**  
**FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Note	Forecast	Full Year to 30 June 2012 Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Consultancy	0	0	0	0	✓	0	0	0	✓
Administration	135	0	384	384	✓	1,149	1,149	0	✓
General Maintenance	1,732	1,242	1,608	366	✓	4,830	4,830	0	✓
Council Staff Support Costs	3,600	3,604	3,604	0	✓	10,812	10,812	0	✓
Total Operating Expenditure	5,467	4,846	5,596	750		16,791	16,791	0	
Operating Revenue									
Twizel Works & Services Rates	3,439	3,460	3,112	348	X	9,334	9,334	0	✓
Capital Reserve Interest Received	2,027	1,386	2,484	1,098	X	7,457	7,457	0	X
Total Operating Revenue	5,467	4,846	5,596	750		16,791	16,791	0	
CLOSING BALANCE	0	0	0			0	0		

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Note	Forecast	Full Year to 30 June 2012 Budget	Variance	Note
OPENING BALANCE	187,281	239,988	239,988			239,988	239,988		
Capital Expenditure									
Vested Assets	0	0	0	0	✓	0	0	0	✓
Total Capital Expenditure	0	0	0	0		0	0	0	
Capital Revenue									
Twizel Works & Services Rates	10,012	8,600	8,600	0	✓	25,793	25,793	0	✓
Assets Vested from Developers	0	0	0	0	X	0	0	0	X
Total Capital Revenue	10,012	8,600	8,600	0		25,793	25,793	0	
CLOSING BALANCE	197,293	248,588	248,588			265,791	265,791		

**Variance Analysis**

No significant variances for the period

**TWIZEL ROADING**  
**FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance Note	Forecast	Full Year to 30 June 2012 Budget	Variance Note
<b>OPENING BALANCE</b>	0	0	0		0	0	
<b>Operating Expenditure</b>							
<b>Roading</b>							
<i>Subsidised</i>							
Drainage Mice - St Cleaning	8,916	6,941	9,922	2,981 ✓	31,920	31,920	0 ✓
Traffic Svcs Mice - Pav Mkings	0	0	0	0 ✓	11,704	11,704	0 ✓
St Lighting - Electricity	8,389	10,119	8,332	1,787 X	25,000	25,000	0 ✓
St Lighting - Elec - Transit	52	69	48	21 X	148	148	0 ✓
Street Lighting - Maintenance	5,593	4,184	5,000	816 ✓	15,000	15,000	0 ✓
St Lighting - Mice - Transit	56	42	248	206 ✓	745	745	0 ✓
Sealed Pavement Mice	1,954	4,318	5,100	782 ✓	15,304	15,304	0 ✓
Unsealed Pavement Maintenance	1,216	1,080	688	392 X	2,064	2,064	0 ✓
Drainage Mice - Other	719	1,500	604	896 X	1,809	1,809	0 ✓
Enviro Mice - Snow & Ice Contr	1,823	8,613	472	8,141 X 1	1,418	1,418	0 ✓
Enviro Mice - Vegetation Contr	0	0	472	472 ✓	1,418	1,418	0 ✓
Enviro Mice - Other	132	485	472	23 X	1,418	1,418	0 ✓
Network & Asset Management	0	0	0	0 ✓	0	0	0 ✓
Traffic Svcs Mice - Signs EMPs	68	275	212	63 X	638	638	0 ✓
<i>Total Subsidised</i>	28,920	37,637	31,570	6,067 X	108,586	108,586	0 ✓
<i>Unsubsidised</i>							
Twizel Footpaths	2,768	2,463	4,468	2,005 ✓	13,406	13,406	0 ✓
<i>Total Unsubsidised</i>	2,768	2,463	4,468	2,005 ✓	13,406	13,406	0 ✓
<i>Total Roading</i>	31,688	40,100	36,038	4,062 X	121,992	121,992	0 ✓
<b>Council Staff Support Costs</b>							
Charges - Roading Prof Svcs	2,968	4,248	4,248	0 ✓	12,749	12,749	0 ✓
Charges - Admin District	1,620	1,796	1,796	0 ✓	5,391	5,391	0 ✓
Charges - Asset Management	5,240	5,156	5,156	0 ✓	15,464	15,464	0 ✓
<i>Total Council Staff Support Costs</i>	9,828	11,200	11,200	0 ✓	33,604	33,604	0 ✓
<b>Total Operating Expenditure</b>	41,516	51,300	47,238	4,062	155,596	155,596	0
<b>Operating Revenue</b>							
Twizel Works & Services Rates	26,663	32,751	20,239	12,511 X	75,741	75,741	0 ✓
<i>Other Income</i>							
Transit-Street Lights & Clean	0	65	296	231 X	893	893	0 X
Interest Capital Reserve	363	246	1,620	1,374 X	4,864	4,864	0 X
Transfund New Zealand	10,709	12,909	20,103	7,194 X	59,154	59,154	0 X
Petroleum Tax	3,782	5,331	4,980	351 ✓	14,944	14,944	0 X
<i>Total Other Income</i>	14,854	18,549	26,993	8,449 X	79,855	79,855	0 X
Council Staff Support Income	0	0	0	0 X	0	0	0 X
<b>Total Operating Revenue</b>	41,516	51,300	47,238	4,062	155,596	155,596	0
<b>CLOSING BALANCE</b>	0	0	0		0	0	

