



FAIRLIE COMMUNITY BOARD

Membership:

Owen Hunter (Chairman)

Julia Bremner

Ron Joll

Graeme Page

Ashley Shore

**Notice is given of the Meeting of the Fairlie Community Board
to be held on Wednesday 22 June 2011
at 7.00 pm in the Council Chambers, Fairlie**

Business: *As per Agenda attached*

**GLEN INNES
CHIEF EXECUTIVE OFFICER**

17 JUNE 2011



FAIRLIE COMMUNITY BOARD AGENDA
22 June 2011

I. COMMUNITY FORUM

II. APOLOGIES

III. DECLARATIONS OF INTEREST

IV. MINUTES

Confirm and adopt as the correct record the Minutes of the meeting of the Fairlie Community Board held on 11 May 2011.

V. MATTERS UNDER ACTION

VI. REPORTS

1. Financial Report April 2011
2. Request Mackenzie Theatre Group

MACKENZIE DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE FAIRLIE COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON WEDNESDAY 11 MAY 2011 AT 7.00 PM

PRESENT:

Owen Hunter (Chairman)
 Ron Joll
 Ashley Shore

IN ATTENDANCE

Glen Innes (Chief Executive Officer)
 Garth Nixon (Community Facilities Manager)
 Bernie Haar (Asset Manager)
 Rosemary Moran (Committee Clerk)

II APOLOGIES:

Resolved that apologies be received from Julia Bremner and Graeme Page.

Ron Joll/Ashley Shore

Apologies were noted from the Mayor and the Manager – Finance and Administration.

III DECLARATION OF INTERESTS:

There were no Declarations of Interest.

IV MINUTES:

Resolved that the Minutes of the meeting of the Fairlie Community Board held on 30 March 2011, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct record of the meeting with the corrections as highlighted to the following resolution:

Remuneration Authority Determination

Resolved that the Fairlie Community Board:

1. notes the revised determination of the Remuneration Authority to increase

Council's remuneration pool by 1.31% for 2011/12.

2. agrees with the continuation of the 2010/11 method of dividing

remuneration among Board members and Councillors.

3. endorses the payment of the following annual salaries:

- | | |
|-----------------------------------|-------------------|
| <i>• Community Board Chairman</i> | <i>\$3,959 pa</i> |
| <i>• Community Board Members</i> | <i>\$1,583 pa</i> |

and that these recommendations be referred to the Council for its consideration.

Ashley Shore/Ron Joll

MATTERS ARISING:

Gall Street Footpath

The Asset Manager advised that the underlying issue with the request from St Joseph's School for a footpath to be constructed on the west side of Gall Street was

that a Telecom pole outside the school was preventing the school buses from turning. This was why the children were required to get off school buses at the Gall Street/Hamilton Street intersection and walk down to the school. He said he had undertaken to ask Telecom to shift the pole and associated structure.

V **REPORTS:**

1. **FINANCE REPORT TO MARCH 2011:**

This report from the Manager – Finance and Administration provided an update for Board members on the financial performance of the Fairlie Community for the period to March 2011.

Resolved that the report be received.

Ashley Shore/Ron Joll

The Chief Executive Officer undertook to seek explanations for:

- financial contributions
 - Strathconan Park administration budget
 - Grants and donations budget
- and email them to the Board members.

Resolved that the footpath surfacing project (budget of \$15,480) be deferred until the Spring.

Own Hunter/Ron Joll

2. **STRATHCONAN PARK CROQUET SITE:**

This report from the Community Facilities Manager was accompanied by a letter from the Mackenzie Rugby Football Club advising that it intended to clean up the croquet area and pull down a hedge to provide a third practice field for the seniors and a playing field for Saturday morning rugby.

Resolved:

1. That the report be received.
2. That the Mackenzie Rugby Football Club's proposal to redevelop the former Croquet Club area in Strathconan Park be supported.

Ron Joll/Ashley Shore

3. **MACKENZIE COMMUNITY THEATRE LIGHTS:**

This report from the Community Facilities Manager was accompanied by a proposal from the Mackenzie Theatre Group that it take over the ownership of the lighting equipment which would include being responsible for any maintenance required.

Resolved:

1. That the report be received.

2. That the Fairlie Community Board approves of the Mackenzie Theatre Group taking ownership and control of the lighting equipment.
3. That an agreement for the change of ownership of the lighting equipment be formalised between the Council and the Mackenzie Theatre Group and that the agreement include:
 - a schedule of the equipment, including its condition, and the level to which it would be maintained;
 - arrangements for its insurance.

Ashley Shore/Ron Joll

4. MACKENZIE COMMUNITY CENTRE:

This report from the Community Facilities Manager was accompanied by a letter from the Mackenzie Theatre Group, which expressed gratitude for the progress made in maintenance of the Community Centre. It also referred to the painting of the theatre walls. The merits of completing all the painting at one time were debated, even though this would overspend the budget for the current year.

Resolved:

1. That the report be received.
2. That the Fairlie Community Board approves expenditure for the recovering of the seats.
3. That quotes be sought for:
 - painting the stadium walls
 - painting the theatre backdrop and pillars
 - cleaning and painting the stadium ceiling.
4. That the Chairman have power to act to accept a quote for painting.

Ashley Shore/Ron Joll

6. REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

Ron Joll reported on the Financial Governance 101 Workshop run by Local Government New Zealand, which had intended in Dunedin. He said it had been interesting and worthwhile.

Owen Hunter advised that he had been part of the Lions working bee to clean the walls of the stadium. He noted that the project had been very well supported and most of the work had been completed.