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CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Oct 2011		Full Year to 30 June 2012	
		YTD Actual	YTD Actual	Forecast	Budget
OPENING BALANCE	32,148	54,445	54,445	54,445	54,445
Capital Expenditure					
Subsidised Capital Expenditure					
Signs	11,476	0	0	2,128	2,128
	0	0	3,332	10,000	10,000
	11,476	0	27,900	83,700	83,700
	22,953	0	31,232	95,828	95,828
Total Subsidised Capital Expenditure					
Unsubsidised Capital Expenditure					
Footpaths - Surfacing	0	6,587	7,000	77,560	77,560
Ruataniwha Reserve Road	0	0	0	0	0
Verges NW Arch	0	0	0	0	0
Vested Assets	0	0	0	0	0
Unsubsidised	2,000	6,587	7,000	77,560	77,560
Total Capital Expenditure	24,953	6,587	38,232	173,388	173,388
Capital Revenue					
Twizel Works & Services Rates	5,279	0	21,367	121,641	121,641
Capital Reserve Interest Received	0	0	0	0	0
Assets Vested from Developers	0	0	0	0	0
LTNZ Subsidies	6,197	0	16,865	51,747	51,747
Total Capital Revenue	11,476	0	38,232	173,388	173,388
CLOSING BALANCE	18,672	47,859	54,445	54,445	54,445

#### Variance Analysis

1. Overspend in snow and ice control incurred at the beginning of the financial year. Application can be made to NZTA for additional funding in the event of further snow

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**TWIZEL REFUSE COLLECTION  
FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Forecast	Full Year to 30 June 2012 Budget	Variance Note
OPENING BALANCE	9,220	15,295	15,295		15,295	15,295	
Operating Expenditure							
General Maintenance	8,925	20,908	20,908	0 ✓	62,728	62,728	0 ✓
Council Staff Support Costs	3,680	3,952	3,952	0 ✓	11,856	11,856	0 ✓
Total Operating Expenditure	12,605	24,860	24,860	0	74,584	74,584	0
Operating Revenue							
Twizel Refuse Rates	13,223	20,360	20,360	0 ✓	61,084	61,084	0 ✓
Total Operating Revenue	13,223	20,360	20,360	0	61,084	61,084	0
CLOSING BALANCE	9,838	10,795	10,795		1,795	1,795	

**Variance Analysis**

No Significant variances

**TWIZEL SWIMMING POOL  
FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance Note	Forecast	Full Year to 30 June 2012 Budget	Variance Note
<b>OPENING BALANCE</b>	0	0	0		0	0	
Operating Expenditure							
Labour	279	2,989	3,100	111 ✓	24,000	24,000	0 ✓
Members Costs	0	0	0	0 ✓	0	0	0 ✓
Consultancy	0	0	0	0 ✓	0	0	0 ✓
Administration	1,464	2,068	836	1,232 X	2,514	2,514	0 ✓
Capital Reserve Interest Paid	0	0	0	0 ✓	0	0	0 ✓
General Maintenance	13,264	1,854	3,720	1,866 ✓	31,386	31,386	0 ✓
Roading	0	0	0	0 ✓	0	0	0 ✓
Council Staff Support Costs	3,960	3,928	3,928	0 ✓	11,781	11,781	0 ✓
<b>Total Operating Expenditure</b>	<b>18,967</b>	<b>10,839</b>	<b>11,584</b>	<b>745 ✓</b>	<b>69,681</b>	<b>69,681</b>	<b>0 ✓</b>
Operating Revenue							
Twizel Works & Services Rates	8,710	10,793	6,380	4,413 X	44,070	44,070	0 ✓
Other Income	0	46	5,204	5,158 X	15,611	15,611	0 X
Building Maintenance Reserve	10,257	0	0	0 X	10,000	10,000	0 X
Council Staff Support Income	0	0	0	0 X	0	0	0 X
<b>Total Operating Revenue</b>	<b>18,967</b>	<b>10,839</b>	<b>11,584</b>	<b>745</b>	<b>69,681</b>	<b>69,681</b>	<b>0</b>
<b>CLOSING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance Note	Actual	Full Year to 30 June 2012 Budget	Variance Note
<b>OPENING BALANCE</b>	0	0	0		0	0	
Capital Expenditure							
	0	0	0	0 ✓	0	0	0 ✓
	0	0	0	0 ✓	0	0	0 ✓
<b>Total Capital Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0 ✓</b>	<b>0</b>	<b>0</b>	<b>0 ✓</b>
Capital Revenue							
Twizel Works & Services Rates	0	0	0	0 ✓	0	0	0 ✓
Capital Reserve Interest Received	0	0	0	0 X	0	0	0 X
Land Subdivision Reserve	0	0	0	0 X	0	0	0 X
Other Income	0	0	0	0 X	0	0	0 X
<b>Total Capital Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CLOSING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	

**Variance Analysis**

No significant budget variances

**TWIZEL EVENTS CENTRE  
FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance Note	Forecast	Full Year to 30 June 2012 Budget	Variance Note
<b>OPENING BALANCE</b>	0	0	0		0	0	
Operating Expenditure							
Labour	0	0	0	0 ✓	0	0	0 ✓
Members Costs	0	0	0	0 ✓	0	0	0 ✓
Consultancy	0	0	0	0 ✓	0	0	0 ✓
Administration	5,341	4,056	4,268	212 ✓	12,805	12,805	0 ✓
Capital Reserve Interest Paid	0	0	0	0 ✓	0	0	0 ✓
General Maintenance	30,185	26,094	29,856	3,762 ✓ <sup>1</sup>	89,557	89,557	0 ✓
Roading	0	0	0	0 ✓	0	0	0 ✓
Council Staff Support Costs	2,000	1,876	1,876	0 ✓	5,622	5,622	0 ✓
<b>Total Operating Expenditure</b>	<b>37,526</b>	<b>32,026</b>	<b>36,000</b>	<b>3,974 ✓</b>	<b>107,984</b>	<b>107,984</b>	<b>0 ✓</b>
Operating Revenue							
Twizel Works & Services Rates	28,253	21,104	17,098	4,006 X	59,536	63,784	4,248 ✓
Building Maintenance Reserve	504	640	4,000	3,360 X	12,000	12,000	0 X
Other Income	8,768	10,282	14,902	4,620 X	36,448	32,200	4,248 ✓
Council Staff Support Income	0	0	0	0 X	0	0	0 X
<b>Total Operating Revenue</b>	<b>37,526</b>	<b>32,026</b>	<b>36,000</b>	<b>3,974</b>	<b>107,984</b>	<b>107,984</b>	<b>0</b>
<b>CLOSING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance Note	Forecast	Full Year to 30 June 2012 Budget	Variance Note
<b>OPENING BALANCE</b>	0	0	0		0	0	
Capital Expenditure							
Heating System	0	0	0	0 ✓	0	0	0 ✓
Buildings	0	0	0	0 ✓	0	0	0 ✓
<b>Total Capital Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0 ✓</b>	<b>0</b>	<b>0</b>	<b>0 ✓</b>
Capital Revenue							
Twizel Works & Services Rates	0	0	0	0 X	0	0	0 X
Capital Reserve Interest Received	0	0	0	0 X	0	0	0 X
Other Income	0	0	0	0 X	0	0	0 X
<b>Total Capital Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CLOSING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	