7. PEACE AVENUE TREES TRIMMING:

Ashley Shore referred to concerns about the slash, which had been left behind after Peace Avenue trees had been pruned.

The Community Facilities Manager explained that the clearing of the slash was a separate project and issues of timing had resulted in a delay in taking the debris away. He undertook to pass on the concerns to Transit the State Highway authority that had undertaken the work.

9. **TARGETED FAIRLIE SEWERAGE INFRASTRUCTURE RATES:**

The Chief Executive Officer briefed the Board on the advice he had received from Jonathon Salter of Simpson Grierson regarding challenges to rating procedures for Eversley Reserve.

As a result of that advice, the Fairlie Sewerage Infrastructure rate levied against Eversley property owners would be refunded. The ability to connect to the sewerage was not available as at 1 July 2010. Approximately \$4,000 was involved.

10. **FOOTPATH REPAIRS:**

The Asset Manager explained that while the section of the footpath at the corner of the Ski Shack and the Chemist shop was in private ownership, it made practical sense to have Council's contractor attend to any minor maintenance issues rather than drag matters out.

11. **FAIRLIE RESOURCE CENTRE:**

Ron Joll noted that the lease of the building occupied by the Resource Centre had expired. The Chief Executive Officer advised that Kevin O'Neill was negotiating with the owner to renew the lease.

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 8.00 PM**

CHAIRMAN: _____

DATE: _____

MATTERS UNDER ACTION – FAIRLIE COMMUNITY BOARD

CHAIRMAN

Fairlie Community Board Page on Council Website

The Chairman is invited to liaise with Council's IT Officer regarding the development and maintenance of a Fairlie Community Board page on Council's website.

COMMUNITY FACILITIES MANAGER

17.2.10

Car Parking and Access to the New River Walkway

Continue to explore with Whitestone Contracting Ltd, opportunities to incorporate car parking and access as part of the landscape conditions of the company's resource consent. *The Chief Executive Officer has raised this matter with Glen Campbell, the new Chief Executive Officer of Whitestone Contracting Ltd.*

ASSET MANAGER

Air Brakes

Regarding noise from trucks using air brakes in the township, raise the issue with LTNZ and request that appropriate signs be erected requesting that air brakes not be used. *Completed – waiting for response from LTNZ.*

Pedestrian Crossing

Make a fresh approach to LTNZ for a pedestrian crossing in the Village Centre opposite the statue of Mackenzie. *Completed – waiting for response from LTNZ.*

16 February 2011

SH 8/79 Intersection

Meet onsite with Cr Page to discuss a potential traffic safety issue at the SH 8/79 intersection. *Completed*

CHIEF EXECUTIVE OFFICER

25.11.09

SH 79 Symbolic Signs

Plan provided, nothing back yet on speed limit

16.2.11

Communicating Community Board Decisions:

Give consideration as to how the Community Board's decisions can best be communicated.

In future it will be standard practice to email copies of correspondence to community board chairs to ensure that communication processes were completed following board decisions on matters put before their meetings.

MANAGER – FINANCE AND ADMINISTRATION

16 February 2011

Formatting of Accounts

Totals in the accounts to be formatted the same as the line items to show variances. *Noted*

MACKENZIE DISTRICT COUNCIL

REPORT TO: FAIRLIE COMMUNITY BOARD
SUBJECT: FINANCIAL REPORT – APRIL 2011
MEETING DATE: 20 JUNE 2011
REF: FIN 1/2/2
FROM: MANAGER – FINANCE AND ADMINISTRATION
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Attached is the financial report for the Board for the period to April 2011, the purpose of which is to update Board members on the financial performance of the Fairlie Community as a whole for that period.

Commentary has been provided for any significant variances.

STAFF RECOMMENDATIONS:

1. That the report be received.

PAUL MORRIS
MANAGER – FINANCE & ADMINISTRATION **GLEN INNES**
CHIEF EXECUTIVE OFFICER

FAIRLIE COMMUNITY BOARD
GOVERNANCE & INVESTMENT
FINANCIAL REPORT FOR APRIL 2011

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OPERATING RESERVE STATEMENT	Last Year YTD Actual	Apr 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Members Costs	6,873	7,050	7,300	250 ✓	8,764	8,764	0 ✓
Council Staff Support Costs	13,800	13,900	13,900	0 ✓	16,672	16,672	0 ✓
Total Operating Expenditure	20,673	20,950	21,200	250	25,436	25,436	0
Operating Revenue							
Fairlie Works & Services Rates	(11,057)	20,950	21,200	250 ✓	25,436	25,436	0 ✓
Other Income	31,730	0	0	0 X	0	0	0 X
Total Operating Revenue	20,673	20,950	21,200	250	25,436	25,436	0
CLOSING BALANCE	0	0	0		0	0	

Variance Analysis

No significant variances.

FAIRLIE COMMUNITY BOARD - GOVERNANCE
FINANCIAL REPORT FOR APRIL 2011

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OPERATING RESERVE STATEMENT	Last Year YTD Actual	Apr 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Members Costs	6,873	7,050	7,300	250 ✓	8,764	8,764	0 ✓
Council Staff Support Costs	13,800	13,900	13,900	0 ✓	16,672	16,672	0 ✓
Total Operating Expenditure	20,673	20,950	21,200	250	25,436	25,436	0
Operating Revenue							
Fairlie Works & Services Rates	20,673	20,950	21,200	250 ✓	25,436	25,436	0 ✓
Total Operating Revenue	20,673	20,950	21,200	250	25,436	25,436	0
CLOSING BALANCE	0	0	0		0	0	

Variance Analysis

No significant variances.

FAIRLIE INVESTMENT INCOME
FINANCIAL REPORT FOR APRIL 2011

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OPERATING RESERVE STATEMENT	Last Year YTD Actual	Apr 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Total Operating Expenditure	0	0	0	0	0	0	0
Operating Revenue							
Fairlie Works & Services Rates	(31,730)	0	0	0 ✓	0	0	0 ✓
Other Income	31,730	0	0	0 X	0	0	0 X
Total Operating Revenue	0	0	0	0	0	0	0
CLOSING BALANCE	0	0	0		0	0	

Variance Analysis

No significant variances.

FAIRLIE WATER
FINANCIAL REPORT FOR APRIL 2011

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OPERATING RESERVE STATEMENT	Last Year YTD Actual	Apr 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Consultancy	0	1,994	10,180	8,186 ✓ 1	10,180	10,180	0 ✓
Administration	1,370	1,182	1,670	488 ✓	1,894	1,894	0 ✓
Capital Reserve Interest Paid	18,838	8,503	24,850	16,347 ✓ 2	29,816	29,816	0 ✓
General Maintenance	46,875	39,635	51,320	11,685 ✓ 3	61,476	61,476	0 ✓
Council Staff Support Costs	28,730	28,260	28,260	0 ✓	33,909	33,909	0 ✓
Total Operating Expenditure	95,813	79,575	116,280	36,705 ✓	137,275	137,275	0 ✓
Operating Revenue							
Fairlie Water Rates	97,539	80,657	116,280	35,623 ✓	130,802	130,802	0 ✓
Other Income	(1,726)	(1,083)	0	1,083 X	6,473	6,473	0 X
Council Staff Support Income	0	0	0	0 X	0	0	0 X
Total Operating Revenue	95,813	79,575	116,280	36,705 ✓	137,275	137,275	0 ✓
CLOSING BALANCE	0	0	0		0	0	
CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Apr 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	(334,245)	(354,280)	(354,280)		(354,280)	(354,280)	
Capital Expenditure							
Reticulation	2,140	52,468	60,000	7,532 ✓	600,000	600,000	0 ✓
Headworks Renewal	0	0	0	0 ✓	0	0	0 ✓
Service Connections - Renewal	0	2,397	3,000	603 ✓	22,748	22,748	0 ✓
Vested Assets	0	0	0	0 ✓	0	0	0 ✓
Resource Consent Costs	1,555	0	0	0 ✓	0	0	0 ✓
Water Meters	0	479	2,068	1,589 ✓	2,068	2,068	0 ✓
Total Capital Expenditure	3,695	55,343	65,068	9,725 ✓	624,816	624,816	0
Capital Revenue							
Fairlie Water Rates	72,807	90,559	55,400	35,159 ✓	75,222	75,222	0 ✓
Capital Reserve Interest Received	0	0	0	0 X	0	0	0 X
Financial Contributions	23,300	(3,870)	0	3,870 X	1,334	1,334	0 X
Upgrade Contributions	0	0	0	0 X	0	0	0 X
Assets Vested from Developers	0	0	0	0 X	3,700	3,700	0 X
Other Income	0	0	0	0 X	0	0	0 X
Total Capital Revenue	96,107	86,689	55,400	31,289 ✓	80,256	80,256	0 X
CLOSING BALANCE	(241,833)	(322,934)	(363,948)		(898,840)	(898,840)	

Variance Analysis

1. Unspent Engineers consultants of \$5,000 coupled with lower than anticipated valuation costs YTD has resulted in this favourable variance.
2. Due to timing of Capital expenditure compared to budget, this has resulted in lower than anticipated capital reserve interest charges YTD
3. Lower than anticipated breakages in Fairlie has resulted in a favourable variance of \$10,276

FAIRLIE SEWERAGE
FINANCIAL REPORT FOR APRIL 2011

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OPERATING RESERVE STATEMENT	Last Year YTD Actual	Apr 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Consultancy	0	1,595	4,144	2,549 ✓ 1	4,144	4,144	0 ✓
Administration	569	574	600	26 ✓	714	714	0 ✓
Capital Reserve Interest Paid	3,694	3,518	2,880	638 X	3,461	3,461	0 ✓
General Maintenance	24,635	25,836	22,235	3,601 X 2	26,678	26,678	0 ✓
Roading	0	0	0	0 ✓	0	0	0 ✓
Council Staff Support Costs	17,820	17,510	17,510	0 ✓	21,020	21,020	0 ✓
Total Operating Expenditure	46,719	49,033	47,369	1,664 X	56,017	56,017	0 ✓
Operating Revenue							
Fairlie Sewer Rates	46,719	49,033	47,369	1,664 X	56,017	56,017	0 ✓
Other Income	0	0	0	0 X	0	0	0 X
Council Staff Support Income	0	0	0	0 X	0	0	0 X
Total Operating Revenue	46,719	49,033	47,369	1,664 X	56,017	56,017	0 ✓
CLOSING BALANCE	0	0	0		0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Apr 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	(110,345)	(56,022)	(56,022)		(56,022)	(56,022)	
Capital Expenditure							
Sewer Treatment - New	0	0	0	0 ✓	0	0	0 ✓
Sewer Reticulation - Renewal	0	0	0	0 ✓	0	0	0 ✓
Sewer Manholes - Renewal	0	0	0	0 ✓	0	0	0 ✓
Vested Assets	0	0	0	0 ✓	4,934	4,934	0 ✓
Resource Consent Costs	0	0	0	0 ✓	0	0	0 ✓
Eversley Sewer Upgrade	0	162,340	165,000	2,660 ✓	165,000	165,000	0 ✓
Total Capital Expenditure	0	162,340	165,000	2,660 ✓	169,934	169,934	0 ✓
Capital Revenue							
Fairlie Sewer Rates	33,409	23,568	30,711	7,143 X	37,686	37,686	0 X
Capital Reserve Interest Received	0	0	0	0 X	0	0	0 X
Financial Contributions	1,215	51,379	42,520	8,859 ✓	51,022	51,022	0 X
Upgrade Contributions	0	0	0	0 X	0	0	0 X
Assets Vested from Developers	0	0	0	0 X	4,934	4,934	0 X
Other Income	0	0	0	0 X	0	0	0 X
Total Capital Revenue	34,624	74,947	73,231	1,716 X	93,642	93,642	0 ✓
CLOSING BALANCE	(75,721)	(143,415)	(147,791)		(132,314)	(132,314)	