**Variance Analysis**

1. Electricity costs are up on budget by \$2,452.

**TWIZEL RESERVES**  
**FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Note	Forecast	Full Year to 30 June 2012 Budget	Variance	Note
<b>OPENING BALANCE</b>	0	0	0			0	0		
Operating Expenditure									
Labour	0	0	0	0	✓	0	0	0	✓
Members Costs	0	0	0	0	✓	0	0	0	✓
Consultancy	0	0	0	0	✓	0	0	0	✓
Administration	3,005	1,521	1,440	81	X	1,440	1,440	0	✓
Capital Reserve Interest Paid	0	0	0	0	✓	0	0	0	✓
General Maintenance	1,889	1,761	6,224	4,463	✓ 1	23,530	23,530	0	✓
Roading	0	0	0	0	✓	0	0	0	✓
Council Staff Support Costs	760	776	776	0	✓	2,336	2,336	0	✓
<b>Total Operating Expenditure</b>	<b>5,654</b>	<b>4,058</b>	<b>8,440</b>	<b>4,382</b>	✓	<b>27,306</b>	<b>27,306</b>	<b>0</b>	✓
Operating Revenue									
Twizel Works & Services Rates	5,654	4,058	10,060	6,002	✓	27,306	27,306	0	✓
Other Income	0	0	0	0	X	0	0	0	X
Building Maintenance Reserve	0	0	0	0	X	0	0	0	X
Council Staff Support Income	0	0	0	0	X	0	0	0	X
<b>Total Operating Revenue</b>	<b>5,654</b>	<b>4,058</b>	<b>10,060</b>	<b>6,002</b>		<b>27,306</b>	<b>27,306</b>	<b>0</b>	
<b>CLOSING BALANCE</b>	<b>0</b>	<b>0</b>	<b>1,620</b>			<b>0</b>	<b>0</b>	<b>0</b>	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Note	Actual	Full Year to 30 June 2012 Budget	Variance	Note
<b>OPENING BALANCE</b>	0	0	0			0	0		
Capital Expenditure									
	0	0	0	0	✓	0	0	0	✓
	0	0	0	0	✓	0	0	0	✓
<b>Total Capital Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	✓	<b>0</b>	<b>0</b>	<b>0</b>	✓
Capital Revenue									
Twizel Works & Services Rates	0	0	0	0	✓	0	0	0	✓
Capital Reserve Interest Received	0	0	0	0	X	0	0	0	X
Land Subdivision Reserve	0	0	0	0	X	0	0	0	X
Other Income	0	0	0	0	X	0	0	0	X
<b>Total Capital Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	
<b>CLOSING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	

**Variance Analysis**

1. No Lawn mowing costs incurred to date

**TWIZEL TOWNSHIP & COMMUNITY GRANTS  
FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance Note	Forecast	Full Year to 30 June 2012 Budget	Variance Note
<b>OPENING BALANCE</b>	0	(4,227)	(4,227)		(4,227)	(4,227)	
Operating Expenditure							
Administration	32,779	37,592	38,210	618 ✓	46,720	46,720	0 ✓
Capital Reserve Interest Paid	13,431	8,151	11,836	3,685 ✓	35,507	35,507	0 ✓
General Maintenance	44,932	93,274	84,580	8,693 X	253,702	253,702	0 ✓
Council Staff Support Costs	17,588	17,412	17,412	0 ✓	52,226	52,226	0 ✓
<b>Total Operating Expenditure</b>	<b>108,730</b>	<b>156,429</b>	<b>152,038</b>	<b>4,391 X</b>	<b>388,155</b>	<b>388,155</b>	<b>0 ✓</b>
Operating Revenue							
Twizel Works & Services Rates	108,118	155,762	150,933	4,828 X	383,050	383,050	0 ✓
Other Income	1,508	1,563	2,000	437 X	6,000	6,000	0 X
Building Maintenance Reserve	(895)	(895)	(895)	0 X	(895)	(895)	0 X
Council Staff Support Income	0	0	0	0 X	0	0	0 X
<b>Total Operating Revenue</b>	<b>108,730</b>	<b>156,429</b>	<b>152,038</b>	<b>4,391</b>	<b>388,155</b>	<b>388,155</b>	<b>0</b>
<b>CLOSING BALANCE</b>	<b>0</b>	<b>(4,227)</b>	<b>(4,227)</b>		<b>(4,227)</b>	<b>(4,227)</b>	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance Note	Forecast	Full Year to 30 June 2012 Budget	Variance Note
<b>OPENING BALANCE</b>	(987,882)	(923,936)	(923,936)		(923,936)	(923,936)	
Capital Expenditure							
Village Centre Upgrade	0	0	0	0 ✓	0	0	0 ✓
Other Capital	0	0	0	0 ✓	0	0	0 ✓
<b>Total Capital Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0 ✓</b>	<b>0</b>	<b>0</b>	<b>0 ✓</b>
Capital Revenue							
Twizel Works & Services Rates	0	0	0	0 ✓	0	0	0 ✓
Capital Reserve Interest Received	0	0	0	0 X	0	0	0 X
Land Subdivision Reserve	0	0	0	0 X	0	0	0 X
Other Income	0	0	0	0 X	0	0	0 X
<b>Total Capital Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CLOSING BALANCE</b>	<b>(987,882)</b>	<b>(923,936)</b>	<b>(923,936)</b>		<b>(923,936)</b>	<b>(923,936)</b>	