Variance Analysis

1. Lower than anticipated valuation fees incurred to date.
2. Higher than anticipated Consent monitoring costs of \$4,427 have resulted in this unfavourable variance.

FAIRLIE STORMWATER
FINANCIAL REPORT FOR APRIL 2011

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OPERATING RESERVE STATEMENT	Last Year YTD Actual	Apr 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0	0 ✓	0	0	0 ✓
Operating Expenditure							
Labour	0	0	0	0 ✓	0	0	0 ✓
Members Costs	0	0	0	0 ✓	0	0	0 ✓
Consultancy	0	598	1,554	956 ✓	1,554	1,554	0 ✓
Administration	647	459	560	101 ✓	676	676	0 ✓
Capital Reserve Interest Paid	(0)	0	0	0 ✓	0	0	0 ✓
General Maintenance	7,169	1,149	3,850	2,701 ✓	4,621	4,621	0 ✓
Roading	0	0	0	0 ✓	0	0	0 ✓
Council Staff Support Costs	6,350	6,250	6,250	0 ✓	7,493	7,493	0 ✓
Total Operating Expenditure	14,166	8,456	12,214	3,758 ✓	14,344	14,344	0 ✓
Operating Revenue							
Fairlie Works & Services Rates	14,257	8,077	11,934	3,857 ✓	14,014	14,014	0 ✓
Capital Reserve Interest Received	(91)	380	280	100 ✓	330	330	0 X
Other Income	0	0	0	0 X	0	0	0 X
Council Staff Support Income	0	0	0	0 X	0	0	0 X
Total Operating Revenue	14,166	8,456	12,214	3,758 ✓	14,344	14,344	0 ✓
CLOSING BALANCE	0	0	0		0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Apr 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	15,822	10,500	10,500		10,500	10,500	
Capital Expenditure							
Hazard Protection	0	0	0	0 ✓	0	0	0 ✓
Resource Consents	0	0	0	0 ✓	10,000	10,000	0 ✓
Vested Assets	0	0	0	0 ✓	2,963	2,963	0 ✓
Total Capital Expenditure	0	0	0	0 ✓	12,963	12,963	0 ✓
Capital Revenue							
Fairlie Works & Services Rates	14,530	14,530	14,530	0 ✓	17,443	17,443	0 ✓
Financial Contributions	1,196	0	0	0 X	0	0	0 X
Upgrade Contributions	0	0	0	0 X	0	0	0 X
Assets Vested from Developers	0	0	0	0 X	2,963	2,963	0 X
Other Income	0	0	0	0 X	0	0	0 X
Total Capital Revenue	15,726	14,530	14,530	0 ✓	20,406	20,406	0 ✓
CLOSING BALANCE	31,548	25,030	25,030		17,943	17,943	

Variance Analysis

No significant variances from budget

FAIRLIE ROADING
FINANCIAL REPORT FOR APRIL 2011

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OPERATING RESERVE STATEMENT	Last Year YTD Actual	Apr 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Capital Reserve Interest Paid	35	(233)	150	383 ✓	178	178	0
Roading							
<i>Subsidised</i>							
Drainage Mtce - St Cleaning	13,773	5,099	21,250	16,151 ✓	25,500	25,500	0
Drain Mtce - St Clean - Transi	10,438	10,491	10,060	431 X	12,076	12,076	0
Traffic Svcs Mtce - Pav Mkings	0	0	3,600	3,600 ✓	3,600	3,600	0
St Lighting - Elec	3,622	4,562	5,560	998 ✓	6,670	6,670	0
St Lighting - Elec - Transit	3,814	4,779	4,280	499 X	5,130	5,130	0
St Lighting - Mice	3,165	1,991	5,500	3,509 ✓	6,600	6,600	0
St Lighting - Mtce - Transit	3,294	8,752	3,350	5,402 X	4,017	4,017	0
Sealed Pavement Mtce	3,582	1,913	4,880	2,967 ✓	5,850	5,850	0
Unsealed Pavement Mtce	2,410	1,642	860	782 X	1,032	1,032	0
Drainage Mtce - Other	844	1,890	1,080	810 X	1,300	1,300	0
Environ Mtce - Snow & Ice Cont	0	4,619	2,610	2,009 X	3,127	3,127	0
Enviro Mtce - Vegetation Contr	651	0	1,110	1,110 ✓	1,333	1,333	0
Enviro Mtce - Other	0	538	1,110	572 ✓	1,334	1,334	0
Traffic Svcs Mtce - Signs EMPs	0	159	330	171 ✓	400	400	0
Network & Asset Management	0	0	5,000	5,000 ✓	6,001	6,001	0
<i>Total Subsidised</i>	45,592	46,491	70,580	24,089 ✓	83,970	83,970	0
<i>Unsubsidised</i>							
Fairlie Footpaths	6,109	9,916	6,320	3,596 X	7,585	7,585	0
<i>Total Unsubsidised</i>	6,109	9,916	6,320	3,596 X	7,585	7,585	0
Roading	51,701	56,407	76,900	20,493 ✓	91,555	91,555	0
Council Staff Support Costs							
Charges - Roading Prof Svcs	3,400	4,040	4,040	0	4,849	4,849	0
Charges - Admin District	3,440	3,480	3,480	0	4,181	4,181	0
Charges - Asset Management	3,150	3,090	3,090	0	3,705	3,705	0
Total Council Staff Support Costs	9,990	10,610	10,610	0	12,735	12,735	0
Total Operating Expenditure	61,726	66,784	87,660	20,876	104,468	104,468	0
Operating Revenue							
Fairlie Works & Services Rates	46,794	29,432	54,276	24,845 ✓	61,535	61,535	0
Transit-Street Lights & Clean	0	15,687	7,620	8,067 ✓	9,147	9,147	0
Transfund New Zealand	7,480	13,979	19,444	5,465 X	26,201	26,201	0
Petroleum Tax	7,452	7,687	6,320	1,367 ✓	7,585	7,585	0
<i>Total Other Income</i>	14,932	37,352	33,384	3,968 ✓	42,933	42,933	0
Council Staff Support Income	0	0	0	0	0	0	0
Total Operating Revenue	61,726	66,784	87,660	20,876 ✓	104,468	104,468	0
CLOSING BALANCE	0	0	0		0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Apri 2011				Full Year to 30 June 2011		
		Actual	Budget	Variance	Note	Forecast	Budget	Variance
OPENING BALANCE	(41,745)	6,011	6,011			6,011	6,011	
Capital Expenditure								
Subsidised Capital								
Traffic Svs Renewal - Signs EMP	250	3,338	11,160	7,822	✓	13,397	13,397	0 ✓
Signs	0	0	860	860	✓	1,032	1,032	0 ✓
Sealed Road Resurfacing	31,101	29,918	26,640	3,278	X	26,640	26,640	0 ✓
Drainage renewals	0	0	0	0	✓	0	0	0 ✓
Total Subsidised Capital	31,351	33,256	38,660	5,404		41,069	41,069	0
Unsubsidised Capital								
Footpaths - Surfacing	0	0	15,480	15,480	✓	15,480	15,480	0 ✓
Unsubsidised	0	0	15,480	15,480	✓	15,480	15,480	0 ✓
Total Capital Expenditure	31,351	33,256	54,140	20,884	✓	56,549	56,549	0 ✓
Capital Revenue								
Fairlie Works & Services Rates	13,481	15,298	33,264	17,966	✓	34,372	34,372	0 ✓
Capital Reserve Interest Received	0	0	0	0	X	0	0	0 X
Financial Contributions	0	0	0	0	X	0	0	0 X
Upgrade Contributions	0	0	0	0	X	0	0	0 X
Assets Vested from Developers	0	0	0	0	X	0	0	0 X
Other Income	0	0	0	0	X	0	0	0 X
LTNZ Subsidies	17,870	17,958	20,876	2,918	X	22,177	22,177	0 X
Total Capital Revenue	31,351	33,256	54,140	20,884	✓	56,549	56,549	0 ✓
CLOSING BALANCE	(41,745)	6,011	6,011			6,011	6,011	

Variance Analysis

No significant variance from budget

FAIRLIE REFUSE COLLECTION
FINANCIAL REPORT FOR APRIL 2011

√

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Apr 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	4,722	10,997	10,997		10,997	10,997	
Operating Expenditure							
General Maintenance	9,331	9,331	13,330	3,999 √	16,000	16,000	0 √
Council Staff Support Costs	6,280	5,470	5,470	0 √	6,559	6,559	0 √
Total Operating Expenditure	15,611	14,801	18,800	3,999 √	22,559	22,559	0 √
Operating Revenue							
Fairlie Refuse Rates	21,400	21,150	21,150	0 √	25,384	25,384	0 √
Total Operating Revenue	21,400	21,150	21,150	0 √	25,384	25,384	0 √
CLOSING BALANCE	10,511	17,346	13,347		13,822	13,822	

Variance Analysis

No significant variance from budget

FAIRLIE COMMUNITY BOARD
COMMUNITY SERVICES AND RECREATIONAL FACILITIES
FINANCIAL REPORT FOR APRIL 2011

√

OPERATING RESERVE STATEMENT	Last Year YTD Actual	ApI 2011			Full Year to 30 June 2011
		Actual	Budget	Variance Note	
OPENING BALANCE	0	0	0		0 0
Operating Expenditure					
Labour	36,359	36,668	38,207	1,539 √	39,955 39,955 0 √
Administration	29,513	24,313	24,923	610 √	26,966 26,966 0 √
Capital Reserve Interest Paid	0	1,788	2,590	802 √	3,108 3,108 0 √
General Maintenance	91,054	113,634	109,054	4,580 X 1	133,833 133,833 0 √
Council Staff Support Costs	40,620	40,970	40,969	1 X	49,172 49,172 0 √
Total Operating Expenditure	197,546	217,373	215,743	1,630 X	253,034 253,034 0 √
Operating Revenue					
Fairlie Works & Services Rates	154,285	174,149	177,851	3,702 √	191,164 191,164 0 √
Other Income	35,414	29,772	31,550	1,778 X	53,544 53,544 0 X
Building Maintenance Reserve	7,847	13,451	6,342	7,110 √	8,326 8,326 0 X
Total Operating Revenue	197,546	217,373	215,743	1,630 X	253,034 253,034 0 √
CLOSING BALANCE	0	0	0		0 0