**Variance Analysis**

Variance analysis provided on next page

**FURTHER BREAKDOWN OF TOWNSHIP EXPENDITURE**

	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Forecast	Budget	Full Year to 30 June 2012 Variance Note
<b>Administration</b>							
Donations & Grants	23,700	4,700	4,979	279 ✓	4,979	4,979	0 ✓
Twizel Information Centre	0	22,200	22,200	0 ✓	22,200	22,200	0 ✓
Twizel Brochure	0	0	0	0 ✓	0	0	0 ✓
Twizel Community Care Trust	0	0	0	0 ✓	5,310	5,310	0 ✓
Insurance	1,059	788	788	0 ✓	2,362	2,362	0 ✓
Other Expenses	0	0	0	0 ✓	0	0	0 ✓
R & M - Other Community Buildings	0	0	0	0 ✓	1,062	1,062	0 ✓
Rates	8,020	9,904	10,243	339 ✓	10,807	10,807	0 ✓
<b>Total Administration</b>	<b>32,779</b>	<b>37,592</b>	<b>38,210</b>	<b>618 ✓</b>	<b>46,720</b>	<b>46,720</b>	<b>0 ✓</b>
<b>General Maintenance</b>							
Electricity	433	522	372	150 X	1,112	1,112	0 ✓
Gardening - Contractor	12,076	15,012	11,204	3,808 X	33,615	33,615	0 ✓
Contractors	377	484	480	4 X	1,434	1,434	0 ✓
Irrigation of Green Areas	155	5,633	1,772	3,861 X	5,310	5,310	0 ✓
Gardening - Plants	0	0	356	356 ✓	1,062	1,062	0 ✓
Green Areas - Equipment Maint.	0	0	1,056	1,056 ✓	3,165	3,165	0 ✓
Lawn mowing	7,500	5,000	19,392	14,392 ✓	58,173	58,173	0 ✓
R & M - Unplanned	497	2,279	1,772	507 X	5,310	5,310	0 ✓
Tree Maintenance	0	2,924	1,260	1,664 X	3,781	3,781	0 ✓
Leaf removal	0	0	0	0 ✓	0	0	0 ✓
Playground Maintenance	366	762	424	338 X	1,274	1,274	0 ✓
Litter Bin Waste Disposal Fees	79	2,485	984	1,501 X	2,956	2,956	0 ✓
Litter Bin Collection	10,779	10,947	10,368	579 X	31,100	31,100	0 ✓
Spraying	0	0	356	356 ✓	1,062	1,062	0 ✓
Employment Scheme	0	0	0	0 ✓	0	0	0 ✓
Tree Management	2,160	0	0	0 ✓	0	0	0 ✓
Paint Machinery Display	0	0	1,332	1,332 ✓	4,000	4,000	0 ✓
Tree Bell Management	3,895	24,537	7,080	17,457 X	21,240	21,240	0 ✓
Tree Planting	324	454	772	318 ✓	2,310	2,310	0 ✓
Green Areas Path Reinstatement	0	0	708	708 ✓	2,124	2,124	0 ✓
Green Ways Fence Reinstatement	449	1,224	1,772	548 ✓	5,310	5,310	0 ✓
Cleanup SH8	0	0	176	176 ✓	531	531	0 ✓
Community Entertainment	0	0	532	532 ✓	1,593	1,593	0 ✓
Walkways	0	3,808	1,416	2,392 X	4,248	4,248	0 ✓
Water Intake Land Maintenance	160	0	2,124	2,124 ✓	6,372	6,372	0 ✓
Twizel Township Projects	5,682	17,202	18,872	1,670 ✓	56,620	56,620	0 ✓
<b>Total General Maintenance</b>	<b>44,932</b>	<b>93,274</b>	<b>84,580</b>	<b>8,693 ✓</b>	<b>253,702</b>	<b>253,702</b>	<b>0 ✓</b>