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	ApI 2011			Full Year to 30 June 2011
		Budget	Variance Note	Budget	
OPENING BALANCE	0	0	0		0 0
Capital Expenditure					
Mackenzie Community Centre	0	2,132	4,000	1,868 √	4,000 4,000 0 √
Fairlie Township	36,175	11,672	30,000	18,328 √	30,000 30,000 0 √
Total Capital Expenditure	36,175	13,803	34,000	20,197 √	34,000 34,000 0 √
Capital Revenue					
Funding from Land Subdivision Res	0	0	0	0 X	0 0 0 X
Total Capital Revenue	0	0	0	0	0 0 0
CLOSING BALANCE	(36,175)	(13,803)	(34,000)		(34,000) (34,000)

Variance Analysis

1. Included in this cost is an additional FCB approved unbudgeted replacement of the dosing unit at the Strathconan Pool (\$4,500)

STRATHCONAN SWIMMING POOL
FINANCIAL REPORT FOR APRIL 2011

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Apr 2011			Forecast	Full Year to 30 June 2011		
		Actual	Budget	Variance Note		Budget	Variance	Note
OPENING BALANCE	0	0	0		0	0		
Operating Expenditure								
Labour	29,802	29,649	29,537	112 X	29,537	29,537	0	✓
Administration	2,709	2,867	3,899	1,032 ✓	4,468	4,468	0	✓
General Maintenance	13,120	16,446	12,457	3,989 X 1	12,557	12,557	0	✓
Council Staff Support Costs	8,550	8,620	8,620	0 ✓	10,339	10,339	0	✓
Total Operating Expenditure	54,182	57,582	54,513	3,069 X	56,901	56,901	0	✓
Operating Revenue								
Fairlie Works & Services Rates	29,064	32,803	35,913	3,110 ✓	38,301	38,301	0	✓
Other Income	21,923	17,986	18,600	614 X	18,600	18,600	0	X
Building Maintenance Reserve	3,194	6,792	0	6,792 ✓	0	0	0	X
Total Operating Revenue	54,182	57,582	54,513	3,069	56,901	56,901	0	
CLOSING BALANCE	0	0	0		0	0		

Variance Analysis

- Included in this cost is an additional FCB approved unbudgeted replacement of the dosing unit at the Strathconan Pool (\$4,500)

MACKENZIE COMMUNITY CENTRE
FINANCIAL REPORT FOR APRIL 2011

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Apr 2011			Forecast	Full Year to 30 June 2011		
		Actual	Budget	Variance Note		Budget	Variance	Note
OPENING BALANCE	0	0	0		0	0		
Operating Expenditure								
Labour	4,288	5,081	5,350	269 ✓	6,426	6,426	0	✓
Administration	3,942	3,825	3,580	245 X	4,289	4,289	0	✓
General Maintenance	9,646	20,211	22,630	2,419 ✓	35,054	35,054	0	✓
Council Staff Support Costs	8,120	8,200	8,200	0 ✓	9,847	9,847	0	✓
Total Operating Expenditure	25,996	37,317	39,760	2,443 ✓	55,616	55,616	0	✓
Operating Revenue								
Fairlie Works & Services Rates	16,715	16,484	19,330	2,846 ✓	23,202	23,202	0	✓
Building Maintenance Reserve	1,040	10,586	10,500	86 X	20,500	20,500	0	X
Other Income	8,241	10,247	9,930	317 ✓	11,914	11,914	0	X
Total Operating Revenue	25,996	37,317	39,760	2,443	55,616	55,616	0	
CLOSING BALANCE	0	0	0		0	0		

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Apr 2011			Forecast	Full Year to 30 June 2011		
		Actual	Budget	Variance Note		Budget	Variance	Note
OPENING BALANCE	0	0	0		0	0		
Capital Expenditure								
Heating System	0	2,132	4,000	1,868 ✓	4,000	4,000	0	✓
Buildings	0	0	0	0 ✓	0	0	0	✓
Total Capital Expenditure	0	2,132	4,000	1,868 ✓	4,000	4,000	0	✓
Capital Revenue								
Fairlie Works & Services Rates	0	2,132	4,000	1,868 X	4,000	4,000	0	X
Capital Reserve Interest Received	0	0	0	0 X	0	0	0	X
Other Income	0	0	0	0 X	0	0	0	X
Total Capital Revenue	0	2,132	4,000	1,868	4,000	4,000	0	
CLOSING BALANCE	0	0	0		0	0		

Variance Analysis

No significant variances from budget.

FAIRLIE DOMAIN
FINANCIAL REPORT FOR APRIL 2011

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Apr 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Labour	2,268	1,938	3,320	1,382 ✓	3,992	3,992	0 ✓
Administration	449	1,413	290	1,123 X	344	344	0 ✓
General Maintenance	6,081	4,443	7,124	2,681 ✓	8,282	8,282	0 ✓
Council Staff Support Costs	2,950	2,980	2,980	0 ✓	3,574	3,574	0 ✓
Total Operating Expenditure	11,749	10,774	13,714	2,940 ✓	16,192	16,192	0 ✓
Operating Revenue							
Fairlie Works & Services Rates	832	9,574	12,814	3,240 ✓	3,613	3,613	0 ✓
Other Income	10,917	1,200	900	300 ✓	12,579	12,579	0 X
Total Operating Revenue	11,749	10,774	13,714	2,940	16,192	16,192	0
CLOSING BALANCE	0	0	0		0	0	

Variance Analysis

No significant variances from budget.

STRATHCONAN PARK
FINANCIAL REPORT FOR APRIL 2011

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Apr 2011 Variance Note	Full Year to 30 June 2011		
					Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Administration	6,500	2,447	2,690	243 ✓	3,224	3,224	0 ✓
Council Staff Support Costs	1,130	1,140	1,139	1 X	1,372	1,372	0 ✓
Total Operating Expenditure	7,630	3,587	3,829	242 ✓	4,596	4,596	0 ✓
Operating Revenue							
Fairlie Works & Services Rates	7,630	3,587	3,829	242 ✓	4,596	4,596	0 ✓
Total Operating Revenue	7,630	3,587	3,829	242	4,596	4,596	0
CLOSING BALANCE	0	0	0		0	0	

Variance Analysis

No significant variances from budget.

FAIRLIE TOWNSHIP & COMMUNITY GRANTS
FINANCIAL REPORT FOR APRIL 2011

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Apr 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Administration	15,912	13,762	14,464	702 ✓	14,641	14,641	0 ✓
Capital Reserve Interest Paid	0	1,788	2,590	802 ✓	3,108	3,108	0 ✓
General Maintenance	62,206	72,534	66,843	5,691 X	77,940	77,940	0 ✓
Council Staff Support Costs	19,870	20,030	20,030	0 ✓	24,040	24,040	0 ✓
Total Operating Expenditure	97,989	108,113	103,927	4,186 X	119,729	119,729	0 ✓
Operating Revenue							
Fairlie Works & Services Rates	100,043	111,701	105,965	5,736 X	121,452	121,452	0 ✓
Other Income	1,533	0	1,550	1,550 X	1,865	1,865	0 X
Building Maintenance Reserve	(3,588)	(3,588)	(3,588)	0 X	(3,588)	(3,588)	0 X
Total Operating Revenue	97,989	108,113	103,927	4,186	119,729	119,729	0
CLOSING BALANCE	0	0	0		0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Apr 2011			Full Year to 30 June 2011		
		Actual	Budget	Variance Note	Forecast	Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Capital Expenditure							
Playground Upgrade	0	0	0	0 ✓	0	0	0 ✓
Other Capital	36,175	11,672	30,000	18,328 ✓	30,000	30,000	0 ✓
Total Capital Expenditure	36,175	11,672	30,000	18,328 ✓	30,000	30,000	0 ✓
Capital Revenue							
Land Subdivision Reserve	0	0	0	0 X	0	0	0 X
Total Capital Revenue	0	0	0	0	0	0	0
CLOSING BALANCE	(36,175)	(11,672)	(30,000)		(30,000)	(30,000)	

Variance Analysis

Following page details variances

FURTHER BREAKDOWN OF TOWNSHIP EXPENDITURE

	Last Year YTD Actual	Actual	Budget	Apr 2011			Full Year to 30 June 2011		
				Variance	Note	Forecast	Budget	Variance	Note
Administration									
Advertising	0	435	180	255	X	220	220	0	✓
Donations & Grants	14,154	11,414	12,378	964	✓	12,378	12,378	0	✓
Other Expenses	0	7	0	7	X	0	0	0	✓
Rates	1,758	1,905	1,726	179	X	1,823	1,823	0	✓
Rates Remissions	0	0	180	180	✓	220	220	0	✓
Total Administration	15,912	13,762	14,464	702	✓	14,641	14,641	0	✓
General Maintenance									
Gardening	14,741	15,759	17,710	1,951	✓	21,251	21,251	0	✓
Contractors	1,563	1,929	1,170	759	X	1,399	1,399	0	✓
Irrigation Equip Maint	0	109	650	541	✓	779	779	0	✓
Lawn mowing	20,936	22,791	22,800	9	✓	25,646	25,646	0	✓
R & M - Unplanned	2,453	6,130	430	5,700	X	518	518	0	✓
R&M Programmed	0	0	1,120	1,120	✓	1,347	1,347	0	✓
Tree Maintenance	3,668	2,880	3,687	807	✓	3,687	3,687	0	✓
Litter Bin Waste Disposal Fees	339	735	0	735	X	0	0	0	✓
Litter Bin Collection	17,226	17,343	16,840	503	X	20,205	20,205	0	✓
Spraying	0	0	0	0	✓	0	0	0	✓
Fairlie Walkway	1,030	1,770	1,400	370	X	2,072	2,072	0	✓
Tree Surgery	250	0	1,036	1,036	✓	1,036	1,036	0	✓
Fairlie Township Projects	0	3,087	0	3,087	X	0	0	0	✓
Total General Maintenance	62,206	72,534	66,843	5,691	X	77,940	77,940	0	