Variance Analysis

✓

**TWIZEL COMMUNITY BOARD**  
**FINANCIAL REPORT FOR OCTOBER 2011**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Note	Forecast	Budget	Full Year to 30 June 2012 Variance	Note
<b>OPENING BALANCE</b>	<b>9,220</b>	<b>11,067</b>	<b>11,067</b>			<b>11,067</b>	<b>11,067</b>		
<b>Operating Expenditure</b>									
Labour	279	2,989	3,100	111	✓	24,000	24,000	0	✓
Members Costs	2,612	3,554	3,032	522	X	9,099	9,099	0	✓
Consultancy	0	2,565	356	2,209	X	1,062	1,062	0	✓
Administration	45,010	46,611	47,658	1,047	✓	72,170	72,170	0	✓
Capital Reserve Interest Paid	13,431	8,151	11,836	3,685	✓	35,507	35,507	0	✓
General Maintenance	140,100	176,899	209,876	32,977	✓	661,288	661,288	0	✓
Roading	31,688	40,100	36,038	4,062	X	121,992	121,992	0	✓
Council Staff Support Costs	73,448	75,156	75,156	0	✓	225,465	225,465	0	✓
<b>Total Operating Expenditure</b>	<b>306,569</b>	<b>356,025</b>	<b>387,052</b>	<b>31,027</b>		<b>1,150,583</b>	<b>1,150,583</b>	<b>0</b>	
<b>Operating Revenue</b>									
Twizel Works & Services Rates	187,617	236,083	215,455	20,628	X	621,936	626,184	4,248	✓
Sewer Rates	20,851	16,172	24,136	7,964	✓	79,006	79,006	0	✓
Water Rates	34,365	39,508	44,060	4,552	✓	132,165	132,165	0	✓
Refuse Rates	13,223	20,360	20,360	0	✓	61,084	61,084	0	✓
Building Maintenance Reserve	18,130	9,386	14,007	4,620	X	45,553	41,305	4,248	✓
Capital Reserve Interest Received	2,027	1,386	2,484	1,098	X	7,457	7,457	0	X
Other Income	30,974	28,630	63,671	35,041	X	189,882	189,882	0	X
Council Staff Support Income	0	0	0	0	X	0	0	0	X
<b>Total Operating Revenue</b>	<b>307,187</b>	<b>351,525</b>	<b>384,172</b>	<b>32,647</b>		<b>1,137,083</b>	<b>1,137,083</b>	<b>0</b>	
<b>CLOSING BALANCE</b>	<b>9,838</b>	<b>6,567</b>	<b>8,187</b>			<b>(2,433)</b>	<b>(2,433)</b>		

**TWIZEL COMMUNITY BOARD**  
**FINANCIAL REPORT FOR OCTOBER 2011**

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Oct 2011 Variance	Note	Forecast	Budget	Full Year to 30 June 2012 Variance	Note
<b>OPENING BALANCE</b>	804,905	1,264,096	1,264,096			1,264,096	1,264,096		
<b>Capital Expenditure</b>									
Governance & Investment	0	0	0	0	✓	0	0	0	✓
Essential Services	53,736	15,478	49,232	33,754	✓	500,724	500,724	0	✓
Community and Recreational Facilities	0	0	0	0	✓	0	0	0	✓
<b>Total Capital Expenditure</b>	<b>53,736</b>	<b>15,478</b>	<b>49,232</b>	<b>33,754</b>		<b>500,724</b>	<b>500,724</b>	<b>0</b>	
<b>Capital Revenue</b>									
Twizel Works & Services Rates	15,291	8,600	29,967	21,367	✓	147,434	147,434	0	✓
Water Rates	41,708	53,240	53,240	0	✓	159,725	159,725	0	✓
Sewer Rates	39,644	37,812	37,812	0	✓	113,433	113,433	0	✓
Capital Reserve Interest Received	16,224	10,883	16,492	5,609	X	49,483	49,483	0	X
Essential Services	6,197	3,055	16,865	13,810	X	51,747	51,747	0	X
<b>Total Capital Revenue</b>	<b>119,064</b>	<b>113,590</b>	<b>154,376</b>	<b>40,786</b>		<b>521,822</b>	<b>521,822</b>	<b>0</b>	
<b>CLOSING BALANCE</b>	<b>870,233</b>	<b>1,362,207</b>	<b>1,369,240</b>			<b>1,285,194</b>	<b>1,285,194</b>		

**Variance Analysis**