Variance Analysis

FAIRLIE COMMUNITY BOARD
FINANCIAL REPORT FOR APRIL 2011

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OPERATING RESERVE STATEMENT	Last Year YTD Actual	Apri 2011			Full Year to 30 June 2011
		Actual	Budget	Variance Note	
OPENING BALANCE	4,722	10,997	10,997		10,997
Operating Expenditure					
Labour	36,359	36,668	38,207	1,539 ✓	39,955
Members Costs	6,873	7,050	7,300	250 ✓	8,764
Consultancy	0	4,188	15,878	11,690 ✓	15,878
Administration	32,099	26,529	27,753	1,224 ✓	30,250
Capital Reserve Interest Paid	22,567	13,575	30,470	16,895 ✓	36,563
General Maintenance	179,064	189,584	199,789	10,205 ✓	242,608
Roading	51,701	56,407	76,900	20,493 ✓	91,555
Council Staff Support Costs	123,590	122,970	122,969	1 X	147,560
Total Operating Expenditure	452,254	456,972	519,266	62,294 ✓	613,133
Operating Revenue					
Fairlie Works & Services Rates	204,279	232,608	265,262	32,654 ✓	292,150
Sewer Rates	46,719	49,033	47,369	1,664 X	56,017
Water Rates	97,539	80,657	116,280	35,623 ✓	130,802
Refuse Rates	21,400	21,150	21,150	0 ✓	25,384
Building Maintenance Reserve	7,847	13,451	6,342	7,110 ✓	8,326
Capital Reserve Interest Received	(91)	380	280	100 ✓	330
Other Income	80,350	66,041	64,934	1,108 ✓	102,950
Total Operating Revenue	458,043	463,321	521,616	58,295 ✓	615,958
CLOSING BALANCE	10,511	17,346	13,347		13,822

FAIRLIE COMMUNITY BOARD
FINANCIAL REPORT FOR APRIL 2011

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	ApI 2011			Variance Note	Full Year to 30 June 2011		
		Actual	Budget	Forecast		Budget	Variance Note	
OPENING BALANCE	(470,513)	(393,791)	(393,791)	(393,791)		(393,791)	(393,791)	
Capital Expenditure								
Essential Services	35,046	250,940	284,208	33,268	✓	864,262	864,262	0 ✓
Community and Recreational Facilities	36,175	13,803	34,000	20,197	✓	34,000	34,000	0 ✓
Total Capital Expenditure	71,221	264,743	318,208	53,465	✓	898,262	898,262	0 ✓
Capital Revenue								
Fairlie Works & Services Rates	28,011	31,959	51,794	19,834	✓	55,815	55,815	0 ✓
Water Rates	72,807	90,559	55,400	35,159	X	75,222	75,222	0 ✓
Sewer Rates	33,409	23,568	30,711	7,143	✓	37,686	37,686	0 ✓
Land Subdivision Reserve	0	0	0	0	X	0	0	0 X
Essential Services	43,581	65,468	63,396	2,071	✓	86,130	86,130	0 X
Total Capital Revenue	177,808	211,554	201,301	10,253	X	254,853	254,853	0 ✓
CLOSING BALANCE	(363,926)	(446,980)	(510,698)			(1,037,200)	(1,037,200)	

MACKENZIE DISTRICT COUNCIL

REPORT TO: FAIRLIE COMMUNITY BOARD
SUBJECT: Request from Theatre Group
MEETING DATE: 22 June 2011
REF: WAS 7/4
FROM: MANAGER – COMMUNITY FACILITIES
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

STAFF RECOMMENDATIONS:

1. That the report be received
2. That the Fairlie Community Board decline to waive the fees for the Theatre Group

GARTH NIXON
MANAGER – COMMUNITY FACILITIES

GLEN INNES
CHIEF EXECUTIVE OFFICER

ATTACHMENTS:

Request from the Mackenzie Theatre Group

BACKGROUND:

Following on from recent discussions regarding the painting of the theatre The Theatre Group has offered to donate the proceeds of their next production toward the painting of the theatre. This request is for the Community Board to waive the Hall Hire

POLICY STATUS:

Requests like this would normally be treated as a grant and the value of the hall hire granted to the Community Centre in lieu of the waived charge.

SIGNIFICANCE OF DECISION REQUESTED:

ISSUES AND OPTIONS:

The options for the Community Board are to grant the money or to decline to waive the fees

CONSIDERATIONS:

Financial Considerations:

The Community Boards Grants budget is currently all dedicated to specific areas and they have no surplus funds to grant.

Last time the theatre group had a show their hall hire fees were approximately \$1,800 less gst. This is equivalent to approximately 20% of the annual hall hire fees.

If the Community Board was to waive the hall hire fees then I would expect a greater contribution from the Theatre Group and if they charge the fees then a lesser contribution.

The Hall hire fees are set to recover a portion of the operating cost and if not achieved this short fall will have to be made up elsewhere.

The Community Board ends up at the mercy of the popularity of the show. I am told that the theatre group expect to make a \$2000 to \$3000 from a show which I am assuming is net of fees.

ASSESSMENTS OF OPTIONS:

The safest option for the Community Board is to not waive the fees

CONCLUSION:

That the Community Board decline to waive the fees



MACKENZIE THEATRE GROUP
PO Box 38, Fairlie 7949

9th June 2011

The Chairman
Fairlie Community Board
PO Box 52
Fairlie



Dear Mr Chairman

I am writing on behalf of the Mackenzie Theatre Group in regards to the hire of the Community Theatre.

We are performing a commemorative show in Aug/Sept to celebrate the 25th birthday of the Theatre. All proceeds from this show will be donated to the Community Board to contribute towards the upgrade of the Community Theatre therefore we would like to request that all the fees to hire the complex for our rehearsals and show nights be waived.

We hope you will consider this and I look forward to hearing from you.

Yours sincerely

Marielle Venrooy
Secretary
Mackenzie Theatre Group